

LOUISVILLE FREE PUBLIC LIBRARY

July 13, 1927

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of lack of quorum.

The following letter was sent to the Executive Committee:

July 13, 1927

Mr. Thomas A. Barker
Dr. E. L. Powell
Mr. Philip Ossmann

Executive Committee, Board of Trustees
Louisville Free Public Library

Gentlemen:

We are unable to have the regular meeting of the Board of Trustees, Louisville Free Public Library today, July 13, on account of lack of quorum. Six members of the Board are out of the city, Mrs. Gamble, Dr. Hemphill, Dr. Mullins, Mr. Ossmann, Dr. Powell and Monsig. Schuhmann, and Mayor O'Neal not able to attend.

Since there is no likelihood of a called meeting before August 1, it is recommended that the bills for the month amounting to \$7,001.57 be paid. This is covered by voucher No. 95, checks Nos. 6333-6428 inclusive.

If this is agreeable, please sign below and return.

Yours very truly

(SIGNED) GEO. T. SETTLE
Secretary and Librarian

(SIGNED) E. L. POWELL

(SIGNED) THOS. A. BARKER

(SIGNED) ADOLPH O. PFINGST

(as member of Committee in absence of Mr. Ossmann)

This approval included bills which were paid as follows:

Aetna Oil Service	\$20.00
Letitia H. Alexander	103.00
American Library Association	9.32
American Medical Directory	12.00
American Multigraph Sales Co.	2.25
Arctic Ice Company	28.14
Art Shop	7.35
Samuel L. Avery and Company	17.56
Baker and Taylor Company	49.38
Wm. P. Bannon	60.07
Baptist Book Concern	13.60
Clara L. Behrens, Head Order Department	65.33

Bellows-Reeve Company	77.50
Bland Electric Company	50.00
Booker and Kinnaird	96.58
Breuer and Company	43.38
Burkley and Tierney	57.07
Caron Directory Company	8.00
Carpenter and Dudley	43.90
Carter Dry Goods Company	6.00
Childers Electric Company	7.48
Consolidated Realty Company	10.00
Danforth and Company	8.78
H. V. Davis and Company	8.78
Dodd, Mead and Company	52.20
Electric Blue Print and Supply Co.	3.90
F. W. Faxon Company	4.50
J. W. Fischer	2.60
J. O. Foley	9.00
Foreign Affairs	1.25
Gaylord Brothers	258.99
Mrs. Harriet E. Grant	8.00
Hall and McCreary Company	28.78
Hammer Printing and Office Supply Co.	2.00
Desha H. Harris	52.68
Henry Heick Hardware Company	19.35
T. J. Hoke	3.00
Hummel and Meyer	43.90
Jefferson, Noyes and Embry	175.60
R. Jeunesse and Sons	20.50
Jewish Biographical Bureau	8 22
E. A. Jonas	11.00
Kaufman-Straus Company	101.07
Kentucky Book Mfg. Co.	962.00
Kentucky State Library	44.16
Kentucky Tent and Awning Company	9.00
Kirchdorfer-Hutchison Company	858.96
Koehler Stamp and Stencil Company	7.45
Krausgill Piano Company	1.25
Chas. A. Lang Agency	87.80
Henry H. Lang and Company	87.80
Liberty Fire Insurance Company	42.89
John Lodenkemper	5.10
Longmans, Green and Company	9.53
Long's Towel Supply	9.00
Louisville League of Women Voters	18.70
Louisville Gas & Electric Company	144.35
Louisville Paper Company	4.19
Louisville Towel Supply Company	9.22
Macmillan Company	5.82
Meffert Equipment Company	3.62
Edw. J. Miller and Company	111.45
Miller Paper Company	28.25
Moellmann and Hennessey	8.78
John P. Morton and Company	293.95
National Society of the Daughters of the American Revolution	6.00

Otis Elevator Company	74.00
Peaslee-Gaulbert Company	27.18
Wm. B. Pell and Brother	235.00
Pirtle Weaver and Mansfee	8.78
Mrs. R. W. Reichart	25.00
Reisert Insurance Agency	86.80
Reutlinger and Company	12.33
George T. Settle (A.L.A. expenses)	114.06
George T. Settle, Librarian, Petty Cash	49.72
Short's Tire Service	2.75
Southeastern Paper Company	7.50
Southern Bell Telephone & Telegraph Co.	130.08
Speedometer and Radio Service Company	2.00
Standard Oil Company	19.08
Standard Printing Company	441.00
G. E. Stechert and Company	22.16
W. K. Stewart Company	764.85
Stone and Gmaw	17.56
E. F. Swindler	33.00
E. S. Tachau and Sons	87.80
Tippett and Walker	86.78
J. M. Todd and Company	87.50
Mrs. Josephine M. Turner	1.50
United Business Service	50.00
Viglioni and Langen	87.80
Weber Office Equipment Company	17.50
Weissinger-Gaulbert Real Estate Company	103.02
Prince Wells Company	27.94
Western Union Telegraph Company	4.50
Helen M. Winslow	3.10
	<hr/>
	\$ 7,001.57
Pd) Geo. T. Settle, Libn, Pay Roll	10,175.29
	<hr/>
Total - - - - -	\$17,176.86

MINUTES APPROVED:

Sept 14/27

E. G. Mullins act President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

August 10, 1927

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of lack of quorum. The following letter was sent to the Executive Committee:

August 11, 1927

Mr. Thomas A. Barker
 Dr. E. L. Powell Executive Committee
 Mr. Philip Ossmann Board of Trustees
 Louisville Free Public Library
 Louisville, Ky.

Gentlemen:

We were unable to have the regular meeting Board of Trustees, Louisville Free Public Library, August 10, on account of lack of quorum. Six members of the Board were out of the city: Mr. Barker, Dr. Hemphill, Dr. Mullins, Dr. Pfingst, Dr. Powell and Mayor O'Neal; and Mr. Ossmann, Dr. Rauch and Acting Mayor Head were unable to attend.

Since the fiscal year ends August 31, and it is not likely that we shall have a quorum for a called meeting before September 1, and the accountant will take hold of the books on August 22, it is necessary that the bills be approved and paid so he may begin work. Bills to be paid amount to \$4,653.53, covered by voucher No. 97, checks 6529-6597 inclusive, and the pay roll paid August 1, amounted to \$9,654.90. These payments end the fiscal year, leaving a balance of \$1.21.

Since we were unable to have the regular Board meeting and will not be able to have a called meeting for the reason stated, I recommend that the bills be paid, and the Treasurer authorized as heretofore, to borrow money from time to time as necessary, beginning September 1, 1927 to pay Pay roll and current maintenance bills.

The Executive Committee has approved these recommendations for several years to avoid a called meeting.

If the above recommendations meet with your approval, please sign below and return.

Yours very truly

(Signed) E. L. POWELL
 (Signed) THOS. A. BARKER
 (Signed) PHIL. OSSMANN

(Signed) GEO. T. SETTLE
 Secretary and Librarian

This approval included bills which were paid as follows:

see next page

Aetna Oil Service	\$ 17.30
American Book Company	35.31
American Library Association	28.83
D. Appleton and Co.	137.44
Arctic Ice Company	30.40
Asphalt Roofing Company	404.25
R. M. Baggerly	168.77
Baker and Taylor Co.	5.82
Clara L. Behrens, Head Order Department	94.64
Bland Electric Co.	12.50
Bomar-Summers Hardware Co.	7.20
R. R. Bowker Company	6.40
Carter Dry Goods Company	3.83
Central Glass Company	3.38
Childers Electric Co.	2.88
Consolidated Realty Co.	10.00
C. M. Cruger	22.22
Diem and Wing Paper Co.	16.80
Democrat Printing Co.	28.00
R. O. Dusch	20.15
E. P. Dutton and Co.	2.45
Ellis and Martin	28.50
Finger Paper Box Co.	24.68
J. W. Fischer	2.50
Forest Press	23.00
Gaylord Brothers	10.65
Mrs. Harriet E. Grant	8.00
Grolier Society	50.00
Gulf Refining Company	19.08
Hammer Printing and Office Supply Co.	8.25
Frank Hartman and Sons	378.65
Henry Heick Hardware Co.	38.85
T. J. Hoke	3.00
Jos. Hubbuch Sr. and Sons	5.00
R. Jeunesse and Sons	12.50
Kentucky Book Mfg. Co.	654.30
Kentucky Lumber and Millwork Co.	285.00
Koehler Stamp and Stencil Co.	6.45
Herman C. Korfhage Co.	2.50
Wm. C. Krauth Electric Co.	1.50
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	121.88
Louisville Paper Co.	27.90
Louisville Towel Supply Co.	8.20
McGraw Hill Book Co.	16.20
Macmillan Company	112.60
Miller Paper Co.	5.25
Mitchell Brothers	11.60
John P. Morton and Co.	5.25
Otis Elevator Co.	14.00
F. A. Owen Publishing Co.	37.72
Peaslee-Gaulbert Company	1.42
Rand Kardex Service Corporation	36.96

	3022.40
Mrs. R. W. Reichart	25.00
Porter Sargent	9.90
George T. Settle, Librarian - Petty Cash	34.05
J. E. Sikking	56.30
T. Grant Slaughter	78.70
Southeastern Paper Co.	7.50
Southern Bell Telephone & Telegraph Co.	129.38
Standard Printing Co.	353.70
G. E. Stechert and Co.	23.16
Frederick A. Stokes Co.	2.25
Tehan and Head	6.00
Universal Fixture Corporation	15.85
Weissinger-Gaulbert Real Estate Co.	61.74
Prince Wells Company	12.02
Wilderness Road Bookshop	366.77
H. W. Wilson Co.	442.25
	<hr/>
	\$ 4 653.53
Pd) George T. Settle, Libn. - Pay Roll	9 654.90
	<hr/>
Total	\$14 308.43

MINUTES APPROVED:

Sept 14/27

E. G. Mullins act President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, September 14, 1927
in the Librarian's office, 5 p.m.

Present: Mr. Barker, Mrs. Gamble, Dr. Hemphill, Dr. Mullins, Dr. Pfingst, Monsig. Schuhmann and the Librarian. Mr. Heyburn, Mr. Ossmann and Mr. Thruston were out of the city and Mrs. Mansfield, Dr. Rauch and Mayor O'Neal were unable to come. Dr. Powell had signified his intention to be present but at the last minute telephoned he would not be able to come but wanted to be counted as making a quorum and would abide by the decisions of the members present. The Secretary called attention to the fact that the Board was without a President and stated that Mayor O'Neal, by virtue of his office, was a member of the Board but not President. It was suggested by several members that no election for the office be held until Mayor O'Neal and Vice-President Powell could be present. Upon motion Dr. Mullins was chosen to preside.

The minutes of the regular June 8, 1927 meeting were read and upon motion approved. The action of the Executive Committee of July 13 and August 10, taken because of no regular meetings due to lack of quorum, were read and upon motion approved.

The Secretary read letters as follows:

- a. Letters of July 8 and 9, 1927 from Miss Lulie Henning, together with Librarian's reply of July 9 were read for record in the minutes. Miss Henning had loaned to the library six paintings and was requesting their return. These pictures were returned on July 9 and receipt of L. Robison taken for them. See exhibits Nos. 1, 2, and 3. Upon motion the action of the Librarian in delivering the pictures was approved.
- b. Letter of July 12, 1927 from W. C. Martin and Co., Realtors, offering for sale a building at the corner of 43rd and Broadway for branch library purposes. Upon motion Martin and Co. were thanked for calling our attention to this property but since we are not in a position to purchase or are desirous of making a change in the location

of the present Shawnee branch library, the Librarian was instructed to thank Martin and Co. See exhibit No. 4.

- c. Librarian's letter of August 3, 1927 to Mr. Young E. Allison, regarding lot that a committee from Beechmont offers through him, together with Mr. Allison's reply of August 4 were submitted for record in the minutes.
The Librarian reported that he had written Mr. Krieger, City Engineer, and Mr. Byers, Department Counsel, regarding this property.
Upon motion the matter was referred to the Building Committee, to make report. See exhibits Nos. 5 and 6.
- d. Letter of August 24, 1927 from Mayor Joseph T. O'Neal, naming E. B. Fontaine, public accountant, to audit the library books was submitted for record in the minutes. See exhibit No. 7.
- e. Resignation of Thekla C. Evers was read and upon motion accepted.
- f. Lists of most popular books in June, July and August were read. See exhibits Nos. 8, 9, and 10.
- g. The examination to enter the training class, which began work September 1, was held June 17, 1927. Twenty-two reported for the examination. Their names, addresses and averages are as follows:

* Helen Taft Duncan	R.R. 3, Box 312	92.5
Elizabeth H. Vreeland	218 S. Birchwood	85.5
* Anne Bruce Haldeman	423 W. Ormsby	83.2
* Blanche Hacker	189 Coral Ave.	80.3
Eugenie Marquess	2709 W. Kentucky	79.5
Virginia Russell Vreeland	218 S. Birchwood	78.0
* Pearl Mae Ortner	1373 S. First	74.5
* Helene Agnes Schuhmann	4807 S. Third	73.6
* Gretchen Viola Muth	Camp Taylor, Ky.	73.0
* Addie Frances Stith	4556 S. First	72.5
Bertha M. Berry	320 W. Chestnut	72.0
* Grace Beatrice Reed	216 Pope St.	71.0
* Nancy Lloyd Wells	2041 Lowell Ave.	68.5
* Amy Catherine Lutes	3431 Western Pkwy.	66.7
* Anna Ray Tydings	2635 Byron Av.	66.0
* Lillie Catherine Bush	3528 Taylor Blvd.	65.0
Dorothy Westerman	3802 Western Pkwy.	61.3
Esther Loretta Kammer	2110 W. Jefferson	61.0
Evelyn Karlene McGraw	2921 Virginia Av.	61.0
Lillie May Moore	1040 Barret Av.	59.0
Flora Elizabeth Dick	1818 Deerwood Av.	56.5
Sarah Elizabeth Seng	1508 S. Second	47.7

The Librarian reported that twelve had been admitted to the class, selected in order of their averages. Four young ladies declined to enter the class. Those whose names are preceded by * began work September 1.

Since we had no meeting of the Board since June the action of the Librarian in starting the class upon motion was approved.

- h. The Librarian reported that the heat contract with Weissinger-

Gaulbert Real Estate Co. expires November 1, 1927.
The cost is \$5,343.25 in seven payments of \$763.32 each.
Upon motion the Librarian is authorized to renew the contract if we cannot get a reduction.

i. The Librarian called attention to the fact that the text book "Circulation work in public libraries," compiled by Miss Flexner, Head of Circulation Department, written for the A. L. A., was completed and in the hands of the printer. He stated that it had been adopted as a text book by library schools and training classes.
Miss Flexner and the Library were congratulated on this signal honor.

j. The Librarian's annual report for the fiscal year ending August 31, 1927 was submitted for record in the minutes. The report shows a circulation of 1,419,824 volumes, an increase of 99,514 as compared to last fiscal year. See exhibit No. 11.
Upon motion the Librarian was instructed to have this report printed.

k. Attention was called to the picture "Aurora" given by Mrs. Hoyt Gamble. Upon motion the Board extended a vote of thanks for the gift.

l. The Librarian called attention to Miss Jennie O. Cochran's accident and stated that she had broken her right hip bone while on the A. L. A. post-conference trip to Quebec. The accident occurred June 28, 1927.
Upon motion the Library Board expressed sympathy and best wishes and instructed the Librarian to have a letter sent to her.

m. Dr. Hemphill was appointed a committee of one to address a letter of appreciation for the interest shown by Arthur A. Will in the library during his term as Mayor.

The Treasurer's report was read as follows:

September 14, 1927

TO THE LIBRARY BOARD:

The Treasurer's report for the year ending August 31, 1927 shows that the library received from all sources \$192,202.89, as follows: city taxes \$130,550.20; Jefferson county \$15,000; fines, lost books, etc. \$6,227.73; rent \$36,000.00 and balance on hand, including \$4,000.00 Watterson bequest \$4,424.96. The total cost of maintenance was \$172,446.21; accounts as follows: books \$25,828.70; expense \$9,083.64; pay roll \$115,241.25; light, power \$4,080.44; heat \$7,984.89; furniture and fixtures \$729.00; repairs and improvements \$3,567.61; Watterson alcove \$2,432.05; insurance \$2,517.44 and interest on loans \$1,001.19. To the maintenance cost was added interest on mortgage \$14,735.41 and retiring principal \$5,000.00, making a total expenditure of \$192,201.62, leaving a balance of \$1.27 on hand.

