

LOUISVILLE FREE PUBLIC LIBRARY

BOARD OF TRUSTEES

Regular meeting May 8, 1918 in the Librarian's Office:

Present: Smith, Young, Mullins, Barker, Powers, Hemphill, Ray, Thalheimer, Ossmann, Straus, Bartholomew and Settle.

In the absence of the president, the vice president presided. Later when the president appeared, he requested the vice president to continue in the chair.

The minutes of the previous meeting were read and approved.

The Secretary read a letter from Mr. Burlingame, Mayor's Secretary, announcing the following committees for 1918-19 appointed by the Mayor:

April 11, 1918

Mr. George T. Settle, Librarian
Louisville Free Public Library,
Louisville, Ky.

My dear Sir:-

Enclosed is a list of committee appointments made this day by the Mayor.

Very truly yours

(Signed) Burlingame

Secretary to the Mayor

EXECUTIVE COMMITTEE

Smith Chairman Young Frank P. Straus Barker

BUILDING COMMITTEE

Frank P. Straus Chairman Mullins Thalheimer Ossmann

FINANCE COMMITTEE

Barker, Chairman Hemphill Pfirgst Ray

LIBRARY COMMITTEE

Young, Chairman Bartholomew Powers Powell

The Executive Committee shall consist of the President of the Board and the Chairmen of the standing committees

A communication from J. Pettus, Adjutant of the George B. Eastin Camp, thanking the Board for the use of the Assembly Room for meetings of the chapter was read and ordered filed.

The Secretary reported the death on March 17 of Minnie Lunn, assistant in the Order Department. Miss Lunn was connected with the Library since April 26, 1905.

The question of erection of coal sheds and storing of coal was deferred upon suggestion of Mayor Smith. The city is preparing to lay in coal and will include the library.

Letters from Judge Grubbs, William Shields, manager Real Estate Department of the Mutual Life Insurance Company of New York, and Mr. Brent Altsheler asking to be considered when the mortgage was renewed, were read and ordered filed.

These letters brought up the question of the mortgage which is due June 1. This was discussed freely and upon motion of Dr. Mullins seconded by Judge Straus, the matter was referred to the Finance Committee with instruction to make such recommendation for meeting the same as in their judgment they thought best. Upon motion this was approved.

The Treasurer's report was submitted by Dr. Hemphill and upon motion was received and ordered filed. The report stated that there was a cash balance on May 1 of \$16,690.58. To this was to be added \$3,000 from rent Public Library building occupied by Kaufman-Straus Company, making a total of \$19,690.58. The report stated that the above amount included \$5,000. received from the Fiscal Court of Jefferson County for extension of library privileges to the county.

The Librarian's report for April was read, approved and ordered

filed. It stated that the circulation for home use was 93,020 volumes, a decrease of 9,924 volumes as compared to the same month last year. This included 52,406 volumes circulated to adults and 40,614 to children. The report stated that 2,122 reference topics were looked up at the Main Library, 2,231 at the branches and 3,312 at the high schools, a total of 7,665. During the month 30 reading lists were compiled, 492 books and magazines lent for home use and 499 pictures circulated.

General Young stated that the contract between the Library Board and the County of Jefferson for library privileges had been arranged. The contract was read and upon motion of Col. Powers the same was approved and ordered to record:

TO THE FISCAL COURT OF JEFFERSON COUNTY:

We the undersigned, a special committee appointed by the Board of Trustees of the Louisville Free Public Library, are authorized to make the following contract with the Fiscal Court of Jefferson County:

Upon payment of Five Thousand Dollars (\$5,000.) each year beginning February 1, 1918, the Louisville Free Public Library agrees to extend library privileges to taxpayers and residents of Jefferson County

- 1) Place at the disposal of the taxpayers and residents of Jefferson County the books of the Louisville Free Public Library, including the use of the Circulation, Children's and Reference Departments, and reading rooms of the Main library and eight branches under the same rules as govern the taxpayers and residents of the city. Two of the branches are exclusively for colored readers.
- 2) Establish white and colored branches or stations in towns and villages in Jefferson County, to be conducted through the Stations Department as similar branches or stations are conducted within the city.
- 3) Place classroom collections in white and colored school buildings in Jefferson County, to be conducted through the Children's Department as class-

room collections are conducted in school buildings within the city.

Respectfully submitted,

(Signed) Bennett H. Young

Frank P. Straus

Thomas A. Barker

George T. Settle

April 18, 1918

The following minutes of the meeting of the Building Committee on May 2 in Mr. Cralle's office were read:

Called meeting of the Building Committee in the office of Lee E. Cralle, Sixth and Chestnut Streets, Thursday, May 2, 1918 at 4 p. m.

Present: Straus, Thalheimer, Ossmann, Settle, Cralle.

The meeting was called to take up the question of selling a few inches of the Highland Branch Library site to settle the difficulty that has arisen by the foundation wall of the building erected by Mr. Cralle extending on library property one and a half inches ($1\frac{1}{2}$ ").

Mr. Cralle offered to settle the matter by paying \$25. for four inches. Mr. Straus and Mr. Thalheimer offered him one and a half inches for \$25. After debating the subject it was moved by Mr. Thalheimer and seconded by Mr. Ossmann that we convey to Mrs. Mary E. Cralle three inches of the original survey for the sum of \$25. Upon motion this was approved.

Judge Straus told Mr. Cralle that the Committee expected him to draw up the deed and other papers necessary and submit them to him for approval to be presented to the Library Board for final approval and adoption.

A fence is to be erected at the side and rear of the Highland Branch Library. Mr. Cralle and Mr. Ossmann were appointed a committee to arrange for this, the expense to be equally divided between Mr. Cralle and the Library. These conditions were made part of the contract.

Upon motion the committee adjourned.

MINUTES APPROVED

(Signed) Frank P. Straus
Chairman Building Committee

Upon motion the action of the committee was approved.

The Building Committee recommended that the request of Kaufman Straus to break through the wall on the south side of the Public Library building on the fifth floor in the rear for a window in the employees sick room be granted. Upon motion this was approved. The following letter was received from the Kentucky Actuarial Bureau regarding the matter:

May 8, 1918

Mr. Geo. T. Settle, Librarian
City.

Dear Sir,

KAUFMAN-STRAUS CO.

Yours of the 6th instant, requesting permit for a window to be cut in the south wall of the fourth floor of the above building, received.

There will be no objection to putting in this window provided same is a wired glass window in metal frame bearing label of the Underwriters' Laboratories.

Yours truly,

(Signed) E. C. Knoop

Branch Manager.

The report of the Library Committee was considered item by item:

The American Library Association War Service Committee asked the Librarian to recommend someone for duty at the base hospital. He requested that leave of absence be granted for a member of the staff to do this work and upon motion this was referred to the President and the Librarian.

The recommendation that the Louisville Anzeiger, Louisville Argus, and Katholischer Glaubensbote, German newspapers, be continued on file in the Civics Room was approved.

The Librarian stated that all pro-German and anti-American books has been removed from the shelves, placed in boxes and stored in the

attic for the period of the war, and that the books in German had been removed from the Open Shelf Room to the stacks to be given out when called for. This was approved.

The Librarian's report showing an expenditure of \$6,563.57 was approved. This included the pay roll, \$4,165.18, which had been approved by the Chairman of the Library Committee and paid, and the monthly bills amounting to \$2,398.39 covered by voucher 6376 and checks 8702 to 7862 inclusive:

| | |
|--|----------|
| American Book Co. | \$ 62.89 |
| Anderson and Co., A. J. | 7 12 |
| Arctic Ice Co. | 5 90 |
| Atlas Coal Co. | 79 17 |
| Belknap Hardware and Mfg. Co. | 10 50 |
| Birkel and Sons, L. | 2 00 |
| Bland Electric Co. | 8 00 |
| Bonkofsky, Henry V. | 2 50 |
| Boston Book Co. | 8 78 |
| Bowman, Hite D. | 15 88 |
| Brothers of the book | 2 00 |
| Browder and Hoskins | 161 20 |
| Brown, Nicholas L. | 5 55 |
| Burroughs Adding Machine Co. | 4 00 |
| Bywater Bros. | 11 10 |
| Caron Directory Co. | 70 40 |
| Carter Dry Goods Co. | 12 65 |
| Caufield and Shook | 3 10 |
| Clegg and Co., F.A. | 6 40 |
| Crescent Hill Ice Co. | 1 30 |
| Cumberland Telephone and Telegraph Co. | 30 35 |
| Diem and Wing Paper Co. | 14 85 |
| Educational Publishing Co. | 14 20 |
| Elm Tree Press | 1 00 |
| Ginn and Co. | 31 14 |
| Gray Motor Car Service | 13 50 |
| Gross, Parsons and Hambleton | 8 75 |
| Gulf Refining Co. | 43 32 |
| Guntermann, Bertha | 20 55 |
| Heick Hardware Co., Henry | 32 80 |
| Hoke, T. J. | 1 50 |
| Kaufman-Straus Co. | 74 77 |
| Kee Lox Mfg. Co. | 2 34 |
| Kentucky Book Mfg. Co. | 152 88 |
| Kirchdorfer, J. C. | 1 00 |
| Koehler Stamp and Stencil Co. | 5 36 |
| Lampton, Crane and Ramey Co. | 13 36 |
| Library Bureau | 3 04 |
| Long's Towel Supply Co. | 8 00 |

| | |
|--|---------------|
| Longmans, Green and Co. | \$ 7 51 |
| Louisville Gas and Electric Co. | 113 60 |
| Louisville Towel Supply Co. | 16 02 |
| Morton and Co., John P. | 33 98 |
| Municipal Journal | 1 00 |
| Music Teachers National Association | 1 60 |
| National Conference on the Education of Truant | 1 00 |
| Otis Elevator Co. | 2 90 |
| Overland Monthly | 1 00 |
| Quick Tire Service | 1 25 |
| Schoppenhorst Dry Cleaning Co. | 1 00 |
| Settle, George T., Petty Cash | 104 71 |
| Skilton Ice Co. | 1 50 |
| Southeastern Paper Co. | 16 78 |
| Standard Oil Co. | 19 88 |
| Standard Printing Co. | 22 65 |
| Stewart Co., Inc., W. K. | 380 41 |
| U.S. Food Administration | 3 60 |
| Veeneman, Mrs. L. J. | 5 00 |
| Warner, Roy E. | 1 25 |
| Wedekind and Co., H. | 5 90 |
| Weissinger-Gaulbert Real Estate Co. | <u>702 70</u> |

| | |
|---|-----------------|
| | \$2 398 39 |
| Pd) Settle, George T. Librarian, Pay Roll | <u>4 165 18</u> |

TOTAL -----\$6 563 57

The communication of April 9, 1918 from Mr. Moffet which had been referred to the Library Committee was upon motion ordered filed.

No further business to be transacted, the Board adjourned.

MINUTES APPROVED

June 12 1918

Geo. Weissinger Smith President

W. N. Breston Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Called meeting of the Board of Trustees in Directors' Room, Louisville Trust Company building at noon, Saturday, June 8, 1918, to make arrangements for renewing mortgage.

Present: Mayor Smith, Young, Powers, Powell, Straus, Thalheimer, Barker, Ray, Hemphill, Bartholomew and Settle.

Mr. Barker read his letter to the Mutual Life Insurance Company of New York and a reply to the same addressed to Judge Grubbs. The proposition made by the Mutual Life Insurance Company calls for six per cent interest to be paid semi-annually December and June and a payment of \$10,000; \$5,000. in December 1918 and \$5,000. in June 1919. After the question had been discussed, Mr. Straus moved, seconded by Gen. Young, that this matter be postponed to the regular meeting, Wednesday June 12, and that in the meantime Mr. Barker be requested to ask the Fidelity Trust Company at what rate etc., they will consider the mortgage on the Public Library building occupied by Kaufman-Straus Co., and secure a written proposition. The same prevailed.

Upon motion of Col. Powers, the meeting adjourned.

MINUTES APPROVED

June 12, 1918

Joseph W. Smith President
W. H. Bartholomew Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular Meeting Board of Trustees June 12, 1918 in the Librarian's Office at the Main Library, 5 P. M.

Present: Smith, Young, Powell, Mullins, Hemphill, Straus, Thalheimer, Pflingst, Ossmann, Powers, Bartholomew and Settle.

Dr. Ray requested that it be stated that he was out of the city.

The minutes of the regular meeting May 8 and of the special meeting June 8 were upon motion approved.

A letter from the Mutual Life Insurance Company of New York calling attention to the fact that the mortgage expired June 1, 1918 was read.

The Librarian's letter to the Board of Public Works and their reply of May 27 regarding next winter's coal supply for the libraries were read and ordered to record:

May Twenty-four
Nineteen Eighteen

Board of Public Works,
City Hall,
Louisville, Ky.

Attention
Mr. D. B. G. Rose

Gentlemen:

The Library Board at a recent meeting appointed a committee to make arrangements to supply coal for the Main Library and branches for next winter.

Mayor Smith suggested to me that arrangements were being made by the Board of Public Works to store coal for city institutions and asked me to see you to have the Library included. When I called on you in regard to this sometime ago you were not in a position to state definitely whether or not arrangements would be made. The committee has suggested that we make provision for coal unless it is to be done by your Board and that you will include the Library in the arrangement. Mayor Smith in giving me this information impressed upon me that we were not to discuss this so this is known by only the members of the committee and myself.

Hoping you will be able to give me a favorable answer, I am,

Yours very truly,
(Signed) Geo. T. Settle
Librarian

May 27, 1918

Mr. Geo. T. Settle, Librarian,
Louisville Free Public Library,
Louisville, Ky.

Dear Sir:

Replying to yours of the 24th regarding the matter of coal supply for the Main Library and branches for next winter, I find it necessary to advise that up to the present time the writer has deemed it inadvisable to consider any proposition that has been made us on account of the city's needs for next winter.

It is the writer's personal opinion that there will be a reduction in the price of coal during the summer months and this opinion is borne out by the fact that within the past week there has been an intimation that the government proposes to reduce the standard price which has heretofore been named.

We do not wish to hold out to you the hope for a reduction in the price of coal and therefore cause the Free Public Library loss and inconvenience but we feel that for the next 30 days at least, we will be justified in deferring the purchase of or contracting for coal for the city's needs.

Regretting our inability to give you a more definite reply at this time, we are,

Yours truly,

BOARD OF PUBLIC WORKS

(Signed) D.B.G. Rose, Chr.

Upon motion of Mr. Thalheimer, seconded by Mr. Straus, the matter was postponed for thirty days.

The Librarian's letter of May 23 to the Board of Park Commissioners regarding the laying of pipes through the Shelby Park Branch Library grounds and their reply of May 24 were read, approved and ordered to record:

May Twenty-three
Nineteen Eighteen

Board of Park Commissioners,
Columbia Building,
Louisville, Ky.

Gentlemen:

I understand that the plans for placing the swimming

pool at Shelby Park call for pipes being laid through the Shelby Park Branch Library grounds. I judge from where the pegs have been driven and lines and marks made that it will be necessary to tunnel or remove the concrete walks for this work. I have no record that permission has been granted by the Library Board.

However, this morning I took up the question with the chairman of our Building Committee, Judge Frank P. Straus, and he authorizes me to grant you permission provided the library lawn and the concrete walks will not be damaged or defaced. This permission is granted with the understanding that sod will be taken up and dirt thrown on tarpaulins, sod and concrete walks replaced and repairs made to the concrete walks if necessary.

Yours very truly,

(Signed) Geo. T. Settle

Librarian

May 24, 1918

Mr. George T. Settle, Librarian,
Louisville Free Public Library,
City.

Dear Mr. Settle:

Replying to your communication of the 23rd inst., kindly giving us permission to lay the pipes to our swimming pool at Shelby Park through your grounds, I respectfully beg to advise that I have taken up the matter with the architects and directed them to place the pipes on park property.

In the event, however, of your grounds or walks being damaged or defaced, it will give us pleasure to put them back in the same condition that they are now.

Yours very truly,

(Signed) M. H. Crawford

President

Upon motion the action of the Chairman of the Building Committee permitting this was approved.

The portrait of President Andrew Jackson offered to the Library as a gift by Mrs. Benjamin F. Atchison, 1524 Fourth Ave., was accepted and the Secretary was instructed to write a letter of thanks.

The portrait of David Castleman, father of General John B. Castleman,

by Matthew Jouett, which was offered to the Library as a loan without liability and subject to order, and with the understanding that we do not guarantee it against fire, loss, theft, etc. was accepted and the Secretary was instructed to write Mrs. John B. Castleman a letter of thanks.

Dr. Hemphill submitted the report of the treasurer showing a cash balance on June 1 of \$8,782.61. The report stated that \$3,000. was to be added to this from rent Public Library Building, occupied by Kaufman-Straus Co., making a total of \$11,782.61.

The Librarian's report for May was read, approved and ordered filed. It stated that the circulation for home use was 82,087 volumes, a decrease of 22,582 as compared to the same month last year. This included 47,469 volumes circulated to adults and 34,618 to children. The report stated that 1,976 reference topics were looked up at the Main Library, 1,735 at the branches and 2,977 at the high schools, a total of 6,688. During the month 13 reading lists were compiled, 503 books and magazines lent for home use and 409 pictures circulated.

The report of the Library Committee was considered item by item:

The recommendation that the resignation of Anna Coldewey be accepted was approved. Miss Coldewey has been connected with the library for the past six years, serving in the Catalog and Circulation Departments and leaves to take a position with the Kentucky Title Savings Bank.

The recommendation that the Librarian be sent as a delegate representing the Library to the Saratoga Springs Conference of the American Library Association, July 1-6, 1918 was upon motion approved.

The recommendation that the examination for admission to the

training class for librarians be held on Saturday, June 22, at 9 a.m. at the Main Library for white applicants and at the Western Colored Branch for colored applicants was approved.

The Librarian's report showing an expenditure of \$15,018.21 was approved. This included the pay roll, \$4,367.10, which had been approved by the Chairman of the Library Committee and paid, interest on mortgage, \$7,750.00, which had been approved by the Chairman of the Finance Committee and paid, and the monthly bills amounting to \$2,901.1 covered by voucher 6379 and checks 8843 to 8901 inclusive:

| | |
|--|--------|
| American Multigraph Sales Co. | \$1 65 |
| American Printing House for the Blind | 19 64 |
| Anderson, Margaret S. | 5 60 |
| Arabol Manufacturing Co. | 9 60 |
| Architectural Record Co. | 2 00 |
| Arctic Ice Co. | 10 05 |
| Arehart, A. H. | 2 40 |
| Badger, Richard G. | 1 13 |
| Becker, Vernon W. | 3 05 |
| Bowen and Co., B. F. | 6 75 |
| Bowman, Hite D. | 32 20 |
| Browder and Hoskins Co. | 6 68 |
| Bywater Bros. | 10 30 |
| Caron Directory Co. | 15 00 |
| Central Glass Co. | 9 88 |
| Cumberland Telephone and Telegraph Co. | 27 90 |
| Current Literature Publishing Co. | 4 50 |
| Dodd, Mead and Co. | 4 05 |
| Educational Publishing Co. | 2 48 |
| Fetter Co., Geo. G. | 8 52 |
| Fleck, John H. | 13 25 |
| Frey Planing Mill Co. | 10 70 |
| Gray Motor Car Service | 18 95 |
| Gulf Refining Co. | 42 96 |
| Guntermann, Bertha (Order Department) | 8 06 |
| Heath and Co., D. C. | 23 12 |
| Heick Hardware Co., Henry | 6 10 |
| Hoke, T. J. | 1 50 |
| Imperial Brush Co. | 39 96 |
| Kaufman-Straus Co. | 180 07 |
| Kenedy and Sons, P. J. | 3 78 |
| Kentucky Book Manufacturing Co. | 417 15 |
| Koehler Stamp and Stencil Co. | 2 97 |
| Lampton, Crane and Ramey Co. | 23 75 |
| Library Bureau | 62 40 |
| Long's Towel Supply | 8 00 |
| Longmans, Green and Co. | 204 65 |
| Louisville Chemical Co. | 6 25 |
| Louisville Gas and Electric Co. | 77 72 |
| Louisville Paper Co. | 36 72 |
| Louisville Storage Battery Co. | 1 00 |

Forwarded

| | |
|--|-------------|
| Louisville Towel Supply | \$8 00 |
| Martin Broom and Mop Co., W. L. | 9 75 |
| Morton and Co., John P. | 122 85 |
| National Education Association | 2 00 |
| Otis Elevator Co. | 20 30 |
| Poor's Manual Co. | 8 00 |
| Quick Tire Service, Inc. | 20 25 |
| Rand McNally and Co. | 7 02 |
| Schoppenhorst Dry Cleaning and Dyeing Co. | 1 25 |
| Skilton Ice Co. | 1 55 |
| Southeastern Paper Co. | 48 90 |
| Standard Oil Co. | 23 56 |
| Stewart Co., W. K. | 549 69 |
| Veeneman, Mrs. L. J. | 5 00 |
| Warner Co., Roy E. | 11 10 |
| Weissinger-Gaulbert Real Estate Co. | 683 65 |
| Wilson Co., The H. W. | 3 60 |
| Winslow, Helen M. | 2 00 |
| | <hr/> |
| | \$2 901 11 |
| Pd) Settle, George T. Librarian, Pay Roll | 4 367 10 |
| | <hr/> |
| | \$7 268 21 |
| Pd) Mutual Life Ins. Co. of New York (Interest) | 7 750 00 |
| | <hr/> |
| | \$15 018 21 |

The deed between the Board of Trustees of the Free Public Library of the City of Louisville and Mary E. Cralle, wife of Lee E. Cralle, conveying three inches of the Highland Branch Library site, was submitted by Mr. Straus, chairman of the Building Committee:

WITNESSETH:- That for a VALUABLE CONSIDERATION paid, the receipt of which is hereby acknowledged, the party of the first part does hereby convey unto the party of the second part in fee simple, with covenant of GENERAL WARRANTY the following described real estate, situated in Louisville, Kentucky, viz:-

Beginning in the Southwesterly line of Cherokee Road Fifty feet (50) four inches (4) Southeastwardly of Highland Avenue as now improved; thence Southeastwardly with said line of Cherokee Road three (3) inches to the Northwestern line of the lot conveyed by Mary A. Penners to Mary E. Cralle, by deed dated January 16, 1911, and recorded in Deed Book 732, page 268, in the Jefferson County Court Clerk's office, and extending back Southwestwardly of that width throughout and binding on the Northwestern line of said Mary E. Cralle's lot One Hundred and Forty (140) feet, and being a part of the same property conveyed to the party of the first part by deed dated May 1st, 1906, and recorded in Deed Book 664, page 19, in the office aforesaid.

The party of the first part further covenants that it is law-

fully seized of the estate hereby conveyed, has full right and power to convey the same and that said estate is free from all encumbrances.

IN TESTIMONY WHEREOF witness the signature of the party of the first part by George Weissinger Smith, its President, thereto duly authorized by resolution of its Board of Directors, this 9th day of May, 1918.

(Signed) Geo. Weissinger Smith
President

Upon motion this was approved, and the President was authorized to sign it.

Judge Straus offered the following resolution in reference to mortgage on the Public Library Building:

BE IT RESOLVED that Mayor Smith, Bennett H. Young, and Thomas A. Barker be appointed as a special committee to confer with Mr. John W. Barr, President of the Fidelity and Columbia Trust Company, with reference to procuring a loan for the purpose of liquidating the mortgage debt on the property owned by the Louisville Free Public Library, now held by the Mutual Life Insurance Company of New York, and report at an early date to this board the result of said conference.

Upon motion of Dr. Hemphill the same was approved and the committee was given power to call a meeting of the Board.

Judge Straus moved that the matter of what economies, etc. were necessary to meet the increased expenses of the mortgage be referred to the Executive Committee with instructions to submit their recommendations to the Board. Upon motion this was approved.

The Board then adjourned.

MINUTES APPROVED

July 10, 1918

Bennett H. Young President
Wm. Parshlow Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Called Meeting of the Board of Trustees July 3, 1918 in the Directors Room, Louisville Trust Co., 12 o'clock noon.

Present: Young, Powers, Barker, Thalheimer, Straus, Mullins, Bartholomew.

A quorum being present, Mr. Barker, Chairman of the Finance Committee, submitted the following proposition:

Trustees of the Louisville Free Public Library
City. July Third, Eighteen

Gentlemen:

The Louisville Trust Company has consented to make the loan on the Kaufman-Straus property for a period of fifty-nine (59) months at six per cent interest, payable semi-annually.

Upon condition that in the interest periods in January 1919, 1920, 1921, 1922 and 1923, we make payments of Five Thousand Dollars on the principal.

The bonds are to be made into demoninations of Five Hundred and One Thousand Dollars, and I presume would have to be printed as it would require considerable time to write so many bonds and coupons.

These details could be attended to by the Committee when authorized to do so.

Very truly yours,

(Signed) Thomas A. Barker

Chairman Finance Committee

TAB/MS

Mr. Thalheimer moved that the same be approved and that the Committee be instructed to attend to the necessary details. The motion was seconded by Col. Powers.

The Board then adjourned.

MINUTES APPROVED

July 10, 1918

James H. Young President
W. N. Bartholomew Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular Meeting Board of Trustees July 10, 1918 in the Librarian's Office at 5 P. M.

Present: Young, Barker, Ray, Powers, Straus, Mullins, Thalheimer Pfingst, Ossmann and Bartholomew.

The minutes of the regular meeting of June 8 and of the special meeting of July 3 were read and approved.

The resignation of Mary Brown Humphrey, librarian of the Girls High School Branch and a member of the staff, was upon motion accepted with regret and the Secretary was instructed to write a letter expressing the appreciation of the Board for her services.

The Treasurer's report was submitted by Mr. Barker, Chairman of the Finance Committee, and upon motion was received and ordered filed. The report stated that there was a cash balance on July 1 of \$7,121.33. To this was to be added \$3,000. from rent Public Library Building occupied by Kaufman-Straus Company, making a total of \$10,121.33.

The Librarian's report for June was read, approved and ordered filed. It stated that the circulation for home use was 59,105, a decrease of 11,872 as compared to the same month last year. This included 40,290 volumes circulated to adults and 18,815 to children. The report stated that 1,432 reference topics were looked up at the Main Library, 656 at the branches and 598 at the high schools, a total of 2,686. During the month 11 reading lists were compiled, 197 books and magazines lent for home use and 51 pictures circulated.

Mr. Barker of the Special Committee consisting of Mayor Smith, General Young and Mr. Barker, appointed to arrange for the renewal of the mortgage on the Public Library Building occupied by Kaufman-Straus Company presented the following deed and resolution:

THIS DEED made and entered into this the ^{fifteenth} ~~tenth~~ day of July 1918 by and between the Board of Trustees of the Free Public Library of Louisville, Kentucky (hereinafter called the Board of Trustees) party of the first part and the Louisville Trust Company, Trustee, (hereinafter called the Trust Company, Trustee) party of the second part, each of the parties hereto being corporations created and existing under the laws of the state of Kentucky and located in the City of Louisville, Kentucky:

WITNESSETH: That in consideration of One Dollar (\$1.00) cash in hand paid and other valuable considerations hereinafter set forth, the receipts whereof are hereby acknowledged, said Board of Trustees does hereby bargain, sell, transfer and convey unto said Trust Company, Trustee, its successors and assigns forever a certain lot of land and improvements thereon, together with all the rents, income, issues and profits thereof, situated in the city of Louisville, Kentucky, and more particularly described as follows:

"Beginning on the East side of Fourth Street Two Hundred and Eighty-two feet and ten inches (282'10") South of Green Street, thence running Southwardly along the east side of Fourth Street One Hundred and Thirty-seven feet and three-fourth of an inch (137' 3/4") more or less and extending back eastwardly of that width throughout Two Hundred feet (200') to an alley, the northern line being parallel with Green Street and the Southern line being identical with the northern line of the lot formerly owned by Samuel B. Thomas and conveyed by the Commissioner of the Jefferson Circuit Court by deed dated October 21, 1903 and recorded in Deed Book 606 Page 46 and being the same lot or parcel of land conveyed to said Board of Trustees of the Louisville Free Public Library by deed dated May 13, 1913 and recorded in Deed Book 782 Page 631 in the office of the Clerk of the Jefferson County Court in Louisville, Kentucky.

TO HAVE AND TO HOLD said above described property with all the improvements thereon, and rights and appurtenances thereunto belonging, together with all rents, income, issues, and profits thereof, unto said Trust Company, Trustee, its successors and assigns forever, with covenant of General Warranty, in trust for the equal benefit and security of all present and future holders of the bonds and interest coupons hereinafter mentioned; and said Board of Trustees further covenants unto said Trust Company, Trustee, its successors and assigns that it is seized of an absolute fee-simple title to said property; that the same is free from all incumbrances, liens or taxes of any character, and that it has full power and right to make this conveyance; provided, however, that this conveyance is made in trust for the uses and purposes and upon the agreements, stipulations and conditions following, viz:

1. That whereas said Board of Trustees is now indebted to the Mutual Life Insurance Company of New York in the sum of Three Hundred and Ten Thousand Dollars (\$310,000.00) evidence by its certain written obligation of that amount and secured by a Mortgage or Deed of Trust upon the property hereinabove described dated June 24, 1907 and recorded in Deed Book 661 Page 442 in the office of the Clerk of the Jefferson County Court, Jefferson County, Kentucky; and whereas said Board of Trustees determined by resolution adopted by it at a meeting held on July 10th, 1918 to refund its said indebtedness by the issuance of a series of Bonds to be secured by a mortgage upon the above described property aggregating the sum of Three Hundred and Ten Thousand Dollars. (\$310,000.00) under and pursuant to the authority conferred upon it by an Act of the General Assembly of the Commonwealth of Kentucky, passed at its session in the year of 1918, being Chapter 79 of the Acts of 1918; and whereas said Board of Trustees has this day become indebted to said Trust Company, Trustee, in the principal sum of Three Hundred and Ten Thousand Dollars (\$310,000.00) borrowed for the purpose of paying its said indebtedness to said Mutual Life Insurance Company, it has executed and delivered to said Trust Company, Trustee, its three hundred and seventy (370) coupon bonds of even date herewith, each payable to the Louisville Trust Company, Trustee, or bearer, with interest from date at the rate of 6% per annum, payable semi-annually, numbered from one (1) to three hundred and seventy (370), both inclusive and aggregating said principal sum of Three Hundred and Ten Thousand Dollars (\$310,000.00); two hundred and fifty (250) of said bonds numbered respectively from one (1) to two hundred and fifty (250), both inclusive, are for the principal sum of One Thousand Dollars (\$1,00.00) each, and one hundred and twenty (120) thereof, numbered from two hundred and fifty-one (251) to three hundred and seventy (370), both inclusive, are for the principal sum of Five Hundred Dollars (\$500.00) each. Each of said bonds is due and payable on June 15, 1923, except bonds numbered from one (1) to twenty-five (25), both inclusive, - bonds number one (1) to five (5) inclusive being due on January 15, 1919, and bonds Numbers six (6) to ten (10) inclusive being due January 15, 1920, bonds Numbers eleven (11) to fifteen (15) inclusive, being due January 15, 1921, bonds Numbers sixteen (16) to twenty (20) inclusive, being due January 15, 1922, and bonds Numbers twenty-one (21) to twenty-five (25) inclusive, being due January 15, 1923. To each of said bonds are attached coupons for semi-annual interest due thereon at the rate above specified; and each of said bonds provides that the same shall not be obligatory on the said Board of Trustees until the certificate indorsed thereon, shall be signed by the Trustee. Each of said bonds, except as to their respective numbers and principal sums and the maturities of the twenty-five bonds above mentioned, are of the same tenor and effect and are, together with the interest coupons and the Trustee's certificate to be indorsed thereon, in form as follows:

~~\$9,300.00~~

FREE PUBLIC LIBRARY
OF LOUISVILLE, KY.
REFUNDING MORTGAGE
BOND

NO.

Interest 6%

Payable Semi-Annually.

KNOW ALL MEN BY THESE PRESENTS:

That the Board of Trustees of the Free Public Library of Louisville, Ky., a corporation created and existing under the laws of the State of Kentucky is indebted to the Louisville Trust Company, trustee, of the City of Louisville, Ky. or bearer, in the sum of ~~Nine Thousand and Three Hundred Dollars (\$9,300.00)~~ in Gold Coin of the United States of America of present standard, weight and fineness, which sum said Board of Trustees of the Free Public Library promises to pay to the bearer thereof if not registered, or, if registered to the registered holder thereof, on the 15th day of June A. D. 1923 with interest at the rate of six percent per annum in lawful Gold Coin, as aforesaid, payable semi-annually as per coupons hereto attached, upon the surrender of said coupons as they severally become due.

This Bond is one of a series of bonds of even date hereof aggregating the sum of Three Hundred and Ten Thousand Dollars (\$310,000.00) issued for the purpose of refunding a certain bond of like amount now due by said Board of Trustees to the Mutual Life Insurance Company of New York, under and pursuant to the authority conferred upon said Board of Trustees by an Act of the General Assembly of the Commonwealth of Kentucky authorizing the same; said Act being Chapter 79 of the Acts of 1918. Two Hundred and Fifty (250) of said bonds, numbered from one (1) to two hundred and fifty (250), both inclusive, are for the principal sum of \$1,000.00 each, and one hundred and twenty (120) of said bonds, numbered from two hundred and fifty-one (251) to three hundred and seventy (370) both inclusive, are for the principal sum of \$500.00 each; all and each of said bonds being secured by and subject to all of the provisions of a Mortgage or Deed of Trust of even date herewith, conveying and assigning to the Louisville Trust Company, Trustee, all of the property, rights, privileges and franchises therein set forth and described, for the equal security and protection of each and every bond of said issue.

Bonds numbered one (1) to twenty-five (25) inclusive above mentioned, each of the denomination of One Thousand Dollars (\$1,000.00) are due and payable as follows: Bonds No. 1 to 5, inclusive, on January 15, 1919; and bonds Nos. 6 to 10, inclusive, January 15, 1920, bonds Nos. 11 to 15, inclusive, January 15, 1921, bonds Nos. 16 to 20 inclusive, January 15, 1922 and bonds Nos. 21 to 25 inclusive, January 15, 1923.

In the event of the non-payment of any bond or interest coupon as and when the same shall respectively mature, the principal and interest of all outstanding bonds of this series shall thereupon become due and payable in the manner and under the conditions provided in the mortgage or Deed of Trust above mentioned.

This bond shall not be obligatory on the said Board of Trustees of the Free Public Library until the certificate indorsed thereon shall be signed by the said Trustee. This Bond may be registered in the name of the owner on the books of said Trustee in the City of Louisville, Kentucky, such registry being noted on the Bond by said Trustee; after which, no transfer shall be valid unless made on said Trustee's books by the registered owner and similarly noted on this bond, but the same may be discharged from registry by the registered owner by being transferred to bearer, after which it shall be transferable by delivery, but it may be again registered as and in the manner provided above.

The registry of the Bond hereinabove provided for, shall not restrain the negotiability of the coupons thereto attached by delivery.

IN TESTIMONY WHEREOF the said Board of Trustees of the Free Public Library by its President and its Secretary has hereunto signed its name and affixed its seal this the 15th day of July, 1918.

BOARD OF TRUSTEES OF THE
FREE PUBLIC LIBRARY

By (Signed) _____
President *Capt. Gust Co. not signed*

Attest

(Signed) _____
Secretary *Capt. Gust Co. not signed*

The form of Coupons shall be as follows:

\$30.00 19

On the _____ day of _____ 19____ the Board of Trustees of the Free Public Library, of Louisville, Kentucky, will pay to the bearer, at the office of the Louisville Trust Co., in Louisville, Ky., Thirty Dollars (\$30.00) in Gold Coin of the United States of America, being six months interest then due on its Mortgage Bond No. _____.

(Signed) _____
Secretary *Capt. Gust Co. not signed*

The Trustee's certificate shall be as follows:

TRUSTEE'S CERTIFICATE.

It is hereby certified that the within Bond is one of an issue of Three Hundred and Seventy Bonds (370) aggregating Three Hundred and Ten Thousand Dollars (\$310,000.00) secured by the Mortgage therein mentioned, which has been duly executed, delivered and recorded.

THE LOUISVILLE TRUST CO., TRUSTEE

By (Signed) _____

President *Copy of Trust Co. not signed*

NOW THEREFORE In consideration of the premises and the purchase and acceptance of said Bonds by the holders thereof, and for the purpose of securing prompt payment of the principal sum of said bonds and the interest thereon, said Board of Trustees does hereby covenant and agree as follows:

1. To promptly pay the principal and interest of said bonds to the several holders thereof when and as the same become due and payable according to the tenor and effect thereof.

2. To pay when due all charges, assessments and other liability levied or imposed upon said above described property or any part thereof; to keep said property in good condition and repair; and cause the improvement upon said Real Estate to be insured in some good and solvent Insurance Company, approved by the Trust Company, Trustee, in a sum not less than One Hundred and Fifty Thousand (\$150,000.00) against loss or damage by fire, so long as any indebtedness or demand secured by this Deed shall remain unpaid, the policy or policies to be assigned or made payable and delivered to and deposited with said Trust Company, Trustee, as additional security. Any amount collected on such policy or policies for such loss or damage to be applied by said Trust Company, Trustee, at the option of the Board of Trustees, either to the payment of said indebtedness and demands hereunder or to the restoration of the property.

3. Should said Board of Trustees fail to pay promptly charges or assessments or liability levied or imposed upon said property, or should it fail to cause said policies of insurance to be delivered to and deposited with said Trust Company, Trustee, as hereinabove provided, then and in that event said Trust Company, Trustee, or any holder or holders of said Bonds may pay such assessments or charges, and obtain and pay for insurance upon said improvements as aforesaid, and all sums and amounts so paid, together with the interest thereon at six per cent per annum, payable semi-annually, shall be repaid by said

Board of Trustees on demand and shall be treated and considered as secured by the lien under this Deed.

4. If said Board of Trustees shall fail to pay any charges or assessments levied or imposed upon said Real Estate or any part thereof for the space of three months after the maturity thereof, or shall fail upon demand of said Trust Company, Trustee, or any Bond holder, to pay for and cause insurance policies to be delivered to said Trust Company, Trustee, as above provided, or shall fail upon demand to repay to said Trust Company, Trustee, or any Bond holder, all sums paid or advanced for charges, assessments or insurance as aforesaid with interest thereon as above provided, or shall fail to pay any installment of interest on any of said Bonds for sixty days after the payments have become due, or shall fail to pay the principal of any of said Bonds when the same become due, then and in any of such events said Trust Company, Trustee, may upon its own election, and shall, upon the written request of not less than twenty-five per cent in amount of the holders of said Bonds, without notice to said Board of Trustees, forthwith treat and declare all of the unpaid Bonds and Coupons and other demands arising hereunder as immediately due and payable, and said Trust Company, Trustee, may thereupon proceed to collect the same by the enforcement of this Deed. But said Trust Company, Trustee, may at its option, and shall at the written request of more than a majority in amount of the holders of said Bonds, waive the precipitation of said indebtedness; but no such waiver shall in any wise effect the rights of said Trust Company, Trustee, or the holders of said Bonds, as to any default thereafter arising.

5. Should default occur, as provided above and said Trust Company, Trustee, determine or be called upon to enforce its rights hereunder by suit at Law or in Equity it may, after first being indemnified by the holders of said Bonds against all costs, expenses and Attorney fees, which it may incur or become bound for, enter upon said premises, without notice to said Board of Trustees, and collect and apply the rents, income, issues and profits thereof; 1st to the payment of such costs, expenses, attorney fees and a reasonable compensation to itself for its services, and, 2nd, to the pro rata satisfaction and discharge of the indebtedness and demands secured by this Deed.

And said Board of Trustees agrees, should suit be brought to enforce this Deed, to pay all costs, expenses, and attorney fees incurred by said Trust Company, Trustee, or the holder or holders of any of said Bonds, as well as a reasonable compensation to said Trust Company, Trustee, and the same shall be treated as secured by the lien under this Deed. Should said Trust Company, Trustee, so desire, or the holder of any of said Bonds so demand, a receiver may, in case of default by said Board of Trustees

as aforesaid, be appointed by a Court of competent jurisdiction to take charge of said property and collect and apply the rents, issues, income and profits thereof as aforesaid.

6. The certificate indorsed upon each of said above numbered bonds shall when signed by The Louisville Trust Company, Trustee, be conclusive evidence that such Bond is secured by this Deed.

7. This Deed is subject to a certain Lease held by Kaufman-Straus Company upon the property above described dated May 27, 1910 and recorded in Deed Book 722 Page 130 in the Jefferson County Court Clerk's office.

8. The Trust Company, Trustee, joins herein for the purpose of accepting and hereby accepts the trusts herein imposed, but it shall not be liable for the neglect of any one but its own officers and agents in or about the management of said trust or trust property.

9. The conditions of this Deed are such that if the said Board of Trustees shall well and truly pay off and discharge all of said bonds, coupons and other demands hereby secured according to the tenor hereof and faithfully perform all and singular the covenants herein contained, then and in that event the said Trust Company, Trustee, shall at the request and cost of said Board of Trustees release and discharge the lien of this Deed, and the production of said Bonds by said Board of Trustees to said Trust Company, Trustee, shall be sufficient warrant for the making of said release.

IN TESTIMONY WHEREOF said Board of Trustees and said Trust Company, Trustee, have caused their names to be hereunto signed by their respective Presidents and their respective corporate seals to be hereunto affixed the day and year first hereinabove written.

Witness my hand and seal this 1st day of June 1910

R E S O L U T I O N

The Board of Trustees of the Free Public Library of Louisville, Kentucky, being indebted to the Mutual Life Insurance Company of New York in the sum of \$310,000.00, which is now passed due, and desiring to pay off and discharge said indebtedness, deems it necessary and advisable to exercise the power conferred upon it by the Act of the General Assembly of the Commonwealth of Kentucky, Chapter 79 of the Acts of 1918, and to issue its Refunding Bonds in the sum of \$310,000.00 to meet said indebtedness; and the Louisville Trust Company, Trustee, having agreed to accept and purchase these Bonds when and if issued in accordance with the terms and conditions of the form of mortgage here presented to this Board, therefore, be it

RESOLVED that this Board proceed forthwith to issue its bonds in the sum of \$310,000.00 to be known as "Library Refunding Bonds" to bear interest at the rate of six per cent per annum from date, payable semi-annually and to be secured by a mortgage or Deed of Trust upon the property fronting 137 feet more or less on the east side of Fourth Street between Green and Walnut Streets in the city of Louisville, Kentucky, now under lease to, and occupied by the Kaufman-Straus Company, together with the income, rents and profits thereon. Said Bonds shall be serially numbered from 1 to 370 and aggregate the sum of Three Hundred and Ten Thousand Dollars (\$310,000.00; 250 of said Bonds numbered from 1 to 250, both inclusive, to be for the principal sum of \$1,000.00 each and 120 thereof, numbered from 251 to 370, both inclusive, to be for the principal sum of \$500.00 each; each of said bonds is to be payable to The Louisville Trust Company, Trustee or bearer, and be due on June 15, 1923, except that Bonds No. 1 to 5, inclusive shall be due on January 15, 1919; Bonds No. 6 to 10, inclusive, on January 15, 1920; Bonds No. 11 to 15, inclusive, on January 15, 1921; Bonds No. 16 to 20 on January 15, 1922 and Bonds No. 21 to 25 inclusive, on January 15, 1923. Interest coupons shall be attached to each of said Bonds for the semi-annual interest to become due thereon.

RESOLVED, further, that the form of mortgage and of the Bonds with indorsements thereon, and the form of coupons now presented to this Board by the Louisville Trust Company be approved, and that the President of the Board be and is hereby authorized and directed to duly execute and deliver said Bonds and mortgage for and on behalf of this Board and the Secretary is hereby authorized and directed to sign by his fac-simile signature the interest coupons attached to said Bonds.

Upon motion of Mr. Straus the same with the recommendations therein was approved.

Attention was called to the fact that a piano had been

donated to the Eastern Colored Branch Library by residents of the East End and friends of the Library. Upon motion the same was accepted and the Secretary was requested to express the thanks of the Board to the donors.

The Secretary called attention to the fact that Mr. Settle, the Librarian, was absent from the city in attendance at the American Library Association meeting at Saratoga Springs, New York.

Upon motion Mr. Straus was appointed a committee of one to call upon the Fuel Commissioner to consult him about the coal supply for the library for the ensuing year. This was approved.

The Librarian's report showing an expenditure of of \$8,052.84 was approved. This included the pay roll, \$4,226.75 which had been approved by the Chairman of the Library Committee and paid, and the monthly bills amounting to \$3,826.09 covered by voucher 6381 and checks 8984 to 9060 inclusive:

| | | |
|--|----|-------|
| American Printing House for the Blind | \$ | 16 65 |
| Arctic Ice Co. | | 17 70 |
| Arens, Egmont H. | | 3 00 |
| Avery and Co., Samuel L. | | 10 63 |
| Becker, Vernon W. | | 3 00 |
| Bland Electric Co. | | 14 00 |
| Booker and Kinnaird | | 58 47 |
| Boston Book Co. | | 3 50 |
| Bowman, Hite D. | | 3 77 |
| Breuer and Co. | | 26 58 |
| Browder and Hoskins Co. | | 71 52 |
| Burkley and Tierney | | 34 55 |
| Bywater Bros. | | 16 00 |
| Carpenter and Dudley | | 26 58 |
| Central Glass Co. | | 3 40 |
| Cowan and Co., Andrew | | 18 48 |
| Cox Book Co., Carol | | 11 24 |
| Cumberland Telephone and Telegraph Co. | | 30 65 |
| Danforth and Co. | | 5 32 |
| Davis and Co., H. V. | | 5 32 |
| Gray and Son, J. S. | | 5 32 |
| Gray Motor Car Service | | 13 50 |
| Gulf Refining Co. | | 52 82 |
| Guntermann, Bertha (Order Department) | | 14 91 |
| Hammond and Co., C. S. | | 19 00 |
| Heick Hardware Co., Henry | | 8 40 |
| Houghland Brothers Co., Inc. | | 4 25 |

| | | |
|---------------------------------------|------|----|
| Hummel and Meyer | 26 | 58 |
| Huston, Sam. M. | 53 | 15 |
| International Textbook Co. | 15 | 00 |
| Jefferson, Noyes and Embry | 53 | 15 |
| Kaufman-Straus Co. | 456 | 86 |
| Kentucky Book Mfg. Co. | 412 | 95 |
| Koehler Stamp and Stencil Co. | 3 | 84 |
| Lampton, Crane and Ramey Co. | 6 | 36 |
| Lang, Chas. A. | 53 | 16 |
| Lang, Henry H. | 53 | 15 |
| Lewis Historical Publishing Co. | 7 | 50 |
| Liberty Fire Insurance Co. | 26 | 58 |
| Library Bureau | 17 | 75 |
| Library of Congress | 100 | 00 |
| Longmans, Green and Co. | 115 | 36 |
| Long's Towel Supply | 8 | 00 |
| Louisville Gas and Electric Co. | 55 | 24 |
| LouisvilleHome Telephone Co. | 105 | 75 |
| McAtee and Co., A. H. | 53 | 00 |
| Mayes Printing Co. | 9 | 00 |
| Melius, Louis | 1 | 25 |
| Morton and Co., John P. | 71 | 55 |
| National Committee for Mental Hygiene | 1 | 00 |
| Oringer, S. | 3 | 27 |
| Otis Elevator Co. | 42 | 00 |
| Peaslee-Gaulbert Co. | 2 | 82 |
| Pittsburgh Water Heater Co. | 4 | 80 |
| Poutch and McBride Agency | 5 | 32 |
| Quick Tire Service, Inc. | 56 | 85 |
| Ramser, Geo. | 54 | 55 |
| Reutlinger and Stith | 15 | 00 |
| Settle, George T. | 133 | 12 |
| Settle, George T., Librarian | 218 | 36 |
| Skilton Ice Co. | 3 | 00 |
| Slaughter and Co., J. B. | 24 | 80 |
| Slaughter E. Grant | 21 | 00 |
| Standard Oil Co. | 5 | 94 |
| Standard Printing Co. | 6 | 00 |
| Stewart Co., W. L. | 662 | 47 |
| Stith and Schuster | 3189 | |
| Stone and Gnau | 10 | 63 |
| Swindler, E. F. | 24 | 00 |
| Tachau, E. S. | 53 | 16 |
| Todd and Co., J. M. | 53 | 15 |
| Veeneman, Mrs. L. J. | 5 | 00 |
| Viglioni and Co., P. | 53 | 16 |
| Wanner and Co., Julius | 53 | 16 |
| Weissinger-Gaulbert Real Estate Co. | 72 | 90 |
| Western Union Telegraph Co. | 3 | 00 |
| Wilson Co., H. W. | 2 | 00 |

The Board then adjourned.
MINUTES APPROVED

September 1918

Burrill Young President
Geo. J. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

August 14, 1918

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of the absence of a quorum. Seven members of the Board were absent from the city, one was ill and five members only had signified their intention to attend, which was two short of a quorum. For this reason the meeting was called off.

The following letter was sent to the Executive Committee by W. H. Bartholomew, Secretary:

August 14, 1918

Mayor George Weissinger Smith, Chairman)
 Gen. Bennett H. Young (Executive Committee
 Judge Frank P. Straus) Board of Trustees
 Mr. Thomas A. Barker (
 Louisville Free Public Library
 Louisville, Ky.

Gentlemen:

As Secretary of the Library Board, I herewith respectfully submit the following facts for your information.

Five members only signified their intention to be present at the regular monthly Board meeting on Wednesday, August 14, seven members were out of the city, Messrs. Hemphill, Mullins, Osemann, Pfingst, Ray, Smith and Thalheimer, and Dr. Powell was ill, which prevented his coming. For this reason the regular monthly meeting of the Board was legally impossible.

I have examined the bills for current maintenance voucher 6384, checks 9141 to 9203 inclusive, amounting to \$2,644.27 and report them correct. I suggest that the bills be approved by the members of the Executive Committee for payment.

Please signify your approval and return to the Librarian.

Very truly yours
 (Signed) W. H. Bartholomew
 Secretary

Secretary's Recommendation approved:
 (Signed) Geo. Weissinger Smith, Pres.
 Bennett H. Young
 F. P. Straus
 Thos. A. Barker

The following bills were approved by the Executive Committee
for payment:

| | |
|--|---------|
| American Clip Co. | \$ 2 40 |
| Arctic Ice Co. | 15 75 |
| Becker, Vernon W. | 3 10 |
| Belknap Hardware and Mfg. Co. | 12 35 |
| Bittner's Sons, G. | 18 00 |
| Bland Electric Co. | 72 73 |
| Bowman, Hite D. | 114 29 |
| Browder and Hoskins Co. | 21 85 |
| Courier-Journal | 9 55 |
| Crescent Hill Ice Co. | 6 65 |
| Cumberland Telephone and Telegraph Co. | 30 30 |
| Dehler Bros. Co. | 17 50 |
| Drabelle-Yager Coal Co. | 5 90 |
| Dye Mfg. Co., F. B. | 13 50 |
| Faxon, Co., F. W. | 1 14 |
| Fetter Co., Geo. G. | 1 80 |
| Fischer Soap and Oil Co. | 31 39 |
| Franck, Chas. V. | 1 75 |
| Franklin Printing Co. | 97 50 |
| Frey Planing Mill Co. | 121 55 |
| Gaylord Bros. | 5 50 |
| Gebhard, R. L. | 2 50 |
| Gray Motor Car Service | 14 70 |
| Gulf Refining Co. | 25 16 |
| Guntermann, Bertha (Order Department) | 21 55 |
| Heick Hardware Co. | 9 55 |
| Hoke, T. J. | 3 00 |
| Hubbuch Bros. and Wellendorff | 2 55 |
| Imperial Wire and Iron Works | 32 50 |
| Kaufman-Straus Co. | 189 80 |
| Kentucky Auto Radiator Repair Co. | 10 00 |
| Kentucky Book Mfg. Co. | 239 75 |
| Kentucky Lithographing Co. | 90 00 |
| Koehler Stamp and Stencil Co. | 3 88 |
| Lampton, Crane and Ramey Co. | 9 50 |
| Library Bureau | 24 56 |
| Longmans, Green and Co. | 40 80 |
| Long's Towel Supply | 8 00 |
| Louisville Evening Post | 2 35 |
| Louisville Gas and Electric Co. | 53 78 |
| Louisville Herald | 6 22 |
| Louisville Times | 9 00 |
| Louisville Towel Supply Co. | 15 60 |
| Marine Electric Co. | 10 26 |
| Morton and Co., John P. | 41 21 |
| Newman, H. W. | 3 50 |
| Otis Elevator Co. | 11 25 |
| Pirtle and Weaver | 18 90 |
| Quick Tire Service Co. | 57 75 |
| Ramser's Sons, Geo. | 257 80 |
| Remington Typewriter Co. | 20 85 |
| Ruddell, Mrs. M. A. | 33 50 |
| Schoppenhorst Dry Cleaning Co. | 2 00 |

| | |
|--|------------|
| Settle, George T. Librarian Petty Cash | \$ 82 88 |
| Skilton Ice Co. | 3 10 |
| Slaughter, T. Grant | 48 00 |
| Standard Oil Co. | 34 34 |
| Stewart Co., W. K. | 292 63 |
| Stewart Co., W. K. | 180 50 |
| Tippett and Walker | 53 15 |
| Veeneman, Mrs. L. J. | 5 00 |
| Weissinger-Gaulbert Real Estate Co. | 68 40 |
| | <hr/> |
| | \$2 644 27 |
| Pd) Settle, George T. Libn., Pay Roll | 4 410 90 |
| | <hr/> |
| | \$7 055 17 |
| | <hr/> |
| Pd) Louisville Trust Co. Interest | 1 748 84 |

TOTAL - - - - - \$8 804 01

MINUTES APPROVED

September 11, 1918

Benjamin H. Young President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, September 11, 1918 in the Librarian's Office at 5 P. M.

Present: Young, Mullins, Barker, Powell, Ray, Thalheimer, Ossemann Straus, Pfingst, Schuhmann and Settle.

In the absence of the President the Vice President presided.

The minutes of the meeting of July 10 upon motion were approved.

The action of the Executive Committee of August 14 (page 30) upon motion were approved.

The resignation of Prof. W. H. Bartholomew was accepted and upon motion, Dr. Powell, Dr. Mullins and Judge Straus were appointed a committee to express the regrets of the Board.

Upon motion, George T. Settle was elected Secretary to succeed Prof. Bartholomew.

The Secretary read the letter from Mayor Smith naming Rev. George W. Schuhmann to fill the unexpired term on the Board caused by the resignation of Prof. Bartholomew. Prof. Bartholomew's term expires April 1921. Father Schuhmann was present and presented the necessary papers for qualification.

The Secretary read a letter from Maryo Smith of August 10, naming Homer F. Harris, public accountant to examine and report on the books and affairs of the Louisville Free Public Library for the fiscal year ended August 31.

Letters from the following were read and upon motion ordered filed:

J. S. Phelps, Secretary Board of Park Commissioners inviting the Library Board to attend the opening of the swimming pool in Shelby Park.

Frank P. Hill, Chairman, naming Prof. Bartholomew a member of Library War Finance Committee, American Library Association.

Letter from Prof. Bartholomew, Secretary, to Dr. Powell in conveying flowers, and Dr. Powell's reply which upon motion is spread upon the minutes:

August 3, 1918

Prof. W. H. Bartholomew,
Louisville Free Public Library,
City.

My dear Brother Bartholomew:

It was a surprise and a delight to have a great box of flowers sent up to my room on yesterday from the Trustees of the Library and your very kind and sympathetic letter accompanying the floral gift. It certainly does a man good to be thought of by his comrades when he is sick. My stay at the hospital closed yesterday morning. I have returned to my apartment and am remaining here for several days until I can recover strength sufficiently to go on to Virginia. I wish you would thank the Trustees for their very thoughtful and beautiful remembrance.

I am hoping to come back in the Fall feeling altogether different as respects physical conditions and I shall hope to have many a battle really worth while in the coming days alongside of you and the other of "us young fellows."

With best wishes, I am

Yours sincerely

(Signed) E. L. Powell

W. I. McNair presented to the Library in the name of his wife and himself, a marble statue "Winter" by Lombardi. Upon motion this gift was accepted and the Secretary instructed to write a letter of thanks.

Copy of letter of W. H. Bartholomew, Secretary, to Capt. Alfred Pirtle, extending sympathy of the Library Board on the death of his wife.

The following papers were delivered by the Louisville Trust Company to the Secretary and upon motion were placed on file in the Library safe:

Louisville Ky., Public Library note dated June 24,
 1907, marked "Exhibit A"
 Louisville Title Company extension of title in-
 surance for period of five years from June 1,
 1913 to June 1, 1918, marked "Exhibit B"
 Extension agreement, marked "Exhibit C"
 Mortgage, marked "Exhibit D"

The following paper signed by the Executive Committee authoriz-
 ing the payment of July bills, upon motion was approved and ordered
 spread upon the minutes:

August 14, 1918

| | | |
|--|---|--|
| Mayor George Weissinger Smith, Chairman) |) | Executive Committee Board of Trustees |
| Gen. Bennett H. Young | | |
| Judge Frank P. Straus | | |
| Mr. Thomas A. Barker | | |

Louisville Free Public Library
 Louisville, Ky.

Gentlemen:

As Secretary of the Library Board, I herewith
 respectfully submit the following facts for your informa-
 tion.

Five members only signified their intention to
 be present at the regular monthly Board meeting on Wednes-
 day, August 14, seven members were out of the city, Messrs.
 Hemphill, Mullins, Ossmann, Pfingst, Ray, Smith and Thal-
 heimer, and Dr. Powell was ill, which prevented his coming.
 For this reason the regular monthly meeting of the Board
 was legally impossible.

I have examined the bills for current maintenance
 voucher 6384, checks 9141 to 9203 inclusive, amounting to
 \$2,644.27 and report them correct. I suggest that the bills
 be approved by the members of the Executive Committee for
 payment.

Please signify your approval and return to the
 Librarian.

Very truly yours

(Signed) W. H. Bartholomew
 Secretary

Secretary's Recommendation Approved:

(Signed) George Weissinger Smith, President
 Bennett H. Young
 Frank P. Straus
 Thomas A. Barker

The following paper signed by the Executive Committee authorizing the payment of the August Pay Roll, upon motion was approved and ordered spread upon the minutes:

August 31, 1918.

Mayor George Weissinger Smith
Gen. Bennett H. Young,
Thomas A. Barker,
Frank P. Straus

Gentlemen:

The failure of a meeting of the Board of Trustees of the Louisville Free Public Library for August makes it necessary that the Executive Committee authorize the Treasurer to borrow money for the payroll. It has been usual in the past at the August meeting to authorize this. I recommend that the Executive Committee authorize the Treasurer to borrow sufficient funds for the payroll for the month of August, 1918, payable September 1, 1918. This will be incorporated in the minutes and approved at the next meeting.

Yours truly

(Signed) W. H. Bartholomew
Secretary, Board of Trustees
Louisville Free Public Library

We approve the Secretary's recommendation

(Signed) George Weissinger Smith, President
Frank P. Straus
Bennett H. Young
Thomas A. Barker

Letter of September 10 from the United Trades and Labor Assembly enclosing resolution, was read. The resolution read:

"It is the sense of the United Trades and Labor Assembly that the General Council should increase the library tax levy for 1919 so as to enable the Library Board to maintain the institution properly and to pay adequate wages to those who conduct it, and that of this additional sum, secured by an increase of the tax levy, a sufficient portion should be used for the purpose of raising the salaries of the members of the staff."

Letter from Louisville Federation of Social Agencies including following resolution was read:

"Voted, that the Board of Presidents of the Federation of Social Agencies urges upon the Library Board the importance of taking the steps necessary to continuing in full force the work of the Louisville Public Library, in the belief that the intelligence of the people is of the utmost importance in a war for democracy."

The Treasurer's report was read by Mr. Barker, Chairman of the Finance Committee and upon motion was received and ordered filed. The Treasurer's report for the year showed that there was a cash balance on September 1, of \$5.45. The report shows receipts as follows: City taxes \$66,379.62; Jefferson County appropriation \$5,000.; rents \$36,000.; fines, lost books etc., \$3,769.88; making a total with the balance on hand last year of \$111,152.04. The amount spent for current maintenance was \$93,897.75; interest on mortgage \$17,248.84; a total of \$111,146.69. This leaves a balance of \$5.45.

Mr. Barker also submitted the report of Homer F. Harris Co., expert accountants, appointed by the Mayor, who have made a careful audit and examination of the books, and verify the Treasurer's statement of receipts and expenditures which correspond with the Librarian's reports and accounts for the year. This report shows a balance of \$5.45, but really a deficit of \$6,740.39 because of depreciation of books which are worn out and discarded.

Upon motion the Treasurer was authorized to borrow sufficient funds to pay current expenses until money is received from the city.

The Librarian's report for August was read, approved and ordered filed. It stated that the circulation for home use was 59,608, a decrease of 5,243 volumes as compared to the same month last year.

The Librarian's report for the fiscal year ended August 31, was read:

The report of the Librarian of the Louisville Free Public Library for the fiscal year ended August 31, 1918 shows a total circulation of 1,008,735 books. The 211,221

volumes in the Library have circulated on an average of 4.77 times. Estimating the population at 237,012 (U.S. Census estimate) the circulation was 4.25 volumes per capita.

The books circulated represent 582,160 volumes read by adults and 416,575 volumes read by children. This does not include the thousands of volumes used in reference work and read by visitors at the tables at the Main library and branches.

The circulation is divided as follows: Main library 302,584 volumes; branches 469,341; stations 113,482; class room collections 123,328.

The number of volumes of fiction read was 565,953; non-fiction 442,782; the per cent of fiction being 56.

There were 9072 borrowers registered making a total of 54,749 citizens using the Library or more than 23 per cent of the population.

The report of the Reference work shows 71,932 more important questions asked and topics looked up, divided as follows: Reference room 17,972; Civics room 2,562; Children's room 3,406; branch libraries and High Schools 47,992. There were 216 bibliographies and reading lists compiled and 4196 volumes, magazines, etc. and 2,906 pictures loaned for home use.

There were 26,087 visitors to the Newspaper and Civics room, 2,562 more important questions asked and topics looked up, 698 bound volumes of newspapers used and 2,818 newspapers read for items. There were 571 pamphlets classified and 2,073 clippings from newspapers on general subjects filed. There are 23 municipal periodicals and 73 daily and weekly newspapers on file.

There were 25,287 visitors to the Museum. Some interesting and valuable gifts have been made during the year.

There were 12,843 volumes added to the library making a total of 211,221 volumes on the shelves. This is a net increase of 6,911 volumes. These volumes are in the library as follows; Main 150,544; Highland Branch 9,657; Portland 10,013; Crescent Hill 8,015; Parkland 7,171; Shelby Park 6,720; Jefferson 5,330; Western Colored 12,622; Eastern Colored 4,432. There were 769 volumes of magazines, etc. bound and 7,493 miscellaneous volumes rebound.

There were 12,371 volumes cataloged including 710 volumes for the Girls High School and 159 for the Boys High School. In addition there were 37,568 volumes cataloged for Camp Zachary Taylor.

The circulation at the branches libraries was 469,341 volumes. This included 286,306 books read by adults and

183,035 by children and is divided as follows: Highland branch 57,477; Portland 50,780; Crescent Hill 70,904; Parkland 65,479; Shelby Park 64,506; Jefferson 71,475; Western Colored 29,467; Eastern Colored 23,381; Girls High School 18,228; Boys High School 7,726; Normal School 9,928. There were 47,992 more important questions asked and topics looked up at the branches.

The Fiscal Court of Jefferson County renewed library privileges for residents in the County. Jefferson County enjoys the privileges of the Main library and branches and 1,378 residents of the county have registered as borrowers. In addition there are 11 stations in the county and 104 class room collections in 49 schools. The circulation was 47,373 volumes; stations 17,226; class room collections 30,137. This does not include books borrowed by residents of the county from Main library and branches.

The financial report shows the following receipts: City taxes \$66,379.62; Jefferson County appropriation \$5,000; fines, lost books etc., \$3,769.88; rent \$36,000. with the balance on hand making a total of \$111,152.04. The cost of current maintenance was \$93,897.75; interest on mortgage \$15,500; an additional interest on transferring mortgage \$1,748.84, a total of \$111,146.59.

The cost of maintenance expenditures were as follows: Book account \$16,465.62; Expense \$8,670.60; Light, heat, power \$9,680.31; Repairs and improvements \$2,450.63; Insurance \$4,139.26; Furniture and fixtures \$530.16; Interest on loans \$720.61; Salaries and janitor service \$51,240.56.

The mortgage on the Public Library building occupied by Kaufman-Straus Co., amounting to \$310,000. was due June 1, 1918. This was carried by the Mutual Life Insurance Co., of New York at 5% and was transferred to the Louisville Trust Co., at 6%. One of the conditions being that not less than \$5,000 of the principal be paid yearly for the next five years. This will add to the maintenance expense \$8,100; \$3,100. additional interest and \$5,000. on the principal. This together with the increased use of the library, without a corresponding increased appropriation from the city, and the added increase in the cost of every item in maintenance, with the demand for increases in salaries, presents a problem to maintain library efficiency for next year.

Upon motion the Librarian was authorized to print 1000 copies of the report. ◇

The following report was made by Judge Frank P. Straus, Special Committee to purchase coal. Upon motion this was approved:

"Your Committee on Coal reports that a contract has been made with the James Coal Co., to deliver forty tons of coal to each of the eight branch libraries. The arrangement is that the bins are to be filled immediately and four

tons to be delivered as needed on order thereafter.

Coal is to be billed at government price when delivered.

Coal has now been placed in all the branches.

Respectfully submitted

(Signed) Frank P. Straus
Special Committee on Coal

The Library Committee recommendations were considered item for item and each, upon motion, approved as follows:

1) The following resignations were accepted with regret:

Carolyn E. Adelberg. Miss Adelberg has been connected with the library as librarian's secretary since March 1913.

Laura M. Fay. Miss Fay has been connected with the Library as assistant in the Children's Department since May 1913.

Hall Warren. Miss Warren has been connected with the Library as assistant in the Parkland Branch and Circulation Department since September 1910.

Elise M. Vitz. Miss Vitz has been connected with the Library as assistant in the Order Department since February 1915.

Florrie Lee Taylor. Miss Taylor has been connected with the Library as assistant in the Circulation Department since November 1916.

2) The following were granted leave of absence without pay from September 1, 1918 to July 1, 1919 to attend library school:

Pearl Hinesley. Miss Hinesley has been assistant in the Circulation Department since March 1914 and was granted leave of absence in 1916 for ten months and wishes to return to complete the course.

Ruth Theobald. Miss Theobald has been assistant at the Crescent Hill Branch since November 1911 and wishes to attend library school for training for children's librarian.

3) Mrs. Minnie Dearing Miller (librarian at the Jefferson Branch since January 1913 and member of the staff since January 1910) was granted leave of absence ^{without pay} for the period of the war to take charge of the library in the Red Cross building at Camp Zachary Taylor.

4) Jessie H. Simpson was appointed at a salary of \$50. per month to succeed Clara L. Behrens, transferred to the position of Librarian's Secretary.

5) The following were appointed to positions on the staff, to be assigned by the library, at \$40. per month:

Berneita C. Bennett
Mary Benton
Gladys C. Grove
Laura Jefferis
Sarah Peden
Dorothy M. Schoen
Isabel M. Steidle
Edna Steinacker

6) Three vacancies caused by leave of absence are to be temporarily filled by substitutes at \$35. per month.

7) The training class is to be discontinued for the year on account of not sufficient applications to make it pay to conduct the class. The three who passed the examination for the training class with two others who later applied to enter the examination if a second examination is held and who have acted as pages for a period at the branch libraries, because of the shortness of assistants and no members remaining on the eligible list from previous training classes, are to be given their training in the different departments and branch libraries doing practical work at \$30. per month during the period of training. This is necessary to enable the librarian to take care of the vacancies by resignation and leave of absence, but is not to establish a precedent.

Elizabeth T. Current 1392 S. Second St. (71.5)
 Olive Frisbee 328 E. Gray St.
 Adele Curtis Michot 3125 Portland Ave. (73.8)
 Helen Tully 3113 Bank St.
 Adah Masterson (colored) 1017 S. Sixth St. (54.5)

The schedule of salaries for librarian and assistants was approved:

| | |
|--------------------------------------|-----------|
| Third grade 1st year 1st 6 mo. | \$ 40. |
| 2nd " | 45. |
| Second " 2nd " 1st " | 50. |
| 2nd " | 55. |
| First " 3rd " 1st " | 60. |
| ** Senior assistant** | 65.-70. |
| Stenographer and bookkeeper | 50.-65. |
| Bindery 1st year 1st 6 mo. | 40. |
| 2nd " | 45. |
| 2nd " 1st " | 50. |
| 2nd " | 55. |
| / Senior assistant | 60. |
| Librarian's secretary and bookkeeper | 75.-100. |
| Branch librarians | 65.- 85. |
| Heads of departments | *75.-100. |
| Pages 1st year 1st 6 mo. | 20. |
| 2nd " | 25. |
| 2nd " 1st " | 30. |
| 2nd " | 35. |
| Apprentices (by month) | 35. |
| (by day or less) per day | 1.25 |
| Sunday and holiday service (per day) | 2.25 |
| (half day) | 1.10 |

At this time Committees of ladies and gentlemen waited on the board asking that branch libraries be not closed and that some means be devised to raise salaries to hold the staff, buy books and to keep the libraries open:

| Name | Address | Representing |
|-------------------------|---------------------|---|
| Mrs. G. A. Hendon | 962 Baxter Ave. | Highland Mothers Club |
| Mrs. Hugh Scales | Mocking Bird Valley | Wednesday Club, Cres. Hill |
| Mrs. A. M. Stork | 146 Crescent Court | " |
| Mrs. Spalding E. Michot | 3125 Portland Ave. | Citizens of Portland |
| Mrs. K. W. Clarke | 2909 Portland Ave. | " |
| Mrs. H. W. Blanc | 1339 S. Third St. | Woman's Club |
| Martha Reeves | 200 Birchwood | Literary Club Cres. Hill |
| Marjory Meyer | 212 Kennedy Court | Geo. Rogers Clark School |
| Mrs. L. T. Haney | 120 Birchwood | Parent-Teachers Association E. Field School |
| Mrs. Edward C. Laverty | 234 Franck Ave. | Crescent Hill Mothers Club |

** Changed to read \$75. to \$125. See page 72 (book not)
 ** Senior Asst grade 65-85 - See page 85 (book 4)

Mr. William May 1203 Starks Bldg. Crescent Hill Forward Club
 Judge Emmett Field 193 Crescent Ave. "

Mr. May, Mrs. Blanc, and Mrs. Michot addressed the Board. Little Miss Martha Reeves read the resolution and presented a petition signed by women and 1000 school children.

Petitions were presented from the following:

Citizens of Crescent Hill signed by J. T. Johnston
 and William May
 Crescent Hill Woman's Civic League signed by
 Miss Florence Davis Brown
 Mass meeting of Crescent Hill organizations signed
 by W. D. Huffman, Secretary
 Benjamin Franklin School (Crescent Hill)

The Librarian's report showing an expenditure of \$5504.11 upon motion was approved. This included the pay roll \$4086.15 which had been approved by the chairman of the Library Committee and paid, and the monthly bills amounting to \$1417.96 covered by voucher No. 6386, checks 9285 to 9332 inclusive:

| | |
|--|----------|
| American Printing House for the Blind | \$ 15 90 |
| Anderson and Co., A. J. | 4 84 |
| Arctic Ice Co. | 20 95 |
| Baggerly, R. M. | 23 55 |
| Becker, Vernon W. | 3 00 |
| Belknap Hardware and Manufacturing Co. | 1 25 |
| Bittner's Sons, G. | 4 25 |
| Bland Electric Co. | 7 90 |
| Bowman, Hite D. | 8 97 |
| Bywater Bros. | 2 75 |
| Cox Book Co., Carol | 10 16 |
| Cowan and Co., Andrew | 5 40 |
| Cumberland Telephone and Telegraph Co. | 30 25 |
| Fetter Co., Geo. G. | 1 80 |
| Franklin Printing Co. | 2 00 |
| Frey Planing Mill Co. | 36 00 |
| Gray Motor Car Service | 15 05 |
| Gulf Refining Co. | 11 46 |
| Guntermann, Bertha (Order Department) | 7 13 |
| Harbison and Gathright | 60 60 |
| Harris Co., Homer F. | 100 00 |
| Heick Hardware Co., Henry | 3 20 |
| Hoke, T.J. | 1 50 |
| Hubbuck Bros. and Wellendorff | 1 75 |
| Hunting Company, H. R. | 2 62 |
| James Coal Co. | 201 50 |
| Jeunesse, R. | 27 50 |
| Kaufman-Straus Co. | 7 22 |
| Kentucky Book Mfg. Co. | 246 50 |

| | |
|---|------------------|
| Koehler Stamp and Stencil Co. | \$ 1 49 |
| Lampton Crane and Ramey Co. | 40 86 |
| Longmans, Green and Co. | 5 76 |
| Long's Towel Supply | 8 00 |
| Louisville Evening Post | 2 15 |
| Louisville Gas and Electric Co. | 75 91 |
| Mississippi Valley Historical Association | 4 00 |
| Morton and Co., John P. | 75 46 |
| Newman, H. W. | 3 25 |
| Quick Tire Service | 39 55 |
| Ramser's Son, Geo. | 34 45 |
| Remington Typewriter Co. | 1 10 |
| Settle, George T., Librarian (petty cash) | 92 61 |
| Skilton Ice Co. | 3 00 |
| Standard Oil Co. | 18 32 |
| Stewart Co., W. K. | 47 37 |
| Veeneman, Mrs. L. J. | 5 00 |
| Weissinger-Gaulbert Real Estate Co. | 93 09 |
| Wilson Co., H. W. | 1 59 |
| | <u>\$1417 96</u> |
| Pd) Settle, George T. Librarian, Pay Roll | <u>4086 15</u> |
| TOTAL - - - - - | \$5504 11 |

Upon motion the bills were ordered paid.

No further business to be presented, upon motion the Board adjourned.

MINUTES APPROVED

October 9, 1918

Goldwinger Smith President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, October 9, 1918 in the Librarian's Office at 5 P. M.

Present: Mayor Smith, Hemphill, Mullins, Powell, Powers, Ray, Schuhmann, Thalheimer, Young and Settle, with Vice President Young in the chair.

The minutes of the September meeting were read and upon motion approved.

Before the reading of the minutes was completed, President Smith arrived and took the chair.

Letter from The Whayne Company under date of September 25, was read. Mr. Lee Cralle who owns the apartment house adjoining the Highland Branch Library, complained of smoke coming in from the library stack. Upon motion the Librarian was authorized to have this stack extended.

The recommendations of Bywater Brothers to remedy the trouble at the Western Colored Branch Library were read. The question of whether the dry wells should be re-dug or connection made with the sewer was taken up with Mr. W. E. Glossop, city building inspector. Mr. Glossop recommends the dry wells, and upon motion the Librarian was authorized to have the dry wells re-dug and enlarged.

A gift of valuable books, Tischbein's Collection of ancient vases, four volumes in three, published in Naples 1791 from Mr. J. M. Atherton upon motion was received and the Secretary was instructed to extend the thanks of the Board.

The Librarian reported for record an accident to the Library machine and stated that cost of repairs had been turned over to the insurance companies representing the Library and Miss Lucinda Richardson (1127 S. First St., license number 45230 - 1918 - Ky) for record.

Letter from Mr. Ernest T. Schmitt, Louisville postmaster, donating

picture, group of letter carriers who served in Louisville just after the Civil War, was read. Upon motion the gift was accepted and the Secretary instructed to extend the thanks of the Board.

The gift of an oil painting of two children from Mrs. Mamie H. Quest upon motion was received and the Secretary instructed to extend the thanks of the Board.

Attention was called to five oil paintings that had been loaned to the Library by Mrs. Clay (wife of Major Charles D. Clay). Upon motion this loan was accepted without liability and subject to order for return, we not guaranteeing them against loss by fire, theft, etc.

The Treasurer's report was read by Dr. J. Morrison Ray, member of the Finance Committee and shows that we have overdrawn to the amount of \$1554.47. This is explained by the Treasurer although authorized to do so, had not yet borrowed funds for the fiscal year.

The Librarian's report for September was read, approved and ordered filed. It stated that the circulation for home use was 69,044, a decrease of 7,180 volumes as compared to the same month last year.

The report of the Library Committee, on recommendations of the Librarian, was read by Dr. Powell and upon motion approved:

1) The following resignations were accepted with regret:

Elizabeth Durning. Miss Durning has been connected with the Library as assistant in the Catalog Department since September 1915.

Dorothy M. Schoen. Miss Schoen was appointed at the last meeting but is leaving us for better remuneration with the Louisville Federation of Social Agencies, Associated Charities Branch.

Maude M. Sehon was granted leave of absence without pay for ten months beginning October 1. Miss Sehon has been an assistant serving at the Highland Branch and the Children's Department since

September 1911. She asked for leave of absence to attend a school for special training for work with disabled soldiers.

Complying with the order of the State Board of Health, the Library was closed Monday morning, October 7 at ten o'clock. A great many school children who after going to their schools and finding them closed, came to the Library. The Librarian telephoned Mayor Smith, asking for instructions and he said "Close the Library."

The subscription list for magazines and newspapers for the Main library and branches for the year has been carefully revised and bids received. The Librarian was authorized to award contract to the lowest and best bidder, cost not to exceed \$2000. Subscriptions last year cost \$2352.51.

The Librarian's report showing an expenditure of \$5509.67 upon motion was approved. This included the pay roll, \$4090.95 which had been approved by the Chairman of the Library Committee and paid, and the monthly bills amounting to \$1418.72 covered by voucher No. 6388, checks 9418 to 9479 inclusive:

| | | | |
|---|----|----|----|
| American Association for Study and Prevention of Infant Mortality | \$ | 3 | 11 |
| American Printing House for the Blind | | 14 | 83 |
| American Prison Association | | 2 | 00 |
| Anderson and Co., A. J. | | 47 | 30 |
| Arctic Ice Co. | | 17 | 25 |
| Arehart, A. H. | | 7 | 70 |
| Becker, Vernon W. | | 3 | 00 |
| Bland Electric Co. | | 5 | 65 |
| Bloom, Levi | | 5 | 85 |
| Booker and Kinnaird | | 5 | 85 |
| Boston Music Co. | | 1 | 25 |
| Bowker Co., R. R. | | 2 | 50 |
| Bowman, Hite D. | | 34 | 60 |
| Browder and Hoskins | | 9 | 08 |
| Canadian Annual Review, Ltd. | | 5 | 27 |
| Carter Dry Goods Co. | | 33 | 81 |
| Central Glass Co. | | 2 | 65 |
| Clark Jr., Electric Co., James | | 36 | 32 |
| Clegg and Co., F. A. | | 59 | 00 |
| Cumberland Telephone and Telegraph Co. | | 30 | 25 |
| Domestic Oil Co. | | 1 | 28 |
| Duncan, Mrs. Fannie Casseday | | 9 | 00 |
| Evening Post Co. | | 4 | 65 |

| | |
|--|------------|
| Faxon Co., F.W. | \$ 3 43 |
| Fetter Co., Geo. G. | 2 30 |
| Franck, Chas. V. | 2 00 |
| Gulf Refining Co. | 3 78 |
| Guntermann, Bertha (Order Department) | 4 29 |
| Heick Hardware Co., Henry | 4 20 |
| Hoke, T. J. | 1 50 |
| Jeunesse, R. | 4 50 |
| Kaufman-Straus Co. | 135 97 |
| Kentucky Book Mfg. Co. | 84 50 |
| Koehler Stamp and Stencil Co. | 5 40 |
| Lampton, Crane and Ramey Co. | 20 00 |
| Longmans, Green and Co. | 4 13 |
| Long's Towel Supply | 8 00 |
| Louisville Gas and Electric Co. | 48 19 |
| Louisville Home Telephone Co. | 105 75 |
| Louisville Paper Co. | 32 25 |
| Louisville Times | 3 00 |
| Louisville Towel Supply Co. | 16 20 |
| Morton and Co., John P. | 73 50 |
| Newman, H. W. | 14 60 |
| Otis Elevator Co. | 42 00 |
| Patterson's American Educational Directory | 4 50 |
| Peaslee-Gaulbert Co. | 2 70 |
| Phenol Chemical Co. | 1 50 |
| Quick Tire Service Co. | 1 50 |
| Rand-McNally Co. | 10 69 |
| St. Louis City Treasurer | 2 00 |
| Sargent, Porter E. | 2 25 |
| Scribner's Sons, Chas. | 2 90 |
| Settle, George T. (Petty Cash) | 85 21 |
| Skilton Ice Co. | 3 00 |
| Standard Oil Co. | 33 53 |
| Stewart Co., W. K. | 180 12 |
| Tachau, E. S. | 20 46 |
| Veeneman, Mrs. L. J. | 5 00 |
| Weissinger-Gaulbert Real Estate Co. | 90 48 |
| Williams and Wilkins Co. | 8 00 |
| Wilson Co., H. W. | 3 19 |
| | <hr/> |
| | \$1 418 72 |
| Pd) Settle, George T., Librarian, Pay Roll | 4 090 95 |
| | <hr/> |

TOTAL - - - - - \$5 509 67

Upon motion the bills were ordered paid.

The report from Judge Frank P. Straus, Special Committee on Coal and Heat was read by the Secretary showing that the contract with the Weissinger-Gaulbert Real Estate Company for heat for the Main building had been renewed for one year, November 17, 1918 to November 17, 1919 at the same figure, \$4,190.

Mayor Smith in discussing the finances for the fiscal year said that it was his belief that the finances of the library had been economically administered and that the additional expenses were justified inasmuch as they could not be avoided and would be taken care of, and the Library was to be conducted in full as last year. He called attention to the additional expenses, \$3,100 added interest on the mortgage and \$5,000 which would be retired on the principal, and the increase in salaries, heat bills etc., amounting to \$14,700.

No further business to be presented, upon motion the Board adjourned.

MINUTES APPROVED

13 Nov 1918

Barnett H. Young President
Geo. A. Setke Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, November 13, 1918 in the Librarian's Office, 5 p.m.

Present: Young, Schuhmann, Barker, Mullins, Pfingst, Straus, Thalheimer, Segner and Settle, with Vice President Young in the chair.

The minutes of the October Board meeting were read and upon motion approved.

A letter from Mayor Smith was read, notifying the Board of the appointment of Charles A. Segner to fill the unexpired term of Dr. J. Morrison Ray. Mr. Segner was present with qualification papers.

Upon motion the chairman appointed the following committee to draft resolutions regarding death of Dr. Ray: Dr. Pfingst, Mr. Segner and Mr. Thalheimer.

The Treasurer's report was read by Mr. Barker, Chairman Finance Committee, and shows a cash balance on November 1 of \$7084.48. The report stated that \$3,000. from rent Public Library Building occupied by Kaufman-Straus Co. was to be added, making a total of \$10,084.48. Upon motion the report was received and ordered filed.

The Librarian's report for October was read, approved and ordered filed. It stated that the circulation for home use was 39,975, a decrease of 67,013 as compared to the same month last year. This was explained by the Library being closed October 7-22.

The budget recommended by the Finance Committee was read by Mr. Barker, Chairman, as follows:

| RECEIPTS | |
|--|---------------------|
| Balance | \$ 5 45 |
| City taxes | 66 379 62 |
| Fines, lost books etc | 3 769 88 |
| Rents | 36 000 00 |
| | <u>106 154 95</u> |
| Jefferson County | 5 000 00 |
| | <u>111 154 95</u> |
| If library is to be conducted in full as last year, additional funds necessary | 14 000 00 |
| TOTAL - - - | <u>\$125 154 95</u> |

EXPENDITURES

| | | | |
|---------------------------|------------------|-----------------|----------|
| Expense | | \$ | 9 000 00 |
| Light, Power | \$3 200 00 | | |
| Heat | <u>7 350 00</u> | 10 550 00 | |
| Repairs and improvements | | 3 000 00 | |
| Furniture and fixtures | | 1 000 00 | |
| Insurance | | 1 500 00 | |
| Interest on loans | | 750 00 | |
| Salaries | | | |
| Libn. and assts. | 45 805 50 | | |
| Sunday service | 650 00 | | |
| Holiday service | <u>477 75</u> | | |
| Total | <u>46 933 25</u> | | |
| Janitor and other labor | 8 294 00 | | |
| | <u>55 227 25</u> | | |
| Recommended raises | <u>4 115 75</u> | 59 343 00 | |
| Books | | | |
| Volumes etc. | 8 559 44 | | |
| Subscriptions | 2 352 51 | | |
| Binding and rebinding | <u>5 650 00</u> | *16 561 95 | |
| TOTAL CURRENT MAINTENANCE | | \$101 704 95 | |
| Interest on mortgage | | 18 450 00 | |
| On principal | | <u>5 000 00</u> | |
| | TOTAL - - - - - | \$125 154 95 | |

*All unexpended balances to be added to Book Account.

Mr. Barker read paper as follows:

November 12, 1918

Trustees of Louisville Free Public Library
City.

Gentlemen:

In submitting budget for year 1918-19 we have refrained from asking an increase in the levy, as we cannot, at this time, estimate the amount which will be produced by the usual levy. We find that the amount necessary to pay the increased interest upon mortgage, payment on principal, increases in salaries, general expense and repairs will aggregate about \$14,000.00. This is in addition to amount required last year.

We recommend that any and all unexpended balances in any account be not transferred to the book account or to any other account until written recommendation by the Finance Committee.

Respectfully submitted,

(Signed) Thomas A. Barker

Chairman Finance Committee

Judge Straus said that the budget is all right but that we should name to the Mayor the increased levy desired and that all unexpended balances should go for books as we have always done, and moved that we ask for three-fourths cents increase in levy, and that all unexpended balances on other accounts be added to the Book Account. This was seconded by Dr. Mullins. Mr. Thalheimer offered as a substitute that we ask for one cent additional. Judge Straus and Dr. Mullins accepted this amendment. This was approved, voting yes: Pfingst, Mullins, Schuhmann, Straus, Thalheimer, Young, (six). No: Barker, Segner (two). The chairman said the motion had prevailed.

The Library Committee recommendations were considered and upon motion approved as follows:

Resignation - Edna Steinacker. Miss Steinacker completed the library training class of 1916-17 and served as a substitute until her appointment as a member of the staff at the September 1918 Board meeting. She is leaving for better remuneration elsewhere.

Appointment - Ann Hafendorfer as a member of the staff to be assigned by the Librarian.

The request of Mr. Elwood L. Street, Director, Louisville Federation of Social Agencies, for the use of the Assembly room without cost for a series of meetings. This is for a course of lectures, using the stereopticon, on Industrial Preparedness and will meet weekly on Thursday at 8 p.m. beginning November 28, through May. THIS WAS GRANTED FOR THE PRESENT. Upon motion of Mr. Thalheimer, the Library Committee and the Librarian were asked to investigate the cost of light, heat, and janitor service necessary to open rooms at the Main library and branches for public meetings. The Librarian stated that at present no charge was made for the use of the Assembly and class rooms at branches, but that a charge was made for the

Assembly room at the Main library, \$3.00 at night and \$1.00 during the day; Art and class rooms, \$1.00 at night and 50¢ during the day, with the exception of the Filson Club, Louisville Literary Club, Jefferson County Teachers Institute, and all meetings for war activities.

The Librarian reported that all public library buildings in the city were closed October 7-22 inclusive (sixteen days) by order of the State Board of Health. By release from the State Board of Health the buildings were opened on October 23 for the circulation of books; on October 28 for regular library work, and on November 11, the ban was lifted on meetings in the buildings. Notices were placed in all the daily papers that the buildings were closed and that no fines would be collected on books due to be returned during the period the buildings were closed. When the library opened, notices were again placed in all the daily papers stating that the public would be given eight days (October 23-31) in which to return books without fines. On October 30, additional notices were placed in the daily papers stating that beginning November 1, fines would be collected on all books overdue. This worked splendidly and we had no complaint. Under instructions from the State Board of Health, books were held forty-eight hours before they were slipped and placed in circulation.

During the period the buildings were closed, an inventory was taken of the entire stock of the library by the staff. This was very important and necessary work, and the closing of the library was a splendid opportunity to do the work. We were particular not to have members of the staff work who had colds. The records show there were from seven to eleven members absent every day covering the period. The first week the staff reported at 8:30 and worked until 12:30 only on account of the exacting nature of the work of stocktaking. This was called to the attention of the Board for record in the minutes.

The Librarian stated that he had received suggestions that the

branch library hours be changed. Branch buildings with the exception of the Western Colored, are now open from 2 to 9 p.m. It is suggested that the hours be changed as follows:

10:30 a.m. to 6 p.m. three days each week, Tuesday
Thursday and Saturday
1:30 to 9 p.m. three days each week, Monday,
Wednesday and Friday.

Under the arrangement, branch buildings would be open three evenings each week to nine o'clock and open every day at 1:30 to accommodate teachers and school children. This arrangement not to effect Main library hours, or hours at the Western Colored Branch. Upon motion this was referred to the Library Committee and the Librarian to report at the next meeting of the Board.

The Librarian's report showing an expenditure of \$8115.35 upon motion was approved. This included the pay roll, \$4375.87 which had been approved by the Chairman of the Library Committee and paid, and the monthly bills amounting to \$3739.48 covered by voucher No. 6390, checks Nos. 9561 to 9626 inclusive:

| | | | |
|--|----|------|----|
| A. I. A. Publishing Board | \$ | 7 | 20 |
| American Medical Association | | 10 | 00 |
| Arctic Ice Co. | | 4 | 15 |
| Baptist World Publishing Co. | | 10 | 40 |
| Bland Electric Co. | | 30 | 50 |
| Bowker Co., R. R. | | 19 | 64 |
| Bowman, Hite D. | | 1 | 30 |
| Browder and Hoskins Co. | | 16 | 75 |
| Burroughs Adding Machine Co. | | 4 | 16 |
| Bywater Bros. | | 189 | 50 |
| Carter Dry Goods Co. | | 6 | 30 |
| Central Glass Co. | | 6 | 81 |
| Clark Co., Arthur H. | | 4 | 20 |
| F. A. Clegg and Co. | | 2 | 81 |
| Columbia Carbon Co. | | 13 | 65 |
| Crescent Hill Ice Co. | | 3 | 25 |
| Cudahy Packing Co. | | 16 | 17 |
| Cumberland Telephone and Telegraph Co. | | 34 | 66 |
| Detroit Auto Radiator Repair Co. | | 5 | 50 |
| Dugan, Ira J. | | 8 | 30 |
| Educational Publishing Co. | | 6 | 80 |
| Faxon Co., F.W. | | 1782 | 98 |
| Fetter Co., Geo. G. | | 6 | 70 |
| Fleck, John H. | | 4 | 50 |
| Frey Planing Mill Co. | | 8 | 00 |

| | |
|---|-----------|
| Gaylord Bros. | \$ 2 20 |
| Gray Motor Car Service | 17 20 |
| Gulf Refining Co. | 14 09 |
| Guntermann, Bertha | 9 46 |
| Hale Book Co. | 9 00 |
| Hammond and Co., C. S. | 1 50 |
| Harbison and Gathright | 1 75 |
| Hart's Auto Shop | 58 45 |
| Heick Hardware Co., Henry | 6 55 |
| Hoke, T. J. | 1 50 |
| James Coal Co. | 272 81 |
| Kaufman-Straus Co. | 37 53 |
| Kentucky Auto Radiator Repair Co. | 1 25 |
| Kentucky Book Mfg. Co. | 290 00 |
| Koehler Stamp and Stencil Co. | 3 20 |
| Library Bureau | 160 79 |
| Lindsey, T. N. | 1 10 |
| Long's Towel Supply | 8 00 |
| Longmans, Green and Co. | 3 13 |
| Louisville Gas and Electric Co. | 65 38 |
| Louisville Herald | 1 20 |
| Louisville Paper Co. | 29 50 |
| Louisville Storage Battery Co. | 12 50 |
| Louisville Times | 1 35 |
| Mayes Printing Co. | 4 00 |
| Morton and Co., John P. | 31 55 |
| National Municipal League | 5 00 |
| Peaslee-Gaulbert Co. | 4 63 |
| Quick Tire Service Co. | 26 70 |
| Ramser, George | 18 00 |
| Rochester Re-Inking Works | 4 20 |
| Settle, George T. Librarian, Petty Cash | 54 08 |
| Standard Oil Co. | 28 72 |
| Standard Printing Co. | 33 15 |
| Stewart Co., W. K. | 142 36 |
| Stith and Schuster | 24 75 |
| Thompson and Co., C.B. | 9 00 |
| Veeneman, Mrs. L. J. | 5 00 |
| Weissinger-Gaulbert Real Estate Co. | 68 52 |
| Western Union Telegraph Co. | 4 05 |
| Wilson Co., H. W. | 62 10 |
| | \$3739 48 |
| Pd) Settle, George T. Libn., Pay Roll | 4375 87 |
| TOTAL - - - - - | \$8115 35 |

Upon motion bills were ordered paid.

No further business, upon motion the Board adjourned.

MINUTED APPROVED
Dec 11-18

Geo. Weissinger President
Geo. T. Stith Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, December 11, 1918 in the Librarian's Office, 5 p.m.

Present: Mayor Smith, Young, Powers, Powell, Schuhmann, Straus, Thalheimer, Mullins, Barker, Hemphill, Pfingst, Segner and Settle.

The minutes of the November meeting were read and upon motion approved.

Judge Straus said that he had read a letter in one of the papers where Mr. Barker questioned the adoption of the budget at the last Board meeting. He said if Mr. Barker is of this opinion he had a resolution which he wished to offer. The President said I will sign the minutes, then we will consider the resolution. The resolution is only to correct a misapprehension. Judge Straus read as follows:

WHEREAS, there seems to be some misunderstanding as to whether the budget presented by the Finance Committee was adopted at the same time the amendment asking for one cent additional levy and that all unexpended balances on other accounts be added to the Book Account was adopted.

RESOLVED, that we hereby adopt the budget submitted by the Finance Committee for the fiscal year together with the amendment asking for one cent additional levy and that all unexpended balances on other accounts be added to the Book Account.

Mr. Barker moved as an amendment that the following "that all unexpended balances on other accounts be added to the Book Account" be struck out and that the following be substituted:

"And that no unexpended balances be transferred from any account to another account except upon written recommendation of the Finance Committee approved by the Board."

There being no second to Mr. Barker's substitute, upon motion Judge Straus' resolution was adopted.

The Committee, Pfingst, Segner and Thalheimer, appointed to present resolutions on the death of Dr. Ray, ^(Dec 11, 1918) submitted the following:

December 11, 1918

The Board of Trustees of the Louisville Free Public Library has in the death of Dr. James Morrison Ray, suffered the loss of one of its valued members. Dr. Ray was an earnest, conscientious worker, always ready to give his time and knowledge for the betterment of the library, and we will miss his council in our proceedings.

Those of us who knew him intimately will miss his lovable nature and his generous friendship.

Therefore be it resolved that we tender his bereaved family our sincerest sympathy and that these resolutions be spread upon our minutes.

(Signed) Adolph O. Pfingst

C. A. Segner

Wm. Thalheimer

Upon motion this was approved, ordered spread upon the minutes and copies forwarded to Dr. Ray's sisters, Mrs. Sam. Fulton, Brooksville Florida, and Mrs. Kate Ray Wilson, Louisville, Ky.

The Treasurer's report was read by Mr. Barker, Chairman of the Finance Committee. This shows a cash balance on December 1, 1918 of \$2,306.55. The report stated that \$3,000. from rent Public Library building occupied by Kaufman-Straus Co. was to be added, making a total of \$5,306.55. Upon motion the report was received and ordered filed.

The Librarian's report for November was read and upon motion approved and ordered filed. It states that the circulation for home use was 88,774, a decrease of 22,998 as compared to the same month last year. This was explained by the schools being closed until November 11, 1918.

The special committee on change of branch library hours and to investigate the cost of light, heat and janitor service for meetings held at the Main library and branches, asked for further time. Without objection this was granted.

The Library Committee recommendations were considered and upon motion approved, as follows:

1) December salaries, due to be paid January 1, were authorized to be paid before Christmas.

2) Marie Batman was granted leave of absence without pay for six months beginning November 19, 1918. She leaves to do war work in connection with the U. S. Bureau of Foreign and Domestic Commerce at Washington.

3) Announcement was made of the death of Ida Alma Hubbuch on December 8, 1918. Miss Hubbuch was a member of the training class beginning September 25, 1918.

4) Thomas F. Blue, colored branch librarian, who was granted indefinite leave of absence without pay at the February 1918 Board meeting for army Y.M.C.A. work, is to return to his duties January 1, 1919.

The following resolution was presented by Judge Straus and upon motion adopted:

The Librarian, George T. Settle, is directed by the Board to accompany the Executive Committee to be present at the hearing to be had before the Mayor and the Council as to the budget for the Library for the Fiscal Year and to make such explanations at such hearing as he desires to make.

The gift from Lieut. Col. R. Y. Rhea (son of Dr. H. C. Rhea, 4141 W. Broadway) of forty-four Moro and Chinese articles and the loan of Gen. Mena's flag, captured in the Nicaragua campaign 1912 by (then) Capt. Rhea, were accepted. The loan of the flag was accepted subject to order for return, without liability and without guarantee against loss by fire, theft, etc. The secretary was instructed to extend the thanks of the Board.

The gift of shrubbery to the Jefferson Branch Library from the Western Departmental and Madison Street schools through Prof. R. E. Williams, Miss Regina Kline and Miss Emilie Yunker, was accepted. The secretary was instructed to extend the thanks of the Board.

The Board's attention was called to the complaints of Dr. James S. Chenoweth, Mrs. T. P. Taylor and others living in the neighborhood of the Main library, of the number of dogs that are taking possession of the grounds. Mayor Smith instructed the librarian to address a letter to Col. Ludlow Petty asking to have this remedied.

The Librarian's report showing an expenditure of \$7,973.08 upon motion was approved. This included the pay roll, \$4450.13 which had been approved by the Chairman of the Library Committee and paid, and the monthly bills amounting to \$3522.95 covered by voucher No. 6392, checks nos. 9706 to 9784 inclusive:

| | |
|--|----------|
| American Book Company | \$ 52 45 |
| American Multigraph Sales Co. | 1 23 |
| Arctic Ice Company | 2 90 |
| Avery and Co., Samuel L. | 25 00 |
| Bayly and Co., J. W. E. | 24 75 |
| Belknap Hardware and Mfg. Co. | 5 60 |
| Bittner's Sons, G. | 46 25 |
| Bland Electric Co. | 4 70 |
| Booker and Kinnaird | 24 75 |
| Bowman, Hite D. | 81 33 |
| Bowman, Hite D. | 18 50 |
| Browder and Hoskins Co. | 2 05 |
| Burkley and Tierney | 24 75 |
| Bywater Bros. | 53 35 |
| Campbell's Sons, B. J. | 8 75 |
| Carpenter and Dudley | 24 75 |
| Central Glass Co. | 2 92 |
| Central Trimming Co. | 7 00 |
| City Treasurer | 7 02 |
| Clark Co., Charles W. | 2 85 |
| Cumberland Telephone and Telegraph Co. | 33 37 |
| Davis and Co., H. V. | 24 75 |
| Dreher, K. | 5 70 |
| Dugan, Ira J. | 14 50 |
| Duncan, Mrs. Fannie C. | 3 75 |
| Faxon Co., F. W. | 43 25 |
| Fetter Co., Geo. G. | 53 50 |
| Finck, Carl H. | 2 00 |
| Flanagan Co., A. | 11 66 |
| Gaylord Bros. | 82 80 |
| Ginn and Co. | 35 37 |
| Gray and Son, J. S. | 24 75 |
| Gulf Refining Co. | 19 24 |
| Guntermann, Bertha (Order Department) | 13 67 |
| Harbison and Gathright | 2 00 |
| Heath and Co., D. C. | 16 87 |
| Hoke, T J. | 1 50 |
| James Coal Co. | 172 80 |
| Jewish Publication Society of America | 3 00 |
| Journal of Negro History | 4 40 |
| Kaufman-Straus Co. | 45 27 |
| Kentucky Book Mfg. Co. | 336 90 |
| Kentucky Paper Box Co. | 20 00 |
| Kentucky and Louisville Mutual Insurance Co. | 4 20 |
| Kentucky Tent and Awning Co. | 3 00 |
| Koehler Stamp and Stencil Co. | 3 74 |
| Korfhage, Herman C. | 2 50 |

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|---|------------------|
| Library Bureau | \$ 11 50 |
| Long's Towel Supply | 8 00 |
| Louisville Gas and Electric Co. | 132 97 |
| Louisville Paper Co. | 130 60 |
| Louisville Storage Battery Co. | 3 00 |
| Louisville Towel Supply Co. | 7 90 |
| Louisville Trust Co. | 3 00 |
| Mayes Printing Co. | 15 50 |
| Morton and Co., John P. | 36 06 |
| National Committee for the Prevention of Blindness | 2 00 |
| National Conference on City Planning | 5 00 |
| Otis Elevator Co. | 7 85 |
| Parkland Ice Co. | 23 35 |
| Peaslee-Gaulbert Co. | 3 00 |
| Poor's Manual Co. | 8 00 |
| Poutch and McBride Agency | 24 75 |
| Public School Publishing Co. | 7 55 |
| Quick Tire Service, Inc. | 2 00 |
| Ramser's Sons, Geo. | 7 90 |
| Rand McNally and Co. | 92 12 |
| Rothert, Otto A. | 2 00 |
| Row Peterson and Co. | 8 56 |
| Rowland Co., The | 20 90 |
| Settle, George T., Librarian | 113 83 |
| Standard Oil Co. | 35 51 |
| Standard Printing Co. | 10 60 |
| Stearns, Lyman M. | 4 00 |
| Stewart Co., W. K. | 549 36 |
| Tafel Electric Co., H. C. | 2 65 |
| Veeneman, Mrs. L. J. | 5 00 |
| Weissinger-Gaulbert Real Estate Co. | 786 85 |
| Wilson Co., H. W. | 67 25 |
| | <u>\$3522 95</u> |
| (Pd) Settle, George T., Librarian Pay Roll | 4450 13 |
| TOTAL - - - - - | <u>\$7973 08</u> |

Upon motion bills were ordered paid.

No further business to be presented, upon motion the Board adjourned.

MINUTES APPROVED

January 8, 1919

Benjamin H. Young President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, January 8, 1919 in the Librarian's office, 5 p.m. with Vice President Young in the chair.

Present: Young, Powers, Schuhmann, Thalheimer, Mullins, Ossmann, Barker, Hemphill, Pfinger, Segner and Settle.

The minutes of the December meeting were read and upon motion approved.

Letter from the Jefferson County Fiscal Court of December 18 1918 was read. Some facts were given from the following report made by the Librarian to the Fiscal Court.

December 26, 1918

Judge William Krieger
Mr. James F. Grinstead
Mr. Philip A. Hunt
Judge John B. Baskin
Fiscal Court of Jefferson County
Louisville, Ky.

Gentlemen:

I have the honor to submit a report of the work of the Louisville Free Public Library in Jefferson County from February 1917, when the work was inaugurated, to December 1918.

Under our contract, the resources of the Main library and branches are open and free to the residents of Jefferson County. We have registered from the county 1694 borrowers (1601 white and 93 colored). In addition we have 15 stations (12 white and 3 colored), and 108 classroom collections (94 white and 14 colored) in 60 school buildings (46 white and 14 colored); using 15,367 volumes (stations 6915, classroom collections 8452) showing a circulation of 57,113 (stations 26,217, classroom collections 30,896). We spent \$6,431.42 for new books for county work.

The teachers rooms in the library buildings are used by the county teachers, and the Assembly room at the Main library for meetings of the Teachers Institute, which is in session daily for one week during each school year.

County work, as city library work, suffered on account of the severe weather last winter, and again this year on account of the epidemic of influenza. School buildings were closed on account of weather, December 10, 1917 to January 7, 1918, but were closed again January 14 and not opened again until February 4, 1918. The schools were closed

on account of influenza October 7 to November 11, 1918. They were closed again on December 16 and have not opened to date.

We received from Jefferson County \$5,000 for the year beginning February 1917 and \$5,000 for the year beginning February 1918, and trust that the work accomplished meets with the approval of your Court and that it will be renewed again beginning February 1919.

I am enclosing a tabulated statement of the work and a list of schools and stations.

Yours very truly

(Signed) George T. Settle

Librarian

The Secretary named the Special Committee, Young, Barker, O'Brien and Settle, and called attention to the vacancy occasioned by the expiration of the term of Mr. E. J. O'Brien. The Chairman named Mr. Charles A. Segner to take the place of Mr. O'Brien.

The Treasurer's report was read by Mr. Barker, Chairman of the Finance Committee. This shows an overdraft on January 1, 1919 of \$1,473.25. The report stated that \$3,000. from rent Public Library building occupied by Kaufman-Straus Co., would be paid about the tenth. This would leave a balance of \$1,526.75. Upon motion the report was received and ordered filed.

Mr. Barker reported that the first semi-annual payment of interest on mortgage amounting to \$9,300. and first payment on principal \$5,000. to retire bonds Nos. 1, 2, 3, 4 and 5, were due January 15. Upon motion of Mr. Barker, the Treasurer was authorized to borrow the necessary funds to pay the interest \$9,300 and \$5,000 on principal, and necessary funds for maintenance until money is received from the city. Mr. Barker stated that the city had appropriated $3\frac{1}{4}$ cents for library purposes and estimated that this would net about \$80,381.25.

The Librarian's report for December was read and upon motion approved and ordered filed. The reports show that the circulation for home use was 76,110 volumes. This is a decrease of 5,249 as compared to the same month last year, explained by the fact that the city schools were closed December 16-30, and the county schools December 16-January 8, 1919.

The special committee on change of library hours at the branches, and the cost of light, heat and janitor service for meetings in the library buildings, asked for further time. Without objection this was granted.

The Library Committee reported that the appropriation for library purposes would probably allow more money for books than last year.

The Librarian's report showing an expenditure of \$8,011.14, upon motion was approved. This included the pay roll \$4,505.90, which had been approved by the Chairman of the Library Committee and paid December 21, and the monthly bills amounting to \$3,505.24 covered by voucher 6394, checks 9865 to 9933 inclusive:

| | |
|--|---------|
| American Concrete Institute | \$ 8 50 |
| Anderson and Co., A. J. | 45 28 |
| Arctic Ice Co. | 3 00 |
| Baldwin Law Book Co. | 10 63 |
| Baptist World Publishing Co. | 3 60 |
| Booker and Kinnaird | 33 50 |
| Bowman, Hite D. | 38 55 |
| Bywater E. A. | 3 60 |
| Caufield and Shook | 3 40 |
| Central Glass Co. | 3 50 |
| James Clark Jr., Electric Co. | 33 37 |
| Cornhill Company | 14 46 |
| Cumberland Telephone and Telegraph Co. | 33 33 |
| Davis and Co., H. V. | 35 75 |
| Diem and Wing Paper Co. | 16 50 |
| Dugan, Humphreys and Co. | 53 63 |
| Dugan, Ira J. | 12 50 |
| Dugan, Ira J. | 128 35 |
| Dye Mfg. Co., E. B. | 13 50 |
| Faxon Co., F. W. | 15 44 |
| Fetter Co., Geo. G. | 7 20 |
| Fischer Soap and Oil Co. | 34 51 |

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|---|-------------------|
| Gaylord Bros. | \$ 38 14 |
| Gulf Refining Co. | 6 21 |
| Guntermann, Bertha (Order Department) | 18 02 |
| Harbison and Gathright | 1 80 |
| Heick Hardware Co., Henry | 2 95 |
| Hoke, T. J. | 1 50 |
| James Coal Co. | 122 72 |
| Jeunesse, R. | 193 35 |
| Kaufman-Straus Co. | 490 58 |
| Kentucky Book Mfg. Co. | 67 15 |
| Koehler Stamp and Stencil Co. | 9 63 |
| Korfhage, Herman C. | 4 00 |
| Lampton, Crane and Ramey Co | 11 30 |
| Library Bureau | 98 00 |
| Longmans, Green and Co. | 66 88 |
| Long's Towel Supply | 8 00 |
| Louisville Gas and Electric Co. | 113 19 |
| Louisville Home Telephone Co. | 105 75 |
| Louisville Paper Co. | 12 89 |
| Louisville Storage Battery Co. | 3 25 |
| Louisville Towel Supply Co. | 15 70 |
| Mayes Printing Co. | 7 00 |
| Morton and Co., John P. | 2 15 |
| National Housing Association | 5 00 |
| National Surety Co. | 9 00 |
| Otis Elevator Co. | 42 00 |
| Oxford University Press | 2 39 |
| Parkland Ice Co. | 1 30 |
| Peaslee-Gaulbert Co. | 4 00 |
| Prairieland Publishing Co. | 4 00 |
| Quick Tire Service, Inc. | 2 00 |
| Remington Typewriter Co. | 1 00 |
| Reutlinger and Co. | 20 02 |
| Settle, George T., Librarian Petty Cash | 140 44 |
| Southeastern Paper Co. | 11 40 |
| Standard Oil Co. | 30 49 |
| Standard Printing Co. | 41 00 |
| Stewart Co., W. K. | 257 36 |
| Tafel Electric Co., H. C. | 1 50 |
| Van Dort Co., G. Broes | 105 00 |
| Veeneman, Mrs. L. J. | 5 00 |
| Warner Co., Roy E. | 27 60 |
| Wedekind and Co., H. | 6 65 |
| Weissinger-Gaulbert Real Estate Co. | 795 58 |
| Western Union Telegraph Co. | 3 00 |
| Wilson Co., H. W. | 5 10 |
| Wolke Rubber Co., A. F. | 1 32 05 |
| | <u>\$3 505 24</u> |
| Pd) Settle, George T., Library Pay Roll | 4 505 90 |
| | <u>\$8 011 14</u> |

Upon motion bills were ordered paid.

No further business to be presented, upon motion the Board adjourned.

MINUTES APPROVED

February 12, 1919

J. D. Jones President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, February 12, 1919 in the Librarian's Office, 5 p.m.

Present: Powers, Thalheimer, Ossmann, Barker, Hemphill, Pfingst, Segner and Settle. The president and vice president being absent, upon motion Col. Powers took the chair.

The minutes of the January meeting were read and upon motion approved

A letter from Mayor Smith and ^{an} enclosed letter from H. H. Littell were read. Mr. Littell offered two British government nine point two shells as a gift to the library. The shells are 9-2/10 inches in diameter, 27 inches high, and weigh about 290 pounds each. Upon motion the gift was accepted and the Secretary instructed to write a letter of thanks when they are received.

The Treasurer's report was read by Mr. Barker, chairman of the Finance Committee, showing a cash balance on February 1, of \$3,367.75. To this is to be added \$3,000. from rent, Public Library building occupied by Kaufman-Straus Co., which will make a total of \$6,367.75. Mr. Barker reported that the interest on mortgage \$9,300. and first payment on principal \$5,000. retiring bonds Nos. 1, 2, 3, 4 and 5, total \$14,300. were paid on January 15, 1919, the day the payments were due.

The Librarian's report for January was read, and upon motion approved and ordered filed. The report showed that the circulation for home use was 107,669 volumes, an increase of 43,634 over the same month last year. Of this, 60,732 volumes were circulated to adults and 46,937 to children.

Mr. Barker, Chairman of the Finance Committee, upon recommendation of the Librarian and Executive Committee, moved that back pay be given to members of the staff to start increases September 1, the beginning of the fiscal year. This back pay amounting to \$1,090. upon motion was approved and ordered paid.

The Librarian's recommendations to the Library Committee were considered, and upon motion, approved as follows:

- 1) The resignation of Antoinette Hubbuch, assistant in the Order Department was accepted. Miss Hubbuch resigned to be married.
- 2) Mary Preston Settle was appointed member of the staff to be assigned by the Librarian.

The Librarian stated there were a number of vacancies on the staff, temporarily filled by members of the apprentice class, and that these positions will be filled just as soon as the class has completed its course.

The Librarian's recommendations to the Building Committee were as follows:

- 1) That the Park Board be requested to supply trees and plant them on the Library grounds, was not approved.
- 2) That the City Building Inspector, Mr. W. E. Glossop be asked to make suggestions for lighting the Library grounds and that the Librarian be instructed to get an estimate of the cost to be considered by the Board, was approved.

H. M. Peckinpaugh and H. P. Brooks, a sub-committee representing the Shawnee Welfare Club and other organizations in the west end, interested in obtaining a branch library in their neighborhood, appeared before the Board. Mr. Peckinpaugh stated that a suit had been instituted to gain possession of this property to offer to the Library Board, but that a complication had arisen as to the advisability of this procedure. Mr. Peckinpaugh said that upon the suggestion of the Mayor, that they would likely permit the suit to be decided in favor of the Board of Education with the understanding that the Board of Education will sell this property at a nominal price to the Library Board for library purposes. Mr. Brooks stated that there was a very good brick building on the site that might at a little expense, be put in a suitable condition for use. He said that the organizations in the neighborhood would be willing to

place this building in condition for library purposes if the Library Board would establish a branch. Mr. Peckinpaugh presented fifteen booklets containing signatures of people living in the west end asking for a branch library,

Mr. Barker stated that he was familiar with the case, having been on a special committee when a similar committee waited on the Library Board in 1915, Mr. Barker feared that a clear deed could not be given to the property. Besides cites for the other branch libraries in the city were donated by citizens in the neighborhood. Col. Powers chairman, said he felt quite sure if the residents in the neighborhood came before the Board and presented a clear title to the property, that something then might be done toward establishing a library. Mr. Barker Chairman Finance Committee, said that we have no money to open a branch this fiscal year even if this is done. Mr. Peckinpaugh stated they did not expect anything this year, they were getting ready for next year. The Chairman then ^{without objection} referred the matter to the Special Committee that had been appointed by the Board. The Librarian called attention to the fact that Mr. Herr of this committee was not now on the Library Board. Upon motion, without objection, the Chairman named Dr. Pfingst with Mr. Barker and the Librarian as a committee to confer with the sub-committee representing the Shawnee Welfare Club and other organizations.

The Librarian's report showing an expenditure of \$24,184.11 and back pay \$1,090. a total of \$25,274.11, upon motion was approved. This includes pay roll for January \$4,733.03, approved and signed by the Chairman of the Library Committee; interest on mortgage \$9,300. and first payment on principal \$5,000. retiring bonds Nos. 1, 2, 3, 4 and 5, total \$14,300., approved and signed by the chairman of the Finance Committee and paid on January 15. This leaves a balance of \$6,241.08 to be paid, \$5,151.08 covered by voucher No. 6397, checks Nos. 10014

to 10091 inclusive, and \$1,090. covered by voucher No. 6398, checks
Nos. 10092 to 10124 inclusive:

| | |
|--|---------|
| Albrecht Sons Hardware Co. | \$ 2 75 |
| American Book Co. | 6 49 |
| American Library Association | 5 00 |
| American Printing House for the Blind | 12 06 |
| Arctic Ice Co. | 2 55 |
| Baptist Book Concern | 20 75 |
| Bittner's Sons, G. | 4 75 |
| Bland Electric Co. | 48 80 |
| Booker and Kinnaird | 16 95 |
| Bowker, Co., R. R. | 4 15 |
| Bowman, Hite D. | 38 55 |
| Breuer and Co. | 25 57 |
| Browder and Hoskins Co. | 2 93 |
| Bywater, E. A. | 4 20 |
| Cadmus Book Shop | 7 66 |
| Central Glass Co. | 3 94 |
| Central Trimming Co. | 1 00 |
| Crescent Hill Ice Co. | 2 55 |
| Cumberland Telephone and Telegraph Co. | 30 15 |
| Dugan, Ira J. | 12 50 |
| Dye Mfg. Co., E. B. | 5 00 |
| Faxon Co., F. W. | 189 35 |
| Fetter Co., Geo. G. | 17 97 |
| Gaylord Bros. | 2 57 |
| Geological Society of America | 3 15 |
| Ginn and Co. | 38 03 |
| Gross, Parsons and Hambleton | 8 75 |
| Gulf Refining Co. | 6 33 |
| Guntermann, Bertha (Order Department) | 23 77 |
| Harbison and Gathright | 12 90 |
| Heath and Co., D. C. | 10 32 |
| Heick Hardware Co., Henry | 6 75 |
| Hoke, T. J. | 1 50 |
| Hubbuck Bros. and Wellendorff | 6 75 |
| James Coal Co. | 403 22 |
| Kappa Machine Shop, F. H. | 5 75 |
| Kaufman-Straus Co. | 337 12 |
| Kentucky Book Mfg. Co. | 286 15 |
| Koehler Stamp and Stencil Co. | 3 96 |
| Korfhage, Herman C. | 2 50 |
| Lampton, Crane and Ramey Co. | 11 30 |
| Library Bureau | 67 50 |
| Longmans, Green and Co. | 13 58 |
| Long's Towel Supply | 8 00 |
| Louisville Evening Post | 10 40 |
| Louisville Gas and Electric Co. | 149 53 |
| Louisville Herald | 15 60 |
| Louisville Paper Co. | 5 00 |
| Louisville Storage Battery Co. | 2 25 |
| Louisville Towel Supply Co. | 8 09 |
| McClurg and Co., A. C. | 924 43 |
| Mayes Printing Co. | 62 85 |

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| Miller and Co., Edw. J. | \$ 35 75 |
| Morton and Co., John P. | 59 14 |
| National Historical Society | 2 00 |
| Newman, H. W. | 9 10 |
| Parkland Ice Co. | 1 45 |
| Peaslee-Gaulbert Co. | 20 46 |
| Pirtle and Weaver | 26 39 |
| Poutch and McBride Agency | 17 16 |
| Quick Tire Service, Inc. | 1 05 |
| Ramser's Sons, George. | 20 20 |
| Remington Typewriter Co. | 1 00 |
| Reutlinger and Co. | 8 80 |
| Settle, George T., Librarian, Petty Cash | 147 84 |
| Sherwood, Co., The | 62 85 |
| Southeastern Paper Co. | 9 75 |
| Standard Oil Co. | 46 22 |
| Standard Printing Co. | 6 50 |
| Stechert and Co., G. E. | 2 66 |
| Stewart Co., W. K. | 891 67 |
| Tachau, E. S. | 14 63 |
| Thomas Publishing Co. | 10 60 |
| Veeneman, Mrs. L. J. | 5 00 |
| Warner Co., Roy E. | 4 50 |
| Weissinger-Gaulbert Real Estate Co. | 819 19 |
| Wilson Co., H. W. | 15 00 |
| Yawman and Erbe Mfg. Co. | 8 50 |

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| | <u>\$5 151 08</u> |
| Pd) Settle, George T., Librarian-Pay Roll | 4 733 03 |
| | <u>\$ 9 884 11</u> |
| Settle, George T., Librarian-Back Pay | 1 090 00 |
| | <u>\$10 974 11</u> |
| Pd) Louisville Trust Co.- Interest and first payment on mortgage | 14 300 00 |
| | <u>\$25 274 11</u> |

Upon motion bills were ordered paid.

No further business to be presented, upon motion the Board adjourned.

MINUTES APPROVED

March 12, 1919

Geo. W. Sussinger Smith President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, March 12, 1919 in the Librarian's Office, 5 p.m.

Present: Hemphill, Mullins, Ossmann, Pfingst, Powell, Powers, Schuhmann, Mrs. Semple, Smith, Straus and Settle, with President Smith in the chair. Mr. Segner was reported ill, Mr. Thalheimer out of town and Mr. Barker too busy to be present if we had a quorum.

The minutes of the February meeting were read and upon motion approved.

The Secretary reported the death of General Bennett H. Young a member of the Board, on February 23, 1919. Upon motion the President named Dr. Hemphill, Judge Straus and Dr. Powell a committee to draft resolutions. The meeting adjourned until the Committee was ready to report. The resolutions, upon motion, were adopted and ordered spread upon the minutes, copy sent to the family and to the newspapers.

Since the last meeting of the Library Board, it has suffered the loss of its Vice-President, General Bennett H. Young, who died at his residence in this city on the afternoon of Sunday, February 23rd.

For many years General Young has been identified with the efforts to provide a Public Library for the citizens of Louisville, and we know of no one who has an equal title to the honor of being called The Father of the Louisville Free Public Library. When many years ago the old Public Library was in danger of being sold to meet its obligations he and a few other citizens of public spirit contributed a fund to pay off this indebtedness and the Polytechnic Society took over the property and operated it in the public interest. Through a long period General Young was President of the Polytechnic and the most active force in its work for the city. He was one of the promoters of the present Free Public Library and as presiding officer of the Polytechnic had the satisfaction of conveying its valuable real estate, books, paintings and museum, to the Library.

From the organization of the Free Public Library in 1902 to the time of his death, with the exception

of the years 1908-1910, General Young was a member of the Board of Directors, Vice-President of the Board for almost the whole period, and Chairman of the Library Committee. He was rarely absent from the meetings of the Board, and showed an unfailing interest in the affairs of the Library and in its service to the public.

It is therefore, resolved by this Board that it records its deep appreciation of General Bennett H. Young's labors through many years to secure to the citizens of Louisville an adequate and successful Free Public Library system.

The Board also desires to put on record its own sense of loss in the passing away of their associate in this public service, who so often presided over the deliberations of the Board, and gave so much of his time and energy to the interests of the Library.

The members of the Board would tender to the family of General Young their warmest sympathy in their great bereavement.

It is ordered that a copy of these resolutions be sent to General Young's family, and also to the papers of the city, with a request for their publication.

COMMITTEE

(Signed) C. R. Hemphill
(Signed) F. P. Straus
(Signed) E. L. Powell

Upon motion the Librarian was instructed to obtain a portrait of General Young to be placed in one of the public rooms.

A letter from Mayor Smith and an enclosed carbon copy of the Mayor's letter to Mrs. Patty B. Semple notifying her of her appointment as a member of the Board of Trustees, and as a member of the Library Committee for the unexpired term of the late General Young, were read. The Secretary stated that Mrs. Semple had appeared with him before Judge Kirby and had presented her oath of office.

The Secretary read copy of his letter to Dr. Powell notifying him that President Smith had appointed him Chairman of the Library Committee, to succeed the late General Young.

The Treasurer's report was read by the Secretary, showing a cash balance on March 1, 1919 of \$4,786.21. To this is to be added \$3,000. from rents, Public Library building occupied by Kaufman-Straus Co., which will make a total of \$7,786.21. The report stated that in addition we had received since March 1, from the city in taxes \$54,660.29, making a total of \$62,446.50. The Treasurer's report states that bills payable amounting to \$39,300. money loaned by the Louisville Trust Co., and interest \$493.90, total \$39,793.90 was paid on March 10, 1919, covered by voucher No. 6400.

The Librarian's report for February was read and upon motion approved and ordered filed. The report showed that the circulation for home use was 99,066 volumes, an increase of 11,092 over the same month last year. Of this number 56,281 volumes were circulated to adults and 42,785 to children. There were 2,108 volumes added, making a total of 220,644 volumes available for public use. There were 1,091 borrowers registered, making a total of 53,749 borrowers. There were 2,361 visitors to the Museum.

The Librarian's recommendations to the Library Committee and approved by the Committee, upon motion were approved as follows:

- 1) The salary schedule which now reads Heads of Departments \$75. to \$100. was changed to read \$75. to \$125.
- 2) An increase of \$10. per month (amounting to \$300. for the balance of the fiscal year) was granted to Heads of Departments beginning March 1.
- 3) Back pay of \$10. per month (amounting to \$420.) was granted to six Heads of departments beginning September 1, so the increases will begin with the fiscal year. The acceptance of proposition 1 does not add to the cost of any fiscal year without further action of the Board, but gives the privilege of recommendations for raises to Heads of Departments as necessary. The acceptance of propositions 2 and 3 will amount to \$720. for the fiscal year. This does not increase the salary appropriation as there will still be a balance.

4) Hall Warren was appointed a member of the staff to be assigned by the Librarian. Miss Warren completed the library training class of 1909-10 and was a member of the staff from September 1910 to July 1918.

5) Library work with colored readers was organized as a department to be known as the Colored Department and Thomas F. Blue, formerly colored branch librarian, was appointed Head of the department at a salary of \$100. per month. Mr. Blue has been a member of the library staff since the organization of the Western Colored Branch. He was granted leave of absence to do Army Y.M.C.A. work and returned to his duties March 1, after an absence of one year and one month, as Colored Educational Secretary at Camp Zachary Taylor.

6) The present arrangement of charging for meetings in the Assembly Room \$1.00 for day and \$3.00 for night, the Art and Teachers rooms, 50¢ for day and \$1.00 for night and no charge for use of rooms at branches, was continued. The rule that these meetings must be non-sectarian non-political and free and open to the public, is to continue.

The Librarian's recommendations to the Building Committee that an iron fence be placed around the Prentice statue and that an ornamental iron fence be placed around the two marble statues in corridor on second floor, Main building, (Hebe and Venus) was deferred until bids could be received for the work.

The Secretary reported that the children of the late Mr. ^{Julius} and Mrs. Elsie (Julius) Winter wished to make a gift of material collected by their parents, for the Museum. They offer to have made cases similar to those now in the Museum provided the gift is accepted by the Board. The Librarian was instructed to see the material and if desirable, accept it. Mrs. Semple has agreed to accompany the Librarian.

The Secretary reported that Henry Kuhn, representing the Kentucky Actuarial Bureau, had made a careful inspection of the building and complimented its condition as a fire risk.

The Librarian reported that Mr. W. E. Glossop had said he would be pleased to make suggestions for lighting of the grounds. Just as soon as the recommendations are received, the Librarian will obtain bids to be presented to the Board.

The Librarian's report showing an expenditure of \$49,035.81 upon motion was approved. This includes pay roll for February \$4,945.16, Voucher No. 6399, approved and signed by a member of the Library Committee and paid; bills payable, money loaned by the Louisville Trust Company, \$39,300. and interest on same, \$493.90, total \$39,793.90, Voucher No. 6400, approved and signed by the Chairman of the Finance Committee and paid. This leaves a balance of \$4,296.75 to be paid, covered by voucher No. 6401, checks Nos. 10206 to 10285 inclusive:

| | |
|--|----------|
| American Book Company | \$ 10 97 |
| American Clip Company | 10 80 |
| American Multigraph Sales Co. | 3 96 |
| Anderson and Co., A. J. | 70 04 |
| Arctic Ice Co. | 2 40 |
| Atkinson, Mentzer and Co. | 6 80 |
| Ayer and Son, N. W. | 10 00 |
| Baptist Book Concern | 24 30 |
| Bittner's Sons, G. | 1 25 |
| Bland Electric Co. | 10 05 |
| Bowman, Hite D. | 55 34 |
| Central Glass Co. | 2 65 |
| Charles Co., Thomas | 12 32 |
| Clark Co., Arthur H. | 4 50 |
| Clark Jr., Electric Co. | 33 00 |
| Cochrane, I. L. | 4 00 |
| Crescent Hill Ice Co. | 2 55 |
| Cudahy Packing Co. | 16 50 |
| Cumberland Telephone and Telegraph Co. | 31 28 |
| Dugan, Ira J. | 18 90 |
| Dye Mfg. Co., E. B. | 21 00 |
| Faxon Co., F. W. | 8 19 |
| Fetter Co., Geo. G. | 50 18 |
| Flanagan Co., A. | 5 20 |
| Gaylord Bros. | 1 72 |
| Ginn and Co. | 21 65 |
| Gulf Refining Co. | 19 11 |
| Guntermann, Bertha (Order Department) | 17 53 |
| Harbison and Gathright | 3 50 |
| Heath and Co., D. C. | 11 48 |
| Heiskell, S. G. | 3 10 |
| Hinds, Haydon and Eldredge | 4 36 |
| Hoke, T. J. | 1 50 |
| Hubbuck Bros. and Wellendorff | 9 04 |
| Imperial Brush Co. | 40 50 |
| International Textbook Co. | 1 00 |
| Kaufman-Straus Co. | 422 10 |
| Kentucky Book Mfg. Co. | 311 05 |

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| Koehler Stamp and Stencil Co. | 2 31 |
| Korfhage, Herman C. | 17 50 |
| Lampton, Crane and Ramey Co. | 11 30 |
| Library of Congress | 100 00 |
| Longmans, Green and Co. | 35 28 |
| Long's Towel Supply | 8 00 |
| Louisville Courier-Journal Co. | 31 20 |
| Louisville Evening Post | 4 40 |
| Louisville Gas and Electric Co. | 118 69 |
| Louisville Herald | 14 34 |
| Louisville Home Telephone Co. | 3 00 |
| Louisville Times Co. | 21 60 |
| Louisville Towel Supply Co. | 8 00 |
| Louisville Trust Co. | 5 86 |
| McClurg and Co., A. C. | 43 38 |
| McKinley Publishing Co. | 7 20 |
| Morton and Co., John P. | 200 79 |
| National Child Labor Committee | 2 00 |
| National Conference on Charities and Correction | 2 10 |
| Newman, H. W. | 36 00 |
| Parkland Ice Co. | 1 40 |
| Quick Tire Service, Inc. | 5 80 |
| Rand-McNally Co. | 26 64 |
| Remington Typewriter Co. | 1 00 |
| Rochester Re-Inking Co. | 3 20 |
| Row Peterson and Co. | 1 72 |
| Scribner's Sons, Chas. | 97 50 |
| Settle, George T. Librarian (Petty Cash) | 116 28 |
| Sherwood Co., The | 57 38 |
| Silk Guide, The | 5 00 |
| Special Libraries Association | 4 00 |
| Standard Oil Company | 28 44 |
| Stechert and Co., G. E. | 1 50 |
| Stewart Co., W. K. | 1146 00 |
| Timberlake and Trueheart | 8 77 |
| veeneman, Mrs. L. J. | 5 00 |
| Walker Co., William | 14 00 |
| Weissinger-Gaulbert Real Estate Co. | 798 52 |
| Welfare League | 4 50 |
| West Virginia Geological Survey | 2 08 |
| Wilson Co., H. W. | 1 75 |
| Wood, William Allen | 9 50 |
| | <u>\$ 4296 75</u> |
| Pd) Settle, George T., Librarian-Pay Roll | 4945 16 |
| | <u>\$ 9241 91</u> |
| Pd) Louisville Trust Co., Demand loan and interest | 39793 90 |
| TOTAL - - - - - | \$49035 81 |

Upon motion bills were ordered paid.

The Secretary announced the vacancy of the position of Vice-President occasioned by the death of General Young. The President called

for nominations and upon motion of Dr. Hemphill, seconded by Dr. Powell, Col. Joshua D. Powers was unanimously elected as Vice President.

No further business to be presented, upon motion the Board adjourned.

MINUTES APPROVED

April 9, 1919

John W. ... President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, April 9, 1919 in the Librarian's Office, 5 p.m.

Present: Barker, Hemphill, Mullins, Pfingst, Powell, Powers, Schuhmann, Segner, Mrs. Semple, Smith, Straus, Thalheimer and Settle, with President Smith in the chair. Mr. Ossmann reported that he could not be present at the opening of the meeting, but hoped to get in before it was over.

The minutes of the March meeting were read and upon motion approved.

At this point the President stated that Dr. Mullins was anxious to leave, and after asking if the three new members had presented their credentials, said without objection we will go immediately into the election of officers. Upon motion the following officers were elected:

| | |
|----------------|-------------------------------|
| President | Mayor George Weissinger Smith |
| Vice President | Col. Joshua D. Powers |
| Secretary | George T. Settle |
| Treasurer | Louisville Trust Company |

The President named the standing committees for the year as follows:

EXECUTIVE

| |
|---|
| George Weissinger Smith, Chairman |
| Edward L. Powell Frank P. Straus |
| Thomas A. Barker |

BUILDING

| |
|--|
| Frank P. Straus, Chairman |
| Edgar Y. Mullins Philip Ossmann |
| Wm. Thalheimer |

FINANCE

| |
|--|
| Thomas A. Barker, Chairman |
| Charles R. Hemphill Adolph O. Pfingst |
| Charles A. Segner |

LIBRARY

| |
|---|
| Edward L. Powell, Chairman |
| Joshua D. Powers George W. Schuhmann |
| Mrs. Patty B. Semple |

Dr. Mullins was excused at this time.

Letter from Mayor Smithof April 2, 1919, was read announcing the appointment of Dr. Mullins, Dr. Powell and Mr. Ossmann, to succeed themselves for a term of four years. The Secretary stated that they had filed their oath of office.

The Treasurer's report was read by Mr. Barker, Chairman of the Finance Committee, showing a cash balance on April 1, 1919 of \$15,679.77. To this is to be added \$3,000. from rents, Public Library building occupied by Kaufman-Straus Co., which will make a total of \$18,679.77.

The Librarian's report for March was read and upon motion approved and ordered filed. The report showed that the circulation for home use was 108,476, an increase of 11,126 over the same month last year. Of this 61,240 volumes were read by adults and 47,236 by children. The report shows an increase in work in all departments as compared to the same month last year.

The Librarian's recommendations to the Library Committee upon motion were approved as follows:

1) The resignation of Marion Isabel Steidle. Miss Steidle is a graduate of the training class of 1916-17, substituting in the Library since January 1917, and a member of the staff since September 1918. She was married on April 3 to George James Adams.

2) Resignation of Hall Warren. Miss Warren completed the library training class of 1909-10 and was a member of the staff September 1910 to July 1918. She asked to be reinstated and was accepted at the last Board meeting, but finds it impracticable to leave her position at this time.

3) The Librarian's recommendation that Maude M. Sehon who was granted leave of absence for ten months due to return August 1, and Marie Batman, granted leave of absence for six months, due to return May 19, be recalled immediately, was changed to read that the Librarian be instructed to request their return at their earliest convenience not to interfere with any contracts or arrangements made when leave of absence was granted.

4) The Librarian was delegated to represent the Library at the meeting of the American Library Association at Asbury Park, June 23-28.

Father Schuhmann was excused at this time.

Upon motion of Judge Straus, assistants who have finished the training class and are substituting for members of the staff on leave of absence for war work, are to be paid \$40. per month beginning April 1. This is what they would be paid if assistants resigned and substitutes were appointed on the staff.

The Librarian's recommendation to the Building Committee that an iron fence be placed around the Prentice statue, cost not to exceed \$148.50, upon motion was approved. The recommendation that railing be placed around the two statues in the corridor, second floor, price not to exceed \$168. and that a concrete coping be placed around the Highland Branch Library grounds similar to coping on adjoining property, cost not to exceed \$165. was deferred by the Committee until they could look further into the matter.

The President named Mr. Segner, Mr. Barker, Mrs. Semple and the Librarian as a committee to confer with the Jefferson County Fiscal Court to renew library privileges for the year, beginning March 1, 1919 for \$5,000.

The museum material with necessary cases offered as a gift by the children of the late Mr. and Mrs. Julius Winter, upon motion was accepted and the Secretary instructed to extend the thanks of the Board.

The painting "The Messiah" by George Vasari, offered as a gift by Mr. R. C. Ballard Thruston and the Ballard family, upon motion was accepted, and the Secretary instructed upon receipt of the painting, to extend the thanks of the Board. Mr. Thruston is having the painting cleaned and frame regilded.

The Librarian reported for record that heat was off the Main building beginning April 3 at 3 o'clock, and all day April 4.

The Librarian's report showing an expenditure of \$11,164.53 upon motion was approved. This includes pay roll \$5,340.20, voucher No.

6402, checks Nos. 10286 to 10374 inclusive, approved and signed by Chairman of the Library Committee and paid, and the monthly bills amounting to \$5,824.33, covered by voucher No. 6403, checks Nos. 10375 to 10464 inclusive:

| | |
|---|----------|
| American Book Company | \$ 20 84 |
| Anderson and Co., A. J. | 5 75 |
| Appleton and Co., D. | 28 20 |
| Arabol Mfg. Co. | 6 00 |
| Arctic Ice Co. | 2 50 |
| Atkinson, Mentzer and Co. | 2 14 |
| Barret, Robinson and Dickey | 12 27 |
| Bland Electric Co. | 17 65 |
| Booker and Kinnaird | 12 28 |
| Bowman, Hite D. | 30 47 |
| Brentano's | 2 39 |
| Browder and Hoskins Co. | 60 75 |
| Bruce Publishing Co. | 9 74 |
| Burroughs Adding Machine Co. | 6 25 |
| Canadian Gazetteer Publishing Co. | 12 50 |
| Central Glass Co. | 13 98 |
| Clark Co., Arthur H. | 4 50 |
| Clark Co., Electric Co., James Jr. | 23 82 |
| Coburn, Frank W. | 2 92 |
| Cowan and Co., Andrew | 31 50 |
| Cumberland Telephone and Telegraph Co. | 30 95 |
| Democrat Printing Co. | 23 90 |
| Dinkelspeil, Miss Blanche | 6 30 |
| Dugan, Ira J. | 12 50 |
| Duncan, Mrs. Fannie Cassedy | 3 75 |
| Dutton and Co., E. P. | 10 78 |
| Educational Publishing Co. | 6 68 |
| Federal Council of the Churches of Christ in America | 2 25 |
| Fetter Co., Geo. G. | 5 69 |
| Flanagan Co., A. | 7 11 |
| Foreign Missions Conference of North America | 1 30 |
| Ginn and Co. | 23 59 |
| Gulf Refining Co. | 7 03 |
| Guntermann, Bertha | 6 52 |
| Half-Century Magazine Publishing Co. | 1 00 |
| Heath and Co., D. C. | 5 99 |
| Heick Hardware Co., Henry | 16 40 |
| Hoke, T. J. | 1 50 |
| Hubbuck Bros. and Wellendorff | 5 90 |
| International Textbook Co. | 60 00 |
| International Time Recording Co. | 4 57 |
| James Coal Co. | 375 89 |
| Jeunesse, R. | 7 00 |
| Jewish Publication Society of America | 5 00 |

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| Kaufman-Straus Co. | 331 61 |
| Keisker, Fred W. | 72 00 |
| Kentucky Book Mfg. Co. | 116 20 |
| Koehler Stamp and Stencil Co. | 7 93 |
| Korfhage, Herman C. | 2 50 |
| Lane Co., John | 1 94 |
| Library Bureau | 81 04 |
| Library of Congress | 100 00 |
| Longmans, Green and Co. | 25 72 |
| Long's Towel Supply Co. | 8 00 |
| Lookout, The | 2 75 |
| Louisville Chemical Co. | 10 50 |
| Louisville Gas and Electric Co. | 112 18 |
| Louisville Home Telephone Co. | 105 75 |
| Louisville Paper Co. | 1 00 |
| Louisville Storage Battery Co. | 1 00 |
| Louisville Times | 2 45 |
| Louisville Towel Supply Co. | 8 19 |
| McClurg and Co., A.C. | 787 95 |
| Morton and Co., John P. | 109 23 |
| Music Teachers National Association | 1 60 |
| Waldo S. Pratt, Treasurer | |
| Otis Elevator Co. | 42 00 |
| Parkland Ice Co. | 1 60 |
| Peaslee-Gaulbert Co. | 1 80 |
| Pirtle and Weaver | 32 84 |
| Poutch and McBride | 12 27 |
| Presser Co., Theo | 4 73 |
| Quick Tire Service, Inc. | 106 77 |
| Rand-McNally Co. | 14 80 |
| Remington Typewriter Co. | 1 20 |
| Rommel-Smith Motor Co. | 4 20 |
| Row Peterson and Co. | 3 04 |
| Schultz and Co., H. | 1 38 |
| Scott, Foresman and Co. | 3 98 |
| Scribner's Sons, Charles | 5 70 |
| Settle, George T., Librarian Petty Cash | 137 86 |
| Southeastern Paper Co. | 25 10 |
| Southern Sociological Congress | 3 00 |
| Standard Oil Co. | 22 98 |
| Stewart Co., W. K. | 1733 93 |
| Strauss Grocery Co., Julius | 2 50 |
| Van Dort Co., G. Broes | 6 75 |
| Veeneman, Mrs. L. J. | 5 00 |
| Weissinger-Gaulbert Real Estate Co. | 817 81 |
| Western Union Telegraph Co. | 3 00 |
| White Co., C. H. | 2 50 |

\$ 5824 33

Pd)Settle,George T.,Librarian-Pay Roll 5340 20

TOTAL - - - - - \$11164 53

Upon motion bills were ordered paid.

No further business to be presented, upon motion the Board adjourned.

MINUTES APPROVED

May 21, 1919

Godwingsworth President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Called meeting, Board of Trustees, May 21, 1919 in the Librarian's Office, 5 p.m.

The call of the President was read by the Secretary. The called meeting was necessary because of lack of a quorum on Wednesday, May 14.

Present: Mullins, Ossmann, Pfingst, Powell, Powers, Schuhmann, Segner, Smith, Thalheimer and Settle, with President Smith in the chair. Mr. Barker and Dr. Hemphill were reported out of the city, and Mrs. Semple and Judge Straus ill.

Minutes of the April meeting were read and upon motion approved.

Letter from W. A. Milton, Commander George B. Eastin Camp, U. C. C., 803, under date of April 12 was read, thanking the Library for use of the Assembly Room.

Letter from R. C. Ballard Thruston under date of April 16, was read, stating that the painting "The Messiah" by Vasari was given in the name of his two brothers and himself, Charles T. and S. Thruston Ballard and R. C. Ballard Thruston. Upon motion this was ordered spread upon the minutes.

Letter from Fidelity and Columbia Trust Company under date of April 18, signed by J. G. McPherson was read, offering a Chinese vase and Japanese armor, gift to the Library under the will of Dr. William Cheatham. Upon motion the gift was accepted and the Secretary instructed to write a letter of thanks.

Letter from Joseph S. Cotter, teacher in colored public schools under date of April 28, was read. Prof. Cotter is interested in the Story Telling Contest at the colored branch libraries, and enclosed \$30.22 for prizes donated by several colored churches through their pastors. Upon motion the Secretary was instructed to extend the thanks of the Board to Prof. Cotter and through him to the pastors and churches.

Letter from James R. Duffin under date of May 14, was read. Mr.

Duffin in organizing a committee of one hundred representative citizens, friends of General Young from the many organizations, churches, business concerns, institutions etc., with which General Young had been connected, requests that the Library Board name several to represent them. The letter suggested as appropriate that the statue be placed on the Library grounds and desired an expression from the Board. Upon motion, Dr. Powell and Father Schuhmann were named as a committee to confer with Mr. Duffin in regard to the matter and report at the next meeting of the Library Board.

Letter from W. E. Glossop, Inspector of Buildings under date of May 20, was read. Mr. Glossop stated that he had given Kaufman-Straus Co., another notice to install doors in the second and third floors to give access to fire escape steps. He stated that failure to place these within the next three weeks will necessitate presenting this matter to the courts for action.

The Secretary stated that a copy of the original letter from Mr. Glossop to Kaufman-Straus Co., directing that this work be done was sent by Kaufman-Straus Co., to the Librarian, and that he had submitted this letter to Judge Straus, Chairman of the Building Committee. Judge Straus said that under our lease we are not required to make these improvements and directed the Librarian to write accordingly to Kaufman-Straus Co., which was done. Mr. Glossop's letter of May 20 calls attention to the fact that these doors have not been placed and that we may be liable in any action that might be taken on account of accident. Upon motion the Librarian was instructed to get an estimate on placing these doors and to address Departmental Counsel (Gov. Thatcher) and City Assessor (Mr. Bristow) for the following information:

- 1) Whether it is our duty under our lease to make these repairs.

- 2) Whether we are liable for any damages that may be incurred by not placing these doors.
- 3) To get value of this property - lot and building.
- 4) To request Inspector of Buildings to defer action until these facts can be ascertained, to be presented at the next meeting of the Library Board.

The Treasurer's report for April was read by the Secretary, showing a cash balance on May 1, of \$9,676.87. To this is to be added \$3,000. from rents, Public Library building occupied by Kaufman-Straus Co., which will make a total of \$12,676.87.

The Librarian's report for April was read and upon motion approved and order filed. The report showed that the circulation for home use was 99,002, an increase of 5,982 over the same month last year. Of this 55,414 volumes were read by adults and 43,588 by children.

The recommendations of the Librarian to the Library Committee and approved by the Committee, upon motion were approved as a whole as follows:

- 1) Resignation of Marie Batman. Miss Batman has been a member of the Library staff since September 1915 serving in the Order Department. She was granted six months' leave of absence beginning November 19, 1918 for work in connection with the war. She writes that her position is permanent and for this reason resigns.
- 2) Resignation of Maude M. Sehon. Miss Sehon has been a member of the Library staff since September 1911 serving at the Highland Branch and in the Children's Department, Main Library. She was granted ten months' leave of absence beginning October 1, 1918 for reconstruction work. She writes that her work at the Walter Reed General Hospital is very interesting and she wishes to continue it. Her father states that she has made arrangements to go abroad later.
- 3) The salary schedule which now reads Senior Assistants \$65. - \$70. was changed to read Senior Assistant grade \$65. - \$85.
- 4) The Librarian was authorized to pay expenses not to exceed \$7.50 each, of ten members of the Library staff to the Kentucky Library Association at Henderson, June 12-13.

The recommendations of the Librarian to the Building Committee and

approved by the Committee, upon motion were approved as follows:

- 1) That the Board of Public Works be requested to make the necessary repairs on the Library driveway from Fourth to Third, according to their specifications of May 5 enclosed in their letter of May 6, 1919. They are requested to do this without cost to the Library, otherwise bill is to be paid by the Library Board.
- 2) That the Board of Park Commissioners be requested to remove two dead trees on Third Street side for which Condemnation of dead or decaying trees was served on May 14, 1919. They are requested to remove these trees without cost to the Library, otherwise bill is to be paid by the Library Board.
- 3) The recommendation that an iron railing same as around the Lincoln bust, be placed around the two marble statues in corridor, second floor, Main building, upon motion was referred to the Building Committee with power to act.

The Special Committee on County privileges reported as follows:

May 21, 1919

| | |
|-----------------------------|---|
| Charles A. Segner, Chairman | } Special Committee on County Privileges |
| Thomas A. Barker | |
| Mrs. Patty B. Semple | |
| George T. Settle | |

To the Library Board:

Your committee reports that arrangements have been made with the Fiscal Court of Jefferson County to continue Library privileges for one year beginning March 1, 1919 for \$5,000. under the same conditions as last year, recorded on page 5, record book 4.

The Fiscal Court reports that this \$5,000 will be available June 1.

We recommend that this be accepted by the Library Board.

Respectfully submittee

(Signed) Chas. A. Segner

Chairman, Special Committee on
County Privileges

Upon motion this was approved.

The Librarian's report showing an expenditure of \$10,797.88 upon motion was approved. This includes pay roll for April \$5,081.53, voucher No. 6404, checks Nos. 10465 to 10544 inclusive, approved and signed by Chairman of the Library Committee and paid, and the monthly bills amounting to \$5,716.35 covered by voucher No. 6405, checks Nos. 10545 to 10624 inclusive:

| | |
|---|---------|
| Albrecht Sons Hardware Co. | \$ 2 70 |
| American Academy of Political and Social Science | 2 50 |
| American Printing House for the Blind | 29 67 |
| Arctic Ice Co. | 2 60 |
| Baldwin Law Book Co. | 17 00 |
| Baptist Book Concern | 20 20 |
| Barrett, Robinson and Dickey | 12 27 |
| Bland Electric Co. | 5 00 |
| Booker and Kinnaird | 5 85 |
| Bowman, Hite D. | 29 04 |
| Browder and Hoskins | 6 40 |
| Burroughs Adding Machine Co. | 6 20 |
| Caron Directory Co. | 79 20 |
| Carter Dry Goods Co. | 5 70 |
| Clark Jr., Electric Co., James | 11 95 |
| Crescent Hill Ice Co. | 2 60 |
| Cumberland Telephone and Telegraph Co. | 35 25 |
| Detroit Auto Radiator Repair Co. | 18 75 |
| Dillon Publishing Co., Philip R. | 20 00 |
| Dugan, Ira J. | 46 13 |
| Faxon Co., F. W. | 8 11 |
| Fetter Co., Geo. G. | 5 07 |
| Fischer Soap and Oil Co. | 31 92 |
| Gaylord Bros. | 3 37 |
| Gulf Refining Co. | 8 69 |
| Guntermann, Bertha, (Order Department) | 15 00 |
| Harbison and Gathright | 4 00 |
| Harcourt and Co. | 1 00 |
| Hawes, Robert L. | 21 00 |
| Heick Hardware Co., Henry | 7 05 |
| Hoke, T. J. | 1 50 |
| James Coal Co. | 80 00 |
| Kaufman-Straus Co. | 219 64 |
| Kentucky and Louisville Mutual Insurance Co. | 22 20 |
| Kentucky Book Mfg. Co. | 257 45 |
| Koehler Stamp and Stencil Co. | 9 65 |
| Korfhage, Herman C. | 2 50 |
| Lampton, Crane and Ramey Co. | 11 30 |
| Library Bureau | 240 50 |
| Lindsey, T. N. | 8 60 |
| Long's Towel Supply | 8 00 |
| Longmans, Green and Co. | 16 42 |

| | |
|--------------------------------------|---------|
| Louisville Gas and Electric Co. | 95 84 |
| Louisville Paper Co. | 1 00 |
| Louisville Towel Supply Co. | 7 80 |
| McClurg and Co., A. C. | 176 23 |
| Macmillan Co., The | 1 28 |
| Morton and Co., John P. | 272 29 |
| National Marine League | 3 00 |
| Navy Relief Society | 1 50 |
| New York Times Index | 8 00 |
| Noble, Lloyd Adams | 2 78 |
| Norman, Remington Co. | 1 20 |
| Office Equipment Co. | 1 30 |
| Otis Elevator Co. | 14 00 |
| Parkland Ice Co. | 1 45 |
| Peaslee-Gaulbert Co. | 8 58 |
| Quick Tire Service, Inc. | 29 68 |
| Ramser, George | 25 05 |
| Rand-McNally and Co. | 6 12 |
| Remington Typewriter Co. | 3 10 |
| Ridsdale Bros. | 33 75 |
| Rogers Church Goods Co. | 30 22 |
| Rommel-Smith Motor Co. | 3 50 |
| Ruebush-Elkins Co. | 3 11 |
| Sanders and Scoon | 25 00 |
| Schmidt, Arthur P. | 1 56 |
| Settle, George T., Libn., Petty Cash | 114 49 |
| Sherwood Co., The | 412 82 |
| Slaughter, T. Grant | 56 50 |
| Southeastern Paper Co. | 17 54 |
| Standard Oil Co. | 28 07 |
| Stewart Co., W. K. | 2065 54 |
| Stewart Products Service Station | 6 49 |
| Van Nostrand Co., D. | 13 05 |
| Veeneman, Mrs. L. J. | 5 00 |
| Wedekind Co., H. | 6 00 |
| Weissinger-Gaulbert Real Estate Co. | 833 77 |
| Wilson Co., H. W. | 28 50 |
| Wood, Stubbs and Co. | 29 26 |

| | |
|--|-------------------|
| | \$5716 35 |
| Pd)Settle, George T., Librarian-Pay Roll | 5081 53 |
| TOTAL - - | <u>\$10797 88</u> |

Upon motion bills were ordered paid.

No further business to be presented, upon motion the Board adjourned.

MINUTES APPROVED

June 11, 1919

Goldwiner Smith President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, June 11, 1919 in the Librarian's Office, 5 p.m.

Present: Mullins, Ossmann, Powell, Powers, Schuhmann, Smith, Straus, Thalheimer and Settle with President Smith in the chair. Mr. Barker reported too busy to be present, and Dr. Hemphill, Dr. Pfingst, Mr. Segner and Mrs. Semple out of the city..

The minutes of the called meeting of May 21, were read and upon motion approved.

Letter from Mueller and Metzner under date of June 4 asking what price would be considered for Public Library property occupied by Kaufman-Straus Co., and if we were willing to sell, was read. The Secretary stated that there were several letters to be read under "unfinished business" bearing on the subject and suggested that action be deferred to that time. The President said "Unless I hear an objection, these letters will be read at this time.

The reply of Gov. M. H. Thatcher, Department Counsel to the Secretary's letter of May 26, was read as follows:

June 10, 1919

Mr. George T. Settle, Librarian
Louisville Free Public Library
City of Louisville.

Dear Sir:

Replying to your letter of inquiry dated May 26, 1919 in relation to construction of Kaufman-Straus Company lease and other matters, I would advise you as follows:

You ask whether the Library Board under its lease with Kaufman-Straus Company for the building on Fourth Street is required to place doors to front fire-escape steps in the Kaufman-Straus building. The language of the lease is not altogether clear on this point. Section 10 provides as follows:

"The party of the second part is to take good care of the property and make all repairs necessary for its proper preservation and use, except that first party shall keep the roof and the sidewalks in front of such building in repair, but first party shall be put to no other expense whatever for the repair, maintenance, or operation of said building."

I do not believe that the word "repair" as used in Section 10 would cover a construction of these doors; but the words "maintenance, or operation" as used in Section 10 might be sufficient to impose on the lessee, the Kaufman-Straus Company, the obligation of constructing these doors. The question in my judgment is an open one, and it is hard to anticipate how the courts would construe it. But taking into consideration the evident purposes of the lessor (and evident acquiescence thereto by the lessee) that the lease was to take, under the lease, this building in its physical condition at the date of the lease and to maintain and operate it for the lease period, without expense whatever to the lessor "for the repair, maintenance, or operation of said building," except that the lessor should keep the roof and sidewalks in front of the building in repair, - I would resolve the doubt in favor of the lessor and advise that the lessee should be required to construct these doors as being a necessary incident of the maintenance and operation of the building.

Section 4 of the lease provides as follows:

"The lessee covenants to comply with the city laws and ordinances in regard to nuisances, in so far as the premises are concerned, and that it will not, by any act of itself, or sub-tenants, if any, render the lessor liable therefor, and that it will make good, or pay at the end of this lease or any renewal thereof, or on the vacation of the property, for all glass broken in the windows, doors, etc. also put in proper repair all locks or keys to same, if lost, or pay for same at a fair valuation."

By the provisions of section 4 the lessee covenants to comply with city laws and ordinances in regard to nuisances, so far as the premises are concerned. If the building, because of a lack of compliance with city ordinances and laws regarding the placing of these doors to the front fire escape should be deemed a menace, it might be considered a nuisance, with resulting obligations on the part of the lessee to abate by the construction of these doors. This contention might be thought remote, but read in connection with section 10 it might be entitled to weight.

From my verbal discussion of this subject with you, I am lead to believe that the parties to this lease have construed it in such wise as to indicate that the parties in-

tended that the lessee upon execution of the lease and the taking over of the building, intend to relieve the lessor from items of expense of the character now discussed. The building, it appears, cannot be maintained and operated in compliance with the laws and ordinances of the City unless these doors are placed as indicated.

2. You ask, "Is the Library jointly responsible for any accident that may occur if these doors are not placed?"

Under the decisions of the Kentucky Court of Appeals, (and this seems to be generally the law on the subject,) it appears to be the duty, primarily of the landlord to construct the necessary fire-escape equipment. A case especially in point is that of *Mullins vs. Nordlow*, 170 Ky. 169 (185 S.W., 825), and related cases which went up to the Court of Appeals from the Jefferson Circuit Court. In the *Mullins* case the court in discussing the failure of the landlord to provide the fire escapes upon a three-story brick building on West Market Street, says:

"The mandatory provisions of this ordinance admittedly were never complied with by appellant, for no fire escapes were made to the building. The failure to provide them was not only negligence, but also a wrongful act within the meaning of section 241, Constitution. Argument is not required to show that failure to comply with the requirements of an ordinance for the protection of human life, where a fine which may be collected by imprisonment is imposed for its violation, is a wrongful, as well as a negligent act. *Howard v. Hunter*, 126 Ky. 685, 104 S.W. 723, 31 Ky. Law Rep. 1092; *Clark's Adm'r v. L & N.R. Co.*, 101 Ky. 34, 39 S.W. 84, 18 Ky. Law. Rep. 1082, 36 L.R. A. 123. The duty imposed by the ordinance in question is one appellant could not shift to his lessees, *Ward, Dunn, and Staebler. Interstate Coal Co. v. Baxavenie*, 144 Ky. 172, 137 S.W. 859. Not only was the violation of the city ordinance here actionable negligence, but it was also the proximate cause of the injury. The ordinance was passed by the city council for the protection of the lives of residents of the city of Louisville, authorized by a specific legislative grant of power from the Legislature, and its provisions are therefore mandatory.

"(13) It will not do to say that a landlord by inserting provisions in a lease may avoid compliance with the requirements of a statute and ordinance enacted to protect the occupants of his tenement house against dangers from fire, for to so hold would be to render worthless such legislation."

The city building Code, sections 153 to 162 inclusive sets forth the provisions requiring the construction of

fire escapes including (161) inside stairways entirely enclosed by fire walls, and imposes on the Building Inspector the responsibility for approval thereof. In the present instance it appears that the Building Inspector has formally directed the placing of doors on the second and third floors of Kaufman-Straus Company as means of communicating from these floors to the inside fire escape, or tower; and these I believe, are the fire doors in question.

Therefore my judgment is that the primary duty is upon the landlord to see that it has fire escapes, or that fire escape equipment is provided in compliance with the laws and ordinances governing the question; and the failure of the lessor, the Library Board in the present instance, might subject the lessor to damages, if injury should result because of such failure. However, this obligation on the part of the lessor would not relieve the lessee from providing or paying for these fire escape doors if, under the lease the lessee agreed to pay for such items. The lessor can demand that the lessee construct such doors, or pay for their construction, and if the lessee should fail to comply with such demand, the lessor could undertake to declare as void and forfeited the lease under section 9 thereof, alleging violation of the covenants contained in Sections 4 and 10. This would be an extreme remedy, but it could be indicated in a proper way.

If the fire-doors are not constructed my judgment is, that the Library Board might be held jointly responsible with lessee for any injury which might result because of a failure to construct the doors. The question of "governmental function" on the part of the Library Board might be argued, but the tendency of the Courts is to hold governmental corporations and agencies conducting operations in a commercial way, liable for injuries incurred in such operations. In the case of *Libby v. Portland (Maine)* 74 Atlantic 805, the plaintiff, Libby was permitted to recover because of the defective condition of a basement step of a building upon a farm owned by the city of Portland and used by it for profit; the Court holding that if the building was maintained solely for a public purpose, no liability would arise for accidents in connection therewith; but when property was used or was conducted by a city, principally for public purposes under the authority of the law incidentally and in part, for profit, the city was liable for negligence in the management, and that a fortiori, it would certainly be liable when the entire building was so used. The court further stated that property lawfully held and maintained for gain, whether it be a hall, business block or farm house, would have applied to it the same rule.

To the same effect is the case of *Henderson vs. Kansas City*, 177 No. 477 (76 S.W. 1045). See also the

case of *Flutmus v. City of Newport*, 175 Ky. 817, wherein it is held that the city of Newport could be held liable for injury sustained by an employee at the pumping station of the city's water plant. The Court stated that a municipality has two classes of powers, one legislative and governmental, and one conferred upon it not for the purpose of government, but for the private advantage of the city and of its inhabitants; and that in the operation of its water system the city of Newport was exercising the latter of the two indicated powers. The court in discussing the question used this language:

"When carefully considered, the distinction between a governmental function and a private or business function is at once perceptible. In the former case, the state itself is interested and bestows a portion of its sovereignty on the municipality for its own government, and the municipality, in exercising such powers, acts in the capacity of a sovereign. However, when a state gives to a municipality the power to maintain a waterworks system, it parts with none of its sovereignty and confers no power of government but merely authorizes the municipality in its private capacity to do that which any individual or corporation having the requisite franchise would be authorized to do. Having thus taken the place of such individual or corporation, there is every reason why its liability should be the same. Here the city of Newport sells water not only to its own inhabitants but to the inhabitants of the surrounding municipalities. In the absence of specific authority, a municipality has no power to exercise a governmental function beyond its own limits. Hence, the only foundation for its right to sell water to the inhabitants of other municipalities is the fact that, in maintaining its waterworks plant, it is exercising a power conferred for its private advantage, and not a power conferred for governmental purposes. *City of Henderson v. Young supra.*

To same effect is the case of *Mann Bros. Vs. City of Henderson*, 154. Ky. 154.

It might be argued that the Public Libraries of the City are not conducted for profit, whereas water companies are conducted for profit, or, at least, sometimes earn a profit. There might be force in this argument as regards any injury which might occur on strictly Library premises; but the Kaufman-Straus building is held by the Library Board in its corporate capacity as a commercial asset; it is not used for Library purposes; it earns a substantial rental; and is leased and used as a department store; and in my judgment, under the decisions cited, the courts would hold that its operation must not only conform to the laws and ordinances governing such buildings generally, but that if injury resulted because of the failure to comply with

the laws and ordinances providing for safety of those who come to the building, liability at law for such failure would result.

3. You ask, "Is the Library jointly responsible for any accident that may occur after these doors are placed where they are placed whether they are placed by the Library or Kaufman-Straus Co.?"

My judgment is that after these doors are constructed agreeably to the ordinance governing the subject, the responsibility for any accident which thereafter might occur will rest upon the lessee, Kaufman-Straus Company. This, for the reason that Section 12 of the lease provides, as follows:

"The lessor shall not be liable for any damages caused by a failure to keep said premises in repair, if such repairs are such as are to be made by the lessee under the covenants of this lease. The said lessor shall not be liable for any injury or accident to any one upon or passing by said premises, by reason of any defective cellar door, grating or open hatchway within the control of the lessee, and in its exclusive possession, and the lessee covenants to hold the lessor harmless from any and all damages arising under this clause."

In leases generally where real estate is rented or leased, ^{like} provisions whereby the lessee assumes full responsibility for damages which may accure on the premises, are inserted. This appears to be practically a universal rule in the execution of real estate leases. The lessee has full custody and charge of the premises during the life of his lease and it is his duty to see to it that the premises are maintained in proper condition.

4. You ask me to give you the value of this property per running foot.

It would be rather difficult to give more than an approximate value. However, a safe criterion would be the assessment of this property for city taxes. The lot has a frontage on 4th Street of 136½ feet according to the records of the city assessors office, and by that office is assessed at \$3,000.00 per foot, making a total lot assessment of \$408,500.00.

5. You also ask the value of this building.

The improvements on the lot are assessed by the city assessor at \$175,000.00; the total assessment of the property therefore is \$583,500.00.

6. You state that the Library Board receives \$36,000.00 per year rent; and you ask whether this rental is small, reasonable or high.

Mr. Bristow the assessor and I have talked over these matters and he is writing you in regard thereto. I agree with him that the entire property ought to be worth something like \$700,000.00 and that the present rental of \$36,000.00 a year is a low rental; and that a rental of \$50,000.00 per year would be a fairer one.

Respectfully,

(SIGNED) M. H. THATCHER

Department Counsel

The reply of Mr. E. E. Bristow, City Assessor to the Secretary's letter of May 26, was read as follows:

June 9, 1919

Mr. George T. Settle,
Louisville Free Public Library
City.

Dear Sir:

Agreeable to your request for information regarding the property owned by the Louisville Public Library on Fourth Street wish to give the following facts.

This property fronts on Fourth Street 136 1/6 feet which is assessed at \$3000 per foot making a total assessment of \$408,500.

The assessment on improvements is \$175,000 making a total assessment on this property \$583,500.

It seems evident to me in view of rents on surrounding property and the value of this property that the rent fixed by the lease is much too small.

At the rate of taxation for 1919, had this property been in private hands the City would have derived a revenue of \$10,619.70, as it is of course it is exempt and this revenue lost, the property is therefore paying the City \$25,000 above that of its taxes.

I believe this property to be worth at a fair voluntary sale in the neighborhood of \$700,000. It is evident that if the City were to sell this property to a private owner and receive from them the above mentioned revenue and also invest the proceeds of sale in securities the income so derived would be far in excess of the present amount of \$36,000.

When you consider the location, size and value of this property it would seem to me that the rent should not be under \$50,000 per year.

Yours very truly

(SIGNED) E. E. BRISTOW

City Assessor

The reply of the Louisville Trust Company to the Secretary's letter of May 27, was read as follows:

June 4, 1919

Mr. George T. Settle, Librarian
Louisville Free Public Library
City.

Dear Sir:

Replying to your letter of May 27th regarding the valuation of the Kaufman-Straus building owned by the Library, I will submit the following appraisal:

- 1) Value of real estate - \$3500. per front foot, making \$483,000.
- 2) Value of improvements - \$150,000, making a total of \$633,000.
- 3) In valuing the improvements I have taken into consideration a reasonable depreciation, and have not considered the increased cost of construction. I believe for the purpose of fixing a rental, the property should be valued higher than the figures given above. I believe that \$36,000 per year is a very reasonable rental for the property. If an individual owned the property and had to pay City, State and County, and Federal income tax, they would have to secure a higher rental, or take over the property at a lower valuation.

Very truly yours,

(SIGNED) I. S. JENKINS

Supt. Real Estate Department

The reply of Mr. W. E. Glossop, Building Inspector, to the Secretary's letter of May 26, asking for extension of time before official action is taken, was read as follows:

May 29, 1919

Mr. George T. Settle, Librarian
Louisville Free Public Library
City.

My dear Mr. Settle:

Yours under date of May 26th in reference to Kaufman-Straus Co. building received, and your request will be complied with.

Yours very truly

(SIGNED) W. EDWIN GLOSSOP

Inspector of Buildings

The bid from R. Jeunesse was read as follows:

June 7, 1919

Mr. George T. Settle, Librarian
Louisville Free Public Library
City.

Dear Sir:

I propose to furnish material and labor to cit. in two fire doors and erect same at the Kaufman-Straus building according to the building inspector's specifications for the sum of three hundred and eighty-five (\$385.00) dollars.

Respectfully

(SIGNED) R. JEUNESSE

By FELIX

Upon motion all matters relating to the placing of the doors and the Library's liability etc., to pay for the work were deferred indefinitely and the Librarian instructed to advise Kaufman-Straus Co. of this action, were approved.

Upon motion the Librarian was instructed to write Mueller and Metzner asking that an offer be made for this property to be considered by the Board.

Letter from John Chambers, City Engineer estimating cost of reconstructing Library drive and declining to do it without cost to the Library, was read. Upon motion this work was deferred and the Librarian instructed to have the holes filled in.

The Special Committee (Dr. Powell and Father Schuhmann) to confer with Mr. Duffin in regard to the General Bennett H. Young memorial, was granted one month's additional time. The Secretary reported that he had written Mr. Duffin asking for an appointment, but Mr. Duffin was out of town.

The offer of Mrs. Harriett Bijur, 1455 S. Fourth Street to loan a large size painting, copy of Aurora by Guido Reni was accepted without liability, we not guaranteeing the painting against damage, loss by fire, theft, etc.

The Treasurer's report for May was read by the Secretary, showing a cash balance on June 1, of \$5,373.80. To this is to be added \$3,000 from rents, Public Library building occupied by Kaufman- Straus Co., which will make a total of \$8,373.80.

The Librarian's report for May was read and upon motion approved and ordered filed. The report showed that the circulation for home use was 95,917, an increase of 13,830 over the same month last year. Of this 56,308 were read by adults and 39,609 by children.

The recommendations of the Librarian approved by the Library Committee, upon motion were approved by the Board as follows:

- 1) Resignation of Pearl Hinesley. Miss Hinesley has been a member of the staff since March 1914, serving in the Circulation Department. She was granted ten months' leave of absence beginning September 1, 1918 to attend the New York State Library School, Albany N. Y. She leaves for better remuneration with another Library.
- 2) Resignation of Ruth Theobald. Miss Theobald has been a member of the staff since November 1911, serving at the Crescent Hill Branch Library. She was granted

ten months' leave of absence beginning September 1, 1918 to attend the Library School of the Cleveland Public Library. She has accepted a position with the Cleveland Public Library.

The Librarian's report showing an expenditure of \$6,660.19 upon motion was approved. This includes pay roll for May \$5,113.42, voucher No. 6406, checks Nos. 10,625 to 10,705 inclusive, approved and signed by Chairman of the Library Committee and paid, and the monthly bills amounting to \$1,546.77 covered by Voucher No. 6407, checks Nos. 10,706 to 10,739 inclusive to be paid:

| | |
|---|-------------------|
| Bowman, Hite D. | \$ 51 94 |
| Browder and Hoskins Co. | 2 71 |
| Bush-Krebs Co. | 55 00 |
| Clubb Bookshop, The E. M. | 7 68 |
| Cumberland Telephone and Telegraph Co. | 35 95 |
| Dixie Book Shop | 3 35 |
| Dugan, Ira J. | 12 50 |
| Gossett Battery Service Co. | 2 25 |
| Gulf Refining Co. | 2 86 |
| Guntermann, Bertha (Order Dept) | 40 91 |
| Hayward, H. L. | 96 00 |
| Hoke, T. J. | 1 50 |
| Krausgill Piano Co. | 1 25 |
| Long's Towel Supply Co. | 8 00 |
| Louisville Conference of Social Work | 1 25 |
| Louisville Evening Post | 9 90 |
| Louisville Gas and Electric Co. | 82 35 |
| Louisville Times Co. | 10 20 |
| Massachusetts Bonding and Insurance Co. | 15 00 |
| Otis Elevator Co. | 14 00 |
| Pell and Bro., Wm. B. | 3 00 |
| Polk and Co., R. L. | 7 00 |
| Quick Tire Service Co., Inc. | 3 00 |
| Remington Typewriter Co. | 1 35 |
| Rowland Co., The | 10 50 |
| Salesmanship | 5 00 |
| Settle, George T. Librarian, Petty Cash | 134 61 |
| Settle, George T. Librarian, K.L.A. | 75 00 |
| Spencerian Commercial School | 1 00 |
| Standard Oil Co. | 50 76 |
| Swindler E. F. | 25 00 |
| Veeneman, Mrs. L. J. | 5 00 |
| Weissinger-Gaulbert Real Estate Co. | 767 95 |
| Winslow, Helen M. | 3 00 |
| | <u>\$1 546 77</u> |

Pd) Settle, George T., Librarian Pay Roll 5 113 42

Total - - - - - \$6 660 19

Upon motion bills were ordered paid.

No further business to be presented, upon motion, the Board adjourned.

MINUTES APPROVED

Sept 10, 1919

J. R. Powers President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

July 9, 1919

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of the absence of a quorum.

The following letter was sent to the Executive Committee by the Secretary:

July 9, 1919

Mayor George Weissinger Smith, Chairman)
 Dr. E. L. Powell (Executive Committee
 Judge Frank P. Straus) Board of Trustees
 Mr. Thomas A. Barker (

Louisville Free Public Library
 Louisville, Ky.

Gentlemen:

As Secretary of the Library Board, I herewith respectfully submit the following facts for your information.

Less than a quorum signified their intention to be present at the regular monthly Board meeting on Wednesday July 9. For this reason the regular monthly meeting of the Board was legally impossible.

I have examined the bills for current maintenance, voucher 6409, checks 10821 to 10880 inclusive, amounting to \$1,456.80 and report them correct. I suggest that the bills be approved by the members of the Executive Committee for payment.

Please signify your approval and return to the Librarian.

Yours very truly
 (Signed) GEORGE T. SETTLE
 Secretary

Recommendation approved:

(Signed) George E. Wood, Acting Mayor
 Frank P. Straus
 Thomas A. Barker
 E. L. Powell

The following bills were approved by the Executive Committee for payment:

| | |
|--|----------|
| Albrecht Sons Hardware Co. | \$ 10 20 |
| Allison, Chas. B. | 2 00 |
| American Printing House for the Blind | 42 56 |
| Arctic Ice Co. | 23 65 |
| Belknap Hardware and Mfg. Co. | 11 00 |
| Bittner's Sons, G. | 11 00 |
| Bland Electric Co. | 12 15 |
| Boston Music Co. | 1 20 |
| Bowman, Hite D. | 16 67 |
| Brentano's | 3 86 |
| Browder and Hoskins Co. | 19 20 |
| Bywater, E. A. | 45 35 |
| Caron Directory Co. | 29 50 |
| Carter Dry Goods Co. | 10 69 |
| Central City Chemical Co. | 3 14 |
| Central Glass Co. | 3 80 |
| Clark, J. Raymond | 4 75 |
| Cowan Co., Andrew | 10 40 |
| Cudahy Packing Co. | 16 50 |
| Cumberland Telephone and Telegraph Co. | 35 95 |
| Dugan, Ira J. | 12 50 |
| Faxon Co., F. W. | 15 54 |
| Fetter Co., Geo. G. | 13 01 |
| Gulf Refining Co. | 3 15 |
| Guntermann, Bertha (Order Dept) | 21 66 |
| Hayward, H. L. | 12 00 |
| Hoke, T. J. | 1 50 |
| Hubbuck Bros. and Wellendorff | 17 20 |
| Imperial Wire and Iron Works | 148 50 |
| James Coal Co. | 32 50 |
| Jeunesse, R. | 30 65 |
| Johnson, Charles H. | 1 00 |
| Kendrick's Sons, Wm. | 1 50 |
| Korfhage, Herman C. | 1 50 |
| Lampton, Crane and Ramey Co. | 11 30 |
| Long's Towel Supply | 8 00 |
| Louisville Chemical Co. | 6 25 |
| Louisville Gas and Electric Co. | 72 52 |
| Louisville Home Telephone Co. | 58 75 |
| Louisville Towel Supply Co. | 7 80 |
| Mayes Printing Co. | 30 25 |
| Otis Elevator Co. | 14 00 |
| Pell and Bro. Wm. B. | 3 00 |
| Pirtle and Weaver | 33 00 |
| Quick Tire Service, Inc. | 30 19 |
| Ramser's Sons, Geo. | 78 60 |
| Rand-McNally and Co. | 20 00 |
| Rutlinger and Co. | 11 69 |
| Scannell, J. J. | 4 00 |
| Settle, George T., Librarian Petty Cash | 151 57 |
| Settle, George T., Librarian A.L.A. expenses | 114 92 |
| Slaughter, T. Grant | 10 50 |
| Smith and Dugan | 2 25 |
| Standard Oil Co. | 34 37 |
| Stith and Schuster | 11 70 |
| Van Nostrand Co., D. | 9 15 |
| Veeneman, Mrs. L. J. | 5 00 |

| | |
|-------------------------------------|-------------------|
| Weissinger-Gaulbert Real Estate Co. | 97 71 |
| Western Union Telegraph Co. | 3 00 |
| Wilson Co., H. W. | 1 50 |
| | <u>\$1 456 80</u> |

Pd)Settle, George T., Librarian Pay Roll 4 930 88

Total - - - - - \$6 387 68

MINUTES APPROVED

Sept 10, 1919

J. D. Jones Vice President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees August 13, 1919 in the Librarian's Office, 5 p.m.

The Librarian stated that upon receipt of news of Mr. Carnegie's death an evergreen wreath was placed on his portrait in the Open Shelf Room at the Main Library, and fresh cut flowers with card, were placed daily on the delivery desk in the buildings.

The special committee appointed by Mayor Smith, president of the Board, Mr. Segner and Father Schuhmann, submitted the following resolutions on the death of Mr. Carnegie:

Whereas, by Divine Will, there has been brought to a close the full years of one whose life was an inspiration to all mankind and whose deeds were a beneficent force touching the lives of many thousands and

Whereas, all humanity was made the richer thru the rare qualities of one who as man, friend and citizen challenged and held the profound admiration and respect of the entire world and

Whereas, in his passing, there stands in public appreciation grateful remembrance of the fact that his great power and strength were ever bent to the uses, aid and betterment of those who sought progress and enlightenment and

Whereas, his life exemplified the highest type of unselfish devotion to the welfare of his fellow-man, and his splendid conception of public obligations was admirably demonstrated by the willing and judicious disposition of his vast wealth, which he held had come to him as a trust to be administered for the general benefit of the nation's citizenry, and

Whereas, in particular, all the educational forces and institutions of the United States of America, the State of Kentucky and the City of Louisville, have suffered the loss of one whose benefactions reached and lifted the community life of nearly every city, town and hamlet in the nation.

Therefore be it resolved that in the death of Andrew Carnegie, the Board of Trustees of the Louisville Free Public Library has lost a wise counselor, a firm friend and a source of strength and inspiration, whose relation to this body was ever held in sincerest admiration and esteem, and that as a special mark of respect the Main Library of Louisville and all branches in the City remain closed during the funeral ceremonies Thursday morning, August 14, from 10 o'clock until noon.

Be it further resolved that a copy of these resolutions be sent to the family, to the public press and spread on the minutes of the Board.