The budget called for \$141,763.13 from city taxes and we received

\$130,550.20. We received \$15,000.00 from Jefferson County, \$2,500.00 more than last year, but this did not take care of the difference between what we asked for and what we received from the city. The increase from the County was immediately put into books for county use.

We had tornado damage during the year at the Western Colored Branch library. Without having tornado insurance this cost \$1,227.28, which was not included in the budget. There were some repairs on Main and branches which we had hoped to have made if the city had given us the full amount asked for. We took out tornado insurance on the Main library and branches covering the same amount as fire insurance and this cost \$2,257.92. Payment of premiums on this insurance was held to this September Board meeting. We already had tornado insurance on the Kaufman-Straus building.

We are submitting herewith the Treasurer's report for the year showing cash balance of \$1.27, together with the auditor's report confirming this figure.

The payment of \$5,000.00 on mortgage due January 15, 1928 ends the present arrangement with the Louisville Trust Company. This will have reduced the mortgage from \$285,000. to \$260,000. It will be necessary to take care of this \$260,000. mortgage. A motion is in order to authorize the Finance Committee to take care of this.

Respectfully submitted

(Signed) THOS. A. BARKER
Chairman Finance Committee

Upon motion this was accepted and the various reports approved and ordered filed. The motion also authorized the Finance Committee to make arrangements to take care of the \$260,000.00 mortgage on Kaufman-Straus Co. building.

The Librarian's reports for June, July and August were submitted for record in the minutes. The June report shows a circulation of 80,238 volumes, an increase of 5,583 as compared to June 1926. Of this number 52,641 volumes were circulated to adults and 27,597 to children, fifty per cent of the circulation being fiction. There were 832 borrowers registered, making a total of 60,398 persons registered. The report of the Reference department shows 5,243 more important questions asked and topics looked up at the Main library and branches, an increase of 241 questions. During the month 42 reading lists were compiled, 64 books and magazines lent for home use and 1,159 pictures circulated. The attendance in the Civics room was 1,998 and in the Watterson room 220. The report shows that 128 newspapers were read for items and 822 clippings filed, 27 of which were from

local newspapers concerning the library. There were 127 bound volumes of newspapers used in the room and 113 pamphlets and clippings classified. There were 1,403 visitors to the Museum. There were 569 volumes added to the library in June, making a total of 288,018 volumes available for public use.

The report for July shows a circulation of 67,991 volumes, an increase of 144 as compared to July 1926. Of this number 45,893 were circulated to adults and 22,098 to children, sixty percent of the circulation being fiction. The report shows that 674 borrowers were registered during the month, making a total of 60,480 borrowers registered. The report of the Reference department shows 2,266 more important questions asked and topics looked up at the Main library and branches, an increase of 231 questions. During the month 12 reading lists were compiled, 40 books and magazines lent for home use and 202 pictures circulated. The attendance in the Civics room was 1,652 and in the Watterson room 131. There were 71 newspapers read for items and 822 clippings filed, 20 of which were from local newspapers concerning the library. There were 139 bound volumes of newspapers used in the room and 125 pamphlets and clippings classified. There were 957 visitors to the Museum in July.

The report for August shows a circulation of 73,869 volumes, an increase of 3,646 as compared to the same month last year. Of this number 50,614 volumes were circulated to adults and 23,255 to children, sixty per cent of the circulation being fiction. There were 721 borrowers registered during the month, making a total of 60,671 borrowers registered. The report of the Reference department shows 2,148 more important questions asked and topics looked up at the Main library and branches, an increase of 452 questions. During the month 35 reading lists were compiled, 34 books and magazines lent for home use and 361 pictures circulated. The attendance in the Civics room was 1,843 and in the Watterson room 187. The report shows that 114 newspapers were read for items and 690 clippings filed, 4 of which were from local newspapers concerning the library. There were 77 bound volumes of newspapers used in the room and 99 pamphlets and

clippings classified. There were 1,589 visitors to the Museum in August. There were 2,233 volumes added and 2,350 volumes cataloged, making the total number of volumes available for public use 282,039.

The Librarian's report for August showing an expenditure of \$15,693.98 upon motion was approved. This includes pay roll, \$9,468.92, voucher No. 98, checks Nos. 6598-6697 inclusive, signed by Monsig. Schumann of the Library Committee and Dr. Powell, Vice-President, and paid September 1. This leaves a balance of \$6,225.06, voucher No. 99, checks Nos. 6698-6809 inclusive to be paid:

Aluminum Index Company	\$ 9.86
American Concrete Institute	8.00
American Hospital Association	2.00
American Multigraph Sales Co.	3.25
American Printing House for the Blind	107.18
Arctic Ice Co.	31.69
Samuel L. Avery and Co.	19.67
Robert L. Badger	9.15
Robin M. Baggerly	2.36
Bailey-Stuart-Wolff Agency	20.75
Baptist Book Concern	324.71
Barbee & Castleman	58.45
Barret, Robinson and Dickey	15.55
J. W. E. Bayly & Co.	45.18
Clara L. Behrens, Head Order Department	71.17
Bloom and Herrmann	30.06
Bomar-Summers Hardware Co.	6.95
Booker and Kinnaid	64.94
Breuer and Company	36.62
Brown and Martin	20.60
Burkley & Tierney	36.87
Carpenter and Burba	54.28
Central Glass Co.	9.86
Chapman Insurance Agency	9.15
Childers Electric Co.	3.85
Consolidated Realty Company	10.00
Courier-Journal Job Printing Co.	7.58
Danforth and Co.	53.26
H. V. Davis and Company	43.88
Lon E. DeRuntz	72.70
Dugan, Humphreys and Co.	38.82
R. O. Dusch	6.85
Eugene B. Dye	1.50
E. B. Fontaine	100.00
F. W. Faxon Co.	2.42
Franklin Book Shop	1.15
Gaunt and Harris	41.10
Gaylord Brothers	14.85
Gibson-Winer and Co.	55.55
Mrs. Harriet E. Grant	8.00
Charles D. Greer and Company	9.15

1468.96

Gulf Refining Co.	19.08
Hammer Printing and Office Supply Co.	6.00
Hannah-Miles Company	7.95
Desha H. Harris	27.22
Robert L. Hawes and Co.	43.50
Hummel and Meyer	74.16
T. J. Hoke	3.00
Hunter and Hellman	9.15
Jefferson, Noyes and Embry	51.10
Kaufman-Straus Co.	606.72
J. M. Kellner	21.30
Kentucky Book Mfg. Co.	460.30
Pierre Key, Inc.	2.25
Koehler Stamp & Stencil Co.	12.95
Charles A. Lang Agency	56.45
Henry H. Lang & Company	41.95
Liberty Fire Insurance	52.79
John Lodenkemper	5.20
Longmans, Green & Company	60.20
Louisville Chemical Company	28.00
Louisville Gas & Electric Co.	124.79
Louisville Grocery Co.	6.75
Louisville League of Women Voters	18.70
Louisville Paper Company	16.44
Louisville Trust Company	114.76
Macmillan Company	143.19
Macpherson & Company	20.30
Mann Insurance Agency	10.45
Mayes Printing Company	21.65
Meffert Equipment Co.	6.00
Edward J. Miller and Co.	113.30
Miller Paper Company	3.50
Mitchell Brothers	2.70
Moellmann & Hennessy	61.86
Joseph J. Nelligan and Co.	9.15
Carl A. Nuetzel Insurance Agency	64.70
Otis Elevator Co.	14.00
Peaslee-Gaulbert Co.	9.00
Peter-Butler and Weaver	29.00
Pirtle, Weaver and Menefee	113.93
Fogue and Company	75.67
Allen M. Reager and Co.	38.15
Mrs. R. W. Reichart	25.00
Reisert Insurance Agency	50.65
Reutlinger & Company	52.05
C. V. Ritter	552.85
Robinson, Wilson & Long	102.76
Schoppenhorst Dry Cleaning & Dyeing Co.	1.75
Geo. T. Settle, Librarian - Petty Cash	33.53
Sharp Insurance Agency	9.08
Short's Tire Service	1.75
J. B. Slaughter & Co.	32.81
T. Grant Slaughter	18.90
Southeastern Paper Company	7.50
Southern Bell Telephone & Telegraph Co.	130.46
Stanley Rule and Level Plant	10.00

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5125, 31

	510531
Standard Oil Company	19.08
W. K. Stewart Co.	646.23
Stone & Gnau	67.29
Sweeney & Company	29.00
E. F. Swindler	5.00
E. S. Tachau & Sons	68.66
Timberlake & Trueheart	43.05
Tippet & Walker	27.45
J. M. Todd & Company	47.75
Vaughan & Company	9.00
Viglioni & Langan	47.75
Weissinger-Gaulbert Real Estate Co.	88.74
Prince Wells Company	6.75
H. W. Wilson Company	12.00
Samuel M. Wilson	2.00
	<hr/>
	\$ 6 225.06
Pd) George T. Settle, Librarian-Pay Roll	9 468.92
	<hr/>
Total. . . .	\$15 693.98

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Dec 14 - 1927

E. V. Mullins acting
President

Geo. T. Settle Secretary

Exhibit No. 1

July 8, 1927

Mr. George T. Settle, Librarian
Louisville Free Public Library

My dear Mr. Settle,

I have decided to take away the 6 oil paintings now in the 3rd floor and place them in the J. B. Speed Memorial. Owing to life long friendship and family connections, I consider that building the proper place for them.

Very truly,
(Signed) LULIE HENNING

Exhibit No. 2

Mr. George T. Settle, Librarian of
The Louisville Free Public Library

Will you kindly have the 6 oil paintings belonging to me delivered to Mr. Robison, of The Gilding Shop, when he calls to remove them Saturday morning, July 9th -

Very truly

(Signed) LULIE HENNING

July 9, 1927
1028 Cherokee Road

Exhibit No. 3

July 9, 1927

Miss Lulie Henning
1028 Cherokee Road
Louisville, Ky.

My dear Miss Henning:

In reply to your note delivered by Mr. Robison this morning.

We have delivered to Mr. Robison this morning the following pictures:

School of Raeburn	Portrait of Robert Burns
Charles Landelle	Roman girl
Unknown	Widow's mite
Fritz Zuber-Buhler	First step
Fritz Zuber-Buhler	Have a bon-bon?
Emile Lafon	Meditation

I enclose herewith copy of his receipt for same.

Yours very truly

(Signed) GEO. T. SETTLE

Librarian

GTS/D

Exhibit No. 4

July 12, 1927

G. T. Settle,
Library Place
City

Dear Sir:

We have a most appropriate stone building for library purposes in the West. End. This building is located on a corner lot. The build-

ing and lot can be bought for less than actual cost of construction of the building alone.

The building is described as follows: Situated on the northwest corner of 43rd and Broadway, 180 feet on Broadway and 160 feet on 43rd Street. The building is entirely of Indiana cut stone. There are ten large rooms, tile roof, five car garage of cut stone. Price, \$31,000. \$30,000 will probably buy it.

The building itself is especially for library purposes as it looks more like a library building than a home. The cost of improving the lot you now have would considerably exceed the cost of this property. We hope you will give this matter sincere consideration.

We will await your reply with interest.

Yours truly,
W. C. MARTIN & COMPANY.
by
(Signed) W. C. MARTIN,
President

WCM/LK.

Exhibit No. 5

August 3, 1927

Mr. Young E. Allison
c/o Insurance Field
Courier-Journal Building
Louisville, Ky.

My dear Mr. Allison:

The question of accepting the lot in Beechmont as a site for a branch library will be considered at the Library Board meeting on August 10. In the meantime I am having the title passed on by the City Attorney's Office, and having the lot surveyed by the City Engineer's Office. I had not forgotten the matter but had placed it on the calendar for the Board meeting as stated.

I have visited the site and fear it is too small for a library building after the three pavements have been placed, but this will be decided as soon as I receive the survey report.

Miss Bell, Head of the Children's Department, and Miss Warden, Head of the Catalog Department visited the Waverly Hills Sanatorium to make suggestions regarding the collection of books there. Their report is that it be deferred until the head of the department that has charge of similar work, returns from her vacation. I judge from their report that there is a complication as they advise me to keep hands off at present. I am sure you appreciate my position in the matter.

Yours very truly
(Signed) GEORGE T. SETTLE
Librarian

GTS/B

Exhibit No. 6

Louisville, Kentucky
August 4, 1927

Dear Mr. Settle:

Thank you for your letter of yesterday concerning the Beechmont triangle lot and the Waverly Hill Hospital library. I think if you would confer with the Louisville City Railway people upon the subject of carrying their tracks around the corner of Third and Woodlawn instead of via the base of the triangle, they might present you their track width, which would provide ample room perhaps for a building. It occurs to me that Mr. Neill W. Funk might give you assistance in the matter.

As to the Waverly Hill matter I appreciate the complications to be encountered and will understand fully any delay, or even failure.

I beg you to accept my cordial thanks for your interest and activity in the suggestions made.

Yours very truly,

(Signed) YOUNG E. ALLISON

Mr. George T. Settle, Librarian
Louisville Free Public Library

Exhibit No. 7

August 24, 1927

Mr. Geo. T. Settle,
Louisville Free Public Library,
Louisville, Ky.

Dear Mr. Settle:

I have this date appointed Mr. E. B. Fontaine, Expert Accountant, to examine the books of the Library Board.

Thanking you for any courtesy you may show him, I am

Yours very truly,

(Signed) J. T. O'NEAL

Mayor

JYO'N/G

see next pages

Exhibit No. 8

MOST POPULAR BOOKS IN JUNE 1927

Fiction

Deeping	Sorrell and son
Bromfield	Early autumn
Sedgwick	Old countess
Deeping	Doomsday
Tarkington	Plutocrat
Wren	Beau Geste
Roberts	Time of man
Boyd	Marching on
Wharton	Twilight sleep
Erskine	Galahad

Non-fiction

Durant	Story of philosophy
Lawrence	Revolt in the desert
Halliburton	Royal road to romance
Beard	Rise of American civilization
Jackson	Outwitting our nerves
Ludwig	Napoleon
Browne	This believing world
Collins	Doctor looks at love and life
Dorsey	Why we behave like human beings
Martin	Meaning of a liberal education

Exhibit No. 9

MOST POPULAR BOOKS IN JULY 1927

Fiction

Bromfield	Early autumn
Deeping	Sorrell and son
Sedgwick	Old countess
Wharton	Twilight sleep
Deeping	Doomsday
Parrish	Tomorrow morning
Wren	Beau Geste
Tarkington	Plutocrat
Boyd	Marching on
Ostenso	Dark dawn

Non-fiction

Lawrence	Revolt in the desert
Durant	Story of philosophy
Morton	I am a woman and a Jew
Halliburton	Royal road to romance
Ludwig	Napoleon
Beard	Rise of American civilization
Browne	This believing world
Robinson	Tristram
McCoy	Fast way to health
Halliburton	Glorious adventure

Exhibit No. 10

MOST POPULAR BOOKS IN AUGUST 1927

Fiction

Bromfield	Early autumn
Deeping	Sorrell and son
Sedgwick	Old countess
Wharton	Twilight sleep
Wren	Beau Geste .
Bromfield	Good woman
Erskine	Galahad
Deeping	Doomsday
Rinehart	Lost ecstasy
Norris	Sea gull

Non-fiction

Horn	Trader Horn
Lawrence	Revolt in the desert
Mayo	Mother India
Durant	Story of philosophy
Ludwig	Napoleon
Millay	King's henchman
Morton	I am a woman and a Jew
Lindbergh	We
Ludwig	Wilhelm Hohenzollern
Humphrey	Winterwise

Exhibit No. 11

REPORT OF THE

LOUISVILLE FREE PUBLIC LIBRARY

FISCAL YEAR ENDING AUGUST 31, 1927

The report of the Louisville Free Public Library for the fiscal year ending August 31, 1927, shows an increase in circulation of books for home use, reference work, and other activities.

There are 486 centers for the circulation of books in 215 buildings in Louisville and Jefferson County, an increase of 7 centers. The circulation of books was 1,419,824 volumes, an increase of 99,514. In addition there were 26,382 pictures circulated, an increase of 5,156. The report of circulation does not include the books used in reference work and read at the tables at the Main library and branches, and no attempt is made to keep a record of the number of times a volume is read when it is taken out of the building.