(Signed) Charles A. Segner

(Signed) George T. Settle
Secretary and Librarian

After adopting the resolutions the Board adjourned without transacting further business to meet Wednesday, August 20, in the Librarian's office, at 5 p.m.

MINUTES APPROVED

Sept 10, 1919

J. D. Powers, Jr. President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

August 20, 1919

The called meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of the absence of a quorum.

The following letter was sent to the Executive Committee by the Secretary:

August 26, 1919

Executive Committee
Board of Trustees
Louisville Free Public Library
Louisville, Ky.

Gentlemen:

As Secretary of the Library Board I herewith submit the following facts for your information.

Less than a quorum signified their intention to be present at the regular monthly Board meeting on Wednesday August 13. Mr. Segner and Father Schuhmann named by the President of the Board as a Committee to draw resolutions on the death of Mr. Carnegie, met at the regular meeting hour, adopted the resolutions and adjourned without transacting further business to meet Wednesday August 20. On August 20, we found that nine members of the Library Board were out of the city and that only two of the four in town had signified their intention of being present. For this reason the meeting was again deferred.

Father Schuhmann, the only member of the Library Committee in the city, has examined with me the bills for current maintenance, voucher No. 6412, checks 10965 to 11025 inclusive, amounting to \$2,644.12 and we report them correct. We suggest that the bills be approved for payment as this is the last week of the fiscal year and the expert accountant is waiting on us. There is not a legal quorum of the Board in the city today for a called meeting, and for these reasons we request that you approve the payment of the bills.

Please signify your approval on reverse side and return to the Librarian.

Yours very truly

(SIGNED) GEORGE W. SCHUHMAN (SIGNED) GEORGE T. SETTLE
Member Library Secretary
Committee

Recommendation of payment of bills for July 1919 approved:

(SIGNED) George Weissinger Smith,
Thomas A. Barker
E. L. Powell
Frank P. Straus
Executive Committee

The following bills were approved by the Executive Committee

for payment:

| | |
|--|-----------|
| Anderson and Co., A. J. | \$ 176 42 |
| Arctic Ice Company | 15 65 |
| Avery and Co., Samuel L. | 14 62 |
| Bittner's Sons, G. | 1 00 |
| Bland Electric Co. | 3 80 |
| Bowker Co., R. R. | 3 14 |
| Bowman, Hite D. | 165 33 |
| Browder and Hoskins Co. | 2 64 |
| Bywater, E. A. | 3 10 |
| Clark, J. Raymond, Inc | 23 00 |
| Clegg and Co., F. A. | 87 39 |
| Crescent Hardware House | 1 10 |
| Cumberland Telephone and Telegraph Co. | 37 19 |
| Davis and Co., H. V. | 12 03 |
| Dinkelspiel, Blanche | 4 80 |
| Dugan, Ira J. | 12 50 |
| Franklin Printing Co. | 140 00 |
| Gaylord Bros. | 105 86 |
| Gulf Refining Co. | 1 18 |
| Guntermann, Bertha (Order Dept) | 4 38 |
| Harbison and Gathright | 2 25 |
| Heick Hardware Co., Henry | 25 78 |
| Hispanic Society of America | 4 80 |
| Hoke, T. J. | 1 50 |
| Hubbuck Bros. and Wellendorff | 11 00 |
| Hummel and Meyer | 11 73 |
| Hunting Co., H. R. | 162 01 |
| Jeunesse, R. | 46 05 |
| Kaufman-Straus Co. | 69 42 |
| Kentucky Book Mfg. Co. | 196 20 |
| Kentucky Tent and Awning Co. | 13 00 |
| Koehler Stamp and Stencil Co. | 35 94 |
| Korfhage, Herman C. | 6 50 |
| Lampton, Crane and Ramey Co. | 33 95 |
| Liberty Fire Insurance Co. | 11 69 |

| | |
|---------------------------------------|-------------|
| Library Bureau | \$ 117 68 |
| Long's Towel Supply | 8 00 |
| Longmans, Green and Co. | 88 32 |
| Louisville Gas and Electric Co. | 58 51 |
| Louisville Home Telephone Co. | 20 96 |
| Louisville Paper Co. | 23 37 |
| Mayes Printing Co. | 14 50 |
| Meddis, Moellman and Hennessy | 11 70 |
| Mill Remnants Co. | 30 09 |
| Mississippi Historical Society | 2 00 |
| Mississippi Valley Historical Society | 4 00 |
| Morton and Co., John P. | 53 82 |
| Otis Elevator Co. | 14 00 |
| Parkland Ice Co. | 3 05 |
| Pell and Bro. Wm. B. | 4 75 |
| Pirtle and Weaver | 51 98 |
| Quick Tire Service, Inc. | 55 92 |
| Settle, Geo. T. Librarian Petty Cash | 85 27 |
| Southeastern Paper Co. | 19 90 |
| Standard Oil Co. | 33 72 |
| Standard Printing Co. | 52 55 |
| Stewart Co., W. K. | 239 42 |
| Tate Printing Co., S. E. | 3 00 |
| Weissinger Gaulbert Real Estate Co. | 73 86 |
| Wiley and Sons, John | 2 65 |
| Wilson, H. W. Co. | 157 15 |
| | <hr/> |
| Pd)Settle, Geo T., Librarian Pay Roll | \$2 664 12 |
| | <hr/> |
| Pd)Louisville Trust Co. Interest | 5 254 73 |
| | <hr/> |
| | 7 918 85 |
| | <hr/> |
| Total - | 9 150 00 |
| | <hr/> |
| | \$17 068 85 |

MINUTES APPROVED

Sept 10, 1919J. A. P. ... PresidentGeo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

September 2, 1919.

The called meeting of the Board of Trustees of the Louisville Free Public Library for August 20 was not held because of the lack of a quorum in the city.

The following letter was sent to the Executive Committee by the Secretary:

September 2, 1919

Mayor George Weissinger Smith, Chairman
 Dr. E. L. Powell Executive Committee
 Mr. Thomas A. Barker Board of Trustees
 Judge Frank P. Straus
 Louisville Free Public Library
 Louisville, Ky.

Gentlemen:

The failure of a meeting of the Board of Trustees of the Louisville Free Public Library for August makes it necessary that the Executive Committee authorize the Treasurer to borrow money for the pay roll, and sufficient funds to pay current expenses until money is received from the city. It has been usual in the past at the August meeting to authorize this.

I recommend that the Executive Committee authorize the Treasurer to borrow funds for the pay roll and current expenses as necessary until money is received from the city. This will be incorporated in the minutes and approved at the next meeting.

Yours very truly
 (SIGNED) GEORGE T. SETTLE
 Secretary

Secretary's recommendation approved:
 (Signed) George Weissinger Smith, Pres.
 J. D. Powers, Vice Pres.
 E. L. Powell
 Thomas A. Barker
 F. P. Straus

MINUTES APPROVED:

Sept 10, 1919

J. D. Powers President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, September 10, 1919 in the
Librarian's Office, 5 p.m.

Present: Barker, Hemphill, Mullins, Pfingst, Powell, Powers,
Segner, Thalheimer and Settle, with Vice President Powers in the
chair. Father Schuhmann reported for the meeting of the Library
Committee, checked the bills for the month and then excused him-
self. Mr. Ossmann and Mrs. Semple were reported out of town,
Mayor Smith engaged elsewhere, and Judge Straus too ill to be present.

The minutes of the June meeting and actions of the Executive
Committee for July 9, August 13, August 20 and September 2 were
read and upon motion approved. The Vice President stated that this
motion included approval of the actions of the Executive Committee.

The resolutions on the death of Mr. Carnegie prepared by Mr.
Segner and Father Schuhmann were read. The Secretary's letter of
August 15 to Mr. James Bertram, Secretary, Carnegie Corporation,
with Mr. Bertram's reply of August 18, regarding the action of the
Board were submitted. Mrs. Carnegie's letter acknowledging re-
ceipt of the resolutions and thanking the Board was read as follows:

SHADOWBROOK
Lenox, Massachusetts

September 8th, 1919.

Dear Mr. Settle:

May I ask you to convey to the Board of
Trustees of the Louisville Free Public Library
my warm thanks for the copy of the resolutions
passed by them and to tell them how much I value
this evidence of their appreciation of my husband.

Believe me,

Sincerely yours,

(SIGNED) LOUISE W. CARNEGIE

George T. Settle, Esq.,
Secretary

The Mayor's letter of August 18, naming Mr. Humphrey Robinson as expert accountant, was read. Mr. Robinson's letter of August 20 stating that Mr. D. A. Kemper would audit the books, was read.

Letters of June 10 and July 29 from Mr. Daniel J. Healy, President Kentucky Audubon Society, Lexington, Ky., asking for a donation of duplicate bird skins, were read. Upon motion the Librarian was instructed: 1) to ascertain what duplicate bird skins were available; 2) to ask if the Park Board wished the Library to hold these skins to be mounted for the parks; 3) How these skins came to us and under what conditions we hold them. The Librarian asked that he be permitted to request Mr. James Speed to go over the skins with him. Mr. Speed is familiar with the collection, having handled them in making a selection for the Board of Park Commissioners. The Library has not stuffed and mounted the skins because of the lack of funds.

Letter of August 8 to the Board of Public Works asking that a street light be placed at the alley in the rear of the Eastern Colored Branch Library, and reply of August 12 signed by Mr. Harvey White, Chairman of the Board, stating that they would investigate conditions, were submitted.

The Librarian reported that The Louisville Art Association (Mrs. George C. Avery, President) through its Executive Committee, had asked that the Library place the attic room in condition for art exhibits. The Librarian said to the Committee that this was out of the question because of lack of funds. Mr. Loomis and Mr. Murphy, architects, members of The Art Association, have been asked by its Executive Committee for recommendations and estimate on the cost of placing fans for ventilation and to redecorate the room. The Association now asks for permission to do this work and further that the room be set aside for their use exclusively. The Librarian stated that he had said to

the Committee that he was sure the Board would not agree to such a proposition, but presumed that if they made the necessary repairs without cost to the Library, the Board would grant them the use of the room under the same conditions that they are now using the Art Room. The position taken by the Librarian seemed to meet with the approval of the Board, but upon motion the matter was referred to the Building Committee with power to act.

The Librarian stated that the telephone and street car strikes had effected the circulation of books and the collection of fines. To avoid trouble with the public, fines covering the period were remitted. This met with the approval of the Board. The street car strike has made it necessary that the assistants be brought to the Library and returned in the Library machine. This necessitated some change in the schedules.

At this point Dr. Mullins was excused.

The Treasurer's report was read by Mr. Barker, Chairman of the Finance Committee as follows:

The Treasurer's report is submitted herewith showing a cash balance on September 1, 1919, end of the fiscal year, of \$1.83. To this is to be added \$3,000 from rent, Public Library building, which is paid on or about the tenth of each month.

The Executive Committee on account of no meeting in August, has authorized the Treasurer to borrow sufficient funds from time to time until money is received from the city. We trust this meets with the approval of the Board.

The Library appropriation was increased one-fourth cent last year. The Treasurer's report shows that \$122,204.23 received from all sources during the year, an increase of \$11,052.90. The cost of interest on mortgage and retiring \$5,000 on the principal totaled \$23,450. This was an increase of \$7,950., and left only \$3,102.19 more for maintenance than the preceding year.

The expert accountant's report for the fiscal year ending August 31, 1919 is submitted as part of this report.

Mr. Barker called attention to the recommendations made by the expert accountant. Upon motion the Librarian was instructed to confer with the accountant, and where practical make the changes suggested. Mr. Barker and the Librarian will consider these recommendations.

The Librarian's reports for June, July and August were submitted showing circulation for June 60,734, July 60,639 and August 62,001.

The Librarian's annual report was read as follows:

> SUMMARY OF THE ACTIVITIES

of the

LOUISVILLE FREE PUBLIC LIBRARY

for the

FISCAL YEAR ENDING AUGUST 31, 1919

The report of the Librarian of the Louisville Free Public Library for the fiscal year ending August 31, 1919, shows 444 centers for the circulation of books in 213 buildings, an increase of 22 buildings, with a circulation of 992,321 volumes, a decrease of 16,414. There was an increase of 4,641 volumes read by adults but a decrease of 21,055 read by children.

The Main library and branches and all stations and class room collections in the city and county were closed October 7-23 by order of the State Board of Health on account of the influenza epidemic. In addition the schools in the city and county were closed to November 11, and again were closed December 16-20. In addition there was a telephone strike July 1-28, and street car strike August 19-31. This accounts for the decrease in circulation. Otherwise the circulation would show a substantial increase as compared to last year. The circulation the preceding year covering the period the Library was closed amounted to 67,000.

CIRCULATION The 218,957 volumes in the Library circulated on an average of 4.53 times, and estimating the population at 240,808 (U.S. Census) the circulation was 4.12 volumes per capita. The use of books represents 596,801 volumes read by adults, an increase of 4,641, and 395,520 by children, a decrease of 21,055, not including the thousands of volumes used in reference work and read by visitors at the tables at the Main library and branches. The circulation is divided Main 311,684; branches 505,974; stations 87,863; classroom collections 86,800. This represents 570,927 volumes of fiction and 421,394 non-fiction, the percent of fiction being 57.

REGISTRATION There were 9,985 borrowers registered, 913 more than last year. This makes a total of 54,966 users of the Library, or more than 22.82 per cent of the population.

REFERENCE WORK The report of reference work shows 86,374 more important questions asked and topics looked up, an increase of 14,442. This is divided Reference Room 17,845 Civics Room 2,720; Children's Room 3,807; Branch libraries 26,928 and High schools 35,074. There were 247 bibliographies and reading lists compiled, an increase of 31, and 3,178 volumes, magazines etc., loaned for home use. There were 8,963 pictures loaned, an increase of 6,057.

NEWSPAPER AND CIVICS ROOM There were 22,174 visitors, 2,720 more important questions asked and topics looked up, an increase of 158, and 671 bound volumes of newspapers used. There were 2,940 newspapers read for items, an increase of 122; 699 pamphlets classified, an increase of 128, and 2,858 clippings from newspapers on general subjects filed, an increase of 785. There are 18 municipal periodicals and 63 daily and weekly newspapers on file.

MUSEUM The Museum was closed during the period of the epidemic, but shows an attendance of 22,861. Some interesting and valuable gifts were added.

VOLUMES ACCESSIONED There were 19,165 books added, an increase of 6,325, making a total of 218,957 volumes available for public use, a net increase of 7,736 volumes. The volumes are in the Library as follows: Main 146,084; Stations 5,582; Highland Branch 9,619; Portland 10,277; Crescent Hill 8,269; Parkland 7,625; Shelby Park 7,191; Jefferson 5,855; Western Colored 13,593; Eastern Colored 4,862.

There were 376 magazines etc. bound, a decrease of 393, and 3,633 miscellaneous volumes rebound, a decrease of 3,860.

BOOKS CATALOGED There were 18,218 volumes cataloged, an increase of 5,847. This includes 249 volumes for the Girls High School and 245 for the Boys High School. In addition there were 13,432 volumes cataloged for the Camp Zachary Taylor Library.

BRANCH LIBRARIES The circulation at the branch libraries was 505,974, an increase of 36,633. This includes 306,779 books read by adults and 199,195 by children. The circulation was divided as follows: Highland Branch 62,434; Portland 55,628; Crescent Hill 73,840; Parkland 72,846; Shelby Park 67,383; Jefferson 74,018; Boys High School 7,561; Girls High School 19,595; Normal School 10,474; Western Colored 37,688; Eastern Colored 24,507. There were 62,002 more important questions asked and topics looked up, an increase of 14,010.

JEFFERSON COUNTY The Fiscal Court renewed Library privileges to residents of Jefferson County for another year beginning February 1, 1919. This continues the same privileges to residents of the County enjoyed by residents of the city, and 1,624 residents of the County have registered as borrowers, an increase of 246. In addition there are 16 stations in the county, an increase of 5, and 115 classroom collections, an increase of 8, in 61 school buildings an increase of 12. The circulation was 37,650 volumes, a decrease of 9,713. The closing of the schools on account of the influenza epidemic accounts for the falling off in the use of books. The circulation is divided as follows: stations 17,705, classroom collections 19,945. This does not include the books borrowed by residents of the county from the Main library and branches in the city.

FINANCES The Library appropriation was increased from three to three and one-fourth cents. The Treasurer's report shows \$122,204.23 received from all sources, an increase of \$11,052.19, as follows: Taxes \$77,576.00; Jefferson County \$5,000; Fines, lost books etc., \$3,622.78; Rent \$36,000.00; and balance on hand \$5.45.

The cost of maintenance was \$98,752.40, an increase of \$4,854.65 as follows: Book account \$19,293.14; Expense \$8,497.30; Pay Roll \$58,343.31; Light Power \$3,027.04; Heat \$6,492.70; Furniture and Fixtures \$507.21; Repairs and Improvements \$1,149.40; Insurance \$948.40; Interest on loans \$493.90. The cost of interest \$18,450.00 and retiring \$5,000. on mortgage on Public Library building occupied by Kaufman-Straus Co., totaled \$23,450. an increase of \$7,950. This left only \$3,102.19 of the increased income for maintenance.

Salaries cost \$58,343.31, an increase of \$7,102.75.

The telephone and street car strikes not only helped to reduce the circulation of books, but also reduced income revenue from fines. Fines covering these periods were remitted.

Although the Library appropriation fell short of what was asked for, the Board met all the recommendations of the Librarian in increasing salaries, appropriating more money for the replacement of worn out books, and keeping up the work in all departments.

If the city will allow an additional one-fourth cent for Library purposes for the next four years to take care of the \$5,000. to be retired on the principal, the Library will be able to keep pace with other cities in the country at a much less cost.

BOARD OF TRUSTEES The Library lost two of its best friends and the Board two of its most valuable members in the death of Dr. J. Morrison Ray, October 11, 1918, and

General Bennett H. Young, February 23, 1919. Mr. Charles A. Segner was appointed to succeed Dr. Ray, and Mrs. Patty B. Semple to succeed General Young. Mrs. Semple bears the distinction of being the first woman to be placed on the Library Board.

STAFF There were ten resignations from the staff, and the Library lost many members of the apprentice class on the eligible list who left for better remuneration elsewhere, before appointments could be made. The training class lost by death one member, Ida A. Hubbuch, December 8, 1918.

Respectfully submitted
(SIGNED) GEORGE T. SETTLE
Librarian

As customary, one thousand copies will be printed for circulation.

> The recommendations of the Librarian to the Library Committee upon motion were approved as follows:

The examination to enter the training class was held June 20, 1919. There were sixteen applicants, thirteen white and three colored, nine white and two colored reported for the examination with the following averages:

| | | |
|---------------------------|----------------------|-----|
| Mrs. Jouett Taylor Cannon | Frankfort | .87 |
| Elsa Frances Kirk | 2223 Dearing Court | .70 |
| Mary Howard | 500 W. St. Catherine | .69 |
| Irma Hermine Oetken | 865 S. 22nd St. | .65 |
| Katherine S. Ramsay | St. Matthews | .79 |
| Hortense J. Rosebery | 1027 S. Fourth St. | .39 |
| Marie Agnes Stottmann | 513 N. 33rd St. | .74 |
| Virginia May Trumper | Lyndon, Ky. | .75 |
| Twee Virginia Monroe | 227 Franck Ave. | .89 |
| | Colored | |
| Frankie C. DeBerry | 641 S. Sixth St. | .82 |
| Elnora M. McIntyre | 2105 W. Chestnut | .79 |

The Library Committee's recommendation that the training class be dispensed with for this year, and that six be chosen from those who passed beyond an average of sixty, be given work in training for six months at the rate of \$30. per month, upon motion was approved.

The request of the Special Committee on Coal, Heat and Light (Judge Straus and the Librarian) that it be given authority to renew

contracts for next year, upon motion was approved.

The Librarian's report approved by the Library Committee, showing an expenditure of \$8,904.71 upon motion was approved. This includes pay roll for August \$4,892.33, voucher No. 1, checks Nos. 1 to 83 inclusive, approved and signed by Chairman of the Library Committee and paid, and the monthly bills amounting to \$4,012.38 covered by voucher No. 2, checks Nos. 84 to 148 inclusive to be paid:

| | |
|--|----------|
| American Printing House for the Blind | \$ 10 25 |
| Anderson, A. J. | 10 60 |
| Arctic Ice Co. | 18 35 |
| Bittner's Sons, G. | 2 75 |
| Booker and Kinnaird | 29 24 |
| Bowker Co., R. R. | 18 00 |
| Bowman, Hite D. | 53 80 |
| Broadway Tire Service | 24 99 |
| Bywater Bros. | 16 75 |
| Clark, J. Raymond | 3 85 |
| Crescent Hill Ice Co. | 9 45 |
| Cumberland Telephone and Telegraph Co. | 35 60 |
| Cummins Company, B. F. | 6 40 |
| Davis and Co., H. V. | 14 62 |
| Dodd, Mead and Co. | 48 60 |
| Dugan, Ira J. | 24 20 |
| Falls City Lithograph and Job Printing Co. | 7 80 |
| Faxon Co., F. W. | 72 55 |
| Fetter Co., Geo. G. | 7 63 |
| Finck and Son, Carl H. | 3 00 |
| Fischer Soap and Oil Co. | 30 66 |
| Fuller Ink Co. | 10 06 |
| Gaylord Bros. | 4 40 |
| Goodkind, S. B. | 2 00 |
| Gray and Son, J. S. | 14 66 |
| Gunterman, Bertha (Order Dept) | 2 68 |
| Harbison and Gathright | 3 25 |
| Hayward, H. L. | 12 00 |
| Heick Hardware Co., Henry | 3 35 |
| Hockett and Schlesinger | 1 12 |
| Hoke, T. J. | 1 50 |
| Hunting Co., H. R. | 14 33 |
| Imperial Brush Co. | 40 00 |
| Kaufman-Straus Co. | 225 52 |
| Kelly Field Book | 2 75 |
| Kelly Publishing Co. | 19 50 |
| Kentucky Auto Radiator Repair Co. | 9 00 |
| Kentucky Book Mfg. Co. | 980 30 |
| Koehler Stamp and Stencil Co. | 4 10 |
| Longmans, Green and Co. | 13 73 |
| Long's Towel Supply | 8 00 |
| Louisville Board of Public Works | 45 00 |
| Louisville Gas and Electric Co. | 61 36 |

| | |
|--|------------------|
| Louisville Home Telephone Co. | \$ 47 79 |
| Louisville Towel Supply Co. | 16 20 |
| McClurg and Co., A. A. | 135 58 |
| Morton and Co., John P. | 7 00 |
| Ohio River Sand Co. | 7 50 |
| Otis Elevator Co. | 14 00 |
| Pan American Union | 3 00 |
| Poor Publishing Co. | 15 00 |
| Quick Tire Service, Inc. | 5 25 |
| Rand McNally and Co. | 10 41 |
| Remington Typewriter Co. | 3 25 |
| Rhode Island Historical Society | 3 00 |
| Schultz and Co., Inc. H. | 2 50 |
| Settle, George T., Librarian Petty Cash | 76 86 |
| Slaughter, T. Grant | 40 50 |
| Standard Oil Co. | 57 21 |
| Stechert and Co., G. E. | 13 25 |
| Stewart Co., W. K. | 1492 87 |
| Traub, Paul | 1 25 |
| Walker Co., William | 12 35 |
| Weissinger-Gaulbert Real Estate Co. | 112 17 |
| Yawman and Erbe Mfg. Co. | 7 74 |
| | <u>\$4012 38</u> |
| Pd)Settle, George T., Librarian Pay Roll | <u>4892 33</u> |
| TOTAL - - - - - | \$8904 71 |

Upon motion bills were ordered paid.

The bulletin board on the Library grounds placed for the U.S. Food Administration, upon motion is to be removed. The Librarian stated that on February 19, he had requested The Thomas Cusack Co., to place an advertisement for the Library, or to remove the board, and had their promise repeatedly to do this.

No further business to be presented, upon motion the Board adjourned.

MINUTES APPROVED

October 8 1919

Geo. Weissinger Gaulbert President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, October 8, 1919 in the Librarian's Office, 5 p.m.

Present: Barker, Mullins, Pfingst, Powell, Powers, Schuhmann, Segner, Mrs. Semple, Smith, Straus, Thalheimer and Settle, with President Smith in the Chair. Dr. Hemphill was reported out of the city and Mr. Ossmann very busy, but would come if needed for a quorum.

The minutes of the September meeting were read and upon motion approved.

The Secretary read letters as follows:

- a) Mayor's letter of September 11 to the General Council submitting report of the Library. The letter read "this institution, I take pleasure in saying, shows its usual ^{efficient} work and what a blessing it is to the City of Louisville."
- b) Order from Col. Chas. D. Clay through G. Bittner's Sons requesting the return of the following paintings:
 - 129 Portrait of Henry Clay
 - 130 Portrait of Mrs. Henry Clay
 - 133 Flemish picture: Woman with bowl
 - 134 Copy of Beatrice Cenci
 - 135 Portrait of James B. Clay
- c) Letter from Louisville Trust Co., Treasurer, of September 11, signed by A. G. Stith, vice president, acknowledging receipt of the auditor's report.
- d) Letter from the Board of Park Commissioners signed by Harry G. Evans, Secretary, saying they were not in a position to use additional bird skins in the parks.
- e) Letter from James Speed, of September 13, stating that the collection of bird skins in the Library was made up of many duplicates.

Upon motion, one hundred duplicate bird skins selected by Mr. Daniel J. Healy, were presented to the Kentucky Audubon Society, Lexington, Ky.

The President instructed the Librarian to learn what rate of

interest is paid for money borrowed for the Library.

The Librarian reported that the Library automobile was used to bring members of the staff to the Main library and branches and return them to their homes covering the period of the car strike to September⁸; from that time to October 4 the night trip only was made.

The Treasurer's report showing cash balance on October 1 of \$4,516.78 was read. The Treasurer reports that the expert accountant's bill for \$100, included in this month's bills, was approved for payment.

The Librarian's report for September was read and upon motion approved and ordered filed. The report showed that the circulation for home use was 79,681, an increase of 10,637 over the same month last year. Of this 49,662 were read by adults and 30,019 by children.

The recommendations of the Librarian approved by the Library Committee, upon motion were approved by the Board as follows:

- 1) That four of those who passed the examination to enter the training class and who fulfilled all requirements for positions on the staff be employed at \$30. per month for six months, for training.
- 2) Contract for subscriptions to magazines and newspapers for the year amounting to \$2,037.85 was awarded to F. W. Faxon Co., Boston, Mass.
- 3) Resignation of Bertha Guntermann, Head of the Order Department, to take effect November 1, 1919. Miss Guntermann has been with the Library since October 1907, serving as assistant in the Order Department to March 1915 when she was appointed Head of the Order Department. We recommend her to her new position and regret that it is necessary for her to sever her connections with us.
- 4) Clara L. Behrens, Librarian's Secretary, was elected to the position of Head of the Order Department at a salary of \$100. per month. Miss Behrens has

been with the Library since June 1911, serving in the Order Department, and as Librarian's Secretary since July 1918.

5) Jessie H. Simpson was elected to the position of Librarian's Secretary at \$75. per month. Miss Simpson has been with the Library since July 1918 serving as Secretary to the Head of the Order Department.

6) Mary Allen Goodson was appointed member of the staff assigned to the Girls High School Branch. Under an arrangement with the Board of Education the Librarian recommends high school librarians, and salaries are paid by the Board of Education. The High School librarians are members of the school faculty as well as the Library staff.

The Librarian stated there were other vacancies on the staff to be filled, but appointments are deferred until the budget for the year is accepted.

The Chairman of the Library Committee stated that during his absence, May Wood Wigginton, Head of the Catalog Department had received an offer of \$1600. to take charge of the Catalog Department of the University of Texas Library, Austin, and read the Librarian's letter to Mrs. Semple and himself recommending that Miss Wigginton be paid \$120. per month. This proposition had been agreed to by Father Schuhmann and Col. Powers. Upon motion of Mrs. Semple, the increase was allowed beginning September 1.

At this point the question of adequate salaries for other Heads of Departments was discussed. Mayor Smith asked the Librarian, "Are you paying what you honestly ought to pay?" He said "If the increase is deserved, all these women ought to have it. We pinched through admirably during the war, and now is the time to face the music. If you need more money for the library, put the question up to the city and the city will put it before the people." Mrs. Semple said "Girls will not come in and take library training on \$30. a month. It is not a living wage and this is why we are short handed all the time."

The Librarian replied "No library doing the work of our Library

pays heads of departments less than \$120. per month." The question was asked if all heads of departments should receive the same. The Librarian replied "They should not, but this question should not be considered until all heads of departments here are receiving at least \$120."

Upon motion of Dr. Pfingst, five heads of departments-Catalog, Circulation, Reference, Children's and Stations, were increased from \$110. to \$120. per month.

The request of the Louisville Art Association (Mrs. George C. Avery, President) through its Executive Committee that, 1) The Library place the attic room in condition for art exhibits, was not approved. 2) The request that the Art Association be given permission to make these necessary repairs without cost to the Library with the understanding that the Art Association have the exclusive use of the Room, was not approved.

Upon motion, the recommendation of the Building Committee that the Art Association be given privilege to make the necessary repairs by placing fans, redecorating the room etc., without cost to the Library, was approved. This is with the understanding that they have not the exclusive use of the room, but may use it under the conditions governing their use of the present Art Room, and with the assurance of Mr. Arthur Loomis and Mr. J. C. Murphy, architects, employed by the Art Association, that these changes will not effect the architectural appearance of the building.

The request of Miss Regina Koster for the use of the Assembly Room at the Shelby Park Branch Library for an "Athletic Club" upon motion was not approved.

The Librarian's report approved by the Library Committee, show-

ing an expenditure of \$7,824.38, upon motion was approved. This includes pay roll for September, \$5,064.95, voucher No. 3, checks Nos. 149 to 233 inclusive, approved and signed by Chairman of the Library Committee and paid, and the monthly bills amounting to \$2,759.43 covered by voucher No. 4, checks Nos. 234 to 304 inclusive to be paid:

| | |
|--|---------|
| American Multigraph Sales Co. | \$ 3 05 |
| Arabol Manufacturing Co. | 12 00 |
| Arctic Ice Co. | 14 45 |
| Avery and Co., Samuel L. | 6 64 |
| Bayly and Co., J. W. E. | 8 00 |
| Bittner's Sons, G. | 2 25 |
| Bowman, Hite D. | 21 70 |
| Broadway Tire Service, Inc. | 19 26 |
| Browder and Hoskins Co. | 31 97 |
| Bywater Bros. | 10 75 |
| Carnegie Institution of Washington | 8 00 |
| Carpenter and Dudley | 8 00 |
| Carter Dry Goods Co. | 6 30 |
| Cherry, Jos T. | 10 00 |
| Clark Electric Co., James Jr. | 32 49 |
| Clark, J. Raymond, Inc. | 7 80 |
| Crescent Hill Ice. Co. | 2 60 |
| Cross, George E. | 10 00 |
| Crutcher Bros. Co. | 26 00 |
| Cudahy Packing Co. | 16 50 |
| Cumberland Telephone and Telegraph Co. | 36 45 |
| Diem and Wing Paper Co. | 41 25 |
| Doubleday, Page and Co. | 4 50 |
| Dugan, Humphreys and Co. | 8 00 |
| Dugan, Ira J. | 24 85 |
| Durff, Mrs. Annie V. | 6 45 |
| Faxon Co., F. W. | 4 58 |
| Fetter Co., Geo. G. | 6 50 |
| Fowler, Alfred | 2 00 |
| Guntermann, Bertha (Order Dept) | 16 51 |
| Harbison and Gathright | 9 90 |
| Hayward, H. L. | 12 00 |
| Heick Hardware Co., Henry | 9 15 |
| Hoke, T. J. | 1 50 |
| Imperial Brush Co. | 9 00 |
| James Coal Co. | 176 85 |
| Jeunesse, R. | 186 55 |
| Kaufman-Straus Co. | 308 28 |
| Kentucky Book Mfg. Co. | 198 60 |
| Kirchdorfer, J. C. | 2 00 |
| Koehler Stamp and Stencil Co. | 4 90 |
| Lampton, Crane and Ramey Co. | 11 30 |
| Library Bureau | 5 89 |
| Long's Towel Supply | 8 00 |
| Louisville Gas and Electric Co. | 75 68 |
| Louisville Home Telephone Co. | 47 79 |

| | |
|-------------------------------------|-----------------|
| Louisville Paper Co. | \$ 17 35 |
| Louisville Towel Supply Co. | 7 17 |
| McClurg and Co., A. C. | 233 17 |
| Moore and Stivers | 15 70 |
| Morton and Co., John P. | 39 18 |
| National Education Association | 2 00 |
| Newman, H. W. | 2 50 |
| Otis Elevator Co. | 14 00 |
| Peaslee-Gaulbert Co. | 2 50 |
| Quick Tire Service, Inc. | 15 50 |
| Ravenswood Press Publishing Co. | 1 30 |
| Richards, Albert J. | 22 00 |
| Robinson, Humphrey | 100 00 |
| Rowland, Co., The | 19 04 |
| Settle, Geo. T., Librarian | 67 00 |
| Sherwood Company | 30 95 |
| Standard Oil Co. | 86 75 |
| Standard Printing Co. | 25 45 |
| Stewart Co., W. K. | 345 86 |
| Timberlake and Trueheart | 5 37 |
| Wedekind & Co., H. | 8 00 |
| Weissinger-Gaulbert Real Estate Co. | 114 60 |
| Western Union Telegraph Co. | 3 00 |
| Wilson Co., H. W. | 1 80 |
| Yale University Press | 117 00 |
| | <hr/> |
| | \$2 759 43 |
| Pd)Settle,Geo.T. Librarian Pay Roll | <u>5 064 95</u> |
| | <hr/> |
| TOTAL - - - - - | \$7 824 38 |

Upon motion bills were ordered paid.

No further business to be presented, upon motion the Board adjourned.

MINUTES APPROVED

Nov. 12, 1919

E. L. Powell, Acting President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY.

Regular meeting, Board of Trustees, November 12, 1919 in the Librarian's Office, 5 P.M.

Present: Barker, Hemphill, Mullins, Powell, Schumann, Segner, Straus, Thalheimer and Settle. Mr. Ossmann, Dr. Pfingst Col. Powers and Mrs. Semple were reported ill. Upon motion Dr. Powell presided.

The minutes of the October meeting were read and upon motion approved.

The Secretary read letters as follows:

- a) Daniel J. Healy, President Kentucky Audubon Society, under date of October 14, thanking the Library for the gift of bird skins.
- b) Louisville Trust Co. under date of Oct. 17, stating that money is borrowed for Library purposes at the rate of 5%.
- c) Kaufman-Straus Co., under date of Nov. 11, asking permission to place small hydraulic elevator in the Public Library building.

Upon motion this was referred to the Building Committee with power to act.

- d) Elliott P. Callahan, under date of Nov. 11 asking for figures for budget for 1919-20. In a telephone message Mr. Callahan said that to send the budget after the Board meeting would be perfectly satisfactory.
- e) A.J. Anderson, under date of Nov. 11, making suggestions for placing and installing heating plant for the Library.

The Librarian stated that Weissinger-Gaulbert Real Estate Co. wished us to renew a contract for heat for one year for \$5,343.25 to be paid in seven monthly payments of \$763.32 at the rate of 47¢ per square foot.

Mr. Anderson said it would cost something like \$18,200.00 (more or less) to install the necessary plant and that it could not be gotten into working order for this year.

Upon motion, the President was authorized to sign the contract with Weissinger-Gaulbert for another year.

The Treasurer's report showing cash balance on November 1 of \$382.24 was read. This small balance was explained by the fact that the Treasurer is instructed to only borrow funds from time to time as needed. To this is to be added \$3,000.00 rent from Public Library Building which is usually paid on or about the 10th of each month, making a total of \$3,382.24. Upon motion, this report was approved and ordered filed.

The Librarian's report for October was read and upon motion approved and ordered filed. The report showed that the circulation for home use was 98,469 volumes, an increase of 59,494 as compared to the same month last year. This unusual increase was occasioned by the Library having been closed sixteen days last year on account of the influenza epidemic. The report showed that 55,018 volumes were circulated to adults, and 43,451 to children.

The Librarian's report showing an expenditure of \$11,892.88, approved by the Library Committee, upon motion was approved by the Board. This includes pay roll for October \$5,508.65, voucher No. 5, checks Nos. 303 to 392 inclusive, which had been signed by the Chairman of the Library Committee and paid on November 1 and \$6,384.23, voucher No. 6, checks Nos. 393 to 484 inclusive to be paid:

| | | |
|---------------------------------------|----|-------|
| American Book Co. | \$ | 23.74 |
| A.L.A. Publishing Board | | 21.00 |
| American Printing house for the blind | | 4.06 |
| Anderson, A.J. | | 38.71 |
| Appleton & Co., D | | 83.18 |
| Arctic Ice Co. | | 12.95 |
| Atkinson Mentzer & Co. | | 4.45 |
| Bay, J. Christain | | 8.17 |
| Behrens, Clara L. (Order Dept) | | 22.70 |
| Bland Electric Co. | | 11.00 |
| Boni & Liveright | | 37.74 |
| Boston Music Co. | | 8.51 |
| Bowker Co., R.R. | | 21.30 |
| Bowman, Hite D. | | 39.24 |
| Browder & Hoskins Co. | | 52.19 |
| Bywater Bros. | | 4.00 |
| Carter Dry Goods Co. | | 10.64 |
| Central Glass Co. | | 4.00 |
| Century Co., The | | 72.05 |

| | |
|--|---------|
| Cross, Geo. E. | 10.00 |
| Cumberland Telephone & Telegraph Co. | 37.15 |
| Doran Co., Geo. H. | 131.20 |
| Dugan, Ira J. | 12.50 |
| Embry Box Co. | 34.00 |
| Falls City Buggy Top Co. | 60.00 |
| Faxon Co., F.W. | 2038.08 |
| Fetter Co., Geo. G. | 25.94 |
| Fischer Soap & Oil Co. | 30.94 |
| Franklin Printing Co. | 25.15 |
| Goodman, Myron B. | 7.50 |
| Gossett Battery Service Co. | 48.65 |
| Gulf Refining Co. | 3.39 |
| Harper & Bros. | 110.70 |
| Heath & Co., D.C. | 3.48 |
| Heick Hardware Co., Henry | 15.85 |
| Henley Publishing Co., The Norman W | 39.20 |
| Hoke, T.J. | 1.50 |
| Holt & Co., Henry | 16.60 |
| Houghton-Mifflin Co. | 143.20 |
| Hunting Co., Inc. The H.R. | 27.87 |
| James Coal Co. | 120.35 |
| Kaufman-Straus Co. | 260.92 |
| Kentucky Auto Radiator Repair Co. | 60.00 |
| Kentucky Book Manufacturing Co. | 222.65 |
| Knight, L.L. | 3.95 |
| Kncpf, Alfred A | 31.67 |
| Koehler Stamp & Stencil Co. | 4.06 |
| Korfhage, Herman C | 4.85 |
| Lampton, Crane & Ramey Co. | 11.30 |
| Lewis Co. John C. | 8.94 |
| Library Bureau | 19.32 |
| Lippincott Co., J.B. | 41.40 |
| Longmans, Green & Co. | 1.39 |
| Longs Towel Supply Co. | 8.00 |
| Louisville Courier-Journal & Times Co. | 1.20 |
| Louisville Gas & Electric Co. | 91.82 |
| Louisville Herald Co. | 2.49 |
| Louisville Home Telephone Co. | 47.79 |
| Louisville Paper Co. | 24.28 |
| Louisville Towel Supply Co. | 7.80 |
| McClurg & Co., A.C. | 375.88 |
| McGraw Book Co. | 51.30 |
| MacMillan Co. | 112.35 |
| Morton & Co., John P. | 54.89 |
| National Geographic Society | 33.00 |
| National Municipal League | 5.00 |
| Office Equipment Co. | 13.50 |
| Otis Elevator Co. | 14.00 |
| Parkland Ice Co. | 5.00 |
| Pentecostal Publishing Co. | 1.80 |
| Quick Tire Service Co. | 17.18 |
| Richards, Albert J. | 2.00 |
| Rochester Re-Inking Works | 4.00 |
| Row, Peterson & Co. | 13.02 |
| Scribner's Sons, Charles | 103.14 |
| Settle, George T. Librarian (Petty Cash) | 179.99 |
| Sherwood Co., The | 301.89 |
| Standard Oil Co. | 55.47 |

| | |
|---|--------------|
| Standard Printing Co. | 30.50 |
| Stechert & Co., G.E. | 12.60 |
| Stewart Co., W.K. | 341.21 |
| Stith & Schuster | 5.32 |
| Southeastern Paper Co. | 69.91 |
| Timberlake & Trueheart | 19.25 |
| United States Bulletin | 10.00 |
| University of Illinois | 2.50 |
| University of North Carolina Bureau of Extension | 1.75 |
| Weissinger-Gaulbert Real Estate Co. | 200.25 |
| White, C.H. | 2.50 |
| Wiley & Sons, John | 21.18 |
| Wilkes, Laura E | 3.14 |
| Wilson Co., H.W. | 44.00 |
| | <hr/> |
| | 6,384.23 |
| Pd) Settle, Geo.T. Librarian Pay Roll | 5,508.65 |
| | <hr/> |
| | \$ 11,892.88 |

Upon motion bills were ordered paid.

The called meeting of the Finance Committee was held in the office of the Chairman, Louisville Trust Co. Bldg., Friday, Oct. 31, at 4 o'clock.

Present: Dr. Hemphill, Dr. Pfingst and Mr. Barker of the Finance Committee; Dr. Powell, Chairman of the Library Committee and the Librarian.

Recommendations of the Librarian approved by the Chairmen of the Library Committee, the Building Committee and the Finance Committee, for the budget, upon motion, were approved. This recommendation calls for an increased appropriation of \$16,658.87 on city taxes. The budget recommended for adoption to the Library Board is attached.

LOUISVILLE FREE PUBLIC LIBRARY.
Budget for 1919 - 1920

| | Receipts | | Estimate |
|----------------------------------|--------------|-----------|---------------|
| | 1918 | -19 | 1919-20 |
| Balance on hand | \$ | 5 45 | \$ 1 83 |
| City taxes (3 $\frac{1}{4}$) | 69,491 | 29 | |
| Back taxes | 8,084 | 71 | |
| Fines, lost books, etc | 77 | 576 00 | 94 233 04 |
| Rents | 3 | 622 78 | 3 626 40 |
| | 36 | 000 00 | 36 000 00 |
| | \$117 | 204 23 | \$133 861 27 |
| Jefferson County | 5 | 000 00. | 5 000 00 |
| Total from all sources | \$122 | 204 23 | \$138 861 27 |
| | Expenditures | | |
| Expense | 8 | 497 30 | 8 497 30 |
| Light, Power | 3 | 027 04 | 3 298 15 |
| Heat | 6 | 492 70 | 8 295 17 |
| Repairs and Improvements | 1 | 149 40 | 5 633 54 |
| Furniture and Fixtures | | 507 21 | 507 21 |
| Insurance | | 948 40 | 550 95 |
| Interest on loans | | 493 90 | 600 00 |
| Salaries | | | |
| Libn & Assts | | 56 388 00 | |
| Sunday service | | 902 20 | |
| Holiday service | | 465 75 | |
| Total | 48 | 656 39 | 57 755 95 |
| Jan & other labor | 9 | 686 92 | 68 907 95 |
| Books | | | |
| Vols & pamphlets | 14 | 165 02 | 12 000 00 |
| Subscriptions | 2 | 421 02 | 2 421 00 |
| Binding & rebdg | 2 | 707 10 | 5 000 00 |
| | 19 | 293 14 | 19 421 00 |
| TOTAL CURRENT MAINTENANCE | \$ 98 | 752 40 | \$115 711 27 |
| ----- | | | |
| Current Maintenance | \$98 | 752 40 | \$ 115 711 27 |
| Interest on Mortgage | 18 | 450 00 | 18 150 00 |
| To retire on principal | 5 | 000 00 | 5 000 00 |
| T O T A L | \$ 122 | 202 40 | \$ 138 861 27 |

APPROVED:

Respectfully submitted

(Signed) E.L. Powell
Chairman Library Committee

(Signed) Geo. T. Settle
Librarian.

(Signed) Frank P. Straus
Chairman Building Committee

(Signed) Thos. A. Barker
Chairman Finance Committee

Upon motion, the action of the Finance Committee was approved and budget as above adopted.

At this point a committee representing the Shawnee Welfare Club (citizens of West Broadway) were introduced by Dr. Powell:

Ben J. Brumleve
William Crawford,
George Shaw

Mr. Brumleve requested the Secretary to read the letter from the Board of Education, under date of August 6, 1919, signed by Henry B. Manly, Secretary.

August 6, 1919.

Mr. Ben J. Brumleve
Louisville, Ky.

Dear Sir:

In accordance with your request I am giving you herewith the action of the Board of Education on August 5th. regarding the piece of property at 39th. & Broadway that is desired for public library purposes by citizens in the vicinity.

Dr. Weaver offered the following motion:

"If the Board of Education obtains title to the property mentioned at 39th & Broadway, it will sell same for \$2,000.00 for public library purposes. The price mentioned for this property is reasonable according to statement of Business Director Jones."

Mr. Barret seconded Dr. Weaver's motion and same was carried by the following vote. "Yeas, Messrs. Camp, Gottschalk, Barret, Bloom, Weaver, 5. Nays, None."

Yours very truly,

(Signed) Henry B. Manly

Secretary.

Mr. Brumleve, in a talk explaining the situation, asked the Library Board to appropriate \$2,000.00 to purchase this lot. He stated that it had a frontage of 110 feet on Broadway with a depth of 200 feet. The Librarian stated that Judge Rutledge, Attorney for Board of Education, had said there were only 79 feet.

Mr. Brumleve replied "Yes, the balance is claimed by Mr. Doerhoefer, who has signified his willingness to let it go if the property is purchased by the Library."

Mr. Barker and Dr. Mullins stated that it had been the policy of the Library Board to insist upon communities wanting libraries to purchase the sites. Upon motion, the whole matter was referred to the Finance Committee to report back to the Library Board.

There being no other business, upon motion the Board adjourned.

MINUTES APPROVED:

Dec 10, 1919

Goldwin Smith President.
Geo. T. Settle Secretary.

LOUISVILLE FREE PUBLIC LIBRARY.

Regular meeting, Board of Trustees, December 10, 1919. in the Librarian's Office, 5 p.m.

Present: Hemphill, Ossmann, Pfingst, Powell, Schumann, Segner, Mrs. Semple, Smith, Thalheimer and Settle, with President Smith in the chair. Col. Powers, Dr. Mullins and Judge Straus were reported ill, and Mr. Barker too busy to attend.

The minutes of the November meeting were read and upon motion approved.

The Secretary read letters as follows:

- a) Mrs. Bonner S (Castleberry) Dunkerson, Corresponding Secretary of the Women's Club, under date of November 13, 1919, thanking the Library for its co-operation during Better Speech Week.
- b) Carlos Avery, Commissioner State of Minnesota, under date of November 18, 1919 giving Mr. Brent Altsheler permission to collect some deer skins, to be mounted as a gift to the Library.
- c) Kaufman-Straus Company, under date of Dec. 1, advising that they have decided not to do any under-pinning of the wall to place the hydraulic elevator.

The Librarian called attention to the gift of a very valuable antique fan from Mr. and Mrs. Simon Caye. Upon motion, the gift was accepted and the Secretary instructed to write a letter of thanks.

The Treasurer's report showing cash balance on December 1 of \$2,125.60 was read. To this is to be added \$3,000.00 rent from Public Library Building, which is usually paid on or about the tenth of each month, making a total of \$5,125.60. Upon motion, the report was approved and ordered filed.

The Librarian's report for November was read and upon motion approved and ordered filed. The report showed that the circulation of books for home use was 100,686 volumes, an increase of 11,912 as compared to the same month last year. The report shows that

55,682 volumes were circulated to adults and 45,004 to children.

The President suggested that the Librarian's report of circulation go more fully into detail showing the number of volumes circulated in the different divisions of literature; how many magazines, etc. The Librarian stated that these figures show in the reports of Departments but that to condense the report to the Board, a great many of the figures were omitted from the recapitulation.

The recommendations of the Librarian, approved by the Library Committee, upon motion were approved as follows:

- 1) Schedule of salaries used as a basis for the salary budget for the fiscal year 1919-20.

SCHEDULE OF SALARIES ADOPTED AS
A BASIS FOR SALARY BUDGET
FISCAL YEAR 1919-20.

| | | | |
|--------------------------------------|------------------------------|--|----------|
| Assistants | | | |
| Second grade | 1st 6 Mos. | | \$ 50. |
| | 2nd 6 " | | 55. |
| First grade | 1st 6 " | | 60. |
| | 2nd 6 " | | 65. |
| Senior assistant | | | 70.- 85. |
| Branch Librarians | | | 75.-100. |
| Heads of Departments | | | 80.-125. |
| Librarian's secretary and bookkeeper | | | 80.-125. |
| Stenographer | | | 50.- 80. |
| Bindery | 1st 6 mos. | | 50. |
| | 2nd 6 " | | 55.- 65 |
| Senior assistant | | | 70.- 75. |
| | | | |
| Pages | 1st year | | 24.- 30. |
| | 2nd " | | 35.- 40 |
| Substitutes (on eligible list) | | | 40.- 45. |
| Apprentice class | 1st 6 Mos. | | 30. |
| Sunday and holiday service | | | |
| Assistants (7 hours) | | | 2.50 |
| | (4 hours day or 3½ hrs.night | | 1.25 |
| Pages (7 hours) | | | 1.10 |
| | (4 hours da or 3½ hrs.ni ht | | .60 |

- 2) Mary B. Pratt, at the Highland Branch, was allowed \$25 for overtime service and extra work on account of no assistant being available to help her.
- 3) Request of the Neighborhood House Station for simple children's books in Italian, Syrian and Yiddish was not granted. The remarks of members of the Board were that the Library should stand for English for children.

At this point Mr. Thalheimer asked if there were any books written by John G. Stillit on the shelves. He stated that it was reported "around town" that we had a great many of his books in circulation. The Librarian stated that so far as he knew we had nothing by Mr. Stilli. We had had the "Common Factor", a leaflet issued by his Church, but this had been withdrawn. Upon consulting the official catalog it was found that there was nothing written by Mr. Stilli in the Library.

- 4) A notice from the Herald of December 3, 1919 referring to a meeting of the State Library Commission, preparing library laws for the State was read. Upon motion the Librarian was instructed to obtain a copy of these laws. If Libraries in cities of the first class are to be included in these laws, the question of approval is to be referred to the Library Board.
- 5) The Librarian was authorized to rent a building for storage and garage purposes.
- 6) The Librarian was delegated to represent the Library at the called meeting of the American Library Association at Chicago, January 1, 2, 3 and 4, 1920.

The Librarian called attention to the non-delivery of check No. 418 on voucher No. 6, for \$2,038.08 to F.W.Faxon Co., Boston, for subscriptions to magazines, newspapers, etc. Upon motion he was instructed to stop payment on this check and authorized to issue voucher and send a New York draft.

The Librarian's report showing an expenditure of \$11,764.27, audited by the Library Committee, upon motion was approved. This includes pay roll for November \$5,242.42, voucher No. 7, checks Nos. 485-568 inclusive, which had been signed by the Chairman of the Library Committee and paid on December 1 and \$6,521.85, voucher No. 8, checks Nos. 569-645 inclusive to be paid:

| | |
|--|-----------|
| American Book Co. | \$ 105.39 |
| American Child Hygiene Association | 3.11 |
| American Library Association | 73.50 |
| Anderson Co., J.R. | 5.70 |
| Arctic Ice Co. | 8.90 |
| Avery and Co., Samuel L. | 25.00 |
| Behrens, Clara L. (Order Department) | 15.82 |
| Belknap Hardware and Mfg. Co. | 4.50 |
| Bowman, Hite D. | 124.01 |
| Browder and Hoskins Co. | 2.06 |
| Bryan-Ridsdale Co. | 18.00 |
| Burroughs Adding Machine Co. | 5.20 |
| Bywater Bros. | 3.00 |
| Canadian Annual Review Limited | 6.26 |
| Chivers Book Binding Co. | 2.84 |
| Clark Jr. Electric Co., James | 11.75 |
| Cross, George E. | 10.00 |
| Cumberland Telephone and Telegraph Co. | 35.25 |
| Doubleday, Page & Co. | 96.33 |
| Dugan, Ira J. | 12.50 |
| Dusch, R.O. | 7.60 |
| Educational Publishing Co. | 4.64 |
| Falls City Buggy Top Co. | 1.00 |
| Faxon Co., F.W. | 22.67 |
| Fetter Co., George G. | 17.75 |
| Fisher Publishing Co., John J. | 5.00 |
| Flanagan Co., A. | 31.28 |
| Fox, Fontaine T. | 35.00 |
| Gaylord Bros. | 24.80 |
| Ginn and Co. | 38.14 |
| Gulf Refining Co. | 10.52 |
| Harbison and Gathright | 2.55 |
| Harper and Bros. | 11.34 |
| Hayward, H.L. | 12.00 |
| Heath and Co., D.C. | 23.67 |
| Heick Hardware Co., Henry | 3.72 |
| Hinds, Hayden and Eldredge | 11.20 |
| Hoke, T.J. | 1.50 |
| Houghton, Mifflin & Co. | 38.18 |
| Hubbuck Bros. and Wellendorff | 7.00 |
| James Coal Co. | 299.89 |
| Kaufman-Straus Co. | 1 773.26 |
| Kentucky Book Mfg. Co. | 218.40 |
| LaMarc, Cleo L. | 2.00 |
| Lampton Crane and Ramey | 7.50 |
| Library Bureau | 189.00 |
| Library of Congress | 100.00 |
| Longmans, Green & Co. | 7.80 |
| Long's Towel Supply Co. | 8.00 |
| Louisville Gas and Electric Co. | 127.88 |
| Louisville Rubber Co. | 2.28 |
| Louisville Towel Supply Co. | 16.10 |
| McClurg and Co., A.C. | 593.27 |
| MacMillan Co., The | 12.78 |
| Mengel Box Co. | 15.69 |
| Mohlemkamp, Wm. | 4.00 |
| Morton and Co., John P. | 3.95 |
| National Committee for the Prevention of Blindness | 2.00 |
| National Industrial Conference Board | 1.50 |
| National Library Bindery Co. | 1.60 |

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| Office Equipment Co. | 7.50 |
| Otis Elevator Co. | 18.75 |
| Peaslee-Gaulbert Co. | 13.12 |
| Public School Publishing Co. | 4.98 |
| Ramser's Sons, George | 227.30 |
| Rand, McNally and Co. | 46.12 |
| Remington Typewriter Co. | 3.45 |
| Ritter, C.V. | 126.00 |
| Sargent, Porter E. | 2.70 |
| Scribner's Sons, Charles | 25.05 |
| Settle, George T. Librarian, Petty Cash | 113.23 |
| Sherwood Co., The | 14.31 |
| Standard Oil Co. | 34.70 |
| Standard Printing Co. | 9.55 |
| Stewart Co., W.K. | 445.15 |
| Weissinger-Gaulbert Real Estate Co. | 1 033.41 |
| Wilson Co., H.W. | 130.95 |

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| Pd) Settle, Geo. T. Librarian, Pay Roll | 6 521.85 |
| | 5 242.42 |

\$ 11 764.27

Upon motion bills were ordered paid.

The called meeting of the Finance Committee was held in the Librarian's Office (Wednesday, Dec. 10) at 4:45 p.m.

Present: Hemphill, Pfingst and Segner. Mr. Barker telephoned it would be impossible for him to be present. The Committee stated that they were not able to make a report on the question referred to them at the last Board meeting regarding the expenditure for a Library Site.

Upon motion, the Committee was granted further time.

There being no other business, upon motion the Board adjourned.

MINUTES APPROVED:

Jan. 14, 1920

Ed. J. Van President

Geo. T. Settle Secretary.

LOUISVILLE FREE PUBLIC LIBRARY.

Regular meeting, Board of Trustees, January 14, 1920 in the Librarian's Office, 5 p.m.

Present: Barker, Hemphill, Pfingst, Powell, Powers, Schumann, Segner, Thalheimer and Settle. Dr. Mullins was reported out of the city, Mr. Ossmann engaged, Mrs. Semple and Wudge Straus ill. Mayor Smith signified his intention of coming but failed to be present. In the absence of the President, Vice-President Powers took the chair.

The minutes of the December meeting were read and upon motion approved.

The Secretary read letters as follows:

- a) Action of the Executive Committee under date of December 15, 1919, authorizing payment of December salaries before Christmas.

Upon motion the action of the Executive Committee was approved.

- b) Daniel J. Healy, President Kentucky Audubon Society, under date of December 26, 1919, thanking the Library for the gift of 100 bird skins.

- c) Kaufman-Straus Company, signed J.B. Judah, under date of December 30, 1919 calling attention to repairs needed on fire wall.

Upon motion, the Librarian was authorized to have the repairs made.

- d) Gov. M. H. Thatcher, Department Counsel, Office of the City Attorney, under date of January 3, 1920 suggesting certain changes in the Library bills before the State Legislature.

Upon motion the suggested changes were approved and if adopted by the Library Commission, the Library Board endorses the bills.

The Treasurer's report showing cash balance on January 1, 1920 of \$806.81 was read. To this is to be added \$3,000.00 rent from Public Library Building, which is usually paid on or about the tenth of each month, making a total of \$3,806.81.

The Chairman of the Finance Committee stated that we re-

ceived from the city last year three and one-fourth cents for Library purposes, including back taxes, \$77,576.00. In arranging the budget for this year the Board asked the city for \$94,233.04. In making appropriations for the Library, the City allowed three and three-fourths cents. The City Comptroller reports that this will net with back taxes between \$84,000 and \$87,000. This is \$10,233.04 or \$7,233.04 less than the budget calls for. This will necessitate close economy in all departments and the expenditure of money for only absolutely essential things, even if we are not forced to the necessity of closing, or cutting down the hours, of some of our Branch Libraries.

Upon motion, the report was approved and ordered filed.

The Finance Committee asked for further time to consider the matter of appropriating funds for the purchase of a site for a Branch Library on West Broadway. Upon motion, further time was granted.

The Librarian's report for December was read and upon motion approved and ordered filed. The report showed that the circulation of books for home use was 93,459 volumes, an increase of 17,349 as compared to the same month last year. The report shows that 52,682 volumes were used by adults and 40,777 by children in home reading; divided as follows: Fiction 53,692; non-fiction 39,767 and 9,309 magazines. Fifty-seven percent of the books circulated for home use was fiction. The division of circulation into classes was read.

The Reference Department report shows 8,095 more important questions asked and topics looked up, an increase of 823 as compared to the same month last year: Main Library 2,220; Branches 5,875. No record is kept of the number of books used in reference work or read at the tables in the reading rooms.

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The recommendations of the Librarian, approved by the Library Committee, upon motion were approved as follows:

- 1) That no recommendations be made to fill vacancies on the Staff until we know more definitely how much money we may expect from the City and the cost of essential repairs on the Branch Buildings. There are fourteen (14) vacancies but these positions are filled by substitutes on the eligible list, receiving \$40 and \$45 a month.

This recommendation was approved as it would be easier to discontinue services of substitutes than to lay off without pay members of the Staff.

- 2) Mrs. Minnie Dearing Miller, Branch Librarian at Jefferson Branch, on leave of absence for war work has accepted a position with the Government as Librarian at Camp Taylor. The Librarian recommended her for this position. She began work on November 1, 1919 with the understanding that she would decide by January 1, 1920 whether or not she would remain or return to her Branch Library work. She now asks that this leave of absence be continued to June 1, 1920. Since there is nothing patriotic in this work now and she is holding on simply because of better remuneration it is unfair to other assistants to have her position held open.

She is requested to signify her intention of return and to state when she will return; otherwise submit her resignation.

- 3) Resignation of Anne Lenora Peake. Miss Peake, on leave of absence to go to California has accepted a position with the Los Angeles Public Library.

Mr. Barker reported that he had accepted from Mr. Lee Simons a buffalo head in the name of the Library. Upon motion this gift was accepted and the Secretary instructed to write a letter of thanks to Mr. Simons, when the gift is delivered.

The Librarian's report showing an expenditure of \$28,329.91 upon motion was approved. This includes, as follows: Paying lost check, Voucher No. 9, payable to the Louisville Trust Co. for New York draft for F. W. Faxon Company of Boston, \$2,038.08; Pay Roll, voucher No. 10, checks Nos. 646-730 inclusive amounting to \$6,266.84; paying interest \$9,150 and retiring principle, \$5,000 voucher No. 11, payable to the Louisville Trust Co., \$14,150.00.

These vouchers have been approved by Chairmen of the Committees, Treasurer and the President and have been paid. This leaves \$5,874.99 voucher No. 12, checks Nos. 731-815 inclusive to be paid:

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| American Child Hygiene Association | \$ 6.00 |
| American Institute of Current History | 1.65 |
| Anderson, A.J. | 22.10 |
| Arctic Ice Co. | 4.95 |
| Atkinson, Mentzer and Co. | 1.30 |
| Behrens, Clara L. (Order Department) | 26.25 |
| Belknap Hardware and Mfg. Co. | 6.20 |
| Bland Electric Co. | 16.85 |
| Bomar-Summers Hardware Co. | 6.00 |
| Bott, John | 353.13 |
| Bowker Co., R. R. | 2.30 |
| Bowman, Hite D. | 91.61 |
| Browder and Hoskins Co. | 35.73 |
| Bryan-Ridsdale Co. | 41.20 |
| Carter Dry Goods Co. | 13.16 |
| Central Glass Co. | 26.05 |
| Clark Jr. Electric Co., James | 16.19 |
| Crescent Hill Ice Co. | 3.10 |
| Cross, Geo. E. | 10.00 |
| Cumberland Telephone and Telegraph Co. | 36.00 |
| Doran Co., Geo. H. | 13.71 |
| Dugan, Ira J. | 12.50 |
| Dye Mfg. Co., E. B. | 13.50 |
| Faxon Co., F. W. | 8.08 |
| Fetter Co., Geo. G. | 4.25 |
| Fischer Soap and Oil Co. | 33.90 |
| Forest Press | 7.79 |
| Franck, Chas. V. | 1.00 |
| Gulf Refining Co. | 8.65 |
| Harbison & Gathright | 11.89 |
| Heick Hardware Co., Henry | 8.00 |
| Home Correspondence School | 16.20 |
| Hubbuck Bros. and Wellendorff | 3.50 |
| Hurry up Broadway | 1.10 |
| James Coal Co. | 158.64 |
| Kaufman-Straus Co. | 1,537.33 |
| Kentucky Book Mfg. Co. | 213.60 |
| Kentucky Tent and Awning Co. | 3.00 |
| Koehler Stamp and Stencil Co. | 10.00 |
| Lampton, Crane and Ramey Co. | 11.30 |
| Library Bureau | 65.49 |
| Lippincott Co., J.B. | 11.34 |
| Longmans, Green and Co. | 13.15 |
| Long's Towel Supply Co. | 8.00 |
| Louisville Gas and Electric Co. | 162.81 |
| Louisville Home Telephone Co. | 38.75 |
| Louisville National Window Cleaning Co. | 25.00 |
| Louisville Towel Supply Co. | 7.80 |
| McClurg and Co., A.C. | 669.09 |
| MacMillan Co. | 2.52 |
| Malkan, Henry | 2.60 |
| Manning, Warren H., Report on Birmingham City Plan, Committee on Publication | 2.00 |
| Mansfeld and Son, R. | 160.00 |

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| Morton and Co., John P. | 252.43 |
| National Conference on City Planning | 5.00 |
| National Education Association | 5.00 |
| National Geographic Society | 6.00 |
| National Housing Association | 5.00 |
| New York Times | 8.00 |
| Office Equipment Co. | 3.00 |
| Otis Elevator Co. | 14.00 |
| Patterson's American Educational Directory | 4.50 |
| Pell and Bro., Wm. B. | 1.50 |
| Pergande, Frank | 8.16 |
| Quick Tire Service, Inc. | 15.21 |
| Ramser, George | 16.95 |
| Ramser's Sons, George | 93.45 |
| Remington Typewriter Co. | 1.35 |
| Row, Peterson and Co. | 12.98 |
| Schwengel, Edw. H. | 1.00 |
| Scribner's Sons, Chas. | 18.72 |
| Settle, George T., A. L. A. expenses | 48.96 |
| Settle, George T., Petty Cash | 123.39 |
| Special Libraries Association | 4.00 |
| Stechert and Co., G.E. | 22.04 |
| Standard Oil Co. | 44.53 |
| Standard Printing Co. | 53.65 |
| Stewart Co., W. K. | 31.73 |
| Stewart Products Service Station | 1.50 |
| Times Book Co. | 80.00 |
| Wedekind Co., H. | 9.00 |
| Weissinger-Gaulbert Real Estate Co. | 1,000.23 |
| Western Union Telegraph Co. | 3.75 |
| Wilson Co., H.W. | 3.00 |
| Wood Electric Co., Harry I. | 10.70 |

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| Pd) Settle, Geo. T. Librarian, Pay Roll | 5,874.99 |
| | <hr/> |
| | 6,266.84 |
| | <hr/> |
| | 12,141.83 |
| Pd) Louisville Trust Co. New York draft for F. W. Faxon Co. | 2,038.08 |
| | <hr/> |
| | 14,179.91 |
| Pd) Louisville Trust Co. On principal, \$5,000 and Interest \$9,150. | 14,150.00 |
| | <hr/> |

TOTAL \$ 28,329.91

Upon motion bills were ordered paid.

There being no other business, upon motion the Board adjourned.

MINUTES APPROVED:

Feb 11-1920

J. A. Penney President.

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY.

Regular meeting, Board of Trustees, February 11, 1920 in the Librarian's Office, 5 p.m.

Present: Hemphill, Ossmann, Pflingst, Powell, Powers, Schumann and Settle.
Mrs. Semple, and Thalheimer. Although eleven members of the Board had signified their intention of coming by postal or telephone, it was necessary at 5:30 to telephone to make a quorum. Father Schumann attended the Library Committee meeting but left before the Board meeting. In the absence of the President, Vice-President Powers presided.

The minutes of the January meeting were read and upon motion approved.

The Secretary read letters as follows:

- a) Brent Altsheler, under date of January 24, advising the Board that he had provided sufficient funds for mounting one full-size deer and one moose for the Museum.
- b) Kaufman-Straus Co., signed J. B. Judah, manager, under date of January 27, asking for permission to change the sprinkling system in the Public Library building and the privilege of removing twenty-two (22) Gate Valves, not necessary in the new system and using them for part payment.

The Librarian's letter to the Building Committee, under date of January 30 and their approval of this proposition were read.

Upon motion the action of the Building Committee was approved. This approval was under the conditions that these changes were made subject to the approval of the building Inspector and without cost to the Library.

- c) Louisville Art Association, signed Alice L. Jones, Secretary, under dates of February 6 and February 10, asking the Library Board to pay part of the expense of repairing the Art Room. They stated that these repairs had cost them to date \$956.00 and they asked us to pay \$760.00 of this amount, the cost of placing the ventilating fans.

Upon motion this request was not granted. The statement was made that the Louisville Art Association had been granted permission to make these repairs without cost to the Library and with the understanding that they were to have the use of

this room under the same conditions as they were using the old Art Room.

- d) Gov. M. H. Thatcher, Department Counsel, under date of February 6, enclosing a Library bill recommended by the Kentucky Library Commission and suggesting certain changes in the bill before the Library Board recommended it.

Upon motion the Library Board endorses this bill provided these changes are made.

- e) United Trades and Labor Assembly, signed V. I. Cartwright, Corresponding Secretary, under date of January 17, enclosing resolutions asking that the seven branch libraries now closed on Sundays be opened on Sundays.

Upon motion this was not approved because of the lack of funds and no demand for Sunday opening in the communities in which these branch libraries are located. The Board is in favor of opening all libraries on Sunday as soon as funds are available.

The Treasurer's report showing cash balance on February 1, 1920 of \$4,265.62 was read. To this is to be added \$3,000.00 rent from Public Library building, which is usually paid on or about the tenth of each month, making a total of \$7,265.62. Since this report we have word from the Treasurer that we have received about \$10,000.00 in taxes. The Treasurer has been asked by the Chairman of the Finance Committee to retire \$5,000.00 on money borrowed.

Upon motion the report was approved and ordered filed.

The Librarian's report for January was read and upon motion approved and ordered filed. The report showed that the circulation of books for home use was 106,180 volumes, a decrease of 1,489 as compared to the same month last year. The report shows that 60,809 volumes were circulated to adults and 45,371 to children. The report showed 60,295 volumes fiction, 45,885 volumes non-fiction and 11,032 magazines. A little more than fifty-six percent of the circulation was fiction.

The Reference Department report shows 9,957 more important questions asked and topics looked up at the Main Library and Branches.

divided: Main Library 2,656, Branches 7,301. No record is kept of the number of books used in reference work or read at the tables in the reading rooms at the Main Library and Branches.

The recommendations of the Librarian, approved by the Library Committee, upon motion were approved as follows:

- 1) That the acting librarian at the Jefferson Branch Library be relieved of the responsibility of the loss by theft of about \$39.50, taken from the cash drawer on the night of Friday, January 23. This was \$27.00 janitor money and about \$12.50 in fines.
- 2) That Hazel Crice, assistant at the Western Colored Branch Library, now dividing time with the State University be asked to make a decision between the Library and the University. She is attempting too much for her physical strength and the Library is suffering because of this.
- 3) The U. S. Grant Camp No. 1, Sons of Veterans, U.S.A. through Mr. V. I. Cartwright, 1028 S. 28th Street, and Rev. Charles A. Kienzle, 317 S. Bayley Ave. asking for the use of a room at the Main Library for meetings on Sunday afternoons. This organization is composed of men from all sections of the City.
- 4) The request of Prof. Raney of the University of Louisville that Bernhardt, fr. Von - Germany and the Next War and Treitschke, selections from, translated by A. L. Gowan, that are in the withdrawn Pro-German collection, be released for use in his class was not approved. The question of other volumes in this collection was brought into the discussion. These books have been withdrawn and are not available for public use.

The Librarian's report showing an expenditure of \$8,971.70 upon motion was approved. This included Pay Roll for January, voucher No. 13, checks Nos. 816-899 amounting to \$5,780.90 which had been signed by the Chairman of the Library Committee and paid on February 2. This leaves a balance of \$3,190.80 voucher No. 14, checks Nos. 900-957 to be paid:

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|---------------------------------------|----|-------|
| American Library Association | \$ | 5.00 |
| American Society of Rapid Calculators | | 1.25 |
| Arctic Ice Co. | | 1.60 |
| Baptist Book Concern | | 1.20 |
| Behrens, Clara L. Order Department | | 42.87 |

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| Bittner's Sons, G. | 4.50 |
| Bland Electric Co. | 11.45 |
| Blitz, Wolf | 2.50 |
| Bowman, Hite D. | 18.65 |
| Browder and Hoskins Co. | 3.95 |
| Bywater Bros. | 7.95 |
| Columbia Carbon Co. | 12.90 |
| Cross, Geo. E. | 10.00 |
| Cudahy Packing Co. | 16.50 |
| Cumberland Telephone and Telegraph Co. | 35.75 |
| Dow Wire and Iron Works | 14.75 |
| Dugan, Ira J. | 12.50 |
| Duncan, Mrs. Fannie Casseday | 6.75 |
| Faxon Co., F. W. | 4.01 |
| Fifield Co., James C. | 15.50 |
| Gaylord Bros. | 43.29 |
| Goodman, Myron B. | 7.50 |
| Gulf Refining Co. | 7.90 |
| Harper & Bros. | 10.80 |
| Heick Hardware Co., Henry | 7.55 |
| Hoke, T. J. | 1.50 |
| Imperial Brush Co. | 55.00 |
| James Coal Co. | 277.29 |
| Jeunesse, R. | 57.50 |
| Kaufman-Straus Co. | 230.69 |
| Kentucky Book Mfg. Co. | 115.65 |
| Koehler Stamp and Stencil Co. | 4.78 |
| Korfhage, Herman C. | 22.00 |
| Library Bureau | 100.16 |
| Longmans, Green and Co. | 36.31 |
| Long's Towel Supply Co. | 8.00 |
| Louisville Courier-Journal Co. | 28.60 |
| Louisville Evening Post | 15.60 |
| Louisville Gas and Electric Co. | 144.44 |
| Louisville Herald | 22.50 |
| Louisville Home Telephone Co. | 38.75 |
| Louisville Towel Supply Co. | 9.35 |
| McGraw-Hill Book Co. | 10.80 |
| Morton & Co., John P. | 14.37 |
| Otis Elevator Co. | 14.00 |
| Quick Tire Service | 8.85 |
| Ramser Sons, Geo. | 109.00 |
| Remington Typewriter Co. | 2.20 |
| Scribner's Sons, Chas. | 9.00 |
| Settle, Geo. T. Librarian, Petty Cash | 90.40 |
| Standard Oil Co. | 37.88 |
| Stewart Co., W. K. | 355.80 |
| Southern Optical Co. | 11.00 |
| Stechert and Co., G.F. | 9.19 |
| Tafel Electric Co; H. C. | 13.20 |
| Wahking, Homer Co. | 5.00 |
| Weissinger-Gaulbert Real Estate Co. | 1,023.57 |
| Wilson Co., H. W. | 1.80 |
| | <hr/> |
| | 3,190.80 |
| Pd) Geo. T. Settle, Librarian Pay Roll | 5,780.90 |
| | <hr/> |
| Total | 8,971.70 |

Upon motion bills were ordered paid.

There being no other business, upon motion the Board adjourned.

MINUTES APPROVED:

March 10-1920

E. L. Powell Acting President

Geo. T. Sittler Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, March 10, 1920 in the Librarian's Office, 5 p.m.

Present: Barker, Hemphill, Pfingst, Powell, Schumann, Segner, Mrs. Semple and Settle. Dr. Mullins, Mr. Thalheimer and Mayor Smith were reported out of the city and Col. Powers and Judge Straus ill. Mr. Ossmann had signified his intention of coming but failed to be present. In the absence of the President and Vice-President, upon motion Dr. Powell presided. The minutes of the February meeting were read and upon motion approved.

The Secretary read letters as follows:

- a) National Association of Audubon Societies, signed T. Gilbert Pearson, Secretary, under date of Feb. 26 presenting bird feathers as a gift to the Library.

These feathers amounting to \$229.00 net have been received and letter of thanks sent to Mr. Pearson in the name of the Library Board.

Upon motion the Board thanked the Society for the gift.

- b) Minnie Dearing Miller, Camp Librarian, under date of March 1, asking for an extended leave of absence of four months. Mrs. Miller was recommended for this position and began work November 1 with the understanding that she would return to us or resign on January 1. This time was extended to March 1. She now asks that this time be extended to June 1.

Upon motion time was extended. She must assume her duties with the Louisville Free Public Library on or before June 1 or "a vacancy exists."

- c) Secretary's letter under date of March 8 to R. C. Ballard Thruston. Our records "seem to show" that this painting might have been received. This letter was written to correct the minutes.

Mr. Thruston's Secretary's reply of March 9 was read, advising that the picture will be sent to us just as soon as copy of it is completed.

Upon motion Mr. Thruston and brothers were thanked for the gift.

- d) Secretary's letter under date of March 8 to Mrs. Harriet Bijur. Our records "seem to show" that this painting might have been received. This letter was written to correct the minutes.

Mrs. Bijur telephones that she thought this had been delivered and will have it sent from Lindsay's immediately.

Upon motion Mrs. Bijur was thanked for the loan.

- e) International Brotherhood of Boiler Makers, Iron Shipbuilders and Helpers of America, Theo. Semple, corresponding secretary (but not signed) under date of Jan. 28 asking that the Branch Libraries now closed on Sundays be opened on Sundays.

This letter is dated Jan. 28, bears postmark of Feb. 16 and was received in the Library on Feb. 17.

Upon motion this was not granted because of the lack of funds and no demand for Sunday opening in the communities in which these Branch Libraries are located. The Board is in favor of opening all the Libraries in the City on Sunday as soon as funds are available.

- f) Secretary's letter to Mayor Smith, under date of March 8, notifying him that the terms of Trustees Hemphill, Barker and Segner expire with this Board meeting.

The Mayor has said that appointments will be made upon his return from Florida.

The resolutions as follows concerning the three library bills presented by the Kentucky Library Commission were read:

The Kentucky Library Commission has before the Legislature three (3) bills which have been presented to the Board for approval with request that the Board assist in their passage.

These bills were submitted to Gov. M. H. Thatcher, Department Counsel with request that he read them carefully and suggest changes to omit libraries in cities of the first class, and libraries in counties with cities of the first class. These suggestions were made to the Kentucky Library Commission with request that printed copies be sent to the Librarian.

Printed copies of two of the bills (House Bill No. 225 and House Bill No. 226) with the changes suggested by Gov. Thatcher incorporated have been received by the Librarian. A printed copy of the third bill has not been received.

Whereas public libraries are a part of the educational facilities of the State, and the passage of these bills will enable cities of the second, third, fourth, fifth and sixth classes, and counties without cities of the first class to establish public libraries.

Resolved that the Board of Trustees of the Louisville Free Public Library endorses House Bill No. 225, and House Bill No. 226 and urges upon the State Senators and Representatives from Louisville and Jefferson County and other State Senators and Representatives, to assist in the passage of these bills.

Resolved that the Board of Trustees of the Louisville Free Public Library endorses the third bill "An act to amend and reenact sections 3, 5 and 7 entitled 'An act to create the Kentucky Library Commission, to define its powers and duties, and to provide for its expenses'" (of which a printed copy has not been received) provided the following words as recommended by Gov. Thatcher be incorporated by adding same at the close of section 7 "But this act shall not apply to counties having therein cities of the first class."

Dr. Powell said that since the Board had already approved these bills, if these changes were made, he thought that no further action was necessary.

The Treasurer's report showing cash balance on March 1, 1920 of \$5,812.68 was read. To this is to be added \$3,000.00 rent from Public Library building, which is usually paid on or about the tenth of each month, making a total of \$8,812.68.

Since this report we have word from the Treasurer that we have received from city taxes \$61,098.22. Upon instructions of the Chairman of the Finance Committee the first payment of \$5,000.00 on demand loans and interest at 5%, \$79.06 was made on February 18. The balance, \$50,000.00 and interest at 5% to March 1, \$597.97 was paid on March 6. This closes the Bills Payable Account.

Upon motion the report was approved and ordered filed.

The Librarian's report for February was read and upon motion approved and ordered filed. The report showed that the circulation of books for home use was 104,413 volumes, an increase of 5,347. The report shows that 58,319 volumes were circulated to adults and 46,094 to children. The report showed 53,070 volumes fiction, 51,343 non-fiction and 10,325 magazines. Fifty-one per cent of the circulation was fiction.

The Reference Department report shows 11,559 more important questions asked and topics looked up at the Main Library and Branches: Main 2,771; Branches 8,788. No record is kept of the number of books used in reference work or read at the tables in the reading rooms at the Main and Branches and no record is kept of the number of visitors to the Open Shelf Room at the Main Library.

The recommendations of the Librarian, approved by the Library Committee, were approved as follows:

- 1) Attention was called to the theft at the Shelby Park Branch Library. A window was broken and the building entered and a museum case broken into and articles stolen on Saturday night, Feb. 21. This theft was made by three boys who have confessed and are in the hands of the Juvenile Court.

As this material was loaned under our loan conditions, we are not liable for the loss. We regret the loss but are not financially responsible for it.

- 2) The following gifts were announced and upon motion the Librarian was instructed to send a letter of thanks in the name of the Board.
 - Miss Caroline B. Bouregard - collection of music and pictures for the Western Colored Branch Library.
 - Mr. Charles F. Huhlein - Mexican pottery for the museum.
 - Dr. J. Garland Sherrill - German breast-plate found near Verdun.
 - Mr. Ralph Bristol - Four large scrap books collections of several hundred programs of theatrical productions, covering a period of 35 years.

- 3) The increased cost of new books, replacements and re-binding makes it necessary that all available money that can be saved by close economy on all accounts be added to the book account. The Board thinks that all available money should be applied to book needs.

Upon recommendation only the absolutely necessary repairs are to be made on buildings and the decoration of buildings omitted, and the money saved on all accounts spent for books.

- 4) The Librarian is authorized to make a public appeal for gift books for the Kentucky Collection by asking for books by Kentuckians, books on Kentucky and books published in Kentucky. Also for new and old fiction and non-fiction that has been issued within the last two years.

The Librarian's report showing an expenditure of \$65,087.33 upon motion was approved. This included, as follows: Paying \$5,000 on demand loans and \$79.06 interest, voucher No. 15, to Louisville Trust Co., \$5,079.06; Pay Roll, voucher No. 16, checks Nos. 958-1043 amounting to \$5,823.32; Paying balance of demand loans, \$50,000, interest \$597.97 voucher No. 17, to the Louisville Trust Co., \$50,597.97. These vouchers have been approved by Chairmen of the Committees, Treasurer and the President and have been paid. This leaves \$3,586.98 voucher No. 18, checks Nos. 1044-1109 to be paid:

| | |
|--------------------------------------|---------|
| American Concrete Institute | \$ 8.50 |
| American Multigraph Sales Co. | 1.46 |
| Anderson, A. J. | 8.82 |
| Arctic Ice Co. | 2.30 |
| Audel & Co., Theo. | 10.80 |
| Baptist Book Concern | 1.28 |
| Behrens, Clara L (Order Dept) | 3.21 |
| Bowker, R. R. | 2.20 |
| Bowman, Hite D. | 42.49 |
| Brentano's | 2.64 |
| Browder & Hoskins Co. | 6.30 |
| Bywater Bros. | 5.50 |
| Carter Dry Goods Co. | 7.50 |
| Clark Jr. Electric Co., James | 33.54 |
| Clark, J. Raymond | 9.35 |
| Cross, Geo. E. | 10.00 |
| Cumberland Telephone & Telegraph Co. | 35.86 |
| Dugan, Ira J. | 12.50 |
| Dunster House Bookshop | 1.20 |
| Fassett Publishing Co. | 4.50 |
| Fetter Co., Geo. G. | 4.38 |
| Finck & Son, Carl H. | 5.00 |
| Franklin Printing Co. | 25.00 |
| Gaylord Bros. | 70.50 |
| Gossett Battery Service Co. | 1.75 |
| Gulf Refining Co. | 14.95 |
| Hammer Printing & Office Supply Co. | 21.50 |
| Harbison & Gathright | 2.00 |
| Harcourt, Brace & Howe, Inc. | 2.25 |
| Hayward, H. L. | 12.00 |
| Hoke, T. J. | 1.50 |
| Imperial Wire & Iron Works | 42.50 |
| Jacobs & Co., Geo. W. | 7.38 |
| James Coal Co. | 244.13 |
| Jewish Publishing Society of America | 5.00 |
| Kaufman-Straus Co. | 618.46 |
| Kentucky Book Mfg. Co. | 260.50 |
| Koehler Stamp & Stencil Co. | 1.25 |
| Lampton, Crane & Ramey Co. | 11.30 |
| Library Bureau | 76.68 |
| Longmans, Green & Co. | 14.80 |

| | |
|---------------------------------------|--------------|
| Long's Towel Supply Co. | \$ 8.00 |
| Louisville Courier-Journal | 10.40 |
| Louisville Gas & Electric Co. | 133.01 |
| Louisville Herald | 1.36 |
| Louisville Towel Supply Co. | 10.35 |
| MacMillan Co., The | 8.72 |
| Morton & Co., John P. | 204.40 |
| National Child Labor Committee | 2.00 |
| Otis Elevator Co. | 14.00 |
| Owen Publishing Co., F. A. | 21.00 |
| Parkland Ice Co. | 4.15 |
| Peaslee-Gaulbert Co. | 3.98 |
| Quick Tire Service Inc. | 61.09 |
| Scribner's Sons, Charles | 25.20 |
| Settle, Geo. T. Libn. - Petty Cash | 112.12 |
| Smith & McCance | 2.00 |
| Southeastern Paper Co. | 13.00 |
| Standard Oil Co. | 31.65 |
| Standard Printing Co. | 2.75 |
| Stewart Co., W. K. | 187.55 |
| U. S. Bulletin | 12.00 |
| Van Dort, G. Broes | 31.50 |
| Wagner's Sons Co., J. F. | 43.65 |
| Wahking, Homer C. | 5.00 |
| Weissinger-Gaulbert Real Estate Co. | 985.32 |
| | <hr/> |
| | 3 586.98 |
| Pd) Settle, Geo. T. -Pay Roll | 5 823.32 |
| | <hr/> |
| | 9 410.30 |
| Pd) Louisville Trust Co. -Loan & Int. | 5 079.06 |
| Pd) Louisville Trust Co. -Loan & Int. | 50 597.97 |
| | <hr/> |
| Total | \$ 65 087.33 |

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

April 14-1920

J. D. Powers President

Geo. T. Settle Secretary.

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, April 14, 1920 in the
Librarian's Office, 5 p.m.

Present: Mullins, Pfingst, Powell, Powers, Schumann, Mrs. Semple, Straus, Thalheimer and Settle. Mr. Segner reported out of the city. Mr. Barker, Dr. Hemphill, Mr. Ossman and Mayor Smith reported not able to attend. In the absence of the President, Vice-President Powers presided.

The minutes of the March meeting were read and upon motion approved.

The Secretary read letters as follows:

- a) Mayor George Weissinger Smith, under date of March 22, naming the reappointment of Dr. Hemphill, Mr. Barker and Mr. Segner for a term of four years, beginning April 1.

The Secretary reported that Dr. Hemphill and Mr. Barker had returned their blanks attested to before a circuit judge but that we had not received Mr. Segner's, who is out of the city.

- b) Benjamin S. Washer, attorney for Kaufman-Straus Co., under date of April 7 calling attention to the added value of improvements to the amount of \$100,000 that had been made by the Kaufman-Straus Co. in the Public Library Building, and asking permission to take out insurance.

The Secretary reported that a similar letter had been received from Kaufman-Straus Co. in which he was requested to visit their office. When he called he was shown a report made by experts which seemed to show that repairs on elevator, electric wiring, drinking fountains, etc. improvements, had been made to the amount of \$62,171.74. This had been called to the attention of the Building Committee on March 24.

Upon motion, this was referred to the Building Committee to report at the next Board meeting.

- c) Gov. M. H. Thatcher, Department Counsel, under date of March 24 referring to a lot on West Broadway that is to be offered for a branch library site.

Upon motion no action is to be taken on this at this time.

- d) John L. Bosley, Dean, Pikeville College, Pikeville, Ky., under date of April 5, asking for bird-skins as a gift to Pikeville College.

Upon motion the Librarian was authorized to present these skins.

- e) Dr. C. R. Hemphill, Trustee, under date of April 14, expressing most grateful appreciation of the sympathy shown by the Board of Trustees.

Upon motion, Dr. Mullins, a committee of one, submitted resolutions as follows:

No man among us has wielded an influence more refining and elevating, or has more intelligently and generously contributed to the cause of education through the Louisville Free Public Library and through his long-time connection with educational and spiritual interests in our city than has Dr. Charles R. Hemphill.

We, his comrades in the Board of Trustees of the Louisville Free Public Library, beg to assure him of our sincere sympathy in the great loss which has come to him in the death of his wife--- a loss which, because of the beautiful Christian character of his companion, her faithful and inspiring participation in his life-work, and the many years of congenial wedded life which were granted them is all the more keenly felt.

- f) The Military Intelligence department of the General Staff of the War department has recently ruled that books on explosives and enemy propaganda may be reinstated on library shelves, and the secretary of the American Library Association has been requested to inform the libraries of the country of this ruling.

GEORGE B. UTLEY

Secretary, American Library Assn.

Upon motion these books are to remain in storage until, at least, after peace is declared. The Secretary reported that "books on explosives" had been placed in circulation some time ago. It was stated by the Board that such books were not included in the resolution.

The Secretary reported that he had been called as a witness in the Annexation Case on April 12 in Judge Lincoln's court, and upon request of Gov. Thatcher, had submitted library figures comparing cost of service and use of books in city and county.

Upon motion the Librarian will represent the Library Board at the American Library Association meeting at Colorado Springs, May 31-

June 7.

The Treasurer's report showing cash balance on April 1, 1920 of \$10,221.26 was read. To this is to be added \$3,000 rent from public library building which is usually paid on or about the tenth of each month, making a total of \$13,221.26. Upon motion the report was approved and ordered filed.