BOOKS IN LIBRARY There are 282,039 volumes in the Library, a net increase of 6,147. There were 15,028 volumes added by purchase, binding and gift, and 8,881 discarded. The volumes circulated on an average of 5.03 times.

BOOKS CATALOGED There were 21,337 volumes cataloged. This makes a

total of 421,350 books cataloged since the opening of the Library. Of the books cataloged during the year 1,785 volumes were for the high school libraries.

BORROWERS There were 12,052 borrowers registered. This makes a total of 60,671 citizens of Louisville and Jefferson County registered users of the Library, a net increase of 632. This does not include many children using books in classroom collections and many readers using books in the stations. The registration shows that 57,580 borrowers are living within the city limits, or that 17.9 per cent of the population of Louisville (320,100) according to the U. S. Census Bureau estimate, September 1927, are availing themselves of public library privileges.

USE OF BOOKS The total circulation of books was 1,419,824 volumes, an increase of 99,514. This includes 859,180 books read by adults and 560,644 by children. The report shows that 1,353,795 volumes were used by readers within the city limits, an increase of 98,496. This was a circulation of 4.22 volumes per capita. There were 735,820 volumes of fiction read, and 684,004 non-fiction, the per cent of fiction being 51.8.

REFERENCE WORK There were 195,632 more important questions asked and topics looked up at the Main library and branches, an increase of 222. There was the usual use of the reference books by children of the public, parochial and private schools and students of the University of Louisville, Conservatory of Music, Louisville School of Art, and the Baptist and Presbyterian Theological seminaries, with a continued increased use by business men and manufacturers.

CIVICS ROOM The report shows that 1,526 newspapers were read for items, 11,701 clippings from newspapers on general subjects filed, 417 of which were from local newspapers concerning the library, 1,037 bound newspapers used in the room, and 10,832 numbers of entries in newspapers indexed.

CHILDREN'S WORK There was a circulation of 560,644 volumes through the Children's rooms, an increase of 30,687. This was 39.4 per cent of the total circulation. There were 5,157 more important questions asked and topics looked up in reference work in the Children's room at Main, an increase of 834. There were 10,975 pictures circulated. The records show a continued increase in the use of the material available by parents and teachers.

STATIONS There are 92 stations for the circulation of books in Louisville and Jefferson County placed for the convenience of readers, an increase of 4. There were 42,332 volumes used in the work, an increase of 6,253. These books continued to do more than double work as the collections were changed at intervals during the year. The circulation of books was 110,959 volumes, an increase of 13,964. The Highland Park station was organized as a sub-branch, and opened for circulation on January 29, 1927.

BRANCH LIBRARIES There are 15 branch libraries, including 5 high schools and one normal school. The total circulation of books was 821,187 volumes, an increase of 65,053. This was 57.8 per cent of the total circulation. This includes 532,139 books read by adults and 289,048 by children. There are 92,138 volumes available for public use, an increase of 679. These volumes circulated on an average of 7.03 times during the year. There were 165,664 more important questions asked and topics looked up, an increase of 20,663.

COLORED DEPARTMENT There are 85 centers for the circulation of books for home use in 44 buildings in Louisville and Jefferson County for colored

readers. This includes 2 Carnegie branch buildings, one high school, 14 stations and 68 classroom collections in 27 school buildings. There are 26,009 volumes in the department, an increase of 396. The circulation of books was 142,726 volumes, an increase of 15,160. This was 10 per cent of the total circulation. This includes 57,696 books read by adults and 85,030 by children. There were 22,646 more important questions asked and topics looked up, an increase of 3,523.

JEFFERSON COUNTY There are 199 centers for the circulation of books for home use in 93 buildings in Jefferson County outside of the city of Louisville, an increase of 18 centers. The circulation of books was 66,029 volumes, an increase of 1,018. This was 4.6 per cent of the total circulation. This includes 19,935 books read by adults and 46,094 by children. No separate record is kept of books borrowed from the Main library and branches by county residents.

BLIND READERS Books in embossed type for the blind were loaned free of all cost to readers in Kentucky and other states. There are 865 volumes in the collection. The circulation for home use was 764 volumes, an increase of 265.

MUSEUM The Library museum continues to be a popular visiting place. The registration shows 21,391 visitors. Classes from 27 schools visited the Museum, with several schools from out of town. There were some valuable additions by gift during the year.

STAFF The staff numbers 104, including 9 pages, and 10 paid by the Board of Education. In addition there are 16 janitors and chauffeurs, making a total of 120. There were 7 appointments and one resignation. Two months' leave of absence (April, May 1927) was granted Jennie M. Flexner to complete the textbook "Circulation Work in Public Libraries." Five weeks' leave of absence (June 26-August 1) was granted Cora M. Beatty to conduct courses in library science at the University of Georgia Summer School. One year's leave of absence beginning September 1, was granted Alene Laub to attend University of Illinois Library School.

TRAINING CLASS The Training class was reorganized to comply with the American Library Association standards, with Cora M. Beatty in charge, giving full time.

RECEIPTS The Treasurer's report shows that the Library received from all sources \$192,202.89 as follows: City taxes \$130,550.20, Jefferson County \$15,000, fines, lost books, etc., \$6,227.73, rent \$36,000.00, and balance on hand \$4,424.96 including \$4,000. from Watterson estate. The total expenditures were \$192,201.62, leaving a balance of \$1.27. Our budget called for \$141,763.13 from city taxes, but we received \$130,550.20, \$11,212.93 less than asked for. This prevented a number of repairs contemplated on buildings.

MAINTENANCE The cost of maintenance was \$172,466.21. The accounts were: books \$25,828.70, expense \$9,083.64, pay roll \$115,241.25, light and power \$4,080.44, heat \$7,984.89, furniture and fixtures \$729.00, repairs and improvements \$3,567.61, insurance \$2,517.44, interest on loans \$1,001.19, and Watterson estate \$2,432.05. To the maintenance account was added the interest on mortgage \$14,735.41, and retiring principal \$5,000.00, total \$19,735.41, making a total expenditure of \$192,201.62. There was an unusual expenditure of \$1,227.28 for repairs on the Western Colored Branch library occasioned by tornado damages.

TREASURER'S REPORT The treasurer's and accountant's reports confirming the figures of receipts and expenditures are submitted herewith and are made part

of this report.

NEEDS OF THE LIBRARY We need a larger appropriation from the city for salaries, repairs and new books and replacements. The main building needs additional shelf and floor space. This may be accomplished by adding a wing. This will provide additional museum floor space, basement; reference room floor space, first floor to accommodate the Kentucky Historical Collection, and additional reference material; and class room for public meetings, study, etc., second floor.

BOARD OF TRUSTEES Mayor Arthur A. Will reappointed Mr. Philip Ossmann, Dr. Edward L. Powell and Dr. Edgar Y. Mullins for a term of four years beginning April 1927. Mr. Joseph T. O'Neal succeeded Mr. Arthur A. Will as Mayor, June 25, 1927 by appointment of the Governor. By virtue of his office he is a member of the Library Board.

The Librarian takes this opportunity to thank the Board of Trustees for their hearty support, and the staff for the splendid cooperation during the year.

Respectfully submitted

GEORGE T. SETTLE

Librarian

BOARD OF TRUSTEES

Thomas A. Barker	Mrs. Hoyt Gamble
Dr. Charles R. Hemphill	Henry B. Heyburn
Mrs. W. J. Mansfield	Dr. Edgar Y. Mullins
Philip Ossmann	Dr. Adolph O. Pfingst
Dr. Edward L. Powell	Rabbi Joseph Rauch
Monsig. George W. Schuhmann	R. C. Ballard Thruston
* Mayor Arthur A. Will	

*Succeeded by Mayor Joseph T. O'Neal, June 25, 1927

LOUISVILLE FREE PUBLIC LIBRARY

October 19, 1927

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on October 12 because of lack of quorum. Dr. Powell, acting President, called a meeting for October 19, 1927, but we were unable to get a quorum for this date.

Upon the suggestion of Mr. Thomas A. Barker, Chairman of the Finance Committee, the following letter was sent to the Executive Committee:

October 19, 1927

Mr. Thomas A. Barker
 Dr. E. L. Powell Executive Committee
 Mr. Philip Ossmann Board of Trustees
 Louisville Free Public Library

Gentlemen:

We were unable to have the regular meeting of the Board of Trustees Wednesday, October 12, on account of lack of quorum.

Dr. E. L. Powell, acting President, called a meeting of the Board for 5 p.m. today, October 19, but we are not able to get a quorum to attend. Dr. Mullins, Monsig. Schuhmann, Mr. Thruston are out of the city, and Mrs. Mansfield, Dr. Pfingst and Mayor O'Neal unable to attend. Dr. Powell is reported to be quite ill.

Since there is no likelihood of a called meeting before the regular November meeting, it is recommended that the bills for the month amounting to \$5,696.26 be paid. This is covered by voucher No. 101, checks Nos. 6923-7008 inclusive.

If this is agreeable, please sign below and return.

Yours very truly

(Signed) GNO. T. SETTLE

Secretary and Librarian

(Signed) ADOLPH O. PFINGST
 (Signed) THOS. A. BARKER
 (Signed) PHIL. OSSMANN

This approval included bills, which were paid as follows:

Aetna Oil Service	\$ 19.10
American Book Company	60.30
	79.40

American Child Health Association	5.00
American Library Association	46.30
American Multigraph Sales Company	2.20
American Prison Association	3.00
Americana Corporation	9.00
Arctic Ice Company	30.37
Baker and Taylor Company	4.00
Baptist Book Concern	1.70
Clara L. Behrens, Head Order Department	32.25
Bibliographical Society of America	6.00
Bland Electric Company	59.50
Blue Book Publishing Company	7.50
R. R. Bowker Company	10.22
Burroughs Adding Machine Co.	4.45
Byrne & Speed Coal Co.	199.05
Thomas J. Caie Company	334.50
Canadian Review Company	8.26
Carter Dry Goods Company	14.65
Childers Electric Co.	14.31
F. A. Clegg & Co.	72.34
Committee of Reference and Counsel	1.50
Consolidated Realty Company	10.00
C. T. Dearing Printing Company	33.25
Democrat Printing Co.	42.00
Lon E. DeRuntz	1 147.36
R. O. Dusch	13.80
E. P. Dutton & Co.	20.26
Embry Box Co.	13.50
Falls City Buggy Top Co.	8.00
F. W. Faxon Company	5.70
J. W. Fischer	5.30
Franklin Printing Company	10.50
Gaylord Brothers	23.90
Mrs. Harriet E. Grant	8.00
Hammer Printing and Office Supply Co.	10.00
T. J. Hoke	3.00
Jos. Hubbuch Sr. and Sons	1.65
F. A. Jonas	10.50
Kaufman-Straus Co.	277.83
Kentucky Book Mfg. Company	198.70
Kentucky Workshop for the Adult Blind	6.80
Koshler Stamp & Stencil Company	11.05
Librarian of Congress	100.00
Longmans, Green & Co.	5.63
Long's Towel Supply	18.00
Ellis M. Lonow Co.	1.40
Louisville Gas & Electric Co.	151.54
Louisville Paper Company	30.84
Louisville Towel Supply Co.	16.40
John F. Morton & Company	177.85
Macmillan Company	98.07
Macmillan Company	6.62
Meffert Equipment Co.	4.30
Miller Paper Company	26.32

3443.57

Milliken Battery Company	1.50
National Education Association	5.00
National Society Daughters of American Revolution	6.00
Otis Elevator Company	14.00
Rand Kardex Service Corporation	36.00
Mrs. R. W. Reichart	25.00
Remington Typewriter Company	12.00
Frank P. Riehle	5.10
C. V. Ritter	6.64
Royal Typewriter Company	1.14
Harold Rugg	9.50
W. R. Seestadt	2.85
Geo. T. Settle, Librarian - Petty Cash	49.17
Short's Tire Service	30.10
Slade-Hipp and Meloy	8.36
Clarence R. Smith & Co.	36.05
Southeastern Paper Company	7.50
Southern Bell Telephone & Telegraph Company	129.38
Spectator Company	50.00
Standard Oil Company	19.08
Standard Printing Company	94.80
G. E. Stechert & Company	24.87
W. K. Stewart Company	1 210.24
Frank Weber & Company	2.25
Weissinger-Gaulbert Real Estate Co.	107.12
Prince Wells Company	47.21
Western Union Telegraph Company	4.50
Albert Whitman & Company	214.31
Wilderness Road Book Shop	90.51
Wings	2.50
	<hr/>
	\$ 5 696.26
Pd) Geo. T. Settle, Librarian - Pay Roll	10 408.09
	<hr/>
Total	\$ 16 104.35

MINUTES APPROVED:

Dec. 14, 1927

E. G. Mullins ^{Acting} President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

November 9, 1927

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of lack of quorum.

The following letter was sent to members of the Board:

November 9, 1927

To the Board of Trustees
Louisville Free Public Library
Louisville, Ky.

To the Board:

There is a vacancy in the office of President and Dr. E. L. Powell Vice-President, is too ill to discharge any of the duties. To meet pay roll and current maintenance bills, it is necessary that some one be authorized to sign vouchers.

The Chairman of the Finance Committee has signed two or three vouchers but no record authority exists for this. I therefore suggest that if it meets with your approval you sign the endorsement below.

Yours very truly

(Signed) GEO. T. SETTLE

Secretary and Librarian

We, the undersigned Trustees, hereby authorize the Chairman of the Finance Committee, and in the event of his absence or inability to act, one of the members of the said committee, to sign vouchers in lieu of the President or Vice-President. This authority to cease when President or Vice-President can discharge duties.

(Signed) H. B. HEYBURN	(Signed) ADOLPH O. PFINGST
R. C. BALLARD THRUSTON	C. R. HEMPHILL
MRS. W. J. MANSFIELD	ANNIE J. GAMBLE
G. W. SCHUHMAN	PHIL. OSSMANN
E. Y. MULLINS	THOS. A. BARKER
JOSEPH RAUCH	

The following letter was sent to the Executive Committee:

See next page

November 16, 1927

Mr. Thomas A. Barker
 Dr. E. L. Powell
 Mr. Philip Ossmann
 Louisville Free Public Library
 Louisville, Ky.

Executive Committee
 Board of Trustees

Gentlemen:

We were unable to get a quorum for the regular meeting of the Board of Trustees Wednesday, November 9. Dr. Powell and Mr. Barker reported ill, Mrs. Mansfield, Mr. O'Neal, Mr. Ossmann, Dr. Pfingst and Mr. Thruston unable to attend, with Mr. Heyburn and Dr. Mullins doubtful.

Since there is no likelihood of a called meeting before the regular December meeting, it is recommended that the bills for the month amounting to \$5,683.84 be paid. This is covered by voucher No. 103, checks Nos. 7122-7207 inclusive. It is also recommended that voucher No. 104, \$2,553.65 for subscriptions for the year be paid to J. M. Hanson-Bennett Agency, the lowest bidder.

The Chairman of the Finance Committee has been authorized to sign vouchers until a president is named, or until the Vice-President can assume his duties.

If this meets with your approval, please sign below and return.