The Librarian's report for March was read and upon motion approved and ordered filed. The report showed that the circulation of books for home use was 116,997, an increase of 8,521 volumes as compared to the same month last year. The report showed there were 13,810 more important questions asked and topics looked up in the Reference Department at the Main Library and branches.

The recommendations of the Librarian, approved by the Library Committee, upon motion were approved as follows:

- 1) Miss Pratt, Highland Branch Librarian, leave of absence from June 1 to August 1, after allowing three weeks vacation, balance of time without pay.
- 2) Miss Norris, Shelby Park Branch Librarian, leave of absence from July 1 to September 1, after allowing three weeks vacation, balance of time without pay.
- 3) The suggestion that Duplicate Pay Collections be placed in the Branches, upon motion was deferred for the present.
- 4) Upon motion, the following five (5) were appointed on the Staff to be assigned by the Librarian.

Elizabeth T. Current
Mrs. May McClure Currey
Isabel Settle Hogan
Mary Geraldine Muldoon
Jeannie Read Sampson

Upon motion new wire rope cables are to be placed on the passenger elevator, cost not to exceed \$25.00

The Secretary reported that this was the time for the annual election of officers. Upon motion, the following were unanimously re-elected:

President
Vice-President
Secretary
Treasurer

Mayor George Weissinger Smith
Col. Joshua D. Powers
George T. Settle
Louisville Trust Co.

The Librarian's report showing an expenditure of \$9,409.80 upon motion was approved. This includes Pay Roll for March, \$5,695.30 voucher No. 19, checks Nos. 1110-1194 which had been signed by the Chairman of the Library Committee and paid on April 1. This leaves a balance of \$3,714.50, voucher No. 20, checks Nos. 1195-1273 to be paid:

| | |
|---------------------------------|----------|
| American Clip Co. | \$ 20.20 |
| American Social Hygiene Assn. | 2.50 |
| Arctic Ice Co. | 2.70 |
| Baker & Taylor Co. | 6.00 |
| Behrens, Clara L. (Order Dept) | 34.02 |
| Bittner's Sons, G. | 7.00 |
| Bland Electric Co. | 27.25 |
| Bowman, Hite D. | 70.17 |
| Browder & Hoskins Co. | 22.01 |
| Burroughs Adding Machine Co. | 5.20 |
| Clegg & Co., F. A. | 13.85 |
| Central Glass Co. | 21.27 |
| City Club of Chicago | 1.00 |
| Courier-Journal Job Ptg. Co. | 9.50 |
| Cross, Geo. E. | 10.00 |
| Cumberland Tel. & Telegraph Co. | 35.25 |
| Diehl, Andrew | 28.00 |
| Dreher Hardware Co., K. | 1.80 |
| DuBois & Dill | 3.00 |
| Dugan, Ira J. | 12.50 |
| Dye Mfg. Co., E.B. | 13.50 |
| Finck & Son, Carl H | 3.50 |
| Fischer Soap & Oil Co. | 36.75 |
| Franklin Printing Co. | 17.75 |
| Fuller Ink Co. | 1.05 |
| Gaylord Bros. | 3.96 |
| Goodman, Myron B. | 8.75 |
| Gulf Refining Co. | 11.08 |
| Hammer Printing Co. | 4.25 |
| Harper Brothers | 18.90 |
| Hayward, H. L. | 6.00 |
| Heick Hardware Co., Henry | 4.50 |
| Hochchild, Kohn & Co. | 2.00 |
| Hoke, T.J. | 1.50 |
| James Coal Co. | 274.78 |
| Jeunesse, R. | 39.33 |
| Kaufman-Straus Co. | 264.25 |
| Kavanaugh, Frank K. | 1.50 |
| Kentucky Book Mfg. Co. | 307.25 |
| Koehler Stamp & Stencil Co. | 6.25 |
| Korfhage, Herman C. | 5.00 |
| Lampton, Crane & Ramey Co. | 11.30 |
| Library Bureau | 22.70 |
| Library of Congress | 100.00 |
| Long's Towel Supply Co. | 8.00 |
| Louisville Chemical Co. | 7.50 |
| Louisville Gas & Electric Co. | 141.15 |
| Louisville Home Telephone Co. | 116.25 |
| Louisville Paper Co. | 27.25 |
| Louisville Towel Supply Co. | 11.94 |

| | |
|--|-------------|
| McClurg & Co., A.C. | 216.42 |
| Maighan, Phil | 2.50 |
| Mohlenkamp, Wm. | 3.45 |
| Morton & Co., John P. | 57.42 |
| Mueller, John A. | 3.75 |
| Musical Blue Book Corp. | 4.00 |
| National Conference of Social Work | 2.10 |
| National Popular Government League | 1.00 |
| Otis Elevator Co. | 14.00 |
| Peaslee-Gaulbert Co. | 7.29 |
| Quick Tire Service | 87.12 |
| Ramser's Sons, Geo. | 3.00 |
| Remington Typewriter Co. | 1.75 |
| Russell Sage Foundation | 3.48 |
| Settle, Geo. T., Librarian Petty Cash | 149.01 |
| Slaughter, T. Grant | 66.25 |
| Standard Oil Co. | 50.48 |
| Standard Printing Co. | 31.50 |
| Stewart Co., W.K. | 111.46 |
| Thomas Publishing Co. | 13.25 |
| Times Book Co. | 11.44 |
| U-File-M Binder Mfg. Co. | 1.12 |
| United Arts and Crafts Co. | 15.20 |
| Weissinger-Gaulbert Real Estate Co. | 970.68 |
| Western Union Telegraph Co. | 3.75 |
| White, C. H. | 2.50 |
| Wilson Co., C. H. | 20.52 |
| Yale University Press | 39.00 |
| Yawman & Erbe Mfg. Co. | 9.90 |
| | <hr/> |
| | 3 714.50 |
| Pd) Settle, Geo. T. Librarian Pay Roll | 5 695.30 |
| | <hr/> |
| | \$ 9 409.80 |

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

May 12, 1920

Goldwin J. Smith President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, May 12, 1920 in the Librarian's Office, 5 p.m.

Present: Barker, Hemphill, Pfingst, Powers, Schumann, Mrs.

Semple, Smith, Straus, Thalheimer and Settle, with President Smith in the chair. Dr. Mullins, Dr. Powell and Mr. Segner were reported out of the city and Mr. Ossmann unable to attend. The minutes of the April meeting were read and upon motion approved.

The Secretary read letters as follows:

- a) Dr. John J. Moren, Chairman Library Board, Jefferson Co. Medical Society Library, under date of April 12 asking the library to turn over to the Medical Library medical books that come to the Louisville Library as gifts.

The Librarian's reply of April 20, in which he states that we catalog and put in circulation medical books of recent date, but that we have large numbers of out-of-date volumes in storage, not cataloged. Upon motion this was referred to the Building Committee and the Librarian.

- b) Tommie Dora Barker, Librarian, Atlanta Public Library, under date of April 24, introducing Alice Carey, (colored). She is sent to Louisville for training in our colored department, to take charge of colored work in Atlanta when her training is finished.

The Librarian reported that he had had several exchanges in letters regarding this woman coming to Louisville. She is the 8th colored woman sent to be trained for colored work at Cincinnati, Houston, and other cities in the South.

- c) Dorothea Kurk, Secretary Louisville Handicraft Guild, under date of April 27, thanking the Library for the use of the Art Room for their exhibit.
- d) Eugene M. Dailey, Secretary to the Mayor, under date of April 23, enclosing letter received by Mayor Smith dated April 22, signed Mollie W.M. Jacobs.

The Librarian reported that a similar letter had been received March 11, signed A. B. Stubbs. Neither of these ladies are registered borrowers and do not appear in the city directory. A letter addressed to them through the general delivery was returned, "not able to find." They claim to be members of the Daughters of the American Revolution and Daughters of the Confederacy but the secretaries of these organizations say they know nothing of them. Since these letters were anonymous it was moved that no action be taken.

- e) Ella Hutchison Elwanger, under date of April 11, complimenting the Library and its service, and quoting what had been said by Miss N. Marguerite Campbell, 502 West 122nd Street, New York. Miss Campbell was employed in the city doing research work. She is connected with various magazines doing editorial work.
- f) Louisville Library League, under date of May 11, signed Jennie M. Flexner, President, and other officers and members of the Executive Committee, asking the Library Board to endorse it and join as individual members.

Remarks were made opposing this by Mr. Barker and favoring it by Mrs. Semple, Mayor Smith and others. Mayor Smith said, "I approve anything that tends to educate the people to the needs of the city. Louisville cannot grow and improve without an increased budget for running the city's government. We must keep our municipal activities going and improving, and the public has to pay the prices there the same as elsewhere."

Upon motion the organization was endorsed.

- g) The Secretary reported that President Smith had reappointed the Standing Committees for the year as follows:

Building Committee
Frank P. Straus, Chairman
Edgar Y. Mullins Wm. Thalheimer
Phillip Ossmann

Finance Committee
Thomas A. Barker, Chairman
Charles R. Hemphill Adolph O. Pfingst
Charles A. Segner

Library Committee
Edward L. Powell, Chairman
Geo. W. Schumann Joshua D. Powers
Mrs. Patty B. Semple

Executive Committee
George Weissinger Smith, Chairman
Frank P. Straus Thos. A. Barker
Edward L. Powell

The Treasurer's report showing cash balance on May 1 of \$7,477.11 was read. To this is to be added \$3,000 rent from Public Library building, usually paid on or about the tenth of each month, making a total of \$10,477.11. Upon motion the report was approved and ordered filed.

The Librarian's report for April was read and upon motion approved and ordered filed. The report shows that the circulation for

home use was 102,251 volumes, an increase of 3,249 as compared to the same month last year. Of this 57,349 volumes were circulated to adults and 44,902 to children. Fiction 57,585 volumes; non-fiction 44,666 volumes and 8,615 magazines. About 56% of the circulation was fiction.

The recommendation of the Librarian, approved by the Library Committee, upon motion was approved as follows:

1. Annual examination to enter the apprentice class will be held Monday, June 21, at 9 a.m. at the Main Library. The class to be limited to 12; 2 may be from out of Louisville holding positions with public libraries. The examination for colored assistants will be held on the same date and hour, at the Western Colored Branch Library. This class to be limited to 3.

On call for reports of other committees, the Building Committee submitted the following letters and report:

May 5th, 1920

Dear Sir:

With reference to the Kaufman-Straus Company matter of insurance I have given this matter considerable thought.

In the first place all fixtures, that is, improvements made to stay with the building, are covered by our policies of insurance, already, provided we have a sufficient amount of insurance.

As to all non-fixtures we have nothing whatever to do with them. Your people can have any non-fixtures insured just as they have their goods insured, without consulting us. Of course, I use the term "fixtures" in the legal sense. We have no report from the Kaufman-Straus people as to what are fixtures and what are non-fixtures. If you will favor us with a report showing additions and improvements made, which are fixtures and which are non-fixtures, I would be very much obliged to you, as we want to have a meeting of the building committee next Monday.

Really I cannot see what the Library people have to do with

any insurance that you desire to put upon non-fixtures any more than they would have to do with insurance upon your stock of goods.

Please let me have this report from your people by Monday morning, next, early.

Very truly yours,

(Signed) Frank P. Straus

B. S. Washer, Esquire
Inter-Southern Bldg.
Louisville, Ky.

FPS.MAJ

May 10, 1920

Frank Straus, Esq.,
Louisville, Ky.

Dear Sir:

Below is a list of the property, together with the estimated value, installed by the Kaufman-Straus Co. and to include which they desire the form of insurance policy amended:

| | |
|----------------------------------|----------|
| Refrigerating system | \$ 6,600 |
| Elevators | 25,400 |
| Office balcony | 3,000 |
| Art Department balcony | 2,700 |
| Light & Power feed wiring | 1,500 |
| Sprinkler system | 13,800 |
| Drinking water system | 500 |
| Electric Lighting conduits, etc. | 9,000 |

Kindly advise me of the action of the Library Board, and oblige,

Yours truly,

(Signed) Ben S. Washer

REPORT OF THE BUILDING COMMITTEE, OF
THE LOUISVILLE FREE PUBLIC LIBRARY.
Concerning the Application of Kaufman-Straus Company,
Asking for the Right, Permitting Them to Insure Cer-
tain Improvements Put in the Building by it, which
They Now Occupy.

In order to get at the facts concerning this matter the Chairman of this Committee wrote the attached letter to Mr. Ben S. Washer, attorney for the Kaufman-Straus Company.

In answer to that letter Mr. Washer furnished the attached statement as to certain within improvements and additions put to the building.

Said letter of the Chairman of this Committee and the answer of Mr. Washer to same are made a part of this report.

The Committee is informed and states it to be a fact that all of the insurance policies held by the Louisville Free Public Library on the Kaufman-Straus Building have been transferred to the Louisville Trust Company, mortgagee, as collateral security for the mortgage held by it upon the said property. Of course, the Louisville Free Public Library could not consent to any additional insurance or to any insurance whatever that would in any way change the status, without the consent of the Louisville Trust Company, mortgagee.

The larger part of the additions made by the Kaufman-Straus Company to the building is fixtures and therefor belong to the building. They are already covered by the insurance policies held by the Library and transferred to the Louisville Trust Company, mortgagee.

The other additions and improvements are non-fixtures and the consent of no one is necessary in order that the Kaufman-Straus Company may take out insurance upon them provided they can get an insurance company to do so.

Therefore, Your Committee is of the opinion that no action should be taken whatsoever by the Library Board, touching this matter.

Respectfully submitted,

(Signed) Frank P. Straus

Chairman

Upon motion this action of the Building Committee was approved.

The Librarian's report showing an expenditure of \$9,959.00 upon motion was approved. This includes Pay Roll for April, \$6,131.21 voucher No. 21, checks Nos. 1274-1359 which had been signed by the Chairman of the Library Committee and paid on May 1. This leaves a balance of \$3,827.79, voucher No. 22, checks Nos. 1360-1423 to be paid:

| | |
|---|---------|
| Allen, Wm. H. | \$ 1.00 |
| American Printing House for the Blind | 15.75 |
| Anderson, A. J. | 7.75 |
| Arctic Ice Co. | 3.20 |
| Behrens, Clara L (Order Dept) | 18.98 |
| Bell, Bernice W. | 120.00 |
| Bland Electric Co. | 2.00 |
| Bowker Co., R. R. | 1.40 |
| Bowman, Hite D. | 23.09 |
| Browder & Hoskins | 1.10 |
| Bush-Krebs Co. | 13.00 |
| Caron Directory Co. | 79.20 |
| Carter Dry Goods Co. | 16.78 |
| Caufied & Shook | 3.05 |
| Central Glass Co. | 17.61 |
| Clark Jr. Electric Co., James | 17.64 |
| Cross, Geo. E. | 10.00 |
| Crowell Co. Thomas Y. | 2.42 |
| Cumberland Telephone & Telegraph Co. | 35.25 |
| Dugan, Ira J. | 12.50 |
| Fetter, Co., Geo. G. | 4.40 |
| Flexner, Jennie M. | 120.00 |
| Franklin Printing Co. | 70.00 |
| Gaylord Brothers | 38.44 |
| Gilmore, Alice F. | 75.00 |
| Gulf Refining Co. | 6.34 |
| Hawes & Co., Robert L. | 16.00 |
| Heick Hardware Co., Henry | 18.30 |
| Hendricks Co., S. E. | 12.50 |
| Hoke, T. J. | 1.50 |
| James Coal Co. | 141.74 |
| Judah, Max | 78.60 |
| Kaufman-Straus Co. | 111.26 |
| Ky. Book Mfg. Co. | 348.00 |
| Ky. Print Shop Co. | 12.30 |
| Library Bureau | 89.37 |
| Longs Towel Supply Co. | 8.00 |
| Louisville Gas & Electric Co. | 125.60 |
| Louisville Home Telephone Co. | 38.75 |
| McClurg & Co., A.C. | 15.58 |
| Morton & Co., John P. | 109.02 |
| Music Teachers Nat'l. Assn. | 2.00 |
| Mueller, John A. | 4.50 |
| Nat'l. Historical Society | 2.00 |
| National Society, Daughters of American Revolution | 19.55 |
| Otis Elevator Co. | 14.00 |
| Parkland Ice Co. | 4.40 |
| Quick Tire Service, Inc. | 56.89 |
| Ramser's Sons, Geo. | 10.80 |
| Rand McNally Co. | 6.76 |
| Randle, Elvira Jane | 75.00 |
| Seestadt, W. R. | 7.10 |
| Settle, Geo. T., Libn. Petty Cash | 144.92 |
| Settle, Geo. T., Libn. A.L.A. | 200.00 |
| Southeastern Paper Co. | 5.00 |
| Standard Oil Co. | 46.52 |
| Standard Printing Co. | 132.75 |
| Stewart Co., W. K. | 152.72 |
| Stith & Co., M.T. | 26.60 |

| | |
|-------------------------------------|-------------|
| Tafel Electric Co. | 1.56 |
| Thompson & Co., C. B. | 10.00 |
| Weissinger-Gaulbert Real Estate Co. | 939.69 |
| Wigginton, May Wood | 120.00 |
| Wilson, H. A. | 2.61 |
| | <hr/> |
| | 3 827.79 |
| Pd) Settle, Geo. T., Libn. Pay Roll | 6 131.21 |
| | <hr/> |
| Total . . . | \$ 9 959.00 |

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED

July 14-20

Goldwinger Smith President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

June 9, 1920

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of the absence of a quorum.

The following letter was sent to the Executive Committee by the Secretary:

June 17, 1920

| | | |
|--|---|--|
| Mayor George Weissinger Smith, Chairman | } | Executive Committee Board of Trustees |
| Dr. E. L. Powell | | |
| Judge Frank P. Straus | | |
| Mr. Thomas A. Barker | | |
| Louisville Free Public Library, Louisville, Ky. | | |

Gentlemen:

As Secretary of the Library Board, I herewith respectfully submit the following facts for your information.

Less than a quorum signified their intention to be present at the regular monthly meeting on Wednesday, June 9. For this reason the regular monthly meeting of the Board was legally impossible.

I have examined the bills for current maintenance, voucher 24, checks 1506 to 1538 inclusive, amounting to \$1,536.26 and report them correct. I suggest that the bills be approved by the members of the Executive Committee for payment.

Please signify your approval and return to the Librarian.

Yours very truly,
(Signed) GEO. T. SETTLE
Secretary.

Recommendation approved:
(Signed) E. L. Powell
Thos. A. Barker
F. P. Straus
Geo. Weissinger Smith, President

The following bills were approved by the Executive Committee for payment:

| | |
|---|---------|
| American Printing House for the Blind | \$ 9.25 |
| American Social Hygiene Association | 1.50 |
| Arctic Ice Co. | 5.80 |
| Behrens, Clara L. Order Dept. | 18.44 |
| Bowman, Hite D. | 16.13 |
| Browder & Hoskins | 38.85 |
| Century Co., The | 2.39 |
| Cross, Geo. E. | 10.00 |
| Cumberland Telephone & Telegraph Co. | 35.25 |
| Dugan, Ira J. | 12.50 |
| Gulf Refining Co. | 8.40 |
| Hoke, T. J. | 1.50 |
| Kansas City Testing Laboratory | 5.00 |
| Longs Towel Supply Co. | 8.00 |
| Louisville Gas and Electric Co. | 101.63 |
| Louisville Home Telephone Co. | 38.75 |
| Louisville Towel Supply Co. | 8.95 |
| Mueller, John A. | 2.75 |
| Otis Elevator Co. | 14.00 |
| Pirtle & Weaver | 59.20 |
| Public Libraries | 7.00 |
| Quick Tire Service, Inc | 1.00 |
| Remington Typewriter Co. | 2.65 |
| Settle, Geo. T., Librarian, Petty Cash | 172.06 |
| Standard Oil Co. | 38.84 |
| Standard Printing Co. | 2.00 |
| Wallon and Son, A. J. | 7.00 |
| Weissinger-Gaulbert Real Estate Co. | 896.55 |
| Wheeler and Co., W. H. | 3.96 |
| Willard Co. | 1.06 |
| Wilson Co., H. W. | 2.10 |
| Winslow, Helen M., Official Register and Directory of Women's Clubs in America | 2.50 |
| Wood, G. T., Secretary | 1.25 |

| | |
|--|-------------|
| | \$ 1 536.26 |
| Pd) Settle, Geo. T., Librarian, Pay Roll | 5 338.48 |
| Total | \$ 6 874.74 |

MINUTES APPROVED:

July 14-20

Goldwinger Smith President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, July 14, 1920, in the Librarian's Office, 5 p.m.

Present: Barker, Hemphill, Pfingst, Powers, Schumann, Segner, Smith, Thalheimer and Settle, with President Smith in the chair. Dr. Mullins, Dr. Powell and Mrs. Semple were reported out of the city, Judge Straus ill and Mr. Ossmann unable to attend.

The minutes of the May meeting were read and upon motion approved.

Because of a lack of quorum there was no meeting on June 9. The letter of the Secretary, June 17, 1920 signed by members of the Executive Committee was read authorizing payment of bills. Upon motion the action of the Executive Committee was approved.

The letter of the Secretary, May 25, 1920, signed by members of the Executive Committee was read authorizing the Librarian to close the Library July 5 and to open on Sunday July 4. Upon motion the action of the Executive Committee was approved.

Letter from Mr. Charles A. Segner, under date of June 5, 1920 enclosing his oath of affirmation signed by Judge Krieger was read and upon motion ordered filed.

The Treasurer's report for May showing cash balance on June 1 of \$4,710.64 was read. To this is to be added \$3,000 rent from Public Library building, which is usually paid on or about the tenth of the month, making a total of \$7,710.64. Upon motion the report was approved and ordered filed.

The Treasurer's report for June showing cash balance on July 1 of \$7,420.42 was read. To this is to be added \$3,000 rent from Public Library building, which is usually paid on or about the tenth of the month, making a total of \$10,420.42. Upon motion the report was approved and ordered filed. Mr. Barker, Chairman of the Finance Committee, reported that the check for \$5,000, extending library

privileges to Jefferson County for the fiscal year beginning February 1920 had been received by the Treasurer on June 25. He submitted for approval and payment voucher No. 26, July 14, 1920 for \$9,000 to the Louisville Trust Company, paying semi-annual interest on mortgage. Upon motion this was approved and ordered paid.

There having been no meeting of the Board in June on account of the lack of quorum the Librarian's reports both for May and June were read. The May report shows a circulation of 88,655 volumes, a decrease of 7,262. Of this 50,240 volumes were read by adults and 38,415 by children: Fiction 50,762 volumes, non-fiction 37,893 volumes and 7,710 magazines. More than 57% of the circulation was fiction. The June report shows a circulation of 65,284 volumes, an increase of 4,550. Of this 41,932 volumes were read by adults and 23,342 by children: Fiction 42,082 volumes, non-fiction 23,202 volumes and 6,357 magazines. More than 65% of the circulation was fiction. Circulation of fiction always shows an increase during the summer months.

The recommendations of the Librarian, approved by the Library Committee, upon motion were approved as follows:

1. Resignation of Elvira J. Randle. Miss Randle was of our training class of 1915 and had been connected with the Library, serving in the Circulation and other departments, to date. She left to be married to Mr. Alexander Smith.
2. Leave of absence, Miss May Wood Wigginton, without pay from September 1 to December 31, 1920. Miss Wigginton is seriously considering accepting a position with the Denver Public Library to be able to take her sister to Denver for her health. She is told by her physician that this change of climate might benefit her. She would not leave Louisville under any other conditions and would not want to stay if the climate did not benefit her sister.

The annual examination to enter the training class which begins work in September, was held June 21, 1920. The following

five young ladies are accepted for the training:

| | |
|---------------------------|------|
| Lorine Thiemann | 56.5 |
| Louise T. Vogt | 55 |
| Lorena Stith | 51 |
| Georgia Stuart Hunn | 47.5 |
| Elizabeth Hastings Warren | 39 |

The following three applicants passed the examination successfully and are accepted for training at the Colored Branch:

| | |
|----------------------|------|
| Mertie Ann Jones | 54 |
| Minnie T. McAfee | 50.5 |
| Beulah Haskins Bolan | 48.5 |

The question of salary and library budget for next fiscal year was discussed. The Librarian submitted an estimate of cost of salaries with the statement that it would cost \$73,907.15 if the salaries that went into effect December 1 were to continue next year. Upon motion the salary increases that went into effect December 1919 are to continue until further action of the Board.

The Librarian's report for May showing an expenditure of \$6,874.74 upon motion was approved and ordered paid. This includes Pay Roll for May, voucher No. 23, checks Nos. 1424-1505 inclusive, which was signed by the Chairman of the Library Committee and paid on June 1, and the balance of \$1,536.26, voucher No. 24, checks Nos. 1506-1538. These bills had been paid on the approval of the Executive Committee and upon motion the action of the Executive Committee was approved. (See list of bills, page 166.)

The Librarian's report for June showing an expenditure of \$16,048.85 upon motion was approved and ordered paid. This includes Pay Roll for June, voucher No. 25, checks Nos. 1539-1626 inclusive, which was signed by ^{Walter Schumann} the Chairman of the Library Committee and paid on July 1. This also includes \$9,000 interest on mortgage, Louisville Trust Co., voucher No. 26, and the balance of \$993.71, voucher No. 27, checks Nos. 1627-1665 to be paid:

| | |
|--|---------|
| Albrecht Sons Hardware Co. | \$ 2.00 |
| Arabol Mfg. Co. | 12.00 |
| Arctic Ice Co. | 20.85 |
| Behrens, Clara L., Order Department | 17.21 |
| Bittner's Sons, Geo. | 2.75 |
| Bohn, H. A. | 7.25 |
| Bowker Co., R. R. | 1.95 |
| Bowman, Hite D. | 197.92 |
| Bywater Bros. | 19.60 |
| Clark Jr. Electric Co., James | 8.30 |
| Cross, Geo. E. | 10.00 |
| Cumberland Telephone and Telegraph Co. | 35.25 |
| Dugan, Ira J. | 12.50 |
| Electric Blue Print and Supply Co. | 1.50 |
| Fischer Brothers | 2.50 |
| Franklin Printing Co. | 5.25 |
| Gulf Refining Co. | 9.67 |
| Hoke, T. J. | 1.50 |
| Heick Hardware Co., Henry | 3.75 |
| Jeunesse, R. | 28.30 |
| Lampton, Crane and Ramey Co. | 34.65 |
| Long's Towel Supply Co. | 8.00 |
| Louisville Gas and Electric Co. | 94.03 |
| Louisville Home Telephone Co. | 38.75 |
| Louisville Towel Supply Co. | 17.15 |
| Lunenburg, John | 3.00 |
| Ochs Electric Co. | 4.05 |
| Otis Elevator Co. | 14.00 |
| Parkland Ice Co. | 5.50 |
| Quick Tire Service | 4.19 |
| Ramser's Sons, Geo. | 12.50 |
| Remington Typewriter Co. | 1.70 |
| Settle, Geo. T., Librarian, Petty Cash | 157.23 |
| Sikking & Bro., J. E. | 5.00 |
| Standard Oil Co. | 48.31 |
| Swindler, E. F. | 21.00 |
| Wedekind & Co., H. | 7.75 |
| Weissinger-Gaulbert Real Estate Co. | 113.10 |
| Western Union Telegraph Co. | 3.75 |

| | |
|---|----------|
| | 993.71 |
| Pd) Settle, Geo. T., Librarian Pay Roll | 6 055.14 |

| | |
|--|----------|
| | 7 048.85 |
| Louisville Trust Co., Interest on mortgage | 9 000.00 |

Total \$ 16 048.85

Upon motion the bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Sept 9-1920

George W. Smith President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

August 11, 1920

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of the absence of a quorum. .

Col. Powers and Father Schuhmann of the Library Committee met and passed on the bills and dictated a letter to the Executive Committee as follows:

August 11, 1920

Mayor George Weissinger Smith, Chairman
 Dr. E. L. Powell
 Judge Frank P. Straus
 Mr. Thomas A. Barker
 Louisville Free Public Library
 Louisville, Ky.

Executive Committee
 Board of Trustees

Gentlemen:

We, the undersigned, have examined the Library bills for July 1920, voucher No. 29, checks Nos. 1754-1826 inclusive amounting to \$2,851.48; find them correct and approve them for payment.

Since there is no quorum present (eight members out of town, one ill and one unable to attend) and this is the last month of the fiscal year, we recommend to the Executive Committee that they authorize the payment of bills so the expert accountant may complete his work for the year.

We further recommend that the Executive Committee authorize the Treasurer to borrow funds beginning September 1, 1920, in amounts necessary for current maintenance.

If these recommendations meet with your approval, please sign and return to the Secretary.

Yours very truly,
 (Signed) J. D. Powers

(Signed) G. W. Schuhmann
 Members Library Committee

Approved by Executive Committee

(Signed) F. P. Straus

(Signed) Thos. A. Barker

(Signed) E. L. Powell

(Signed) Geo. T. Settle
 Secretary and Librarian

The following bills, upon recommendation of the Library Committee, were approved by the Executive Committee as above and paid:

| | |
|---|---------|
| American Automobile Association | \$ 3.00 |
| American City Bureau | 3.00 |
| American Printing House for the Blind | 198.46 |
| American Prison Association | 3.00 |
| Anderson, A. J. | 5.00 |
| Arctic Ice Co. | 22.00 |
| Behrens, Clara L. (Order Dept) | 30.16 |
| Bland Electric Co. | 20.25 |
| Bruer and Co. | 2.67 |
| Browder and Hoskins Co. | 6.15 |
| Burroughs Adding Machine Co. | 1.00 |
| Bywater Bros. | 6.75 |
| Carter Dry Goods Co. | 27.34 |
| Caufield and Shook | 10.00 |
| Century Co., The | 3.29 |
| Clegg and Co., F. A. | 32.09 |
| Cross, George E. | 10.00 |
| Cumberland Telephone & Telegraph Co. | 35.95 |
| Danforth and Co. | 36.75 |
| Dinkelspiel, Blanche | 7.13 |
| Dugan, Ira J. | 12.50 |
| Dutton and Co., E. P. | 18.33 |
| Federal Council of the Churches of Christ in America | 1.50 |
| Fischer Bros. | 2.60 |
| Fischer Soap and Oil Co. | 36.69 |
| Harbison and Gathright | 1.25 |
| Hawes and Co., Robert L. | 6.00 |
| Hayward, H. L. | 12.00 |
| Heick Hardware Co., Henry | 1.25 |
| Hill, Walter M. | 1.80 |
| Hoke, T. J. | 1.50 |
| Huntting Co., H. R. | 1.26 |
| Jeunesse, R. | 70.92 |
| Kaufman-Straus Co. | 96.66 |
| Kentucky and Louisville Mutual Insurance Co. | 9.00 |
| Kentucky Book Mfg. Co. | 825.50 |
| Kentucky Printshop Co. | 10.60 |
| Kentucky Tent and Awning Co. | 98.50 |
| Knight, L. L., State Historian | 3.15 |
| Koehler Stamp and Stencil Co. | 17.45 |
| Library Bureau | 331.66 |
| Long's Towel Supply | 8.00 |
| Longmans, Green and Co. | 7.70 |
| Louisville Gas & Electric Co. | 87.74 |
| Louisville Home Telephone Co. | 38.75 |
| Louisville Towel Supply Co. | 8.95 |
| Lunenburg, John | 3.10 |
| Macmillan Co., The | 1.05 |
| McCaslin, John A. | 1.75 |
| McClurg and Co., A. C. | 1.09 |
| Mississippi Historical Society, The | 3.00 |
| Mississippi Valley Historical Association | 4.00 |

| | |
|-------------------------------------|--------|
| Morton and Co., John P. | 215.38 |
| National Historical Society | 2.15 |
| Otis Elevator Co. | 14.00 |
| Poor's Publishing Co. | 15.00 |
| Public School Publishing Co, The | 6.19 |
| Quick Tire Service, Inc. | 65.72 |
| Ramsers Sons, George | 8.40 |
| Remington Typewriter Co. | 2.60 |
| Russell Sage Foundation | 2.24 |
| Settle, George T., Petty Cash | 118.91 |
| Sheckler, Milton S | 9.00 |
| Standard Oil Co. | 19.33 |
| Standard Printing Co. | 6.00 |
| Stechert & Co., G. E. | 10.50 |
| Stewart Co., W. K. | 1.49 |
| Stith & Co., M. T. | 10.64 |
| Times Book Co., The | 22.88 |
| Van Nostrand Co., D. | 15.35 |
| Weissinger-Gaulbert Real Estate Co. | 105.51 |
| Wilson, Co., H. W. | 9.35 |
| Zionist Organization of America | 1.60 |

| | |
|---|-------------|
| | \$ 2 851.48 |
| Pd) Settle, George T., Librarian Pay Roll | 5 791.12 |
| Total | \$ 8 642.60 |

MINUTES APPROVED:

Sept. 9 - 1920

Goldwiner Jewell President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, September 8, 1920 in the Librarian's Office, 5 p.m.

Present: Barker, Hemphill, Pfingst, Powell, Powers, Schuhmann Segner, Smith, Thalheimer and Settle with President Smith in the chair. Judge Straus was reported ill, Dr. Mullins and Mrs. Semple out of the city and Mr. Oasman unable to attend.

The minutes of the July meeting were read and upon motion approved. There being no regular monthly meeting August 11 because of the lack of a quorum, the action of the Executive Committee, which had been proposed by Col. Powers and Father Schuhmann of the Library Committee, was read and upon motion approved. The action of the Executive Committee authorizing the payment of bills and giving the Treasurer authority to borrow funds, beginning September 1, in amounts necessary for current maintenance, upon motion was approved. (See page 171).

The Secretary read letters as follows:

- a) Credo Harris, under date of July 18, advising that the Kentucky Society Sons of American Revolution had invited a large group of Louisville's civic, business and other organizations each to give a tree or some shrubbery to the Library and the Librarian's reply of August 11.

The Board favored this suggestion provided Olmstead Brothers' plans for planting were carried out. Upon motion, the President named Dr. Hemphill, Mr. Thalheimer and the Librarian as a committee to confer with Mr. Harris.

- b) Kaufman-Straus Company, signed J. B. Judah, Manager, under dates of July 28, August 2, and September 2, and the Librarian's reply of July 30.

Upon motion the Librarian was instructed to write Kaufman-Straus Company that under our lease it was their business to keep the building in repair. This included windows, etc., except the roof.

- c) George Weissinger Smith, Mayor, under date of August 24, appointing Mr. Frank M. Gardner to make an examination of the Library books.

The Librarian reported that Mr. Gardner had completed his work and that he had delivered copies of his report to the Treasurer, Mayor Smith and the Librarian.

- d) Mrs. Emma Baron Stott, under dates of August 19 and September 1, asking the use of Assembly Room for meetings of the blind, and the Librarian's reply of August 27.

Upon motion the Librarian was authorized to grant this request provided the stories told, books read, and talks made were non-political and non-religious.

- e) Librarian's letter, under date of August 17, to the Kentucky Actuarial Bureau asking if there is to be an increase in insurance rates this year and their reply of September 6, advising us that there would be no raise.
- f) Byrne-Speed Coal Co., James Coal Co. and Pittsburgh Fuel Co., advising that they would not make a contract for coal but would deliver from time to time at market price.

The Librarian stated that about 250 tons are used during the season at the Branch Libraries. Upon motion the Librarian was authorized to order 4 tons for each Branch. Mayor Smith suggested that the Librarian see City Buyer Cross and Mr. Wilson of the Water Company before making purchase to see if we could take advantage of their contract.

- g) Lee E. Cralle, under date of September 8, offering for sale lot in rear of Highland Branch Library.

The Board felt that they were not in a financial condition to consider this but referred it to the Building Committee to be reported on at the next meeting.

The Librarian reported that the heat contract with Weissinger-Gaulbert Real Estate Company for the Main Library expires November 21, 1920 and asked for authority to renew this contract. Heat cost \$2,296.00 per year for ten years, \$4,190.00 for two years and last year \$5,343.25. Upon motion the Librarian was instructed to see Gov. Thatcher and to learn whether this company has a franchise to supply heat, in which event the best contract obtainable is to be made.

The Librarian's annual report was read showing an increase in the circulation of books and the use of the Library in reference work. The circulation of books for home use was 1, 109, 253 volumes, an increase of 116,932 as compared to last year. Reference work showed 100,802

more important questions asked and topics looked up, an increase of 14,428.

The financial report of receipts and expenditures was reported by the Chairman of the Finance Committee. The Treasurer's report showing cash balance on September 1 of 65¢ was read. Usually we can count on \$3,000 rent from the Public Library building but Kaufman-Straus Company advanced this on August 30.

The Treasurer's report of receipts and expenditures for the year ending August 31, 1920 together with the expert accountant's report, verifying the Treasurer's and the Librarian's figures for the year were submitted by Mr. Barker, Chairman of the Finance Committee and upon motion approved and ordered filed. The Treasurer's report shows that the Library received from all sources \$136,672.74 -- Taxes, \$88,409.18; Jefferson County \$5,000; Fines, lost books, etc. \$4,261.73; Rent \$39,000.00; balance on hand at beginning of year \$1.83. The cost of maintenance was \$113,522.09; Book account \$21,886.14; Expense \$8,679.34; Pay Roll \$68,754.40; Light and power \$3,597.40; Heat \$7,274.04; Furniture and fixtures \$514.04; Repairs and improvements \$1,722.99; Insurance \$417.71 and interest on money borrowed before city taxes were available \$677.03. The Public Library Building occupied by Kaufman-Straus Company from which the Library derives a revenue of \$36,000.00 and on which there is a mortgage cost: Interest \$18,150.00 and retiring on mortgage \$5,000; total \$23,150.00 making a total expenditure of \$136,672.09 leaving a balance of 65¢.

Mr. Barker stated that on July 31 we had overdrawn \$1,947.34 and that to pay Pay Roll on August 1 amounting to \$5,791.12 and bills amounting to \$2,851.48 it was necessary to ask Kaufman-Straus Company to pay rent on August 1 instead of August 10 and on August 31 instead of September 10, or borrow money to close the year.

In the event that we could not make this arrangement with Kaufman-Straus Company, the Finance Committee had recommended that the Executive Committee authorize the Treasurer to borrow money for this purpose, but Kaufman-Straus advancing the rent and the Library receiving more from the City than was anticipated it was not necessary to use this paper to borrow money and we closed the year with a balance of 65¢.

The following resignations recommended by the Librarian, approved by the Library Committee, upon motion were approved as follows:

1. Mrs. Minnie Dearing Miller. Mrs. Miller was granted leave of absence to June 1, 1920 to return or continue in Army Camp Library Work. Mrs. Miller has decided to remain in Army Camp Library Work and is now stationed at Camp Funston. Mrs. Miller has been connected with the Library since 1910 coming through the training class, serving as assistant, and as Branch Librarian at the Jefferson Branch Library.
2. Artie Lee Taylor. Miss Taylor has been connected with the Library since 1916 coming through the training class and serving at the Branches and in the Catalog and other departments at the Main Library. Miss Taylor leaves to take up training for missionary work.
3. Geneva Netherton. Miss Netherton has been connected with the Library since 1914 coming through the training class and serving almost continuously as an assistant at Parkland Branch Library. Miss Netherton resigns to be married on the 25th of September.
4. Mary Allen Goodson. Miss Goodson has been connected with the Library since 1918 coming through the training class and serving as assistant at the Girls' High School Library as a member of the High School Faculty and the Library Staff. Miss Goodson resigns to be married on the 20th of September.

The Librarian's report for July 1920 showing a circulation of 60,047 volumes and 1,305 more important questions asked and topics looked up was read and upon motion approved and ordered filed.

The Librarian's report on the increased cost of binding was read. The Kentucky Book Manufacturing Company, who has been binding all sizes of books for the Library at 75¢ has increased the price to

90%. A statement showing the increased cost of everything that goes into binding was read. Upon motion, the Librarian was authorized to give the Kentucky Book Mfg. Co. binding at this price until better arrangements could be made.

The recommendation that the Main Library close at 9 p.m. upon motion was approved. This recommendation was made to save time in scheduling assistants in the Open Shelf, Reference and Civics Rooms and at the front desk, and to save the cost of light. Heads of Departments report that there are always very few people in the Library after 9 o'clock and that with few exceptions those who remain after 9 o'clock are the same who come in at 6 o'clock to spend their evenings here as a place of rest, doing no legitimate Library work.

The Librarian's report for July showing an expenditure of \$6,842.60, which had been recommended by the Library Committee, approved by the Executive Committee and paid, upon motion the action of the Executive Committee was approved and paper showing this action ordered filed.

The Librarian's recommendation for salaries for the fiscal year, approved by the Library Committee, after a talk by President Smith, who instructed the Librarian to prepare his budget as usual taking care of the Library with the Pay Roll as it stands today and allowing salaries, etc. essential as recommended, upon motion was approved.

The Librarian's report for August showing an expenditure of \$8,637.76 upon motion was approved. This included Pay Roll for August, voucher No. 30, checks Nos. 1827-1912 which was signed by a Library Committee member and paid on September 1 and a balance of \$2,851.93, voucher No. 31, checks Nos. 1913-1958 inclusive to be paid:

| | |
|---------------------------------------|---------|
| American Child Hygiene Association | \$ 3.11 |
| American Concrete Institute | 8.00 |
| American Printing House for the Blind | 8.40 |
| Anderson, A. J. | 135.38 |
| Anderson, Margaret S. | 25.00 |

| | |
|--|----------|
| Arctic Ice Co. | 22.05 |
| Behrens, Clara I. (Order Dept) | 3.59 |
| Belknap Hardware and Mfg. Co. | 8.46 |
| Bowman, Hite D. | 112.72 |
| Brakmeier Bros. | 2.40 |
| Browder and Hoskins | 1.00 |
| Canadian Annual Review | 6.29 |
| Caufield and Shook | 2.00 |
| Cross, George E. | 10.00 |
| Cumberland Telephone and Telegraph Co. | 35.25 |
| Dodd, Mead and Co. | 52.65 |
| Dye Mfg. Co., F. B. | 10.40 |
| Fischer Brothers | 2.60 |
| Gaylord Brothers | 1.30 |
| Grant, J. N. | 10.00 |
| Heick Hardware Co., Henry | 4.85 |
| Hoke, T. J. | 1.50 |
| Kaufman-Straus Co. | 30.14 |
| Kentucky Book Mfg. Co. | 1,071.60 |
| Lampton, Crane and Ramey Co. | 12.50 |
| Library Bureau | 60.00 |
| Long's Towel Supply | 8.00 |
| Louisville Gas and Electric Co. | 88.48 |
| Louisville Home Telephone Co. | 38.75 |
| Louisville Towel Supply Co. | 8.20 |
| Morton and Co., John P. | 279.56 |
| Mueller, John A. | 5.00 |
| National conference on the Education of Truant, Backward, Dependent and Delinquent Children | 1.00 |
| Office Equipment Co. | 4.55 |
| Otis Elevator Co. | 14.00 |
| Parkland Ice Co. | 6.20 |
| Pirtle and Weaver | 31.18 |
| Quick Tire Service | 57.79 |
| Remington Typewriter Co. | 1.35 |
| Russell Sage Foundation | 3.49 |
| Settle, Geo. T. Libn., Petty Cash | 65.81 |
| Slaughter, T. Grant | 74.00 |
| Standard Oil Co. | 48.33 |
| Stewart Co., W. K. | 130.45 |
| Weissinger-Gaulbert Real Estate Co. | 120.45 |
| Wilson Co., H. W. | 224.15 |

| | |
|------------------------------------|----------|
| | 2,851.93 |
| Pd) Settle, Geo. T. Libn. Pay Roll | 5,785.83 |

Total \$ 8,637.76

Upon motion bills were ordered paid.

The Librarian's annual report was read as follows:

ANNUAL REPORT FISCAL YEAR ENDING AUGUST 31, 1920.

The report of the Librarian of the Louisville Free Public Library for the fiscal year ending August 31, 1920 shows an increase in circulation of books for home use and the use of the Library in reference work. (There are 424 centers for the circulation of books in

207 buildings in Louisville and Jefferson County (Louisville 282 collections in 125 buildings; Jefferson County outside of Louisville 142 collections in 82 buildings). The circulation of books for home use was 1,109,253 volumes, an increase of 116,932 as compared to last year. This does not include the thousands of books used in reference work and read at the tables at the Main Library and branches.

USE OF BOOKS The 223,962 volumes in the Library circulated on an average of 4.95 times. The circulation within the city limits was 1,055,182 volumes, Jefferson County outside of Louisville 54,071 or an average of 4.49 volumes per capita in Louisville according to the 1920 U.S. census (234,891). The books borrowed for home use represent 644,230 volumes read by adults, an increase of 47,429 volumes, and 465,023 by children, an increase of 69,503. The circulation is divided Main building 337,808 volumes, branches 556,621, stations 99,925, classroom collections 114,899. The total use of books outside of the buildings represents 646,565 volumes fiction and 462,688 volumes non-fiction, the per cent of fiction being 58.

REGISTRATION There were 9,571 borrowers registered during the year, making a total of 55,058 citizens of Louisville and Jefferson County using the Library, 53,129 within the city limits and 1,929 in Jefferson County outside of Louisville, or 22.61 per cent of the population of Louisville according to the 1920 U. S. census.

REFERENCE WORK The use of books in reference work is as important as books taken out for home use. The Reference Department aids the teachers and children in the public, parochial and private schools of the city and county. The Public Library is virtually the library for the University of Louisville, the Conservatory of Music, and scores of students from the two theological seminaries use the Library constantly. There were 100,802 more important questions asked and topics looked up, an increase of 14,428. This is divided Main 26,847, (Reference Room 20,026, Civics Room 2,649, Childrens Room 4,172) branches 34,437 and the high schools 39,518. There were 191 bibliographies and reading lists compiled and 3,796 volumes, magazines etc., loaned for home use. There were 12,149 pictures loaned, an increase of 3,186.

NEWSPAPER AND CIVICS ROOM There were 22,451 visitors, 2,649 more important questions asked and topics looked up, and 802 bound volumes of newspapers used. There were 2,948 newspapers read for items, 1,236 pamphlets classified and 2,947 clippings from newspapers on general subjects filed, of which 699 were from local newspapers concerning the Library. There are 22 municipal periodicals and 64 daily and weekly newspapers on file.

MUSEUM There were 22,411 visitors to the Museum during the year. Some interesting and valuable gifts were received.

VOLUMES ADDED There were 15,991 books added by purchase and gift, a decrease of 3,174 volumes, making a total of 223,962 volumes available for public use. This is a net increase of 5,005 volumes. The books are in the Library as follows: Main 145,101 volumes, Stations 6,025, Highland Branch 10,097, Portland 10,817, Crescent Hill 8,908, Parkland 8,024, Shelby Park 7,434, Jefferson 6,586, Western Colored 15,272, Eastern Colored 5,698. There were 434 magazines, etc. bound and 5,279 miscellaneous books rebound.

BOOKS CATALOGED There were 17,158 volumes cataloged, a decrease of 1,060 volumes as compared to last year. There were 598 volumes cataloged for the Girls High School, and 406 for the Boys High School.

BRANCH LIBRARIES The circulation of books at the Branch libraries for home use was 556,621 volumes, an increase of 50,647. This includes 332,513 volumes read by adults and 224,108 by children. The circulation is divided: Highland Branch 66,615 volumes, Portland 66,433, Crescent Hill 80,935, Parkland 75,807, Shelby Park 70,366, Jefferson 76,106, Boys High School 8,983, Girls High School 28,354, Normal School 8,755, Western Colored 42,159, Eastern Colored 32,108. There were 73,955 more important questions asked and topics looked up. This was an increase of 11,953 volumes as compared to last year.

JEFFERSON COUNTY Library privileges were renewed to residents of Jefferson County on the payment of \$5,000 by the Fiscal Court for the year beginning February 1, 1920. This continues the privileges to residents of the county enjoyed by citizens of Louisville. There were 305 new registrations, making a total of 1,929 registered users of the Library. This does not include a great many borrowers residing in the county using the Main library and branches within the city. There are 21 stations for the circulation of books for home use in the county, an increase of 5. There are 121 classroom collections in 61 school buildings, an increase of 6 collections as compared to last year. The circulation was 54,071 volumes, an increase of 16,421. The circulation is divided: stations 24,584, classroom collections 29,487. This statement of circulation for the county does not include the books borrowed by residents from the main library and branches within the city.

FINANCES The Treasurer's report shows that the Library received from all sources \$136,672.74; Taxes \$ 88,409.18, Jefferson County \$5,000.00, Fines, lost books, etc., \$4,261.73, Rent \$39,000.00, Balance on hand \$1.83. This is an increase of \$14,468.51 as compared to last year.

The cost of maintenance was \$113,522.09: Book account \$21,886.14, Expense \$8,679.34, Pay Roll \$68,754.40, Light, Power \$3,597.40, Heat \$7,274.04, Furniture and Fixtures \$514.04, Repairs and Improvements \$1,722.99, Insurance \$417.71, and interest on money borrowed before city taxes were available, \$677.03. The Public Library building occupied by Kaufman-Straus Co., from which the Library derives a revenue of \$36,000.00 and on which there is a mortgage, cost Interest \$18,150.00, and retiring on mortgage \$5,000.00 a total of \$23,150.00, or a total expenditure of \$136,672.09.

The increase in salaries amounted to \$10,411.09. This left only \$4,057.42 for other items. Of this increase, \$3,000.00 is one month's rent which was advanced by Kaufman-Straus Co., on account of the shortness of funds. This means we will receive only eleven months' rent next year. Including this \$3,000.00 advanced by Kaufman-Straus Co., the year closed with \$ 0.65 balance.

The increase in the cost of books, binding, rebinding and every item that goes into the cost of maintenance, and the increase in salaries made last November, together with the lack of funds, have prevented the replacement of worn out and discarded books, and rebinding thousands of volumes.

NEEDS OF THE LIBRARY If the Library is to grow and continue its efficiency, there should be an increase in funds from the City of not less than 33-1/3 per cent for new books, replacements and rebinding, and a similar increase for salaries and other items of maintenance.

Receiving \$39,000.00 for rent this year means we will receive \$3,000.00 less next fiscal year. The total rent is not available for Library purposes as the sum of \$18,150 is required to pay interest on a mortgage on the building, and an additional \$5,000.00 to retire the principal, which reduces the total income from rent to \$12,850.00. If the City would assume this mortgage and pay the interest and retire the mortgage through the Sinking Fund, all of the rent would be available for Library maintenance. Even then the Library would not receive what other cities are paying for library purposes.

The salaries cost last year \$68,754.40. With increases beginning with November, this was an increase of \$10,411.09. If the Library is to be continued next year as this year, it will be necessary to take care of these increases in salaries for twelve months. This will require \$74,704.75.

STAFF There were several resignations from the staff which added to the vacancies not filled by appointment. These positions are being filled by substitutes on the eligible list and training class. They will receive an appointment to be kept in Library work next year if funds are available.

BOARD OF TRUSTEES Dr. Charles R. Hemphill, Mr. Thomas A. Barker and Mr. Charles A. Segner were reappointed for a term of four years beginning April 1920.

Respectfully submitted

(SIGNED) GEORGE T. SETTLE

Librarian

There being no other business, upon motion the Board adjourned.

MINUTES APPROVED:

Nov. 10 1920

George T. Settle President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

October 13, 1920

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of the absence of a quorum.

Father Schuhmann and Mrs. Semple of the Library Committee met and passed on the bills and dictated a letter to the Executive Committee as follows:

October 14, 1920

| | |
|--|--------------------------|
| Mayor George Weissinger Smith, Chairman) | } Executive Committee |
| Mr. Thomas A. Barker | |
| Dr. E. L. Powell | |
| Judge Frank P. Straus | |

Gentlemen:

We, the undersigned members of the Library Committee, have examined the bills for the month, approve them and recommend them to your Committee for payment.

We find this necessary since there was no quorum present yesterday. Four members of the Board were reported out of the city and two too ill to attend. One member of the seven expected later telephoned that he could not possibly be present, but only four members of the Board appeared.

Upon motion of Mrs. Semple, seconded by Father Schuhmann, the bills were recommended to be paid.

Yours very truly,

(Signed) G.W. Schuhmann

(Signed) Patty B. Semple

We, of the Executive Committee
approve payment of bills.

(Signed) Frank P. Straus
(Signed) Thos. A. Barker
(Signed) E. L. Powell
(Signed) Geo. Weissinger Smith, President
(Signed) J. D. Powers, Vice-President

The following bills, upon recommendation of the Library Committee, were approved by the Executive Committee as above and paid:

| | |
|--|----------|
| Anderson, Margaret S. | \$ 7.25 |
| Arctic Ice Co. | 19.40 |
| Atlas Coal Co. | 237.50 |
| Baggerly, R. M. | 19.00 |
| Baldwin Law Book Co. | 10.20 |
| Baptist Book Concern | 7.65 |
| Baptist World Publishing Co. | 1.75 |
| Behrens, Clara L., Order Dept. | 11.75 |
| Bland Electric Co. | 16.50 |
| Bowker Co., R. R. | 4.50 |
| Bowman, Hite D. | 15.10 |
| Brakmeier Brothers | 1.20 |
| Browder and Hoskins Co. | 62.69 |
| Buckley, H. N. | 7.16 |
| Bywater Brothers | 14.35 |
| Clegg and Co., F.A. | 68.05 |
| Cross, Geo. E. | 10.00 |
| Cudahy Packing Co. | 18.00 |
| Cumberland Telephone & Telegraph Co. | 35.25 |
| Dye Mfg. Co., E. B. | 9.00 |
| Faxon Co., F. W. | 1 798.50 |
| Fetter Co., Geo. G. | 2.50 |
| Jeunesse, R. | 4.25 |
| Fischer Brothers | 2.60 |
| Goodman, Myron B. | 10.50 |
| Grant, J. N. | 6.00 |
| Harbison and Gathright | 3.50 |
| Hawes & Co., Robert L. | 7.00 |
| Hayward, H. L. | 6.00 |
| Heick Hardware Co., Henry | 5.80 |
| Hesse, H. | 1.00 |
| Hoke, T. J. | 1.50 |
| Hunter, Paul | 3.00 |
| Insurance Field Co. | 1.25 |
| Kaufman-Straus Co. | 229.37 |
| Kentucky Book Mfg. Co. | 384.75 |
| Library Bureau | 50.07 |
| Long's Towel Supply Co. | 8.00 |
| Louisville Gas & Electric Co. | 96.32 |
| Louisville Home Telephone Co. | 38.75 |
| Louisville Towel Supply Co. | 8.95 |
| McClurg and Co., A.C. | 15.61 |
| Miller & Co., Edw. J. | 45.00 |
| Morris, Dulaney & McMahon | 100.00 |
| Morton & Co., John P. | 166.00 |
| National Education Association | 5.00 |
| Otis Elevator Co. | 39.00 |
| Parkland Ice Co. | 2.90 |
| Patterson's American Educational Directory | 4.50 |
| Pittsburgh Water Heater Co. | 3.75 |
| Poor's Publishing Co. | 15.00 |
| Quick Tire Service, Inc | 64.65 |
| Ramser's Sons, Geo. | 5.75 |
| Remington Typewriter Co. | 23.90 |
| Robinson, Wilson & Long | 90.00 |
| Settle, Geo. T., Libn. - Petty Cash | 57.27 |
| Southeastern Paper Co. | 17.28 |
| Special Libraries Association | 4.00 |
| Standard Oil Co. | 38.68 |

| | |
|--------------------------------------|--------|
| Stewart Co., W. K. | 60.78 |
| Story of the Liberty Loans Committee | 8.00 |
| Van Nostrand Co., D. | 23.15 |
| Weissinger-Gaulbert Real Estate Co. | 119.73 |
| Western Union Telegraph Co. | 3.75 |
| Willard Co. | 2.83 |
| Wilson Co., H. W. | 2.25 |

| | |
|------------------------------------|-----------------|
| Pd) Settle, Geo. T. Libn. Pay Roll | \$ 4 164.69 |
| | <u>5 964.93</u> |

Total \$ 10 129.62

MINUTES APPROVED:

Nov. 10, 1920

Geo. Weissinger Smith President
Geo. T. Smith Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, November 10, 1920
in the Librarian's Office, 5 p.m.

Present: Barker, Pfingst, Powell, Schuhmann, Segner, Semple, Smith, Thalheimer and Settle, with President Smith in the chair. Dr. Hemphill and Dr. Mullins were reported out of the city, Col. Powers and Judge Straus too ill to be present, and Mr. Ossmann unable to attend.

The minutes of the September meeting were read and upon motion approved.

There having been no regular monthly meeting on October 13 because of the lack of a quorum the action of the Executive Committee in authorizing the payment of bills, after they had been approved by Mrs. Semple and Father Schuhmann of the Library Committee, upon motion was approved.

The Secretary read post card and letters as follows:

- a) Post card from Dr. E. V. Mullins, under date of August 31, 1920, sending greetings from Norway.

This is the first Board meeting since the receipt of this post card.

- b) Secretary's letter to Building Committee, under date of September 9, 1920 in reply to a communication from Mr. Lee E. Cralle, offering to sell the lot in the rear of the Highland library.

The Secretary stated that Mr. Cralle's letter had been read at the September Board meeting and referred to the Building Committee. The Building Committee had no meeting but the individual members agreed that the library had no funds for this purpose.

- c) Secretary's letter to M. H. Thatcher, Department Council, under date of September 9, 1920. This letter was written as directed by a resolution of the Board to ask if the Weissinger-Gaulbert Real Estate Co. had a city franchise to furnish heat.

Mr. Thatcher replied on September 15 that they had no franchise. He enclosed a letter from the W.-G. R.E. Co. attorney stating that no franchise was thought necessary as they were simply accommo-

dating the Public Library, a city institution.

- d) Secretary's letter, under date of September 9, 1920 to Weissinger-Gaulbert Real Estate Co., asking at what price they would give us a contract for heat for the year beginning November 21 and their reply of September 20 offering to renew the lighting and heating contract at the present price.

Upon motion the Librarian was authorized to renew this contract for the year.

- e) Louisville Water Co., signed Jas. B. Wilson, under date of September 10, 1920. This was in reply to a letter written by the Secretary asking if the library could share their contract for coal.

The Librarian stated that a similar letter had been written to Mr. Cross, City Buyer and that these gentlemen had said they were unable to make contracts for coal and were buying it as needed at market price.

Upon motion the Librarian is authorized to purchase coal on the open market to keep the Branch Library bins filled.

- f) Portland Civic Club, signed C. Jos. Friedl, under date of September 16, 1920 suggesting that a charge be made for meetings at the Main Library and Branches, and enclosing a resolution to this effect from the Portland Civic Club.

The Librarian stated that upon receipt of this letter a questionnaire had been sent to the Branch Librarians asking what they thought of charging. They were unanimous in that no charge should be made.

The clubs and meetings at the Branches, to a great extent are organizations formed by Branch Librarians, all tending to the use and reading of books. The clubs have no funds and if charges were made they would be discontinued.

Upon motion the Librarian was instructed to thank the Portland Civic Club for their interest in making the suggestion as a help in raising finances for the Library but that since most of these meetings are organizations within the Library, tending to the use of books, that we think it best not to adopt the suggestion at present.

- g) Secretary's letter of October 23, 1920 to the Executive Committee presenting Mr. Matt Chilton's request for the use of the Crescent Hill Branch Library as a voting precinct, with the signatures of the Executive Committee approving.

The opinion of the Committee was that this was all

right and that similar arrangements might be made for the use of other Branches as needed, under the conditions that the basement rooms only be used and that no posters, dodgers or pictures be tacked to the building.

Upon motion this was approved.

- h) Marc Klaw, under date of November 8, 1920 presenting eight copies of "Militia of Mercy to the Defenders of Democracy" to the library.

Upon motion this gift was accepted and the Librarian instructed to write a letter of thanks.

The Librarian reported that he had been unable to make a contract for coal but acting under resolution of the last meeting of the Board, was buying it on the open market keeping the Branch Library bins filled at \$9.50 per ton. Upon motion this was approved and the bins are to be kept filled at lowest market price.

Upon motion, a Committee of Mrs. Semple, Father Schuhmann and the Librarian was named to confer with the Jefferson County Fiscal Court to renew contract for library privileges in the county beginning February 1, 1921.

The County is paying \$5,000.00 a year at present and the committee was instructed to ask to have this increased to \$8,000.00. A letter was read from Department Council Thatcher, under date of September 24, 1920 showing that under the new county library law, if counties with cities of the first class were included, not less than 5¢ nor more than 10¢ on each \$100.00 could be assessed for library purposes.

The report of the called meeting of the Special Committee on Planting Trees (Dr. Hemphill, Mr. Thalheimer and the Librarian) was read. The action of the Committee in granting this permission to Mr. Credo Harris, representing the Sons of the American Revolution, upon motion was approved.

The Treasurer's reports for September and October were read.

The September report shows a cash balance on October 1, 1920 of \$2,032.41. It was stated that to this would be added \$3,000.00 rent from Public Library Building, which is usually paid on or about the tenth of each month, making a total of \$5,032.41. The October report shows a cash balance on November 1, 1920 of \$1,462.83. To this is to be added \$3,000.00 rent from Public Library Building, which is usually paid on or about the tenth of each month, making a total of \$4,462.83. Upon motion these reports were approved and ordered filed.

The action of the Finance Committee at the called meeting on Thursday, November 4, 1920 to adopt a budget for the year was read as follows:

LOUISVILLE FREE PUBLIC LIBRARY

Called meeting of the Finance Committee, Thursday, Nov. 4,
5 p.m. in the Librarian's Office.

Present: Barker, Hemphill, Pfingst, Segner and the Librarian.

The Finance Committee's recommendation for expenditure: Interest on Loan; Interest on Mortgage and retiring principal, to be included in the budget, amounting to \$23,550.00, upon motion was approved.

The Library Committee recommendations for the Expense, Heat, Light, Power, Pay Roll, Book accounts, amounting to \$125,011.75 and the Building Committee recommendations for Repairs and Improvements, Furniture and Fixtures, and Insurance, amounting to \$4,863.98, together with the budget including these figures, recommended by the Librarian, were read.

Mr. Barker, Chairman, read a report of the Finance Committee (copy attached) and added to the Librarian's budget recommendation, note as follows: "This budget sets forth the funds we consider absolutely necessary, but the attached report of Finance Committee, which is made part hereof, discloses that funds to that amount are not available. We therefore recommend that the city give the full 4% levy."

Upon motion of Dr. Hemphill, seconded by Mr. Segner, this was adopted and is recommended to the Library Board for approval.

(Signed) THOS. A BARKER,
Chairman Finance Committee

BUDGET
LOUISVILLE FREE PUBLIC LIBRARY
Fiscal year September 1, 1920 - August 31, 1921

| | | Receipts | |
|-----------------------------|-----------|---------------|---------------|
| | | 1919-20 | 1920-21 |
| Balance on hand | \$ | 1 83 | \$ 65 |
| City Taxes | | 88 409 18 | 111 163 35 |
| Fines, lost books, etc. | | 4 261 73 | 4 261 73 |
| Rents, Public Library Bldg. | | 39 000 00 | 33 000 00 |
| Jefferson County | | 5 000 00 | 5 000 00 |
| | | \$ 136 672 74 | \$ 153 425 73 |
| Expenditures | | | |
| Expense | | 8 679 34 | 9 400 00 |
| Light and power | | 3 597 40 | 3 700 00 |
| Heat | | 7 274 04 | 9 500 00 |
| Furniture and fixtures | | 513 04 | 580 00 |
| Repairs and improvements | | 1 722 99 | 1 800 00 |
| Insurance | | 417 71 | 2 483 98 |
| Interest on loans | | 677 03 | 700 00 |
| Pay Roll-Librarian and | | | |
| assistants | 56 157 74 | 64 952 60 | |
| Sunday and | | | |
| holiday | 1 282 59 | 1 393 15 | |
| Janitor and | | | |
| other labor | 11 314 07 | 68 754 40 | 11 566 00 |
| Books- Volumes & Pams | 15 200 39 | 15 000 00 | 77 911 75 |
| Subscriptions | 2 257 75 | 2 000 00 | |
| Binding | 851 60 | 1 500 00 | |
| Rebinding | 3 546 40 | 21 886 14 | 6 000 00 |
| CURRENT MAINTENANCE | | \$ 113 522 09 | \$ 130 575 73 |
| Interest, mortgage on | | | |
| Public Library Bldg. | | 18 150 00 | 17 850 00 |
| To retire principal on | | | |
| mortgage | | 5 000 00 | 5 000 00 |
| | | \$ 136 672 09 | \$ 153 425 73 |

This budget sets forth the funds we consider absolutely necessary, but the attached report of Finance Committee, which is made part hereof, discloses that funds to that amount are not available. We therefore recommend that City give the full 4 cent levy.

REPORT OF FINANCE COMMITTEE

Your Finance Committee has considered the estimates of sums considered necessary by the Library Committee, Building Committee and the Librarian, to maintain the main Library and Branches during the current fiscal year.

The Librarian has submitted these estimates, which are as follows:-

| | |
|--|--------------|
| Expense, | \$ 9400.00 |
| Light & Power, | 3700.00 |
| Heat, | 9500.00 |
| Furniture & Fixtures, | 580.00 |
| Repairs & Improvements, | 1800.00 |
| Insurance, | 2483.98 |
| Interest on Loans, | 700.00 |
| Pay Roll | 77911.75 |
| Books | 24500.00 |
| Total current maintenance, | \$ 130575.73 |
| Interest on mortgage on Kaufman-Straus Bldg., | 17850.00 |
| To retire principal as per agreement in mortgage | 5000.00 |
| Total | \$ 153425.73 |

The Library Committee approved the following recommendations:

| | |
|-----------------------|-------------|
| Expense account, | \$ 9400.00 |
| Heat account, | 9500.00 |
| Light, Power account, | 3700.00 |
| Pay Roll | 77911.75 |
| Book account, | 24500.00 |
| | \$125011.75 |

To provide sufficient funds for the Libraries it is estimated that the receipts must be as follows:-

| | |
|-------------------------|--------------|
| Balance on hand, | \$.65 |
| City taxes, | 111163.35 |
| Fines, lost books etc., | 4261.73 |
| Rents from K.S. bldg., | 33000.00 |
| Jefferson County, | 5000.00 |
| Total | \$ 153425.73 |

The rents will be only \$33000.00 as Kaufman Straus advanced \$3000.00 on September rent.

The Library Committee by resolution, copy of which has been given to this Committee, said "That it is impossible, adequately and even decently, to run this Library, without this amount of money, and we feel that it is imperative that the Finance Committee take every possible means to raise the amount of money asked from the City. namely, \$111163.35"

This Committee fully appreciates the condition of affairs and realizes that the sum of \$153425.73 should be used in properly

maintaining the libraries. However, in making a budget, we have no right to anticipate any such sum as \$111163.35 from City taxes. Unfortunately, there is a limitation on the maximum amount which may be levied. It is four cents. Last year we were given three and three-fourths cents. On a liberal estimate one cent this year should produce about \$24000.00 and four cents should produce \$96000.00. The budget therefore, taking into consideration the actual available funds, should show estimated Receipts as follows:-

| | | |
|------------------------|----|----------------|
| Balance on hand | \$ | .65 |
| City taxes, | | 96000.00 |
| Fines, lost books etc. | | 4261.73 |
| Rents, | | 33000.00 |
| Jefferson County, | | <u>5000.00</u> |
| Total, | | 138262.38 |

Therefore, in considering the recommendations by the Library Committee, Building Committee and Librarian, as to amounts necessary, to operate, we must base this upon our estimated receipts. If we made a budget, knowing at the time, that the actual receipts will be \$15163.35 less than the estimated funds, we will face a deficit. We have no right to anticipate the income of another year, and to do so would be an extravagance that would hardly become an institution claiming to be educational. No changes can be made in the sums considered necessary for Expense, Light & Power, Heat, Furniture and Mixtures, Repairs and Improvements, Insurance, Interest on Loans, Pay Roll, Interest on Mortgage and payment on principal. It is therefore apparent that for the present the estimated amount for books, must be reduced from \$24500.00 to \$8336.65. Your Committee fully realizes the importance of books and periodicals and that to make a reduction in the purchase of such will retard the growth and usefulness of the library system. However, the actual operating expenses have increased considerably far beyond what was contemplated

by the General Assembly, when the maximum tax was fixed at four cents. These conditions cannot last much longer. The cost of light, Heat and Fuel, and many of the other operating expenses, will be reduced. It therefore seems only sensible for us to mark time for a year and strive to hold down to the lowest amount the expenses necessary to keep the libraries open.

If we adopt budget in form suggested by this Committee, then we will understand that there will be sufficient funds to operate the libraries during the year. If we adopt the budget recommended, we do so with the knowledge that a deficit will exist, and the budget a farce. A budget is for the purpose of keeping the cost within the sum available.

After the budget suggested is adopted the Library Committee should immediately consider the question of increasing charges for use of Libraries. It could also consider the question of closing the libraries earlier at night and make other recommendations to reduce expenses.

No changes can be made in the law limiting the levy for libraries, until at the 1922 session of General Assembly, and we would therefore suggest that a Committee be appointed to consider and make suggestions as to changes which should be made in the present method and cost of operation. It is unfortunate that funds are not available to conduct libraries on a liberal basis and especially that economy must be made in purchase of books, but the public will not criticize our efforts to keep within our means. On the contrary such an effort at this time will meet with approval.

Respectfully submitted,

(signed) THOS. A BARKER,

Chairman Finance Committee

Upon motion the action of the Finance Committee was approved and the budget adopted.

There having been no meeting of the Board in October because of the lack of quorum the Librarian's reports both for September and October were read. The September report shows a circulation of 69,731 volumes, a decrease of 9,950. Of this number 46,624 were read by adults and 23,107 by children. Fiction 49,883 volumes; non-fiction 19,848 and 8,140 magazines. A little more than 71% of the circulation was fiction. The October report shows a circulation of 92,605 volumes, a decrease of 5,864. Of this number 51,503 volumes were read by adults and 41,102 by children. Fiction 52,354 volumes, non-fiction 40,251 and 8,444 magazines. A little more than 56% of the circulation was fiction.

The recommendations of the Librarian, approved by the Library Committee, upon motion were approved as follows:

- Salary schedule as a basis for salary budget for the fiscal year 1920-21, as follows:

SALARY SCHEDULE TO BE USED AS
BASIS FOR SALARY BUDGET
FISCAL YEAR 1920-21

| | | | | |
|--|-----------|----------------|-------------|------------|
| Apprentice class | 1st 3 mos | \$ 30. per mo. | | |
| | 2nd 3 mos | 40. | | |
| Substitutes from eligible list | | 50. | | |
| Appointments from eligible list | | | | |
| Order, Catalog, Stations and Childrens Depts | | 55. | | |
| Circulation and Reference Depts | | 60. | | |
| Branches | | 65.-75. | | |
| Assistants | | 55.-75 | | |
| Senior assistants | | 80-100 | | |
| Branch Librarians | | 85-110 | | |
| Heads of Departments | | 100-150 | | |
| Librarian's Secretary and bookkeeper | | 100-150 | | |
| Stenographer | | 60.-90. | | |
| Bindery assistants | | 60.-80. | | |
| Pages, full time (8 hours) | | 24.-36. | | |
| half time (4 hours) | | 4.- 5. per wk | | |
| branches, 3 hours a day, 4 days a week | | .20 per hr. | | |
| Sunday and holiday service | | | | |
| Assistants, 7 hours | | 2.50 per day | | |
| 4 hours day or 3 hours night | | 1.25 " | | |
| Pages, full time 7 hours | | 1.10 " | | |
| 4 hours day or 3 hours night | | .60 " | | |
| | Asst | Sr. Asst. | Br. Libn | Heads |
| Minimum | 55. - 660 | 80. - 960 | 85. - 1020 | 100 - 1200 |
| Maximum | 75. - 900 | 100 - 1200 | 110. - 1320 | 150 - 1800 |

vacation period June 1 - August 31. Heads of Departments, Branch librarians and librarian's secretary four weeks, assistants three weeks, substitutes two weeks.

2. Resignation - Sarah A. Dreher. Miss Dreher has been with the library since 1913 coming through the training class. She leaves for a position with the Public Schools to do kindergarten work.

3. Appointment to the Staff:

Adele C. Michot
Mary E. Howard

Miss Michot assigned to the Jefferson Branch,
and Miss Howard to the Parkland Branch.

4. Promotion on the Staff:

Alma G. St. Clair, to
Branch Librarian assigned to the Jefferson
Branch.

The Librarian's report for September showing an expenditure of \$10,129.62 was approved. This includes Pay Roll for September, voucher No. 32, checks Nos. 1959-2038 which had been signed by the Chairman of the Library Committee and paid on October 1. This left a balance of \$4,164.69, voucher No. 33, checks Nos. 2039-2104 inclusive. These bills had been paid on the approval of the Executive Committee and upon motion the action of the Executive Committee was approved. (see bills page 184).

The Librarian's report for October showing an expenditure of \$9,273.69 upon motion was approved. This includes Pay Roll, \$5,677.70 voucher No. 34, checks Nos. 2105-2178, which had been signed by a member of the Library Committee and paid on November 1. This leaves a balance of \$3,595.99, voucher No. 35, checks Nos. 2179-2254 inclusive to be paid:

| | |
|---------------------------------|---------|
| American Exporter | \$ 9.00 |
| A. L. A. Publishing Board | 28.00 |
| Anderson, A. J. | 9.40 |
| Arctic Ice Co. | 16.80 |
| Atlas Coal Co. | 291.18 |
| Baptist Book Concern | 1.28 |
| Behrens, Clara L. (Order Dept.) | 26.61 |
| Bloom, Levi | 45.00 |

| | |
|--------------------------------------|--------|
| Bowker Co., R.R. | 21.00 |
| Bowman, Hite D. | 31.35 |
| Brown & Martin | 27.00 |
| Browne Co., Herbert S. | 12.15 |
| Burroughs Adding Machine Co. | 5.20 |
| Caron Directory Co. | 6.50 |
| Carter Dry Goods Co. | 13.76 |
| Caufield & Shook | 3.00 |
| Caumissar & Sons, T. C. | 20.00 |
| Cherry, Jos. T. | 10.00 |
| Clark Jr. Electric Co., James | 42.46 |
| Cross, Geo. E. | 10.00 |
| Cumberland Telephone & Telegraph Co. | 36.69 |
| Dreher Hardware Co., K. | 3.40 |
| DuBois & Dill | 3.00 |
| Embry Box Co. | 25.50 |
| Faxon Co., F. W. | 15.28 |
| Fetter Co., Geo. G. | 1.70 |
| Filson Club, The | 2.00 |
| Franklin Printing Co. | 63.25 |
| Gaylord Brothers | 10.05 |
| Grant, J. N. | 8.00 |
| Hammer Printing & Office Supply Co. | 11.25 |
| Heick Hardware Co., Henry | 6.95 |
| Hoke, T. J. | 1.50 |
| Hubbuck Bros. & Wellendorf | 1.50 |
| International Harvester Co. | 4.75 |
| Irion & Sons, Matt | 4.00 |
| Jones, Edgar O. | 7.00 |
| Kaufman-Straus Co. | 713.81 |
| Kentucky Book Mfg. Co. | 211.90 |
| Kentucky Tent and Awning Co. | 3.75 |
| Koehler Stamp and Stencil Co. | 7.00 |
| Lampton, Crane and Ramey Co. | 12.15 |
| Lemcke & Buechner | 2.64 |
| Library Bureau | 1.80 |
| Lindsey Art Store | 4.15 |
| Long's Towel Supply Co. | 8.00 |
| Louisville Gas & Electric Co. | 113.52 |
| Louisville Home Telephone Co. | 38.75 |
| Louisville Towel Supply Co. | 8.20 |
| Lunenburg, John | 5.70 |
| McClurg & Co., A. C. | 276.14 |
| McHenry, John J. | 18.00 |
| McIntosh, Geo. R. | 2.75 |
| Macmillan Co. | 6.77 |
| Morton & Co., John P. | 283.46 |
| Otis Elevator Co. | 20.00 |
| National Child Labor Committee | 4.00 |
| National Municipal League | 5.00 |
| Owen Publishing Co., F. A. | 1.47 |
| Princeton University Press | 2.96 |
| Public Libraries | 12.00 |
| Ramser's Sons, Geo. | 12.90 |
| Ritter, C. V. | 368.00 |
| Russell Sage Foundation | 1.83 |

| | |
|---------------------------------------|-------------|
| Scribner Sons, Chas. | 1.86 |
| Settle, Geo. T. Libn. Petty Cash | 73.59 |
| Southern Historical Society | 3.15 |
| Southern Pine Association | 2.00 |
| Standard Oil Co. | 38.66 |
| Standard Printing Co. | 58.50 |
| Stewart Co., W. K. <i>(Indemnity)</i> | 1.26 |
| Stewart Co., W. K. | 276.11 |
| Stewart Dry Goods Co. | 1.50 |
| Weissinger-Gaulbert Real Estate Co. | 125.40 |
| White, C. H. | 3.00 |
| Wilson, Co., H. W. | 28.80 |
| | <hr/> |
| Pd) Settle, Geo. T. Libn. Pay Roll | \$ 3 595.99 |
| | 5 677.70 |
| | <hr/> |
| Total | \$ 9 273.69 |

Upon motion bills were ordered paid.

There being no other business, upon motion the Board adjourned.

MINUTES APPROVED:

Dec 8th 1920

Geo. Weissinger Smith President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, December 8, 1920 in the Librarian's Office, 5 p.m.

Present: Barker, Hemphill, Pfingst, Powers, Schuhmann, Segner, Smith, Thalheimer and Settle with President Smith in the chair. Dr. Mullins and Mrs. Semple were reported out of the city, Judge Straus ill and Dr. Powell and Mr. Ossman unable to attend.

Prof. W. H. Bartholomew, formerly a member of the Library Board was present as a visitor, and was called on by the President to make some remarks. He congratulated the Library on its progressive work and spoke of old times when he was a member.

The minutes of the November meeting were read and upon motion approved.

The Treasurer's report showing cash balance on December 1, 1920 of \$858.10 was read. It was stated that to this would be added \$3,000.00 rent from Public Library Building, making a total of \$3,858.10. Upon motion the report was received and ordered filed.

The Librarian's report for November was read and upon motion approved and ordered filed. The report showed that the circulation of books for home use was 101,723 volumes, an increase of 1,037 as compared to the same month last year. Of the volumes circulated, 54,830 were used by adults and 46,893 by children divided into classes as follows: Fiction 57,101 volumes, non-fiction 44,622 volumes and 8,764 magazines. A little more than 56% of the circulation was fiction.

The recommendations of the Librarian, approved by the Library Committee, upon motion were approved as follows:

1. The libraries will close December 24 at 6 p.m. and remain closed all day December 25 (Christmas) and December 26 (Sunday).
2. December salaries will be paid on or about December 20.
3. Surgeon's bill for setting broken arm of Mrs. Esther R. Williams, assistant in the Reference Department,

amounting to \$37.50 will be paid by the Library.

4. Librarian was authorized to issue duplicate check to R. R. Bowker Co. This was check No. 1633, voucher No. 27, amounting to \$1.95. It was mailed on July 21, 1920 and has not been received.

Upon motion, in addition to December 25 and 26, the libraries will close all day January 1, 1921 (New Year's Day) and January 2 (Sunday).

The following reports were read and upon motion the action of the Committees was approved:

REPORT OF SPECIAL COMMITTEE ON COUNTY EXTENSION

Mrs. Patty B. Semple
Father Geo. W. Schuhmann
George T. Settle

This Committee met with the Fiscal Court on November 26 and asked that the appropriation for next year, beginning Feb. 1, 1921 be increased from \$5,000.00 to \$10,000.00. Mrs. Semple made the statement to them.

Our report to them showed that since February 1917 Stations had increased from 10 to 21 or 110% increase; classroom collections from 29 to 121 or 317% increase; centers of circulation from 39 to 142 or 264% increase; volumes used in County work from 2,500 to 10,702 or 328% increase; circulation of books from stations and school collections in county from 9,229 to 54,071 or 485%. The report also showed that there were more than 1,900 residents of the County registered and using the Main Library and Branches within the City. The books they use are not included in the circulation reported from the County. This, we estimate, would add one-half as many more to the circulation. The report showed that the appropriation for the four years had remained at \$5,000.00.

Judge Krieger and Judge Baskin replied to Mrs. Semple and led us to believe that we might expect favorable consideration.

(Signed) GEO. T. SETTLE
For the Committee

REPORT OF SPECIAL COMMITTEE ON PLANTING TREES

Dr. Charles R. Hemphill
Wm. Thalheimer
George T. Settle

This Committee reports that the Kentucky Society, Sons of the American Revolution, through Mr. Credo Harris, has planted 55 trees on the Library grounds and that 3 more (making 58) will be added later to carry out the Olmstead plans.

The printed program giving names of the contributing or-

ganizations each of which paid for a tree is part of this report.

This Committee recommends that the Board vote thanks to the Ky. S. S. A. R. and to Mr. Credo Harris, and through them, to the contributing organizations for their work and gifts and that this program naming the contributing organizations be spread on the minutes for record.

(Signed) C. R. HEMPHILL
Chairman

Following are the contributing organizations, each of which has given a tree:

Acolyte Guild Christ Church Cathedral
Advertising Club
Abraham Lodge No. 8
Albert Sidney Johnston Chapter, D. of C.
Altrusa Club
Alumni Boys' High School
Alumni Center College
Alumni Manual Training High School
Bach Club
Boy Scouts
Business Woman's Club
Colonial Dames (Kentucky)
Colonial Wars Society (Kentucky)
Compass Lodge No. 223
Council of Jewish Women
Daughters of Isabella
Employers Association
Falls City Lodge No. 376
Filson Club
Fincastle Chapter, D.A.R.
Garden Club
Jefferson County Medical Association
Jefferson County Nurses Association
Jefferson Post, American Legion
John Marshall Chapter, D. A. R.
Kentucky Chapter American Institute of Architects
Kentucky Jockey Club
Kiwanis Club
Knights of Columbus
Lewis Lodge No. 191
Library League
Lions Club
Louisville Automobile Club
Louisville Board of Fire Underwriters
Louisville Board of Life Underwriters
Louisville Board of Trade
Louisville Convention and Publicity League
Louisville League of Parent-Teachers Association
Louisville Literary Club
Louisville Lodge No. 400
Louisville Lodge No. 8, B. P. O. E.
Louisville Real Estate Board
Louisville Woman's City Club
Merchants and Manufacturers Association
Optimist Club
Outdoor Art League

Portland Civic Club
 Preston Lodge No. 281
 Retail Merchants Association
 Rotary Club
 S. A. R. Kentucky Society
 Sorosis Club
 Tyler Park Club
 U. S. D. of War 1812
 University of Louisville, Medical Department, Alumni
 Association
 War Mothers Club
 Woman's Club
 Ambrose E. Camp Chapter - D. of C.

The Librarian reported that Mr. Ben Brumleve had phoned that the deed for lot on West Broadway would be recorded on Tuesday, December 7. The Librarian suggested to Mr. Brumleve that the lot be offered to the Library Board before the deed was entered. Upon motion the Librarian was instructed to have Mr. M. H. Thatcher, Department Council, look into this deed and to see that everything was according to law.

The President named Mr. Charles A. Segner, Mr. Thos. A. Barker and the Librarian as a Committee to meet with the Joint Board of Finance of the Board of Aldermen and Councilmen to urge upon them that they allow the full four cents for library purposes this year.

The President named Dr. E. L. Powell, Col. J. D. Powers, Rev. Geo. W. Schuhmann and Mrs. Patty B. Semple as the committee called for in the Finance Committee's report last month to confer with the Librarian in suggestions to curtail library activities to live within our means.

The Librarian announced a gift from Mr. Charles F. Huhlein, 1390 S. First St. of seventeen (17) pieces of Mexican pottery for the Museum. Upon motion the Secretary was instructed to convey the thanks of the Board.

The Librarian's report for November showing an expenditure of \$11,493.80 upon motion was approved. This includes Pay Roll, \$5,654.00, voucher No. 36, checks Nos. 2255-2326, which had been signed by the Chairman of the Library Committee and paid on Dec. 1. This also includes Interest on loans, \$207.49, to the Louisville

Trust Company, voucher No. 37. This leaves a balance of \$5,632.31

voucher No. 38, checks Nos. 2327-2397 inclusive, to be paid:

| | |
|---|----------|
| American Printing House for the Blind | \$ 2.20 |
| Anderson & Co., A. J. | 12.40 |
| Arabol Mfg. Co. | 12.00 |
| Arctic Ice Co. | 11.10 |
| Atlas Coal Co. | 333.47 |
| Avery, Samuel L. | 25.00 |
| Baker & Taylor Co. | 7.26 |
| Baldwin Law Book Co. | 18.00 |
| Bayly & Co., J. W. E. | 27.00 |
| Behrens, Clara L., Order Dept. | 28.69 |
| Bowker, Co., P. R. | 10.14 |
| Bowman, Hite D. | 3.48 |
| Breuer & Co. | 27.00 |
| Browder & Hoskins | 17.20 |
| Burkley & Tierney | 27.00 |
| Bywater Brothers | 13.20 |
| Carpenter & Dudley | 18.00 |
| Caumissar & Sons, T. C. | 20.00 |
| Clark Jr. Electric Co., James | 10.00 |
| Cohn, Theo. | 2.00 |
| Cross, Geo. E. | 10.00 |
| Cumberland Telephone & Telegraph Co. | 35.63 |
| Electric Blue Print & Supply Co. | 1.50 |
| Falls City Buggy Top Co. | 1.00 |
| Fetter Co., Geo. G. | 2.60 |
| Fischer Soap & Oil Co. | 37.53 |
| Franklin Printing Co. | 16.50 |
| Grant, J. N. | 8.00 |
| Harbison & Gathright | 2.00 |
| Hoke, T. J. | 1.50 |
| Jones, Edgar O. | 7.25 |
| Judah, Max | 120.60 |
| Kaufman-Straus Co. | 2,227.97 |
| Kentucky Book Mfg. Co. | 623.70 |
| Kentucky Printshop Co. | 11.00 |
| Koehler Stamp & Stencil Co. | 3.30 |
| Lampton, Crane & Ramey Co. | 12.15 |
| Library Bureau | 71.21 |
| Library of Congress | 100.00 |
| Long's Towel Supply | 8.00 |
| Louisville Gas & Electric Co. | 133.17 |
| Louisville Home Telephone Co. | 38.75 |
| Louisville Paper Co. | 30.50 |
| Luneburg, John | 2.30 |
| McClurg & Co., A. C. | 32.11 |
| Mayer Printing Co. | 26.25 |
| Moellmann & Hennessy | 18.00 |
| Morton & Co., John P. | 11.72 |
| National Committee for the Prevention of Blind- ness | 2.00 |
| Nichols, B. J. | 25.50 |
| Otis Elevator Co. | 14.00 |
| Peaslee-Gaulbert Co. | 11.77 |
| Poor's Publishing Co. | 15.00 |
| Quick Tire Service | 7.20 |

| | | |
|--|----|----------|
| Ramser's Sons, Geo. | \$ | 74.60 |
| Remington Typewriter Co. | | 3.00 |
| Review of Reviews Co. | | 6.40 |
| Robinson, Wilson & Long | | 18.00 |
| Russell Sage Foundation | | 2.28 |
| Schoppenhorst Dry Cleaning & Dyeing Co. | | 1.50 |
| Settle, George T., A. L. A. | | 49.42 |
| Settle, George T., Libn. Petty Cash | | 72.63 |
| Standard Oil Co. | | 38.62 |
| Standard Printing Co. | | 23.75 |
| Stewart Co., W. K. | | 64.28 |
| Stith & Co., M. T. | | 7.98 |
| Student Volunteer Movement | | 10.00 |
| Wedekind & Co., H. | | 8.25 |
| Weissinger-Gaulbert Real Estate Co. | | 953.19 |
| Wilson, D. E. | | 1.56 |
| Youngstown Public Library | | 2.00 |
| | | <hr/> |
| | | 5,632.31 |
| Pd) Settle, George T., Libn. Pay Roll | | 5,654.00 |
| Pd) Louisville Trust Co., Interest on loan | | 207.49 |
| | | <hr/> |

Total \$ 11,493.80

Upon motion bills were ordered paid.

There being no other business, upon motion the Board adjourned.

MINUTES APPROVED:

January 12, 1921

J. H. Long President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, January 12, 1921 in the Librarian's Office, 5 p.m.

Present: Barker, Mullins, Ossmann, Pfingst, Powers, Schuhmann, Segner, Thalheimer and Settle, with Vice-President Powers in the chair. Dr. Hemphill and Judge Straus reported ill and Dr. Powell had to leave the Library Committee meeting before the Board meeting on account of sickness. Mrs. Semple was out of the city and Mayor Smith unable to attend.

The minutes of the December meeting were read and upon motion approved.

The Secretary read letters and made announcements as follows:

- a. Letter under date of January 5, 1921 enclosing check on National Bank of Kentucky, dated Jan. 5, 1921, for \$300.00.

This check was given (by Judge Robert W. Bingham) to enter subscriptions for the 77 titles of magazines that were dropped, but with the understanding that his name would not be made public. Upon motion the Secretary was instructed to convey the thanks of the Board.

- b. Mrs. C. F. Huhlein, 1390 S. First St., under date of December 22, 1920 stating that the Sorosis Club and Outdoor Art League had appointed her to hang wreaths on the two trees donated by these two organizations on the library grounds. An answer being necessary before Board meeting, it was referred to the Executive Committee and permission was given. Upon motion the action of the Executive Committee was approved.
- c. Miss Josephine J. Danforth, 509 W. Ormsby Ave., presenting 886 mounted pictures. A splendid collection of photographs, half-tones, etc. on art and history formerly used by Miss Danforth in her classes. Upon motion the Secretary was instructed to extend the thanks of the Board.
- d. Gift of 222 volumes on general literature from Woman's Club of Louisville through Mrs. Patty B. Semple. Upon motion the Secretary was instructed to write a letter of thanks for this gift.
- e. M. H. Thatcher, Department Council, City Hall, delivering deed to the property on West Broadway from the Board of Education, with word that the deed was approved by him. The Secretary called attention to

some changes in the size of this lot as compared to the original deed made in February 1864 and suggested that a committee be named to look into it before it was accepted. This did not meet with the approval of the Board. It was moved by Mr. Barker "that deed to Broadway property be accepted with the understanding that no branch library will be erected and no supervision over a branch will be assumed by this Board until funds are available for that purpose."

Upon motion this was approved.

The Treasurer's report showing cash balance on January 1 of \$2,379.92 was submitted. To this is to be added \$3,000.00 rent from Public Library Building, which is usually paid on or about the tenth of the month, making a total of \$5,379.92. Upon motion the report was received and ordered filed.

The Librarian's report for December was read and upon motion approved and ordered filed. The report showed that the circulation of books for home use was 93,202 volumes, a decrease of 257 as compared to the same month last year. Of the volumes circulated, 52,704 were used by adults and 40,498 by children, divided into classes as follows: Fiction 53,958, non-fiction 39,244 and 7,909 magazines. Fifty-eight per cent of the circulation was fiction.

The following recommendations of the Librarian, approved by the Library Committee, upon motion were approved by the Board:

1. Resignation - May Wood Wigginton. Miss Wigginton has been with the Library since 1904. She was promoted to Acting Head of Catalog Department with ten months leave of absence to attend library school and on her return in 1913 was made Head of the Department. She leaves to accept a position with the Denver Public Library.
2. Resignation - Mary Elizabeth Benton. Miss Benton has been with the Library since 1918. She was granted leave of absence September 1 - December 31, 1920. Miss Benton leaves to accept the position as Librarian with the Oxford College, Oxford, Ohio.
3. Leave of absence - Jennie M. Flexner, Head of Circulation Department, from August 1 - 31, 1921 without pay. She will combine her vacation period and leave of absence to visit Europe.
4. Promotion - Marion I. Warden, from Acting Head of Catalog

Department to Head of Catalog Department. Miss Warden was recommended by Miss Wigginton as the best fitted member of the Department. She will ask for leave of absence later to attend library school.

The report of the Special Committee to appear before the Joint Board of Finance of the Board of Aldermen and Councilmen was read as follows:

| | |
|---------------------|-------------------|
| Charles A. Segner) | |
| Thomas A. Barker) | Special Committee |
| George T. Settle) | |

We were appointed a committee to appear before the Joint Board of Finance of the Board of Aldermen and Councilmen to impress upon them the urgent necessity of giving the maximum in levy of four cents allowed by law. We met in the Aldermen's Chamber on December 16 at two o'clock, Mr. Barker and the Librarian making the request.

We have since received word from the Comptroller that the Library was allowed three and three-fourths cents, the same as last year and that this will net with back taxes, if 95% of taxes are collected, \$94,595.31. This is \$16,568.04 less than the budget submitted by the Librarian calls for.

The Finance Committee in recommending the acceptance of this budget called for a committee to confer with the Librarian in suggestions to curtail activities to live within our income. The Library Committee was named for this purpose. We presume they have a report for this Board meeting.

(Signed) THOS. A. BARKER

Report of the Special Committee to confer with the Librarian in suggestions to curtail library activities was read as follows:

REVISED BUDGET 1920-21

Showing last year's expenditures and this year's requirements, and increase and decrease in accounts

(see next page)

| Account | RECEIPTS | | | |
|--|---------------|------------------------|------------|-------------|
| | Spent 1919-20 | Revised budget 1920-21 | Decrease | Increase |
| Balance | \$ 1.83 | \$.65 | \$ 1.18 | |
| City taxes | 88,409.18 | 94,595.31 | | \$6,186.13 |
| Fines, lost books | 4,261.73 | 4,261.73 | | |
| Rents Public Library bldg Jefferson County | 39,000.00 | 33,000.00 | 6,000.00 | |
| | 5,000.00 | 8,000.00 | | 3,000.00 |
| | \$ 136,672.74 | \$ 139,857.69 | \$6,001.18 | 9,186.13 |
| | | | | 6,001.18 |
| | | | | \$3,184.95 |
| EXPENDITURES | | | | |
| Expense | \$ 8,679.34 | \$ 8,400.00 | \$ 279.34 | |
| Light, Power | 3,597.40 | 3,500.00 | 97.40 | |
| Heat | 7,274.04 | 9,000.00 | | \$1,725.96 |
| Furniture & Fixtures | 513.04 | 500.00 | 13.04 | |
| Repairs & Improvements | 1,722.99 | 1,500.00 | 222.99 | |
| Insurance | 417.71 | 2,483.98 | | 2,066.27 |
| Interest on loans | 677.03 | 700.00 | | 22.97 |
| Pay Roll-Libr & Assts | (56,157.74) | (60,725.60) | | (4,567.86) |
| Sunday & holiday | (1,282.59) | | (1,282.59) | |
| Janitor & other labor | (11,314.07) | (11,388.00) | | (73.93) |
| | 68,754.40 | 72,113.60 | | 4,641.79 |
| Books-Volumes & pams | (15,230.39) | (10,000.00) | (5,230.39) | |
| Subscriptions | (2,257.75) | (2,000.00) | (257.75) | |
| Binding | (851.60) | (1,051.60) | | (200.00) |
| Rebinding | (3,546.40) | (5,758.51) | | (2,212.11) |
| | 21,886.14 | 18,810.11 | 5,488.14 | 2,412.11 |
| TOTAL MAINTENANCE | \$ 113,522.09 | \$ 117,007.69 | \$7,383.50 | \$10,869.10 |
| Mortgage-interest | 18,150.00 | 17,850.00 | 300.00 | |
| Mortgage-retiring principal | 5,000.00 | 5,000.00 | | |
| TOTAL | \$ 136,672.09 | \$ 139,857.69 | \$7,683.50 | \$10,869.10 |
| | | | | 7,683.50 |
| | | | | \$ 3,185.60 |

If \$3,000.00 additional is not allowed by Jefferson County, it is to be deducted from the Book Account. Any accounts overdrawn are to be taken from the Book Account, and unexpended balances to be added to the Book Account.

APPROVED:

(Signed) E. L. POWELL
Chairman Library Committee

(Signed) FRANK P. STRAUS
Chairman Building Committee

(Signed) THOS. A. BARKER
Chairman Finance Committee

Adopted by the Library Board
at its meeting, January 12, 1921

(Signed) GEO. T. SETTLE
Secretary of Library Board

RECOMMENDATIONS TO THE LIBRARY COMMITTEE:

If the revised budget is approved by the Library Committee, the

Librarian makes the following recommendations for their approval to be acted upon by the Library Board.

1. That the libraries close on Sundays. This will save \$829.40 in pay roll plus cost of light and heat.
2. That the libraries close on 9 legal holidays. This will save \$399.75 in pay roll plus the cost of light and heat.
3. Reduce staff from a maximum of 62 to 54, class from 8 to 6, pages from 8 to 7. This will save \$4,227.00.
4. Continue closed Civics and Teachers Room as at present. This is necessary if the staff is reduced from 62 to 54.
5. Reduce subscription list to magazines by 77 titles. The subscriptions have been entered with 77 titles less than last year. This is necessary in reducing the book account.
6. In entering subscriptions all out-of-town newspapers were discontinued. This was necessary to reduce the book account.
7. Appointments to the staff to be assigned by the Librarian as follows:

| | |
|----------------------|---|
| Virginia May Trumper | Elsie Lee Holloway |
| Margaret Frazier | Mary Helen Tully |
| Imogene Greenaway | Katherine Cecilia Johnson, for telephone service |
8. Promotion - Marion I. Warden to Acting Head of Catalog Department.
9. Increase of \$5.00 per month to six Branch Librarians beginning September 1, 1920.
10. Increase of \$5.00 per month to six assistants at Branch Libraries beginning September 1, 1920.
11. Increase of \$5.00 per month to fourteen assistants beginning January 1, 1921.
12. To discontinue and dispose of Library of Congress deposit catalog and cases. It takes the full time of one assistant to keep this catalog up and would necessitate the expenditure of more than \$600.00 for cabinets if it is continued. The cards have not been filed for more than a year.

Approved and recommended to the Library Board:

(Signed) E. L. POWELL

(Signed) J. D. POWERS

(Signed) G. W. SCHUHMAN

(Signed) GEO. T. SETTLE
Secretary & Librarian

These items were taken up in numerical order and upon motion were approved by the Board separately.

The Librarian's report showing an expenditure of \$23,516.46 upon motion was approved. This includes, as follows: Pay Roll, Voucher No. 39, checks Nos. 2398-2470, \$5,842.86; paying interest, \$9,000.00 and retiring principal, \$5,000.00 payable to Louisville Trust Company, Voucher No. 41. These vouchers have been approved by Chairmen of the Committees, and paid. This leaves a balance of \$3,673.60, voucher No. 40, checks Nos. 2471-2552 to be paid:

| | |
|--------------------------------------|---------|
| Arctic Ice Co. | \$ 7.60 |
| Atlas Coal Co. | 573.60 |
| Barret, Robinson & Dickey | 7.44 |
| Behrens, Clara L., Order Department | 20.91 |
| Bittner's Sons, G. | 2.50 |
| Bland Electric Co. | 6.35 |
| Booker & Kinnaird | 12.76 |
| Bowker Co., R. R. | 3.45 |
| Bowman, Hite D. | 18.05 |
| Brakmeier Bros. | 2.50 |
| Browder & Hoskins | 9.35 |
| Brown & Martin | 21.26 |
| Bryan Press, James W. | 6.00 |
| Bywater Brothers | 6.25 |
| Chicago Press, University of | 3.26 |
| Clark Jr. Electric Co., James | 16.60 |
| Columbia Carbon Co. | 3.38 |
| Cross, Geo. E. | 10.00 |
| Cumberland Telephone & Telegraph Co. | 35.25 |
| Danforth & Co. | 13.29 |
| Davis & Co., H. V. | 8.00 |
| Dugan, Humphreys & Co. | 15.99 |
| Iler & Goodman | 1.25 |
| Fisher Brothers | 6.60 |
| Gaunt & Harris | 21.32 |
| Grant, J. N. | 8.00 |
| Grey & Sons, J. S. | 15.99 |
| Gulf Refining Co. | 19.34 |
| Hubbuck Bros. & Wellenderff | 9.00 |
| Heick Hardware Co., Henry | 4.00 |
| Hewitt Hardware Co., E. G. | 7.00 |
| Hoke, T. J. | 1.50 |
| Jeunesse, R. | 39.00 |
| Judd Co., Edv. P. | 1.10 |
| Kaufman- Straus Co. | 601.32 |
| Kentucky Book Mfg. Co. | 210.50 |
| Koehler Stamp & Stencil Co. | 3.60 |
| Liberty Fire Ins. Co. | 5.31 |
| Little, Brown & Co. | 3.75 |
| Long's Towel Supply Co. | 8.00 |
| Louisville Courier-Journal-Times Co. | 46.80 |
| Louisville Evening Post | 23.40 |
| Louisville Gas & Electric Co. | 144.71 |
| Louisville Home Telephone Co. | 38.75 |
| Louisville Times Co. | 7.80 |
| Louisville Towel Supply Co. | 8.55 |

| | |
|--|---------------------|
| Louisville Trust Co. | \$ 7.00 |
| Lunenburg, John | 3.40 |
| McClurg & Co., A. C. | 125.55 |
| McHenry, John J. | 27.72 |
| Macmillan Co. | 1.17 |
| Mengel Co. | 30.80 |
| Miller & Co., Edw. J. | 45.00 |
| Milliken Battery Service Co. | 4.00 |
| Monfort & Co. | 1.00 |
| Morton & Co., John P. | 38.58 |
| National Housing Association | 5.00 |
| National Historical Society | 10.00 |
| New York Times Index | 8.00 |
| Office Equipment Co. | 2.75 |
| Ogle Co., John | 6.00 |
| Otis Elevator Co. | 14.00 |
| Pell & Bro., Wm. B. | 5.50 |
| Quick Tire Service Co., Inc | 3.40 |
| Ramser's Sons, Geo. | 19.30 |
| Reutlinger & Co. | 2.66 |
| Stewart Co., W. K. | 29.51 |
| Settle, Geo. T., Libn., Petty Cash | 104.29 |
| Scribner's Sons, Chas. | 1.08 |
| Seestadt, W. R. | 9.75 |
| Slaughter & Co., J. B. | 21.26 |
| Southeastern Paper Co. | 9.50 |
| Sproule, Myrtle | 2.00 |
| Standard Printing Co. | 14.75 |
| Standard Oil Co. | 19.32 |
| Stoll Oil Refining Co. | 19.30 |
| Stone & Gnau | 31.98 |
| Timberlake & Trueheart | 15.99 |
| Weissinger-Gaulbert Real Estate Co. | 950.16 |
| Western Union Telegraph Co. | 3.75 |
| Williams, Esther B. | 37.50 |
| Wilson, Co., H. W. | 2.25 |
| | <u>3 673.60</u> |
| Pd) Settle, Geo. T. Libn. Pay Roll | 5 842.86 |
| | <u>9 516.46</u> |
| Pd) Louisville Trust Co., Retiring principal and interest | 14 000.00 |
| | <u>\$ 23 516.46</u> |

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Feb 9-21

Goldwinger Smith President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, February 9, 1921 in the Librarian's Office, 5 p.m.

Present: Hemphill, Mullins, Pfingst, Schuhmann, Segner, Smith Thalheimer and Settle, with President Smith in the chair. Dr. Powell, Col. Powers and Judge Straus reported ill, Mrs. Semple out of the city and Mr. Barker and Mr. Casmann unable to attend.

The minutes of the January meeting were read and upon motion approved.

The Secretary read letters and made announcements as follows:

- a) John E. Huhn, Vice-President Liberty Insurance Bank, under date of January 9 calling attention to an article in January issue of NAME IT. The article suggested improvements in our Reference Department.

The Librarian's letter of January 20 in reply was read for record. This letter showed that we were doing, under another name what was suggested in this article.

- b) Mrs. Pierce Butler, 1303 S. First St., under date of January 27, 1921 presenting a set "The Real America in Romance," 13 volumes, as a gift from the Kentucky Society of Colonial Dames.

Upon motion the Secretary was instructed to convey the thanks of the Board.

- c) Kaufman-Straus Co., signed J. R. Judah, Manager, under date of January 28, 1921 calling attention to necessary repairs on a pipe between the sewerage connection and basement.

The Librarian's letter of January 31, 1921 was read for record. This pipe has nothing to do with the roof, gutter, or down-spouts and the librarian stated that under our lease the repairs would not be paid for by the Board.

Upon motion this was approved by the Board.

- d) Request of Miss Margaret Vesey, General Secretary of the Y. W. C. A. for the use of the Assembly Room at the Main building, February 15, 16 and 17 for a meeting of about 75 persons, 40 white and 35 colored, leading Y. W. C. A. workers from all over the United States. The meeting is called to consider questions in regard to policy and program for Y. W. C. A. work for colored people.

Upon motion the request was granted.

- e) Request of Miss Florence Palmer, Industrial Secretary,

Y. W. C. A. and Mr. Frank Gregg, of the Y. M. C. A. that the library name a member of the Staff to represent the Library on a committee being organized to recommend moving pictures. The Committee will represent the different interests in Louisville and will recommend but not condemn pictures.

Upon motion it was thought best not to have the Library represented.

- f) The Rev. G. F. Tinsley, 3223 W. Broadway, Pastor of the Shawnee Christian Church, came before the Board asking that the lot recently given to the City by the Shawnee Welfare Club be moved east to allow them 95 feet on Broadway. Mr. Tinsley stated that they had deed to 40 feet on Broadway beginning at Fortieth Street and running back 180 feet, and that Mr. Doerhoefer had said that if we will move our lot over to allow them 95 feet on Broadway he would straighten our lot by giving us 100 feet on Broadway running back 180 feet to the alley. Our lot at present is 110 feet by 133 feet. Our deed shows it begins 26 feet 3 inches east of Fortieth Street and runs back southeast 133 feet 5 inches but 44 feet 6 inches from Fortieth Street. Mr. Homer C. Winking, connected with Mr. Doerhoefer, says that if we will agree to this change in lot that they will give us a clear deed to 100 feet on Broadway beginning 95 feet from Fortieth Street and running back straight 180 feet to the alley. Since it will necessitate tearing down the present building they will give us \$500.00 towards a new building.

Upon motion this was referred to the Building Committee for recommendations to be presented at the next Board meeting.

Upon motion the Librarian was authorized to have the deed to the Fortieth and Broadway property guaranteed, insured and recorded.

- g) The Librarian's recommendations were approved as follows:

1. That the Main Library and Western Colored Branch be opened on Sundays from 2 to 9 as heretofore.
2. That the Main Library and Branches be opened on all legal holidays ^{except Christmas + 4th of July} usual library hours, as heretofore.
3. That subscriptions be entered for the 77 magazines discontinued.
4. That subscriptions be entered for the daily newspapers discontinued.

The Finance Committee reported that we would have \$2,900.00 more than anticipated when the budget was

adopted, as follows: The City Comptroller advised us that we would receive not less than \$600.00 more, Jefferson County had given us \$2,000.00 more and \$300.00 was received from a friend to renew subscriptions.

The Treasurer's Report was read as follows:

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on February 1, 1921 of \$3,196.66 is submitted herewith. To this is to be added \$3,000.00 rent from Public Library Building, which is usually paid on or about the tenth of each month, making a total of \$6,196.66

The Fiscal Court of Jefferson County has appropriated \$10,000.00 for library purposes. This is \$5,000.00 more than we have been receiving. In arranging the budget we anticipated and counted on \$8,000.00 from the County. This will add \$2,000.00 to receipts for the budget. The City Comptroller reports that we may count on at least \$600.00 more than the amount we named in the budget as anticipated from the city. We have received from a friend \$300.00 to renew subscriptions. This will enable us to add \$2,900.00 to the receipts anticipated.

Respectfully submitted

(Signed) C. A. SEGNER

Member Finance Committee

Upon motion the report was approved and ordered filed.

The Librarian's report for January was read and upon motion approved and ordered filed. The report showed that the circulation of books for home use was 105,791 volumes, a decrease of 389 as compared to the same month last year. Of the volumes circulated 61,835 were used by adults and 43,956 by children, divided into classes as follows: Fiction 62,310 volumes, non-fiction 43,481 and 9,146 magazines. Fifty-nine per cent of the circulation was fiction.

The report of the Reference Department shows 8,042 more important

questions asked and topics looked up at the Main Library and Branches. The report also shows that 160 newspapers were read for items and 414 clippings from newspapers filed.

The Librarian's report showing an expenditure of \$9,986.25 upon motion was approved. This includes Pay Roll, \$5,907.75, voucher No. 42, checks Nos. 2553-2624, which had been signed by a member of the Library Committee and paid on February 1. This leaves a balance of \$4,078.50, voucher No. 43, checks Nos. 2625-2690 inclusive to be paid:

| | |
|--------------------------------------|---------|
| American Federation of Labor | \$ 2.00 |
| American Library Association | 5.00 |
| Anderson, A. J. | 17.00 |
| Anderson, Elizabeth | 69.00 |
| Arctic Ice Co. | 7.30 |
| Atlas Coal Co. | 438.29 |
| Baldwin Law Book Co. | 8.10 |
| Behrens, Clara L. (Order Dept) | 22.96 |
| Bland Electric Co. | 2.55 |
| Bloom, Levi | 13.29 |
| Bowman, Hite D. | 69.49 |
| Brakmeier Bros. | 3.25 |
| Browder & Hoskins | 10.45 |
| Brown & Martin | 13.29 |
| Bywater Brothers | 15.20 |
| Carter Dry Goods Co. | 2.25 |
| Century Co. | 1.94 |
| City Club of Chicago | 1.00 |
| Clark Jr. Electric Co., James | 15.50 |
| Clegg & Co., F. A. | 39.22 |
| Cross, Geo. E. | 10.00 |
| Cumberland Telephone & Telegraph Co. | 35.25 |
| Dixon, Wm. | 3.10 |
| Doran Co., Geo. H. | 5.60 |
| Dutton & Co., E. P. | 2.39 |
| Exporters' Encyclopedia Corporation | 15.00 |
| Fischer Brothers | 1.70 |
| Franklin Printing Co. | 9.50 |
| Gulf Refining Co. | 19.34 |
| Grant, J. N. | 8.00 |
| Gaylord Brothers | 36.40 |
| Hammer Printing & Office Supply Co. | 1.40 |
| Heick Hardware Co., Henry | 4.20 |
| Hoke, T. J. | 1.50 |
| Houghton-Mifflin Co. | 1.34 |
| Huston, Sam M. | 45.00 |
| Kaufman-Straus Co. | 750.32 |
| Kentucky Book Mfg. Co. | 341.20 |
| Kentucky Printshop Co. | 25.75 |
| L. & L. Storage Battery Co. | 1.50 |

| | |
|---------------------------------------|-------------|
| Lemcke & Buechner | 24.45 |
| Long's Towel Supply Co. | 8.00 |
| Louisville Gas & Electric Co. | 143.62 |
| Louisville Home Telephone Co. | 38.75 |
| Louisville Paper Co. | 8.15 |
| Louisville Towel Supply Co. | 8.70 |
| Lukemeier's | 1.50 |
| McClurg & Co., A. C. | 2.09 |
| McHenry, John J. | 22.50 |
| Macmillan Co. | 3.08 |
| Morton & Co., John P. | 28.36 |
| Otis Elevator Co. | 14.00 |
| Peaslee-Gaulbert Co. | 6.16 |
| Ramser's Sons, Geo. | 200.33 |
| Remington Typewriter Co. | 1.00 |
| Reutlinger & Co. | 22.50 |
| Rhoades, Nelson Osgood | 15.00 |
| Rowland Co. | 16.20 |
| Sargent, Porter E. | 3.60 |
| Settle, Geo. T. Librarian, Petty Cash | 70.63 |
| Slaughter & Co., J. B. | 22.50 |
| Standard Oil Co. | 19.30 |
| Stewart Co., W. K. | 373.43 |
| Wedekind & Co., H. | 3.75 |
| Weissinger-Gaulbert Real Estate Co. | 943.53 |
| Wilson Co., H. W. | 1.80 |
| | <hr/> |
| | 4 078.50 |
| Pd) Settle, Geo. T. Libn. Pay Roll | 5 907.75 |
| | <hr/> |
| Total | \$ 9 986.25 |

Upon motion bills were ordered paid.

The Treasurer's report showing that we will receive \$2,000.00 more than anticipated from Jefferson County, \$600.00 more from city taxes, and a gift of \$300.00 from Judge Bingham will enable us to adopt the following budget:

REVISED BUDGET

| | Receipts | Accepted |
|--------------------------------|---------------|----------------|
| | Spent 1919-20 | budget 1920-21 |
| Balance | \$ 1.83 | \$.65 |
| City taxes | 88,409.18 | 95,195.31 |
| Fines, lost books, etc | 4,261.73 | 4,261.73 |
| Rents, Public Library building | 39,000.00 | 33,000.00 |
| Jefferson County | 5,000.00 | 10,000.00 |
| Friend | | 300.00 |
| | <hr/> | <hr/> |
| Total receipts | \$ 136,672.74 | \$ 142,757.69 |

60 54 41

Total receipts forwarded \$ 136,672.74 \$ 142,757.69

Expenditures

| | | | | |
|------------------------|------------------|----------------------|------------------|-------------------------------|
| Expense | | 8,679.34 | | 8,400.00 |
| Light, Power | | 3,597.40 | | 3,500.00 |
| Heat | | 7,274.04 | | 9,000.00 ^{1,725.96} |
| Furniture & Fixtures | | 513.04 | | 500.00 |
| Repairs & Improvements | | 1,722.99 | | 1,500.00 |
| Insurance | | 417.71 | | 2,483.98 |
| Interest on loans | | 677.03 | | 700.00 |
| Pay Roll | | | | |
| Libn. & assts. | 56,157.74 | | 60,725.60 | |
| Sunday & holiday | 1,282.59 | | 1,282.59 | |
| Janitor & other labor | <u>11,314.07</u> | 68,754.40 | <u>11,388.00</u> | 73,396.19 ^{6,011.79} |
| Books-volumes | 15,230.39 | | 10,808.70 | |
| Subscriptions | 2,257.75 | | 2,808.71 | |
| Binding | 851.60 | | 1,051.60 | |
| Rebinding | <u>3,546.40</u> | 21,886.14 | <u>5,758.51</u> | 20,427.52 |
| Total Maintenance | | 113,522.09 | | 119,907.69 |
| Mortgage- Interest | | 18,150.00 | | 17,850.00 |
| Retiring principal | | 5,000.00 | | 5,000.00 |
| TOTAL | | <u>\$ 136,672.09</u> | | <u>\$ 142,757.69</u> |

Upon motion this was approved.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

April 13-1921

John D. Sullivan President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

March 9, 1921

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of the lack of a quorum.

The President called a meeting of the Board for Friday March 18. The following letter was sent:

March 16, 1921

Owing to the absence of a quorum at the last regular Board meeting, Mayor Smith, President of the Library Board, calls a meeting of the Library Board for Friday, March 18 at 5 o'clock in the Librarian's Office at the Main library to conduct business of a regular monthly meeting.

The question of the exchange of the West Broadway library site will be acted on. M. H. Thatcher, Department Counsel, will have the papers ready, and Mayor Smith urges the attendance of every member of the Board.

Yours very truly,

(Signed) GEO. T. SETTLE

Secretary and Librarian

GTS/S

The called meeting was not held on March 18 owing to lack of quorum. Four members of the Board were reported out of the city, two ill and one unable to attend.

The following letter was sent to the Executive Committee by the Secretary:

March 19, 1921

| | | |
|---|---|---------------------|
| Mayor George Weissinger Smith, Chairman |) | |
| Dr. E. L. Powell |) | Executive Committee |
| Judge Frank P. Straus |) | Board of Trustees |
| Mr. Thomas A. Barker |) | |

Gentlemen:

As Secretary of the Library Board, I herewith respectfully submit the following facts for your information.

Less than a quorum signified their intention to be present

at the regular monthly Board meeting on Wednesday March 9 and for this reason the meeting was called off. There were four trustees out of the city and one ill. The President of the Board called a meeting for Friday March 18. This was called off on account of lack of quorum, four out of the city, one ill and two unable to attend.

I have examined the bills for current maintenance, voucher 47, checks 2765 to 2852 inclusive, amounting to \$5,274.36 and report them correct. I suggest that the bills be approved by the members of the Executive Committee for payment. They have been held up since March 9.

Please signify your approval and return to the Librarian.

Yours very truly,

(Signed) GEO. T. SETTLE

Secretary and Librarian

GTS/S

Recommendation approved:

(Signed) Geo. Weissinger Smith, Prest.

(Signed) G. W. Schuhmann

(Signed) J. D. Powers

(Signed) F. P. Straus

(Signed) Thos. A. Barker

The following bills were approved by the Executive Committee for payment:

| | | |
|--------------------------------------|----|--------|
| American Multigraph Sales Co. | \$ | 4.75 |
| Appleton Co., D. | | 3.95 |
| Arctic Ice Co. | | 6.90 |
| Atlas Coal Co. | | 270.88 |
| Barbee & Castleman | | 112.40 |
| Barret, Robinson & Dickey | | 11.20 |
| Barrie's Sons, Geo. | | 6.00 |
| Behrens, Clara L., Head Order Dept. | | 54.13 |
| Bowker Co., R. B. | | 9.30 |
| Bowman, Hited D. | | 77.40 |
| Brakmeier Bros. | | 2.65 |
| Breuer & Co. | | 5.60 |
| Browder & Hoskins | | 2.20 |
| Buck & Co., B. F. | | 9.45 |
| C. & J. Auto Repair Co. | | 69.15 |
| Chapman Insurance Co. | | 12.36 |
| Columbia Carbon Co. | | 18.90 |
| Cross, Geo. E. | | 10.00 |
| Cumberland Telephone & Telegraph Co. | | 36.16 |
| Doubleday Page & Co. | | 4.50 |
| Dugan, Humphreys & Co. | | 10.08 |
| Dye, E. B. | | 23.00 |
| Faxon Co., F. W. | | 454.40 |
| Fischer Brothers | | 1.50 |

| | |
|---------------------------------------|----------|
| Fischer Soap & Oil Co. | 38.16 |
| Franklin Printing Co. | 18.75 |
| Gaunt & Harris | 34.88 |
| Gaylord Brothers | 3.30 |
| J. N. Grant | 8.00 |
| Greer & Neumeyer | 12.37 |
| Gulf Refining Co. | 19.30 |
| Hammer Printing Co. | 8.75 |
| Harper & Bros. | 1.75 |
| Heick Hardware Co., Henry | 3.35 |
| Hoke, T. J. | 1.50 |
| Hubbuck Bros. & Wellendorff | 7.25 |
| Hummel & Meyer | 11.20 |
| Hunting Co., H. R. | 10.19 |
| Jefferson, Noyes and Embry | 22.40 |
| Kaufman-Straus Co. | 1,410.51 |
| Kentucky Book Mfg. Co. | 264.10 |
| Kentucky Printshop Co. | 5.75 |
| Lampton, Crane and Ramey Co. | 6.60 |
| Lang, Chas. A. | 11.20 |
| Lang, Henry H. | 11.20 |
| Liberty Fire Insurance Co. | 11.20 |
| Library Bureau | 121.17 |
| Library of Congress | 100.00 |
| Little, Brown & Co. | 6.00 |
| Long's Towel Supply Co. | 8.00 |
| Louisville Gas & Electric Co. | 119.73 |
| Louisville Herald Co. | 28.60 |
| Louisville Home Telephone Co. | 38.75 |
| Louisville Sanitary Wipers Co. | 13.75 |
| Louisville Towel Supply Co. | 8.20 |
| McAtee & Co., A. H. | 11.20 |
| McClurg & Co., A. C. | 1.62 |
| McGill, Anna Blanche | 23.75 |
| McHenry, John J. | 6.72 |
| Miller & Co., Edw. J. | 11.20 |
| Milliken Battery Service Co. | 5.95 |
| Morton & Co., John P. | 273.42 |
| Norman, Remington Co. | 2.36 |
| Otis Elevator Co. | 14.00 |
| Peaslee-Gaulbert Co. | 4.73 |
| Public School Publishing Co. | 1.69 |
| Quick Tire Service, Inc. | 1.00 |
| Reutlinger & Co. | 22.40 |
| Robinson, Wilson & Long | 15.50 |
| Rowland Co. | 5.10 |
| Settle, Librarian, Geo. T. Petty Cash | 69.08 |
| Slaughter, T. Grant | 52.15 |
| Southeastern Paper Co. | 3.50 |
| Spicher, Craig R. | 3.00 |
| Standard Oil Co. | 38.59 |
| Standard Printing Co. | 24.15 |
| Stewart Co., W. K. | 88.84 |
| Timberlake & Trueheart | 15.50 |
| Times Book Co. | 5.72 |
| Tippett, Walker & Cronan | 11.20 |
| Todd & Co., J. M. | 11.20 |
| University of Kentucky | 1.75 |

| | |
|--|--------------|
| Vetter & Smith | 6.20 |
| Viglioni & Co., P. | 11.20 |
| Wegelin, Oscar | 3.14 |
| Weissinger-Gaulbert Real Estate Co. | 940.68 |
| Wilson Co. H. W. | 2.25 |
| World Book Co. | 2.80 |
| | <hr/> |
| | 5,274.36 |
| Pd) Settle, Libn. Geo. T. Pay Roll | 5,953.60 |
| | <hr/> |
| | 11,227.96 |
| Pd) Louisville Trust Co. Interest on loans | 611.61 |
| Pd) Louisville Trust Co. Bills payable | 50,000.00 |
| | <hr/> |
| Total | \$ 61,839.57 |

MINUTES APPROVED:

April 13-1921

John W. Smith President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, April 13, 1921 in the Librarian's office, 5 p.m.

Present: Barker, Hemphill, Heyburn, Ossmann, Pfingst, Powell, Schuhmann, Smith, Stoll and Settle. Judge Straus reported ill and Dr. Mullins, Mr. Segner and Mrs. Semple out of the city.

The minutes of the February meeting were read and upon motion approved.

There having been no regular meeting on March 9 and no quorum present for the called meeting of March 18, the action of the Executive Committee in paying bills upon motion was approved.

The Secretary read letters as follows:

- a) Mayor George Weissinger Smith, under date of April 1, advising that Rev. Geo. W. Schuhmann had been re-appointed a trustee for four years to succeed himself and Mr. Henry B. Heyburn and Mr. George J. Stoll for four years to succeed Col. Powers and Mr. Thalheimer.

The Secretary announced that the oaths of affirmation of these gentlemen had been submitted. Upon motion these papers were ordered filed.

Mr. Heyburn and Mr. Stoll were present and were introduced by Mayor Smith.

- b) Ferdinand G. Walker, under date of March 16, 1921, offering for sale portrait of the late General Bennett H. Young. The Librarian stated that Mr. Walker had placed a price of \$650.00 on the portrait.

Upon motion the Secretary was instructed to write Mr. Walker that the portrait was a splendid likeness and very desirable and would be acceptable as a gift from his family or friends but that library finances were in such condition that the purchase could not be considered.

The Librarian announced a gift of six pictures (four oil, one water-color and one etching) and two hundred and fifty volumes from Wibrary J. Thompson. The pictures are worth-while and the books very desirable. Upon motion the Librarian was instructed to send a letter of thanks for the Board.

The Treasurer's report s for February (dated March 9, 1921)

and for March (dated April 13, 1921) were read as follows:

March 9, 1921

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on March 1, 1921 of \$70,888.35 is submitted herewith. To this is to be added \$3,000.00 rent from Public Library Building, which is usually paid on or about the tenth of each month, making a total of \$73,888.35.

We paid demand loans, \$50,000.00 and interest \$611.61 as follows: on March 1, interest, Voucher No. 45, \$611.61, signed by the Chairman of the Finance Committee; on March 3, Voucher No. 46, \$50,000.00 signed by the Chairman of the Finance Committee. The payments were made to the Louisville Trust Company.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

April 13, 1921

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on April 1, 1921 of \$14,391.66 is submitted herewith. To this is to be added \$3,000.00 rent from Public Library Building, which is usually paid on or about the tenth of each month, making a total of \$17,391.66.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the reports were approved and ordered filed.

The Librarian's reports for February and March 1921 were read and upon motion approved and ordered filed. The report for February shows a circulation of 107,105 volumes, an increase of 2,692 as compared to the same month last year. The report of the reference work shows 9,525 more important questions asked and topics looked up at

the Main Library and Branches. There were 13 reading lists compiled during the month. The report for March shows a circulation of 115,242 volumes, a decrease of 1,755 as compared to the same month last year. The report shows that 1,078 new borrowers were registered during the month, making a total of 55,411 persons registered. The report of reference work shows 10,895 more important questions asked and topics looked up. There were 3,006 visitors to the Museum during the month.

The Library Committee's recommendation that Branch Librarians be allowed ^{one month} ~~four weeks~~ vacation the same as Heads of Departments upon motion was approved.

The recommendation that the Librarian be delegated to represent the Library at the American Library Association meeting at Swampscott, Mass. June 20-27, upon motion was approved.

At the February Board meeting, the question of exchanging library lot on West Broadway to straighten line and to run same back to alley to allow the Shawnee Christian Church 95 feet on Broadway and the Library 100 feet on Broadway, both to run back 180 feet to the alley, upon motion was referred to the Building Committee, to make recommendations at the next Board meeting. The motion also included instructions to the Librarian to record this deed and have it insured.

The Acting Chairman of the Building Committee reports that this deed was submitted to the Kentucky Title Company but that they refused to insure more than 79 feet of the 110 feet. The Librarian was then instructed to turn the deed over to the Louisville Title Company. After repeated delays the Louisville Title Company reported that they too could only insure 79 feet, as 31 feet of the 110 feet had come to us through a quit claim deed. Upon instructions of the Acting Chairman the Librarian had the deed recorded in full by the Louisville Title Company and accepted their insurance for the 79 feet.

The Committee recommended that this exchange be made but upon

a cash payment of \$1,000.00 to erect a temporary building to take the place of the brick building that would be destroyed in exchanging lot. The Committee requested W. H. Thatcher, Department Counsel, to draw up a paper accordingly. This paper, as instructed by the Acting Chairman of the Committee, included the payment of \$1,000.00 by Mr. Doerhoefer and the Shawnee Christian Church for a temporary building for library and meeting purposes.

Upon motion this exchange of property is approved after change is made in the wording of this payment of \$1,000.00 without conditions and accepted by Mr. Doerhoefer and the Shawnee Christian Church.

The objectionable clause in Mr. Thatcher's paper reads "E". "The first party agrees to use said one thousand dollars (\$1,000.00) in the construction of a temporary building to be erected on the one hundred foot lot which it secures as a result of the execution of this agreement, which building shall be adaptable for library and meeting purposes." Upon motion this clause is to be omitted and a clause inserted calling for the payment of \$1,000.00 without conditions or binding the library in any way. Mr. Barker was requested to make the changes in the paper.

Upon motion this was approved.

The Secretary announced that this was the meeting for the annual election of officers. The President announced that this was now in order.

Upon motion Mayor Smith was re-elected President, Dr. E.L. Powell Vice-President and George T. Settle re-elected Secretary. Upon motion the selection of a Treasurer was deferred. The question of how much the Louisville Trust Co. paid the Library on daily balances was asked. Mr. Barker reported that such payment had not been asked as the Trust Co. acted as Treasurer as well as being the depository for library funds and that Trust Companies usually charged for such ser-

vice. Upon motion Mr. Barker, Mr. Heyburn and Mr. Stoll were appointed a committee to look into this and make a recommendation.

The President announced the Committees to stand as last year with Mr. Heyburn to take Col. Powers' place on the Library Committee and Mr. Stoll to take Mr. Thalheimer's place on the Building Committee. Officers and Committees for the year are as follows:

Officers

| | |
|----------------|-------------------------------|
| President | Mayor George Weissinger Smith |
| Vice-President | Dr. E. L. Powell |
| Secretary | George T. Settle |
| Treasurer | (not named) |

Library Committee

| | |
|------------------------|------------------|
| E. L. Powell, Chairman | |
| Geo. W. Schuhmann | Henry B. Heyburn |
| Mrs. Patty B. Semple | |

Building Committee

| | |
|---------------------------|-----------------|
| Frank P. Straus, Chairman | |
| Edgar Y. Mullins | George J. Stoll |
| Phillip Ossmann | |

Finance Committee

| | |
|----------------------------|-------------------|
| Thomas A. Barker, Chairman | |
| Chalres R. Hemphill | Adolph C. Pfingst |
| Charles A. Segner | |

Executive Committee

| | |
|-----------------------------------|------------------|
| George Weissinger Smith, Chairman | |
| Frank P. Straus | Thomas A. Barker |
| Edward L. Powell | |

Since there was no Board meeting on March 9, the Librarian's report for February showing an expenditure of \$61,839.57 was submitted. This includes Pay Roll, \$5,953.60, voucher No. 44, checks 2691-2764 which had been signed by a member of the Library Committee and paid on March 1. This includes also Voucher No. 45, interest on loans, \$611.61 and voucher No. 46, demand loans, \$50,000.00, which had been signed by the Chairman of the Finance Committee and paid to the Louisville Trust Co. Current maintenance \$5,274.36 Voucher no. 47, checks 2765-2852 was paid by action of the Executive Committee (see

bills page 218-220).

The Librarian's report for March showing an expenditure of \$9,946.47 upon motion was approved. This includes Pay Roll, \$6,128.79 voucher No. 48, checks 2853-2930, signed by a member of the Library Committee and paid on April 1. This leaves a balance of \$3,817.68, voucher No. 49, checks 2931-3028 inclusive to be paid:

| | |
|---------------------------------------|----------|
| Abraham Roofing Co. | \$ 44.25 |
| Albrecht Sons Hardware Co. | 1.00 |
| American Civic Association | 5.00 |
| American Motion Picture Co. | 2.00 |
| Anderson, A. J. | 16.86 |
| Arabol Mfg. Co. | 12.00 |
| Arctic Ice Co. | 8.50 |
| Art Shop | 4.10 |
| Atlanta University | 7.87 |
| Atlas Coal Co. | 25.88 |
| Ayer & Son, N. W. | 15.00 |
| Baker & Taylor Co. | 32.85 |
| Baldwin Law Books Co. | 9.00 |
| Barker, K. A. | 16.60 |
| Behrens, Clara L., Head Order Dept. | 34.47 |
| Bittner's Sons, G. | 15.75 |
| Bland Electric Co. | 32.55 |
| Brakmeier Bros. | 1.50 |
| Breckel Press | 27.50 |
| Burroughs Adding Machine Co. | 5.20 |
| Bywater Bros. | 14.50 |
| Carter Dry Goods Co. | 10.04 |
| Caummisar & Sons, T. C. | 20.00 |
| Columbia Carbon Co. | 18.90 |
| Cross, Geo. E. | 10.00 |
| Cumberland Telephone & Telegraph Co. | 35.35 |
| Diem & Wing Paper Co. | 15.23 |
| Dodd, Mead & Co. | 12.00 |
| Dow Wire and Iron Works | 30.90 |
| Electric Blue Print & Supply Co. | 1.75 |
| Favorite Magazine | 1.50 |
| Faxon Co., F. W. | 1.38 |
| Fetter Co., Geo. G. | 8.90 |
| Fischer Bros. | 2.40 |
| Franck, Chas. V. | 15.10 |
| Franklin Printing Co. | 11.50 |
| Gaylord Bros. | 105.87 |
| Grant, J. N. | 8.00 |
| Gulf Refining Co. | 19.30 |
| Hammer Printing and Office Supply Co. | 38.25 |
| Harbison & Gathright | 6.00 |
| Heick Hardware Co., Henry | 34.45 |
| Hoke, T. J. | 1.50 |
| Hunting Co., H. R. | 70.41 |
| Jeunesse, R. | 15.38 |
| Jewish Publication Society of America | 5.00 |

| | |
|-------------------------------------|--------|
| Kaufman-Straus Co. | 244.76 |
| Kendrick's Sons, Wm. | 1.00 |
| Kentucky Book Mfg. Co. | 396.90 |
| Kentucky Printshop Co. | 70.75 |
| Krausgill Piano Co. | 15.23 |
| Lampton, Crane and Ramey Co. | 45.95 |
| Leary, Stuart & Co. | 2.00 |
| Library Bureau | 43.46 |
| Liebschutz, N. | 3.15 |
| Long's Towel Supply Co. | 8.00 |
| Louisville Chemical Co. | 7.50 |
| Louisville Gas & Electric Co. | 137.57 |
| Louisville Home Telephone Co. | 38.75 |
| Louisville Paper Co. | 23.40 |
| Louisville Title Co. | 49.98 |
| Louisville Towel Supply Co. | 16.90 |
| Lunenburg, John | 3.40 |
| McClurg & Co., A. C. | 2.91 |
| McGill, Anna Blanche | 22.45 |
| McIndoo Publishing Co. | 4.83 |
| Macmillan Co. | 21.40 |
| Milliken Battery Service Co. | 2.00 |
| Mississippi Historical Society | 3.00 |
| Morton & Co., John P. | 109.47 |
| National Child Labor Committee | 2.00 |
| Otte & Kennedy | 2.85 |
| Otis Elevator Co. | 14.00 |
| Powner Co., Chas. T. | 15.00 |
| Pratt, Treas. Waldo, S. | 2.00 |
| Price, H. T. | 1.00 |
| Public School Publishing Co. | 2.34 |
| Putnams | 3.40 |
| Quick Tire Service Co. | 15.13 |
| Ramser's Sons, Geo. | 36.25 |
| Rand, McNally Co. | 15.00 |
| Seestadt, W. R. | 1.75 |
| Settle, Geo. T. Libn. Petty Cash | 99.51 |
| Shears Publishing Co. | 2.50 |
| Snead & Co. | 150.00 |
| Southeaster Paper Co. | 15.40 |
| Standard Oil Co. | 21.96 |
| Standard Printing Co. | 208.35 |
| Stewart Co., W. K. | 92.07 |
| Stoll Oil Refining Co. | 19.26 |
| Stone and Gnau | 18.68 |
| Stonestreet and Ford | 10.00 |
| Tafel Electric Co. | 2.75 |
| U. S. Bulletin Service | 15.00 |
| University of Chicago Press | 1.86 |
| Weissinger-Gaulbert Real Estate Co. | 932.37 |
| Western Union Telegraph Co. | 3.75 |
| Wilson, H. W. Co. | 7.25 |

| | |
|------------------------------------|-----------------|
| | <u>3</u> 817.68 |
| Pd) Settle, Geo. T. Libn. Pay Roll | <u>6</u> 128.79 |
| Total | \$ 9 946.47 |

Upon motion bills were ordered paid.

There being no other business upon motion the Board ad-

journed.

MINUTES APPROVED:

May 11-1921

E. L. Powee v President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, May 11, 1921 in the Librarian's Office, 5 p.m.

Present: Barker, Hemphill, Heyburn, Pfingst, Powell, Stoll and Settle, with Vice-President Powell in the Chair.

The minutes of the April meeting were read and upon motion, after changing "four weeks" to one month vacation for Branch Librarians and Heads of Departments, were approved.

On call for communications the Secretary reported no communications

The Librarian announced a gift of "The Bible" in twelve volumes bound in 3/4 pigskin, from Dr. J. H. Moran, gift to be credited to Mrs. Sebastian Zorn. Upon motion the Librarian was instructed to express the thanks of the Board for the gift.

The Treasurer's report for April 1921 was read as follows:

May 11, 1921

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on May 1, 1921 of \$10,531.05 is submitted herewith. To this is to be added \$3,000.00 rent from Public Library Building, which is usually paid on or about the tenth of each month, making a total of \$13,531.05.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed.

The Librarian's report for April was read and upon motion approved and ordered filed. The report shows a circulation of 101,448 volumes, a decrease of 803 as compared to the same month last year. Of this number 61,751 volumes were circulated to adults and 39,697 to children; divided, fiction 58,146; non-fiction 43,302 and 8,928 magazines, or a little more than 57% of the circulation being fiction. The report of the Reference Department shows 11,980 more important questions asked

and topics looked up, divided, Main 2,813; Branches 9,167.

The request of the Theosophical Society, through Mrs. James M. Bell, for use of the Assembly Room for public lectures by Miss Isabelle Holbrook for the evenings of May 13 and 14, upon motion was not granted.

The Special Committee on selecting Treasurer (Barker, Heyburn and Stoll) reported through the Chairman, Mr. Barker. A letter, dated April 21, 1921 from the Louisville Trust Company, signed by Angereau Gray, Treasurer, was read, showing that there is seldom a balance of library funds on hand. Under instructions of the Library Board, from September to February, they borrow funds as necessary to take care of library accounts. Upon motion the Louisville Trust Company was re-elected Treasurer.

Mr. Barker, as a committee to change the paper in the transfer of property, submitted a new paper of transfer. Upon motion this was approved and the President, representing the Library Board, authorized to sign the paper.

The Librarian's report for April showing an expenditure of \$9,012.90 upon motion was approved. This includes Pay Roll, \$5,844.42 voucher 50, checks 3029-3101, signed by the Chairman of the Library Committee and paid on May 2. This leaves a balance of \$3,168.48, voucher 51, checks 3102-3177 inclusive to be paid:

| | |
|--|---------|
| Albrecht Sons Hardware Co. | \$ 4.90 |
| American Book Co. | 1.14 |
| American Medical Association | 12.00 |
| American Printing House for the Blind | 2.65 |
| Arctic Ice Co. | 9.30 |
| Atlas Coal Co. | 22.50 |
| Baker and Taylor Co. | 249.98 |
| Behrens, Clara L., Head Order Department | 5.58 |
| Bittner's Sons, G. | 1.00 |
| Blakeslee, Fred G. | 5.00 |
| Bobbs-Merrill Co. | 7.20 |
| Breckel Press | 28.85 |
| Browder & Hoskins Co. | 4.65 |
| Bush-Krebs Co. | 7.30 |
| Business Digest Service | 12.50 |
| Bywater Bros. | 23.90 |

| | |
|---|--------|
| C. & J. Auto Repair Co. | 6.00 |
| Caron Directory Co. | 88.00 |
| Child Health Organization | 3.43 |
| Cleveland Hospital Council | 5.65 |
| Community Council | 10.60 |
| Cross, Geo. K. | 10.00 |
| Cumberland Telephone & Telegraph Co. | 36.07 |
| Dent, Alfred B., Treas. National Genealogical Society | 8.00 |
| Dinkelspiel, Blanche | 6.30 |
| Dixon, William | 5.50 |
| Doran Co., Geo. H. | 2.39 |
| Dye, Eugene B. | 7.50 |
| Fetter, Geo. G. | 3.00 |
| Fischer Bros. | 2.60 |
| Gaylord Bros. | 4.08 |
| Grant, J. N. | 8.00 |
| Gulf Refining Co. | 19.30 |
| Hammer Printing & Office Supply Co. | 8.75 |
| Hawes & Co., Robert L. | 11.40 |
| Hoke, T. J. | 1.50 |
| Hunting Co., H. R. | 44.36 |
| Jeunesse, R. | 5.25 |
| Kaufman-Straus Co. | 144.98 |
| Kentucky Book Mfg. Co. | 154.30 |
| Kentucky Printshop Co. | 2.00 |
| Kirchdorfer, J. C. | 1.50 |
| Koch Auto Electric Co. | 1.00 |
| Koehler Stamp & Stencil Co. | 2.75 |
| Krausgill Piano Co. | 14.15 |
| Lampton Crane and Ramey Co. | 11.25 |
| Library Bureau | 3.08 |
| Long's Towel Supply | 8.00 |
| Louisville Gas & Electric Co. | 109.73 |
| Louisville Home Telephone Co. | 38.75 |
| Louisville Towel Supply Co. | 8.20 |
| McClurg & Co., A. C. | 14.82 |
| Mayes Printing Co. | 11.35 |
| Morton & Co., John P. | 229.35 |
| Nichols & Co., J. L. | 14.03 |
| Otis Elevator Co. | 14.00 |
| Peaslee-Gaulbert Co. | 11.95 |
| Putnams | 2.50 |
| Quick Tire Service | 19.22 |
| Ramser's Sons, Geo. | 45.80 |
| Remington Typewriter Co. | 99.00 |
| Rowland Co. | 18.81 |
| Russell Sage Foundation | 7.74 |
| Schirmer, G. | 7.78 |
| Scribner's Sons, G. | 1.45 |
| Scudney, J. | 2.00 |
| Settle, Geo. T., Libn. A.L.A. Expenses | 238.78 |
| Settle, Geo. T., Libn. Petty Cash | 75.70 |
| Standard Oil Co. | 19.26 |
| Standard Printing Co. | 37.60 |
| Stewart Co., W. K. | 153.75 |
| Stoll Oil Refining Co. | 19.20 |
| Strassel Co., J. L. | 28.80 |
| Stuck, E. H. | 5.00 |

| | |
|-------------------------------------|-----------------|
| University of Iowa | 1.97 |
| Weissinger-Gaulbert Real Estate Co. | <u>892.80</u> |
| | \$ 3 168.48 |
| Pd) Settle, Geo. T. Libn., Pay Roll | <u>5 844.42</u> |
| Total | \$ 9,012.90 |

Upon motion bills were ordered paid.

Attention was called to "no quorum present." Upon motion the action of the Board is to be approved by not less than seven members at a succeeding Board meeting.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

June 8-1921

Geo. Weissinger Gaulbert President

Geo. T. Settle Secretary

Report of Absentees.

Judge Straus reported ill, Mrs. Semple, Dr. Mullins, Father Schuhmann and Mr. Ossmann unable to attend. Mayor Smith and Mr. Segner had signified their intention to be present but failed to appear.

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, June 8, 1921 in the
Librarian's Office, 5 p.m.

Present: Barker, Mullins, Ossmann, Powell, Semple, Smith, Stoll and Settle, with President Smith in the Chair. Judge Straus was reported ill, Dr. Hemphill, Mr. Heyburn, and Dr. Pfingst out of the city and Father Schuhmann and Mr. Segner unable to attend.

At five o'clock no quorum was present but President Smith admitted a committee (Mrs. August Schackner, Mrs. Fannie Casseday Duncan, Mrs. C. W. Kelly, Miss Elizabeth Barbour, Miss Mary Verhoeff and Mr. Temple Bodley) to request that the Board place seats lining the walks to the library for a park and resting place. The Librarian reported that three letters had been received on the subject, signed by S. E. Hyman, Associate Editor, Civic Opinion, each bearing special delivery stamp, addressed Board of Trustees, Mayor Smith, President, and one to Dr. E. L. Powell, Chairman of the Library Committee, also asking for action on the subject.

Mrs. Schackner, speaking for the committee asked that benches be placed lining both sides of the walks on Third and Fourth Streets and that the grounds be turned into a public park or breathing spot. Upon request of Dr. Powell, Mr. Temple Bodley also spoke on the subject. He said there were two sides to the question but that he thought a trial might be made.

Upon request of Dr. Powell the Librarian stated briefly the reasons why it should not be recommended and suggested that a committee be appointed to consider most carefully the question before any steps were taken. The Librarian did not touch on the aesthetic side of the question - spoiling the looks of the grounds - but only on the moral side; he said it would make a beautiful park but that it would drive away women and girls who are using the library.

At this point Mr. Stoll and Mr. Barker appeared. A quorum being

present the minutes of the May meeting were read and upon motion approved. Upon motion the action of the ^{six} members of the Board present at the ^{last (May)} Board meeting where quorum was reported not present was unanimously approved.

Upon motion a committee was named by the President of the Board to consider the question of turning the grounds into a park or breathing place for citizens. The President named Mrs. Semple, Dr. Powell and Mr. Barker.

The Secretary read letters as follows:

- a) Mrs. Augusta T. McCoy, President, Miss Mary Kinser, Secretary, Willard Woman's Christian Temperance Union, under date of May 23, asking for use of a room at the Shelby Park Branch Library for meetings the second Friday of each month for temperance meetings.

Upon motion this was not granted.

- b) Mayor George Weissinger Smith, under date of May 23, returning invitations that had been received inviting the Board of Trustees to be present at the openings of the new Detroit Public Library and John Crerar Library, Chicago, buildings.

The Librarian reported that acknowledgment had been made of these invitations with congratulations of the Board but with regrets that the Board was not able to be present.

The Librarian reported that Mrs. S. C. Maxwell had offered a site for a branch library in South Louisville. It was reported that this site is out of the city limits and has no street or alley. Upon motion Mr. Barker was appointed a committee to see this site to make report at the next Board meeting.

Upon motion salary checks for members of the Staff who are taking their vacation in June are to be issued before July 1.

Upon motion the Librarian was instructed to issue a duplicate check for \$8.00 to J. N. Grant. This was voucher No. 51, check No. 3133, issued in May. The Librarian reported that Mr. Grant reported that he had received the check but lost it. Payment had been

stopped at the bank and the Librarian authorized to issue duplicate.

The Librarian announced a gift from R. B. Gilbert estate of minerals and other geological specimens and a portrait of Dr. Gilbert for the Museum. Upon motion the Librarian was instructed to express the thanks of the Board for the gift.

The Treasurer's report showing cash balance on June 1 of \$10,055.33 was read. To this is to be added \$3,000.00 rent from Public Library building, which is usually paid on or about the tenth of each month, making a total of \$13,055.33. Upon motion the report was approved and ordered filed.

Mr. Barker, committee to make exchange of library property at Fortieth and Broadway, reported that Mr. Basil Doerhoefer and the Shawnee Welfare Club had refused to sign the paper but that they were willing to pay \$1,000.00 when the property deeds were made for the exchange of this property. The following resolution was offered by Mr. Barker and upon motion was unanimously adopted:

WHEREAS at a previous meeting of this Board the President was authorized to enter into an agreement with Basil Doerhoefer and Shawnee Christian Church, relative to the adjustment of lines between the property of the Library and the said Church and whereas the said Church and Basil Doerhoefer have stated that they are now ready to proceed with the closing of said transaction and the execution of the deed, now therefore,

BE IT RESOLVED, That the President of this Board be and he is hereby authorized to execute a deed to the Shawnee Christian Church for the property described in the agreement when the terms of said agreement have been fully complied with, and the Secretary of this Board is hereby authorized to affix the corporate seal to said deed.

The Librarian's recommendation to the Library Committee that an additional trunk line be placed to both the Cumberland and Home telephones was deferred to the September meeting. In the meanwhile the Librarian was instructed to get a report as to the number of times a day the phones are reported in use.

The Librarian's report for May was read and upon motion approved.

The report shows a circulation of 91,503 volumes, an increase of 2,848 as compared to the same month last year. The report of the Reference Department shows 8,438 more important questions asked and topics looked up.

✓ The committee from Shawnee Welfare Club (Mr. J. C. Morris, Mr. Henry Gaar, Mr. Walter Bowling, Mr. Van Buren Ropke and Mr. Brandt) was admitted. Mr. Morris, Chairman, spoke of their desire for a sub-branch library in "Shawneeland." He stated that arrangements for the transfer of property and the payment of \$1,000.00 had been perfected and that the \$1,000.00 would be paid just as soon as the deeds were signed. He stated further that the Shawnee Welfare Club had unanimously agreed to raise \$1,500.00 to add to this \$1,000.00 for a temporary library building, provided the Library Board would erect a building to cost not more than \$2,500.00 and asked if the Library Board would erect such a building if this \$2,500.00 were available. The Librarian stated that he had asked Mr. O. P. Ward, architect, to sketch a building for library and meeting purposes, cost not to exceed \$2,500.00. Upon motion the Board agreed to begin work on this building just as soon as the \$2,500.00 was on hand, and the Librarian was instructed to be ready to begin the work.

Upon invitation of Mr. Morris, Mrs. Semple, Mr. Stoll and the Librarian were appointed a committee to attend the Shawnee Welfare Club meeting Thursday June 9, at 8 p.m.

The Librarian's report for May showing an expenditure of \$10,930.15 upon motion was approved. This includes Pay Roll, \$6,010.72, voucher No. 52, checks Nos. 3178 - 3253, which had been signed by the Chairman of the Library Committee and paid on June 1. This leaves a balance of \$4,919.43, voucher No. 53, checks Nos. 3254-3325 inclusive to be paid:

| | | |
|----------------------------|----|--------|
| Albrecht Sons Hardware Co. | \$ | 1.50 |
| Arctic Ice Co. | | 14.70 |
| Atlas Coal Co. | | 344.50 |
| Baldwin Law Book Co. | | 4.00 |

| | |
|---|----------|
| Behrens, Clara L. Head Order Dept. | 17.98 |
| Berrien, Jas. G. Treas., Child Health Organization | 20.40 |
| Bowker Co., R. R. | 1.05 |
| Bowman, Hite D. | 15.00 |
| Brakmeier Bros. | 10.30 |
| Browder & Hoskins | 2.40 |
| Burnett Pub. Co., W. F. | 5.00 |
| Bywater Bros. | 18.60 |
| Carter Dry Goods Co. | 6.86 |
| Cross, Geo. E. | 10.00 |
| Cudahy Packing Co. | 18.00 |
| Cumberland Telephone & Telegraph Co. | 35.25 |
| Dye, Eugene B. | 15.00 |
| Electric Blue Print & Supply Co. | 1.75 |
| Fetter Co., Geo. G. | 2.50 |
| Fischer Bros. | 2.60 |
| Franklin Printing Co. | 168.00 |
| Gaylord Bros. | 145.60 |
| Grant, J. N. | 8.00 |
| Gulf Refining Co. | 19.20 |
| Heick Hardware Co., Henry | 2.70 |
| Hoke, T. J. | 3.00 |
| Home Electric Co. | 4.46 |
| Hubbuck Bros. & Wellendorff | 5.00 |
| Hunting Co., H. R. | 130.71 |
| Jeunesse, R. | 27.31 |
| Johston, Caroline D. | 31.00 |
| Jones, Edgar O. | 2.50 |
| Kaufman-Straus Co. | 1 669.90 |
| Kendrick's Sons, Wm. | 1.50 |
| Kentucky Book Mfg. Co. | 262.40 |
| Kentucky Chemical Products Co. | 24.45 |
| Kentucky Tent and Awning Co. | 3.00 |
| Krauth Electric Co., Wm. C. | 11.80 |
| LaSalle Extension University | 4.15 |
| Liebschutz, N. | 12.00 |
| Longmans, Green & Co. | 13.44 |
| Long's Towel Supply Co. | 8.00 |
| Louisville Gas & Electric Co. | 84.41 |
| Louisville Paper Co. | 9.00 |
| Louisville Towel Supply Co. | 8.20 |
| Lunenburg, John | 7.70 |
| McClurg & Co., A. C. | 13.62 |
| McGill, Anna Blanche | 14.65 |
| Market Auto Repair Co. | 36.35 |
| Monarch Auto Repair Co. | 9.00 |
| Morton & Co., John P. | 148.65 |
| Noble, Lloyd Adams | 15.20 |
| Otis Elevator Co. | 14.00 |
| Peaslee Gaulbert Co. | 1.35 |
| Quick Tire Service | 3.26 |
| Ramser's Sons, Geo. | 107.35 |
| Scribner's Sons, Chas. | 8.50 |
| Settle, Geo. T., Libn. Petty Cash | 93.96 |
| Sikking & Bro., J. E. | 65.40 |
| Special Libraries Association | 4.00 |
| Spur, The | 30.00 |
| Standard Oil Co. | 19.20 |
| Standard Printing Co. | 15.00 |

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|-------------------------------------|----------|
| Stewart Co., W. K. | 106.21 |
| Strassel Co., J. L. | 44.00 |
| Swindler, F. F. | 30.00 |
| Thomas Publishing Co. | 16.00 |
| Wahr, Geo. | 6.00 |
| Wallon & Son, A. J. | 7.45 |
| Weissinger-Gaulbert Real Estate Co. | 885.51 |
| West Publishing Co. | 5.00 |
| Wilson Co., H. W. | 4.95 |
| | <hr/> |
| | 4 919.43 |
| Pd) Settle, Geo. T. Libn, Pay Roll | 6 010.72 |
| | <hr/> |

Total \$ 10 930.15

Upon motion the bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED

Aug 10-21

John D. ... President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

July 13, 1921

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of the absence of a quorum.

The following letter was sent to the Executive Committee by the Librarian's Secretary:

July 14, 1921

| | | |
|---|---|--|
| Mayor George Weissinger Smith, Chairman | } | Executive Committee Board of Trustees |
| Dr. E.L. Powell | | |
| Judge Frank P. Straus | | |
| Mr. Thomas A. Barker, | | |
| Louisville Free Public Library | | |
| Louisville, Ky. | | |

Gentlemen:

Less than a quorum signified their intention to be present at the regular monthly meeting on Wednesday July 13. For this reason the regular monthly meeting of the Board was legally impossible.

I have examined the bills for current maintenance, voucher No. 56, checks Nos. 3407 - 3493 inclusive, amounting to \$2,570.04 and report them correct. I suggest that the bills be approved by the members of the Executive Committee for payment.

Please signify your approval.

Yours very truly,

(Signed) GEORGE T. SETTLE

Secretary and Librarian

by (Signed) JESSIE H. SIMPSON

Librarian's Secretary

Recommendation approved:

(Signed) F. P. Straus

G. W. Schuhmann, member Library Committee

Thos. A. Barker

Geo. Weissinger Smith, President

The following bills were approved by the Executive Committee for payment:

| | |
|--|---------|
| American Multigraph Sales Co. | \$ 5.45 |
| American Society of Mechanical Engineers | 5.00 |
| Anderson, A. J. | 3.50 |

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| Appleton, & Co., D. | 2.39 |
| Arctic Ice Co. | 21.05 |
| Atlas Coal Co. | 35.33 |
| Avery & Co., Samuel I. | 10.63 |
| Behrens, Clara L., Head Order Dept. | 12.20 |
| Booker & Kinnaird | 58.63 |
| Bowker Co., R. R. | 5.69 |
| Bowman, Hite D. | 2.35 |
| Brakmeier Bros. | 7.28 |
| Breuer & Co. | 26.65 |
| Burkley & Tierney | 34.65 |
| Bywater Brothers | 15.49 |
| Carpenter & Dudley | 26.65 |
| Cross, Geo. E. | 10.00 |
| Cumberland Telephone & Telegraph Co. | 35.25 |
| Danforth & Co. | 5.32 |
| Davis & Co., H. V. | 5.33 |
| Dutton & Co., E. P. | 2.84 |
| Faxon Co., F. W. | 1.28 |
| Fetter Co., Geo. G. | 11.60 |
| Franklin Printing Co. | 3.75 |
| Grant, J. N. | 8.00 |
| Hammer Printing & Office Supply Co. | 3.50 |
| Heick Hardware Co., Henry | 38.50 |
| Hoke, T. J. | 3.00 |
| Home Electric Co. | 1.78 |
| Hubbuck Bros. & Wellendorff | 3.25 |
| Hummel & Meyer | 26.65 |
| Hunting Co., H. R. | 1.19 |
| Huston, Sam M. | 53.30 |
| Jefferson, Noyes & Embry | 53.30 |
| Jeunesse, R. | 12.23 |
| Kaufman-Straus Co. | 388.24 |
| Kentucky Book Mfg. Co. | 163.80 |
| Kentucky Printshop Co. | 8.75 |
| Knollenberg, C. A. | 10.00 |
| Korfhage, Herman C. | 2.50 |
| Krauth Electric Co., Wm. C. | 13.00 |
| Lang, Chas. F. | 53.16 |
| Lang, Henry A. | 53.15 |
| Liberty Fire Insurance Co. | 26.58 |
| Longmans, Green & Co. | 12.80 |
| Long's Towel Supply Co. | 8.00 |
| Louisville Gas & Electric Co. | 82.72 |
| Louisville Home Telephone Co. | 72.50 |
| Louisville Towel Supply Co. | 8.46 |
| McAtee & Co., A. H. | 53.00 |
| McGill, Anna Blanche | 17.95 |
| Marling, Alfred E. Treas., Committee of Reference and Counsel | 1.25 |
| Mayes Printing Co. | 10.75 |
| Miller & Co., Edw. J. | 53.30 |
| Moellmann & Hennessy | 5.32 |
| Morton & Co., John P. | 69.34 |
| National Child Welfare Association | 2.25 |
| National Conference on the Education of Truant, Backward, Dependent and Delinquent Children | 1.00 |

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| Otis Elevator Co. | 22.62 |
| Parkland Ice Co. | 12.10 |
| Peaslee-Gaulbert Co. | 6.81 |
| Pell & Bro. Wm. B. | 41.00 |
| Pirtle, Weaver & Menefee | 5.33 |
| Quick Tire Service Inc. | 15.62 |
| Reutlinger & Co. | 15.50 |
| Rothert, Otto A. | 28.00 |
| Scribner's Sons, Chas. | 3.53 |
| Settle, Geo. T., Librarian, Petty Cash | 68.41 |
| Shipley, Frank C | 13.00 |
| Slaughter & Co., J. B. | 20.96 |
| Standard Oil Co. | 19.13 |
| Stewart Co., W. K. | 102.56 |
| Stith & Co., M. T. | 31.92 |
| Stoll Oil Refining Co. | 19.20 |
| Stone & Gnau | 10.67 |
| Strassel Co., J. L. | 8.10 |
| Sunwise Turn, Inc. | 50.27 |
| Tachau & Sons, E. S. | 53.30 |
| Tafel Electric Co., H. C. | 51.30 |
| Tippett, Walker & Cronan | 53.15 |
| Todd & Co., J. M. | 53.30 |
| Todd Protectograph Co. | 58.80 |
| Viglioni & Co., P. | 53.16 |
| Wedekind & Co., H. | 7.25 |
| Weissinger-Gaulbert Real Estate Co. | 67.47 |
| Western Union Telegraph C. | 3.75 |
| Winslow, Helen M. Editor & Publisher | 3.00 |

| | |
|--|-------------|
| | \$ 2 570.04 |
| Pd) Settle, Geo. T. Librarian Pay Roll | 6 388.34 |
| Total | \$ 8 958.38 |

MINUTES APPROVED:

Aug 10-21

Geo. T. Settle President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, August 10, 1921 in the Librarian's office, 5 p. m.

Present: Heyburn, Mullins, Ossmann, Schuhmann, Segner, Smith, Stoll and Settle, with President Smith in the chair. Mr. Barker, Dr. Hemphill, Dr. Pfingst, Dr. Powell, and Mrs. Semple were reported out of the city and Judge Straus too ill to attend.

The minutes of the June Board meeting were read and upon motion approved.

The Librarian reported that there was no regular monthly meeting in July because of a lack of quorum. The action of the Executive Committee, signed by F. P. Straus, G. W. Schuhmann, Thomas A. Barker, and Mayor Smith, authorizing the payment of bills was read and upon motion approved.

The Secretary read communications as follows:

Letter of July 14, 1921 to the Executive Committee signed by the Librarian's Secretary, showing signatures of Judge Straus, Father Schuhmann, Mr. Barker, and Mayor Smith authorizing payment of July bills.

Letter of July 25, 1921 from Prof. J. A. Carnagey of the Boys High School, asking for use of a room at the Main library for a class of Jefferson County public school teachers. He will conduct a class Saturday mornings from 9 to 11 a. m. from September 10 to May 27 to help county teachers in credits to show equivalent to a high school education. This request was also made by County Superintendent Stivers. Upon motion this was to be granted if the County Commissioners requested it.

Letter of July 29, 1921 from Kaufman-Straus Co., signed by J. B. Judah, Manager, asking that the Library make some repairs on water tanks.

The Librarian stated that these tanks were part of the fire sprinkler system and had nothing to do with the roof. Upon motion the Kaufman-Straus Co., was authorized to make these repairs, but at their own expense.

Letter of August 6, 1921 from Dr. Adolph C. Pfingst of

the Library Board. Dr. Pfingst wrote that he would be out of town on Board meeting day, but wished to go on record against turning the library grounds into a park.

Letter of August 8, 1921 to Mayor Smith signed by the Librarian advising him that it is customary for the Mayor to appoint an expert accountant in August to go over the library books. The Mayor announced that he would name an accountant later:

The Librarian announced that the Louisville Art Association had offered to loan a painting by Frederick J. Waugh - An ocean scene. This painting was given to the Louisville Art Association by Thomas Lindsey as a memorial to his father Mr. T. N. Lindsey. Upon motion the loan was accepted subject to call under the usual conditions that the Library is not responsible for damage or loss by fire, water, theft, etc.

The Librarian announced that the Louisville Art Association had offered to loan a painting by Harry Chase - A water view with boat. This painting belongs to Mr. Joshua Speed and was loaned to the Louisville Art Association for an exhibit. They now offer it as a loan to the Library. Upon motion the loan was accepted subject to call under the usual conditions that the Library is not responsible for damage or loss by fire, water, theft, etc.

The Librarian announced a gift to the Library from Dr. J. A. Flexner of a large photograph of the Roman Colosseum. Upon motion the Librarian was instructed to extend a letter of thanks to Dr. Flexner.

The treasurer's reports for June and July (dated August 10) were read as follows:

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on July 1 of \$13,045.62 is submitted herewith. To this is to be added \$3,000.00 rent from Public Library Building, which is usually paid on or about the tenth of

each month, making a total of \$16,045.62.

The Treasurer's report showing cash balance on August 1 of \$5,729.90 is submitted herewith. To this is to be added \$3,000.00 rent from Public Library Building, which is usually paid on or about the tenth of each month, making a total of \$8,729.90.

Respectfully submitted

(Signed) CHAS. A. SEGNER

Member Finance Committee

Upon motion the reports were approved and ordered filed.

The Librarian stated that after this months bills were paid we would have a balance of about \$4,000.00; \$3,000.00 of this Jefferson County funds for books and any balance for new truck. This was from close economizing on all accounts.

The Librarian's reports for June and July 1921 were read and upon motion approved and ordered filed.

The report for June shows a circulation of 66,835 volumes, an increase of 1,551 as compared to the same month last year, and 2,901 more important questions asked and topics looked up in the Reference departments at the Main library and branches.

The report for July shows a circulation of 65,300 volumes, an increase of 5,253 as compared to the same month last year, and 1,365 more important questions asked and topics looked up in the Reference departments at the Main library and branches.

Letters from members of the Special Committee, Mrs. Semple, Dr. Powell, and Mr. Barker, named by the Board to consider the proposition made by Mrs. Schachner and others that the library grounds be converted into a public park, together with letters from Paul Burlingame, Chairman, Board of Public Safety, Thomas B. Crutcher, Chairman, Board of Public Works, and Harry G. Evans,

Secretary, Board of Park Commissioners, were read. After a discussion by Dr. Mullins, Mayor Smith, Mr. Stoll and others, upon motion of Mr. Heyburn seconded by Dr. Mullins the request was not granted.

The Librarian reported that the annual examination for entrance to the training class was held Friday, June 17, 1921 from 9 to 12 o'clock. Twenty applicants signified their intention of taking the examination at the Main library but only thirteen, including the four in training, reported. There were eleven applicants for examination for work in the Colored department but only eight, including the one in training, reported.

The examination showed the following results.

White

| | |
|---|------|
| ✓ Edith Elgin Kelly 334 E. Broadway | 97 |
| ✓ Emily Ward Payne 2215 Alta | 89 |
| ✓ Florine Carolyn Kammerer 2324 Longest | 84 |
| Ruth Kathryn Vogler 623 E. Oak | 75.5 |
| ✓ Gladys Meredith Dawes 976 S. Second | 75 |
| ✓ Penelope Prather Hardy 1479 S. Fourth | 71.5 |
| Rose Starr Atkinson 2917 Virginia | 67.5 |
| ✓ Mildred Lucile Moore 418 Fountain Court | 64 |
| ✓ Mary Bell Garrett 602 W. Chestnut | 63 |
| ✓ Emily Burch Altsheler 1345 S. Third | 60 |
| Barbara Aicken R. F. D. No. 2, Sta C, Box 404 | 52 |
| ✓ Edith Hancock 226 E. Jacob | 45 |
| Laura Hammond 4737 Bellevue Ave. | 41 |

Colored

| | |
|--|------|
| ✓ Edna Briggs Watson 827 S. Preston | 86.5 |
| Ethel Louise Robinson 612 Lampton | 82.5 |
| Olivette Cralee Cannady 623 E. Jacob | 78.5 |
| Rachel Crampton Jones 1496 Bland | 69.5 |
| ✓ Vivian Boyd Glass 1121 W. Chestnut | 63.5 |
| Laura Jones Chinn 703 Marshall | 63 |
| ✓ Laura Reid Littlejohn 827 S. Hancock | 55 |
| Lillian Belle Carroll 1659 W. Madison | 52 |

The Librarian's recommendations to the Library Committee, approved by the two members present, upon motion were approved as follows:

- 1) That the training class lectures be renewed.
- 2) That the class at Main and white branches be

- limited to ten including the four in training.
- 3) That the class in Colored department be limited to three including the one in training.
 - 4) That the classes begin Monday, September 19 and continue through December 22.
 - 5) That the six not now in training be paid at the rate of \$30.00 per month from September 19 to December 22, and the four in training to continue as substitutes on the staff.
 - 6) That the two in Colored department be paid at the rate of \$30.00 per month from September 19 to December 22, and the one in training to continue as a substitute on the staff.
 - 7) That accepting these recommendations does not establish a precedent.

The Librarian's reports for June and July were read as follows:

TO THE LIBRARY COMMITTEE:

The Librarian's report for June showing an expenditure of \$8,958.38 is submitted herewith for your approval and recommendation for payment of bills. This includes Pay Roll, \$6,388.34, which was signed by the Chairman of the Library Committee and paid on July 1, voucher nos. 54 and 55, checks nos. 3326-3406. This leaves a balance of \$2,570.04, voucher no. 56, checks nos. 3407-3493 inclusive.

The Librarian's report for July showing an expenditure of \$18,864.13 is submitted herewith for approval and recommendation for payment of bills. This includes interest on mortgage, \$8,850.00, voucher no. 57, signed by Chairman of the Finance Committee and paid July 15, and Pay Roll, \$6,344.78, voucher no. 58, checks nos. 3494-3575, which was signed by a member of the Library Committee and paid on August 1. This leaves a balance of \$3,669.35, voucher no. 59, checks nos. 3576-3638 inclusive to be paid.

Respectfully submitted

(Signed) GEO. T. SETTLE

Librarian

Mr. Heyburn stated that the Board was called on to approve the payments that had already been made, and to authorize payment of the bills before the Board. Upon motion the reports were

approved and ordered filed.

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| American Society of Civil Engineers | 1.00 |
| Anderson, A. J. | 32.82 |
| Arctic Ice Co. | 23.00 |
| Behrens, Clara L. (Order Dept) | 12.48 |
| Beverly Co. | 126.00 |
| Bowman, Hite D. | 26.29 |
| Brakmeier Bros. | 1.60 |
| Caron Directory Co. | 4.80 |
| Carter Dry Goods Co. | 5.67 |
| Columbia Carbon Co. | 2.25 |
| Cross, Geo. E. | 10.00 |
| Cumberland Tel. & Tel. Co. | 35.25 |
| Dreher Hdw. Co., K. | 1.25 |
| Franklin Printing Co. | 4.00 |
| Grant, J. W. | 8.00 |
| Hammer Printing & Office Supply Co. | 22.25 |
| Harbison & Gathright | 1.85 |
| Heick Hdw. Co., Henry | 8.25 |
| Hoke, T. J. | 3.00 |
| Home Electric Co. | 10.70 |
| Hunting Co., H. R. | 378.90 |
| Institute of Public Service | 12.00 |
| Kaufman-Straus Co. | 434.42 |
| Kelly Publishing Co. | 30.00 |
| Kentucky Book Mfg. Co. | 749.00 |
| Kentucky Title Co. | 37.50 |
| Koehler Stamp & Stencil Co. | 2.50 |
| Korfhage, Herman C. | 5.00 |
| Krauth Electric Co., Wm. C. | 11.40 |
| L. & L. Storage Battery Co. | 1.50 |
| Library Bureau | 93.10 |
| Library of Congress | 100.00 |
| Liebschutz, E. | 3.00 |
| Long's Towel Supply Co. | 8.00 |
| Louisville Gas & Electric Co. | 58.78 |
| Louisville Home Telephone Co. | 36.25 |
| Louisville Paper Co. | 26.15 |
| Louisville Towel Supply Co. | 8.97 |
| Lunenburg, John | 6.10 |
| McAtee Co., A. H. | 20.79 |
| McGill, Anna Blanche | 17.80 |
| Market Auto Repair Co. | 19.85 |
| Mayes Printing Co. | 12.70 |
| Mississippi Valley Historical Ass'n | 4.00 |
| Morton & Co., John P. | 142.63 |
| Otis Elevator Co. | 14.00 |
| Peaslee-Gaulbert Co. | 10.98 |
| Powner Co., Chas. T. | 278.95 |
| Quick Tire Service | 17.40 |
| Ramser's Sons, Geo. | 9.60 |
| Remington Typewriter Co. | 1.63 |
| Scribner's Sons, Chas. | 3.82 |
| Settle, Libn. Geo. T., Petty Cash | 53.93 |
| Standard Oil Co. | 9.55 |
| Stechert & Co., G. E. | 20.13 |
| Stewart Co., W. K. | 329.50 |

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|-------------------------------------|---------------|
| Stoll Oil Refining Co. | 19.10 |
| Strassel Co., J. L. | 21.00 |
| Straus & Sons Co., Herman | 1.40 |
| Times Book Co. | 5.72 |
| Weissinger-Gaulbert Real Estate Co. | 66.84 |
| Wilcox, Delos F. | 10.00 |
| Wilson Co., H. W. | <u>235.00</u> |

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|------------------------------------|-----------------|
| | \$ 3 669.35 |
| Pd) Settle, Geo. T. Libn. Pay Roll | 6 344.78 |
| Pd) Louisville Trust Co. | <u>8 850.00</u> |

Total \$ 18 864.13

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourn-
ed.

MINUTES APPROVED:

Sept 21-21

Goldwinger-Smith President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

August 22, 1921

The President called a meeting of the Board for Monday August 22, 1921 at twelve o'clock noon in the Librarian's office, Main building. The following letter was sent:

August 18, 1921

Board of Trustees,
Louisville Free Public Library
Louisville, Ky.

Gentlemen:

Mayor Smith, President of the Library Board, calls a meeting of the Board of Trustees, Louisville Free Public Library, for Monday, August 22, at 12 o'clock noon in the Librarian's office, Main building.

The meeting is called to authorize the President of the Library Board to sign deed and any other papers necessary to close the transaction with Basil Doerhoefer and the Shawnee Christian Church to make exchange of library property at Fortieth and Broadway.

It will take only a few minutes to transact this business, and Mayor Smith urges a prompt and full attendance.

Please reply on enclosed card whether or not we may count on your presence.

Yours very truly,

(Signed) GEO. T. SETTLE

GTS:M

Secretary and Librarian

This meeting was not held owing to lack of quorum. There were only seven members of the Board in the city, one too ill to attend and one doubtful. For this reason the President authorized the Secretary to telephone the other members not to come.

Upon instructions of the President the following paper was prepared by H. H. Thatcher, Department Counsel:

Louisville, Ky., August 23, 1921

Whereas, on the 8th day of June 1921, the Board of Trustees of the Free Public Library of Louisville, Ken-

tucky, at a meeting of said Board authorized and directed George Weissinger Smith, President of said Board, to execute and acknowledge, for and on behalf, of said Board, a certain deed conveying two certain lots on the South side of Broadway, in the City of Louisville, to the Shawnee Christian Church, a corporation, the said conveyance to be an exchange for a certain other lot lying between 39th and 40th Streets on the South side of Broadway, to be conveyed by Basil Doerhoefer to said Board of Trustees; and,

Whereas, it appears that said Doerhoefer has agreed to convey to said Shawnee Christian Church a certain lot or tract of land lying between the South lines of the aforesaid two tracts directed to be conveyed to the Shawnee Christian Church as aforesaid, and the first alley South of Broadway between 39th and 40th Streets; and, it now appearing that said Doerhoefer and the said Shawnee Christian Church prefer that the aforesaid deed from the Board of Trustees of the Free Public Library for said two tracts or lots of land, first referred to herein, be made by said Board of Trustees of the Free Public Library to the said Basil Doerhoefer instead of to the said Shawnee Christian Church; and,

It further appearing that because of the absence from the City of some of the members of said Board, it will be very difficult at this time to secure the attendance of a quorum of said Board; and, it also appearing very desirable because of the various interests involved, including those of the said Board of Trustees, that the aforesaid deeds be executed without further delay and the matters of settlement involved therein be consummated at once.

NOW, THEREFORE: The undersigned constituting a majority of the said Board of Trustees of the Free Public Library of Louisville, Kentucky, hereby authorize, empower, and direct, George Weissinger Smith, President of said Board, to now sign, execute and deliver, in the name of, and as the act and deed of said Board of Trustees of the Free Public Library of Louisville, Kentucky, a deed from said Board of Trustees to Basil Doerhoefer, conveying said two tracts of land, first mentioned herein, to the said Basil Doerhoefer, the said deed to convey tract #1 in fee simple, with covenant of General Warranty, and tract #2 by quit claim title only. Said two tracts are described as follows:

No. 1. Beginning at a point in the South line of Broadway 57 feet and 3 inches East of the Southeast corner of 40th St. and Broadway; thence Southeastwardly 133 feet and 5 inches to a point 75 feet and 6 inches East of the Eastern line of 40th St.; thence Eastwardly, and parallel with Broadway, 19 feet and 6 inches to a point 132-1/2 feet South of the South line of Broadway and 95 feet East of the East line of 40th St.; thence North, and parallel with 40th St., 132-1/2 feet to the South line of Broadway at a point 95 feet

East of the Southeast corner of 40th St. and Broadway; thence with the South line of Broadway 37 feet and 9 inches West to the point of beginning.

No. 2. Beginning at a point in the South line of Broadway 26 feet and 3 inches East of the Southeast corner of 40th St. and Broadway; thence running Southeastwardly 133 feet and 5 inches to a point 44 feet and 6 inches East of the East line of 40th St.; thence Eastwardly, and parallel with Broadway, 31 feet to a point 75 feet and 6 inches East of the East line of 40th St.; thence running Northwestwardly with the Western line of tract No. 1, 133 feet and 5 inches to the South line of Broadway at a point 57 feet and 3 inches East of the Southeast corner of 40th St. and Broadway; thence Westwardly 31 feet to the point of beginning.

Said two lots or parcels of land were conveyed to first party by deed of conveyance and quitclaim executed December 28th, 1920, by the Board of Education of Louisville, Kentucky, a corporation, to the first party, and of record in Deed Book No. 962, page 533, in the office of the Clerk of the County Court of Jefferson County, Kentucky.

The undersigned, the Trustees aforesaid, agree and bind themselves to enter at the first convenient meeting of said Board, a proper resolution and order of record fully ratifying and confirming the authorization and direction hereby given for the execution and delivery of the aforesaid deed from said Board of Trustees to the said Basil Doenhoefer.

Reference is hereby made to former resolutions and proceedings of said Board of Trustees, and to the papers on file with said Board, touching the exchange of said properties and the execution of said deeds.

Dated at Louisville, Kentucky, this 23rd day of August 1921.

| | | |
|-------------------------|----------|-----------------------|
| | (Signed) | Frank P. Straus |
| | (Signed) | G. V. Schuhmann |
| | (Signed) | H. B. Heyburn |
| | (Signed) | E. Y. Mullins |
| | (Signed) | C. A. Segner |
| O.K. | (Signed) | Phil Ossmann |
| (Signed) M.H. Thatcher, | (Signed) | Geo. Stoll |
| Dept. Counsel. | (Signed) | Geo. Weissinger Smith |

George T. Settle, Secretary of the said Board of

Trustees of the Free Public Library, also signs this instrument in approval thereof.

(Signed) Geo. T. Settle
Secretary
Board of Trustees of the Free
Public Library

Louisville, Kentucky, August 23, 1921

The undersigned, Shawnee Christian Church, a corporation, by its President, and the Pastor of the Shawnee Christian Church, hereby authorize, direct, and approve, the execution and delivery to Basil Doerhoefer, instead of to the Shawnee Christian Church, the deed from the aforesaid Board of Trustees of the Free Public Library of Louisville, Kentucky, for the two lots or tracts of land in the foregoing instrument described.

SHAWNEE CHRISTIAN CHURCH (Incorporated)

By (Signed) J. E. Rawlinson
President

(Signed) Geo. F. Tinsley
Pastor
Shawnee Christian Church

Upon the authority of this paper the President signed the deed to transfer of property and accepted deed from Mr. Basil Doerhoefer for property in exchange.

This action is to be approved by vote at the next Board meeting.