Yours very truly

(Signed) GEO. T. SETTLE

Secretary and Librarian

(Signed) PHIL. OSSMANN
 THOS. A. BARKER
 G. W. SCHUHMANN, Member of Library Committee

This approval included bills, which were paid as follows:

Acme Printing Company	\$ 16.50
Aeronautical Chamber of Commerce	4.20
American Academy of Political and Social Science	1.09
American Association for Adult Education	5.00
American Book Company	103.70
American Library Association	9.22
American Multigraph Sales Company	3.77
American Printing House for the Adult Blind	7.60
Arctic Ice Company	24.82
Robin M. Baggerly	141.60
Baker and Taylor Company	15.61
Baldwin Law Book Co.	15.00
Clara L. Behrens, Head Order Department	59.65
Bloom and Herrmann	8.78

416.86

	416.54
Booker and Kinnaid	8.78
Brakmeier Brothers	4.80
Byrne & Speed Coal Corporation	186.60
Thomas J. Caie Company	18.20
Childers Electric Co.	13.34
F. E. Compton & Company	10.80
Consolidated Realty Company	10.00
Continental Publishing Company	10.35
R. O. Dusch	74.60
Electric Blue Print & Supply Co.	5.20
Embry Box Company	4.50
Falls City Buggy Top Company	1.30
Geo. G. Fetter Company	2.80
J. W. Fischer	2.20
J. O. Foley	9.00
Forbes Stamp Company	1.32
Gaylord Brothers	37.00
Mrs. Harriet E. Grant	8.00
Grolier Society	44.50
Gulf Refining Company	19.08
Hammer Printing & Office Supply Co.	6.75
Hannah-Miles Company	3.85
Henry Heick Hardware Co.	4.65
T. J. Hoke	3.00
H. R. Huntting Company	6.25
E. A. Jonas	15.30
Kaufman-Straus Company	391.61
Kelly Publishing Company	20.00
Kentucky Book Mfg. Co.	619.60
Kentucky Playmakers	2.25
Kentucky Tent and Awning Co.	9.00
Koehler Stamp & Stencil Company	17.60
Lampton, Crane & Ramey Co.	11.27
John Lodenkemper	5.10
Longmans, Green & Company	27.30
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	164.44
Louisville League of Women Voters	18.70
Louisville Paper Company	32.50
Louisville Towel Supply Co.	8.20
Macmillan Company	108.05
Mayes Printing Company	14.95
Meffert Equipment Company	8.55
Miller Paper Company	12.00
John P. Morton & Co.	47.10
Thomas Nelson & Sons	196.31
Otis Elevator Company	14.00
F. A. Owen Publishing Co.	3.90
Public School Publishing Co.	17.20
Rand, Kardex Service Corporation	36.00
Real Book Company	2.80
Mrs. R. W. Reichart	25.00
Geo. T. Settle, Librarian - Fetty Cash	69.28
Short's Tire Service	54.82
J. E. Sikking	12.80
	2888.04

	2888.64
J. G. Sims, Jr.	3.50
Slade, Hipp & Meloy	6.23
Southeastern Paper Company	19.14
Southern Bell Telephone & Telegraph Co.	131.64
Standard Oil Company	18.00
W. K. Stewart Company	1 303.99
E. S. Tachau & Sons	30.73
Thomas Publishing Company	11.00
Gertrude A. Tuttle	5.00
University of Chicago Press	2.82
Weissinger-Gaulbert Real Estate Co.	869.76
Prince Wells Company	9.00
West Publishing Company	20.00
Mrs. Edythe Rucker Whitley	10.00
Albert Whitman & Co.	60.78
Wilderness Road Book Shop	291.96
H. W. Wilson Company	2.25
	<hr/>
	\$ 5 683.84
Pd) Geo. T. Settle, Libn. - Pay Roll	10 372.36
J. M. Hanson-Bennett - Subscriptions for year	2 553.65
	<hr/>
Total	\$ 18 609.85

MINUTES APPROVED:

Dec. 14, 1927

E. Y. Mullins, ^{acting} President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, December 14, 1927
in the Librarian's office, 5 p.m.

Present: Mr. Barker, Mrs. Gamble, Mayor Harrison, Dr. Hemphill,
Mr. Heyburn, Dr. Mullins, Mr. Ossmann, Dr. Pfingst, Dr. Rauch, Mr. Thruston
and the Librarian. Mrs. Mansfield and Dr. Powell were reported ill and
Monsig. Schulmann out of the city. When business was opened, because of the
absence of Dr. Powell, Vice-President, Dr. Mullins was chosen to preside.

The minutes of the regular September 14, 1927 meeting were read and
upon motion approved.

The action of the Executive Committee of October 19 and November 9, 1927,
taken because of lack of quorum for the monthly meetings of October and November,
were read and upon motion approved.

At this point Mayor Harrison arrived. Dr. Mullins, acting chairman,
called attention to the fact that we were without a President and that it was
customary to elect the Mayor, who is ex-officio member of the Board, to this
office. Upon motion Mayor Harrison was unanimously elected President and took
the chair.

The Secretary read communications as follows:

- a. He announced that Dr. Hemphill had been named a committee of
one to write a letter of appreciation to Mayor A. A. Will,
and read Dr. Hemphill's letter to Mayor Will and Mayor Will's
reply. See exhibits Nos. 1. and 2.
- b. The Secretary announced that Dr. Hemphill, in the name of the
Board, had addressed a letter of sympathy to Miss Cochran,
who had fractured her hip bone.
Dr. Hemphill's letter and Miss Cochran's reply were read.
See exhibits Nos. 3 and 4.
- c. Letter of October 15, 1927 from Mr. J. J. Kunz, Comptroller,
asking for the library budget. See exhibit No. 5.
- d. Letter of December 14, 1927 from E. Sherman Carrier, Realtor,
offering property for west end library.
Upon motion the Librarian was instructed to thank Mr. Carrier

for the offer and to say that we have no funds available at this time. See exhibit No. 6.

- e. Resignation - Frances B. Walker. Miss Walker came to us through the training class of 1923 and has been serving in the Children's department at the Main library. She was granted three months leave of absence from September 1, 1927 to take charge of the library at Ormsby Village, and resigns to retain this position.
- f. The Librarian called attention to the return of museum material, loaned by Mrs. W. H. Matlack, 1149 S. First Street, for record in the minutes. See exhibits Nos. 7 and 8.
- g. Lists of most popular books in September, October and November were submitted for record in the minutes. Exhibits Nos. 9, 10, and 11.

The Treasurer's report was read as follows:

December 14, 1927

TO THE LIBRARY BOARD:

The Treasurer's reports for September, October and November are submitted herewith, to be filed.

The November report shows a cash balance on December 1 of \$1,956.90. To this is to be added \$3,000.00 rent from public library building, which is usually paid on or about the tenth of each month, making a total of \$4,956.90.

We are submitting with this report voucher No. 107 to the Louisville Trust Company, \$7,287.50 interest on mortgage, due December 15, 1927.

We are also submitting budget for the fiscal year 1927-28, for your approval and adoption.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed, and voucher for interest on mortgage was authorized paid.

The Librarian's reports for September, October and November were submitted for record in the minutes. The September report shows a circulation of 91,290 volumes, an increase of 2,718 as compared to September 1926. Of this number 59,310 volumes were circulated to adults and 31,980 to children, a little

more than fifty-three per cent of the circulation being fiction. There were 894 borrowers registered during the month, making a total of 60,667 borrowers registered. The report of the Reference department shows 10,224 more important questions asked and topics looked up at the Main library and branches, an increase of 1,591 questions. During the month 44 reading lists were compiled, 113 books and magazines lent for home use and 1,561 pictures circulated. The report shows that 76 newspapers were read for items and 848 clippings filed, 11 of which were from local newspapers concerning the library. There were 84 bound volumes of newspapers used in the room and 73 pamphlets and clippings classified. There were 1,676 visitors to the Museum. There were 1,255 volumes added to the library and 1,997 volumes cataloged, making the number of books available for public use 283,294.

The report for October shows a circulation of 131,989 volumes, an increase of 1,397 as compared to October 1926. Of this number 77,252 volumes were circulated to adults and 54,737 to children, a little over forty-six per cent of the circulation being fiction. There were 1,402 borrowers registered, making a total of 60,919 borrowers registered. The report of the Reference department shows 20,171 more important questions asked and topics looked up at the Main library and branches. During the month 46 reading lists were compiled, 159 books and magazines lent for home use and 3,458 pictures circulated. The report shows that 195 newspapers were read for items and 1,067 clippings filed, 28 of which were from local newspapers concerning the library. There were 116 bound volumes of newspapers used in the room and 119 pamphlets and clippings classified. There were 2,150 visitors to the Museum in October, an increase of 100. There were 3,092 volumes added to the library and 2,044 volumes cataloged, making a total of 286,386 volumes available for public use.

The report for November shows a circulation of 146,991 volumes, an increase of 6,297 as compared to the same month last year. Of this number 81,450 volumes

were circulated to adults and 65,541 to children, a little over forty-two per cent of the circulation being fiction. There were 1,314 borrowers registered during the month, making a total of 61,178 borrowers registered. The report of the Reference department shows 25,260 more important questions asked and topics looked up at the Main library and branches. During the month 31 reading lists were compiled, 200 books and magazines lent for home use and 3,921 pictures circulated. The report shows that 142 newspapers were read for items and 961 clippings filed, 49 of which were from local newspapers concerning the library. There were 144 bound volumes of newspapers used in the room and 131 pamphlets and clippings classified. There were 2,378 visitors to the Museum. There were 3,092 volumes added to the library in November and 3,388 volumes cataloged, making a total of 289,478 volumes available for public use.

The full Finance Committee met at 4 p.m. to recommend a budget for the year. The budget was freely discussed ^{by the Board} and upon motion of Mr. Barker, Chairman of the Finance Committee, seconded by Dr. Rauch, was unanimously adopted by the Board. For budget see exhibit No. 12.

Mrs. Gamble, the only member of the Library Committee present, read Librarian's recommendations to the Library Committee, which were acted upon as follows:

- a. Upon motion the Main library and branches will close at 6 p.m. Saturday December 24 and remain closed all day Sunday December 25 and Monday December 26, to open again at regular hours Tuesday, December 27.

Mr. Barker raised the question of closing on New Year and upon his motion the Main library and branches will close at 6 p.m. Saturday December 31¹⁹²⁸ and remain closed all day Sunday, January 1 and Monday January 2¹⁹²⁸ to open again at regular hours Tuesday, January 3, 1928.

- b. Upon motion the salary checks for December, due January 1, were authorized paid sometime during the week of December 19.

The Librarian stated that he had found a suitable location for a sub-branch library in the community of South Louisville, which he has been looking for since we opened a sub-branch at Highland Park. He stated that we have con-

ducted a station in this community for years, which has outgrown its quarters, and that he can now rent a room at 319 Central Avenue, with an outside entrance, owner to furnish heat, light and janitor service and rent the room for \$25.00 a month. The question was discussed and upon motion the Librarian was authorized to open this sub-branch.

The Librarian's report for November showing an expenditure of \$24,393.68 upon motion was approved. This includes Pay Roll, \$10,933.06, voucher No. 105, checks Nos. 7208-7325 inclusive, signed by Monsig. Schuhmann of the Library Committee and Mr. Barker, Chairman of Finance Committee, and paid December 1. This also includes voucher No. 107 to Louisville Trust Company for interest on mortgage, \$7,287.50, due December 15. This leaves a balance of \$6,173.12, voucher No. 106, checks Nos. 7326-7419 inclusive, to be paid:

Aetna Oil Service	\$ 18.00
Aluminum Index Company	2.15
American Book Company	1.28
American Library Association	67.65
W. H. Anderson Company	22.50
Arctic Ice Company	22.40
Robin M. Baggerly	456.77
Baker & Taylor Company	53.50
J. W. E. Bayly & Company	11.63
Clara L. Behrens, Head Order Dept.	97.57
Bland Electric Company	20.05
Booker and Kinnsaird	11.63
R. R. Bowker Company	22.34
Burkley & Tierney	11.62
Byrne & Speed Coal Corporation	205.30
Carpenter & Burba	11.63
Carter Dry Goods Company	4.15
Caulfield & Shook	6.13
Central Glass Company	6.63
Childers Electric Company	7.56
Arthur H. Clark Company	3.50
Consolidated Realty Company	10.00
Continental Publishing Company	90.56
H. V. Davis & Co.	11.63
Democrat Printing Company	43.22
Dingwall-Rock	42.50
Eugene E. Dye	3.50
F. W. Faxon Company	6.16
Geo. G. Fetter Company	7.30
Hammer Printing & Office Supply Co.	22.10
Henry Heick Hardware Co.	6.45
Hannah-Miles Company	3.25
J. H. Hanson-Bennett Magazine Agency	6.00
	1016.66

	1316.66
T. J. Hoke	3.00
Hubbuck Bros. & Wellendorff	5.00
Jos. Hubbuck Sr. & Sons	20.25
R. Jeunesse & Sons	129.00
E. A. Jonas	9.60
Kaufman-Straus Company	930.31
Kentucky Book Mfg. Co.	148.50
Kentucky Geological Survey	9.00
Kentucky Work Shop for the Adult Blind "Letters"	13.90 2.00
Librarian of Congress	100.00
Longmans, Green & Company	111.62
Long's Towel Supply	9.00
Louisville Gas & Electric Company	184.78
Louisville Paper Company	6.68
Louisville Towel Supply Company	8.20
Lyon & Healy	3.18
Macmillan Company	45.93
Mann Insurance Agency	4.50
Mayes Printing Company	12.25
Meffert Equipment Company	8.00
Edw. J. Miller & Company	11.63
Miller Paper Company	5.25
Milliken Battery Company	33.47
Mitchell Bros.	6.50
Moellmann & Hennessy	11.63
John P. Morton & Company	23.85
National Association of Book Publishers	1.30
National Committee for the Prevention of Blindness	2.00
National Municipal League	5.00
National Safety Council	5.00
National Society Daughters of American Revolution	6.00
Otis Elevator Company	14.00
Peaslee Gaulbert Company	2.38
Pirtle, Weaver & Menefee	11.63
Public Affairs Information Service	50.00
Rand Kardex Service Corporation	188.50
Rand, McMally & Company	30.75
Mrs. R. W. Reichart	25.00
C. V. Ritter	55.85
E. P. Saunders, Sales Agent	1.50
Schoppenhorst Dry Cleaning & Dyeing Co.	2.00
Ray Scruggs	7.30
W. R. Seestadt	6.95
Geo. T. Settle, Librarian, Petty Cash	61.56
Frank C. Shipley	12.50
Short's Tire Service	26.75
Southeastern Paper Company	7.50
Southern Bell Telephone & Telegraph Co.	130.08
Southland Electric Supply Co.	4.50
Special Libraries Association	5.00
J. B. Slaughter & Co.	29.73
Standard Printing Company	176.40
W. K. Stewart Company	1 007.84
H. C. Tafel Company	6.80
West Publishing Company	52.17
	5109.62

	<i>Sept. 68</i>
Albert Whitman & Co.	33.75
Prince Wells Company	6.04
Weissinger-Gaulbert Real Estate Co.	1 016.55
H. W. Wilson Company	3.25
World Book Company	3.85
	<u>\$ 6 173.12</u>
Pd) Geo. T. Settle, Librarian, Pay Roll	10 933.06
Louisville Trust Company, Interest on mortgage	<u>7 287.50</u>
Total	\$ 24 393.68

Upon motion bills were ordered paid.

There being no other business, upon motion the Board adjourned.

MINUTES APPROVED:

Jan. 11, 1928

E. L. Powell V President
per MAB

Geo. T. Settle Secretary

Exhibit No. 1

In parting with Mayor A. A. Will, who has presided over the Board of Trustees of the Louisville Free Public Library during his term of office, the Board desires to place in its records its appreciation of his helpful service to them and the Library. By his regular attendance at the meetings, his courtesy, impartiality, interest in the Library, and readiness to aid its work, he has won the regard and esteem of the Trustees who unite in extending to him their best wishes.

The Secretary is requested to send a copy of this action to Mayor Will.

C. R. Hemphill
Special Committee

23 September 1927

Exhibit No. 2

October 18, 1927

Board of Trustees
Louisville Free Public Library
City

Gentlemen:

Please accept my most sincere thanks for your very complimentary letter of September 23. To be complimented by your Hon. Board in such a

manner more than compensates me for any time I was able to devote to the library. My association with you was most pleasant and the recollection of the meetings held with you are the most delightful of all my experience as a public official.

I feel that the citizens of Louisville are to be congratulated in having such public spirited men and women devoting their time and energy to the cause of the public library.

Yours sincerely,

(Signed) ARTHUR A. WILL

Exhibit No. 3

The Board has learned with regret of the severe accident that Miss Jennie O. Cochran suffered in Quebec last July and the long period of pain and disability she has endured. The Board tenders her their sympathy and expresses the hope of her speedy restoration to health and to the work she has been doing so effectively.

The Secretary is instructed to convey to Miss Cochran a copy of this minute.

C. R. HEMPHILL
Special Committee

23 September 1927

Exhibit No. 4

October 1, 1927

To the Board of Trustees
Louisville Free Public Library
Doctor C. R. Hemphill, Special Committee

Gentlemen:

May I thank you for your letter of sympathy and expression of regret at the accident which I suffered in Quebec this last summer. It has been a long, tedious uphill road, but I am sure in a few more weeks I will be fully recovered and ready to resume my work.

I want to again assure you of my deep appreciation of all the kindness and consideration which you have shown me.

Yours very truly

(Signed) JENNIE OWEN COCHRAN

1452 South 4th Ave.

Exhibit No. 5

October 15, 1927

Mr. Geo. T. Settle, Librarian
Louisville, Ky.