MINUTES APPROVED:

Sept 21-21

Goldwin Smith President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Called meeting, Board of Trustees, September 21, 1921 in the Librarian's Office, 5 p.m.

There was no regular meeting of the Board September 14, 1921 on account of lack of quorum. For this reason the President called a meeting for September 21, 1921.

September 14, 1921

Board of Trustees,
Louisville Free Public Library
Louisville, Ky.

Gentlemen:

Mayor Smith, President of the Library Board, calls a meeting of the Board of Trustees, Louisville Free Public Library, for Wednesday September 21, 1921 at 5 p.m. in the Librarian's Office, Main building, to transact any business that may be brought before it.

This meeting is called because we were unable to get a quorum for the regular monthly meeting for September 14, 1921.

We are enclosing stamped post card. Please return this card stating whether or not we may count on your presence.

Yours very truly,

(Signed) GEO. T. SETTLE

Secretary and Librarian

GTS:M
ENC

Present: Barker, Hemphill, Pfingst, Schuhmann, Segner, Semple, Smith, and Stoll, with President Smith in the chair. Judge Straus was reported ill, and Dr. Powell, Dr. Mullins, Mr. Heyburn and Mr. Ossmann unable to attend.

At 5:25 the President asked that the minutes of the August 10 meeting be read. He also called for the reading of the action of members of the Library Board authorizing the President to sign the deed making transfer of property at Fortieth and Boradway - page 249 of Record book No. 4. At this time Mr. Stoll and Mr. Barker came in.

Upon motion the minutes of the August 10 meeting were approved. The action of August 22 authorizing the President to sign deed to ex-

change Shawnee Branch Library property at Fortieth and Broadway upon motion was approved. The paper is to be made part of this meeting. This is on page 249-252 inclusive, Record book No. 4.

The Secretary read communication as follows:

Letter of September 19, 1921 signed Dr. J. C. Mitchell, Chairman Programme Committee, Louisville Theosophical Society, asking for the use of the Assembly room for a lecture by Mr. L. W. Rogers, subject "The Occultism in Shakespeare's Plays." It was stated that Mr. Rogers is President of the Theosophical Society in the United States and that there is no religion in the lecture. Upon motion it was decided not to permit the lecture in the building.

The Librarian announced that the deed and title insurance for the West End property had been properly executed, recorded, and insured, and that \$1,000 had been paid to the Library Treasurer (Mr. Basil Doerhoefer's check \$750 and the Shawnee Christian Church check \$250).

The Librarian called attention to the action of the Library Board at the June 1921 meeting. He said that the committee had \$1,500 ready to turn over and wanted to know if the Librarian was authorized to have the architect modify plans and begin the erection of a building to cost not more than \$2,500 just as soon as the amount was paid. He said that the lowest bid was \$3,400.

President Smith said since the people in the West End had given us the lot and \$1,000 in straightening the lot to clear deed, and were prepared to give us an additional \$1,500, he thought the Board should appropriate a sufficient sum to at least erect the building called for in the plans by the architect. Mr. Barker said that the building should not be erected at present, and that the whole subject should be referred to a committee. Upon motion the President named a committee (Mr. Stoll, Mrs. Semple and Mr. Barker) to confer with the architect to see if some changes could be made in the plans

and specifications to bring it within the \$2,500 or to make other recommendations to the Board.

The Librarian announced that the County Commissioners approved of the use of a room for county school teachers. The Commissioners said that they did not care to take any action, but under the existing arrangements county school teachers should have every consideration given to city school teachers.

September 21, 1921

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on September 1, 1921 of \$4,001.32 is submitted herewith. To this is to be added \$3,000.00 rent from Kaufman-Straus Co., which was paid on September 1. There is also \$1,000.00 to be added, which was received in exchange for property, making a total of \$8,001.32.

We are herewith submitting the annual report of the Treasurer and expert accountant's report, showing receipts and expenditures for the year.

Call for a motion authorizing the Treasurer to borrow funds from this date in amounts necessary for pay roll and current maintenance.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion of Mr. Barker, the Treasurer is authorized to borrow funds from time to time in amounts necessary for pay roll and other current expenses until funds are available from the city.

The Chairman of the Finance Committee presented the report of the expert accountant, Homer F. Harris, and the report of the Treasurer, Louisville Trust Company. Upon motion these reports were received and ordered filed.

The Chairman of the Finance Committee reports receipts and expenditures for the fiscal year ending August 31, 1921 as follows:

RECEIPTS AND EXPENDITURES FOR THE FISCAL YEAR ENDING
AUGUST 31, 1921

FINANCES The Treasurer's report shows that the Library Board

received from all sources \$146,590.50 as follows: city taxes \$98,688.78, Jefferson County \$10,000.00, fines, lost books, etc. \$4,901.07, rent \$33,000.00, and balance on hand 65 cents. The total expenditures were \$142,589.18, leaving a balance of \$4,001.32. There are outstanding orders for books for work in Jefferson County amounting to \$3,200.00, the balance saved by close economy is for a new library truck.

MAINTENANCE The cost of maintenance was \$119,739.18. The accounts were: books \$23,548.74, expense \$8,269.32, pay roll \$71,530.97, light and power \$3,079.79, heat \$8,273.16, furniture and fixtures \$477.80, repairs and improvements \$1,495.75, insurance \$2,244.55, and interest on loans \$819.10. To the maintenance account was added interest on mortgage \$17,850.00 and retiring principal \$5,000.00, total \$22,850.00 making a total expenditure of \$142,589.18 for the year.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

The Librarian's report for August was read and upon motion approved and ordered filed. The report shows a circulation of 69,551 volumes, an increase of 11,061 as compared to the same month last year, and 1,666 more important questions asked and topics looked up in the Reference Departments at the Main library and branches.

The Librarian's annual report was received and ordered filed.

SOME FACTS AND FIGURES

from the

REPORT OF THE LIBRARIAN

of the

LOUISVILLE FREE PUBLIC LIBRARY

for the

FISCAL YEAR ENDING AUGUST 31, 1921

The report of the Librarian of the Louisville Free Public Library for the fiscal year ending August 31, 1921 shows an increase in the use of books for home reading and reference work.

There are 412 centers for the circulation of books in 205 buildings in Louisville and Jefferson County. The circulation of books for home use was 1,117,916 volumes, an increase of 8,663 as compared to last year. This does not include the books used in reference work and read at the tables at the Main library and branches and no attempt was made to keep a record of the number of times a

volumes was read in a family when it was taken out. It leaves the building and is counted as one circulation.

BOOKS IN LIBRARY There are 229,503 volumes in the Library, an increase of 5,541. Of these 12,931 volumes were added during the year by purchase and gift. The volumes circulated on an average of 4.87 times during the year.

BOOKS CATALOGED There were 13,052 volumes cataloged during the year, making a total of 312,654 books cataloged since the opening of the Library.

BORROWERS There were 10,302 borrowers registered during the year making a total of 55,222 citizens of Louisville and Jefferson County registered users of the Library. This does not include many children who are using books in classroom collections, and many readers using books in the stations. The registration shows that 53,057 borrowers are living within the city limits or that 22.5 per cent of the population of the city, according to the 1920 U. S. census, are availing themselves of library privileges.

USE OF BOOKS The total circulation of books for home use was 1,117,916, an increase of 8,663. This includes 673,375 books read by adults and 444,541 read by children. The report shows that 1,063,239 volumes were used by readers within the city limits. This was a circulation of 4.5 volumes per capita.

REFERENCE WORK There were 89,369 more important questions asked and topics looked up at the Main library and branches. The records show that the Library was used more than ever before by business men and manufacturers. There was the usual use by children in the public, parochial, and private schools, and students from the University of Louisville, Conservatory of Music, and the Baptist and Presbyterian Theological Seminaries.

CHILDREN'S WORK There was a circulation of 444,541 volumes read by children. This was 39.7 per cent of the total circulation. There were 4,123 more important questions asked and topics looked up in reference work in the Children's room. The records show a greater use of the material available by teachers and parents.

STATIONS There are 90 stations for the circulation of books for home use in Louisville and Jefferson County placed for the convenience of readers. There were 26,659 volumes used in the work, an increase of 3,500. These books did double work as the collections were changed at intervals during the year. The circulation of books for home use was 99,422 volumes.

BRANCH LIBRARIES The total circulation of books for home use at the branch libraries was 570,221 volumes, an increase of 13,600. This was 51 per cent of the total circulation. This includes 345,873 books read by adults and 224,348 read by children. There are 74,662 volumes available for public use in the branches. There were 65,273 more important questions asked and topics looked up.

COLORED DEPARTMENT There are 75 centers for the circulation of books for home use in 40 buildings in Louisville and Jefferson County for colored readers. This includes 2 Carnegie branch buildings, 15 stations, and 58 classroom collections in 23 school buildings. There

are 21,394 volumes in the department. This was an increase of 424. The circulation of books for home use in the department was 108,207 volumes. This includes 48,061 books read by adults and 60,146 read by children. There were 10,709 more important questions asked and topics looked up, an increase of 1,832.

JEFFERSON COUNTY There are 150 centers for the circulation of books for home use in 94 buildings in Jefferson County outside of the city of Louisville. This is an increase of 8 centers and 12 buildings. The circulation of books for home use was 54,677 volumes, an increase of 606. This includes 17,152 books read by adults and 37,525 read by children.

BLIND READERS Books in embossed type were loaned free of all cost to blind readers in Kentucky and other states. There are 668 volumes in the collection, an increase of 14, and the circulation for home use was 616 volumes.

MUSEUM The library museum was a popular visiting place for residents and visitors during the year. The registration shows 22,816 visitors, an increase of 405. There were some valuable additions made by gift during the year.

STAFF There were several resignations from the staff, assistants leaving for better remuneration. These added to the vacancies that had not been filled by appointment necessitated a greater use of substitutes not up to the average in training. It was necessary to pay members of the training class a nominal salary to hold them in library work.

MAINTENANCE The cost of maintenance was \$119,739.18. The accounts were: books \$23,548.74, expense \$8,269.32, pay roll \$71,530.97, light and power \$3,079.79, heat \$8,273.16, furniture and fixtures \$477.80, repairs and improvements \$1,495.75, insurance \$2,244.55, and interest on loans \$819.10. To the maintenance account was added interest on mortgage \$17,850.00 and retiring principal \$5,000.00, total \$22,850.00 making a total expenditure of \$142,589.18 for the year.

FINANCES The Treasurer's report shows that the Library received from all sources \$146,590.50 as follows: city taxes \$98,688.78 Jefferson County \$10,000.00, fines, lost books, etc. \$4,901.07, rent \$33,000.00, and balance on hand 65 cents. The total expenditures were \$142,589.18, leaving a balance of \$4,001.32. There are outstanding orders for books for work in Jefferson County amounting to \$3,200.00, the balance saved by close economy is for a new library truck.

NEEDS OF THE LIBRARY If the Library is to grow and continue its efficient service there should be an increase in funds from city taxes. Although there is an apparent balance of a little over \$4,000 the outstanding orders for books and material amount to more than this. There is not a single public library in the country doing anywhere near the work done in Louisville that is not receiving from city taxes not less than 50 per cent more than is given for library purposes in Louisville. The law limits the appropriation to 4 cents, and the Library is now receiving 3 3/4 cents. The full 4 cents from taxes should be given to the Library and a committee named by the Library Board to go before the State Legislature to have the law changed to allow not less than 4 nor more than 6 cents for li-

brary purposes.

BOARD OF TRUSTEES The Library Board has recognized the need of more money for several years and urged the full 4 cents last year, but public sentiment is needed to back the Board in this demand for more money.

Rev. George W. Schuhmann was re-appointed as a trustee for a term of four years, and Mr. George J. Stoll and Mr. Henry B. Heyburn to succeed Mr. William Thalheimer and Col. Joshua D. Powers, for four years.

Respectfully submitted

(Signed) GEORGE T. SETTLE

Librarian

The Librarian's report for August showing an expenditure of \$8,022.89 upon motion was approved. This includes Pay Roll, \$6,233.80 which was signed by a member of the Library Committee and paid on September 1, voucher No. 60, checks Nos. 3639 - 3718. This leaves a balance of \$1,789.09, voucher No. 61, checks Nos. 3719 - 3775 inclusive to be paid:

| | | |
|---|----|--------|
| Abingdon Press | \$ | 11.90 |
| American Educational Association | | 10.71 |
| American Library Ass'n Publishing Board | | 2.03 |
| Anderson, A. J. | | 183.20 |
| Arctic Ice Co. | | 24.00 |
| Baggerly, Robin M | | 67.98 |
| Baker & Taylor Co. | | 1.86 |
| Barrie Sons, Geo. | | 4.00 |
| Behrens, Clara L, Head Order Dept. | | 2.51 |
| Bowker Co., R. R. | | 2.50 |
| Bowman, Hite D. | | 4.25 |
| Brakmeier Bros. | | 2.42 |
| Bywater Bros. | | 21.00 |
| Carter Dry Goods Co. | | 3.52 |
| Crisis, The | | 7.82 |
| Cross, Geo. E. | | 10.00 |
| Cumberland Telephone & Telegraph Co. | | 35.87 |
| Dixon, Wm. | | 6.15 |
| Dodd, Mead & Co. | | 52.65 |
| Falls City Buggy Top Co. | | 4.90 |
| Faxon Co. F. W. | | 3.00 |
| Fischer Bros. | | 7.90 |
| Grant, J. N. | | 8.00 |
| Gulf Refining Co. | | 19.00 |
| Hammer Printing & Office Supply Co. | | 11.00 |
| Harris, Homer F. | | 140.00 |
| Heick Hardware Co., Henry | | 3.50 |
| Hoke, T. J. | | 3.00 |
| Home Electric Co. | | 8.10 |
| Hunting Co. H. R. | | 243.33 |

| | | |
|--|----|----------|
| Jeunesse, R. | \$ | 13.33 |
| Kentucky Book Mfg. Co. | | 96.20 |
| Library Bureau | | 24.42 |
| Long's Towel Supply | | 8.00 |
| Louisville Gas & Electric Co. | | 81.49 |
| Louisville Home Telephone Co. | | 36.25 |
| Louisville Towel Supply Co. | | 8.20 |
| McGill, Anna Blanche | | 29.40 |
| McGraw-Hill Book Co. | | 4.50 |
| Market Auto Repair Co. | | 43.15 |
| Morton & Co., John P. | | 51.10 |
| Otis Elevator Co. | | 14.00 |
| Parkland Coal Co. | | 6.20 |
| Patterson's American Educational Directory | | 4.50 |
| Peaslee-Gaulbert Co. | | 13.72 |
| Remington Typewriter Co. | | 5.00 |
| Scribner's Sons, Chas. | | 3.80 |
| Seestadt, W. R. | | 3.95 |
| Settle, Geo. T. Librarian Petty Cash | | 59.19 |
| Slaughter, T. Grant | | 76.00 |
| Stewart Co., W. K. | | 115.46 |
| Stoll Oil Refining Co. | | 19.00 |
| Tafel Electric Co. | | 1.50 |
| Weissinger-Gaulbert Real Estate Co. | | 74.73 |
| Wilson Co. H. W. | | 15.80 |
| Winston Co., John C. | | 35.10 |
| Yale University Press | | 39.00 |
| | | <hr/> |
| | \$ | 1 789.09 |
| Pd) Settle, Geo. T. Libn. Pay Roll | | 6 233.80 |
| | | <hr/> |
| Total | \$ | 8 022.89 |

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Oct 17-1921

Goldwinger Smith President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Called meeting, Board of Trustees, Monday October 17, 1921
in the Librarian's office, 5 p.m.

There was no regular meeting of the Board October 12, 1921 on account of lack of quorum. For this reason the President called a meeting for October 17, 1921.

October 12, 1921

Board of Trustees,
Louisville Free Public Library
Louisville, Kentucky

Gentlemen:

Mayor George Weissinger Smith, President of the Library Board, calls a meeting of the Board for Monday, October 17, at five o'clock in the Librarian's office. The meeting is called to transact any business that may come before a regular meeting.

The regular monthly meeting to have been held on October 12 was not held on account of lack of quorum.

Yours very truly,

(Signed) GEO. T. SETTLE

GTS/S

Secretary and Librarian

Please use enclosed post card in reply.

Present: Barker, Hemphill, Mullins, Ossmann, Pflingst, Semple, Smith, Stoll and Settle, with President Smith in the chair. Mr. Heyburn telephoned that he was getting ready to leave the city and asked to be excused if we could count on a quorum without him. Dr. Powell and Mr. Segner were reported out of the city and Father Schuhmann had made an engagement which could not be broken. Judge Straus was too ill to attend.

The minutes of the called meeting of September 21 were read and upon motion approved.

The Secretary read communications as follows:

- a. Resignation of Mary Goode English, under date of

September 24, to take effect October 1, 1921.
Miss English resigns to accept a position with
the Detroit Public Library.

- b. Resignation of Elsie Lee Holloway, under date of
October 3, to take effect October 10, 1921.
Miss Holloway resigns to go to California.
- c. Resignation of Mary Helen Tully, under date of
October 10, to take effect October 15, 1921.
Miss Tully resigns to be married.
- d. Letter of October 3 to Mr. Harry Wirgman, Weissinger-
Gaulbert Real Estate Co., signed by the Librarian,
asking for bid on heat for the Main building for
the year beginning November 21, 1921.
- e. Reply to this letter under date of October 5, signed
Weissinger-Gaulbert Real Estate Co., by H. Wirgman,
Manager, in which they state that the price will
be the same as last year.

This was referred to the Building Committee with
power to act, Mr. Stoll named as Acting Chairman
of the committee.

- f. Letter of September 30 to Homer C. Winking, signed
by the Librarian, advising that he was not in a
position to grant the use of the library lot on
West Broadway as an entrance to the circus grounds.

This was read for record.

- g. Statement from Mr. Frank H. Johnson, 942 S. First St.,
Louisville, Kentucky, Grand Recorder of the Grand
Encampment of the United States Masons, stating
that he has a splendid collection of books on
masonry and asking if they will be acceptable as
a gift in his will.

Upon motion this offer of books was accepted.

- h. The Librarian announced gift of a portrait in oil
of Mr. Will S. Hays, given by his daughter,
Mrs. F. W. Samuell.

The Librarian announced gift of six framed pictures
for the Children's room, by Mrs. E. Y. Mullins.

Upon motion the Secretary was instructed to write a
letter of thanks for these gifts in the name of
the Library Board.

The Treasurer's report was read as follows and upon motion
approved and ordered filed:

October 17, 1921

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on

October 1, 1921 of \$255.44 and \$2,500.00 on Building and Construction account, total \$2,755.44, is submitted herewith. To this is to be added \$3,000.00 rent from Public Library Building, which is usually paid on or about the tenth of each month, making a total of \$5,755.44.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

The Librarian's report for September was read and upon motion approved and ordered filed. The report shows a circulation of 82,734 volumes, an increase of 13,003 as compared to the same month last year, and 9,231 more important questions asked and topics looked up in the Reference Departments at the Main library and branches.

The report of the Special Committee was read as follows:

October 17, 1921

To the Library Board:

At the called meeting Library Board, September 21, 1921 upon motion the President named a special committee (Mr. George J. Stoll, Mrs. Patty B. Semple and Mr. Thomas A. Barker) to confer with the architect to see if some changes could be made in the plans and specifications for the Shawnee Branch Library building, to bring it within a cost of \$2,500.00 or to make other recommendations to the Board.

This committee met in the Librarian's office on Thursday, September 22, 5 p.m. Present: Mr. Stoll and Mrs. Semple of the Committee, Mr. Ward, the architect and the Librarian. Mr. Ward stated that he had received bids in June and that the cheapest bid, excluding the electric wiring and a few other items, was \$3,400.00. It was suggested by the Committee that he receive new bids; first, under the plans and specifications as called for, and second, any changes and modifications that bidders might make to change the price. This was to be done as quickly as possible and the Librarian authorized to call the committee together with the Librarian to consider the new bids.

The second meeting was held on Thursday October 6, 1921 in the Librarian's office. Present: Mr. Stoll, Mrs. Semple and Mr. Barker, together with Mr. Ward, the architect, and the Librarian. New bids under the specifications were submitted, together with some suggestions of the bidders.

After carefully considering the question from all angles,

your committee submits the recommendation attached.

Respectfully submitted

Geo. Stoll

Special Committee

The recommendation submitted is as follows:

October 6, 1921

Board of Trustees
Louisville Free Public Library

Your committee recommends that a sum not in excess of \$1,000. in addition to the \$2,500. hereto fore subscribed by West Broadway citizens be appropriated for the purpose of building a library at Fortieth and Broadway. The plans and specifications show that the Library may be built for approximately \$3,100. but as there may be additional expenses in building and equipping the building, the Committee recommends that \$1,000. be made available.

Respectfully submitted

Geo. Stoll

Special Committee

Upon motion the recommendation of the committee was approved.

The Special Committee was discharged and upon motion the erection of the building turned over to the Building Committee, with Mr. George J. Stoll named as Acting Chairman.

The Librarian's report for September 1921 showing an expenditure of \$12,975.34 upon motion was approved. This includes Pay Roll, \$6,559.99, voucher No. 62, checks Nos. 3776-3866, which had been signed by the Chairman of the Library Committee and paid on October 1. This leaves a balance of \$6,415.35, voucher No. 63, checks Nos. 3867-3939 inclusive to be paid:

| | | |
|---------------------------------------|----|--------|
| American Child Hygiene Association | \$ | 5.00 |
| American Printing House for the Blind | | 19.95 |
| American Prison Association | | 3.00 |
| Arctic Ice Co. | | 23.55 |
| Art Shop | | 7.25 |
| Baggerly, Robin M. | | 3.85 |
| Baker & Taylor Co. | | 326.14 |

| | |
|---|----------|
| Behrens, Clara L. Head Order Dept. | 38.08 |
| Bittner's Sons, G. | 8.75 |
| Bland Electric Co. | 21.45 |
| Boni & Liveright | 8.50 |
| Bowman, Hite D. | 124.68 |
| Breckel Press | 57.80 |
| Burroughs Adding Machine Co. | 5.20 |
| Central School Supply Co. | 12.00 |
| Children's Book Shop | 141.52 |
| Clark Co., Arthur H. | 12.50 |
| Chemical Catalog Co. | 5.00 |
| Commercial Paste Co. | 1.47 |
| Cross, Geo. E. | 10.00 |
| Cumberland Telephone & Telegraph Co. | 36.57 |
| Cyclopedia of Insurance | 2.00 |
| Doll, H. A. | 4.00 |
| Dreher Hardware Co., K. | 1.00 |
| Faxon Co., F. W. | 1 905.20 |
| Fetter Co., Geo. G. | 4.00 |
| Fischer Bros. | 2.60 |
| Fischer Soap and Oil Co. | 31.16 |
| Franklin Printing Co. | 7.50 |
| Gaylord Bros. | 8.32 |
| Grant, J. N. | 8.00 |
| Gulf Refining Co. | 19.00 |
| Hammer Printing & Office Supply Co. | 7.00 |
| Harbison & Gathright | 3.00 |
| Hoke T. J. | 3.00 |
| Houghton-Mifflin Co. | 1.28 |
| Hunting Co., H. R. | 379.97 |
| Johnston, Caroline D. | 66.75 |
| Kaufman-Straus Co. | 1 238.15 |
| Kentucky Book Mfg. Co. | 254.70 |
| Knollenberg, A. C. | 9.00 |
| Krauth Electric Co. Wm. C. | 5.32 |
| Library Bureau | 85.43 |
| Long's Towel Supply Co. | 8.00 |
| Louisville Gas & Electric Co. | 86.84 |
| Louisville Home Telephone Co. | 36.25 |
| Louisville Towel Supply Co. | 8.20 |
| McGill, Anna Blanche | 9.15 |
| Manual Arts Press | 1.80 |
| Meffert Equipment Co. | 7.50 |
| Morton & Co., John P. | 12.69 |
| National Conference on City Planning | 5.00 |
| National Society, Daughters of American Revolution | 7.15 |
| New York University of State of | 7.00 |
| Otis Elevator Co. | 14.00 |
| Peaslee-Gaulbert Co. | 7.20 |
| Putnam's | 2.00 |
| Quick Tire Service, Inc. | 95.91 |
| Ramser's Sons, Geo. | 42.20 |
| Remington Typewriter Co. | 3.14 |
| Rowland Co. | 16.00 |
| Scribner's Sons, Chas. | 5.75 |
| Seestadt, W. R. | 23.55 |

| | |
|---------------------------------------|--------|
| Settle, Geo. T. Librarian, Petty Cash | 89.24 |
| Sherwood Co. | 310.20 |
| Simmons Motor Co. | 12.59 |
| Southeastern Paper Co. | 3.69 |
| Special Libraries Association | 2.00 |
| Stewart Co., W. K. | 563.91 |
| Stoll Oil Refining Co. | 19.00 |
| Weissinger-Gaulbert Real Estate Co. | 91.50 |
| Western Union Telegraph Co. | 3.75 |
| Wilson Co., H. W. | 1.50 |

| | |
|--|-----------------|
| | 6 415.35 |
| Pd) Settle, Geo. T. Librarian Pay Roll | <u>6 559.99</u> |

Total \$ 12 975.34

Upon motion bills were ordered paid.

There being no other business upon motion the Board
adjourned.

MINUTES APPROVED:

Nov 9

Godwinssinger Smith President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees November 9, 1921 in the Librarian's office, 5 p.m.

Present: Barker, Hemphill, Heyburn, Powell, Schuhmann, Segner, Semple, Smith, Stoll and Settle, with President Smith in the chair. Dr. Mullins and Mr. Ossman were out of the city, and Judge Straus too ill to attend. Dr. Pfingst telephoned that he had a call but if needed for a quorum would come.

The minutes of the called meeting of October 17, 1921 were read and upon motion approved.

The Secretary read communications as follows:

- a. Letter of October 25, 1921 from Kentucky Society, Sons of American Revolution, signed by E. T. Hutchings, President, asking for permission to place a bronze tablet on the library building, size 17 x 21 inches, to state by whom and for what purpose the trees were planted on the library grounds.

The Librarian's letter of October 29 to Mr. Hutchings, asking for an idea of the inscription he wished to place on this tablet.

Mr. Hutchings' reply of November 4, stating that the inscription would read "The trees planted on these grounds, in memory of the sons and daughters of Jefferson County, Kentucky, who made the supreme sacrifice in the world war, were given by fifty-eight local public spirited organizations."
1920

Upon motion permission was granted to place this bronze tablet on the wall in the interior of the building just above the marble wainscoting to the right as you go out the front door.

- b. Letter of November 5, 1921 from Ferdinand G. Walker, 305 Commercial Building, stating that the portrait of the late General Bennett H. Young, now in the delivery room, has been paid for by subscriptions of his friends and acquaintances and is now the property of the Louisville Free Public Library.

Upon motion this gift was accepted and the Librarian instructed to convey the thanks of the Board to Mr. Walker and to the donors through Mr. Walker.

- c. Letter of November 7, 1921 from the Weissinger-Gaulbert

Real Estate Co., H. Wirgman, Manager. This letter advises us that no reduction will be made in the heat contract. The letter was written in reply to a visit made by Mr. Stoll and the Librarian to ask for a reduction in the contract price.

Upon motion the contract was renewed for one year beginning November 21, 1921 on the basis of the contract dated November 21, 1919.

- d. Letter of November 9, from Mrs. J. E. Whitney, 210 East Gray Street, Louisville, Ky. Mrs. Whitney says that Mr. George Barnard of New York, formerly of Indiana, recently sent to the Historic Society of Madison, Indiana two bronze casts of heroic size of the sculptures entitled "The Dreamer" and "Womanhood." Mrs. Whitney says that Miss Drusilla Cravens has found it impossible to place these statues in Madison and has asked if we can find a fitting place for them here.

Upon motion the Librarian was instructed to visit Madison to see these statues and to accept them if we can place them.

The Treasurer's report was read as follows and upon motion approved and ordered filed:

November 9, 1921

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on November 1, 1921 of \$ 3,474.83 is submitted herewith. To this is to be added \$3,000 rent from Public Library building, which is usually paid on or about the tenth of each month, making a total of \$6,474.83.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

The Librarian's report for October was read and upon motion approved and ordered filed. The report shows a circulation of 104,936 volumes, an increase of 12,331 as compared to the same month last year, and 10,568 more important questions asked and topics looked up in the Reference Departments at the Main Library and Branches.

Upon motion of Mrs. Semple, the following recommendation was approved:

That permission be given Mrs. Charles B. Semple, to have the occupational therapy work being done by the Charities and the inmates of public institutions through

Corrections Committee exhibited in the Main Library and branches for two or three days, the library being in no way responsible for placing exhibits or being responsible for damages or loss, and at no expense.

Upon motion the libraries are to be closed all day on November 11, 1921 (Armistice Day). This is not a precedent. It means for this year only.

Dr. Hemphill read the resolution as follows:

As this is the last regular meeting of the Library Board over which Mayor George Weissinger Smith, President of the Board, shall preside, the Board desires to record its appreciation of his courtesy, his regular attendance on the Board's meetings, his deep interest in the Library, and his effective aid in promoting its service to the community.

The members of the Board part with Mayor Smith with regret, and extend to him their best wishes in his future career.

After talks by Dr. Powell and Father Schuhmann it was unanimously adopted and the Secretary instructed to send a copy to the Mayor. In reply the Mayor made some very pleasant remarks of his associations with the members of the Board.

The Librarian's report for October 1921 showing an expenditure of \$12,322.76 upon motion was approved. This included Pay Roll, \$6,462.39, voucher No. 64, checks Nos. 3940-4027, which had been signed by the Chairman of the Library Committee and paid on November 1. This also includes \$ 500.00, voucher No. 65, to Mr. G. A. Pierson, contractor, signed by the Acting Chairman of the Building Committee and paid on November 5. This leaves a balance of \$5,360.37, voucher no. 66, checks Nos. 4028-4115 inclusive to be paid:

| | |
|---|----------|
| Aldus Book Co. | \$ 15.00 |
| A.L.A. Publishing Board | 30.00 |
| American Surety Co. of New York | 41.88 |
| Anderson, A. J. | 78.43 |
| Arctic Ice Co. | 21.70 |
| Baker & Taylor Co. | 302.52 |
| Behrens, Clara L. Head Order Department | 29.10 |
| Bland Electric Co. | 8.05 |
| Bloom, Levi | 7.05 |
| Bonkofsky, Henry V. | 3.50 |

| | |
|---|--------|
| Booker & Kinnaird | 7.05 |
| Bowker Co., R. R. | 22.35 |
| Bowman, Hite D. | 37.82 |
| Brakmeier Bros. | 6.05 |
| Breckel Press | 40.25 |
| Burroughs Adding Machine Co. | 4.25 |
| Bywater Bros. | 7.55 |
| Caron Directory Co. | 10.00 |
| Childers Electric Co. | 100.96 |
| Children's Book Shop | 578.51 |
| Clark Co., Arthur H. | 11.00 |
| Clegg & Co., F. A. | 42.91 |
| Commercial Paste Co. | 8.55 |
| Cross, Geo. E. | 10.00 |
| Cumberland Telephone & Telegraph Co. | 35.95 |
| Democrat Printing Co. | 4.60 |
| Diem & Wing Paper Co. | 13.13 |
| Electrical Trade Publishing Co. | 10.00 |
| Embry Box Co. | 21.25 |
| Faxon Co., F. W. | 501.80 |
| Fetter Co., Geo. G. | 3.65 |
| Filson Club | 2.00 |
| Fischer Bros. | 2.60 |
| Gaylord Bros. | 72.90 |
| Gotham Book Mart | 2.00 |
| Grant, J. M. | 8.00 |
| Hammer Printing & Office Supply Co. | 3.70 |
| Harbison & Gathright | 2.60 |
| Heick Hardware Co., Henry | 11.05 |
| Hoke, T. J. | 3.00 |
| Hubbuck Bros. & Wellendorff | 5.96 |
| Huntting Co., H. R. | 63.65 |
| Kaufman-Straus Co. | 682.11 |
| Kentucky Book Mfg. Co. | 230.40 |
| Kentucky & Louisville Mutual Ins. Co. | 13.20 |
| Kentucky Printshop Co. | 38.00 |
| Kentucky Tent and Awning Co. | 9.00 |
| Lamkin Paper Box Co. | 26.41 |
| Library Bureau | 91.74 |
| Liebschutz, N. | 82.50 |
| Long's Towel Supply Co. | 8.00 |
| Louisville Gas & Electric Co. | 106.95 |
| Louisville Home Telephone Co. | 36.25 |
| Louisville Paper Co. | 25.39 |
| Louisville Towel Supply Co. | 8.20 |
| Louisville Trust Co. | 3.20 |
| McGill, Anna Blanche | 29.00 |
| McGraw - Hill Book Co. | 9.00 |
| Macmillan Co. | 5.62 |
| Mayes Printing Co. | 40.00 |
| Meffert Equipment Co. | 1.00 |
| Morton & Co., John P. | 112.55 |
| National Education Association of the U. S. | 5.00 |
| National Municipal League | 5.00 |
| Otis Elevator Co. | 14.00 |
| Parkland Coal Co. | 4.50 |
| Peaslee-Gaulbert Co. | 15.93 |
| Peffer Motor Co. | 2.24 |

| | |
|---------------------------------------|--------|
| Pirtle, Weaver & Mensfee | 43.26 |
| Putnams | 21.60 |
| Ranser's Sons, Geo. | 10.95 |
| Remington Typewriter Co. | 19.00 |
| Schwarz, Clifford & Scott | 4.05 |
| Scott, Foresman & Co. | 3.60 |
| Settle, Geo. T. Librarian, Petty Cash | 98.11 |
| Sheckler, Milton | 3.05 |
| Sikking & Bro., J. E. | 21.55 |
| Snead & Co. | 240.00 |
| Southeastern Paper Co. | 12.32 |
| Special Libraries Association | 4.00 |
| Standard Oil Co. | 19.00 |
| Stewart Co., W. K. | 781.25 |
| Stoll Oil Refining Co. | 19.10 |
| Tachau & Sons, E. S. | 24.68 |
| Tafel Electric Co. | 2.90 |
| Wagner Sons, Co., J. F. | 83.30 |
| Weissinger-Gaulbert Real Estate Co. | 149.64 |
| Wilson, H. W. | 1.50 |

| | | |
|--|---|--------|
| | 5 | 360.37 |
| Pd) Settle, Geo. T. Librarian Pay Roll | 6 | 462.39 |

| | | |
|--------------------------------|----|--------|
| | 11 | 822.76 |
| Pd) Pierson, G. A., contractor | | 500.00 |

Total \$ 12,322.76

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

14 Dec 1921

E. L. Pausser President
Vice

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Called meeting, Board of Trustees, Wednesday, November 30, 1921
in the Librarian's office 5 p.m.

Present: Barker, Hemphill, Heyburn, Mullins, Pflingst, Powell, Quin, Schuhmann, Segner, Semple, Stoll and Settle with Vice-President Powell in the chair. Mr. Ossmann was out of the city and Judge Straus too ill to attend. Mayor Quin, ex-officio member of the Board, was present for the first time. Dr. Powell said that since the call for the meeting did not include the election of a President, with the consent of the Board, it would be deferred to a regular meeting.

Dr. Powell called attention to the presence of members of the Press and asked if this was not in a way an executive session. Mayor Quin and others said they were sure nothing would be said or done anyone could object to appearing in the papers. The Secretary stated that when notice of the Board meeting is sent to the Board, notice is also sent to the Press.

Call was read as follows:

November 28, 1921

Board of Trustees,
Louisville Free Public Library
Louisville, Ky.

Gentlemen:

Dr. E. L. Powell, Mrs. Patty B. Semple, and Dr. E. Y. Mullins with other members call a meeting of the Board of Trustees of the Louisville Free Public Library for Wednesday, November 30, 1921 at 5 o'clock in the Librarian's office.

The meeting is called to consider and adopt budget estimates of receipts and expenditures for the library year 1921-22. "It is important that we should get a thorough sentiment on the part of the whole Board to secure adequate funds for our budget next year."

Please return enclosed post card stating whether or not we may expect you to be present.

Yours very truly,

(Signed) GEO. T. SETTLE
Secretary and Librarian

Dr. Powell made a statement giving the reasons that led up to

the call that was made by the several members of the Board to consider the budget.

The Librarian reported that the following accounts: Pay Roll, Light, Power, Expense, Heat, Furniture and Fixtures, and Books, recommended to the Library Committee and approved at a called meeting of the committee on Saturday November 19, 1921; other accounts, Repairs and Improvements, Insurance, Building and Construction, recommended to the Building Committee and approved at a called meeting of the committee on Monday November 21, 1921, and other accounts, Interest on Loans, Interest on mortgage and retiring principal, recommended to the Finance Committee and approved at a called meeting of the committee on Wednesday November 23, are the accounts included in the budget for adoption.

Dr. Powell, Mrs. Semple, Mr. Barker and other members of the Board discussed the budget. Mr. Barker said that in his opinion three and three-fourths cents would give the Library funds sufficient for the year. He felt that this was not the time to go back to normal and that the repairs and improvements could be deferred another year. Other members of the Board felt that although the Library might live on what three and three-fourths cents would give, it was necessary to get back to normal and that we should ask for the full four cents, the maximum allowed by law. The Librarian was asked to make a statement. He read paper as follows:

TO THE LIBRARY BOARD:

The reasons the amounts named in the budget estimates of receipts and expenditures recommended by the Librarian to the Library Committee, and approved by the Library Committee, and to the Building Committee and approved by the Building Committee, submitted to the Finance Committee for approval calling for a four cent tax levy are necessary.

We received from city taxes last fiscal year including back taxes \$98,688.78. We ask from city taxes this year including back taxes \$105,288.78. This is \$6,600 more than received last year. The Library was allowed 3 3/4 cents

on the tax levy last year and we are anticipating this year the full 4 cents, the maximum allowed by law. If $\frac{1}{4}$ cent will not net \$6,600 more than received last year, the budget amounts must be reduced pro rata or repairs and improvements cut out entirely. Last year we received a considerable amount in back taxes from railroads which cannot be expected this year.

The budget calls for \$162,790.10. This is \$16,119.60 more than was spent last year, but we are not asking the city for all of this increase. As stated an increase of \$6,600 is all that is necessary from the city to conduct all activities called for in the budget. The balance of the increase \$9,599.60 is taken care of by funds from other sources including the unexpended balance \$4,001.32. This includes \$3,000 more from rents, and \$2,500 from friends of the Library for the Shawnee Branch building. The cost of this branch building is included in the budget.

It might be well to explain this unexpended balance of \$4,001.32. It is only a seeming balance as \$3,000 of this was for books that had been purchased for work in Jefferson County but not delivered, and \$1,000 appropriated and held for the Shawnee Branch library. Both items are included in the budget submitted. The anticipated receipts also include \$10,000 from Jefferson County. We had this amount last year and expect it this year.

1) LIBRARY STAFF The library force at present is too much reduced in numbers to take care of the increasing work. The circulation of books for home use is the measure of library work. This has increased but the staff has decreased. The staff has been reduced from 62 to 54 because of the lack of funds. We are short 8 assistants, one each in the Order and Catalog departments, 2 in the Circulation department, 3 in the Reference department, and one at branch. We should have 3 extra assistants to relieve staff in their work at the branch libraries. If the Shawnee branch is opened, it will be absolutely necessary to add 2 assistants and one janitor to the pay roll. For the lack of funds it was necessary last year to close the Civics and Teachers rooms. They must remain closed this year unless the staff is increased to take care of them. This is taken care of in the budget submitted.

2) SHAWNEE BRANCH The Library Board has accepted a lot at Fortieth and Broadway and \$2,500 from the citizens to which the Board has added \$1,000 to erect a temporary building. If this branch is opened, it will add 2 assistants and one janitor to the pay roll, and the additional average cost of a branch library. This is taken care of in the budget submitted. The average cost of a branch library is \$5,665.71 - pay roll \$3,097.61 - other expenses \$2,568.10.

3) CIVICS ROOM The Civics Room, a very important part of the Reference department, has been closed for more than a year. This has crowded the Reference room and we are having complaints from the public on account of the lack of room for the work. The Civics room should be opened beginning

January 1, 1922. If the room is opened and the assistants called for allowed, we propose to begin work on our information bureau and resume indexing local newspapers. This is taken care of in the budget submitted.

4) TEACHERS ROOM The Teachers room, a very important part of the Children's department, has been closed for more than a year. The work of this department has increased until it has been necessary to place a substitute here. This substitute should be given an appointment and the Teachers room opened. The room is used by teachers in Louisville and Jefferson county. This is taken care of in the budget submitted.

5) BUILDING AND REPAIRS The absolutely necessary exterior repairs of the buildings (taking care of the roof, down spouts, etc.) have been attended to regularly, but the interior repairs (redecorating, etc.) have been postponed from year to year for four years on account of the lack of funds. The interior of the buildings are in such condition that the repairs should not be deferred another year. Repairs were needed when the first recommendation was made three years ago.

6) ECONOMICAL ADMINISTRATION The Louisville Library administration has been economical and has cost in city taxes, less than other cities. The following figures were given by the librarians:

BALTIMORE circulated 714,531 volumes at a maintenance cost of \$137,000 with a pay roll of \$95,797.51.

BUFFALO circulated 1,838,195 volumes at a maintenance cost of \$194,316.49 with a pay roll of \$114,671.36.

INDIANAPOLIS circulated 887,548 volumes at a maintenance cost of \$229,234.18 with a pay roll of \$150,881.25.

KANSAS CITY circulated 1,002,708 volumes at a maintenance cost of \$170,320.31 with a pay roll of \$106,798.91.

MILWAUKEE circulated 1,801,907 volumes at a maintenance cost of \$206,703.06 with a pay roll of \$101,004.90.

NEWARK circulated 643,272 volumes at a maintenance cost of \$200,067 with a pay roll of \$127,679.

OAKLAND circulated 964,788 volumes at a maintenance cost of \$146,584.05 with a pay roll of \$107,284.40.

ST. PAUL circulated 1,222,409 volumes at a maintenance cost of \$197,850.69 with a pay roll of \$107,947.47.

SAN FRANCISCO circulated 1,405,358 volumes at a maintenance cost of \$160,558.23 with a pay roll of \$104,166.50.

WASHINGTON, D. C. circulated 985,309 volumes at a maintenance cost of \$156,919.30 with a pay roll of \$108,075.59.

LOUISVILLE circulated last year 1, 117,916 volumes at a

maintenance cost of \$119,739.18, but only \$98,000 of this came from city taxes, the balance was from rents, Jefferson County, etc. The Louisville pay roll covering the same period was \$71,530.97.

Comparing the 30 libraries in the United States spending over \$100,000 for maintenance, Louisville ranks 29 in population, 20 in circulation of books for home use, 27 in the cost of maintenance and 26 in pay roll but last in money received from city taxes for library purposes. The average circulation of volumes per capita is 3.02. Louisville ranks 6, circulation 4.72 volumes per capita.

7) COST PER VOLUME TO CIRCULATE This is hardly a fair way to judge the value of library work, as the cost of the Reference Department is included, but the same figures are used for all libraries. The Washington, D. C. Public Library in its annual report ending June 1921 in a tabulated statement prepared by Dr. Bowerman shows under expenditures per volume circulated in libraries in cities with population over 200,000 that it costs from 8 8/10 cents to 34 1/10 cents to circulate a volume, the average cost being 15 1/10 cents. In this list Louisville with an average cost of 10 2/10 cents per volume is next to the lowest. The lost cost is in a city without a central building and with only one branch housed in a separate building devoted exclusively to library purposes. This city paid in taxes for library purposes more than \$100,000. We received from city taxes the same year less than \$90,000.

Expenditure per volume circulated

| City | Cents | City | Cents |
|--------------|---------|----------------|---------|
| Providence | 34 1/10 | Newark | 31 1/10 |
| Detroit | 30 2/10 | Boston | 28 |
| Indianapolis | 25 7/10 | Baltimore | 24 |
| Akron | 23 9/10 | Pittsburgh | 22 6/10 |
| Cleveland | 19 5/10 | Atlanta | 18 9/10 |
| Kansas City | 18 6/10 | St. Louis | 16 8/10 |
| Minneapolis | 16 4/10 | Columbus | 16 3/10 |
| St. Paul | 16 1/10 | Washington | 15 9/10 |
| Portland | 15 3/10 | Seattle | 15 3/10 |
| Oakland | 14 1/10 | Denver | 13 6/10 |
| Cincinnati | 13 4/10 | Queens Borough | 12 7/10 |
| Los Angeles | 12 4/10 | Brooklyn | 12 3/10 |
| New York | 12 1/10 | Toledo | 11 9/10 |
| Jersey City | 11 5/10 | New Orleans | 11 5/10 |
| Milwaukee | 11 4/10 | San Francisco | 11 4/10 |
| Philadelphia | 11 3/10 | Chicago | 10 9/10 |
| Buffalo | 10 5/10 | LOUISVILLE | 10 2/10 |
| Rochester | 8 8/10 | | |

If the city allows the four cent tax levy, the new Shawnee Branch will be opened, the staff brought up to maximum at Main, with three additional for branch library work, the Civics and Teachers rooms opened, and the necessary repairs and improvements will be made at the Main library and branches. Otherwise the budget must be revised to meet the income.

I will state here the by-laws read "The Finance

Committee shall at the October meeting present a budget for the fiscal year ensuing." This has been done every year but was deferred this year until after the election upon the suggestion of the Chairman of the Finance Committee.

From the beginning the budget figures have been prepared by the Librarian, presenting certain accounts to the Library Committee, certain accounts to the Building Committee, and certain accounts to the Finance Committee for their approval. The Finance Committee has always met later and made recommendations to the Library Board. It has been customary from the beginning for the Chairmen of the Library and Building Committees to meet with the Finance Committee to personally present their recommendations.

Under the by-laws a special meeting may be called by the Secretary upon direction of the President or upon the written request of any three members of the Board. See pages 8 and 11 - By-laws.

Respectfully submitted

(Signed)

Librarian

30 November 1921

Upon motion it was approved that it is the sense of this meeting that the Library Board ask for and urge the City to allow the full four cents, the maximum allowed for Library purposes, to enable us to get back to normal and to make necessary repairs that have been deferred for several years, and that the presiding officer name a committee to go before the Joint Board of Finance of the Aldermen and Councilmen to urge it. The chair appointed Mrs. Semple, Dr. Mullins and the Librarian. The motion included the adoption of the budget as follows:

(See next page for budget adopted)

LOUISVILLE FREE PUBLIC LIBRARY

Budget estimate of receipts and expenditures necessary for
library purposes for fiscal year 1921 - 22

| | Necessary funds 1921-22 | Receipts last year |
|-------------------------------------|-------------------------|----------------------|
| City taxes (4¢) | \$ 105,288.78 | (3 3/4¢) 98,688.78 |
| Fines, lost books, etc. | 5,000.00 | 4,601.07 |
| Rent | 36,000.00 | 33,000.00 |
| Jefferson County | 10,000.00 | 10,000.00 |
| Friend | | 300.00 |
| Subscriptions for Shawnee Branch | 2,500.00 | |
| Balance | 4,001.32 | .65 |
| | <u>\$ 162,790.10</u> | <u>\$ 146,590.50</u> |

| | Necessary expenditures 1921-22 | Spent last year |
|--|--------------------------------|----------------------|
| Expense | 8,469.32 | 8,269.32 |
| Light, power | 3,560.46 | 3,079.79 |
| Heat | 7,944.95 | 8,273.16 |
| Furn. & Fixtures | 1,260.00 | 477.80 |
| Rep. & Improvements | 8,409.75 | 1,495.75 |
| Insurance | 2,789.97 | 2,244.55 |
| Interest on loans | 900.00 | 819.10 |
| Pay Roll-Librn. & Asst. | 68,301.00 | 60,027.50 |
| Janitors | 11,860.50 | 11,503.47 |
| Sun & holiday | 1,681.90 | |
| Books - Volumes | 11,580.71 | 14,483.15 |
| Subscriptions | 2,920.24 | 2,920.24 |
| Binding | 1,500.00 | 1,478.95 |
| Rebinding | 5,561.30 | 4,666.40 |
| Total maintenance | \$ 136,740.10 | \$ 119,739.18 |
| Mortgage and interest on Mortgage | 17,550.00 | 17,850.00 |
| Retiring principal Shawnee Branch Bldg. | 5,000.00 | 5,000.00 |
| | 22,550.00 | 22,850.00 |
| | 3,500.00 | |
| TOTAL EXPENDITURES | \$ 162,790.10 | \$ 142,589.18 |

All accounts overdrawn to be taken from Book Account and un-
expended balances to be added to Book Account.

The Board of Trustees at a called meeting Wednesday Novem-
ber 30, 1921, upon motion adopted the above figures for the budget and
a resolution that tax levy for library purposes this year be placed
at 4 cents, the maximum allowed by law.

(Signed) E. L. POWELL
Vice-President

(Signed) GEO. T. SETTLE
Secretary

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Dec 14 - 1921

E. L. Powell President
Vice

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees December 14, 1921 in the Librarian's Office, 5 p.m.

Present: Hemphill, Heyburn, Pfingst, Powell, Schuhmann, Segner
and Settle
Semple, Quin, and Stoll with Vice-President Powell in the chair.
Mr. Barker and Mr. Ossmann stated they would be present if necessary to complete a quorum, Dr. Mullins out of the city and Judge Straus too ill.

The minutes of the regular meeting of November 9 and called meeting of November 30 were read and upon motion approved.

The Secretary announced that the office of President was vacant. Dr. Powell announced that it was in order and asked for nominations. Upon motion Mayor Quin was elected. Mayor Quin asked if it was customary for the Mayor to be President and when told that it was replied that he would accept as he did not wish to break a precedent.

The Secretary read communications as follows:

- a. Letter of November 11, 1921 from Mrs. Minnie Dearing Miller, applying for a position as Branch Librarian at Shawnee Branch, and Librarian's reply of November 16 stating that it had not yet been decided whether this would be a full time branch and for this reason it would be taken care of by members of the staff for the present, if money enough was forth-coming from the city.
- b. Letter of December 10, 1921 from Mrs. Trevor H. Whayne recommending Mrs. Miller for Branch Librarian at Shawnee Branch and enclosing a petition signed by Mrs. Whayne, Miss Frayser, and seventeen others. The Librarian stated that he had made a recommendation to the Library Committee regarding the Shawnee Branch Library and suggested that this recommendation and petition be considered when the Library Committee recommendations were made.
- c. Letter of November 18, 1921 from Weissinger-Gaulbert Real Estate Company, signed by Mr. H. Wirgman, Manager. This letter verified the renewal of the contract for light, power, and heat dated November 21, 1919 for another year commencing November 21, 1921. The Secretary stated that this letter was read for record in the minutes.
- d. Letters of November 18 and 25, 1921 from Mr. George F.

Bowerman, Librarian, Washington D. C. Public Library and letter of November 21 from Miss Ethel F. McCollough, Librarian, Evansville, Indiana. These letters enclosed copies of letters they had written in reply to a letter from Mr. James C. Moffet of this city regarding the closing of the Louisville Free Public Library on Armistice Day. The Librarian stated that all of the libraries in Washington, D. C. and Evansville, Indiana were closed that day, and that these letters were read for record.

- e. Note of December 1, 1921 from Mrs. James F. Grinstead thanking the Library Board for flowers and their note of sympathy. The Librarian stated that he had sent flowers in the name of the Library Board as was customary upon the death of a trustee or ex-trustee.
- f. Letter of November 21, 1921 from Kaufman-Straus Co., signed by Mr. J. B. Judah, Manager, reporting that they had instructed the Abraham Roofing Co. to make some necessary repairs on the roof caused by the storm, and also stating that they had had installed according to the Sprinkler Inspection Company's request, iron beams beneath the tank on the roof because the old wooden beams had rotted out and it was dangerous to keep them there any longer, and asking that we pay our share toward replacing the beams. The Librarian read his letter of December 2, 1921 to Kaufman-Straus Co., to the attention of Mr. J. B. Judah, Manager. In his reply he said that they had done the proper thing to have the Abraham Roofing Co. take care of the necessary repairs as he had telephoned them to do, and to O. K. their bill and it would be paid, but that under our lease we were not liable for any repairs necessary on the tank or underneath the tank, that this was part of the Sprinkler System and not of the roof.

The Librarian stated that this question of repairs on the tank was brought up repeatedly and the Board had always decided we were not liable for it. When we occupied the fourth floor of the building, under our contract with Kaufman-Straus Co. in occupying this floor we were liable for one fourth of the expense of the upkeep on this system, but since leaving the building, we have not paid any part of it.

Upon motion the action of the Librarian was approved.

- g. Letter of December 9, 1921 signed by W. R. Hensley, Secretary-Treasurer, Shawnee Welfare Club. Mr. Hensley writes as follows: "For your information, and with the hope that our action might, in a measure, aid the administration in reaching conclusion with regard to Free Public Library service

to our citizens, it affords me much pleasure to advise that the Shawnee Welfare Club, at their regular meeting, December 8th, unanimously agreed that the full four cent levy should be allowed for Library purposes in the City Budget." The Librarian stated that he read this for record in the minutes and the benefit of the Mayor. The Mayor replied that he had received a copy of it.

The following petition was read:

Dear Mr. Settle:

We wish to ask you to request the board to make it possible for our salaries to be increased during the coming year.

We feel very keenly that this recognition is due us for our long years of service, and we hope that your request to the board will be granted. We should like, if it is possible, to have the maximum under the present schedule.

We feel that it is unnecessary to say more than this to you, or to the board for you know what we have given to our work and what we hope to continue to give.

Yours very truly,

November 28, 1921

(Signed) Bernice W. Bell
Thos. F. Blue
Jennie W. Flexner
Jennie Owen Cochran
Caroline Q. Fullerton
Clara L. Behrens
Marion I. Warden

Remarks were made by several of the Board members. Mrs. Semple said that this petition deserved more than a passing notice, that something should be done to give the young women in the Library an adequate salary and that this should be our first endeavor. For this very reason we should get back to normal quickly and take up the question of adequate pay to assistants. We require a certain education and training and that not one of them was being paid enough. The Librarian was instructed to make suitable reply to this and to say that it is with great regret that the Board is not in a position at this time to give it on account of lack of funds.

The question of naming a committee to go before the State Legis-

lature to change the library law to permit the city to make greater levy in taxes for library purposes was deferred to the next meeting. Mayor Quin said that this would be in plenty of time.

The Treasurer's report was read as follows and upon motion approved:

December 14, 1921

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on December 1, 1921 of \$2,392.77 is submitted herewith. To this is to be added \$3,000.00 rent from Public Library Building, which is usually paid on or about the tenth of each month, making a total of \$5,392.77.

Respectfully submitted
(Signed) C. R. HEMPHILL
Member Finance Committee

The Librarian's report for November was read and upon motion approved and ordered filed. The report showed a circulation of 115,106 volumes, an increase of 13,383 as compared to the same month last year. Of this number 63,011 volumes were read by adults and 52,095 by children. The circulation was divided into classes, fiction 66,764 volumes, non-fiction 48,342 and 7,425 magazines, fifty-eight per cent of the circulation being fiction. The report showed that 1,120 borrowers were registered during the month, making a total of 55,548 registered borrowers. The Reference department report showed 10,599 more important questions asked and topics looked up at the Main library and branches. There were 2,324 visitors to the Museum during the month. There were 2,330 volumes added during the month, making a total of 233,803 volumes available for public use, and 2,731 volumes were cataloged.

The Librarian's recommendations approved by the Library Committee were read as follows:

1. It has been customary each year to pay December salaries due January 1 before Christmas. Upon

motion it was approved to pay December salaries on or before December 20.

2. The Librarian reported that the training class would finish work December 22 and since it was necessary to use class members as substitutes, upon motion it was approved that the apprentices and members of the class be continued as substitutes, as long as funds are available.
3. It was reported that the Shawnee Branch library would be ready to open perhaps before the next Board meeting and recommendations were approved as follows:
 - a. That this branch be opened just as early in January as it can be gotten ready. Books have been purchased and are being cataloged, subscriptions have been entered for magazines, etc.
 - b. That it be open regular branch library hours, 2 to 9 p.m., with two assistants and a janitor, and to continue services as long as funds are available or unless it is shown that the work does not justify full branch library hours and other expenses.
 - c. That the Librarian be authorized to assign members of the staff for this work.
 - d. That opening exercises be held for the public, adults on a Thursday night, and that the building be open for registration of borrowers all day the next day - Friday - and that the building be open that Friday night for children's exercises, and open the next day - Saturday - from 2 to 9 p.m. for regular library work.

Dr. Powell of the Library Committee called attention to the fact that it has been customary to close the library at six o'clock on December 24 and remain closed all day Christmas. He stated that the Librarian had asked for instructions as to whether we would open or remain closed on Christmas Monday and that the Library Committee was referring it to the Board. The Library Committee recommended that the Library close Saturday December 24, at six o'clock and be closed all day Sunday, December 25, and open regular library hours on Monday. The President asked if there was any second to this or any remarks. Several trustees spoke on the question, all of those who spoke evidently favoring that the Library be open on Christmas Monday. The Li-

brarian stated that he had asked for volunteers but had not received a single volunteer to work at the Main library or branches, the first time in the history of the Library that volunteers had not been forthcoming. Dr. Hemphill suggested that the motion be changed from regular hours, 9 a.m. to 9 p.m. at the Main and 2 to 9 p.m. at branches, to 2 to 9 at Main and branches. Upon motion this was unanimously approved. This means that the Library will close at 6 p.m. on December 24 and will not open until December 26 from 2 to 9 p.m. and the Librarian is authorized to assign members of the Staff to fill the schedule. Mrs. Semple suggested that the Librarian use great discretion in making these assignments.

Mr. George J. Stoll, Acting Chairman of the Building Committee, reported as follows:

December 14, 1921

To the Library Board:

The erection of the Shawnee Branch library building is progressing and can be ready for occupancy by the ninth of January. So far in completing this building we have contracted for \$3,354.37. This leaves a balance of \$145.63 of the \$3,500 appropriated for the building. There are several items not yet taken care of. The items in the architect's statement attached necessary to complete the building amount to \$484.79 or \$339.16 more than has been appropriated by the Board.

We are getting a very splendidly constructed building and at a very reasonable cost. Visitors to the building have estimated the cost from five to six thousand dollars.

We recommend that \$500 more be appropriated to complete this building.

(Signed) GEO. STOLL

Member Building Committee

Upon motion the additional \$500 was appropriated for this building.

The Librarian's report for November showing an expenditure of \$14,209.64 upon motion was approved. This includes Pay Roll,

\$6,757.01, voucher No. 68, checks Nos. 4116-4205, which had been signed by the Chairman of the Library Committee and paid on December 1. This also includes Vouchers Nos. 67 and 69 amounting to \$1,750.00 signed by the Acting Chairman of the Building Committee and paid to Mr. G. A. Pierson, contractor. This leaves a balance of \$5,702.63 voucher No. 70, checks Nos. 4206-4301 inclusive to be paid:

| | | |
|--------------------------------------|----|--------|
| Abraham Roofing Co. | \$ | 12.75 |
| A. L. A. Publishing Board | | 23.74 |
| Arctic Ice Co. | | 19.60 |
| Avery & Co., Samuel L. | | 25.00 |
| Baker & Taylor Co. | | 336.27 |
| Baptist Book Concern | | 3.80 |
| Barbee & Co. | | 3.90 |
| Bayly & Co., J. W. E. | | 10.33 |
| Behrens, Clara L. Head Order Dept. | | 29.01 |
| Bland Electric Co. | | 7.75 |
| Blitz Glass Co., Wolf | | 9.30 |
| Bonkofsky, Henry V. | | 1.50 |
| Bocker & Kinnaird | | 10.32 |
| Bowker Co., R. E. | | 1.05 |
| Brakmeier Bros. | | 17.45 |
| Breckel Press | | 10.75 |
| Burkley & Tierney | | 10.33 |
| Canadian Review Co. | | 8.54 |
| Carlin, M. E. | | 23.00 |
| Carpenter & Dudley | | 22.50 |
| Children's Book Shop | | 193.02 |
| Clegg & Co., F. A. | | 22.06 |
| Columbia Carbon Co. | | 3.80 |
| Cross, Geo. E. | | 10.00 |
| Cumberland Telephone & Telegraph Co. | | 35.25 |
| Davis & Co., H. V. | | 22.50 |
| Dinkelspiel, Blanche | | 85.50 |
| Dutton & Co., E. P. | | 18.39 |
| Elbert Coal & Teaming Co. | | 162.17 |
| Faxon Co., F. W. | | 3.64 |
| Fetter Co., Geo. G. | | 12.23 |
| Figg, E. C. | | 1.00 |
| Fischer Bros. | | 1.70 |
| Franklin Printing Co. | | 24.25 |
| Gaylord Bros. | | 30.87 |
| Golden Syndicate | | 4.00 |
| Grant, J. N. | | 8.00 |
| Gulf Refining Co. | | 19.08 |
| Hammer Printing & Office Supply Co. | | 2.00 |
| Harcourt, Brace & Co. | | 6.42 |
| Heick Hardware Co., Henry | | 8.40 |
| Hoke, T. J. | | 3.00 |
| Hunting Co., H. R. | | 246.70 |
| Jeunesse & Sons, R. | | 88.36 |
| Johnson, L. F. | | 3.50 |
| Kaufman-Straus Co. | | 748.77 |
| Kentucky Book Mfg. Co. | | 447.45 |

| | |
|---|--------------|
| Kentucky Printshop Co. | 10.50 |
| Kirchdorfer-Hutchison Co. | 7.05 |
| Knollenberg, C. A. | 16.25 |
| Kock Auto Electric Co. | 17.77 |
| Koehler Stamp & Stencil Co. | 9.00 |
| Legerton & Co. | 10.00 |
| Library Bureau | 27.81 |
| Library of Congress | 100.00 |
| Liebschutz, N. | 2.40 |
| Long's Towel Supply Co. | 8.00 |
| Louisville Gas & Electric Co. | 140.23 |
| Louisville Home Telephone Co. | 36.25 |
| Louisville Paper Co. | 18.36 |
| Louisville Towel Supply Co. | 8.20 |
| Louisville Trust Co. | 123.51 |
| Lummis, Chas. F. | 4.00 |
| McDevitt-Wilson's | 54.44 |
| McGill, Anna Blanche | 39.70 |
| Meffert Equipment Co. | 1.00 |
| Moellman & Hennessy | 10.31 |
| Morton & Co., John P. | 184.31 |
| National Committee for the Prevention of Blindness | 2.00 |
| National Education Association | 3.00 |
| National Society, Daughters of the American Revolution | 3.00 |
| Otis Elevator Co. | 20.00 |
| Peaslee-Gaulbert Co. | 3.83 |
| Pirtle, Weaver & Menefee | 22.50 |
| Public Libraries | 12.00 |
| Quick Tire Service, Inc. | 28.21 |
| Ramser's Sons, Geo. | 13.50 |
| Remington Typewriter Co. | 3.39 |
| Research Bureau for Retail Training | 2.00 |
| Ritter, C. V. | 46.00 |
| Scribner's Sons, Chas. | 2.05 |
| Settle, Geo. T., A. L. A. expenses | 57.42 |
| Settle, Geo. T., Petty Cash | 107.00 |
| Simmons Motor Co. | 74.04 |
| Smith & Dugan | 3.90 |
| Southeastern Paper Co. | 11.00 |
| Standard Oil Co. | 19.13 |
| Standard Printing Co. | 8.50 |
| Stewart Co., W. K. | 485.26 |
| Stith & Co., M. T. | 22.50 |
| Stoll Oil Refining Co. | 19.18 |
| Wallon & Son, A. J. | 18.25 |
| Weber & Co., Frank | 20.00 |
| Wedekind Co., H. | 7.25 |
| Weissinger-Gaulbert Real Estate Co. | 1,054.68 |
| Wilson Co., H. W. | 5.00 |
| | <hr/> |
| | 5,702.63 |
| Pd) Settle, Geo. T., Libn. Pay Roll | 6,757.01 |
| Pd) Pierson, G. A. Contractor | 1,750.00 |
| | <hr/> |
| Total | \$ 14,209.64 |

Upon motion bills were ordered paid.

There being no other business upon motion the Board ad-
journed.

MINUTES APPROVED:

Jan 11, 1922

Kustan Linn President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, January 11, 1922 in the Librarian's Office, 5 p.m.

Present: Barker, Heyburn, Ossmann, Pflingst, Powell, Quin, Segner, Semple, Stoll and Settle with President Quin in the chair. Dr. Hemphill reported out of the city, Judge Straus too ill and Dr. Mullins and Father Schuhmann unable to attend.

The minutes of the December meeting were read and upon motion approved.

The Secretary read communication as follows:

Male High School,
Louisville, Kentucky,
January 7, 1922.

Mr. George T. Settle,
Louisville Free Public Library,
Louisville, Kentucky.

My dear Sir:

I notice that you do not have at the Library a complete set of the reports of the Kentucky Court of Appeals. It would be very advantageous to the students of the two law schools of the city and doubtless to others if the remaining volumes were put on your shelves. Since I am a student in the Law School of the University of Louisville, I hope my suggestion or request is not an unusual one.

I am,

Respectfully,

(Signed) T. M. GALPIN, JR.

The Treasurer's report was read as follows and upon motion approved and ordered filed. This included interest and retiring principal, due January 15, 1922.

January 11, 1922

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on January 1, 1922 of \$1,194.45 is submitted herewith. To this is to be added \$3,000.00 rent from Public Library Building, which is usually paid on or about the tenth

of each month, making a total of \$4,194.45.

Interest on mortgage \$8,850.00 and retiring principal \$5,000.00, total \$13,850.00 is due for payment January 15. This should be paid on Saturday January 14. This is covered by voucher No. 73, and is submitted for approval for payment.

Respectfully submitted

(Signed) THOS. A BARKER

Chairman Finance Committee

The Librarian's report for December was read and upon motion approved and ordered filed. The report shows a circulation of 97,192 volumes, an increase of 3,990 as compared to the same month last year. Of this number 56,334 volumes were read by adults and 40,858 by children. The report of the Reference Department shows 8,551 more important questions asked and topics looked up at the Main library and branches. There were 1,990 visitors to the Museum during the month. There were 763 volumes added during the month and 1,483 volumes cataloged.

Mr. Barker, Chairman of Finance Committee, submitted a revised budget estimate of receipts and expenditures to meet reduction in funds from the city for the fiscal year 1921-22, prepared by the Librarian, as follows:

FINANCE COMMITTEE:

LOUISVILLE FREE PUBLIC LIBRARY

REVISED BUDGET estimates of receipts and expenditures to meet reduction in funds from the city for fiscal year 1921-22. The Comptroller reports that 3-3/4 cents will net with back taxes \$96,525.00.

First proposition brings staff to 60, CONTINUES CLOSED Civics room and WILL NOT OPEN Shawnee Branch library. This will save pay roll, Civics room \$1,260, Shawnee \$1,469, making \$2,729 on pay roll, and Furniture and Fixtures \$240, a total of \$2,969 to be added to books. It will also save Light, \$140, Expense \$340, Heat \$250, total \$730 to be added to Repairs and Improvements. These figures are included in the second proposition. The second proposition opens Civics room and Shawnee Branch and brings staff to 65 AT THE EXPENSE OF BOOKS AND REPAIRS.

(See next page for figures)

| | Estimated Receipts 1921-22 | Receipts last year |
|----------------------------------|----------------------------|----------------------|
| City taxes (3-3/4 cents) | \$ 96,525.00 | \$ 98,688.78 |
| Fines, lost books, etc. | 5,000.00 | 4,601.07 |
| Rent | 36,000.00 | 33,000.00 |
| Jefferson County | 10,000.00 | 10,000.00 |
| Friend | | 300.00 |
| Subscriptions for Shawnee Branch | 2,500.00 | |
| Balance | 4,001.32 | .65 |
| TOTAL | \$ 154,026.32 | \$ 146,590.50 |

| Account | First proposition | Second proposition | Spent last year |
|---------------------------|----------------------|----------------------|----------------------|
| Pay Roll-Libr & Assts | \$ 63,358.02 | \$ 65,668.02 | \$ 60,027.50 |
| Janitor service | 11,455.50 | 11,860.50 | 11,503.47 |
| Sunday & Holiday | 1,667.90 | 1,681.90 | |
| Total pay roll | <u>76,481.42</u> | <u>79,210.42</u> | <u>71,530.97</u> |
| Light, Power | 3,420.46 | 3,560.46 | 3,079.79 |
| Expense | 7,960.00 | 8,300.00 | 8,269.32 |
| Heat | 7,694.95 | 7,944.95 | 8,273.16 |
| Furniture & Fixtures | 1,260.00 | 1,500.00 | 477.80 |
| Books-Volumes | 14,309.33 | 11,340.33 | 14,483.15 |
| Subscriptions | 2,920.24 | 2,920.24 | 2,920.24 |
| Binding | 1,500.00 | 1,500.00 | 1,478.95 |
| Rebinding | 5,561.30 | 5,561.30 | 4,666.40 |
| Total book acct | <u>24,290.87</u> | <u>21,321.87</u> | <u>23,850.00</u> |
| Repairs & Improvements | 2,687.65 | 1,948.65 | 1,495.75 |
| Insurance | 2,789.97 | 2,789.97 | 2,244.55 |
| Interest on loans | 900.00 | 900.00 | 819.10 |
| MAINTENANCE | \$ 127,476.32 | \$ 127,476.32 | \$ 119,739.18 |
| Interest-Mortgage | 17,550.00 | 17,550.00 | 17,850.00 |
| Retiring principal | 5,000.00 | 5,000.00 | 5,000.00 |
| Bldg. Const. Shawnee Br. | 4,000.00 | 4,000.00 | |
| TOTAL EXPENDITURES | \$ 154,026.32 | \$ 154,026.32 | \$ 142,589.18 |

All accounts overdrawn to be taken from Book Account and unexpended balances to be added to Book Account.

Respectfully submitted

(Signed) GEO. T. SETTLE
Librarian

Handwritten note:
The proposition
is approved

| Acct | Dec. | Inc. | Net Inc. |
|---------------|--------------------|--------------------|--------------------|
| City taxes | 2,163.78 | | |
| Fines | | 398.93 | |
| Rent | | 3,000.00 | |
| Gift | 300.00 | | |
| Subs.-Shawnee | | 2,500.00 | |
| Balance | | 4,000.67 | |
| | <u>\$ 2,463.78</u> | <u>\$ 9,899.60</u> | <u>\$ 7,435.82</u> |

Remarks were made by several members of the Board and it was emphasized that to accept the second proposition, which all seemed to favor to open the Civics and Teachers' Rooms and Shawnee Branch Library, was at the expense of books and repairs.

Upon motion the second proposition was accepted. This means that the Civics and Teachers' Rooms will be re-opened beginning February 1, 1922 and that the Shawnee Branch Library will be opened about February 2, 1922. It authorizes the Librarian to increase the staff by appointment and use of substitutes to 65.

The Librarian reported that the training class began work September 19, 1921 and ended with examinations December 22, 1921.

The class numbered 18; 10 regular class, 6 staff members who took the lectures, and 2 from out of the city, with general averages as follows:

| | |
|---------------------------|------|
| Florinne Carolyn Kammerer | 96.5 |
| Georgia Stuart Hunn | 96.4 |
| Edith Elgin Kelly | 96.1 |
| Clara Wantle Biles | 94.7 |
| Lois McGinnis | 86.8 |
| Penelope Prather Hardy | 86.7 |
| Mildred Lucille Moore | 85 |
| Gladys Meridith Dawes | 84.5 |
| Mary Bell Garrett | 83.3 |
| Emily Ward Payne | 83.1 |
| Edith Hancock | 76.8 |
| Emily Burch Altsheler | 76.3 |

They are on the eligible list for substitute work and positions in the Library as vacancies occur.

The following continue on the eligible list for substitute work and positions.

Helen Cooper
 Esther Biggers Dunn
 Frances Etheridge
 Ronetta Mayer
 Artie Lee Taylor

COLORED DEPARTMENT

Lizzie Evans Pierce
 Buelah Haskins Bolan
 Vivian Boyd Glass
 Laura Reid Littlejohn
 Minnie T. McAfee
 Edna Briggs Watson

Penelope Prather Hardy passed the examinations and will be

on the eligible list after she has finished her apprentice work.

Clay Willis from Shelby-ville took part of the class but she dropped out before the examinations.

Respectfully submitted

(Signed) GEO. T. SETTLE
Librarian

Upon motion the following recommendations of the Library Committee were approved:

1. Appointments to the Staff as follows:

Clara Mantle Biles
Helen Cooper
Gladys Meridith Dawes
^ Frances Etheridge
Mary Bell Garrett
Edith Hancock
Penelope Prather Hardy
Georgia Stuart Hunn
Florinne Carolyn Kammerer
Edith Elgin Kelly
Mildred Lucille Moore
^ Emily Ward Payne

Colored Department

^ Lizzie Evans Pierce

2. That if it is thought advisable to open the Shawnee Branch Library that it be not opened unless the Civics and Teachers' Rooms at the Main Library be re-opened and the Staff increased to take care of the rooms.
3. That if the Civics and Teachers Rooms and Shawnee Branch Library are opened and the Staff increased with substitutes to 65, that it would be with the understanding that all departments will be kept open as long as funds are available and that departments and branches will close if funds are not available and assistants laid off without pay.

The Librarian's recommendation that volumes 1 - 144 inclusive of the Kentucky Law Reports be purchased to fill our set, upon motion was not approved. The motion directs the Librarian to obtain these volumes as gifts by writing to the State Librarian and the Librarian of Court of Appeals, and report back at the next Board meeting.

The Librarian's recommendation that two additional trunk lines,

one Cumberland and one Home, be placed at the Main Library, upon motion was changed to read one trunk line, Cumberland, and approved.

The Librarian called attention to the fact that the contract with Jefferson County ended February 1, 1922 and suggested that a committee be named to go before the Fiscal Court to ask for \$10,000, the same as received last year. In reply to question as to who was the committee last year the Librarian said the committee was Father Schuhmann, Mrs. Semple and himself. Mrs. Semple said she would like to be excused and Mr. Barker was put in her place. Upon motion this was approved.

The Librarian called to the attention of the Board that the Committee had not been named at the last Board meeting to go before the Legislature, asking that the library law be changed to read from two and one-half cents to four cents, to three and one-half cents to five cents. Upon motion it was approved that no committee be named to go before this Legislature.

Upon motion the Librarian was authorized to open the Shawnee Branch Library and arrange the program as near the second of February as the building can be completed and arrangements made.

Mr. Stoll, Acting Chairman of the Building Committee, reported the progress of the work on the Shawnee Branch building.

Upon motion it was approved that the floral design sent upon the death of the late ex-Mayor Grinstead be paid for by the Board members.

The Librarian's report for December 1921 showing an expenditure of \$23,678.80 upon motion was approved. This includes Pay Roll, \$6,454.27 voucher No. 71, checks Nos. 4302-4388, which had been signed by the Chairman of the Library Committee and paid on December 20. This also includes voucher No. 73, to the Louisville Trust Co., interest \$8,850.00, retiring principal \$5,000.00, total \$13,850.00. This

leaves a balance of \$3,374.53, voucher No. 72, checks Nos. 4389-4468
inclusive to be paid:

| | |
|--------------------------------------|---------|
| Albrecht Sons Hardware Co. | \$ 1.20 |
| American Library Association | 5.00 |
| American Printing House for Blind | 3.00 |
| Arabol Mfg. Co. | 12.00 |
| Arctic Ice Co. | 18.70 |
| Baker & Taylor Co. | 47.46 |
| Behrens, Clara L. Head Order Dept. | 43.10 |
| Bland Electric Co. | 1.60 |
| Blitz Glass Co., Wolf | 1.95 |
| Booker & Kinnaird | 17.41 |
| Bowman, Hite D. | 38.73 |
| Brakmeier Bros. | 12.15 |
| Breckel Press | 44.00 |
| Bush-Krebs Co. | 7.30 |
| Bywater Bros. | 6.00 |
| Chautauqua Press | 5.50 |
| Childer's Electric Co. | 79.39 |
| Children's Book Shop | 5.69 |
| Cross, Geo. E. | 10.00 |
| Cumberland Telephone & Telegraph Co. | 36.90 |
| Davis & Co., H. V. | 35.08 |
| Dinkelspiel, Blanche | 110.50 |
| Dugan, Humphreys & Co. | 50.77 |
| Exporter's Encyclopaedia Corp. | 15.00 |
| Faxon Co., F. W. | 15.28 |
| Fetter Co., Geo. G. | 2.50 |
| Franklin Printing Co. | 161.75 |
| Funk & Wagnalls Co. | 6.50 |
| Gaylord Bros. | 7.50 |
| Golf Guide Publishing Co. | 2.00 |
| Grant, J. N. | 8.00 |
| Gulf Refining Co. | 19.16 |
| Hammer Printing & Office Supply Co. | 7.50 |
| Harbison & Gathright | 1.50 |
| Heick Hardware Co., Henry | 37.00 |
| Hoke, T. J. | 3.00 |
| Houghton-Mifflin Co. | 1.48 |
| Hunting Co., H. R. | 25.70 |
| Jeunesse, R. | 7.20 |
| Journal of Negro History | 1.10 |
| Kaufman-Straus Co. | 207.60 |
| Kentucky Book Mfg. Co. | 92.70 |
| Law Reporting Co. | 5.00 |
| Library Bureau | 48.20 |
| Liebschutz, N. | 55.00 |
| Long's Towel Supply Co. | 8.00 |
| Longmans, Green & Co. | 17.88 |
| Louisville Gas & Electric Co. | 153.24 |
| Louisville Home Telephone Co. | 36.25 |
| Louisville Paper Co. | 8.00 |
| Louisville Towel Supply Co. | 8.20 |
| McGill, Anna Blanche | 17.40 |
| Macmillan Co. | 2.63 |
| Mayes Printing Co. | 2.15 |

| | |
|---|--------------|
| Miller Paper Co. | 4.00 |
| Morton & Co., John P. | 43.75 |
| National Housing Association | 5.00 |
| New York Times Index | 8.00 |
| Noble, Lloyd Adams | 5.12 |
| Otis Elevator Co. | 14.00 |
| Owen, Mrs. Marie B. | 28.00 |
| Peaslee-Gaulbert Co. | 1.95 |
| Reutlinger Co. | 18.45 |
| Seestadt, W. R. | 17.10 |
| Settle, Geo. T. for Woolston Book Co. England, | 292.50 |
| Settle, Geo. T. Libn. Petty Cash | 145.59 |
| Sheckler, Milton S. | 2.65 |
| Simmons Motor Co. | 4.05 |
| Southeastern Paper Co. | 5.00 |
| Standard Oil Co. | 19.16 |
| Standard Printing Co. | 40.00 |
| Stewart Co., W. K. | 101.12 |
| Stoll Oil Refining Co. | 19.18 |
| Wagner's Sons Co., J. F. | 4.50 |
| Watts, Benj. B. | 13.75 |
| Weissinger-Gaulbert Real Estate Co. | 975.96 |
| Western Union Telegraph Co. | 3.75 |
| Wilson Co., H. W. | 5.25 |
| Wisconsin Library Commission | 2.00 |
| Woolston Book Co. (Eng.) See Settle, Geo. T. | |
| Yale University Press | 16.85 |
| | <hr/> |
| | 3,374.53 |
| Pd) Settle, Geo. T. Libn. Pay Roll | 6,454.27 |
| | <hr/> |
| | 9,828.80 |
| Louisville Trust Co. | |
| Interest on mortgage | 8,850. |
| Retiring principal | 5,000. |
| | <hr/> |
| | 13,850.00 |
| | <hr/> |
| Total | \$ 23,678.80 |

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Feb 8-1922

Huston Linn President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, February 8, 1922 in the Librarian's Office, 5 p.m.

Present: Barker, Hemphill, Mullins, Powell, Quin, Schuhmann, Segner, Stoll and Settle with President Quin in the chair. Mr. Heyburn, Mr. Gssmann, Dr. Pflingst and Mrs. Semple were unable to attend and Judge Straus ill.

The minutes of the January meeting were read and upon motion approved.

The Secretary read communications as follows:

- a. Letter of January 16, 1922 from Mrs. Grace Garrett Hendrix, State Librarian, Frankfort, in reply to our letter of January 13 asking if the Kentucky State Library or other State organization at Frankfort could furnish us, without cost, Kentucky Reports, volumes 1-145 inclusive.

Mrs. Hendrix replied "Replying to your letter of January 13th beg to advise that the State does not have the Kentucky Reports back of volume 78 either for sale or free distribution." She says "We have all the Reports from 78 to 191, priced as follows: 78 to 132 inclusive at \$1.50; 133 to 185 inclusive at \$2.00 and 186-191 inclusive at \$2.50."

- b. Letter of January 17, 1922 from Judge Charles H. Moorman, Court of Appeals. Judge Moorman writes "I went to see Mrs. Hendrix and she said that the library does not have a set of the volumes which you desire. She also indicated to me that such of those volumes as the library did have could not be furnished free. I am sorry that I am not in a position to obtain these reports for you."

The Librarian's recommendation that he be authorized to fill our set by buying volumes 1-145 inclusive, upon motion was not approved.

- c. Resignation - Emily Ward Payne, under date of January 18, 1922 to take effect February 1, 1922. Miss Payne finished our training class and was appointed to the Staff at the January Board meeting. Miss Payne resigns to be married.
- d. Resignation - Gladys Clarisse Grove, under date of January 30, 1922 to take effect February 1, 1922. Miss Grove came to us through our training class

of 1917 and has been serving as an assistant in the Children's Department. She resigns to go to Washington.

Upon motion these resignations were accepted with regret.

The following gifts were announced and the Librarian instructed to convey the thanks of the Library Board for same:

1. Plaque and medallion portrait of Madison Cawein by Theodore Spicer-Simson, presented by friends and admirers of Mr. Cawein including Miss Abbie Carter Goodloe, Mrs. J. B. Speed, Judge Robert W. Bingham of Louisville and Mr. W. T. H. Howe, of Cincinnati, and others. The exercises presenting this gift to the library were held on February 2.

The Librarian stated that the right of Mr. Spicer-Simson to make duplicates or facsimiles of this medallion for other institutions was questioned. Upon motion, so far as the library is concerned, he is privileged to do so.

2. Complete file of the Mayflower Descendant Magazine, 22 volumes, by Mrs. Morris B. Belknap. This magazine has been issued since 1899 and volumes very scarce. Mrs. Belknap gathered together a complete set and had them bound especially for the library. This was presented on January 12 and is a very valuable addition to our genealogical collection.
3. Southern Brick and Tile Co. - two hundred brick to be used as book supports at the Shawnee Branch Library. These brick were wrapped in paper and take the place of metal book supports that cost from \$60 to \$70 a hundred.

The Treasurer's report was read as follows and upon motion approved and ordered filed:

February 8, 1922

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on February 1, 1922 of \$6,853.58 is submitted herewith. To this is to be added \$3,000.00 rent from Kaufman-Straus Co., which is usually paid on or about the tenth of each month, making a total of \$9,853.58.

Respectfully submitted

(Signed) THOS. A. BAYLER

Chairman Finance Committee

The Librarian's report for January was read and upon motion approved and ordered filed. The report shows a circulation of

114,074 volumes, an increase of 8,283 as compared with the same month last year. Of this number 69,026 volumes were read by adults and 45,048 by children. The report of the Reference Department shows 9,550 more important questions asked and topics looked up at the Main Library and Branches. There were 2,406 visitors to the Museum during the month. The volumes added to the library in January numbered 1,502 and 1,058 volumes were cataloged.

The Librarian reported that the Civics and Teachers Rooms at the Main Library were opened beginning Wednesday February 1, 1922 and the Civics and Children's Rooms were opened on Sunday beginning February 5, 1922. The Civics and Children's Rooms will be opened regular library hours daily, Sundays and holidays as heretofore.

The Librarian reported that in making appointments to take care of the schedule, on account of resignations and one member of the Staff on extended leave of absence because of illness, it was necessary to appoint three young ladies as apprentices. They will take the examination in June and the regular class work thereafter.

Mr. George J. Stoll, Acting Chairman of the Building Committee, reported as follows:

February 8, 1922

TO THE LIBRARY BOARD:

The Shawnee Branch Library has been turned over to us by the contractor. It is recommended that the following amounts be paid:

| | |
|---------------------|-----------|
| Bomar-Summers Co. | \$ 138.76 |
| Brecher Co. | 117.75 |
| Marine Electric Co. | 134.50 |
| Ossian P. Ward | 222.00 |

Including these bills the building will have cost \$3,922.26.

The opening exercises will be held Thursday, February 9, 1922 at 8 p.m. A cordial invitation is extended to the members of the Board.

Respectfully submitted

(Signed) GEO. STOLL

Acting Chairman Building Committee

Upon motion payment on these voucher checks was authorized.

The Special Committee named to go before the Jefferson County

Fiscal Court to ask for \$10,000 for Jefferson County library privileges reported that they had not had a meeting.

The recommendation to name a committee to go before the Legislature to change the library law to allow more funds for library purposes upon motion was not approved. The members speaking feared that if the Board undertook this, other city departments might do likewise and this might endanger the bill.

Upon motion of Dr. Powell the Bernheim Lincoln Monument Committee is permitted to appear before the Library Board to present their request to place Barnard statue on library grounds, and the Librarian instructed to so advise Mr. Hartwell and other members of the committee.