Dear Sir:

I would appreciate it if you would send me as soon as you can

conveniently do so an estimate of your needs for the current fiscal year (1928). September 1, 1927 to August 31, 1928.

Your early reply will be appreciated, by,

Yours truly,

(Signed) J. J. HUNZ
City Comptroller.

Please let me have report for
Fiscal Year 1927

Exhibit No. 6

Dec. 14th, 1927

Geo. T. Settle, Librarian,
4th & Library Place,
City

Dear Sir:-

I have a piece of property located at the North east corner of 44th & Broadway Sts., consisting of 12 large rooms, 3 lavatories, glass enclosed front porch extending the full width of house (steam heated). This property has a frontage of 120 ft. on Broadway and 160 ft. on 44th St.

I think this would be an ideal location for our West end branch Library.

This property can be bought for \$27,000. Owner will take your present West end branch Library building in on a trade.

If you are interested in this property, I shall be glad to make arrangements to show it to you.

Yours truly,

(Signed) E. SHEPHERD CARRIER

Exhibit No. 7

1149 S. First St.

Mr. Settle, Librarian,
and
Miss Shane:-

Dear Friends,-

This will introduce my son, Capt. I. F. Matlack, owner of the collection of weapons, &c. which you have on exhibit. He desires to get these, to assemble with other relics and trophies, that his collection may be complete.

Any kindness shown him will be greatly appreciated, I assure you.
With best wishes,

Your friend,

(Signed) MRS. W. H. MATLACK

The shield was placed in the safe.

Exhibit No. 8

List of material returned to Capt. Leonard F. Matlack

- 1 Testament
- 1 Old German duelling gun
- 2 Moro Bolos - Sulu Islands
- 3 Moro Kris - Sulu Islands
- 1 Headhunter's ax - Philippines
- 1 Spanish machette - Porto Rico
- 1 Handcarved arrow - Philippines
- 1 Moro Dato (picture)
- 1 Relic of the Civil War (pistol) found at Chickamauga
- 1 Flintlock rifle - 8th Cavalry
- 2 Spurs - worn by Gen. Jose Sebano of Villa's army
- 1 Opium pipe - Sulu Islands
- 1 Knife used by Aguinaldo's insurrectos
- 1 Scabard
- 1 Moro Kampilom - Sulu Islands
- 2 Moro Borongs - Sulu Islands
- 1 Moro riding crop - Sulu Islands
- 1 Saber - used in Civil War
- 1 Bird arrow - Luzon - P. I.
- 1 Anchor arrow - Luzon, P.I.
- 1 Fish arrow - used by Negritos - P.I.
- 1 First instruments of warfare (Knapsack and 2 drum sticks fastened together)
- 3 Pictures of Capt. Matlack
- 1 Pair Moro Sabatos - Sulu Islands
- 1 Stabbing arrow - Philippines
- 1 String Chinese coins
- 1 Sombrero - worn by Major José Ruis of Villa's army
- 1 Moro beheading knife - Sulu Islands
- 1 Amulet
- 1 Moro Tom-tom - Sulu Islands
- 1 Pair Chinese slippers
- 1 Battle arrow
- 1 Bolo
- 1 Tucbau Caban
- 1 Shield
- 1 Moro spear - Sulu Islands
- 1 Igorote spear - Luzon, P. I.
- 1 Bow from Luzon
- 1 Drum stick - with tom-tom

All articles listed received 20 September 1927. This includes all the loan.

(Signed) L. F. MATLACK

see next page

Exhibit No. 9

MOST POPULAR BOOKS IN SEPTEMBER 1927

Fiction

Bromfield	Good woman
Deeping	Sorrell and son
Sedgwick	Old countess
Rinehart	Lost ecstasy
Bromfield	Early autumn
Deeping	Doomsday
Wharton	Twilight sleep
Parrish	Tomorrow morning
Erskine	Galahad
Atherton	Immortal marriage

Non-fiction

Horn	Trader Horn
Ludwig	Napoleon
Mayo	Mother India
Browne	This believing world
Halliburton	Royal road to romance
Lawrence	Revolt in the desert
Ludwig	William Hohenzollern
Durant	Story of philosophy
Work	Auction bridge
Beard	Rise of American civilization

Exhibit No. 10

MOST POPULAR BOOKS IN OCTOBER 1927

Fiction

Deeping	Sorrell and son
Bromfield	Good woman
Wescott	Grandmothers
Deeping	Doomsday
Bromfield	Early autumn
Sedgwick	Old countess
Rinehart	Lost ecstasy
De la Roche	Jalna
Wright	God and the groceryman
Pedler	Yesterday's harvest

Non-fiction

Mayo	Mother India
Halliburton	Royal road to romance
Horn	Trader Horn
Halliburton	Glorious adventure
Ludwig	Napoleon
Lindbergh	"We"
Durant	Story of philosophy
Chase	Your money's worth
Beard	Rise of American civilization
Millay	King's henchman

Exhibit No. 11

MOST POPULAR BOOKS IN NOVEMBER 1927

Fiction

Bromfield	Good woman
Deeping	Kitty
Westcott	Grandmothers
Cather	Death comes to the Archbishop
Norris	Barberry bush
De la Roche	Jalna
Rinehart	Lost ecstasy
Ostenso	Mad Carews
Wright	God and the groceryman
Erskine	Adam and Eve

Non-fiction

Horn	Trader Horn
Mayo	Mother India
Durant	Story of philosophy
Lindbergh	"We"
Ludwig	Napoleon
Browne	This believing world
Lawrence	Revolt in the desert
Halliburton	Glorious adventure
Halliburton	Royal road to romance
Russell	Right to be happy

For budget see next page

LOUISVILLE FREE PUBLIC LIBRARY

TO THE BOARD OF TRUSTEES

GENTLEMEN:

I am submitting budget estimates for fiscal year ending August 31, 1928.

Source	Necessary 1927-28	Receipts last year	<i>Amount to be received from city taxes</i>
City taxes	\$ 142,000.00	\$ 130,550.20	136,500.00
Jefferson County	15,000.00	15,000.00	15,000.00
Fines, lost books, etc.	6,000.00	6,227.73	6,000.00
Rent-K. S. Bldg.			
5 mos. @ \$3,000.00	15,000.00		
7 mos. @ \$5,995.63	<u>41,969.41</u>	36,000.00	36,969.41
Balance	1.27	<u>4,424.96</u>	
Total	\$ 219,970.68	\$ 192,202.89	178,469.41

Account	Necessary 1927-28	Spent last year	
Expense	\$ 10,500.00	\$ 9,083.64	9,000.00
Heat	9,500.00	7,984.89	7,500.00
Light, Power	4,500.00	4,080.44	4,500.00
Books	29,184.61	25,828.70	26,184.61
Pay Roll	128,793.00	115,241.25	127,793.00
Repairs & Improvements	10,000.00	5,999.66	10,000.00
Furniture & Fixtures	1,000.00	729.00	1,000.00
Insurance	5,832.66	2,517.44	5,732.66
Interest on loans	1,200.00	1,001.19	1,200.00
Total maintenance	\$ 200,510.27	\$ 172,446.21	174,510.27

Special			
Interest on mortgage	14,460.41	14,735.41	14,460.41
Retiring principal	5,000.00	5,000.00	5,000.00
	<u>19,460.41</u>	<u>19,735.41</u>	<u>19,460.41</u>
Total	\$ 219,970.68	\$ 192,201.62	204,000.00

The budget calls for \$219,970.68, an increase of \$19,282.59 over the budget last year, but is \$27,769.06 more than we received last year. We are asking from city taxes \$142,000.00. It will be necessary to receive this amount to take care of repairs and improvements deferred from year to year, and add to the book account to take care of the rapid discards, and increase in pay roll.

Respectfully submitted

APPROVED:
(Signed) THOS. A. BARKER
Chairman Finance Committee

(Signed) GEO. T. SMITH
Librarian

19 October 1927

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, January 11, 1928 in the Librarian's office, 5 p.m.

Present: Mr. Barker, Mrs. Gamble, Dr. Hemphill, Mr. Heyburn, Dr. Powell, Dr. Rauch, Monsig. Schuhmann, Mr. Thruston and the Librarian, with Vice-President Powell in the chair. Mayor Harrison and Dr. Mullins were reported out of the city. Mrs. Mansfield was unable to attend. Mr. Ossmann and Dr. Pfingst had signified their intention to be present, but Mr. Ossmann was detained on the jury and Dr. Pfingst with his work.

The minutes of the regular December 14, 1927 meeting were read and upon motion approved.

The Secretary read communications as follows:

- a. Letter of January 4, 1928 to Kaufman-Straus Company, advising them that the increase in rent from \$3,000.00 to \$5,995.63 per month, would begin February 1, payable on or before February 10, was read for record in the minutes. Exhibit No. 1.
- b. List of most popular books in December 1927 was submitted. Exhibit No. 2.

The Treasurer's report was read as follows:

January 11, 1928

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on January 1, 1928 of \$988.33 is submitted herewith. To this is to be added \$3,000.00 rent from Public Library building, which is usually paid on or about the tenth of each month, making a total of \$3,988.33.

We are submitting with this report voucher No. 110 to the Louisville Trust Company, \$5,022.91, \$5,000 to retire mortgage and one month's interest, \$22.91, due January 15.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed and voucher to Louisville Trust Company authorized paid.

Mr. Barker, Chairman of the Finance Committee, stated that he has taken

some steps toward the renewal of the mortgage on Kaufman-Straus building and would be able to make a report shortly through the Finance Committee, to be acted upon by the Board.

The Librarian's report for December upon motion was approved and ordered filed. The report shows a circulation of 124,146 volumes, an increase of 10,948 as compared to the same month last year. Of this number 69,066 volumes were circulated to adults and 55,080 to children, a little more than fifty-four per cent of the circulation being fiction. There were 850 borrowers registered in December, making a total of 61,393 borrowers registered. The report of the reference department shows 18,568 more important questions asked and topics looked up at the Main library and branches, an increase of 1,877. During the month 31 reading lists were compiled, 184 books and magazines lent for home use and 2,502 pictures circulated. There were 128 newspapers read for items and 1,090 clippings filed, 41 of which were from local newspapers concerning the library. There were 87 bound volumes of newspapers used in the room and 93 pamphlets and clippings classified. There were 1,675 visitors to the Museum, an increase of 110. There were 989 volumes added to the library in December and 1,857 volumes cataloged, making the total number of volumes available to the public 290,467.

The following recommendation of the Librarian, approved by the Library Committee, upon motion was approved by the Board:

The Library staff is graded: Librarian, Heads of Departments, Librarian's Secretary and Bookkeeper, Branch Librarians, Senior assistants, Assistants, Junior assistants, Substitutes and Class, and are paid under the schedule accordingly. A member of the staff is appointed by the Board to a grade but is assigned to a department or branch by the Librarian.

I am calling attention to this since Miss Marion I. Warden, Head of the Catalog Department, will leave February 1 to be married, and I wish to assign Miss Cora M. Beatty, now Head of the Training Class Department, to Head of the Catalog Department.

Upon motion Dr. Hemphill was named a committee of one to write a letter of appreciation, in the name of the Board, to Miss Flexner, congratulating her on the publication of her book "Circulation Work in Public Libraries."

Exhibit No. 3.

Upon motion the Secretary is instructed to send carbon copies of the minutes to each Board member for a few months trial, omitting exhibits and list of bills.

The Librarian's report for December, showing an expenditure of \$21,025.06 upon motion was approved. This includes Pay Roll, \$10,496.13, voucher No. 108, checks Nos. 7420-7534 inclusive, signed by Monsig. Schuhmann of the Library Committee and President Harrison, and paid December 21. This also includes voucher No. 110 to Louisville Trust Company, \$5,000.00 to retire on mortgage and \$22.91 for one month's interest, total \$5,022.91. This leaves a balance of \$5,506.02, voucher No. 109, checks Nos. 7535-7615 inclusive, to be paid:

Abingdon Press	\$ 1.10
American Book Company	8.75
American Library Association	18.38
American Medical Association	12.20
D. Appleton & Company	1.48
Arctic Ice Company	21.47
Robin M. Baggerly	76.72
Wm. T. Baker	25.00
Baker & Taylor Company	5.05
Bland Electric Company	43.15
Booker & Kinnaird	23.05
Clara L. Behrens, Head Order Dept.	79.27
Byrne & Speed Coal Corporation	390.04
Carter Dry Goods Co.	4.15
Childers Electric Company	6.95
F. E. Compton & Company	55.00
Consolidated Realty Company	20.00
H. V. Davis & Co.	46.45
Democrat Printing Co.	12.95
Dugan, Humphreys & Co.	67.21
F. W. Faxon Company	15.34
J. W. Fischer	2.40
Charles V. Franck	4.00
Franklin Printing Co.	35.75
Gaylord Brothers	218.74
Golden Syndicate Publishing Co.	6.35
Gulf Refining Co.	18.00
Hammer Printing & Office Supply Co.	22.75
Hannah-Miles Company	2.00
Henry Heick Hardware Co.	31.65
Herald-Post Company	39.00
T. J. Hoke	3.00
Henry Holt & Co.	4.50
Wright Howes	48.00
R. Jeunesse & Sons	101.05
Jewish Publication Society of America	5.00
E. A. Jonas	19.60
	1495.50

	1495.50
Kaufman-Straus Co.	373.68
Kentucky Book Mfg. Co.	283.00
Kee Lox Manufacturing Co.	4.50
C. A. Knollenberg & Son	6.25
Koehler Stamp & Stencil Co.	2.70
John Lodenkemper	5.10
Longmans, Green & Co.	42.34
Long's Towel Supply	9.00
Louisville Chemical Company	25.80
Louisville Courier-Journal; Louisville Times	54.60
Louisville Gas & Electric Co.	205.05
Louisville Grocery Company	6.75
Louisville League of Women Voters	17.30
Louisville Paper Company	18.46
Louisville Towel Supply Company	9.11
Macmillan Company	49.86
Meffert Equipment Company	20.75
Moody's Investors Service	125.00
Morehouse Publishing Company	1.04
John P. Morton & Co.	48.25
New York Times Index	8.00
Otis Elevator Company	14.00
Oxford University Press	3.00
Allen M. Reager & Company	60.75
Mrs. R. W. Reichart	25.00
Reutlinger & Company	26.01
C. V. Ritter	84.72
Russell Sage Foundation	3.08
B. F. Saunders	27.50
Geo. T. Settle, Librarian, Petty Cash	64.50
J. E. Sikking	56.15
Southeastern Paper Company	15.00
Southern Bell Telephone & Telegraph Co.	129.98
Standard Oil Company	18.00
Standard Printing Co.	86.40
G. E. Stechert & Company	11.25
W. K. Stewart Company	971.89
H. C. Tafel Company	29.70
Tehan & Head	1.35
Weissinger-Gaulbert Real Estate Co.	1 017.45
Prince Wells Co.	8.75
Western Union Telegraph Company	4.50
Yale University Press	27.00
W.G.Holmes, Mgr. Matilda Ziegler Magazine for the Blind	8.00
	<u>\$ 5 506.02</u>
Pd) Geo. T. Settle, Librarian, Pay Roll	10 496.13
Louisville Trust Co. Retiring mortgage 5,000.00	
one month's interest	22.91
	<u>5 022.91</u>
Total	\$ 21 025.06

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

July 8 - 1928

W. P. Harrison President

Geo. T. Settle Secretary

Exhibit No. 1

January 4, 1928

Kaufman-Straus Company
427 S. Fourth Ave.
Louisville, Ky.

Gentlemen:

This is to remind you that the new lease between the Kaufman-Straus Company and the Board of Trustees of the Louisville Free Public Library goes into effect January 31, 1928.

This, as you know, changes the monthly rent from \$3,000.00 to \$5,995.63, beginning with check payable on or before February 10, 1928 to Louisville Trust Company, Treasurer for the library.

Yours very truly

(Signed) GEO. T. SETTLE

Secretary and Librarian

GTS/D

Exhibit No. 2

MOST POPULAR BOOKS IN DECEMBER 1927

Fiction

De la Roche
Deeping
Cather
Bromfield
Norris
Westcott
Ostenso
Wright
Kennedy
Deeping

Jalna
Kitty
Death comes for the Archbishop
Good woman
Barberry bush
Grandmothers
Mad Carews
God and the groceryman
Red sky at morning
Sorrell and son

Non-fiction

Mayo
Russell
Horn
Ludwig
Siegfried
Cendars
Halliburton
Ludwig
Thaddeus

Auslander

Mother India
Philosophy
Trader Horn
Bismarck
America comes of age
African saga
Royal road to romance
Napoleon
Julius Caesar and the grandeur
that was Rome
Winged horse

Exhibit No. 3

Dear Miss Flexner:

At its meeting on January eleventh the Trustees of the Public Library made note of the publication of your volume on Circulation Work in Public Libraries under the auspices of the American Library Association, and by their request and on their behalf I am tendering you their most hearty congratulations. It is an unusual honor done you by the Association to select you to prepare its first treatise in its projected series of Library Curriculum Studies, and to deal with a subject so broad, varied, and vital, as is the Circulation Work.

The Trustees feel that the honor that has come to you, and the admirable manner in which you have discharged the difficult task, reflect honor also on our Library and on our city.

Allow me to add the Board's appreciation of your long, faithful, and most satisfactory service at the head of the Circulation Department.

With warm personal regards.

Yours sincerely

(Signed) C. R. HEMPHILL

Louisville
January 16, 1928

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, February 8, 1928 in the Librarian's office, 5 p.m.

Present: Mayor Harrison, Mr. Heyburn, Dr. Mullins, Mr. Ossmann, Dr. Rauch, Monsig. Schuhmann, Mr. Thruston and the Librarian. Mayor Harrison was late in reporting and Dr. Mullins was chosen to preside. He gave up the chair when the Mayor arrived. Mr. Barber and Dr. Hemphill were reported out of the city, Mrs. Gamble and Dr. Pfingst ill and Mrs. Mansfield and Dr. Powell unable to attend.

The minutes of the regular January 11 meeting were read and upon motion approved.

The Secretary read communications as follows:

- a. Note of January 28, 1928 from Miss Jennie M. Flexner, Head Circulation Department, thanking the Board for its congratulations. Exhibit No. 1.
- b. Letter of February 3, 1928 from Mr. Thomas A. Barker, Chairman of Finance Committee, asking for authority to renew mortgage and recommending that the libraries be closed on all holidays, was read. Exhibit No. 2.

Upon motion the first recommendation was approved with the following resolution:

Resolved, that the Chairman of the Finance Committee be and he is hereby authorized to make application to the Louisville Trust Company for renewal of mortgage, upon basis of 5% per annum, and to enter into contract with said Trust Company to make said loan.

The second recommendation to close the libraries on all holidays upon motion was laid on the table, to be considered more fully when Mr. Barker is present.

The Librarian stated that the appropriation for extra pay on Sundays and holidays amounted to \$2,464.00 and that \$1,138.00 of this was for holiday service, and further that six holidays in this fiscal year have passed - Labor Day (Sept. 5), Columbus Day (Oct. 12), Armistice Day (Nov. 11), Thanksgiving (Nov. 24), Christmas (Dec. 25), and New Year (Jan. 1).

He stated that under the present arrangement the Main library and Western Colored Branch only were open on Sundays for reading and reference from 2-9 p.m. and that the Main and all branches are open on holidays as other days in the year, for circulation and general reference work, except Christmas and the 4th of July, and that he hoped there would be no change as it would simply mean public agitation through the newspapers again.

- c. List of most popular books in January was submitted. Exhibit No. 3.

- d. Attention was called to the fact that the new sub-branch library in South Louisville was opened at 319 Central Avenue on January 28, 1928. The collection is available to the public on Monday and Friday from 1:30 to 8:30 p.m. The first day's circulation was 244 volumes. We are having a great many nice things said about this move on the part of the Library Board.
- e. Resignation of Miss Margaret M. Young upon motion was accepted. Miss Young came to us through the training class of 1924 and has been serving as an assistant in the reference department. She resigns to be married.

The Treasurer's report was read as follows:

February 8, 1928

TO THE LIBRARY BOARD:

The Treasurer's report for January showing cash balance of \$4,080.99 on February 1 is submitted herewith. To this is to be added \$5,995.63 rent from Public Library building, which is usually paid on or about the tenth of each month, making a total of \$10,076.62. This is the first payment of increased rent.

We have increased insurance on Kaufman-Straus rents to meet the increased rental payments.

Respectfully submitted

(Signed) JOSEPH RAUCH

Member Finance Committee

Upon motion the report was approved and ordered filed.

The Librarian's report for January upon motion was approved and ordered filed. The report shows a circulation of 139,678 volumes, an increase of 10,793 over the same month last year. Of this number 79,873 volumes were circulated to adults and 59,805 to children, a little over fifty-two per cent of the circulation being fiction. There were 1,059 borrowers registered in January, making a total of 61,471. The report of the Reference department shows 16,702 more important questions asked and topics looked up at the Main library and branches, an increase of 326. During the month 45 reading lists were compiled, 197 books and magazines lent for home use and 3,104 pictures circulated. The report shows that 128 newspapers were read for items and 970 clippings filed, 22 of which were from local newspapers concerning the library. There were 58 bound volumes of newspapers used in the room and 76 pamphlets and clippings classified. There were 1,855 visitors to the Museum. There were 1,069 volumes added and

2,131 volumes cataloged in January, making the number of volumes available to the public 291,536.

The Librarian's report for January showing an expenditure of \$15,803.38 upon motion was approved. This includes Pay Roll \$10,632.93, voucher No. 111, checks Nos. 7616-7730 inclusive, signed by Monsig. Schuhmann of the Library Committee and paid February 1. This leaves a balance of \$5,170.45, voucher No. 112, checks Nos. 7731-7813 inclusive to be paid:

Aetna Oil Service	\$ 18.00
American Book Company	1.58
American Library Association	5.00
Americana Corporation	150.00
Arctic Ice Company	20.93
Art Shop	2.90
Associated Publishers	12.00
Robin M. Baggerly	3.84
Bailey-Stuart-Wolff Agency	22.98
Dr. Wm. T. Baker	25.00
Clara L. Behrens, Head Order Dept.	63.37
Rooker and Kinnaid	17.56
Brakmeier Brothers	8.10
Breuer & Company	49.57
William W. Brewton	3.50
Eyrne & Speed Coal Corporation	287.02
City Club of Chicago	1.00
Consolidated Realty Company	20.00
Danforth and Company	22.98
H. V. Davis & Company	22.98
Debaters Research Agency	2.00
Diem and Wing Paper Company	16.80
Lon E. DeRuntz	8.00
Dodd Mead and Company	1.50
R. O. Dusch	20.70
Egry Register Company	47.40
Electric Blue Print & Supply Co.	1.90
F. W. Faxon Company	5.17
J. Fischer & Bro.	5.16
J. O. Foley	5.00
Gulf Refining Company	18.00
Hammer Printing & Office Supply Co.	9.75
Henry Heick Hardware Co.	17.90
H. S. Hirshberg	5.50
T. J. Hoke	3.00
Hubbuck Bros. & Wellendorff	51.92
R. Jeunesse & Sons	76.95
E. A. Jonas	16.75
Kaufman-Straus Company	197.49
Kentucky Book Mfg. Company	364.50
Kentucky Furniture Repair Company	7.50
Kentucky Workshop for the Adult Blind	7.80
Koehler Stamp & Stencil Co.	11.00
Longmans, Green & Co.	5.31

1670.61

	1670.61
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	199.27
Louisville Paper Company	19.48
Louisville Towel Supply Co.	8.20
Macmillan Company	7.38
Meffert Equipment Company	17.35
Edw. J. Miller and Co.	45.00
Miller Paper Company	25.10
Moellmann & Hennessy	21.28
John P. Morton & Co.	136.45
Dr. R. V. Murray	6.50
National Research Council	3.00
Otis Elevator Company	14.00
Pirtle Weaver & Henefee	196.54
Public Libraries	12.00
Remington Rand Business Service, Inc.	142.25
Mrs. R. W. Reichart	25.00
Royal Typewriter Company	73.47
Reutlinger & Company	12.73
C. V. Ritter	42.73
Robinson, Wilson & Long	22.98
Ruud Manufacturing Company	4.65
Schoppenhorst Dry Cleaning Company	7.25
Wm. Scott	4.60
Geo. T. Settle, Librarian - Petty Cash	77.56
Short's Fire Service	2.00
Southeastern Paper Company	10.20
Southern Bell Telephone & Telegraph Co.	130.52
Standard Printing Company	237.70
W. K. Stewart Company	865.83
Stone & Gnau	22.98
E. S. Tachau & Sons	17.73
United Glue Company	16.80
Weissinger-Gaulbert Real Estate Co.	997.02
Prince Wells Company	21.74
James T. White & Co.	12.00
Wilderness Road Book Shop	2.55
H. W. Wilson Company	31.00
	<hr/>
	\$ 5 170.45
Ed) Geo. T. Settle, Librarian - Pay Roll	10 632.93
	<hr/>
Total	\$ 15,803.38

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

April 11-1928

E. L. Powell Vice-
President
by 78

Geo. T. Settle Secretary

For exhibits see following pages

Exhibit No. 1

January 18, 1928

My dear Dr. Hemphill:

May I thank you and through you the Board of Trustees of the Louisville Free Public Library for your kind and most generous letter of congratulation.

I hope very much that the book will prove to be as useful as you think. It was a great pleasure and privilege to be allowed to do this work, and I am most grateful for the opportunity given me by the Board.

Sincerely,

(Signed) JENNIE M. FLEXNER

Exhibit No. 2

February third, 1928

Trustees of Library,
Library Place,
City.

Gentlemen:

As I expect to be out of the city on the 8th, I want to make report relative to the mortgage on Kaufman-Straus building, which will mature in May.

The present rate of interest is five and one-half per cent. The Louisville Trust Company has agreed to extend the loan for fifty-nine months from maturity at five per cent. If this meets with your approval, please authorize making of application so that an agreement may be entered into and the question settled. There is not much danger of rate being higher than five in 1933 and very probably it will be less. Renewal on a basis of five per cent will save one-half per cent, which is a considerable amount.

I also want to call attention to observance of holidays. These days in Kentucky are ^{4th of July, Labor Day, Columbus Day, Armistice Day} January 1st, January 19th, February 12th, February 22nd, Decoration Day, Thanksgiving and Christmas, or eleven days. I suggest that all holidays be observed and that when the day falls on Sunday that the next day be observed. We could try this for a while and if it inconveniences a great many people, the question could be reconsidered. This will effect a saving of approximately \$1500.00 and that added to interest saving will give you nearly \$3000.00 to put in books.

With regards, I am,

Very truly yours,

(Signed) THOS. A. BARKER

Chairman Finance Committee

TAB/MS

Exhibit No. 3

MOST POPULAR BOOKS IN JANUARY 1928

Fiction

De la Roche	Jalna
Bromfield	Good woman
Deeping	Kitty
Cather	Death comes for the archbishop
Westcott	Grandmothers
Ostense	Mad Carews
Hart	Bellamy trial
Tomlinson	Gallions reach
Van Dine	Canary murder case
Kennedy	Red sky at morning

Non-fiction

Mayo	Mother India
Horn	Trader Horn
Ludwig	Napoleon
Halliburton	Royal road to romance
Lindbergh	We
Lindsey	Companionate marriage
Siegfried	America becomes of age
Durant	Story of philosophy
Robinson	Tristram
Ludwig	Bismarck

LOUISVILLE FREE PUBLIC LIBRARY

March 14, 1928

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of lack of quorum.

The following letter was sent to the Executive Committee:

March 15, 1928

Mayor William B. Harrison, Chairman	
Mr. Thomas A. Barker	Executive Committee
Dr. E. L. Powell	Board of Trustees
Mr. Philip Ossmann	
Louisville Free Public Library	
Louisville, Ky.	

Gentlemen:

We were unable to get a quorum for the regular meeting of the Board of Trustees Wednesday, March 14. Dr. Hemphill, Dr. Powell and Mr. Thurston were reported out of the city, Mrs. Mansfield, Dr. Rauch and Monsig. Schulmann unable to attend and Mrs. Gamble and Dr. Mullins doubtful.

Since there is no likelihood of a called meeting before the regular April meeting, it is recommended that the bills for the month amounting to \$5,992.36 be paid. This is covered by voucher No. 115, checks Nos. 7929-8015 inclusive.

Vouchers Nos. 114 and 116 for bills payable account, \$75,000. and interest on loans, \$1,343.50, total \$76,343.50 have been signed by Mr. Barker, Chairman of Finance Committee and Mayor Harrison, President, and paid to the Louisville Trust Company.

If this meets with your approval, please sign below and return.

Yours very truly

(Signed) G. W. SETTLE.

Secretary and Librarian

(Signed) W. B. HARRISON
 (Signed) PHIL. OSSMANN
 (Signed) G. W. SCHULMANN, Member of Library Committee
 (Signed) THOS. A. BARKER

This approval included bills which were paid as follows:

Acre Printing Company	\$ 16.50
Aetna Oil Company	18.00
American Book Company	36.73
American Multigraph Sales Co.	4.04
Arctic Ice Company	19.33
	94.60

	94.60
Art Shop	1.35
Samuel L. Avery & Co.	25.00
N. T. Ayer & Son	15.00
Robin W. Baggerly	77.14
Dr. W. T. Baker	25.00
Baker & Taylor Company	1.88
Baptist Book Store	283.71
Clara L. Behrens, Head Order Dept.	75.27
Bland Electric Company	13.25
Bocker & Kinnaird	25.46
Burroughs Adding Machine Co.	1.00
Byrre & Speed Coal Corporation	244.37
Carter Dry Goods Co.	3.95
Caulfield and Shook	2.80
Childers Electric Company	6.20
Consolidated Realty Company	20.00
Courier-Journal Job Printing Co.	11.00
Lon T. DeKuntz	61.11
Dodd, Mead & Company	1.50
P. C. Dusch	6.35
Electric Blue Print & Supply Co.	3.00
Geo. G. Fetter Company	2.75
J. W. Fischer	1.30
J. G. Foley	1.50
Charles V. Franck	16.00
Gaylord Brothers	93.70
Gilding Shop	1.50
Harvor Printing & Office Supply Co.	3.30
Hanson-Bennett Magazine Agency	2.75
Heaton Publishing Company	3.76
Henry Heick Hardware Company	5.45
T. J. Hoke	3.00
Hubbuck Bros. & Wellendorff	59.99
V. A. Jonas	10.25
Vauclan-Straus Company	545.28
Kentucky Book Mfg. Co.	341.20
Kochler Stamp & Stencil Co.	4.60
Librarian of Congress	100.00
John Lodenemper	4.90
Longs Towel Supply	9.00
Louisville Chemical Company	25.00
Louisville Gas & Electric Company	194.10
Louisville League of Women Voters	18.00
Louisville Paper Company	47.68
Louisville Seed Company	7.00
Louisville Towel Supply Co.	16.40
Macmillan Company	311.44
Meffert Equipment Company	4.90
Miller Paper Company	12.00
Milliken Battery Company	14.13
Mississippi Historical Society	5.00
Mississippi Valley Historical Association	5.00
Noah Pamham Morrison	4.50
John F. Norton & Company	91.00
Municipal Reference Library, city of Chicago	1.10
National Housing Association	5.00

297.47

	2971.62
Otis Elevator Company	14.00
Public School Publishing Co.	3.50
Pand McNally & Company	36.00
Mrs. W. T. Reichart	25.00
C. V. Ritter	212.33
William J. Rueff	15.00
William Scott	1.70
W. P. Seastadt	18.65
Geo. T. Settle, Librarian - Petty Cash	43.74
J. E. Sikking	23.30
Southeastern Paper Company	7.50
Southern Bell Telephone & Telegraph Co.	129.93
F. Stammer	5.00
Standard Oil Company	18.00
Standard Printing Company	195.30
G. E. Stechert & Co.	24.70
W. K. Stewart Company	998.55
Frederick A. Stokes Co.	1.80
H. C. Tafel Company	10.01
Tehan & Head	3.80
Timberlake & Trueheart	13.15
Weissinger-Gaulbert Real Estate Co.	932.73
Prince Wells Company	17.34
Albert Whitman & Company	22.55
Wilderness Road Book Shop	197.83
M. W. Wilson Company	49.33
	\$ 5 992.36
Pd) Geo. T. Settle, Libn. Pay Roll	10 809.95
Pd) Louisville Trust Company	
Bills Payable 75,000.00	
Int. on loans 1,268.50	76 268.50
Total	\$ 93,070.81

MINUTES APPROVED:

April 11-1928

E. L. Powell President
mm. Vice

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, Wednesday April 11, 1928
in the Librarian's office, 5 p.m.