The Librarian's report for January 1922 showing an expenditure of \$13,117.88 upon motion was approved. This includes Pay Roll, \$6,486.32, voucher No. 75, checks Nos. 4469-4552 which had been signed by the Chairman of the Library Committee and paid on February 1. This also includes vouchers No. 74, \$637.13, to Mr. G. A. Pierson, and No. 76, \$314.37 to Mr. G. A. Pierson. Vouchers No. 77, Bomar-Summers Co. \$138.76, No. 78, Brecher Co. \$117.75, No. 79, Ossian P. Ward \$222.00 signed by the Acting Chairman of the Building Committee and payment approved at this meeting are also included in this report. Certificate for voucher No. 81, Marine Electric Co., \$134.50, approved at this meeting, was received too late to be included in this report and will be reported at the March Board meeting. This leaves a balance of \$5,194.55 voucher no. 80, checks Nos. 4553-4653 inclusive to be paid:

| | | |
|-------------------------------|----|--------|
| Abraham Roofing Co. | \$ | 31.85 |
| American Book Co. | | 300.75 |
| American Multigraph Sales Co. | | 2.50 |
| American Public Health Assn. | | 5.54 |
| Anderson Co., A. J. | | 18.89 |
| Anderson Co. W. H. | | 7.50 |
| Appleton & Co., E. | | 2.21 |
| Arctic Ice Co. | | 13.80 |
| Badger, Richard G. | | 20.38 |
| Baker & Taylor Co. | | 14.70 |

| | |
|--------------------------------------|--------|
| Behrens, C. L. Head Order Dept. | 51.65 |
| Belknap Hardware & Mfg. Co. | 8.60 |
| Berkeley Book Shop | 2.86 |
| Blitz Glass Co., Wolf | 1.75 |
| Bomar-Summers Co. | 4.15 |
| Boni & Liveright, Inc. | 1.84 |
| Booker & Kinnaird | 14.10 |
| Bowker Co., R. R. | 3.30 |
| Bowman, Hite D. | 14.04 |
| Brakmeier Bros. | 19.60 |
| Breuer & Co. | 20.07 |
| Bywater Bros. | 12.85 |
| Chicago, City Club of | 1.00 |
| Childers Electric Co. | 20.99 |
| Children's Book Shop | 33.46 |
| Columbia Carbon Co. | 10.80 |
| Cram Co., Geo. F. | 19.50 |
| Cross, Geo. E. | 10.00 |
| Cumberland Telephone & Telegraph Co. | 35.25 |
| Democrat Printing Co. | 1.20 |
| Elbert Coal & Teaming Co. | 750.09 |
| Evening Post Co. | 23.40 |
| Fetter Co., Geo. G. | 6.03 |
| Fischer Bros. | 1.70 |
| Fischer Soap & Oil Co. | 32.16 |
| Gaylord Bros. | 67.86 |
| Graham, Wallace | 40.00 |
| Grant, J. N. | 8.00 |
| Gulf Refining Co. | 19.16 |
| Hammer Printing & Office Supply Co. | 2.50 |
| Harbison & Gathright | 2.25 |
| Harper & Bros. | 2.42 |
| Heick Hardware Co., Henry | 14.25 |
| Heiskell, S. G. | 15.50 |
| Hoke, T. J. | 3.00 |
| Kaufman-Straus Co. | 93.86 |
| Kentucky Book Mfg. Co. | 332.80 |
| Kentucky Printshop Co. | 30.15 |
| Kentucky State Library | 37.50 |
| Knollenberg, C. A. | 15.75 |
| Knopf, Alfred A. | 11.18 |
| Knox Business Book Co. | 1.58 |
| Lampton, Crane & Ramey Co. | 12.15 |
| Library Bureau | 200.00 |
| Longmans, Green & Co. | 9.20 |
| Louisville Gas & Electric Co. | 154.69 |
| Louisville Herald Co. | 28.60 |
| Louisville Home Telephone Co. | 36.25 |
| Louisville Towel Supply Co. | 8.20 |
| Louisville Trust Co. | 6.40 |
| Lukemeier's | 6.75 |
| McDevitt-Wilson's, Inc. | 7.69 |
| McGill, Anna Blanche | 45.20 |
| Miller Paper Co. | 13.00 |
| Milliken Battery Service Co. | 19.30 |
| Mississippi Historical Society | 3.00 |
| Moellmann & Hennessy | 16.06 |
| Warehouse Publishing Co. | 1.02 |
| Morton & Co., John P. | 79.10 |

| | |
|-------------------------------------|--------------|
| National Historical Society | 10.00 |
| O'Connor, John L. | 2.00 |
| Otis Elevator Co. | 14.00 |
| Peffer Motor Co. | 2.70 |
| Pirtle, Weaver & Menefee | 143.90 |
| Powner Co., Chas. T. | 70.72 |
| Progress Chair Co. | 105.01 |
| Putnam's Sons, G. P. | 1.90 |
| Rand-McNally & Co. | 2.50 |
| Reutlinger & Co. | 10.22 |
| Ritter, C. V. | 27.50 |
| Reuff, Wm. J. | 18.00 |
| Scribner's Sons, Chas. | 2.03 |
| Settle, Geo. T. Libn. Petty Cash | 82.55 |
| Short, Jas. T. | 16.91 |
| Simmons Motor Co. | 1.30 |
| Smith Book Co. | 11.69 |
| Southeastern Paper Co. | 5.00 |
| Spicer-Simson, Theodore | 40.00 |
| Standard Printing Co. | 73.00 |
| Stewart Co., W. K. | 544.14 |
| Stoll Oil Refining Co. | 19.14 |
| Tachau Sons, E. S. | 13.18 |
| Thompson Co., J. Walter | 3.00 |
| University of Chicago Press | 2.78 |
| Van Nostrand Co. D. | 42.53 |
| Watts, Benj. B. | 5.40 |
| Wedekind Co., H. | 2.95 |
| Wegelin, Oscar | 34.34 |
| Weissinger-Gaulbert Real Estate Co. | 997.38 |
| West Publishing Co. | 5.00 |
| Wilson Co., H. W. | 20.90 |
| | <hr/> |
| | \$ 5 194.55 |
| Pd) Settle, Geo. T. Libn. Pay Roll | 6 486.32 |
| | <hr/> |
| | 11 680.87 |
| Bomar-Summers Co. | 138.76 |
| Brecher Co. | 117.75 |
| Ossian P. Ward | 222.00 |
| G. A. Pierson | 951.50 |
| | <hr/> |
| Total | \$ 13 110.88 |

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

March 8th

Huston Linn President

Geo. T. Settle Secretary

See next page

LIST OF DONORS - MADISON CAWEIN MEDALLION

John W. Barr, Jr.
Alex G. Barrett
Mrs. Morris B. Belknap
J. W. Bernheim
Judge Robert Worth Bingham
Mrs. Henry Blanc
Mrs. Helm Bruce
George Lee Burton
Allen R. Carter
Mrs. C. W. Chambers
Alex J. Conen
Dr. & Mrs. George S. Coon
Dr. H. A. Cottell
Mrs. Attila Cox
Judge J. A. Craft
Mrs. Emily Davison
Miss A. C. Goodloe
Mrs. Theodore Harris, Versailles
Prof. Rueben P. Halleck
W. T. H. Howe, Cincinnati
Mrs. Annie Fellows Johnston
Miss Willie M. Kennedy, Richmond, Ky.
Alumnae of Louisville Girls' High School
Mrs. Edward J. McDermott
Mrs. Charles Mengel
Miss Ellen C. Semple
Miss Jennie L. Robbins
Mrs. J. B. Speed
Mrs. William S. Speed
Mrs. Sam Stone
Mr. William W. Thum
Mrs. James Ross Todd
Miss Emilie Yunker

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, March 8, 1922 in the Librarian's office, 5 p.m.

Present: Barker, Hemphill, Heyburn, Mullins, Pfingst, Powell, Quin, Semple, Stoll and Settle with President Quin in the chair. Judge Straus was too ill to attend, Father Schuhmann was unavoidably delayed, Mr. Ossmann was away on account of the death of his wife, and Mr. Segner out of the city.

The minutes of the February meeting were read and upon motion approved.

The Secretary read communications as follows:

- a. Letter from the Kentucky Actuarial Bureau under date of February 7, 1922 in reply to an inquiry from us as to why they had increased the insurance rate on the Main building from .533 to .705. This was an increase of .72 which amounts to \$1.72 per \$1,000. Mr. Gramig, Chief Inspector, writes "We are very sorry that this matter was not called to our attention sooner, due to the fact that we destroy all old surveys after 90 days from date of the new publication, we are unable to state the exact cause of this increase." He says that .03 of this increase is made for defective wiring. When our attention was called to this some months ago we had an inspection by the City Inspector and the changes he suggested at that time were made and the Kentucky Actuarial Bureau notified.
- b. Upon receipt of this letter from the Actuarial Bureau we requested the City Inspector to make another inspection. His letter of February 9, 1922 from Department of Buildings, signed by Emil Korell, Inspector of Buildings, was read. Mr. Korell has gone over the building carefully and outlined the changes in wiring which he says must be attended to immediately and says "I would suggest that just as soon as these changes are made by you that you notify the Kentucky Actuarial Bureau of the fact and ask that the penalty .03 be removed." We have had these changes made and have so notified the Actuarial Bureau but have not had any release.

Some members of the Board suggested that we insist that the insurance companies change the rate or change our policies to some other firms. All the insurance companies accept the rates named by the Actuarial Bureau and this would not do us any good. The change must be made by the Actuarial Bureau before the insurance companies make their changes. We have requested

this change and just as soon as it is made we will so notify the insurance companies and have the rates changed and get rebates on policies paid them.

- c. Letter of February 20, 1922 from Mr. W. T. H. Howe, of Cincinnati. This is in reply to a letter of thanks the Secretary wrote him as one of the donors of the Cawein medallion. Mr. Howe writes "I wish you would express my appreciation to your Board of Trustees for their words of appreciation in this matter, but I regret to say that I have in no way merited them."

Mr. Howe gave \$500 of the \$1,000 subscribed for this medallion.

The following gifts were announced for record in the minutes and upon motion the Librarian was instructed to write letters of thanks for the Board.

1. The Washington souvenir for the Museum donated by Dr. E. B. Patterson, Anchorage, Ky. and Mr. George J. Stoll, of the Library Board. This is a bronze button of very old style showing the initials of "G.W." for George Washington, encircled by the coat of arms of the original thirteen states. It is reported to have been picked up many years ago in Virginia and is a very valuable addition to our Museum.
2. Forty-six volumes, sixty-nine magazines and a framed picture from Mrs. Andrew Cowan. The books and magazines are all very valuable additions to the Library and the picture, a photograph of the State Capitol, is for the museum.
3. A very large collection of books, pamphlets, newspapers, clippings, etc. from Mrs. Fannie Casseday Duncan. This is a very wonderful and valuable collection of material made by Mr. John Duncan during his lifetime but has not been taken care of and is in very bad condition. There is a great deal of valuable material in the collection but it will take some time to assort, classify, and catalog it. The material has been placed in one of the class rooms and will be worked up during the summer months or sooner if we find time for it with our short staff in the Catalog Department.
4. An autographed letter of Mr. Henry Watterson addressed to Mr. Robert B. Jones, Manager, Hotel Henry Watterson, acknowledging an invitation to a banquet. This has been framed for the Museum and is a very valuable addition.

The Librarian announced that the Shawnee Branch Library was open for circulation of books on Saturday, February 11, 1922 and that the circulation for the fifteen days open was 3,567 volumes, an

average of 238 volumes per day. He stated that there was a falling off in circulation at Parkland Branch of 1,160 volumes, Jefferson 744 volumes, and Portland 68 volumes as compared to the same month last year. This total of 1,972 volumes, deducted from the Shawnee Branch circulation, makes a net gain of 1,595 volumes. When the Shawnee Branch was opened there was some complaint from the Parkland, Portland and Jefferson Branch Librarians that we were simply taking their patrons.

The opening exercises of the Shawnee Branch were held Thursday evening, February 9, 1922 at 8 p.m. Mayor Quin, President of the Library Board, presided and Mrs. Semple, representing the Library Board, made the principal address. The opening exercises for the children were held Friday afternoon, February 10, at 3 p.m. Mr. Barker of the Library Board was to have presided but was unavoidably detained. The programs of the two exercises were as follows:

OPENING EXERCISES

SHAWNEE BRANCH LIBRARY

Thursday evening, February 9, at 8 o'clock

PROGRAM

| | |
|--------------------|----------------------|
| Chairman | Mayor Huston Quin |
| Invocation | Rev. M. P. Hunt |
| The Public Library | Mrs. Patty B. Semple |

REMARKS

Mr. W. R. Hensley, President
Shawnee Welfare Club
Mrs. Lucien W. Harwood, President
Shawnee Woman's Civic League
Mr. H. G. Knadler, President
Fontaine Ferry Forward Club
Mr. J. C. Morris
Mr. Ben J. Brumleve

Presenting keys and statement of cost, by
Mr. George J. Stoll

Introducing

Mr. Ossian P. Ward, architect
Mr. G. A. Pierson, Contractor
Branch Librarian and assistant

Benediction Rev. T. N. Williams

RECEPTION COMMITTEE

Shawnee Welfare Club
Shawnee Woman's Civic League
Fontaine Ferry Forward Club

CHILDREN'S EXERCISES

SHAWNEE BRANCH LIBRARY

Friday afternoon, February 10, at 3 p.m.

PROGRAM

Chairman Mr. Thomas A. Barker

Invocation Rev. J. T. Rushing

| | | |
|-------------|-----------------|-------------------|
| Our Library | Pauline Hertle | Shawnee School |
| Recitation | Phil Hollenbach | Holy Cross School |
| Recitation | Florence Storey | Henry Clay School |

THE CHAMPION

One act play by the children of the
Stephen Foster School

| | |
|-------------------|----------------|
| Catherine Raibert | Prologue |
| Helen Bickel | Mother Bread |
| T. J. Ropke | Mickey Potato |
| Kathryn Myrick | Cry-Baby Onion |
| Martha Gunterman | Fluffy Spinach |
| Charles Sengel | Epilogue |

Story by Miss Bell, Head Children's Department

Introducing Branch Librarian and assistant

Benediction Rev. I. W. Gernert

| | |
|-----------------------|-------------------------------|
| Reception Committee | Parent Teachers' Associations |
| Stephen Foster School | |
| Henry Clay School | |
| Shawnee School | |

The President called attention to the presence of two committees that desired to come before the Board and said "Unless there is some objection we will admit them at this time."

The committee of ladies was admitted first. Mrs. Lydia S. Browder said she and her committee represented the Albert Sidney Johnston Chapter, United Daughters of the Confederacy and the Geo. B. Eastin Camp, United Confederate Veterans of Louisville. She named the following as present:

| |
|---------------------------------|
| Mrs. Lydia S. Browder, Chairman |
| Mrs. George Danforth |
| Mrs. Clarence Braden |
| Mrs. Hampton Fultz |
| Mrs. Nat Dortch |
| Mrs. John L. Woodbury |
| Col. E. Polk Johnson |

Mrs. Browder stated that the Daughters of the Confederacy ob-

jected to the book "Soul of John Brown" by Stephen Graham being in the Library and asked that it be withdrawn from the shelves and circulation. She read a paper containing excerpts from the book. The President asked if the Board wished to take action now or later. The President thanked the committee for their coming and named Dr. E. Y. Mullins and Mr. George J. Stoll as a committee to read the book and make a report at the next meeting of the Board.

// The committee to locate the Lincoln statue was admitted.

Mr. Frank H. Hartwell, Chairman, announced the committee as follows:

Mr. Frank H. Hartwell, Chairman
Mr. Cale Young Rice
Dr. Leon L. Solomon
Dr. A. B. Weaver
Mr. Charles F. Huhlein

He stated that Dr. Weaver and Mr. Huhlein were unavoidably prevented from being present. Mr. Hartwell stated that Mr. and Mrs. I. W. Bernheim had presented to the city of Louisville through the Board of Education a statue of heroic size of Abraham Lincoln by George Gray Barnard. His committee had consulted with the Board of Education, the Park Board, and the officials at the Custom House in regard to placing the statue on the Boys' High School grounds, Central Park, and Lincoln Park. His report was that for one reason or another it could not be placed on these sites and that his committee, with Mr. Olmstead and Mr. Barnard, had visited the library site and all had agreed that this was the best place for it. Upon motion the Chairman appointed Mr. Heyburn and Dr. Pfingst a committee to confer with Mr. Hartwell and his committee on placing it on the Fourth Street lawn of the library.

The motion, which was approved unanimously, included that the Board of Education must relinquish all claim to it and it must be deeded to the Board of Trustees, Louisville Free Public Library, before it is placed on the library grounds, and that the library

would be at no expense in placing it.

The following resolution was read by Dr. Hemphill and upon motion was adopted and the Librarian instructed to send a copy to Mr. Ossmann.

The Board learns with sorrow of the passing away of Mrs. Louise C. Ossmann, wife of Mr. Philip Ossmann, member of the Board, and the Board tenders to Mr. Ossmann its sincere and heart-felt sympathy in his great bereavement.

At this point several members said it was necessary for them to be excused. The President asked if there was anything in the constitution or by-laws that limited the meetings to one hour and said he thought the Board should come prepared to stay longer if the business was important enough to keep them.

Mr. Barker, Chairman of the Finance Committee, asked permission to make the Treasurer's report as follows:

March 8, 1922

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on March 1, 1922 of \$12,371.50 is submitted herewith. Since the Treasurer's report was made we have been notified that we received from city taxes on March 1 \$58,513.25 and on March 2, \$1,799.54, a total of \$60,312.79 and to this is to be added \$3,000 rent from Public Library Building, which is usually paid on or about the tenth of each month. This with the balance on hand March 1, \$12,371.50 makes a total of \$75,684.29.

On March 1, 1922 we paid Pay Roll, voucher No. 82, \$6,804.70 and on March 6, Bills Payable, demand loans, \$53,000.00, and interest \$717.24, total \$53,717.24. This was voucher No. 83 and was signed by the Chairman of the Finance Committee and paid to the Louisville Trust Company.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion this was approved and ordered filed.

Dr. Powell stated that the bills had been audited by the Library Committee and upon motion they were approved and ordered

paid. The report includes Pay Roll, \$6,804.70, voucher No. 82, checks Nos. 4653-4738, which had been signed by the Chairman of the Library Committee and paid on March 1, voucher No. 81, Marine Electric Co. which was approved at the last Board meeting and signed by the Chairman of the Finance Committee, and voucher No. 83, \$53,717.24, to the Louisville Trust Co. for Bills Payable, \$53,000.00 interest on laons \$717.24, signed by the Chairman of the Finance Committee and paid on March 6. This leaves a balance of \$7,149.37, voucher No. 84, checks Nos. 4739-4830 inclusive to be paid:

| | | |
|--|----|--------|
| Albrecht Sons Hardware Co. | \$ | 2.90 |
| Aldine Book Co. | | 9.12 |
| American Book Co. | | 3.90 |
| Arctic Ice Co. | | 10.80 |
| Baker & Taylor Co. | | 865.18 |
| Baldwin Law Book Co. | | 30.00 |
| Behrens, Clara L. Head Order Dept. | | 35.02 |
| Belknap Hardware & Mfg. Co. | | 4.22 |
| Bland Electric Co. | | 4.40 |
| Booker & Kinnaird | | 20.45 |
| Boston Magazine Exchange | | 2.92 |
| Bowker, R. R. | | 42.65 |
| Bowman, Hite D. | | 1.42 |
| Brakmeier Bros. | | 2.90 |
| Breckel Press | | 57.25 |
| Bridgman, Edw. C. | | 6.00 |
| Bureau of Military and Civic Achievement | | 2.50 |
| Carter Dry Goods Co. | | 12.21 |
| Childers Electric Co. | | 26.98 |
| Children's Book Shop | | 636.27 |
| Civic Opinion | | 1.00 |
| Cross, Geo. E. | | 10.00 |
| Crutcher Bros. | | 7.50 |
| Cudahy Packing Co. | | 15.00 |
| Cumberland Telephone & Telegraph Co. | | 65.00 |
| Davison Publishing Co. | | 7.50 |
| Dinkelspiel, Blanche | | 25.00 |
| Doubleday, Page & Co. | | 1.71 |
| Dun & Co., R. G. | | 2.25 |
| Duncan, Mrs. Fannie C. | | 12.00 |
| Dye, Eugene B. | | 10.50 |
| Elbert Coal & Teaming Co. | | 263.29 |
| Electric Blue Print & Supply Co. | | 1.75 |
| Embry Box Co. | | 5.00 |
| Fetter Co., Geo. G. | | 1.00 |
| Financial Books Co. | | 9.00 |
| Fischer, J. W. | | 3.20 |
| Fisk University | | 6.75 |
| Franklin Printing Co. | | 11.25 |
| Gaylord Bros. | | 21.50 |
| General Federation of Women's Clubs | | 1.61 |

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| Grant, J. N. | 8.00 |
| Gulf Refining Co. | 19.14 |
| Hammer Printing & Office Supply Co. | 10.00 |
| Harbison & Gathright | 2.20 |
| Harris, Frank | 2.00 |
| Heick Hardware Co., Henry | 1.50 |
| Hoke, T. J. | 3.00 |
| Hubbuck Bros. & Wellendorff | 30.00 |
| Hunting Co., H. R. | 633.33 |
| Kaufman-Straus Co. | 983.34 |
| Kentucky Book Mfg. Co. | 593.00 |
| Keystone View Co. | 25.62 |
| Knollenberg, C. A. | 9.50 |
| Lewis Co., John C. | 3.30 |
| Library Bureau | 50.02 |
| Long's Towel Supply Co. | 17.00 |
| Louisville Gas & Electric Co. | 141.01 |
| Louisville Home Telephone Co. | 44.75 |
| Louisville Paper Co. | 15.70 |
| Louisville Towel Supply Co. | 8.20 |
| McDonough Co., Jos. | 5.00 |
| McGill, Anna Blanche | 16.80 |
| Meffert Equipment Co. | 24.93 |
| Miller Co., Edw. J. | 34.00 |
| Morton & Co., John P. | 70.97 |
| National Catholic Welfare Assn. | 7.95 |
| National Child Labor Committee | 2.00 |
| National Geographic Society | 2.00 |
| National Society, Daughters of the American Revolution | 3.00 |
| Nichols Co., C. A. | 7.20 |
| Otis Elevator Co. | 14.00 |
| Peffer Motor Co. | 5.10 |
| Quick Tire Service, Inc. | 62.70 |
| Remington Typewriter Co. | 2.28 |
| Ritter, C. V. | 9.00 |
| Scribner's Sons, Chas. | 5.40 |
| Settle, Geo. T. Libn. Petty Cash | 94.12 |
| Short, Jas. T. | 4.00 |
| Slaughter, T. Grant | 52.15 |
| Small, Maynard Co. | 1.74 |
| Smith Book Co. | 17.63 |
| Southeastern Paper Co. | 42.85 |
| Standard Oil Co. | 19.14 |
| Standard Printing Co. | 24.00 |
| Stewart Co., W. K. | 642.41 |
| Stoll Oil Refining Co. | 19.14 |
| Taylor, Gerber and Dengler | 6.90 |
| Timberlake & Trueheart | 10.58 |
| Wagner's Sons, J. F. | 7.50 |
| Weissinger-Gaulbert Real Estate Co. | 1,037.97 |
| Wilson Co., H. W. | 37.40 |
| | <hr/> |
| | 7,149.37 |
| Pd) Settle, Geo. T. Libn. Pay Roll | 6,804.70 |
| Pd) Marine Electric Co. | 134.50 |
| Pd) Louisville Trust Co. | |
| Bills Payable | 53,000.00 |
| Interest (loans) | 717.24 |
| | <hr/> |
| Total | \$ 67,805.81 |

The question of adjourning to meet some other time to complete

the business of this meeting was not put to a vote. Upon motion the Board adjourned without having the Librarian's report, Library Committee report, Building Committee report, etc. The Secretary was instructed to hold these matters over until the next Board meeting.

MINUTES APPROVED:

April 12-1922

Hustondum President

Geo. T. Smith Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, April 12, 1922 in the Librarian's office, 5:30 p.m.

Present: Barker, Hemphill, Heyburn, Pfingst, Powell, Quin, Rauch, Schuhmann, Stoll and Settle. The hour of the meeting had been changed on account of the first game of baseball from 5 to 5:30. At 5:40 Vice-President Powell with six members present called for the reading of the minutes. He remarked that there were some members who would come in later and the action of the six could be approved by the others. Mr. Barker, Dr. Pfingst and Mayor Quin came in before the reading of the minutes was completed and upon motion the minutes of the March meeting were approved. Dr. Mullins was reported out of the city, Mrs. Semple ill and Mr. Ossmann unable to attend.

At this point President Quin took the chair and asked for reading of communications. The Secretary announced he had no communications but would make the following announcements:

- a. Mayor Quin appointed Rabbi Joseph Rauch to succeed Mr. Charles A. Segner, whose term expires April 1924. He also re-appointed Mrs. Patty B. Semple and Dr. Adolph O. Pfingst for a term of four years beginning April 1922. Their terms will expire April 1926. The signed oaths of affirmation of Dr. Rauch and Dr. Pfingst have been received.
Mayor Quin announced that Judge Straus had asked not to be re-appointed as a Trustee and that he had not decided on someone to take his place. He discussed with the members of the Board the names of one gentleman and two ladies.
- b. Friends of the Shawnee Branch Library had a Book Shower on March 16 and 189 volumes were donated to the Library. Upon motion the Secretary is instructed to extend the thanks of the Board for the gifts.
- c. Miss Cora Beatty, member of the Library Staff since April 1914, granted leave of absence on account of illness since August 6, 1921, asks for reinstatement. Miss Beatty went to the Girls High School Library September 14, 1920 and returned to the Ref-

erence Department July 18, 1921, was taken sick and had to leave and has not been able to work since August 6, 1921. Drs. W. Barnett Owen and Robert T. Pirtle certify that Miss Beatty is physically able to resume her work. In a conversation with Miss Beatty she says her hip is still in a brace and that she is not able to do work except seated at a desk. We have no position in the library where all the time is taken at a desk; the nearest to this is in the Order and Catalog Departments. I told Miss Beatty these departments would be closed down and assistants transferred to public departments and branches June 1 and that if she began work in these departments and was not able to take up work in the public departments by June 1, we would not be able to give her employment.

Upon motion the Librarian is authorized to start Miss Beatty under these conditions.

- d. The Shawnee Woman's Civic League, through Mrs. George H. Shaw, President, 3706 West Broadway, asks permission to beautify the lawn of the Shawnee Branch Library by planting trees, shrubs, etc. Mrs. Shaw says the Park Board will assist them.

Upon motion permission was granted with the understanding that the library is to be at no expense and that all trees, etc. planted be subject to the approval of the Librarian.

- e. Mrs. W. B. Phillips, 1124 S. First Street, Chairman of the Book Committee of the Theosophical Society of Louisville, submitted a list of books for the blind on Theosophy, with a request that the library purchase them or some of them for our blind collection. She was told at that time that we had no funds for this purpose and she asked if the list or some of them would be accepted as a gift.

Upon motion the Librarian is authorized to accept these titles subject to the usual conditions of gifts.

- f. The following gifts were announced and upon motion the Librarian was instructed to convey the thanks of the Board:

1. Judge Alex P. Humphrey, Glenview, Ky. 49 volumes on March 27.
2. Dr. Dora Wheat, 1152 S. Second St., 30 volumes from the library of her father, John L. Wheat, deceased, on March 28.
3. Mrs. Andrew Cowan, 1048 Cherokee Road, 31 volumes on March 29.
4. Dr. E. L. Powell, Weissinger-Gaulbert Apartments, 126 volumes and pamphlets on April 11.
5. Mrs. Denis Miller, 1236 S. Fourth St., flowers. These flowers were sent as a memorial a few days after the funeral of Mrs. Sam A. Miller, one of our best library friends and users.

The Librarian announced that the daily papers had

stated that Mr. Henry Watterson had left the library, in a codicil to his will, his library, pictures, statuettes, curios and \$5,000. No official notice has been received of this bequest but report will be made to the Library Board of conditions of the gift just as soon as we can learn them.

- g. The American Library Association meets at Detroit June 26 - July 1, 1922. Upon motion the Librarian is to attend representing the Library.

The Treasurer's report was read as follows and upon motion approved and ordered filed:

April 12, 1922

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on April 1, 1922 of \$8,450.12 is submitted herewith. To this is to be added \$3,000.00 rent from Public Library building, which is usually paid on or about the tenth of each month, making a total of \$11,450.12.

Respectfully submitted

(Signed) THOS. A BARKER

Chairman Finance Committee

The Librarian's reports for February and March were read and upon motion approved and ordered filed. The February report shows a circulation of 113,227 volumes, an increase of 6,122 as compared to the same month last year. The report of the Reference Department shows 9,798 more important questions asked and topics looked up at the Main library and branches, and an attendance of 1,866 persons in the Civics Room. There were 3,680 volumes added to the library in February. The March report shows a cir- ^{115,242} ₁₃₂₀₁ culation of 128,443 volumes, an increase of 13,201 as compared to the same month last year. This is the largest month's circulation in the history of the library. The report of the Reference Department shows 11,883 more important questions asked and topics looked up at the Main library and branches. The visitors to the

Museum during the month numbered 2,384. There were 2,488 volumes added in March.

The recommendation of the Librarian to purchase a new Ford truck, approved by the Library Committee, upon motion was approved. The Librarian is authorized to purchase a truck, cost not to exceed \$600. If it is found that library funds are not holding out this purchase is to be deferred.

The report of the Building Committee was read as follows and upon motion approved and ordered filed:

April 12, 1922

TO THE LIBRARY BOARD:

The grading and unfinished work at the Shawnee Branch Library was completed and Mr. G. A. Pierson received the final payment, \$74.00, on April 7, 1922.

The total cost of the building is \$3,275.50.

Respectfully submitted

(Signed) GEO. STOLL

Acting Chairman Building Committee

Mr. George J. Stoll of the Building Committee called attention to a recommendation that had not been acted on at the last meeting. A letter addressed to Mrs. Patty B. Semple from a library user, Miss Frances C. Simpson, 1037 S. Fourth St. making complaint of seats in the Auditorium and suggesting that foot rests be placed, upon motion was not approved.

Father Schuhmann of the Special Committee (Mr. Barker, the Librarian and himself) to renew the library contract with the Fiscal Court of Jefferson County, reported that the committee had visited the Fiscal Court and that the Court upon motion had renewed the contract at \$10,000 for another year beginning February 1, 1922.

The report of the Special Committee on the question of taking from circulation and the shelves Graham's "Soul of John Brown" was

read as follows and upon motion approved and action deferred:

April 12, 1922

TO THE LIBRARY BOARD:

Mr. George J. Stoll) Committee to read Graham's
Dr. E. Y. Mullins) "Soul of John Brown"

Your committee named to read Graham's "Soul of John Brown" suggests that the book be read by other members of the Library Board before final action is taken.

We have written to Mayor Quin, President of the Board, regarding it.

Respectfully,

Chairman

The report of the Special Committee on locating the Lincoln Statue was read as follows and upon motion approved and ordered filed:

April 12, 1922

TO THE LIBRARY BOARD:

Mr. Henry B. Heyburn) Committee on locating
Dr. Adolph O. Pfingst) Lincoln Statue

Your committee, named by President Quin, to confer with the Lincoln Statue Committee representing Mr. I.W. Bernheim, on locating the statue, reports:

We met Mr. Frank N. Hartwell and his committee in the Librarian's office, Tuesday April 11. Mr. I. W. Bernheim was present and seems to favor the placing of the statue in the niche at the west end of the building if the statue is not too large, in which event it will be placed on the lawn facing Fourth Street. The committee advises that a concrete walk will be placed from Fourth Street to the statue and around the statue, connecting with the present concrete walks.

Mr. Hartwell's committee will ask Mr. Loomis, architect, for dimensions and measurements of the niche and plot. No formal action will be taken until this information has been given to Mr. Barnard and Mr. Barnard heard from.

Respectfully,

(Signed) H. B. HEYBURN
(Signed) ADOLPH O. PFINGST

The Librarian's report for March showing an expenditure of \$12,355.16 upon motion was approved. This includes Pay Roll,

\$6,702.93, voucher No. 85, checks Nos. 4831-4916, which had been signed by the Chairman of the Library Committee and paid on April 1, and voucher No. 86 to Mr. G. A. Pierson, contractor, \$74.00 (final payment on Shawnee Branch), which had been signed by the Acting Chairman of the Building Committee and paid on April 7. This leaves a balance of \$5,578.23, voucher No. 87, checks Nos. 4917-4995 inclusive to be paid:

| | | |
|--------------------------------------|----|--------|
| Albrecht Sons Hardware Co. | \$ | 1.65 |
| American Civic Association | | 5.00 |
| American Multigraph Sales Co. | | 2.50 |
| Anderson, A. J. | | 536.89 |
| Arctic Ice Co. | | 12.90 |
| Baker & Taylor Co. | | 254.46 |
| Barret, Robinson & Dickey | | 14.80 |
| Behrens, Clara L. Head Order Dept. | | 29.52 |
| Bland Electric Co. | | 52.00 |
| Booker & Kinnaird | | 14.81 |
| Bowman, Hite D. | | 18.07 |
| Brakmeier Bros. | | 6.45 |
| Breckel Press | | 47.10 |
| Bureau of National Literature | | 14.40 |
| Burroughs Adding Machine Co. | | 5.20 |
| Childers Electric Co. | | 4.48 |
| Children's Book Shop | | 38.46 |
| Cross, Geo. E. | | 10.00 |
| Cumberland Telephone & Telegraph Co. | | 47.43 |
| Dinkelspiel, Blanche | | 6.30 |
| Doubleday, Page & Co. | | 5.40 |
| Dreher Hdw. Co., K. | | 1.10 |
| Dutton & Co., E. P. | | 7.70 |
| Elbert Coal & Teaming Co. | | 352.45 |
| Fetter Co., Geo. G. | | 7.15 |
| Fischer, J. W. | | 2.00 |
| Fischer Soap & Oil Co. | | 33.25 |
| Franklin Printing Co. | | 6.50 |
| Grant, J. N. | | 8.00 |
| Gulf Refining Co. | | 19.14 |
| Harcourt, Brace & Co. | | 2.03 |
| Hawes, Robt. L. | | 8.55 |
| Heaton's Agency | | 2.27 |
| Heer Printing Co., F. J. | | 1.58 |
| Heick Hdw. Co., Henry | | 4.15 |
| Hinds, Hayden & Eldredge | | 2.02 |
| Hirshberg, H. S. | | 5.54 |
| Hoke, T. J. | | 3.00 |
| Holt & Co., Henry | | 2.70 |
| Huntting Co., H. R. | | 300.90 |
| James, U. P. | | 1.58 |
| Kaufman-Straus Co. | | 399.86 |
| Kavanaugh, F. K. | | 1.50 |
| Kentucky Book Mfg. Co. | | 751.95 |
| Keystone View Co. | | 13.47 |

| | |
|--|----------|
| Kimball, Dorr | 10.00 |
| Korfhage, Co. Herman C. | 2.50 |
| Library Bureau | 73.37 |
| Long's Towel Supply Co. | 9.00 |
| Longmans Green & Co. | 5.80 |
| Louisville Courier Journal and Louisville Times Co. | 54.60 |
| Louisville Gas & Electric Co. | 135.26 |
| Louisville Home Telephone Co. | 39.25 |
| Louisville Paper Co. | 15.20 |
| Louisville Towel Supply Co. | 8.20 |
| Lutheran Bureau | 2.00 |
| McGill, Anna Blanche | 12.30 |
| Macmillan Co. | 1.82 |
| Meffert Equipment Co. | 2.86 |
| Moellmann & Hennessy | 14.80 |
| Morton & Co., John P. | 129.10 |
| National Society, Daughters of American Revolution | 3.00 |
| Otis Elevator Co. | 14.00 |
| Peaslee-Gaulbert Co. | 1.26 |
| Peffer Motor Co. | 2.90 |
| Pirtle, Weaver & Menefee | 39.49 |
| Pratt, Waldo S., Treas. | 2.00 |
| Quick Tire Service Co. | 32.34 |
| Schwarz, Clifford & Scott | 1.00 |
| Schwengel, Edw. H. | 1.45 |
| Settle, Geo. T., Libn. Petty Cash | 107.62 |
| Short, Jas. T. | 27.40 |
| Standard Oil Co. | 19.14 |
| Standard Printing Co. | 30.50 |
| Stewart Co., W. K. | 685.05 |
| Wagner's Sons, J. F. | 66.05 |
| Wegelin, Oscar | 1.08 |
| Weissinger-Gaulbert Real Estate Co. | 957.93 |
| Western Union Telegraph Co. | 3.75 |
| | <hr/> |
| | 5 578.23 |
| Pd) Settle, Geo. T. Libn. Pay Roll | 6 702.93 |
| Pd) Pierson, G. A. | 74.00 |
| | <hr/> |

Total \$ 12,355.16

Upon motion bills were ordered paid:

The election of officers for the year was as follows:

| | |
|----------------|----------------------|
| President | Mayor Huston Quin |
| Vice-President | Dr. E. L. Powell |
| Secretary | George T. Settle |
| Treasurer | Louisville Trust Co. |

The Mayor announced the standing committees for the year
as follows:

(see next page)

Building Committee

George J. Stoll, Chairman
Edgar Y. Mullins

Phillip Ossmann
new member, when named,
to take Judge Straus'
place (Mrs. Carl Abbott)

Finance Committee

Thomas A. Barker, Chairman
Charles R. Hemphill

Adolph O. Pfingst
Joseph Rauch

Library Committee

Edward L. Powell, Chairman
Geo. W. Schuhmann

Mrs. Patty B. Semple
Henry B. Heyburn

Executive Committee

Huston Quin, Chairman
George J. Stoll

Thomas A. Barker
Edward L. Powell

There being no other business upon motion the Board ad-
journed.

MINUTES APPROVED:

May 10-22

Huston Quin President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, May 10, 1922 in the Librarian's office, 5 p.m.

Present: Abbott, Hemphill, Mullins, Ossmann, Pfingst, Powell, Quin, Rauch, Schuhmann, Semple, Stoll and Settle with President Quin in the chair. Mr. Heyburn reported out of the city. Mr. Barker said he would come if needed for a quorum.

The minutes of the April meeting were read and upon motion approved.

The Secretary read communications as follows:

- a. Letter of April 19, 1922 from Mayor Quin announcing appointment of Mrs. Carl Abbott (Catherine) 1351 S. 28th St. as a member of the Board to take the place of Judge Frank P. Straus who declined to be re-appointed. The appointment is for a term of four years from April 1, 1922. The Secretary announced that he had received Mrs. Abbott's oath of affirmation and also that of Mrs. Semple.

- b. Letter of April 19, 1922 from Mr. Frank E. Pettingell, Los Angeles, Chairman Trustees Section, American Library Association, asking that the Board name one of its members to be one of the three speakers desired for the Trustees Section of the A. L. A. for a meeting which meets in Detroit, Tuesday June 27. He stated that he wanted three trustees of national prominence to speak twenty minutes each on some such subject as "What must be done to divert a larger proportion of funds derived from taxation to the needs of public libraries?"

Upon motion Dr. E. Y. Mullins was named by the Library Board and requested to take this part. (Mr. Pettingell has been so informed by the Librarian.)

- c. Letter of May 3, 1922 from Mr. Thomas D. Osborne, 450 Riverside Drive, New York, New York, enclosing one-tenth part of the Louisville Public Library lottery drawing ticket. Mr. Osborne saw recently in the paper the article about the capital prize and he sent this ticket as an addition to the Museum.

Upon motion the Librarian is to convey the thanks of the Board.

- d. Resignation - Penelope P. Hardy, under date of

April 27, 1922. Miss Hardy came to us through our training class of last year and resigns on account of ill health.

Upon motion her resignation was accepted.

- e. Letter of May 3, 1922 from Betty Keeney Grant, 2993 Hampshire Road, Cleveland Heights, Ohio, enclosing steel plate view of "Louisville on the Ohio." This is for the Museum.
Upon motion the Librarian is instructed to extend the thanks of the Board.
- f. Miss Eleanor Schaulie, residence Jefferson Street, between Jackson and Preston, has withdrawn four Rogers metal casts:
Goethe's Marguerite (Faust)
The Chess Players
Shylock
Going for the cows
These were loaned to the library on April 3, 1916 and were delivered to Miss Schaulie on April 28, 1922. Attention is called to this for record in the minutes.
- g. The Librarian called attention to a letter he had written to Rothenberger and Turner, agents for the property on Chestnut Street just west of the Western Colored Branch Library, complaining of the overflow of water from this piece of property, injuring our building.
Upon motion this is to be referred to the Building Committee.
- h. The following gifts were announced for record in the minutes and a vote from the Board authorizing the Librarian to convey the thanks of the Board to the donors:
1. Mrs. Henrietta H. Roach, 1326 S. Third St. 16 volumes on May 4.
 2. Shawnee Book Shower Committee (to April 20) 263 volumes for the Shawnee Library.
 3. R. C. Ballard Thruston, 60 volumes and 86 magazines, on April 14. The 60 volumes are the Egyptian Exploration Papers and are very scarce. They are a very valuable addition to the library.
 4. Mrs. W. R. Belknap, 11 volumes, 16 magazines on April 22.
 5. Mrs. William Davenport, 11 volumes on April 22.
 6. Mr. O. L. Taylor, 420 Starks Bldg., Demobilization papers of Camp Taylor and Camp Knox. These are the original papers giving the names of the men as they were demobilized at the Camps and are of historic importance.
 7. Louisville Engineers and Architects Club, 232 volumes on May 4. This is a set of the Reports of the War Department, Engineers, etc. and is a splendid addition to our reference collection.
 8. Miss Alice Richardson, Cortlandt Apartments,

flag that was carried by William Walker in the Nicaraguan War; also a scrap book of unmounted personal letters of distinguished men of 50 years ago.

9. Mr. C. W. Merriweather (colored), an oil painting by himself for the Western Colored Branch Library.
 10. Unitarian Church sends flowers each Monday morning for the delivery desk. They are the flowers used on the pulpit the day before, are very lovely and much admired by the public.
- i. The Albert Sidney Johnston Chapter, Daughters of the Confederacy, through Mrs. John L. Woodbury, asks the privilege of collecting and donating to the library books on the Civil War (Confederate side). She also asks for the privilege of having lithographed a special label (bookplate). The Librarian told her the Board would be pleased to receive the books as a gift and that we would place the bookplate furnished under the usual conditions of gifts received.
- All donations of books are to be submitted to the Librarian and passed on before they are added and the bookplate to be inserted at the library. Pencil sketch of this bookplate is to be submitted before it is printed. If any purchases of books are made the list is to be submitted to the Librarian to avoid duplication and to avoid adding material that it might be thought not advisable.
- j. The Librarian announced that Mr. Miller of New Albany, who heads a committee of citizens from that city, organized to make arrangements for a Museum in New Albany, visited our Museum with fifty other New Albany citizens Monday night, May 8. They were very much impressed with our Museum.

The Treasurer's report was read as follows and upon motion approved and ordered filed:

May 10, 1922

TO THE LIBRARY BOARD:

We are running pretty close on funds. We have received from city taxes to May 1, \$80,281.79. This is \$766.48 less than we received to this time last year. The Comptroller estimates that we will receive this year \$96,525.00. If this is correct we should receive to end of fiscal year \$16,243.21. To this is to be added \$12,000.00 rent for four months, and \$10,000.00 from Jefferson County. This makes a total of \$38,243.21 with four months' salaries to be paid (one of these has been paid - May 1) and interest on mortgage \$8,700.00.

Jefferson County Fiscal Court paid \$10,000.00 in June last year and the Treasurer should be authorized to ask

for this money now.

Finances to May 1 are in good condition and if we receive all that we expect from the City we expect to pull through the year all right.

The Treasurer's report showing cash balance on May 1 of \$2,717.37 is submitted herewith. To this is to be added \$3,000.00 rent from Public Library building, which is usually paid on or about the tenth of each month, making a total of \$5,717.37.

Respectfully submitted

Chairman Finance Committee

The Librarian's report for April was read and upon motion approved and ordered filed. The report shows a circulation of 103,455 volumes, an increase of 2,007 as compared to the same month last year. The report of the Reference Department shows 10,646 more important questions asked and topics looked up at the Main library and branches. The attendance in the Civics Room was 2,458 and the visitors to the Museum numbered 2,461. There were 651 volumes added in April and 1,162 volumes cataloged.

The recommendation of the Librarian, approved by the Library Committee, giving the Librarian authority to close the Children's Room on Sundays during June, July and August, if the attendance does not justify its being open, upon motion was approved by the Board.

The report of the Building Committee was read as follows and upon motion approved and ordered filed:

May 10, 1922

TO THE LIBRARY BOARD:

The Board appropriated \$4,000.00 - \$1,000.00 on sale of lot, \$1,500.00 raised by citizens and \$1,500.00 from general funds for building construction Shawnee Branch Library.

We have spent to date \$3,922.51. This leaves a balance of \$77.49. We find it necessary to place gutter on entire front of building and to add water-box and supply hose. The first item estimate cost not more than \$21.00, second item

not more than \$32.00 and third item not more than \$20.00, or a total of \$73.00. This will leave a balance of \$4.49.

We move that the Librarian be authorized to have this work done and make these purchases.

Respectfully submitted

(Signed) GEO. STOLL

Chairman Building Committee

The Special Committee on the question of excluding from the shelves Graham's "Soul of John Brown" had no report. Last month they suggested that the book be read by other members of the Board. Remarks were made by Dr. Powell, Dr. Mullins and others, who suggested that the book be not excluded but placed in restricted circulation. Upon motion this was unanimously approved.

The Librarian's report for April showing an expenditure of \$8,079.05 upon motion was approved. This includes Pay Roll, \$6,371.19 voucher No. 88, checks Nos. 4996-5079 which had been signed by the Chairman of the Library Committee and paid on May 1. This leaves a balance of \$1,707.86, voucher No. 89, checks Nos. 5080-5122 inclusive to be paid:

| | | |
|------------------------------------|----|--------|
| Arctic Ice Co. | \$ | 15.30 |
| Baptist Book Concern | | 3.00 |
| Behrens, Clara L. Head Order Dept. | | 21.44 |
| Blitz Glass Co., Wolf | | 3.50 |
| Bowman, Hite D. | | 3.90 |
| Breckel Press | | 19.15 |
| Buften Publishing Co. | | 31.59 |
| Caron Directory Co. | | 108.00 |
| Childers Electric Co. | | 11.35 |
| Children's Book Shop | | 7.22 |
| Cross, Geo. E. | | 10.00 |
| Cumberland Tel. & Telg. Co. | | 47.60 |
| Custom House Guide | | 5.00 |
| Dreher Hardware Co., K. | | 1.75 |
| Encyclopedia Britannica | | 10.00 |
| Fischer, J. W. | | 2.50 |
| Grant, J. N. | | 8.00 |
| Heick Hardware Co., Henry | | 4.05 |
| Hirshberg, H. S. | | 8.00 |
| Hoke, T. J. | | 3.00 |
| Kaufman-Straus Co. | | 12.47 |
| Kirchdorfer, J. C. | | 1.50 |

| | |
|-------------------------------------|--------|
| Koch Auto Electric Co. | 2.85 |
| Lamkin Paper Box Co. | 26.63 |
| Long's Towel Supply Co. | 9.00 |
| Louisville Gas & Electric Co. | 127.24 |
| Louisville Home Telephone Co. | 39.25 |
| Louisville Towel Supply Co. | 8.20 |
| McGill, Anna Blanche | 8.95 |
| Macmillan Co. | 1.28 |
| Meffert Equipment Co. | 7.75 |
| Mexican Year Book Publishing Co. | 7.98 |
| Otis Elevator Co. | 14.00 |
| Ramser's Sons, Geo. | 6.90 |
| Remington Typewriter Co. | 2.38 |
| Russell Sage Foundation | 1.65 |
| Schwarz, Clifford & Scott | 16.70 |
| Settle, Geo. T. Libn. Petty Cash | 72.38 |
| Standard Oil Co. | 19.14 |
| Stoll Oil Refining Co. | 19.14 |
| Wedekind Co. H. | 6.75 |
| Weissinger-Gaulbert Real Estate Co. | 953.37 |
| White & Co., Jas. T. | 18.00 |

1,707.86

Pd) Settle, Geo.T. Libn. Pay Roll 6,371.19

Total \$ 8,079.05

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Sept 13-1922

Newton Linn President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

June 14, 1922

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of the lack of a quorum in the city. The following letter was sent to the Executive Committee:

June 15, 1922

To the Executive Committee
Board of Trustees
Louisville Free Public Library

Gentlemen:

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held June 14 because of absence of quorum. Dr. Powell and Mrs. Semple ill, Mr. Heyburn, Mr. Ossmann and Dr. Pfingst out of town, Father Schuhmann in commencement exercises and Mr. Stoll resigned. Mrs. Abbott, Dr. Hemphill, Dr. Mullins, Dr. Rauch and Mayor Quin had signified their intention of coming and Mr. Barker if needed.

As there is no likelihood of having a quorum for a meeting this week, I recommend as follows:

1. That the bills for the month amounting to \$1,669.97 be approved and paid.
2. That the Librarian be authorized to issue checks to members of the staff who are attending the American Library Association and whose vacations begin July 1, on or before June 19. This has been customary and the young ladies are expecting it.

We have cash on hand for both purposes.

Respectfully submitted

(Signed) Geo. T. Settle

Secretary and Librarian

We, the undersigned members of the Executive Committee and Library Board, approve the recommendations

as above.

(Signed) E. L. Powell, Chairman Lib. Com.
Thos. A. Barker, Chrm. Fin. Com.
Huston Quin

This approval included bills which were paid, as follows:

| | |
|--|-------------|
| Allison, Chas. B. | 8.00 |
| Arctic Ice Co. | 18.85 |
| Behrens, Clara L., Head Order Dept. | 27.77 |
| Booker & Kinnaird | 7.05 |
| Breckel Press | 4.00 |
| Bywater Bros. | 26.60 |
| Cross, Geo. E. | 10.00 |
| Cumberland Tel. and Tel. Co. | 47.55 |
| Dreher Hardware Co., K. | 3.00 |
| Dusch, R. O. | 16.65 |
| Fischer, J. W. | 2.70 |
| Franklin Printing Co. | 23.25 |
| Grant, J. N. | 8.00 |
| Gulf Refining Co. | 19.14 |
| Heick Hardware Co., Henry | 13.95 |
| Hoke, T. J. | 3.00 |
| Jeunesse & Sons, R. | 20.62 |
| Kaufman-Straus Co. | 38.50 |
| Library Bureau | 31.30 |
| Long's Towel Supply | 9.00 |
| Longman's Green & Co. | 25.96 |
| Louisville Gas & Electric Co. | 103.43 |
| Louisville Home Telephone Co. | 39.25 |
| Louisville Towel Supply Co. | 8.20 |
| Oldham Era | 5.11 |
| Otis Elevator Co. | 14.00 |
| Parkland Ice Co. | 5.50 |
| Peffer Motor Co. | 1.38 |
| Schwarz, Clifford & Scott | 6.13 |
| Settle, Lib'n, Geo. T. A. L. A. Expenses | 91.54 |
| Settle, Lib'n, Geo. T., Petty Cash | 76.48 |
| Short, Jas. T. | 4.35 |
| Sikking & Bro., J. E. | 18.00 |
| Standard Oil Co. | 19.24 |
| Stoll Oil Refining Co. | 19.22 |
| Watts, Benj. B. | 1.50 |
| Weissinger-Gaulbert Real Estate Co. | 891.75 |
| | <hr/> |
| | 1,669.97 |
| Pd) Settle, Geo. T. Lib'n. Pay Roll | 6,576.61 |
| | <hr/> |
| Total | \$ 8,246.58 |

MINUTES APPROVED:

Sept 13, 1922

Huston Quin President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

July 12, 1922

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of a lack of quorum signifying their intention of attending. The following letter was sent to the Executive Committee:

July 12, 1922

To the Library Board:

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on July 12, 1922 because of lack of quorum.

The following eight members are in the city - Abbott, Barker, Heyburn, Mullins, Pfingst, Powell, Quin and Schuhmann, but two, Mayor Quin and Dr. Powell, were not able to attend. The following four are out of the city and not expected back this month - Hemphill, Ossmann, Rauch, and Semple, and Mr. Stoll resigned.

We could have a meeting without the presence of Dr. Powell but the unavoidable absence of one other member would break a quorum.

Only two members of the Executive Committee - Quin and Barker are available - Dr. Powell too ill to attend to business and Mr. Stoll resigned.

For these reasons I recommend as follows:

1. That the voucher for interest on mortgage amounting to \$8,700 be approved and paid.
2. That the bills amounting to \$747.67 be paid.

Respectfully submitted,

(Signed) Geo. T. Settle

GTS:M

Secretary and Librarian

We, the undersigned members of the Library Board approve the recommendations as above.

(Signed) Thos. A. Barker
E. L. Powell
Huston Quin

Since writing the above Dr. Powell's nurse phoned she would be pleased to have the Doctor sign any papers for me. Since the above is signed by three members of the Executive Committee, it was not sent to other members of the Board.

(Signed) Geo. T. Settle

Secretary and Librarian

This approval included bills which were paid, as follows:

| | |
|--------------------------------------|----------|
| American Multigraph Sales Co. | 2.95 |
| Arctic Ice Co. | 20.60 |
| Behrens, Clara L., Head Order Dept. | 59.05 |
| Belknap Hardware & Mfg. Co. | 16.50 |
| Boni & Liveright | 2.69 |
| Bowman, Hite D. | 21.27 |
| Carter Dry Goods Co. | 8.24 |
| Commercial Paste Co. | 10.00 |
| Cumberland Telephone & Telegraph Co. | 50.56 |
| Dreher Hardware Co., K. | 1.25 |
| Electric Blue Print & Supply Co. | 1.75 |
| Fischer Bros. | 2.50 |
| Goolrick, John T. | 3.90 |
| Grant, J. N. | 8.00 |
| Gulf Refining Co. | 19.24 |
| Hill, Walter M. | 2.25 |
| Hoke, T. J. | 3.00 |
| International Time Recording Co. | 7.17 |
| Kentucky Tent & Awning Co. | 8.00 |
| Lodenkemper Bros. | 2.10 |
| Longs Towel Supply Co. | 9.00 |
| Louisville Gas & Electric Co. | 92.76 |
| Louisville Home Telephone Co. | 39.25 |
| Louisville Paper Co. | 8.00 |
| McGill, Anna Blanche | 35.15 |
| Meffert Equipment Co. | 10.75 |
| Monarch Tire Service Co. | 1.90 |
| Otis Elevator Co. | 14.00 |
| Parkland Ice Co. | 3.00 |
| Quick Tire Service, Inc. | 33.72 |
| Remington Typewriter Co. | 1.14 |
| Sargent, Porter | 3.60 |
| Saunders, B. F. | 1.50 |
| Schwarz, Clifford & Scott | 2.25 |
| Settle, Geo. T., Libn., Petty Cash | 87.67 |
| Southeastern Paper Co. | 6.46 |
| Standard Oil Co. | 19.24 |
| Watts, Benj. B. | 4.50 |
| Weissinger-Gaulbert Real Estate Co. | 116.01 |
| Western Union Telegraph Co. | 3.75 |
| Winslow, Helen M. | 3.00 |
| | <hr/> |
| | 747.67 |
| Pd) Settle, Geo.T.Libn.Pay Roll | 1,405.00 |
| | <hr/> |
| | 5,359.58 |
| | <hr/> |
| | 6,764.58 |
| Forward | <hr/> |
| | 7,512.25 |

| | |
|---|-----------------------------|
| Forwarded | |
| Pd) Louisville Trust Co. Interest on mortgage | 7,512.25 <u>8,700.00</u> |
| Total | .16,212.25 |

MINUTES APPROVED:

Sept 13-1922

Newton Deun President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

August 9, 1922

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of lack of quorum in the city. Only two members had, by postal, signified their intention of being present and after telephoning we found that nine members were out of town.

When we received word that the expert accountant would begin work on Monday August 21 we telephoned to see if we could have a called meeting. We found eight Trustees still out of the city. For these reasons the following communication was sent to the Executive Committee:

August 17, 1922

Mayor Huston Quin)
 Dr. E. L. Powell) Executive Committee, Board of Trustees
 Mr. Thomas A. Barker) |
 Louisville Free Public Library
 Louisville, Ky.

Gentlemen:

We were unable to have a Library Board meeting on August 9 on account of lack of quorum - nine members out of town and one resigned. We are unable to have called ^{meeting} there are now eight Trustees out of the city.

The expert accountant will report Monday August 21 to go over the books and it will be necessary to have this month's bills approved and paid so that he can include them in his report for the fiscal year ending August 31.

I wish Mayor Quin would sign this paper as President and member of Executive Committee and the list of bills and voucher where his name appears in pencil, and Dr. Powell sign this paper as member of the Executive Committee and the list of bills and voucher where his name appears in pencil as Chairman of Library Committee, and Mr. Barker sign this paper as member of the Executive Committee.

We received from the City this year \$2,801.14 more

than anticipated. This enabled us to accept bids to paint the exterior, and interior first floor, of the eight branch library buildings, amounting to \$2,812.50. The payment of these bills will leave a balance of less than one dollar in the hands of the Treasurer.

The Treasurer is authorized to borrow funds from time to time beginning September 1 as necessary to pay pay roll and monthly bills until funds are received from city taxes. This resolution is always passed at the August meeting, which is the last meeting of fiscal year.

It will be necessary for the three members of the Executive Committee to sign this paper to pay bills as the fourth, Mr. Stoll, has resigned and no one appointed to take his place.

| | |
|--------------------------|-------------------------|
| Executive Committee | Yours very truly, |
| (Signed) HUSTON QUIN | (Signed) GEO. T. SETTLE |
| (Signed) E. L. POWELL | Secretary and Librarian |
| (Signed) THOS. A. BARKER | |

This approval included bills which were paid, as follows:

| | |
|-------------------------------------|----------|
| Abraham Roofing Co. | \$ 57.40 |
| Arctic Ice Co. | 23.20 |
| Avery & Co., Samuel L. | 56.51 |
| Barret, Robinson & Dickey | 58.32 |
| Bayly & Co., J. W. E. | 51.84 |
| Behrens, Clara L., Head Order Dept. | 15.21 |
| Belknap Hardware & Mfg. Co. 8 | 12.75 |
| Bland Electric Co. | 43.60 |
| Bloom & Herrmann | 38.85 |
| Booker & Kinnaird | 56.51 |
| Bowman, Hite D. | 43.98 |
| Brentano's | 15.54 |
| Breuer & Co. | 25.88 |
| Brown & Martin | 29.16 |
| Burkley & Tierney | 58.23 |
| Bywater Bros. | 6.15 |
| Carpenter & Dudley | 25.90 |
| Carter Dry Goods Co. | 3.84 |
| Childers Electric Co. | 8.32 |
| Cross, Geo. E. | 20.00 |
| Cumberland Tel. & Tel. Co. | 50.85 |
| Danforth & Co. | 32.40 |
| Davis & Co. H. V. | 57.65 |
| Dodd, Mead & Co. | 52.65 |
| Dugan, Humphreys & Co. | 25.92 |
| Dye, Eugene B. | 13.50 |
| Encyclopaedia Britannica | 20.00 |
| Fischer, J. W. | 2.50 |
| Fischer Soap & Oil Co. | 33.72 |
| Gaunt & Harris | 51.84 |
| Gaylord Bros. | 51.95 |

| | |
|---|--------|
| Grant, J. N. | 8.00 |
| Heick Hdw. Co., Henry | 47.10 |
| Hoke, T. J. | 3.00 |
| Houghton, Mifflin Co. | 6.29 |
| Hubbuck Sr., Jos. & Son | 45.00 |
| Hummel & Meyer | 46.50 |
| Hunter & Hellman | 90.72 |
| Jefferson, Noyes & Embry | 12.96 |
| Judd Co., Edw. P. | 2.15 |
| Kentucky Tent & Awning Co. | 35.50 |
| Kentucky Book Mfg. Co. | 126.90 |
| Koch Auto Electric Co. | 22.70 |
| Koehler Stamp & Stencil Co. | 8.25 |
| Korfhage Co., H. C. | 4.50 |
| Krauth Electric Co., Wm. C. | 9.70 |
| Krider, R. | 6.50 |
| Lang, Chas. A. | 12.96 |
| Lang, Henry H. | 12.96 |
| Liberty Fire Ins. Co. | 40.02 |
| Long's Towel Supply Co. | 9.00 |
| Longmans, Green & Co. | 7.23 |
| Louisville Gas & Electric Co. | 93.12 |
| Louisville Home Telephone Co. | 39.25 |
| Louisville Towel Supply Co. | 17.41 |
| McAtee Insurance Agency | 12.96 |
| McGill, Anna Blanche | 24.75 |
| Macpherson & Co. | 103.52 |
| Mayes Printing Co. | 25.64 |
| Meffert Equipment Co. | 10.65 |
| Miller & Co., Edw. J. | 71.17 |
| Mississippi Valley Historical Assn. | 5.00 |
| Moellmann & Hennessy | 40.02 |
| National Society, Daughters of American Revolution | 6.00 |
| Ochs Electric Co. | 1.20 |
| Ogle Co., John | 5.00 |
| Otis Elevator Co. | 14.00 |
| Parkland Ice Co. | 3.10 |
| Pell & Bro., W. B. | 416.00 |
| Pell & Bro., W. B. | 311.00 |
| Pell & Bro., W. B. | 249.00 |
| Pell & Bro., W. B. | 392.50 |
| Pell & Bro., W. B. | 298.00 |
| Pell & Bro., W. B. | 323.00 |
| Pell & Bro., W. B. | 358.00 |
| Pell & Bro., W. B. | 465.00 |
| Pirtle, Weaver & Menefee | 116.64 |
| Reager, Allen M. | 51.97 |
| Remington Typewriter Co. | 4.00 |
| Reutlinger & Co. | 14.10 |
| Sanders & Scoon | 18.00 |
| Schwarz, Clifford & Scott | 520.37 |
| Settle, Geo. T. Petty Cash | 48.98 |
| Sheckler, Milton S. | 3.30 |
| Short's Tire Service | 11.79 |
| Slaughter & Co., J. B. | 38.88 |
| Slaughter & Co. T. Grant | 83.79 |

| | |
|-------------------------------------|--------|
| Southeastern Paper Co. | 12.25 |
| Standard Oil Co. | 19.24 |
| Stith & Co., M. T. | 56.16 |
| Stoll Oil Refining Co. | 19.22 |
| Swindler, E. F. | 172.00 |
| Timberlake & Trueheart | 45.36 |
| Tippett, Walker & Cronan | 12.96 |
| Todd & Co., J. M. | 12.96 |
| United Business Service | 15.00 |
| Van Nostrand Co., D. | 7.20 |
| Viglioni & Co., P. | 12.96 |
| Watts, Benj. B. | 38.00 |
| Weissinger-Gaulbert Real Estate Co. | 89.46 |

| | |
|------------------------------------|-----------------|
| | 6 311.99 |
| Pd) Settle, Geo. T. Libn. Pay Roll | <u>6 660.44</u> |

Total \$ 12 972.43

MINUTES APPROVED:

Sept 13-1922

Norton Linn President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, September 13, 1922 in the Librarian's office, 5 p.m.

Present: Abbott, Heyburn, Mullins, Ossmann, Pflingst, Powell, Quin Rauch, Schuhmann, Thruston and Settle with President Quin in the chair. Mrs. Semple ill, Dr. Hemphill out of the city and Mr. Barker unable to attend.

The minutes of the May meeting were read and upon motion approved. There was no regular meeting of the Board on June 14 on account of lack of quorum. The action of the Executive Committee of June 15 was read authorizing payment of pay roll and bills and upon motion was approved. There was no regular meeting of the Board on July 12 on account of lack of quorum. The action of the Executive Committee of July 12 authorizing payment of pay roll, bills, interest on mortgage, etc. upon motion was approved. There was no regular meeting of the Board on August 9 on account of lack of quorum. The action of the Executive Committee of August 17 authorizing payment of pay roll and bills, and authorizing the Treasurer to borrow funds from time to time as necessary to pay current maintenance bills and pay roll, and approving the action of the Librarian in expenditure of \$2,812.50 for painting exterior woodwork and metal work and roof and interior first floor, walls and ceilings, of the eight Branch Libraries, upon motion was approved.

The Secretary read communications as follows:

- A. Resignation of Mr. George J. Stoll as Trustee, under date of June 2. Mr. Stoll resigns to accept a position on another local Board. This was read for record in the minutes as the Mayor makes appointments and accepts resignations. This vacancy on the Board was filled by the appointment of Mr. R. C. Ballard Thruston. Mr. Thruston had presented his oath of affirmation and was present and introduced to the Board. Mr. Thruston was also appointed to the vacancy on the Building Committee made vacant by Mr. Stoll's resignation

and Mr. Phillip Ossmann was named by the President, Chairman of the Building Committee to succeed Mr. Stoll.

The following resignations were accepted:

- B. Isabel S. Hogan, under date of May 1, 1922. Miss Hogan resigned to be married.
- C. Frances D. L. Etheridge, under date of May 17, 1922. Miss Etheridge resigned to accept a position as teacher, which pays more.
- D. Edith E. Kelly, under date of August 1, 1922. Miss Kelly leaves to accept a position at Oxford College, which pays more.
- E. Mary Geraldine Muldoon, under date of August 31, 1922. Miss Muldoon resigned to be married.
- F. Miss Marguerite Terrell, who was granted leave of absence on March 1, 1922 and Miss Imogene Greenaway, who was granted leave of absence on June 1, 1922, both to return on or before August 31, 1922, have accepted positions with the Los Angeles Public Library. This is read for record in the minutes as resignations of Miss Terrell and Miss Greenaway.
- G. Mrs. May McClure Currey and Miss Virginia Trumper were granted leave of absence from September 1, 1922 to January 1, 1923, without pay. Upon motion these resignations were accepted and leaves of absence approved.
- H. Letter of June 12, 1922 from Dr. J. H. Hicks and letter of September 11, 1922 from Evelyn White, 1711 Edenside Ave. asking for the use of the Art Room for meetings of the Louisville Club of Practical Psychology. Upon motion it was thought best not to grant this request as requests from similar organizations have not been granted.
- I. Letter of June 22, 1922 from Kaufman-Straus Co., signed J. B. Judah, Manager. Mr. Judah writes that the iron work in the rear of the building - railing on fire escapes and iron bars at windows, are rusting and need repair. The Librarian stated that this was part of the building and did not come under our contract to keep in repair. Upon motion the Librarian was instructed to so write Kaufman-Straus Co. and suggest that the necessary repairs be made at their expense.
- J. Letter of August 24, 1922 from Mrs. Charlotte O. Woodbury, enclosing proof of the bookplate for the Confederate Collection the United Daughters of the Confederacy, Albert Sidney Johnston Chapter, propose to gather for the Library. This proof was submitted for approval of the Library Board. Upon motion this was approved and the Librarian authorized to use it in books donated.
- K. Letter of August 24, 1922 from Arthur Krock, Editor, Louis-

ville Times, Mr. Krock asks permission to take from the building bound volumes of the Courier-Journal, one volume at a time, to copy Mr. Watterson's editorials. He had made a previous request and had been advised that bound newspapers were not permitted to leave the building except by special permission of the Library Board at one of its regular meetings.

Upon motion this was granted provided only one volume is taken out at a time and under guarantee that the books will be returned promptly and watched carefully and guaranteed against mutilation or loss:

- L. Letter of August 22, 1922 signed Arthur A. Will, Mayor Pro Tem, advising us that he had appointed Mr. B. Bernstein, of Bernstein & Bernstein, Certified Public Accountants, to audit the library books.

Mr. Bernstein's report is submitted with the Treasurer's report. Bernstein & Bernstein write that they have made a thorough audit of the records of the Library, that they have checked account of the Treasurer at the Trust Co. and have found same to correspond with the books at the Library.

- M. The following gifts were noted for record in the minutes:

1. Mr. C. K. Needham, New Albany, Ind. subscription to Yale Review.
2. Mr. W. R. Walter, 2615 Virginia Ave. 22 volumes and 11 pamphlets
3. Mrs. Frank Johnson, 942 S. First St., 7 volumes and 49 pamphlets and magazines. This includes the Federation of Women's Clubs Annuals and Yearbooks on Prison Reform.
4. Mr. E. G. Shackleton, 309 West Walnut St. 58 volumes bound sheet music and other books about music.
5. Miss I. S. Logan, 952 S. Fourth St. collection of sheet music and several bound volumes of music
6. Mrs. Andrew Cowan, 1048 Cherokee Road, 49 volumes selected from the late Colonel Cowan's library. This is a very desirable collection.
7. Mr. Atilla Cox, 1365 S. Third St., dress helmet of a Colonel in the Prussian Guard taken during battle in France September 5, 1918, when the German headquarters were taken. This is a very valuable addition to the Museum.

Upon motion the Librarian was instructed to write letters of thanks.

- N. The exercises in placing bronze tablet in Delivery Room, dedicating the trees planted on lawn, were held Wednesday morning June 14 on front steps at the Main Library. The 58 trees planted on the grounds and the bronze tablet were given by 58 civic organizations through the efforts of the Sons of the American Revolution. Mr. E. T. Hutchings, of the Kentucky Society, S. A. R., presided. The invocation was by Dr. Charles E. Craik, and the address, representing the American Legion, by Mr. Ellerbe W. Carter. The Legion contributed two color bearers and a guard for the occasion. In the absence of the Mayor the Librarian accepted the gift

in the name of the City and Library.

- O. The Librarian has been requested by the Fidelity and Columbia Trust Company and Mrs. Henry Watterson to appraise the material Mr. Watterson has left to the library. The Trust Co. thinks the Library will not receive any of this material during Mrs. Watterson's lifetime. At any rate she is privileged to hold it if she wishes. The codicil to Mr. Watterson's will reads:

August 31, 1921

My library, pictures, portraits, statuettes, curios, I bequeath to the PUBLIC LIBRARY OF LOUISVILLE with \$5,000 (five thousand dollars in cash) to be used to construct a special compartment to be known as THE HENRY WATTERSON ALCOVE.

(Signed) Henry Watterson

Since there is a condition implied in the acceptance of this gift upon motion the Library Committee and the Librarian were appointed a Committee to consider the condition and report their recommendations to the Board.

- P. The Librarian's recommendation to organize a well equipped Library School, with a Colored Department, in connection with the Public Library, to meet the requirements of the Association of American Library Schools and Committee on Library School Training of the American Library Association, upon motion was referred to a committee. The President named the following: Dr. Mullins, Dr. Rauch, Mr. Thruston and the Librarian.

The Committee is authorized to call a special meeting of the Board, send the Librarian to New York, etc. and take any other steps necessary to make a recommendation to the Library Board at its next meeting.

- Q. The Librarian announced that he had been asked to join an organization of Librarians of Larger Libraries to meet annually to consider library work for larger libraries. The Librarian stated that five years ago when he was elected a member of the American Library Association Council, before he accepted, he asked the Library Board to defray his expenses to the annual meetings. This was approved. He is now asking that his expenses be defrayed to the meetings of the Librarians of Larger Libraries. These meetings will be held either just before or just after the Council meetings which will enable members of the L. L. L. to be present at the Council meetings. Upon motion this was approved.

- R. The Librarian announced that when he had an intimation that we would receive about \$3,000.00 more from the City than anticipated, he immediately received four bids from firms for repairs that had been included in the original budget when we asked the City for the full four cents last year. These bids were divided in such way that we could accept any part of them. We accepted the lowest bid for painting all outside wood and metal work, roof, windows, doors, etc and interior first floor, walls and ceilings, of the eight branch library buildings, amounting to \$2,812.50.

When these bids were asked for and received there were no members of the Building Committee in the City. We received from the city \$2,801.14 more than anticipated. Upon motion this action of the Librarian was approved. The Librarian's recommendation that the other repairs necessary in redecorating the basements, auditoriums, etc. of the eight branch libraries and cleaning and painting the interior of the Main building, to complete the work amounting to \$3,494.00 more, upon motion was approved and \$3,500.00 was appropriated for the work.

- S. The Librarian reported that the Shawnee Branch Library had been completed at a cost of \$4,135.51. This included window shades, screens, etc. not included in original contract, but not books, subscriptions, supplies, heat, etc. These ^{additional} expenses cost \$5,498.88. The Librarian's suggestion that this site be sodded at least from the pavement to the front line of the building, upon motion was referred to the Building Committee with power to act.
- T. Announcement was made that the annual examination for entrance to the training class was held June 16 and a supplementary examination August 30. The following 16 white and 2 colored were accepted for training:

White

| | |
|-------------------------|------------------------|
| Allison, Lillian | 1122 Garvin Place |
| Barr, Gladys | 1913 Alfresco Place |
| Burkley, Mary Louise | 2038 Bonnycastle Ave. |
| Dunagan, Marguerite | 223 E. Gray St. |
| Ellaby, Zella Ruth | 616 Camp St. |
| Fowler, Nell | 1445 S. Second St |
| Fox, Margaret Doll | 2827 Westminster Court |
| Harding, Ellen Semple | 319 West Hill |
| Hoar, Mildred Bernice | 2225 West Main St. |
| Lazarus, Anita | 339 E. College St. |
| Morrow, Inia Faullin | 1122 Garvin Place |
| Sachs, Katherine H. | Upper River Road |
| Shafer, June Lucille | Prospect, Ky. |
| Smith, Madeline Devette | 1305 S. First St. |
| Smock, Edna | 1540 W. Oak St. |
| Stewart, Martha Barr | 1614 Chichester Ave. |

Colored

| | |
|--------------------------|-----------------|
| Jackson, Mrs. Julia Reid | 652 S. 21st St. |
| Lewallen, Mrs. Bertha | 535 S. 21st St. |

The class will cover a period September 5-December 31. The class members will be paid at the rate of \$30.00 per month covering this time.

The Staff is very much depleted and we may be able to use the entire class beginning January 1 but no positions are guaranteed.

- U. It was announced that the heat contract with Weissinger-Gaulbert Real Estate Company expires November 1, 1922. The original contract for ten years November 1, 1907-1917 was for \$2,296.00, seven payments of \$328.00 each. The

contract was renewed for two years November 1, 1917-1919 at \$4,190.00, seven payments of \$598.58 each. Was later renewed for three years November 1, 1919-1922 at \$5,343.25 seven payments of \$763.32 each.

Upon motion Mr. Heyburn and the Librarian were appointed a Committee with power to renew or make new contract.

The Treasurer's report was read as follows:

September 13, 1922

TO THE LIBRARY BOARD:

The Treasurer's reports for May, June, July and August are submitted herewith. The May report shows cash balance on June 1 of \$3,267.22; June shows cash balance on July 1 of \$9,240.77; July shows cash balance on August 1 of \$3,851.50 and August shows cash balance on August 31, end of fiscal year, \$.10. To the reports for May, June and July were added \$3,000 rent from Public Library Building, which was paid on or about the tenth of each month. To the June report was added \$10,000.00 from Jefferson County, received on June 15.

The Treasurer's report shows that the library received as follows:

| | |
|-------------------|----------------------|
| City taxes | \$ 99,326.14 |
| Jefferson County | 10,000.00 |
| Fines, etc. | 5,164.23 |
| Rent | 36,000.00 |
| Citizens, Shawnee | 2,500.00 |
| | <u>152,990.37</u> |
| Balance on hand | 4,001.32 |
| | <u>\$ 156,991.69</u> |

Expenditures were as follows:

| | | |
|---------------------|-------------------|--|
| Books | \$ 23,686.58 | |
| Expense | 8,566.11 | |
| Pay Roll | 78,834.23 | |
| Light, Power | 3,720.98 | |
| Heat | 7,287.64 | |
| Furn. & Fixtures | 735.72 | |
| Rep. & Improvements | 4,250.16 | |
| Insurance | 2,383.91 | |
| Interest on loans | 840.75 | |
| Total maintenance | <u>130,306.08</u> | |

Other expenditures as follows:

| | | |
|-------------------------|------------------|---------------|
| Interest on mortgage | 17,550.00 | |
| Retiring principal | 5,000.00 | |
| Erecting Shawnee Branch | 4,135.51 | 26,685.51 |
| Total expenditures | <u>26,685.51</u> | \$ 156,991.59 |

| | |
|--------------------|-------------------|
| Total receipts | \$ 156,991.69 |
| Total expenditures | <u>156,991.59</u> |
| Balance on hand | \$.10 |

The Executive Committee authorized the Treasurer to borrow funds from time to time as necessary to pay Pay Roll and current maintenance expenditures beginning September 1, 1922. In approving this report the action of the Executive Committee is also approved.

The mortgage on the department store building occupied by Kaufman Straus. Co. which was entered into the tenth day of

July, 1918 for five years for \$310,000.00 at 6%, expires July 10, 1923. The Finance Committee should be authorized to renew this contract or persuade the City to issue municipal bonds.

To renew the contract it would cost 6% per annum payable semi-annually. For the City to issue bonds it would cost about 4½%. The mortgage has been reduced from \$310,000.00 to \$290,000.00, and it will be still further reduced in January. We shall have to take care of the mortgage at \$285,000.00 when it is renewed.

Respectfully submitted

(Signed) ADOLPH C. PFINGST

Member Finance Committee

Upon motion this was ^{approved} received and ordered filed and the Finance Committee instructed to look into the question of renewing the contract with the Louisville Trust Company at 6% or the lowest rate procurable or the issueing of municipal bonds by the City at 4½% (or about).

The Librarian's reports for May, June, July and August were read and upon motion approved and ordered filed. The May report shows a circulation of 99,309 volumes, an increase of 7,806 as compared to the same month last year. There were 58,275 volumes circulated to adults and 41,034 to children. The report of the Reference Department shows 9,007 more important questions asked and topics looked up at the Main library and branches and 1,961 visitors to the Civics Room. The June report shows a circulation of 71,324 volumes, an increase of 4,489 as compared to the same month last year. The report of the Reference Department shows 3,170 more important questions asked and topics looked up. There were 1,549 visitors to the Museum in June. The July report shows a circulation of 67,416 volumes, an increase of 2,116 as compared to the same month last year. Of this number 45,974 volumes were circulated to adults and 21,442 to children. The report of the Reference Department shows 1,498 more important questions asked and topics looked up at the Main library and branches and 129 newspapers read for items. The report for August shows a circulation of 67,926 volumes, a decrease of 1,625 as compared to the same month last year. There were 46,630 volumes circulated to adults

and 21,296 to children. The report of the Reference Department for August shows 1,498 more important questions asked and topics looked up at the Main library and branches. The attendance in the Civics Room was 1,824 and the visitors to the Museum numbered 1,275.

The Librarian's Annual Report was read as follows:

INTERESTING FACTS FROM
REPORT OF THE LIBRARIAN OF THE
LOUISVILLE FREE PUBLIC LIBRARY
FISCAL YEAR ENDING AUGUST 31, 1922

The report of the Librarian of the Louisville Free Public Library for the fiscal year ending August 31, 1922, shows an increase along all lines of activities.

There are 476 centers for the circulation of books in 238 buildings in Louisville and Jefferson County. This is an increase of 64 centers and 33 buildings. The circulation of books was 1,207,348 volumes. This is an increase of 89,432 as compared to last year. The report of circulation does not include the books used in reference work and read at the tables at the Main library and branches, and no attempt was made to keep a record of the number of times a volume was read when it was taken out. It leaves the building and is counted as one circulation.

BOOKS IN LIBRARY There are 240,892 volumes in the Library, an increase of 11,389. Of these 18,027 volumes were added during the year by purchase, binding and gift. The volumes circulated on an average of 5.01 times.

BOOKS CATALOGED There were 17,587 volumes cataloged, an increase of 4,535. This makes a total of 330,241 books cataloged since the opening of the Library.

BORROWERS There were 11,381 borrowers registered during the year, an increase of 1,079. This makes a total of 56,517 citizens of Louisville and Jefferson County registered users of the Library. This is a net increase of 1,295. This does not include many children who are using books in classroom collections, and many readers using books in the stations. The registration shows that 54,086 of the borrowers are living within the city limits, or that 23.02 per cent of the population of Louisville, according to the 1920 U. S. census, are availing themselves of public library privileges.

USE OF BOOKS The total circulation of books was 1,207,348 volumes, an increase of 89,432. This includes 723,414 books read by adults and 483,934 by children. The report shows that 1,137,952 volumes were used by readers within the city limits. This was a circulation of 4.84 volumes per capita.

REFERENCE WORK There were 96,099 more important questions asked and topics looked up at the Main library and branches, an increase of 6,730. There was the usual use of the reference books by

children of the public, parochial, and private schools and students of the University of Louisville, Conservatory of Music, Louisville School of Art, and the Baptist and Presbyterian Theological Seminaries with a continued increased use by business men and manufacturers.

CHILDRENS WORK There was a circulation of 483,934 volumes read by children, an increase of 39,393. This was 40.08 per cent of the total circulation. There were 4,361 more important questions asked and topics looked up in reference work in the Children's rooms. The records show a continued increase in the use of the material available by teachers and parents.

STATIONS There are 98 stations for the circulation of books in Louisville and Jefferson County placed for the convenience of readers, an increase of 8. There were 29,355 volumes used in the work, an increase of 2,696. These books continued to do more than double work as the collections were changed at intervals during the year. The circulation of books was 103,137 volumes, an increase of 3,715.

BRANCH LIBRARIES There are 12 branch libraries including the new Shawnee Branch, 2 high schools and 1 normal school. The total circulation of books was 612,905 volumes, an increase of 42,884. This was 50.76 per cent of the total circulation. This includes 368,395 books read by adults and 244,510 by children. There are 79,432 volumes available for public use, an increase of 4,770. These volumes circulated on an average of 6.95 times during the year. There were 70,354 more important questions asked and topics looked up, an increase of 5,081.

COLORED DEPARTMENT There are 77 centers for the circulation of books for home use in 49 buildings in Louisville and Jefferson County for colored readers, an increase of 2 centers and 9 buildings. This includes 2 Carnegie branch buildings, 17 stations, and 58 classroom collections in 30 school buildings. There are 23,069 volumes in the department, an increase of 1,675. The circulation of books in the department was 116,384 volumes, an increase of 8,177. This was 9.63 per cent of the total circulation. This includes 46,764 books read by adults and 69,620 by children. There were 11,500 more important questions asked and topics looked up, an increase of 791.

JEFFERSON COUNTY There are 198 centers for the circulation of books for home use in 113 buildings in Jefferson County outside of the city of Louisville. This is an increase of 48 centers and 19 building. The circulation of books was 69,396 volumes, an increase of 14,719. This was 5.74 per cent of the total circulation. This includes 21,645 books read by adults and 47,751 by children. Books borrowed from the Main library and branches by county residents are not included in this report.

BLIND READERS Books in embossed type for the blind were loaned free of all cost to readers in Kentucky and other states. There are 677 volumes in the collection, an increase of 9. The circulation for home use was 529 volumes.

MUSEUM The library museum continued to be a popular visiting place. The registration shows 21,651 visitors. There were some valuable additions made by gift during the year.

STAFF There were a number of resignations from the staff.

Assistants leaving for more pay elsewhere made it necessary to continue use of substitutes.

MAINTENANCE The cost of maintenance was \$130,306.08. The accounts were: books \$23,686.58, expense \$8,566.11, pay roll \$78,834.23 light and power \$3,720.98, heat \$7,287.64, furniture and fixtures \$735.72, repairs and improvements \$4,250.16, insurance \$2,383.91 and interest on loans \$840.75. To the maintenance account was added the interest on mortgage \$17,550.00 and retiring principal \$5,000.00 total \$22,550.00, and erecting Shawnee Branch building \$4,135.51, making a total expenditure of \$156,991.59 for the year.

FINANCES The Treasurer's report shows that the Library received from all sources \$156,991.69 as follows: city taxes, \$99,326.14, Jefferson County \$10,000.00, fines, lost books, etc. \$5,164.23, rent \$36,000.00, from citizens for Shawnee Branch \$2,500.00 and balance on hand \$4,001.32. The total expenditures were \$156,991.59, leaving a balance of 10 cents.

NEEDS OF THE LIBRARY The opening of an additional branch library will necessitate an increase in appropriation next year. Owing to the number of assistants leaving and the few apprentices reporting for training, more funds will be needed to make the salary schedule more attractive to hold assistants and gain others. In addition to this, more funds are needed for new books, replacements and binding.

Another important step that should be taken without further delay is to open a fully equipped, well organized Library School to train librarians for Kentucky and other states. The City should make an ample appropriation for this purpose this year in addition to the regular library appropriation.

BOARD OF TRUSTEES Mr. Charles A. Segner and Mr. George J. Stoll resigned and Judge Frank P. Straus declined reappointment. Mr. Segner moved to Chicago and Mr. Stoll resigned to accept appointment on another local board, and Judge Straus declined reappointment on account of ill health. Mayor Quin succeed Mayor Smith. Mrs. Patty B. Semple and Dr. Adolph O. Pfingst were reappointed. Rev. Joseph Rauch succeeded Mr. Segner, Mrs. Catherine Elfers Abbott succeeded Judge Straus, and the vacancy occasioned by the resignation of Mr. Stoll has not been filled.

Respectfully submitted

GEORGE T. SETTLE

Librarian

September 7, 1922

The Librarian's report for August showing expenditure of \$11,038.11 upon motion was approved. This includes Pay Roll, \$6,370.28 voucher No. 98, checks Nos. 5558-5646 inclusive, which had been signed by a member of the Library Committee and paid on

September 1. This leaves a balance of \$4,667.83, voucher No. 99,
checks Nos. 5647-5726 inclusive to be paid:

| | |
|------------------------------------|----------|
| American Library Association | \$ 1.39 |
| American Prison Association | 3.00 |
| Anderson, A. J. | 276.17 |
| Arctic Ice Co. | 24.80 |
| Baker & Taylor Co. | 8.59 |
| Behrens, Clara L. Head Order Dept. | 7.95 |
| Belknap Hdw. & Mfg. Co. | 18.68 |
| Bernstein & Bernstein | 100.00 |
| Bibliographical Soc. of America | 3.00 |
| Bland Electric Co. | 12.00 |
| Blitz Glass Co. Wolf | 3.00 |
| Booker & Kinnaird | 17.63 |
| Bowker Co., R. R. | 4.44 |
| Bowman, Hite D. | 35.16 |
| Breckel Press | 3.00 |
| Candaian Gazeteer Pub. Co. | 15.00 |
| Childers Electric Co. | 16.19 |
| Clegg & Co., F. A. | 58.83 |
| Commercial Paste Co. | 17.00 |
| Cross, Geo. E. | 10.00 |
| Cumberland Tel. & Tel. Co. | 46.25 |
| Dow Co. | 36.75 |
| Dye, Eugene B. | 13.50 |
| Electric Blue Print & Supply Co. | 1.75 |
| Encyclopedia Press | 7.00 |
| Faxon Co., F. W. | 1.07 |
| Fire Prevention Co. | 6.00 |
| Fischer, J. W. | 2.70 |
| Franklin Printing Co. | 13.75 |
| Gaylord Bros. | 57.30 |
| Grant, J. N. | 8.00 |
| Heick Hwd. Co., Henry | 2.13 |
| Hoke, T. J. | 3.00 |
| Huntting Co., H. R. | 12.12 |
| Jeunesse Sons, R. | 10.00 |
| Jewish Pub. Soc. of America | 5.00 |
| Kaufman-Straus Co. | 201.87 |
| Kentucky Book Mfg. Co. | 1,974.10 |
| Kirchdorfer, J. C. | 1.50 |
| Koch Auto Electric Co. | 2.00 |
| Koehler Stamp & Stencil Co. | 7.50 |
| Knollenberg, C. A. | 7.50 |
| Krauth Electric Co., Wm. C. | 4.25 |
| Lemcke & Buechner | 3.00 |
| Library Bureau | 16.80 |
| Liebschutz, N. | 3.50 |
| Lodenkemper Bros. | 5.20 |
| Longs Towel Supply Co. | 9.00 |
| Louisville Gas & Electric Co. | 89.33 |
| Louisville Home Telephone Co. | 39.25 |
| Louisville Paper Co. | 10.25 |
| Louisville Towel Supply Co. | 8.20 |
| McGill, Anna Blanche | 11.40 |
| Macmillan Co. | 4.88 |

| | |
|---|-----------------|
| Marling, Alfred E., Treas | 1.25 |
| Martin Lange New Process Tape Co. | 5.00 |
| Meffert Equipment Co. | 14.00 |
| Morton, John P. & Co. | 284.60 |
| Motor Book Co. | 1.50 |
| National Conference on City Planning | 5.00 |
| Otis Elevator Co. | 14.00 |
| Parkland Ice Co. | 2.80 |
| Patterson's American Educational Directory | 4.50 |
| Pirtle, Weaver & Menefee | 17.63 |
| Ramser's Sons, Geo. | 27.55 |
| Rand, McNally Co. | 2.90 |
| Saunders, B. F., Sales Agent | 1.50 |
| Schwarz, Clifford & Scott | 6.60 |
| Settle, Geo. T., Librarian Petty Cash | 44.07 |
| Shorts Tire Service | 2.35 |
| Southeastern Paper Co. | 1.75 |
| Stechert & Co., Geo. E. | 5.80 |
| Stewart Co., W. K. | 551.78 |
| Stith & Co., M. T. | 3.46 |
| Stokes Co., Frederick A. | 1.91 |
| Stoll Oil Refining Co. | 19.22 |
| Thomas Publishing Co. | 8.25 |
| Watson, E. O., Editor | 1.60 |
| Weissinger-Gaulbert Real Estate Co. | 110.13 |
| Wilson Co., H. W. | 267.00 |
| | <u>4,667.83</u> |
| Pd) Settle, Geo. T. Libn. Pay Roll | <u>6,370.28</u> |
| Total | \$ 11,038.11 |

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Oct 11 1922

E. L. Pansell Vice President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, October 11, 1922 in the Librarian's office, 5 p.m.

Present: Abbott, Barker, Mullins, Ossmann, Pfingst, Powell, Rauch, Schuhmann, Thruston and Settle, with Vice-President Powell in the chair. Mayor Quin and Dr. Hemphill were reported out of the city, Mrs. Semple ill and Mr. Heyburn failed to report.

The minutes of the September meeting were read and upon motion approved.

The Secretary read letter as follows:

- a. Letter to Weissinger-Gaulbert Real Estate Co., renewing contract for heat for one year beginning November 10, 1922. The contract is at the same figure paid last year \$5,343.25, in seven payments of \$763.32 each. The letter was to verify conversation with Mr. Wirgman.

The Committee, Mr. Heyburn and the Librarian, renewed the contract. Upon motion this was approved.

The following gifts were announced for record in the minutes and a vote of thanks:

- a. 112 volumes from the Courier-Journal Job Printing Company. This includes 9 copies Smith's History of Kentucky, 4-McAfee's Sketches of Kentucky Politicians, 2-Little's Life of Ben Hardin, 6-Speed's Union Regiments of Kentucky, books on Kentucky and others, received October 4.
- b. Bugle from First Lieutenant John Gratz, Castlewood, care Sidney Smith, September 16.

Upon motion these gifts were accepted and the Librarian instructed to send the thanks of the Board.

The Treasurer's report was read as follows:

October 11, 1922

TO THE LIBRARY BOARD:

The Treasurer's report for September showing cash balance on October 1, 1922 of \$7,277.24 is submitted herewith. To this is to be added \$3,000.00 rent from Public Library building, which is usually paid on or about the

tenth of each month, making a total of \$10,277.24.