Present: Mr. Barker, Dr. Hemphill, Mr. Heyburn, Dr. Pfingst,
Dr. Powell, Monsig. Schuhmann, Dr. Rauch, Mr. Thruston and the Librarian,
with Vice-President Powell in the chair. Dr. Mullins was reported out of
the city, and Mrs. Gamble, Mrs. Mansfield and Mr. Ossmann unable to attend.
Mayor Harrison expected to attend but was detained.

The minutes of the regular February 8 meeting were read and upon
motion approved.

The action of the Executive Committee of March 14, 1928 was read and
upon motion approved.

The Secretary read communications as follows:

- a. Letter of April 4, 1928 from Mayor Harrison, announcing reappointment of Dr. Charles R. Hemphill, Rabbi Joseph Rauch and Mr. Thomas A. Barker, as trustees for four years from April 1. Exhibit No. 1.
The Librarian announced that he had received the oath of affirmation of these gentlemen.
- b. Librarian's letter of March 1, 1928 to Jefferson County Fiscal Court, giving report of county work for the year, was submitted for record in the minutes. Exhibit No. 2.
- c. Letter of March 10, 1928 from Mrs. C. A. O'Meara, offering property for sale in South Louisville. Upon motion the Librarian was instructed to write Mrs. O'Meara that we have no funds at this time.
- d. Lists of most popular books in February and March were submitted. Exhibit Nos. 3 and 4.
- e. The Librarian announced that the A. L. A. would meet at West Baden, Indiana, May 28-June 2, and that post conference trip visitors would be in Louisville and he stated that we would make arrangements to entertain them. He reported further that it is customary for the Librarian to represent the library at these annual meetings. He stated that Mr. Barker, Chairman of Finance Committee, had accepted an invitation to read a paper at the Trustees

Section meeting on the "Investment of trust funds" and recommended that Mr. Barker be sent to represent the Library Board.

Upon motion these were approved.

Mr. Barker suggested that some members of the staff below senior assistants be sent to the meeting. He had a letter from Mr. Walter Uri, reserving two outside rooms at West Baden Springs Hotel for this purpose. The Librarian stated that one room would be sufficient as arrangements can be made for two double beds. Letter from West Baden Springs Hotel regarding this matter, dated March 27, 1928, was submitted and the librarian was instructed to change the reservation to an outside room, if one is available.

f. The Librarian announced the following gifts:

1. Origin and evolution of the United States Flag, in Braille, gift of the author, Mr. R. C. Ballard Thruston. This will be added to the collection for the blind.
2. Set of McGuffey readers (6 vols.) gift of Mr. Henry Ford. Mr. Ford had these reprints of early editions printed privately for himself and a few friends.

Upon motion the Librarian was instructed to send a letter of thanks to the donors.

g. The Librarian announced that Mrs. J. B. Speed has intimated that she would like the return of a set of miniature casts that she gave the library in August 1905.

The right of the Board to return this gift was questioned and Mr. Barker was instructed to investigate the matter. If authorized to return the gift, the following resolution was offered:

"It is the sense of the Library Board that the gift of Mrs. J. B. Speed, consisting of a set of miniature casts, be transferred to the Speed Museum.

It is understood that should at any time the Speed Museum decide that it does not wish to house the set of miniature casts, then they should revert back to the Louisville Free Public Library."

h. The Librarian called attention to the opening of two new High School Libraries, the Highland Junior High School and the 22nd and Main Sts. Junior High School, and stated that under an arrangement with the Board of Education the Librarian of the Public Library makes recommendations for school librarians.

Miss Ella C. Warren was transferred from the Girls High School library to the Highland Junior High School and Miss Alice F. Gilmore was recommended for appointment at the 22nd and Main

Sts. Junior High School, both paid by Board of Education. Miss Nell Fowler was promoted to Librarian of the Girls High School Library. The books for school libraries are cataloged by the Louisville Free Public Library.

- i. The Librarian announced that Miss Jennie M. Flexner, Head of the Circulation Department, will resign from the library staff in July. Miss Flexner has accepted a position with the New York Public Library and will take up her duties there September 1.

The Treasurer's report was read as follows:

April 11, 1928

TO THE LIBRARY BOARD:

We are submitting Treasurer's reports for February and March 1928. ~~The March 1928.~~ The March report shows a cash balance of \$4,608.54 on April 1. To this is to be added \$5,995.63 rent from Public Library building, which is usually paid on or about the tenth of each month, making a total of \$10,604.17.

We are also submitting resolution regarding the renewal of mortgage on the Kaufman-Straus property (\$260,000.00). Read. A motion is in order.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed. The Chairman of the Finance Committee read resolution regarding renewal of mortgage loan. Exhibit No. 5. Upon motion this was approved and the Secretary instructed to make an attested copy and two carbons, one copy to be delivered to the Louisville Trust Company, one to Chairman of Finance Committee and one to be filed at the library.

The Librarian's report for February upon motion was approved and ordered filed. The report shows a circulation of 152,241 volumes, an increase of 15,545 as compared to February 1927. Of this number 86,663 volumes were circulated to adults and 65,578 to children, fifty per cent of the circulation being fiction. There were 1,403 borrowers registered in February, making a total of 61,725. The report of the Reference Department shows 24,392 more important questions

asked and topics looked up at the Main library and branches, an increase of 248. During the month 45 reading lists were compiled, 363 books and magazines lent for home use and 3,391 pictures circulated. The report shows that 136 newspapers were read for items and 715 clippings filed, 30 of which were from local newspapers concerning the library. There were 67 bound volumes of newspapers used in the room and 73 pamphlets and clippings classified. There were 2,087 visitors to the Museum. There were 1,652 volumes added and 2,141 volumes cataloged, making the number available to the public 293,188.

The Librarian's report for March upon motion was approved and ordered filed. The report shows a circulation of 162,886 volumes, an increase of 11,024. Of this number 94,827 volumes were circulated to adults and 68,059 to children, forty-eight per cent of the circulation being fiction. There were 1,180 borrowers registered in March, making a total of 61,689. The report of the Reference department shows 33,015 more important questions asked and topics looked up at the Main library and branches, an increase of 2,845. During the month 40 reading lists were compiled, 310 books and magazines lent for home use and 4,471 pictures circulated. The report shows that 183 newspapers were read for items and 1,289 clippings filed, 32 of which were from local newspapers concerning the library. There were 80 bound volumes of newspapers used in the room and 162 pamphlets and clippings classified. There were 2,455 visitors to the Museum, an increase of 505. There were 1,761 volumes added and 3,664 volumes cataloged, making 294,949 volumes available for public use.

The Librarian's recommendations, approved by the Library Committee, upon motion were approved by the Board as follows:

1. Appointments to the staff, as of September 1, 1927, to be assigned by the librarian:

See next page

Anna Young Crawford
 Libbie Fuchs
 Dorothy Louise Goodwin
 Mary Louis Jarboe
 Hilda Katherine Limper
 Audrey Carolyn Lucas
 Lydia Anne Lutz
 Garnett Masden
 Esther Dickinson Stout
 Martha Frances Veirs
 Rachael Ballingal Williams

2. The following young ladies have completed the training class work of September 1, 1927 - February 29, 1928, with general averages noted below, and are to be placed on the eligible list for positions as vacancies occur, or for substitute work:

Lillie Catherine Bush	78.2
Helen Taft Duncan	92.9
Blanche Hacker	82
Amy Catherine Lutes	91.1
Gretchen Viola Muth	90.5
Pearl Mae Ortner	84.7
Grace Beatrice Reed	90.6
Helene Agnes Schuhmann	85
Addie Frances Stith	87.8
Anna Ray Tydings	85.8
Nancy Lloyd Wells	79.2

3. Miss Laura C. Jefferis was promoted to rank of Branch Librarian. Miss Jefferis has been a member of the staff since 1918 and has been acting Branch Librarian at Parkland Branch since October 1925.

Mr. Thruston, of the Building Committee, read the following recommendations of the Librarian:

April 11, 1928

To the Building Committee:

An estimate was made of the necessary repairs at Main library and branches and included in the budget, to the amount of \$10,000.00

Main		
Gutters, pointing, cornice, etc.	\$ 3,200.00 *	
Light fixtures, Chil. O.D., Cat.	300.00*	
Painting, interior	2,693.00 *	
" exterior	300.00 *	
Ice water coils	313.00	
Driveway	1,500.00	
Lawn cutter	186.00	
Vacuum cleaner	45.00	8,537.00
Branches - Repairs, 9 branches @ \$250.	2,250.00 *	
Painting	1,800.00 *	4,050.00
		\$ 12,587.00
Alternate		
Cleaning Main	\$ 835.00	\$ 10,543.00 *
" Branches	1,500.00	
	\$ 2,335.00	

It is recommended that the Librarian be authorized to make the necessary repairs at the Main library and as far as funds will go at the branches. This work has been deferred from year to year and should be attended to.

Respectfully submitted

(Signed) GEO. T. SETTLE

Librarian

Upon motion the starred items, amounting to \$10,543.00 were authorized attended to at once, and if funds are available the question of other repairs will be taken up by the Board later.

The question of repairing the driveway was deferred. Mr. Heyburn moved that the city be asked if they will rebuild the driveway as a private drive if we consent to widen York Street and move statue. No action was taken on this as Mr. Barker said he would see the members of the Board of Public Works and make report to the Board.

Upon motion the Secretary was instructed to cast one ballot for officers for the year. The election is as follows:

President	Mayor William B. Harrison
Vice-President	Dr. E. L. Powell
Secretary	George T. Settle
Treasurer	Louisville Trust Company

The Librarian's report for March 1928 showing expenditure of \$13,302.51 upon motion was approved. This includes Pay Roll, \$10,368.97, voucher No. 117, checks Nos. 8016-8124 inclusive, signed by Monsig. Schuhmann of the Library Committee and paid April 2. This also includes voucher No. 116 to Louisville Trust Company, \$75.00 for interest on loans, signed by Chairman of Finance Committee and paid March 15. This leaves a balance of \$2,858.54, voucher No. 118, checks Nos. 8125-8185 inclusive, to be paid:

Aetna Oil Service	\$ 18.00
American Library Association	6.00
American Photo-Engravers Association	10.00
Arctice Ice Company	21.45
Robert L. Badger	49.30
Robin M. Baggerly	24.78
Bailey-Stuart-Wolff Agency	49.30
	178.83

	178.83
Dr. Wm. T. Baker	25.00
Barret, Robinson and Dickey	18.44
Clara L. Behrens, Head Order Dept.	87.98
Booker and Kinnaird	18.44
Burkley & Tierney	49.30
Burroughs Adding Machine Co.	4.45
Byrne & Speed Coal Corporation	106.90
Caufield and Shook	8.00
Chapman Insurance Agency	36.98
Childers Electric Company	1.92
Civic Opinion	1.00
Consolidated Realty Company	20.00
K. Dreher	8.05
R. O. Dusch	9.35
Falls City Buggy Top Co.	1.25
J. W. Fischer	1.30
Gaunt and Harris	49.30
Gibson-Winer & Co.	49.30
Charles D. Greer & Co.	34.51
Gulf Refining Co.	18.00
Robert L. Hawes & Company	49.30
T. J. Hoke	3.00
E. A. Jonas	14.05
Koehler Stamp & Stencil Co.	3.95
Herman C. Korfhage	2.50
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	186.77
Louisville Seed Company	3.50
Mann Insurance Agency	49.20
Meffert Equipment Company	10.50
Methodist Book Concern	1.10
Moellmann & Hennessy	18.44
National Child Labor Committee	2.00
National Society Daughters of the American Revolution	6.00
Joseph J. Nelligan & Co.	49.30
A. T. Nuckols	38.00
Opportunity Magazine	2.62
Otis Elevator Company	14.00
Pirtle, Weaver & Menefee	49.16
Mrs. R. W. Reichart	25.00
Reisert Insurance Agency	49.30
George T. Settle, Librarian - Petty Cash	50.37
Sharp Insurance Agency	49.30
Short's Tire Service	7.25
J. E. Sikking	85.80
Smith Book Company	5.00
Southern Bell Telephone & Telegraph Co.	129.80
Standard Oil Co.	18.00
Sweeney and Company	71.45
Vaughan and Company	49.30
Weissinger-Gaulbert Real Estate Co.	1 016.82
Prince Wells Company	6.66

etc 4.74

	<i>2004.70</i>
Western Union Telegraph Co.	4.50
Richard E. Williams	49.30
	<hr/>
	\$ 2 858.54
Pd) George T. Settle, Libn. Pay Roll	10 368.97
Pd) Louisville Trust Co. Interest on loans	75.00
	<hr/>
Total	\$ 13 302.51

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

May 9-1928

E. Y. Mullins President *pro tem*
Geo. T. Settle Secretary

Exhibit No. 1

April 4, 1928

Louisville Free Public Library
Louisville, Kentucky

Gentlemen:

For your information, his Honor, The Mayor, has instructed me to advise you that the following

Dr. Charles R. Hemphill, 109 E. Broadway
Mr. Thomas A. Barker, 208 Louisville Trust Building
Rabbi Joseph Reuch, 824 S. Third St.

have been reappointed as trustees of the Louisville Free Public Library for a term of four years.

Very truly yours,

(Signed) LEW ULLRICH
Secretary to the Mayor

WEH:HT

Exhibit No. 2

March 1, 1928

Judge Henry I. Fox)	
Mr. Ben F. Vogt)	
Dr. Ben L. Bruner)	
Mr. Frank J. Humbert)	Fiscal Court of
Mr. James O'Connor, Clerk)	Jefferson County

Gentlemen:

The following is the eleventh annual report of Public Library work in Jefferson County outside the city of Louisville, conducted by

the Louisville Free Public Library under contract with the Fiscal Court of Jefferson County.

The contract made in 1916-17 called for the free use of the Main library and all branches in the city by residents of Jefferson County, and the establishment of not less than ten stations in the county.

The report for last fiscal year shows that there are 199 centers in 93 buildings in Jefferson County for the circulation of books for home use, an increase of 18 centers. This includes 25 stations (20 white and 5 colored) and 174 classroom collections (160 white and 14 colored), in 68 school buildings (55 white and 13 colored). Public Library books are in every school building in Jefferson County.

The circulation of books for home use from the 199 centers was 66,029 volumes (56,270 white and 9,759 colored) an increase of 1,018 volumes. This includes 19,935 volumes read by adults and 46,094 by children. No separate record is kept of the number of books taken from the Main library and branches in the city by residents of Jefferson County. This would add several thousand volumes to the circulation of books.

In addition two sub-branches were opened during the year at Highland Park and on Central Avenue for the convenience of county residents.

There were 19,251 volumes used in stations and classroom collections in library work. These books were changed quarterly at stations and twice during the school year at schools.

We received \$15,000 last year, and trust that you will appropriate the same amount for this year.

Mr. Thomas A. Barker, Monsignor Schuhmann and the Librarian are the Committee on county library work. We will be pleased to meet with you if you desire, at your convenience.

Yours very truly

(Signed) GEO. T. SETTLE

George T. Settle, Librarian

GTS/B

Exhibit No. 3

MOST POPULAR BOOKS IN FEBRUARY 1928

Fiction

De la Roche	Jalna
Deeping	Kitty
Bromfield	Good woman
Cather	Death comes for the Archbishop
Partridge	Claire Ambler
Westcott	Grandmothers
Ostenso	Mad Carews
Hart	Bellamy trial
Kennedy	Red sky at morning
Rolvaag	Giants in the earth

Popular books - February (contd)

Non-fiction

Mayo	Mother India
Horn	Trader Horn
Halliburton	Royal road to romance
Ludwig	Bismarck
Maurois	Disraeli
Ludwig	Napoleon
Durant	Story of philosophy
Siegfried	America comes of age
Lindsey	Companionate marriage
Duncan	My life

Exhibit No. 4

MOST POPULAR BOOKS IN MARCH 1928

Fiction

Wilder	Bridge of San Luis Rey
De la Roche	Jalna
Walpole	Wintersmoon
Hurst	President is born
Cather	Death comes for the Archbishop
Deeping	Kitty
Graham	French wife
Rolvaag	Giants in the earth
Hart	Bellamy trial
Friedlander	Colour of youth

Non-fiction

Mayo	Mother India
Horn	Trader Horn
Maurois	Disraeli
Ludwig	Napoleon
Duncan	My life
Jones	Christ at the Round Table
Halliburton	Royal road to romance
Murkerji	Son of Mother India answers
Andrews	Memoirs of a poor relation
Sandburg	American songbag

Exhibit No. 5

WHEREAS, the Board of Trustees of Louisville Free Public Library on 15th day of July, 1918, to secure the sum of \$310,000 executed to The Louisville Trust Company, Trustees, a mortgage or deed of trust, on the following property in Louisville, Kentucky, to-wit:-

"Beginning on the East side of Fourth street, 282-10/12 feet South of Liberty Street; thence Southwardly along the East side of Fourth Street, 137 $\frac{3}{4}$ feet, more or less,

and extending back Eastwardly, of that width throughout, 200 feet to an alley; the Northern line being parallel with Liberty Street, and Southern line identical with lot formerly owned by Samuel B. Thomas; being same property conveyed to Board of Trustees of Louisville Free Public Library, by deed dated May 13th, 1913, and recorded in Deed Book 782, Page 361, in the Jefferson County Court Clerk's Office."