The Finance Committee, upon motion, has been instructed to look into the question of renewing the contract with the Louisville Trust Company, or having the City issue municipal bonds. The Committee has not gotten together on this question.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed.

The Librarian's report for September was read and upon motion approved and ordered filed. The report shows a circulation of 80,095 volumes, a decrease of 2,639 as compared to the same month last year. There were 53,195 volumes circulated to adults and 26,900 to children. The report of the Reference Department shows 8,768 more important questions asked and topics looked up at the Main Library and Branches.

The Building Committee report was read as follows:

October 11, 1922

TO THE BUILDING COMMITTEE:

We have been looking forward with dread to the time to place a new roof on the Kaufman-Straus building.

We had an estimate made on the cost of this a year ago and it was something over \$2,000. We are having so many leaks there now that I had the Abraham Roofing Company, 103 E. College St. Louisville, Ky. go over the roof and make an estimate of the necessary repairs. I am submitting their estimate amounting to \$726.20, with guarantee that any leak reported to them in two years will be repaired free of cost.

I would suggest that a motion be made that these repairs be made at a cost not to exceed \$726.20. If the Committee thinks it advisable I will get other bids; if they are not less than this, we will accept this one.

Respectfully submitted

(Signed) GEO. T. SETTLE

Librarian

Upon motion this report was approved and the Librarian in-

structed to get bids to be submitted to the Building Committee for acceptance.

The Special Library School Committee (Dr. Mullins, Dr. Rauch, Mr. Thruston and the Librarian) had a called meeting before the Board meeting, at which the Librarian made a report of his visit to New York, Cleveland, and Philadelphia. The action of the Committee in recommending the establishment of a Library School in connection with the Louisville Free Public Library and sending the Librarian to New York, seeking financial support to maintain it, upon motion was approved. The Committee reported progress and upon motion was continued.

The Librarian's report for September showing an expenditure of \$11,780.56 upon motion was approved. This includes Pay Roll, \$6,697.07, voucher No. 100, checks Nos. 5727 -5822 inclusive, which had been signed by the Chairman of the Library Committee and paid on October 1. This leaves a balance of \$5,083.49, voucher No. 101 checks Nos. 5823-5906 inclusive to be paid:

| | | |
|--|----|-------|
| Abraham Roofing Co. | \$ | 9.45 |
| American Child Hygiene Assn. | | 5.00 |
| American Society of Sanitary Engineering | | 10.00 |
| Arctic Ice Co. | | 24.00 |
| Avery Co., Samuel L. | | 8.81 |
| Baptist Book Concern | | 3.56 |
| Bayly & Co., J. W. E. | | 10.58 |
| Behrens, C. L. Head Order Dept. | | 62.40 |
| Bland Electric Co. | | 6.75 |
| Blitz Glass Co., Wolf | | 7.30 |
| Bowker Co., R. R. | | 9.00 |
| Bowman, Hite D. | | 71.53 |
| Brecher Co. | | 1.00 |
| Breckel Press | | 59.00 |
| Bush Bros. | | 2.50 |
| Bywater Bros. | | 4.00 |
| Canadian Review Co. | | 8.64 |
| Carnegie Library of Pittsburgh | | 2.00 |
| Carpenter & Dudley | | 10.58 |
| Carter Dry Goods Co. | | 9.72 |
| Childers Electric Co. | | 74.91 |
| Children's Book Shop | | 12.16 |
| Cumberland Telephone & Telegraph Co. | | 48.52 |
| Denhard Co. | | 28.00 |

| | |
|--|----------|
| Dreher Hardware Co. K. | 5.25 |
| Dugan, Humphreys & Co. | 10.58 |
| Dusch, R. O. | 3.90 |
| Dye, Eugene B. | 12.50 |
| Falls City Buggy Top Co. | 1.10 |
| Faxon Co., F. W. | 2 197.41 |
| Fetter Co., Geo. G. | 4.90 |
| Gaylord Bros. | 25.10 |
| Grant, J. N. | 8.00 |
| Gulf Refining Co. | 19.16 |
| Heick Hardware Co., Henry | 1.05 |
| Hoke, T. J. | 3.00 |
| Jeunesse & Sons, R. | 5.75 |
| Kaufman-Straus Co. | 385.41 |
| Kentucky Book Mfg. Co. | 149.00 |
| Knight, J. R. | 19.50 |
| Koehler Stamp & Stencil Co. | 1.00 |
| Lampton, Crane & Ramey Co. | 12.15 |
| Library Bureau | 92.75 |
| Library of Congress | 100.00 |
| Lodenkemper Bros. | 2.50 |
| Long's Towel Supply Co. | 9.00 |
| Longmans, Green & Co. | 268.48 |
| Louisville Gas & Electric Co. | 104.59 |
| Louisville Grocery Co. | 6.75 |
| Louisville Home Telephone Co. | 39.25 |
| Louisville Paper Co. | 28.28 |
| Louisville Towel Supply Co. | 8.20 |
| McGill, Anna Blanche | 42.20 |
| Meffert Equipment Co. | 12.70 |
| Miami Ribbon & Carbon Co. | 3.00 |
| Mill Remnants Co. | 27.60 |
| Miller Paper Co. | 8.64 |
| Morton & Co., John P. | 31.18 |
| National Conference on Juvenile Agencies | 1.00 |
| National Society, D. A. R. | 3.00 |
| Otis Elevator Co. | 14.00 |
| Parkland Ice Co. | 2.50 |
| Peaslee-Gaulbert Co. | 4.20 |
| Polk, Annie E. | 48.00 |
| Quick Tire Service, Inc. | 1.00 |
| Remington Typewriter Co. | 11.03 |
| Riebel, Chas. W. | 20.50 |
| Runyon, Sallie K. | 10.00 |
| Russell Sage Foundation | 2.70 |
| Schwarz, Clifford & Scott | 83.95 |
| Settle, George T. New York trip | 143.21 |
| Settle, George T., Libn. Petty Cash | 65.11 |
| Short's Tire Service | 1.86 |
| Standard Oil Co. | 19.16 |
| Stewart Co., W. K. | 322.30 |
| Stiles Co., K. S. | 1.50 |
| Stoll Oil Refining Co. | 19.16 |
| Tehan & Head | 1.15 |
| Timberlake & Trueheart | 7.05 |

| | |
|-------------------------------------|--------|
| Wallon & Son, A. J. | 13.75 |
| Weissinger-Gaulbert Real Estate Co. | 129.42 |
| West Publishing Co. | 6.00 |
| Western Union Telegraph Co. | 3.75 |
| Wilson Co., H. W. | 8.90 |

| | |
|-------------------------------------|----------|
| | 5 083.49 |
| Pd) Settle, Geo. T., Libn. Pay Roll | 6 697.07 |

Total \$ 11 780.56

Upon motion bills were ordered paid.

There being no other business, upon motion the Board adjourned.

MINUTES APPROVED:

Nov 8-1922

Huston President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, November 8, 1922 in the Librarian's office, 5 p.m.

Present: Abbott, Barker, Pfingst, Quin, Rauch, Schuhmann, Semple, and Settle with President Quin in the chair. Dr. Hemphill, Mr. Heyburn, Dr. Mullins and Dr. Powell had signified their intention of being present but did not report. Mr. Ossmann was detained on account of business and Mr. Thruston out of the city.

The minutes of the October meeting were read and upon motion approved.

The Secretary read communications as follows:

- a. Letter of October 16 from Weissinger-Gaulbert Real Estate Co., signed H. Wirgman, Manager, acknowledging receipt of our renewal of contract for heat and light for one year beginning November 10, 1922. This contract is for \$5,343.25, payable in seven payments of \$763.32 each, for heat, and 6¢ for light and 3¢ for power. Upon motion this was approved.
- b. Librarian's letter of October 19, 1922 to W. H. Thatcher, Department Council, asking him to pass on the law authorizing the city to issue bonds on the Kaufman-Straus building. This act was drawn by Gen. Young and Mr. Barker of the Library Board, to authorize the city to issue bonds. If the city is able to do this the Library can save the difference between $4\frac{1}{2}$ or 5% and 6%. This letter was written upon suggestion of the Board at the last meeting but no reply has been received from Gov. Thatcher. President Quin suggested that the Librarian telephone or write Gov. Thatcher.
- c. Letter of November 6, 1922 from Outdoor Art League, signed Mrs. C. F. Huhlein, President, calling attention to two trees on the lawn next to Solger's place at Fourth and Broadway. She writes that Mr. Brown, who is getting ready to erect a large hotel on this site has generously announced that he will stand all cost of transplanting, etc. The Librarian reported that he had received a telegram from the Louisville Herald on November 3 at about twelve o'clock at night while he was attending the Southeastern Library Association meeting at Signal Mountain, Tennessee, asking permission to place these trees on the library grounds. He reported that he had wired the Herald referring them to the Library Executive Committee and he also wired Miss Simpson, his Secretary, to get in touch with the Herald and Executive Committee. The Librarian reported that when he returned on Novem-

ber 6 he visited this site but found that one of the trees had been cut down and the other cut up and hacked and ready to be cut down. The man in charge of razing the buildings said that someone connected with the Park Board had visited the site and passed judgment that the trees were too large and too old to be transplanted.

Upon motion the Librarian is instructed to make this explanation and thank the Outdoor Art League, through Mrs. Huhlein.

d. The following gifts were announced for record in minutes and vote of thanks:

1. Check for \$10.00 from Mrs. Credo Harris, to purchase copy of Charles Wenyon's "History of Creation in the Light of Today," and any amount left to be placed on the book account.

2. Mr. and Mrs. I. W. Bernheim's gift to the ^{Louisville Free Public} Library, of the bronze statue of Abraham Lincoln by George Grey Barnard, to be held in trust for the citizens of Louisville.

By this gift, Mr. and Mrs. Bernheim have placed the Trustees of the Public Library under lasting obligations and have done a service to the public which will be of lasting good.

Upon motion Dr. Pfingst and Mr. Heyburn are named a committee to draft resolutions to be incorporated in these minutes, to be presented to Mr. and Mrs. Bernheim. The letter to Mr. and Mrs. Bernheim is as follows:

Nov. 16, 1922

Mr. & Mrs. I. W. Bernheim,
1014 S. 3rd St.,
Louisville, Ky.

My dear Mr. & Mrs. Bernheim:-

At the regular meeting of the Board of Trustees of the Louisville Free Public Library, held on Nov. 8th, a resolution was unanimously adopted commending the public spirit of Mr. & Mrs. I. W. Bernheim in presenting the statue of Abraham Lincoln to the Library, to be held in trust for the Citizens of Louisville.

In the acceptance of this magnificent gift the library board desires to express its fullest appreciation and thanks. By this gift Mr. & Mrs. Bernheim have rendered our city a great service and have placed this board under lasting obligations.

Very truly yours,

(Signed) ADOLPH O. PFINGST
(Signed) H. B. HEYBURN

AOP:IA

Committee

Upon motion the program of the exercises of the unveiling is

spread on the minutes as follows:

PROGRAM
October 24, 1922

| | |
|-----------------------------------|---------------------------------|
| Invocation | Dr. Wm. H. Fineshriber |
| Introduction | Mr. Frank N. Hartwell, Chairman |
| Address and Presentation | Lieut-Gov. S. Thruston Ballard |
| Address and Acceptance | Mayor Huston Quin |
| Unveiling | Miss Jane Rauh |
| Star Spangled Banner by Orchestra | |
| Benediction | Rev. Chas. R. Hemphill |

COMMITTEE

| | |
|---------------------------------|----------------------|
| Mr. Charles F. Huhlein | Dr. A. B. Weaver |
| Mr. Bernard Bernheim | Dr. Leon L. Solomon |
| Mr. Cale Young Rice | Mr. Frank B. Russell |
| Dr. A. O. Pfingst | Mr. Arthur Loomis |
| Mr. Henry B. Heyburn | Mr. George T. Settle |
| Mr. Frank N. Hartwell, Chairman | |

The Treasurer's report was read as follows:

November 8, 1922

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on November 1, 1922 of \$1,883.97 is submitted herewith. To this is to be added \$3,000.00 rent from Public Library building, which is usually paid on or about the tenth of each month, making a total of \$4,883.97.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed.

The Librarian's report for October was read and upon motion approved and ordered filed. The report shows a circulation of 108,985 volumes, an increase of 4,049 as compared to the same month last year. Of this number 60,139 volumes were circulated to adults and 48,846 to children. The report of the Reference Department shows 13,464 more important questions asked and topics looked up at the Main library and branches. There were 108 newspapers read for items and 926 clippings from newspapers filed.

Mr. Barker read report of the called meeting of the Finance Committee as follows:

November 8, 1922

TO THE LIBRARY BOARD:

The Chairman called a meeting of the Finance Committee on

Monday October 30 at 4:30 o'clock in his office, second floor Louisville Trust Company building. The meeting was called to discuss and adopt a budget to be presented to the Library Board at its meeting November 8. The call was later changed to 5 o'clock and Dr. Hemphill, Dr. Pfingst and Mr. Barker were present. Dr. Rauch was out of the city.

The Committee considered the figures for the budget as signed by the Chairmen of the Building Committee, Finance Committee and Library Committee. After carefully considering these figures the Finance Committee accepted the attached budget and recommends that the first proposition be adopted by the Board.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion this was approved and ordered filed.

BUDGET 1922 - 1923

TO THE LIBRARY BOARD:

We are submitting BUDGET showing receipts and expenditures necessary for the fiscal year September 1, 1922 - August 31, 1923, as follows:

| SOURCE OF INCOME | Necessary for First Propo- sition | Necessary for Second Propo- sition | Receipts Last year |
|---|---|--|-----------------------|
| CITY TAXES | \$ 112,970.48 | \$ 109,930.48 | \$ 99,326.14 |
| OTHER SOURCES | | | |
| Jefferson County | 10,000.00 | 10,000.00 | 10,000.00 |
| Fines, lost books, etc. | 5,000.00 | 5,000.00 | 5,164.23 |
| Rents (K.S. bldg) | 36,000.00 | 36,000.00 | 36,000.00 |
| Gifts | | | 2,500.00 |
| Balance | .10 | .10 | 4,001.32 |
| | \$ 163,970.58 | \$ 160,930.58 | \$ 156,991.69 |
| EXPENDITURE ACCOUNTS | First Proposition | Second Proposition | Spent Last year |
| Pay Roll; assistants, janitors, etc. | \$ 91,634.00 ✓ | \$ 88,594.00 | \$ 78,834.23 |
| Books, binding, etc. | 23,686.58 ✓ | 23,686.58 | 23,686.58 |
| Light, Power | 3,500.00 ✓ | 3,500.00 | 3,720.98 |
| Expense | 8,500.00 ✓ | 8,500.00 | 8,566.11 |
| Heat | 7,500.00 ✓ | 7,500.00 | 7,287.64 |
| Furniture & Fixtures | 500.00 ✓ | 500.00 | 735.72 |
| Repairs & Improvements | 5,000.00 ✓ | 5,000.00 | 4,250.16 |
| Insurance | 500.00 ✓ | 500.00 | 2,383.91 |
| Interest on loans | 900.00 ✓ | 900.00 | 840.75 |
| TOTAL MAINTENANCE | \$ 141,720.58 ✓ | \$ 138,680.58 | \$ 130,306.08 |
| Interest on mortgage | 17,250.00 ✓ | 17,250.00 | 17,550.00 |
| Retiring principal | 5,000.00 ✓ | 5,000.00 | 5,000.00 |
| Bldg. Const-Shawnee | | | 4,135.51 |
| TOTAL EXPENDITURES | \$ 163,970.58 ✓ | \$ 160,930.58 | \$ 156,991.59 |

(over)

We economized last year at the expense of public service, and will have the added cost, about \$5,000.00, this year to keep open the new Shawnee Branch. Regardless of this, all accounts except the Pay Roll are practically the same as last year. The Pay Roll has been placed at the minimum to take care of the new branch and make the absolutely necessary increases to hold the staff.

The first proposition should be accepted even at the expense of the Book Account. Six of the staff left last year and as many more the year before for better pay in other libraries. Unless something is done, our staff will be depleted of its most efficient help. Our library is one of the few receiving money from other sources than city taxes. Even with this, Louisville is paying only about 60 cents on the dollar for library purposes as compared to other cities.

The first proposition calls for \$13,644.34 more than received from city taxes last year; the second \$10,604.34.

Respectfully submitted

(Signed) GEO. T. SETTLE

Librarian

1st Proposition

Approved by the Finance Committee

(Signed) THOS. A. BARKER
Chairman

The statement was made that there was practically no increase in any account except salaries, although there was an additional Branch Library to take care of in the maintenance account.

Upon motion \$113,000 is to be asked from city taxes.

President Quin read letter from Benjamin S. Washer, as follows:

November 7, 1922

Hon. Huston Quin,
President Board of Trustees Louisville
Free Public Library,
Louisville, Ky.

Dear Sir:

The lease of the Kaufman-Straus Co. upon property owned by the Library Board, expires in about five years, and as attorney for the Kaufman-Straus Co. I am instructed to communicate with your Board as to its purposes in the renewal of said lease, should the tenant desire renewal.

The Kaufman-Straus Co. have not yet concluded as to whether they will prefer to keep their present premises, or seek a new location upon the termination of the current lease. The rental which will be charged by your Board for the extended period under consideration will, of course, be a factor in determining the future location of their store.

I will be obliged, therefore, if you will direct the attention of your Board to the request on the part of the

Kaufman-Straus Co. that the latter be advised, through me, at as early a date as possible of the rental which will be charged for the Fourth Street building after the expiration of the present lease.

You will, of course, realize that if the Kaufman-Straus Co. are to occupy new premises, a suitable building would, in all probability, have to be erected for them and a great amount of time will be required to select the location, determine upon plans and for construction and moving. It is, therefore, that we are making this request so far in advance of the expiration of the current term. I will be obliged if you will submit this matter to your Board on Wednesday of this week.

Assuring you of the appreciation of my clients and myself for an expeditious response, I am

Yours truly,
(Signed) BEN. S. WASHER

It was suggested that this be referred to the Finance Committee with instructions that they are to employ an appraiser to place a value on this property and to ascertain if Kaufman-Straus Company are willing to make a compromise arrangement for rents and what wishes they have in changes, etc., to be referred to the Library Board at its next meeting.

Upon motion this was approved.

The Librarian's report for October showing an expenditure of \$15,516.50 upon motion was approved. This includes Pay Roll, \$6,784.55, voucher No. 103, checks Nos. 5917 - 6010 inclusive, which had been signed by the Chairman of the Library Committee and paid on November 1. This also includes Voucher No. 102, checks Nos. 5907-5916 inclusive, \$2,704.34, repairs and improvements, signed by the Chairman of the Building Committee. This leaves a balance of \$6,027.61, voucher No. 104, checks Nos. 6011 - 6082 inclusive to be paid.

| | | |
|------------------------------------|----|-------|
| Arctic Ice Co. | \$ | 23.95 |
| Badger, Richard G. | | 4.20 |
| Behrens, Clara L. Head Order Dept. | | 56.60 |
| Bowman, Hite D. | | 30.14 |
| Brakmeier Bros. | | 2.10 |
| Breckel Press | | 20.00 |
| Burroughs Adding Machine Co. | | 9.45 |
| Bush-Krebs | | 6.57 |
| Bywater Bros. | | 2.50 |

| | |
|-------------------------------------|----------|
| Central School Supply Co. | 101.00 |
| Childers Electric Co. | 1.80 |
| Children's Book Shop | 1 122.51 |
| Clark Co., Arthur H. | 12.50 |
| Cram Co., Geo. F. | 158.24 |
| Cudahy Packing Co. | 15.00 |
| Cumberland Tel. & Tel. Co. | 55.86 |
| Dreher Hdw. Co., K. | 4.50 |
| Elbert Coal & Teaming Co. | 139.83 |
| Embry Box Co. | 27.00 |
| Fischer, J. W. | 7.90 |
| Fischer Soap & Oil Co. | 32.99 |
| Gaylord Bros. | 107.72 |
| Grant, J. N. | 8.00 |
| Harvard University Press | 4.25 |
| Heick Hdw. Co., Henry | 4.30 |
| Hesse, H. | 5.00 |
| Hoke, T. J. | 3.00 |
| Hubbuck Bros. & Wellendorff | 3.55 |
| Indexers | 3.35 |
| Jeunesse & Sons, R. | 26.20 |
| Kaufman-Straus Co. | 724.51 |
| Kentucky Book Mfg. Co. | 270.10 |
| Kentucky Tent & Awning Co. | 8.00 |
| Library Bureau | 107.10 |
| Library of Congress | 100.00 |
| Liebschutz, H. | 153.82 |
| Lodenkemper Bros. | 2.60 |
| Long's Towel Supply Co. | 9.00 |
| Louisville Gas & Electric Co. | 122.49 |
| Louisville Home Telephone Co. | 39.25 |
| Louisville Paper Co. | 8.00 |
| McGill, Anna Blanche | 74.30 |
| McKinley Publishing Co. | 2.00 |
| Mayes Printing Co. | 70.00 |
| Meffert Equipment Co. | 11.25 |
| Miller Paper Co. | 5.23 |
| Milliken Battery Service Co. | 2.00 |
| Morton & Co., John P. | 24.75 |
| Mountjoy, John C. | 22.00 |
| Nat'l. Education Assn. of the U. S. | 5.00 |
| Nat'l. Municipal League | 5.00 |
| Otis Elevator Co. | 80.50 |
| Parkland Ice Co. | 2.00 |
| Ramser's Sons, Geo. | 162.20 |
| Rand, McNally & Co. | 35.00 |
| Remington Typewriter Co. | 9.00 |
| Runyon, Sallie K. | 10.00 |
| Russell Sage Foundation | 2.08 |
| Schwengel, Edw. H. | 4.95 |
| Settle, Geo. T., Libn. | 52.64 |
| Settle, Geo. T., Libn. Petty Cash | 80.71 |
| Southeastern Paper Co. | 9.75 |
| Standard Oil Co. | 19.14 |
| Standard Printing Co. | 38.45 |
| Stewart Co., W.K. | 660.70 |
| Stith & Co., M. T. | 7.05 |

| | |
|-------------------------------------|--------|
| Timberlake & Trueheart | 23.44 |
| Warren, Louis A. | 1.60 |
| Watts, Benj. B. | 85.80 |
| Weissinger-Gaulbert Real Estate Co. | 948.69 |
| Wilson Co., H. W. | 22.50 |
| Wilson, Samuel W. | 5.00 |

| | |
|--|---------------------|
| Pd) Settle, Geo. T., Libn. Pay Roll | 6 027.61 |
| Pd) Settle, Geo. T., Libn. Rep. & Imp. | 6 784.55 |
| for W. B. Pell & Bro. | 1,767.20 |
| Geo. Ramser's Sons. | 937.14 |
| Total | 2,704.34 |
| | <u>\$ 15 516.50</u> |

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Dec 13-1922

Huston Linn President

Geo. T. Settle Secretary

SALARY SCHEDULE -- The basis for Pay Roll included in 1922-23 budget.

| | | |
|-----------------------------|--------------|-------------------|
| Librarian | \$ 300 - 417 | Chief Libr 22 400 |
| Librarian's Secretary | 110 - 150 | Secy 22 140 |
| Heads of Departments | 120 - 200 | 150 |
| Branch Librarians | 100 - 150 | 120 |
| Senior assistants | 90 - 100 | 90 - 100 |
| Junior assistants | 75 - 85 | 80 - 85 |
| Assistants | 60 - 75 | 60 - 75 |
| Appointments (from class) | 60 - 70 | 60 |
| Substitutes | 55 - 85 | 55 - 85 |
| Class - substitutes (6 mos) | 55 - 60 | |
| Class - training | | 30 |
| Pages | 28 - 50 | |

Substitutes
Catalogs
July 27, 1923
2,704.34

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, December 13, 1922
in the Librarian's office 5 p.m.

Present: Abbott, Barker, Hemphill, Heyburn, Ossmann, Powell, Quin, Rauch, Semple, Thruston and Settle, with President Quin in the chair. Dr. Mullins was reported out of the city. Father Schuhmann had a very bad cold and Dr. Pfingst a very urgent call, both asking to be excused unless needed for a quorum.

The minutes of the November meeting were read and upon motion approved.

The Secretary read communications as follows:

- a. Librarian's letter of November 9, 1922, in reply to Mr. Washer's letter of November 7 (see minutes page 356-7). This letter was to advise Mr. Washer that his letter had been read at the Library Board meeting of November 8 and upon motion referred to the Finance Committee for consideration and action, to be presented at the next meeting of the Board, and that Mr. Thomas A. Barker was Chairman of this Committee.

Upon motion the Finance Committee was authorized to name two experts to place a valuation on the public library building and site occupied by Kaufman-Straus and Company and to learn from Kaufman-Straus and Company and Mr. Washer their wishes in the matter of renewing the lease, same to be referred to the Library Board at its next regular meeting.

Upon motion the question of renewing the mortgage, etc. was again referred to the Finance Committee to report at the next meeting of the Library Board.

- b. Librarian's letter of November 9, 1922 to Mr. Barker enclosing carbon copy of letter to Mr. Washer.
- c. Librarian's letter of November 9, 1922 to M. H. Thatcher, Department Counsel, advising him that we had written on October 19 requesting a written opinion on the bills passed by the State Legislature authorizing the city to issue bonds for the library to take care of the mortgage on Kaufman-Straus building.
Gov. Thatcher replied to this on December 9 as follows:

December 9th, 1922

Mr. Geo. T. Settle, Librarian
Louisville Free Public Library
4th & York Sts.,
City

Dear Mr. Settle;-

I have tried to reach you at your office several

times, to talk with you concerning your inquiry of October 19, 1922, in regard to the renewal of the mortgage on the property occupied by Kaufman-Straus Company; but I have failed to reach you. I desired information concerning certain points which might be involved.

However, I can answer the substantial question embraced in your letter, and I do so as follows:

The Act of 1918, (Chap. 79 page 402, Acts of 1918), provides as follows: (See Section 2801b - 9 Ky.Stats.)

"The said Board of Trustees may in their discretion and if they deem it necessary, issue bonds in the sum of not exceeding three hundred and twenty-five thousand dollars (\$325,000.00) for the purpose of paying off any indebtedness that the corporation may owe. The said bonds may be secured by any or all real property or personal property owned by said corporation. The bonds so issued shall be designated as "library bonds" and the board of trustees shall by an appropriate resolution fix the date and maturity of such bonds, the rate of interest they shall bear, and the form they shall bear, where they shall be payable. The said board shall determine when and at what price and how they shall be sold; provided, that any premium which may be obtained from the sale of said bonds shall constitute a sinking fund for their ultimate retirement. As the bonds are sold their proceeds shall be placed to the credit of the said corporation in some bank or banking institution or trust company, but shall be kept in a separate account and shall be used only for the purpose for which the bonds were issued. The interest on the bonds shall be paid by the said corporation from the rent or income it may receive, from any real property belonging to it."

Another section of this Act (Section 2801b-10) provides as follows:

"Any city of the first class, having a free public library organized according to the provisions of the said chapter seventy-one of the acts of the general assembly of the commonwealth of Kentucky of 1902 (which is now #2801b of the Kentucky Statutes), may by an ordinance provide that the said bonds, principal or interest or both, may be guaranteed by the city.

"When the said ordinance is enacted by the said city the said bonds shall be endorsed "guaranteed" and the name of the city guaranteeing attached, and said guarantee shall be signed by the mayor of the city and attested by the comptroller of the city and stamped with the proper seal of the said city of the first class."

Under Section 2801b-9 above quoted, your board of trustees has the right to issue bonds for the purpose of paying off any indebtedness which the board of trustees may owe, and secure the bonds by any or all of the real and personal property owned by the board; that is to say, by the library corporation. The procedure will have to be agreeable with the provisions of said section.

Section 2801b-10, Ky. Stats. provides the bonds

just referred to may be "endorsed" or "guaranteed" in the manner provided for in that section; that is to say, agreeably to an ordinance of the General Council, and the guarantee to be signed by the mayor, and attested by the Comptroller, with the city seal thereon.

Any popular vote upon the question of the issuance of such bonds is not necessary.

Respectfully,

(Signed) M. H. THATCHER

Department Counsel

MHT*MS

The Librarian stated that a copy of this letter had been furnished Mr. Barker, Chairman of the Finance Committee and Mayor Quin, President of the Board.

Gov. Thatcher's opinion is that the City or Trustees have the right to issue bonds and that it is not necessary to call for a popular vote upon the issuance of such bonds.

The Librarian was instructed to ask for a written opinion as to whether the bonds issued by the City or by the Trustees would be non-taxable, city, state, and national.

- d. Letter of November 16 from R. W. Hale, 1299 Willow Ave. Mr. Hale requests the use of the Assembly Room to deliver several free public lectures on business law. He expects to form a law class from these lectures; the class sessions to be held in a rented room, only the inaugural lecture or lectures in the Assembly Room at the library.

Upon motion this request was not granted.

- e. Letter of November 21, 1922 from Mr. Isaac W. Bernheim, in reply to the Committee's resolutions. *see page 257*
Upon motion this is to be spread on the minutes:

November 21st, 1922

Dr. Adolph O. Pfingst,
Mr. H. B. Heyburn, Committee,
Louisville, Ky.

Gentlemen:

Mrs. Bernheim joins me in the expression of sincere thanks and hearty appreciation of the kindly sentiments expressed by the Board of Trustees of the Louisville Public Library at its recent meeting transmitted in your letter of the 16th inst.

I remain,

Very truly yours,

(Signed) ISAAC W. BERNHEIM

IWB:MS

- f. Librarian's letter of November 23, 1922 asking Col. Braden, Chief of Police, to issue standards to prohibit parking on the north side of the library driveway.
The permit (No. 46) was issued for the purpose and the standards have been placed.
- g. Mayor Quin's letter of December 5, 1922 calling a meeting

for Friday December 8, at 10 a.m. in the Council Chamber at the City Hall. This is a meeting of the Joint Finance Committee of the Board of Aldermen and Councilmen and is called to fix the tax rate for 1923. Mr. Barker and the Librarian appeared before the Committee and as authorized by the Library Board at its last meeting, requested \$113,000 from city taxes. This is absolutely necessary to take care of the Shawnee Branch, two assistants and a janitor there, and to make necessary raises in pay roll to hold the staff.

h. The following gifts were announced for record and vote of thanks:

1. Gift from Mr. Richard G. Knott and the Louisville Post of 48 bound volumes of the Post from May 1, 1878 to December 31, 1900 inclusive. The Librarian reported that this is a very valuable gift and a splendid addition to our collection of Kentuckiana. Upon motion the Librarian was instructed to write a letter of thanks to Mr. Knott and the Post.

At this point Dr. Powell announced the death of Mrs. Isaac W. Bernheim, joint donor with her husband of the Lincoln Statue and various other gifts of books and magazines to the library. Dr. Powell said that Mrs. Bernheim was one of the library's best friends and upon motion Dr. Hemphill was requested to write a letter of sympathy to Mr. Bernheim in the name of the Library Board and furnish a copy of the letter to be spread on the minutes.

December 15, 1922

Mr. Isaac W. Bernheim
1014 Third Street,
Louisville, Ky.

Dear Mr. Bernheim:-

At their meeting on Wednesday afternoon, the members of the Library Board asked me to convey to you their sincerest sympathies in the sore bereavement that has come to you. It is a gratification to us, as it must be a cherished memory to you, that Mrs. Bernheim joined with you in the gift of the Lincoln Statue. In the minds of the citizens of Louisville her name along with yours will always be associated with the name of the great Kentuckian and American.

May the gracious influence of her life long abide and may the God of all comfort give you strength to bear this trial and grant you all consolation.

Sincerely yours,
(signed) C. R. HEMPHILL

The Treasurer's report was read as follows:

December 13, 1922

TO THE LIBRARY BOARD:

The Treasurer's report for November showing cash balance on December 1, 1922 of \$2,866.38 is submitted herewith. To this is to be added \$3,000 rent from Public library building, which is usually paid on or about the tenth of each month, making a total of \$5,866.38.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed.

The Librarian's report for November was read and upon motion approved and ordered filed. The report shows a circulation of 110,386 volumes, a decrease of 4,720 as compared to the same month last year. Of this number 60,566 volumes were circulated to adults and 49,820 to children. The report of the Reference Department shows 12,401 more important questions asked and topics looked up at the main library and branches. There were 104 newspapers read for items and 1,252 clippings from newspapers filed.

When the report of the Finance Committee was called for, Mr. Barker, Chairman, stated that the matter regarding the renewing mortgage and considering renewing lease with Kaufman-Straus Company had been acted upon at the time communications were read and that he had nothing further. Upon motion both matters were again referred to the Finance Committee.

The Library Committee's recommendation that checks for December salaries, which are usually issued on the first of each month (January 1) be issued on or before December 21 upon motion was approved. The budget calls for increases to begin with the January 1 checks. The increases are to be included if the appropriation from the city amounts to \$113,000 or more.

The Librarian's report for November showing an expenditure of \$13,087.07 upon motion was approved. This includes Pay Roll,

\$7,185.40, voucher No. 105, checks Nos. 6083-6177 inclusive, which had been signed by the Chairman of the Library Committee and paid on December 1. This leaves a balance of \$5,901.67, voucher No. 106, checks Nos. 6178-6253 inclusive, to be paid:

| | |
|---|----------|
| Alumni Association of the University of Virginia | \$ 15.00 |
| American Library Association | 31.00 |
| Anderson, A. J. | 9.45 |
| Arctic Ice Co. | 18.75 |
| Avery & Co., Samuel L. | 25.00 |
| Baker & Taylor Co. | 47.27 |
| Behrens, Clara L., Head Order Dept. | 31.90 |
| Bierbaum, C. F. | 21.00 |
| Bland Electric Co. | 35.00 |
| Bowker Co., R. R. | 11.95 |
| Bowman, Hite D. | 77.70 |
| Brakmeier Bros. | 4.40 |
| Brecher Co. | 1.25 |
| Breckel Press | 36.50 |
| Brentano's | 6.33 |
| Cumberland Tel. & Tel. Co. | 70.06 |
| Dreher Hdw. Co., K. | 4.00 |
| Dun & Co., R. G. | 2.25 |
| Dutton & Co., E. P. | 18.31 |
| Elbert Coal & Teaming Co. | 230.26 |
| Eyl, W. C. | 119.90 |
| Falls City Buggy Top Co. | 2.80 |
| Wilson Club | 5.00 |
| Fischer, J. W. | 2.30 |
| Franklin Printing Co. | 22.00 |
| Frye Publishing Co. | 3.00 |
| Gaylord Bros. | 51.70 |
| Grant, J. N. | 8.00 |
| Gulf Refining Co. | 38.14 |
| Heick Hdw. Co., Henry | 2.60 |
| Hoke, T. J. | 3.00 |
| Holt & Co., Henry | 7.20 |
| Holtsner, J. M. | 2.10 |
| Hubbuck Bros. & Wellendorff | 1.75 |
| Hunting Co., H. R. | 12.60 |
| Jarrett, Mary C. | 5.00 |
| Jeunesse & Sons, R. | 23.42 |
| Kaufman-Straus Co. | 1,758.95 |
| Kentucky Book Mfg. Co. | 558.40 |
| Leonard Brush and Woodenware Co. | 10.50 |
| Lodenkemper Bros. | 2.70 |
| Long's Towel Supply Co. | 9.00 |
| Longmans, Green & Co. | 71.01 |
| Louisville Gas & Electric Co. | 143.69 |
| Louisville Home Telephone Co. | 39.25 |
| Louisville Towel Supply Co. | 16.40 |
| McGill, Anna Blanche | 78.32 |
| Macmillan Co. | 4.01 |
| Mansfield & Son, R | 37.50 |
| Marker & Kirchorfer | 8.80 |

| | |
|-------------------------------------|--------------|
| Meffert Equipment Co. | 21.00 |
| Morton & Co., John P. | 82.40 |
| Nichols Co., C. | 7.20 |
| Otis Elevator Co. | 14.00 |
| Oxford University Press | 7.83 |
| Pell & Bro., Wm. B. | 7.75 |
| Penn Publishing Co. | 2.25 |
| Powner Co., Chas. T. | 7.50 |
| Public Libraries | 12.00 |
| Remington Typewriter Co. | 1.50 |
| Runyon, Sallie K. | 10.00 |
| Schwarz, Clifford & Scott | 1.51 |
| Scribner's Sons, Chas. | 4.22 |
| Settle, Geo. T. Libn. Petty Cash | 73.66 |
| Special Libraries Association | 4.00 |
| Standard Oil Co. | 9.52 |
| Standard Printing Co. | 4.00 |
| Stewart Co., W. K. | 762.31 |
| Trabue, Alice C. | 12.75 |
| Union Book & Publishing Co. | 18.00 |
| University of Chicago Press | 19.12 |
| Wallon & Sons, A. J. | 4.00 |
| Weissinger-Gaulbert Real Estate Co. | 1,032.48 |
| Weyne, E. | 20.50 |
| Wilson Co., H. W. | 6.50 |
| Young's Book Exchange | 9.25 |
| | <hr/> |
| | 5,901.67 |
| Pd) Settle, Geo. T. Libn. Pay Roll | 7,185.40 |
| | <hr/> |
| | \$ 13,087.07 |

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Jan 10-1923

Mustard Linn President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, January 10, 1922 in the Librarian's office, 5 p.m.

Present: Abbott, Barker, Hemphill, Heyburn, Mullins, Ossmann, Pfingst, Powell, Quin, Rauch, Semple and Settle, with President Quin in the chair. Father Schuhmann had written that he was unavoidably detained but would be able to attend regularly again beginning February and Mr. Thruston was otherwise engaged.

The minutes of the December meeting were read and upon motion approved.

The Secretary read communications as follows:

- a. Librarian's letter of December 18, 1922 to Gov. M. H. Thatcher, Department Counsel, reporting to him that his letter of December 9 had been read at the December 13 Board meeting and upon motion was referred to the Finance Committee. *see letter in full page 260-1 Minutes Dec. 9*

The Secretary stated that he had furnished copy of this letter to Mr. Barker, Chairman of the Finance Committee and Mayor Quin, President of the Board. In this same letter as directed by the action of the Board, Gov. Thatcher was asked to give his written opinion as follows:

- 1) Would bonds issued under these Acts by the city of Louisville, covering this mortgage, be non-taxable, city, state and Federal?
- 2) Would bonds issued under these Acts by the Board of Trustees, covering this mortgage, be non-taxable, city, state and Federal?

- b. Gov. Thatcher's letter of January 9, 1923 was read as follows:

January 9th, 1923

Mr. Geo. T. Settle,
Secretary & Librarian,
Louisville Free Public Library,
City.

My dear Mr. Settle:

Referring to yours of the 18th ult. in further reaction to the question of non-taxability of the mortgage bonds issued on Free Public Library property, I would thus advise you:

In my judgment such bonds, whether issued agreeably to proposition 1 or 2 of your letter, would be non-taxable so far as City, State and

County taxes are concerned. I am also of the opinion that they would be non-taxable so far as the Federal Government is concerned. However, I have deemed it wise to consult the Federal authorities on the subject to see what their position might be. You have already seen letter from Collector Robt. H. Lucas, under date of January 4th, touching this matter; the same having been written in response to my inquiry of him. He expresses some doubt as to Federal exemption concerning bonds issued by the Board of Trustees, but says that he believes bonds issued by the City of Louisville would be exempt from Federal taxes. You will note that he has referred my inquiry to the Commissioner of Internal Revenue at Washington, and will advise me further when the Commissioner responds.

My views concerning the exemption of these bonds from State, County and City taxes is confirmed by letter of Attorney General of Kentucky, under date of the 4th instant, written in response to my letter to him of December 30th. You have a copy of this letter also.

As soon as I receive the ruling of the Commissioner of Internal Revenue I will advise you.

Very truly,

(Signed) M. H. THATCHER

Department Counsel.

In addition two letters were read as follows:

Frankfort, Kentucky
January 4, 1923

Hon. M. H. Thatcher,
Department Counsel,
City of Louisville,
Louisville, Kentucky.

Dear Sir:-

I have your letter of December 30th, in which you state that it is proposed to issue refunding bonds secured by mortgage on certain real estate, for the purpose of refunding certain outstanding bonds of the Louisville Free Public Library. You ask for an opinion from this office on the following questions: (1) Would bonds issued by the City of Louisville for this purpose, and secured by a mortgage on real property belonging to the Louisville Free Public Library, be non-taxable? (2) Would bonds issued for this purpose by the Board of Trustees of the Louisville Free Public Library, and secured by a mortgage on real property

of the Louisville Free Public Library, be non-taxable?

In reply to your first question, but without expressing any opinion as to the right of the city to issue these bonds as a primary obligation of the city, this is to advise you that I am of the opinion that such bonds issued by the city would be exempt from all State, county, municipal and district taxation, under the express provisions of section 171 of the Constitution, as amended, and they would likewise be exempt from Federal taxation.

Second, If the bonds should be issued by the Board of Trustees of the Louisville Free Public Library, the question of their exemption from State taxation under section 171 presents more difficulty. Section 171 of the Constitution, as amended, exempts from all State and local taxation bonds of the State and of counties, municipalities, taxing and school districts. Therefore, if instead of the city issuing the bonds as a primary obligation of the city, they should be issued by the Board of Trustees of the Louisville Free Public Library as a primary obligation of the Free Public Library system of the city, even if their payment should be guaranteed by the city, as provided by Section 2801b-10, or not so guaranteed, their exemption from taxation would depend upon whether or not they could be properly classed as municipal bonds. Section 2801b-6 provides that the general council of cities of the first class shall annually in its levy ordinance cause to be levied and collected a tax of not less than two and one-half cents nor more than four cents on each one hundred dollars' worth of property assessed for taxation for city purposes.

I am not advised just what sources of income, if any, the Louisville Free Public Library has in addition to the taxes authorized to be levied under the section above referred to. I take it, however, that in large part any bonds issued by the Board of Trustees under the provisions of section 2801b-9 would have to depend for their retirement upon the taxes authorized to be levied under the section above referred to, or by the sale of any property owned by the library system covered by the mortgage executed to secure the payment of such bonds. Section 2801b-9 provides that the interest on the bonds issued by the Board of Trustees as "library bonds" shall be paid from the rent or income the library may receive. I doubt, however, if this would be construed to preclude the Board of Trustees from using money collected by taxation under section 2801b-6, for the purpose of paying interest.

A careful reading of the provisions of the

statute relative to the establishment and maintenance of public libraries in cities of the first class leads me to the conclusion that it was the intention of the Legislature to make such libraries public institutions, with the right to look to public revenues for their support and maintenance. If I am correct in this, then the bonds issued by the Board of Trustees of such libraries, even though on their face they do not appear to be primary obligations of the city, are in fact municipal obligations and must look to municipal taxation for their ultimate retirement. If the question of their exemption from State and local taxation should arise, I am convinced that the court would look beyond the letter to the spirit of the law, and hold them to be municipal bonds within the meaning of section 171 of the Constitution. Whether such a construction, however, would be accepted by the Federal Courts so as to exempt them from Federal taxation raises another question, upon which I do not care to express an opinion.

Very truly yours,

(Signed) CHAS. I. DAWSON

CID/B

Attorney General

January 4, 1923

JJB-ES
IT-177

Mr. M. H. Thatcher,
Department Counsel,
City of Louisville,
Louisville, Kentucky.

S i r :-

Receipt is acknowledged of your letter of the 30th ultimo stating the fact that it is desired to float a bond issue covering certain property held by the Louisville Free Public Library System. Your letter asks advice on the following questions:

1. Would bonds issued by the City of Louisville, covering this mortgage, be non-taxable, city, state and government.
2. Would bonds issued by the Board of Trustees, covering this mortgage, be non-taxable, city, state and government.

In the opinion of this office interest on bonds issued by the City of Louisville as outlined in question 1, would be free from Federal income tax. It is doubtful if interest on bonds issued by the Board of Trustees would be exempt from Federal income tax. However, in order that the question may be finally determined, I am submitting your letter to the Commissioner of Internal Revenue at Washington with the request for an immediate ruling. I hope to have

an early reply from the Commissioner, and as soon as received it will be communicated to you.

Respectfully,

ROBT. H. LUCAS,
Collector

By

(Signed) I. A. MOORE
Chief, Income Tax Division

Gov. Thatcher had expressed an opinion to the Secretary before these letters were received that in his opinion these bonds in either issue were non-taxable.

This brought up the question of renewing the mortgage and lease. Mr. Barker, Chairman of the Finance Committee, reported that he thought he would have no trouble in renewing the mortgage and asked for further time regarding the lease. He reported that he had written Mr. Ben S. Washer and read letter as follows:

December
Twentieth
1922

Mr. Ben S. Washer,
Inter-Southern Bldg.,
City

Dear Sir:-

The Trustees of the Louisville Free Public Library considered the question of fixing the rental in Kaufman-Straus Building for period beginning in 1928, and the matter was referred to the Finance Committee.

Of course you will realize that with the increasing values on Fourth Street it is a very difficult proposition and one the Library hesitates to consider except under certain conditions. It must be agreed in writing substantially as follows:-

1st. The Library will select its appraisers from the real estate men of this City and may ask not exceeding three to represent it.

2nd. The rental for the period beginning in 1928 shall be eight per cent on the appraised value.

3rd. After the value has been fixed by the appraisers it shall be subject to approval by the Library Board and if disapproved shall not be binding in any way.

4th. If approved by the Library Board it shall become binding on all parties and your client shall within thirty days from such approval execute necessary agreements.

5th. Should your client refuse to accept within thirty days from approval by the Board the lease for additional period upon basis approved by the Board of

Trustees, then the provision for an extension as provided for in the lease shall be cancelled.

6th. No question other than fixing the rental for period beginning in 1928 shall be considered.

In other words the Board of Trustees is not willing to go into this matter so far in advance without positive assurance that you will either accept or reject the terms it may approve.

If this meets with your approval, I shall be glad to take up with you the drafting of agreements.

Very truly yours,

(Signed) THOS. A. BARKER

Chairman Finance Committee

TAB/MS

Mr. Barker suggested that the Finance Committee be authorized to name three appraisers to value this property and asked permission to submit a proposition to Kaufman-Straus Company, through Mr. Washer. He further suggested that this property be sold if we could get as much as \$700,000 for it. He said he had an offer of \$600,000 for it but that he told the party nothing less than \$700,000 would be considered. He also suggested that a motion be made authorizing him to ask the party to make an offer of \$700,000. net. After this had been discussed freely by Dr. Mullins and others it was thought best not to do this as it might appear that we would be bound by the transaction if the party offered \$700,000 for the property, whereas it might be worth more. Dr. Mullins said he understood the Finance Committee was authorized to have this property appraised and to make any sort of proposition to the Board that they might see fit but that nothing done by the Finance Committee would be binding on the Board. The matter rested here.

- c. Resignation of Virginia Trumper, under date of December 26, 1922. Miss Trumper came to us through our training class of 1919 and has served in branch and department work, assigned to the Order Department when she left. She leaves to take a position in the North Carolina College for Women, with better pay.

- d. The following gift was announced:

Mrs. William R. Belknap, 50 volumes; Times' History of the World 22 vols. New York Times Current History, 25 vols. and 3 vols. war maps.

Upon motion the secretary was instructed to send letter of thanks.

The Treasurer's report was read by Mr. Barker, Chairman of the

Finance Committee, as follows:

January 10, 1923

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on January 1, 1923 of \$3,675.53 is submitted herewith. To this is to be added \$3,000 rent from Public Library Building, which is usually paid on or about the tenth of each month, making a total of \$6,675.53.

Interest on mortgage \$8,700.00 and retiring principal, \$5,000.00, total \$13,700.00 is due for payment January 15. This is covered by voucher No. 109 and is submitted for approval for payment.

Respectfully submitted

(Signed) THOS. A. BARKER
Chairman Finance Committee

Upon motion the report was approved and ordered filed.

The Librarian's report for December was read and upon motion approved and ordered filed. The report shows a circulation of 97,366 volumes, an increase of 174 as compared to the same month last year. Of this number 54,350 volumes were circulated to adults and 43,016 to children. The report of the Reference Department shows 8,398 more important questions asked and topics looked up at the Main library and branches. There were 94 newspapers read for items and 732 clippings from newspapers filed.

Upon call the Library Committee reported that they had examined the bills and upon motion bills were ordered paid.

When the report of the Finance Committee was called for, Mr. Barker, Chairman, said that there was nothing further.

At this point President Quin was excused and Dr. Powell, Vice-President, took the chair.

The Secretary announced a special committee as follows:

see next page

| Name | School represented |
|----------------------------|----------------------|
| Mrs. V. A. Lloyd, Chairman | Heywood School |
| Mrs. George Ragsdale | Gavin Cochran |
| Mrs. Philip Crutcher | Gavin Cochran |
| Mrs. Starling Pagan | Gavin Cochran |
| Mrs. A. J. Martin | Marshall School ✓ |
| Mrs. J. Hasken | Marshall School ✓ |
| Mrs. C. R. Miller | Heywood School |
| Mrs. F. S. Dumas | Heywood School |
| Mrs. Frank Messick | Heywood School |
| Mr. M. L. Sosnin | J. Stoddard Johnston |

The Committee, through Mrs. Lloyd, Chairman, and Mr. Sosnin, made request for a branch library to be placed in the rest house at Triangle Park. It developed that they had not obtained the permission of the Park Board to use this building.

The Librarian reported that some members of the committee had visited him asking for a branch library but that he had said the budget for the year was arranged and we had no funds to maintain it (salary for an assistant and books), and that this neighborhood was not the location for a branch library to take care of South Louisville. Mr. Barker said we had no funds for it.

Mrs. Lloyd in her talk asked that the Library Board establish a branch or make some sort of arrangement to provide reference books and other books needed by the children in their school work, in that neighborhood, attending the four schools represented.

This was followed by a talk by Mr. Sosnin. Mr. Sosnin said if they could not get the rest house in Triangle Park there were plenty of cottages in that neighborhood that rent from ten to twelve dollars a month, that could be gotten.

The questions was discussed very freely but it seemed to be the consensus of opinion that we had no money for it and that this was not the location for a branch library. It would not take care of South Louisville, from which a delegation had already visited us, and was too far from the schools named, without a surrounding territory to draw from. To cross the boulevard and railroads would

be dangerous for children who had to come from the south and west.

Dr. Pauch said the Committee should not be permitted to leave empty-handed and suggested that if it were practical to give it a year's trial he was willing to see that the rent for the building (\$10 or \$12 a month) was taken care of.

The Librarian's report for December showing an expenditure of \$24,869.33 upon motion was approved. This includes Pay Roll, \$7,488.67, voucher No. 107, checks Nos. 6254-6345 inclusive, which had been signed by the Chairman of the Library Committee and paid on December 21. This also includes voucher No. 109, Louisville Trust Company, interest on mortgage \$8,700 and retiring principal \$5,000, total \$13,700, signed by the Chairman of the Finance Committee and approved for payment by the Board. This leaves a balance of \$3,680.66, voucher No. 108, checks Nos. 6346-6410 inclusive to be paid:

| | | |
|------------------------------------|----|--------|
| American Book Co. | \$ | 170.09 |
| American Concrete Institute | | 16.00 |
| American Library Association | | 1.46 |
| Arctic Ice Co. | | 17.65 |
| Behrens, Clara L, Head Order Dept. | | 51.15 |
| Bland Electric Co. | | 12.55 |
| Boni & Liveright | | 5.38 |
| Bowman, Hite D. | | 12.52 |
| Brakmeier Bros. | | 3.82 |
| Breckel Press | | 10.00 |
| Bywater Bros. | | 22.50 |
| Carter Dry Goods Co. | | 3.90 |
| Clark Jr. Electric Co., Jas. | | 47.15 |
| Cumberland Tel. & Tel. Co. | | 58.15 |
| Doubleday, Page & Co. | | 1.35 |
| Elbert Coal. Co. | | 315.90 |
| Electric Blue Print & Supply Co. | | 1.00 |
| Falls City Buggy Top Co. | | 1.00 |
| Faxon Co., F. W. | | 15.32 |
| Fetter Co., Geo. G. | | 3.65 |
| Franklin Printing Co. | | 30.25 |
| Grant, J. N. | | 8.00 |
| Hartman & Sons, F. | | 311.00 |
| Hoke T. J. | | 3.00 |
| Hubbuck Sr. & Sons, Jos. | | 168.80 |
| Jeunesse & Sons, R. | | 6.25 |
| Kentucky Book Mfg. Co. | | 299.70 |
| Kentucky Printshop Co. | | 19.75 |
| Krausgill Piano Co. | | 7.00 |

| | |
|---|--------------|
| Leonard Brush & Woodenware Co. | 10.50 |
| Library Bureau | 78.35 |
| Lodenkemper Bros. | 2.50 |
| Long's Towel Supply | 9.00 |
| Longmans, Green & Co. | 21.35 |
| Louisville Gas & Electric Co. | 159.79 |
| Louisville Home Tel. Co. | 39.25 |
| Louisville Paper Co. | 16.35 |
| Louisville Towel Supply Co. | 8.20 |
| McGill, Anna Blanche | 30.33 |
| Meffert Equipment Co. | 6.50 |
| Miller Paper Co. | 11.00 |
| Morehouse Publishing Co. | 1.02 |
| Morton & Co., John P. | 5.68 |
| National Committee for the Prevention of Blindness | 2.00 |
| National Housing Association | 5.00 |
| New York Times Index | 8.00 |
| Otis Elevator Co. | 14.00 |
| Parkland Ice Co. | 2.40 |
| Polk, Annie E. | 7.00 |
| Runyon, Sallie K. | 10.00 |
| Schwarz, Clifford & Scott | 11.87 |
| Settle, Geo. T., A.L.A. | 52.85 |
| Settle, Geo. T., Libn. Petty Cash | 117.56 |
| Shaw, Ralph C. | 1.50 |
| Short's Tire Service | 12.64 |
| Southeastern Paper Co. | 5.00 |
| Standard Oil Co. | 19.04 |
| Standard Printing Co. | 152.25 |
| Stechert & Co., G. E. | 32.40 |
| Stewart Co., W. K. | 140.68 |
| Stoll Oil Refining Co. | 19.02 |
| Watts, Benj. B. | 9.40 |
| Weissinger-Gaulbert Real Estate Co. | 1,026.69 |
| Western Union Tel. Co. | 3.75 |
| Young's Book Exchange | 3.50 |
| | <hr/> |
| | 3,680.66 |
| Pd) Settle, Geo. T., Libn. Pay Roll | 7,488.67 |
| | <hr/> |
| | 11,169.33 |
| Louisville Trust Co. | |
| Interest on mortgage | 8,700 |
| Retiring principal | 5,000 |
| | <hr/> |
| | 13,700.00 |
| | <hr/> |
| | \$ 24,869.33 |

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

March 14-23

Thurston Linn President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

February 14, 1923

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of lack of quorum. The following letter was sent to the Executive Committee:

February 15, 1923

Mayor Huston Quin, Chairman)
 Dr. E. L. Powell) Executive Committee
 Mr. Thomas A. Barker)
 Mr. Phillip Ossmann)
 Louisville Free Public Library
 Louisville, Ky.

Gentlemen:

There was no regular meeting of the Library Board Wednesday February 14 because of lack of quorum signifying their intention to be present.

There were three members out of the city, Dr. Hemphill, Dr. Mullins, and Mr. Thurston, and four members unable to attend, Dr. Powell, Father Schuhmann, Dr. Rauch and Mr. Ossmann. There was considerable doubt as to whether one other member could be present. For this reason the other members were telephoned not to come.

The bills amounting to \$13,298.12 (monthly bills, \$5,414.50, pay roll paid February 1, \$7,883.62) are submitted to the Executive Committee for approval for payment. It has been customary to do this subject to approval by the Board at the next meeting unless a special meeting is called.

If this meets with your approval please sign your name under "Approved" and return to bearer.

Yours very truly,

(Signed) GEO. T. SETTLE

GTS/S

Secretary and Librarian

APPROVED:

(Signed) E. L. POWELL
 (Signed) PHIL. OSSMANN
 (Signed) THOS. A. BARKER
 (Signed) HUSTON QUIN

This approval included bills which were paid, as follows:

| | | |
|---------------------------------------|----|--------|
| American Book Co. | \$ | 411.12 |
| American Library Association | | 5.00 |
| American Printing House for the Blind | | 36.70 |
| A. J. Anderson | | 671.81 |

| | |
|--|--------|
| Arctic Ice Co. | 16.15 |
| N. W. Ayer & Son | 15.00 |
| Baker & Taylor Co. | 101.63 |
| Clara L. Behrens, Head Order Dept. | 11.70 |
| Blitz Glass Co., Wolf | 3.75 |
| Bowker Co., R. R. | 4.50 |
| Brakmeier Bros. | 2.32 |
| Breckel Press | 10.00 |
| Brentano's | 3.31 |
| Brimmer Co., B. J. | 1.41 |
| Bobbs, Merrill Co. | 1.80 |
| Bywater Bros. | 1.75 |
| Carnegie Library of Pittsburgh | 1.55 |
| Carter Dry Goods Co. | 16.06 |
| Century Co. | 1.75 |
| Children's Book Shop | 112.03 |
| City Club of Chicago | 1.00 |
| Commercial Paste Co. | 14.00 |
| Cumberland Tel. & Tel. Co. | 56.75 |
| Doran Co., Geo. H. | 4.23 |
| Dreher Hdw. Co., K. | 13.00 |
| Duncan, Fannie Casseday | 18.70 |
| Dutton & Co., E. P. | 3.29 |
| Elbert Coal & Teaming Co. | 399.02 |
| Electric Blue Print & Supply Co. | 1.35 |
| Embry Box Co. | 29.25 |
| F. W. Faxon Co. | 16.29 |
| Fischer, J. W. | 3.20 |
| Fischer Soap & Oil Co. | 38.37 |
| Gaylord Bros. | 8.40 |
| Grant, J. N. | 8.00 |
| Gulf Refining Co. | 19.14 |
| Harper & Bros. | 2.20 |
| Hartman & Sons, Frank | 68.40 |
| Heaton's Agency | 2.65 |
| Hirshberg, H. S. | 5.50 |
| Hoke T. J. | 3.00 |
| Industrial Press | 34.00 |
| Johnson Publishing Co. | 15.51 |
| Kaufman-Straus Co. | 632.71 |
| Kentucky Book Mfg. Co. | 624.60 |
| Library Bureau | 59.95 |
| Lodenkemper Bros. | 2.60 |
| Long's Towel Supply Co. | 9.00 |
| Longmans, Green & Co. | 42.28 |
| Louisville Courier-Journal & Times Co. | 54.60 |
| Louisville Gas & Electric Co. | 162.32 |
| Louisville Herald | 28.60 |
| Louisville Home Telephone Co. | 39.25 |
| Louisville Paper Co. | 6.00 |
| Louisville Post Co. | 23.40 |
| Louisville Towel Supply Co. | 8.20 |
| McGill, Anna Blanche | 37.92 |
| Macmillan Co. | 24.62 |
| Morton & Co., John P. | 7.75 |
| Peffer Equipment Co. | 49.65 |
| Miller Paper Co. | 13.40 |

| | |
|---|--------|
| National Bureau of Economic Research | 1.30 |
| National Historical Society | 10.00 |
| News Outline | 6.00 |
| Opportunity | 1.50 |
| Otis Elevator Co. | 14.00 |
| Roycrofters | 5.00 |
| Runyon, Sallie W. | 10.00 |
| Saunders, B. F. | 1.50 |
| Schwarz, Clifford & Scott | 8.82 |
| Settle, Geo. T., Libn. Petty Cash | 77.00 |
| Short's Tire Service | 1.00 |
| Slaughter, T. Grant | 6.15 |
| Smith Book Co. | 16.90 |
| Southeastern Paper Co. | 5.38 |
| Standard Oil Co. | 19.04 |
| Standard Printing Co. | 20.00 |
| Stechert & Co., G. E. | 12.27 |
| Stewart Co., W. K. | 95.56 |
| Stewart-Warner Products Service Station | 2.50 |
| Tehan & Head | 2.75 |
| Van Nostrand Co., D. | 77.45 |
| Weissinger-Gaülbert Real Estate Co. | 998.94 |

| | |
|-------------------------------------|-----------------|
| | 5 414.50 |
| Pd) Settle, Geo. T., Libn. Pay Roll | <u>7 883.62</u> |

Total \$ 13 298.12

MINUTES APPROVED:

March 14-23

Hustendun President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, March 14, 1923 in the
Librarian's office, 5 p.m.

Present: Abbott, Barker, Hemphill, Heyburn, Mullins, Ossmann,
Powell, Quin, Rauch, Schuhmann, Semple and Settle with President Quin
in the chair. Mr. Thruston was reported out of the city and
Dr. Pfingst was detained at the last moment.

The minutes of the January 10 meeting were read upon motion
approved. There being no meeting February 14 the action of the
Executive Committee in paying monthly bills, pay roll, etc. was
read and upon motion the action of the Executive Committee authorizing
payment of bills was approved.

The Secretary read communications as follows:

- a. Letter of January 22, 1923 signed Robt. H. Lucas,
Collector, by C. A. Moore, Chief Income Tax Division,
as follows:

January 22, 1923

Mr. M. H. Thatcher
Department Counsel,
City of Louisville,
Louisville, Kentucky

Dear Sir:-

Your letter dated December 30th, requesting
a ruling as to whether or not interest on bonds
issued by the City of Louisville or by the Board of
Trustees of the Louisville Free Public Library System
would be taxable, was duly submitted to the Com-
missioner of Internal Revenue, and I am this day in
receipt of a letter from him, copy of which is en-
closed for your information.

The Commissioner seems to be of the opinion
that such interest would be exempt from income tax,
but states that he cannot make a final ruling until
the bonds have been issued.

Respectfully,

ROBERT H. LUCAS,
COLLECTOR.

By C. A. Moore, Chief Income Tax.
Division

- b. Letter of January 22, 1923 from Kaufman-Straus Co.
signed J. B. Judah, Manager, calling attention to
windows on north side of building cracked and damaged

on account of the fire at LaPalma Cafeteria. The Librarian reported that the insurance companies had been notified to make necessary repairs.

- c. Letter of January 29, 1923 from A. J. Anderson, enclosing copy of letter under same date making application for permit to replace boiler at Western Colored Branch Library. The Secretary stated that this was read for record in the minutes and upon motion this was approved by the Board.
- d. Letter of February 12, 1923 from Colored Branch of the International Bible Student Association, making application for use of the Assembly Room at the Western Colored Branch Library for public lectures on the third Sunday of each month beginning Feb. 18. The Librarian stated that this letter had been received before the day for the February meeting but since there was no meeting that day he had written them that it was the policy of the Library Board not to permit denominational and religious meetings in the library buildings. Upon motion this action "in keeping with our policy" was approved by the Board.
- e. Letter of March 12, 1923 from Mr. D. B. G. Rose, in regard to a request of the Librarian to place electric light standards on Third and Fourth Streets from Broadway to Library Place, and on the Library grounds. The Librarian stated that the daily papers had said that Mr. Rose was furnishing standards for Broadway from Eleventh to Second Streets, and suggested that he add Third and Fourth Streets to Library Place and the Library grounds. Mr. Rose writes in part, under date of March 12, as follows: "I am willing to pay for the ten (10) standards which can be secured at a cost of \$500 and if your Board will agree to install the standards and pay for the necessary up-keep and current bills, I will send you my check for \$500." Upon motion Mr. Rose was thanked for this offer and the matter was referred to the Building Committee and the Librarian to investigate the cost to install the standards and about the annual cost for necessary up-keep.
- f. The following gift was announced:
G. Schirmer, Music Publisher - 19 volumes of music and opera scores. This is a valuable addition to our music collection and upon motion the Librarian was instructed to send the thanks of the Board.

The following return of material loaned to the Library, subject to return upon request, was read for approval of the Board and record in the minutes.

1. Delivered on February 14, 1923 to Miss Florence

- Barlow, 152 Market Street, Lexington, Kentucky, by express, portrait of Gen. John C. Breckinridge, painted by herself.
2. Delivered on March 12, 1923 to Mr. John Buchanan in person, shoulder strap, powder horn and old gun.

Miss Barlow's letter requesting the return of portrait and Mr. Buchanan's receipt are on file.

Upon motion this return of material was approved.

The Treasurer's reports for February 1 and March 1 were read as follows:

March 14, 1923

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on February 1, 1923 of \$4,902.74 is submitted herewith. To this is to be added \$3,000.00 rent from Public Library building, which is usually paid on or about the tenth of each month, making a total of \$7,902.74.

The Treasurer's report showing cash balance on March 1, 1923 of \$13,966.77 is submitted herewith. To this is to be added \$3,000.00 rent from Public Library building, which is usually paid on or about the tenth of each month, making a total of \$16,966.77.

The Louisville Trust Company submitted bill for bills payable, \$67,500.00 and interest \$1,172.86, total \$68,672.86. This was paid, voucher No. 113, March 6, 1923.

The Finance Committee wishes to submit letter of February 10, 1923 from Louisville Real Estate Board, signed by E. Leland Taylor, President and letter of February 13, 1923 signed by Lithgow Smith, Superintendent Sales Department, Fidelity and Columbia Trust Co. Mr. Taylor writes that the Real Estate Board, under their constitution and by-laws, are compelled to charge for any appraising of property. This means that we could not have this property appraised by any member of the Louisville Real Estate Board without paying for the work. Mr. Smith writes that the Louisville Real Estate Board required payment for any appraisement of property and that for such service they would charge $\frac{1}{2}$ of 1 per cent of the amount arrived at and in addition a reasonable allowance to pay an architect or architects for such information as they may deem necessary.

This means that this work would cost \$3,500 if the property is appraised at \$700,000, which is near its value, plus cost of architect.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

The letters referred to in the above report are on file.

Upon motion the report was approved and ordered filed, but no appraisement is to be made now.

The Librarian's reports for January and February were read and

upon motion approved and ordered filed. The report for January shows a circulation of 118,285 volumes, an increase of 4,211 as compared to the same month last year. Of this number 70,122 volumes were circulated to adults and 48,163 to children. The report of the Reference Department shows 11,016 more important questions asked and topics looked up at the Main library and branches. There were 145 newspapers read for items and 1,516 clippings from newspapers filed.

The report for February shows a circulation of 118,688 volumes, an increase of 5,461 as compared to the same month last year. Of this number 68,240 volumes were circulated to adults and 50,448 to children. The report of the Reference Department shows 14,519 more important questions asked and topics looked up at the Main library and branches. There were 121 newspapers read for items and 1,338 clippings from newspapers filed.

Mr. Barker stated that he had made the Finance Committee report when the Treasurer's report was called for. He stated that the Committee had nothing definite in regard to the sale of the property and that they anticipated no trouble in renewing the mortgage.

The Library Committee reported that at the April 1922 Board meeting the daily papers had said that Mr. Henry Watterson had left the Library, in a codicil to his will, his library, pictures, statuettes, curios and \$5,000 but that no official notice had been received. Upon motion at that time this was referred to the Library Committee. Later we were furnished with a copy of the codicil which reads as follows:

August 31, 1921

My library, pictures, portraits, statuettes, curios, I bequeath to the PUBLIC LIBRARY OF LOUISVILLE with \$5,000 (five thousand dollars in cash) to be used to construct a special compartment to be known as THE HENRY WATTEPSON ALCOVE.

(Signed) Henry Watterson

At that time the Fidelity and Columbia Trust Company announced that Mrs. Watterson was privileged to withhold this bequest if she so

desired until her death. Later the Trust Company named Mr. Settle as one of the three appraisers of Mr. Watterson's estate. At the same time he was shown the books and other material intended for the library.

At that ^{time} Mr. Settle mentioned to Mrs. Watterson that the Trust Company had said she was privileged to withhold this bequest if she desired until her death but that Mrs. Watterson replied that she preferred to have it placed during her lifetime and that she had the \$5,000 ready and was willing to turn it over to the Library just as soon as the Library was ready to comply with the conditions to receive it. Young Mr. Watterson was present and agreed with his mother in this statement.

The attention of the Library has again been called to the matter by the Trust Company and the Librarian makes the following recommendations to the Library Committee:

1. That an alcove be placed at the east end of the Reference Room. This would accommodate the collection by installing a balcony, with shelves on both floors.
2. By such an arrangement the books in the collection could be used in our Reference collection. This would release similar titles already in the Reference Room for the Circulation Department, for circulation.
3. I request that the Librarian be authorized to have architect submit a sketch and estimated cost of such changes.

Although this matter was referred to the Library Committee, Dr. Powell said "we prefer to pass it on to the Library Board for action."

Upon motion the matter was referred to the Building Committee and the Librarian with power to employ an architect to make a sketch and estimate the cost to take care of this material in the Reference Room, the Building Committee's report and architect's sketch to be submitted to Mrs. Watterson for her approval before final approval of the Library Board and before the gift is accepted or any move made

to arrange quarters for it.

The Building Committee reported an accident with the boiler at the Western Colored Branch library and that they had authorized the Librarian to make the necessary repairs or place a new boiler. Upon investigation it was found that the boiler was too badly damaged for repair and the placing of a new one was authorized. The weather was very cold which necessitated the closing of the library for six and one-half days (at noon January 17 to January 25) and it was expedient that it be attended to without delay.

The Building Committee asks that their action be approved by the Library Board. Upon motion this was approved.

The Building Committee's attention had been called to the lack of heat in the Main building and the trouble we are having with the Chief Engineer from Weissinger-Gaulbert Co., who furnish heat. The Librarian reported that several mornings during the month during the coldest spell there was no heat in the building and frequently the thermometer was below 60. The Librarian recommended, in accordance with Mr. Anderson's suggestion, that recording gages for heat and vacuum pressure be placed.

Upon motion the Librarian was authorized to receive bids on these although the placing was to be deferred until next year.

Under call for unfinished business, Dr. Rauch suggested that the Librarian be permitted to read his report on the placing of a branch or sub-branch at Triangle Park. The reported stated that Dr. Rauch, Dr. Pflingst and the Librarian had gone carefully over this territory and recommended that the action "if it were practical to give it a year's trial" be rescinded.

Upon motion this was approved.

The Librarian's report for February showing an expenditure of \$81,921.37 upon motion was approved. This includes Pay roll, \$8,256.03

voucher No. 112, checks Nos. 6588-6683 inclusive, which had been signed by the Chairman of the Library Committee and paid on March 1. This also includes voucher No. 113, Bills payable \$67,500, interest on loans, \$1,172.86, total \$68,672.86, signed by Chairman of the Finance Committee and paid to Louisville Trust Company March 6, 1923. This leaves a balance of \$4,992.48, voucher No. 114, checks Nos. 6684 - 6762 inclusive to be paid:

| | |
|--|----------|
| American Book Co. | \$ 5.59 |
| American Historical Society | 35.00 |
| American Printing House for the Blind | 69.40 |
| American Society of Mechanical Engineers | 5.00 |
| Arctic Ice Co. | 13.90 |
| Baker & Taylor Co. | 248.27 |
| Behrens, Clara L., Head Order Dept. | 34.34 |
| Bierbaum, C. F. | 1.50 |
| Blitz Glass Co., Wolf | 1.00 |
| Bobbs-Merrill Co. | 4.95 |
| Bookseller & Stationer | 1.00 |
| Brakmeier Bros. | 1.38 |
| Brandt-Connors & Fowler | 20.00 |
| Brentano's | 4.90 |
| Burt Co., A. L. | 1.08 |
| Childers Electric Co. | 1.80 |
| Children's Book Shop | 443.88 |
| Consolidated Pub. Co. | 4.20 |
| Crutcher Bros. | 3.50 |
| Cumberland Tel. & Tel. Co. | 63.51 |
| Diem & Wing Paper Co. | 13.65 |
| Dreher Hdw. Co., K. | 3.40 |
| Elbert Coal Co. | 379.37 |
| Fetter Co., Geo. G. | 1.50 |
| Fischer, J. W. | 1.20 |
| Grant, J. N. | 8.00 |
| Gulf Refining Co. | 19.08 |
| Hafendorfer, R. | 9.60 |
| Hartman & Sons, Frank | 14.00 |
| Heick Hardware Co., Henry | 2.25 |
| Hoke T. J. | 3.00 |
| Hubbuck Bros. & Wellendorff | 11.16 |
| Hunting Co., H. R. | 8.35 |
| Jewish Publication Society of America | 5.00 |
| Johnson Publishing Co. | 22.59 |
| Kaufman-Straus Co. | 1 033.22 |
| Kentucky Book Mfg. Co. | 458.50 |
| Koehler Stamp & Stencil Co. | 2.75 |
| Korfhage, Herman C. | 2.50 |
| Leonard Brush & Woodenware Co. | 13.00 |
| Library Bureau | 1.25 |
| Library of Congress | 100.00 |
| Liebschutz, N. | 29.25 |
| Lodenkemper Bros. | 2.40 |
| Long's Towel Supply Co. | 9.00 |

| | |
|---|--------------|
| Longmans, Green & Co. | 1.77 |
| Lockout Publ. Co. | 4.00 |
| Louisville GAS & Electric Co. | 143.11 |
| Louisville Home Telephone Co. | 39.25 |
| Louisville Paper Co. | 22.00 |
| Louisville Towel Supply | 8.20 |
| McGill, Anna Blanche | 46.79 |
| Macmillan Co. | 19.11 |
| Manual Arts Press | 1.25 |
| Mayes Printing Co. | 29.00 |
| Meffert Equipment Co. | 11.00 |
| Milliken Battery Service | 31.65 |
| Mississippi Historical Society | 3.00 |
| Morton & Co., John P. | 64.08 |
| National American Woman Suffrage Assn. | 7.00 |
| National Child Labor Committee | 2.00 |
| National Conference of Catholic Charities | 3.32 |
| Otis Elevator Co. | 14.00 |
| Remington Typewriter Co. | 1.12 |
| Runyon, Sallie K. | 10.00 |
| Ruud Mfg. Co. | 3.00 |
| Schwarz, Clifford & Scott | 1.00 |
| Scribner & Sons, Chas. | 3.72 |
| Settle, Geo. T., Librarian, Petty Cash | 79.10 |
| Slaughter, T. Grant | 52.15 |
| Smith Book Co. | 10.25 |
| Stewart Co., W. K. | 197.45 |
| Stoll Oil Refining Co. | 19.16 |
| Stone & Gnau | 25.92 |
| Tafel Electric Co. | 2.51 |
| Watts, Benj. B. | 9.25 |
| Wedekind Co., H. | 7.70 |
| Weissinger-Gaulbert Real Estate Co. | 997.50 |
| Wilson Co., H. W. | 3.90 |
| | <hr/> |
| | 4 992.48 |
| Pd) Settle, Geo. T., Libn. Pay Roll | 8 256.03 |
| | <hr/> |
| | 13 248.51 |
| Pd) Louisville Trust Co. | |
| Bills Payable | 67,500.00 |
| Interest on loans | 1 172.86 |
| | <hr/> |
| Total | \$ 68 672.86 |
| | <hr/> |
| | \$ 81 921.37 |

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

April 11, 1923

Huston Lewis President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, April 11, 1923 in the
Librarian's office, 5 p.m.

Present: Abbott, Barker, Hemphill, Mullins, Pfingst, Powell,
quin, and Settle, with President quin in the chair. Mr. Heyburn
and Mrs. Semple were reported ill, Mr. Ossmann, Dr. Rauch and Mr.
Thruston out of the city, and Father Schuhmann unable to attend.

The minutes of the March 14 meeting were read and upon motion
approved.

The Secretary read communications as follows:

April 2, 1923

Mr. Geo. T. Settle,
Library, City.

My dear Sir:-

I have reappointed Rev. E. Y. Mullins, Rev. E. L.
Powell and Mr. Philip Ossmann, to membership on the Board
of Trustees of the Free Public Library, and have notified
each of them of their reappointment.

Very truly,

(Signed) HUSTON QUIN

Mayor

April
Ninth
1923

Trustees of Free Public Library
City

Gentlemen:

The Northwestern Life Insurance Company through its
agent, Mr. Brent Altsheler, requested me to state to you
that it would entertain application for loan of \$285,000.00
to be secured by first mortgage on Kaufman-Straus Building
at five and one-half (5½%) per cent. If such application
be authorized the Library must pay an attorney's fee for
examination of title by Company's attorney, commission to
Mr. Altsheler for services and other expenses incidental.

I have also taken up question with The Louisville Trust
Company. This Company is willing to extend present mortgage

one or two years at six per cent, and I am of the opinion that it would make a new loan on five and one-half per cent basis.

There are three ways in which the Library can handle this matter:-

- 1st. Sell the property for best price obtainable.
- 2nd. Make a new mortgage over a term of years at five and one-half per cent.
- 3rd. Extend the present mortgage for two years and at the next session of Legislature secure passage of an Act authorizing a bond issue of \$275,000.00 or sufficient to pay the indebtedness. This question can be voted on the fall of 1924, and bonds issued by City on a four and one-quarter (4 $\frac{1}{4}$ %) per cent basis. A sinking fund could be created to meet the maturity of bonds.

I suggest that these questions be considered and special meeting called to decide what course should be pursued.

Very respectfully

TAB/MS

(Signed) THOS. A. BARKER

Mr. Barker thought it advisable to call a special meeting of the Board to consider the matter. Upon suggestion, action of this matter was deferred until the regular business of the meeting was completed.

The gift of 65 volumes from Mrs. Patty B. Semple was announced and upon motion the Librarian instructed to write Mrs. Semple regretting her inability to be present and thanking her for the gift.

The Committee, representing the Library Board, has asked to appear before the Jefferson County Commission seeking to renew the contract for library privileges to Jefferson County and reported that the Commission has said "it is not necessary for the committee to appear before them as it is all right - the contract will be renewed at their next meeting (Friday, April 13)."

The Librarian reported that the automobile used in city and county library work has been in constant use since March 1917 and is completely worn out. The depreciated value, according to several dealers, is nothing-calling it junk. The report shows that repairs on this machine cost more than \$800. in the past 18 months. The machine is in such condition now that two Heads of Departments who use it most refuse to venture out in it. Upon motion the Librarian was authorized to purchase new machine cost not to exceed \$1,500.00.

The Librarian announced that a committee of ladies had signified

their intention to be present to ask for a branch library on Southern Parkway to take care of Highland Park, Beechmont, Oakdale, Kenwood, South Louisville and 7th and O Street neighborhoods. This committee, in its interview with the Librarian, were not united on a location, but they left to get together. They had an appointment to be here at 5 p.m. This committee did not appear.

The Librarian reported that the training class numbering 18 (16 white, 2 colored) who took the examination for entrance to the class June 16, 1922 completed the library training course December 31, 1922, with general averages as follows:

White

| | |
|-------------------------|------|
| Allison, Lillian | 91.7 |
| Barr, Gladys Aline | 72.6 |
| Burkley, Mary Louise | 83.8 |
| Dunagan, Marguerite | 78.8 |
| Ellaby, Zella Ruth | 92.6 |
| Fowler, Nell | 90.5 |
| Fox, Margaret Doll | 72.3 |
| Harding, Ellen Temple | 87.7 |
| Hoar, Mildred Bernice | 91.2 |
| Lazarus, Anita | 94.5 |
| Morrow, Inis Paullin | 86.4 |
| Sachs, Katherine H. | 95.4 |
| Shafer, June Lucile | 93.9 |
| Smith, Madeline Devette | 84.8 |
| Smock, Edna | 91.9 |
| Stewart, Martha Barr | 87.4 |

Colored

| | |
|---------------------|----|
| Jackson, Julia Reid | 74 |
| Lewallen, Bertha M. | 64 |

Members of the class have been continued as substitutes, filling vacancies, to the present time. Four members of the staff on leave of absence have returned, which necessitates discontinuing for the present at least, four substitutes from the class.

The Treasurer's report for March was read as follows:

April 11, 1923

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on April 1, 1923 of \$5,566.65 is submitted herewith. To this is to be added \$3,000.00 rent from Public Library building, which is usually paid on or about the tenth of each month, making a total of \$8,566.65.

Respectfully submitted

(signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed.

On call for report of the Finance Committee, Mr. Barker read report as follows:

April 11, 1923

TO THE LIBRARY BOARD:

The Librarian has submitted a statement showing receipts and expenditures through the April 11 meeting, also estimated receipts and expenditures if all amounts anticipated are available.

The report shows that after this month's bills are paid we will have a balance of \$88.54, but the report further shows that if all anticipated receipts are paid in full we will have funds enough for the budget as adopted. We are sure of rents, Jefferson County and fines, but in doubt about full amount from the City. The City Comptroller however, says we may count on it.

If we do not receive the full amount promised by the city, \$113,687.50, and continue to spend on the budget as adopted we will be in debt at the end of the year just the amount the city fails to supply.

The Jefferson County payment (\$10,000) will not be made until June. Rents and funds from city are seldom paid before the tenth of each month. This leaves us without funds for pay roll on the first of each month.

With these facts in mind, we offer the following resolutions:

- 1) That the Librarian be instructed to economize in all accounts including pay roll, to the minimum.
- 2) That the Treasurer be authorized to borrow funds from time to time for ninety days, as necessary, to pay pay roll and current expenses, not to exceed the amount anticipated before end of fiscal year.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion this recommendation was approved and the Treasurer authorized to borrow funds as necessary.

Mr. Barker stated that the other letter read ^{in face 254} would be considered after we had finished with other business if we had time, as suggested.

The Librarian's report for March was read and upon motion approved and ordered filed. The report shows a circulation of 128,515 volumes, the largest month's circulation in the history of the library, an increase of 72 as compared to the same month last year. Of this number 71,242 volumes were circulated to adults and 57,273 to children. The report of the Reference Department shows 15,554 more important questions asked and topics looked up at the Main Library and branches. There were 75 newspapers read for items and 1,195 clippings filed.

Mrs. Abbott of the Building Committee, read report as follows:

April 11, 1923

TO THE LIBRARY BOARD:

An architect has been requested to submit a pencil sketch and estimate cost to place an alcove at the east end of the Reference Room.

The resolution adopted at the last Board meeting includes that this sketch should be submitted to Mrs. Watterson after it has been approved by the Committee and before it comes to the Library Board. This should be submitted to the Library Board before Mrs. Watterson since the Building Committee does not want to assume the responsibility until it has been passed by the Board.

This change does not include the acceptance of the gift as the whole matter after it has been approved by Mrs. Watterson, should be referred back to the Library Board for final approval and acceptance of the gift.

Respectfully submitted

(Signed) E. Y. MULLINS

Member Building Committee

The Building Committee will make a recommendation to take care of the Watterson alcove to be approved by the Library Board before submitting it to Mrs. Watterson.

Upon motion this was approved.

On call for unfinished business the Librarian stated that the

Louisville Gas and Electric Company has been asked to give an estimate on placing the ten standards offered by Mr. Rose, with an estimate of cost per year to maintain them.

There being no new business the Secretary announced that this was the annual meeting and election of officers.

On call of the Secretary for nomination for President, upon motion the Secretary was instructed to cast one vote for the re-election of the present officers. Upon motion this was approved and the following officers were declared elected:

| | |
|----------------|----------------------|
| President | Mayor Huston Quin |
| Vice-President | Dr. E. L. Powell |
| Secretary | George T. Settle |
| Treasurer | Louisville Trust Co. |

President Quin announced the reappointment of the standing committees for the year as follows:

Building Committee

| | |
|---------------------------|------------------------|
| Phillip Ossmann, Chairman | R. C. Ballard Thruston |
| Edgar Y. Mullins | Mrs. Catherine Abbott |

Finance Committee

| | |
|----------------------------|-------------------|
| Thomas A. Barker, Chairman | Adolph O. Pfingst |
| Charles R. Hemphill | Joseph Rauch |

Library Committee

| | |
|----------------------------|----------------------|
| Edward L. Powell, Chairman | Henry B. Heyburn |
| Geo. W. Schuhmann | Mrs. Patty B. Semple |

Executive Committee

| | |
|-----------------------|------------------|
| Huston Quin, Chairman | Thomas A. Barker |
| Phillip Ossmann | Edward L. Powell |

At this point the President announced there was sufficient time to consider the letter that had been read by the Chairman of the Finance Committee.

Mr. Barker repeated that he thought it might be advisable to have a special called meeting for the purpose, but since the Finance Committee's recommendation that the mortgage be extended or renewed was

acceptable to the Board, it was suggested that the Finance Committee be authorized to extend or renew this mortgage for two or four years at the least expense to the library, at interest not to exceed $5\frac{1}{2}\%$, with the understanding that \$5,000. each year is to be retired on the principal.

Upon motion this was approved.

The Librarian's report for March showing an expenditure of \$12,225.39 upon motion was approved. This includes Pay Roll, \$7,794.88 voucher No. 116, checks Nos. 6764-6859 inclusive, which had been signed by the Chairman of the Library Committee and paid on April 1. This also includes voucher No. 115, \$93.70 to Snow Haney for sodding at Shawnee Branch, signed by Chairman of the Building Committee and paid March 15. This leaves a balance of \$4,336.81, voucher No. 117, checks Nos. 6860-6921 inclusive to be paid:

| | |
|---|----------|
| Abraham Roofing Co. | \$677.20 |
| American Book Co. | 29.34 |
| American Library Association | 2.81 |
| A. J. Anderson | 11.20 |
| Arctic IceCo. | 17.80 |
| Baker and Taylor Co. | 50.19 |
| Clara L. Behrens, Head Order Department | 8.70 |
| Bibliographical Society of America | 5.00 |
| Bland Electric Co. | 29.00 |
| Hite D. Bowman | 44.50 |
| Brakmeier Bros. | 5.50 |
| Brandt, Connors and Fowler | 37.60 |
| Breckel Press | 66.50 |
| Brentano's | 16.80 |
| Burroughs Adding Machine Co. | 4.47 |
| Caxton Club | 20.00 |
| F. A. Clegg & Co. | 32.57 |
| Val. P. Collins | 5.00 |
| Cumberland Telephone & Telegraph Co. | 60.95 |
| Custom House Guide | 5.00 |
| Drama Corporation | 2.25 |
| Drama League of America | 5.90 |
| Eugene B. Dye | 19.89 |
| Elbert Coal Co. | 516.24 |
| Falls CityBuggy Top Co. | 2.85 |
| J. W. Fischer | 1.30 |
| Franklin Printing Co. | 20.00 |
| Gaylord Bros. | 181.00 |

| | |
|---------------------------------------|------------|
| J. N. Grant | \$ 8.00 |
| Gulf Refining Co. | 19.16 |
| T. J. Hoke | 3.00 |
| H. R. Huntting | 37.85 |
| Kentucky Book Mfg. Co. | 452.30 |
| Library Bureau | 8.80 |
| Long's Towel Supply | 9.00 |
| Longmans, Green & Co. | 15.18 |
| Louisville Gas & Electric Co. | 130.58 |
| Louisville Home Telephone Co. | 39.25 |
| Louisville Towel Supply Co. | 8.20 |
| Anna Blanche McGill | 24.73 |
| Macmillan Co. | 2.39 |
| Meffert Equipment Co. | 5.50 |
| John P. Morton Co. | 75.03 |
| Otis Elevator Co. | 14.00 |
| F. W. Quarrie and Co. | 17.40 |
| Remington Typewriter Co. | 7.00 |
| Fleming H. Revell Co. | 20.12 |
| C. V. Ritter | 40.00 |
| Wm. J. Rueff | 14.00 |
| Sallie K. Runyon | 10.00 |
| W. K. Seestadt | 2.25 |
| Geo. T. Settle, Librarian, Petty Cash | 84.05 |
| Robt. W. Shelmire | 1.80 |
| Shorts Tire Service | 7.00 |
| Standard Oil Co. | 19.16 |
| Standard Printing Co. | 52.75 |
| W. K. Stewart Co. | 308.51 |
| University of Chicago Press | 5.74 |
| Weissinger-Gaulbert Real Estate Co. | 933.87 |
| West Publishing Co. | 2.50 |
| Western Union Telegraph Co. | 3.75 |
| H. W. Wilson | 74.38 |
| | <hr/> |
| | \$4,336.81 |
| Pd) Snow Haney | 93.70 |
| Pd) Geo. T. Settle, Pay Roll | 7,794.88 |
| | <hr/> |

Total - - - \$12,225.39

Upon motion bills were ordered paid.

The Committee that had asked for a hearing not being present and there being no further business, upon motion the Board adjourned.

MINUTES APPROVED:

May 9, 1923

Hustond Lewis President

Geo. T. Settle Secretary