AND, WHEREAS, the bonds matured fifty-nine (59) months after the date aforesaid, and said Trust Company agreed to an extension of fifty-nine (59) months; and whereas, said bonds will mature on 15th day of May, 1928; and whereas, the said Trust Company has agreed to renew said mortgage in the sum of \$260,000.00, for a period of fifty-nine (59) months, the bonds to bear interest at the rate of five (5%) per cent per annum, payable semi-annually; provided, it is agreed that this Board will during each January thereafter, while said mortgage is in force, make payments on principal of \$10,000.00 with interest from last interest payment to date of such payment and will pay the expense of printing the new bonds, examination of title and recording fees; and whereas, this Board has accepted the proposition.

NOW, THEREFORE, BE IT RESOLVED: That the President of this Board, be, and he is hereby authorized to execute for and on behalf of this Board, a Mortgage or deed of trust to The Louisville Trust Company, Trustee, to secure the sum of \$260,000.00, payable fifty-nine (59) months from May ^{15th}~~1st~~, 1928, with interest at the rate of five per cent per annum, payable semi-annually. Such mortgage or deed of trust to provide that this Board will make payment of \$10,000.00 on principal thereof on 15th day of January in each year during the continuance of said mortgage or deed of trust, with interest thereon at rate of five per cent per annum from last interest payment to date of payment, and the Secretary of this Board is authorized to affix the corporate seal of this Board to said Mortgage or Deed of Trust.

The Secretary is authorized to pay the expense of printing said bonds and any and all expenses incident to the execution of said mortgage. The coupons attached to said bonds may bear a fac simile signature of the President and attestation of the Secretary and any such fac simile signatures

printed on said coupons are now approved.

BE IT FURTHER RESOLVED; That the President and Secretary be and they are further authorized for and on behalf of this Board of Trustees and in its name to do any and all things necessary to carry this resolution into effect and to fully comply with all the requirements of said Trust Company relative thereto. It is understood, however, that the property above described is now under lease to Kaufman-Straus Company.

ATTESTED

BOARD OF TRUSTEES, LOUISVILLE FREE PUBLIC LIBRARY

(Signed) Geo. T. Settle

Secretary

Geo. T. Settle

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, Wednesday May 9, 1928 in the Librarian's office, 5 p.m.

Present: Mr. Barker, Dr. Hemphill, Mr. Heyburn, Mrs. Mansfield, Dr. Mullins, Dr. Rauch, Mr. Thruston and the Librarian. Monsig. Schukarm was reported out of the city, Mrs. Gamble and Dr. Fowell ill and Mayor Harrison, Mr. Ossmann and Dr. Pfingst unable to attend. In the absence of the President and Vice-President Dr. Mullins was chosen to preside.

The minutes of the regular April 11 meeting were read and upon motion approved.

The Secretary read communications as follows:

- a. When it was announced that Mrs. Gamble was unable to attend on account of illness that confined her to the infirmary, upon motion the Secretary was instructed to express the sympathy of the Board with wishes for a speedy recovery.
- b. The Secretary announced that President Harrison has reappointed the standing committees for the year. Exhibit No. 1.
- c. Letter of J. Y. Hutchison, Henry Watterson Hotel, announcing that the Courier-Journal had purchased two complete sets of patriotic posters, with frames, to donate - one to the Main library and one to the Colored department. Exhibit No. 2. The Librarian stated that Mr. Brainard Platt, of the Courier-Journal and Times, had telephoned in regard to the posters and wanted to have some public exercises to present them. Upon motion the posters will be accepted without conditions and the question of public exercises was referred to the library committee with power to act.
- d. Letter of May 7, 1928 from Mr. Barker, in regard to the question of returning gifts made to the library that are asked to be returned was read. Exhibit No. 3. Upon motion the gift of a set of miniature ^{plaster} casts given by Miss Hattie Bishop (Mrs. J. B. Speed) in August 1905 are to be transferred to the Speed Museum under the conditions of the resolution adopted at the April 11 meeting, if conditions are agreeable to Mrs. Speed. See record book 6, page 61.
- e. List of most popular books in April was submitted. Exhibit No. 4.
- f. The question of paying members of the training class was discussed. The Librarian recommended that the class be limited to twelve, ten white and two colored, and that they be paid \$30.00

per month for six months (class term) or that they be paid \$30.00 for three months (the latter half of term). This was discussed very freely and upon motion was referred to the library committee with the chairman of finance committee as a special committee to make a recommendation to the Board.

The Treasurer's report was read as follows:

May 9, 1928

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance of \$11,229.43 on May 1, 1928 is submitted herewith. To this is to be added \$5,995.83 rent from Public Library building, which is usually paid on or about the tenth of each month, making a total of \$17,225.06.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed.

Upon motion of Mr. Barker the borrowing of additional funds by the Treasurer, authorized by the chairman of the finance committee, was approved.

The Librarian's report for April upon motion was approved and ordered filed. The report shows a circulation of 148,635 volumes, an increase of 16, 139. Of this number 84,867 volumes were circulated to adults and 63,768 to children, forty-eight per cent of the circulation being fiction. There were 786 borrowers registered in April, making a total of 61,815. The report of the Reference department shows 29,573 more important questions asked and topics looked up at the Main library and branches, an increase of 4,461. During the month 44 reading lists were compiled, 464 books and magazines lent for home use and 4,851 pictures circulated. The report shows that 163 newspapers were read for items and 1,321 clippings filed, 35 of which were from local newspapers concerning the library. There were 79 bound volumes of newspapers used in the room and 97 pamphlets and clippings classified. There were 2,340 visitors to the Museum, an increase of 37. There were 708 volumes added and 1,506 volumes cataloged, making 295,657 volumes available for public use.

The Librarian's recommendation to the library committee, authorizing

the librarian to transfer another head of department to the vacancy which Miss Flexner's resignation will leave, and fill the other department with a temporary head until suitable arrangements can be made for a permanent head, was read by Mr. Heyburn, the only member of the library committee present. Upon motion this was approved.

The librarian's report for April 1928 showing an expenditure of \$13,429.31 upon motion was approved. This includes Pay Roll, \$10,272.57, voucher No. 119, checks Nos. 8186-8291 inclusive, signed by Monsig. Schuhmann of the library committee and paid May 1. This leaves a balance of \$3,156.74, voucher No. 120, checks Nos. 8300-8369 inclusive, to be paid.

Allyn & Bacon	\$ 1.62
American Red Cross	14.46
Arctic Ice Company	22.36
Audubon Publishing Co.	2.40
Dr. Wm. Baker	25.00
Baker & Taylor Company	7.77
Clara L. Behrens, Head Order Dept.	75.40
Eland Electric Company	8.40
Bobbs, Merrill Company	4.50
Booker and Kinnaid	8.78
Byrne & Speed Coal Corporation	77.20
Caron Directory Company	153.60
Carter Dry Goods Company	3.60
Caulfield & Shook	14.37
Central Glass Company	12.70
Consolidated Realty Company	20.00
Fannie Casseday Duncan	150.00
Falls City Buggy Top Co.	7.50
Geo. G. Fetter Company	3.00
Finger Paper Box Company	21.25
J. W. Fischer	2.50
J. O. Foley	9.00
Franklin Printing Company	33.50
Gaylord Brothers	95.00
Gulf Refining Company	18.00
Hammer Printing & Office Supply Co.	2.00
Robert L. Hawes & Co.	6.10
Henry Heick Hardware Co.	18.50
T. J. Hoke	3.00
Houghton Mifflin Co.	2.80
H. R. Hunting Co.	3.12
R. Jeunesse & Sons	21.50
F. A. Jonas	14.00
Kaufman-Straus Co.	97.55
Kentucky & Louisville Mutual Insurance Co.	18.60
	979.07

	979.01
Kentucky Book Mfg. Company	117.00
Kentucky Workshop for the Adult Blind	7.80
Kochler Stamp & Stencil Company	1.05
Lambton, Crane & Hamey Company	11.50
Leary, Stuart & Company	2.66
Librarian of Congress	100.00
John Lodenkemper	5.20
Long's Towel Supply	9.00
Louisville Chemical Company	26.70
Louisville Gas & Electric Co.	177.39
Louisville Grocery Company	6.75
Louisville League of Women Voters	18.00
Louisville Paper Company	13.00
Louisville Towel Supply Company	8.20
Meffert Equipment Company	5.75
Miller Paper Company	5.18
Mitchell Brothers	1.00
Otis Elevator Company	14.00
Peaslee-Gaulbert Company	12.29
Pirtle Weaver & Menefee	25.30
Waldo S. Pratt, Treasurer	2.00
Range Motor Company	49.60
Mrs. R. W. Reichart	25.00
Remington Rand Business Service	7.39
Geo. T. Settle, Librarian, Petty Cash	58.93
Short's Tire Service	1.75
Southeastern Paper Company	15.00
Southern Bell Telephone & Telegraph Co.	130.92
Southern Electric Company	3.85
Standard Oil Company	18.00
Standard Printing Company	90.00
H. K. Stewart Company	208.96
Tehan & Head	8.25
Weissinger-Gaulbert Real Estate Co.	909.42
Prince Wells Company	80.82
	<hr/>
	\$ 3 156.74
Pd) Geo. T. Settle, Libn. Pay Roll	10 272.57
	<hr/>
Total	\$ 13 429.31

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Sept 12, 1928

Lo. R. Newsham Acting President

Geo. T. Settle Secretary

See exhibits on following pages

Exhibit No. 1

STANDING COMMITTEES 1928-1929

Executive Committee

Mayor William B. Harrison, Chairman
 Thomas A. Barker Dr. F. L. Powell
 Philip Ossmann

Library Committee

Dr. E. L. Powell, Chairman
 Monsig. Geo. W. Schuhmann Mrs. Hoyt Gamble
 Henry B. Heyburn

Finance Committee

Thomas A. Barker, Chairman
 Dr. Charles R. Hemphill Dr. Adolph O. Pfingst
 Rabbi Joseph Rauch

Building Committee

Philip Ossmann, Chairman
 Dr. F. Y. Mullins Mrs. W. J. Mansfield
 R. C. Ballard Thruston

Exhibit No. 2

Henry Watterson Hotel
 Louisville, Kentucky
 May 5th, 1928

Mr. George Settle, Librarian
 Louisville Free Public Library
 Louisville, Ky.

Dear Mr. Settle:

This refers to my call on you a few days ago, at which time I showed you a series of Patriotic Posters for display purposes in the Libraries.

I have to advise you that the Courier-Journal of this city have expressed a desire to donate two complete sets with frames to you for the Main and Colored Libraries and have placed their order with me.

The posters will be shipped to the Courier-Journal in a few days and they will deliver them to you.

I am sure you will find them of value from an educational as well as a display standpoint.

I am,

Yours very sincerely,

(Signed) J. Y. HUTCHISON

Exhibit No. 3

May seventh, 1928

Trustees of Louisville Free Public Library
4th & Library Place,
City.

Gentlemen:-

At the last meeting the question of returning a gift to the donor was considered and you requested me to advise you on the subject.

While, under the law we have general control of all property of the Library, I think it would not be advisable to return the gift. It is of considerable value and for that reason it is our duty as Trustees to retain title to it. However, if the gift can be placed in some other institution used by the public of Louisville and where by reason of the character of article it is better suited to the other place, I think we could loan it with the understanding, in writing, that the title remain in Trustees of Louisville Free Public Library, to be returned on demand.

Very truly yours,

(Signed) THOS. A. BAWMER

TAB/MS

Exhibit No. 4

MOST POPULAR BOOKS IN APRIL 1928

Fiction

- | | |
|----------|--------------------------------|
| Wilder | Bridge of San Luis Rey |
| Walpole | Wintersmoon |
| Cather | Death comes for the archbishop |
| Van Dine | "Canary" murder case |
| Deeping | Kitty |
| Hart | Bellamy trial |
| Rolvaag | Giants in the earth |
| Deeping | Sorrell and son |
| Deledda | Mother |
| Kelly | Basquerie |

Non-fiction

- | | |
|-----------------|----------------------------|
| Andrews | Memoirs of a poor relation |
| Maurois | Disraeli |
| Duncan, Isadora | My life |
| Horn | Trader Horn |
| Johnson | Safari |
| Mayo | Mother India |
| Verz | Great American band wagon |
| Ludwig | Napoleon |
| O'Neill | Strange interlude |
| Stegfried | America comes of age |

LOUISVILLE FREE PUBLIC LIBRARY

June 13, 1928

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of lack of quorum. Mayor Harrison, Mr. Heyburn, Dr. Mullins and Monsig. Schuhmann were reported out of the city and in the afternoon both Dr. Rauch and Dr. Pfingst telephoned that it would be impossible for them to attend, and Mrs. Gamble has tendered her resignation.

The following letter was sent to the Executive Committee:

June 13, 1928

Mayor William B. Harrison, Chairman)	
Dr. E. L. Powell)	Executive Committee
Mr. Thomas A. Barker)	Board of Trustees
Mr. Philip Ossmann)	
Louisville Free Public Library		

Gentlemen:

We are unable to have the regular meeting of the Board of Trustees today, Wednesday, June 13, on account of lack of quorum.

Since there is no likelihood of a called meeting before the regular July meeting, it is recommended that the bills for the month amounting to \$3,928.04 be paid. This is covered by voucher No. 123, checks Nos. 8477-8570 inclusive.

Voucher No. 122 to the Louisville Trust Company, covering interest on mortgage, \$5,957.20, was signed by Mr. Barker, Chairman of the Finance Committee and paid June 9.

If this is agreeable, please sign below and return.

Yours very truly

(Signed) GEO. T. SETTLE

Secretary and Librarian

(Signed) THOS. A. BARKER
 (Signed) E. L. POWELL
 (Signed) PHIL OSSMANN

This approval included bills which were paid as follows:

Aetna Oil Service	\$ 19.04
American Eugenics Society	30.00
American Library Association	15.80
American Multigraph Sales Co.	3.45

68.29

	68.79
Arctic Ice Co.	25.03
Art Shop	8.05
Robert L. Badger	24.65
Bailey, Stuart, Wolff Agency	24.65
Dr. Wm. T. Baker	25.00
Clara L. Behrens, Head Order Dept.	189.26
Bland Electric Co.	30.10
R. R. Bowker Company	45.71
Bush-Krebs Company	25.73
Carter Dry Goods Company	16.22
Chapman Insurance Agency	24.65
Childers Electric Company	35.55
Clark University Press	2.00
S. J. Clarke Publishing Co.	108.00
F. A. Clegg & Company	248.22
Committee of Reference and Counsel	1.50
Consolidated Realty Company	20.00
C. M. Cruger	81.45
Diem and Wing Paper Company	16.80
Dodd, Mead and Company	52.20
K. Dreher Hardware Company	3.25
R. O. Dusch	1.00
E. P. Dutton & Company	20.26
Electric Blue Print & Supply Co.	3.00
Ellis and Martin	28.50
F. W. Faxon Company	6.47
Geo. G. Fetter Company	1.40
J. W. Fischer	2.70
Franklin Printing Company	185.25
Gaylord Brothers	107.79
Charles D. Greer & Company	24.65
Gulf Refining Company	19.04
Hammer Printing and Office Supply Co.	3.55
Henry Heick Hardware Company	28.36
T. J. Hoke	3.00
Franklin F. Hopper	1.25
Hubbuck Bros. & Wellendorff	27.65
R. Jeunesse	156.75
Kaufman-Straus Company	147.27
Wm. Kendrick's Sons	1.60
Kentucky & Louisville Mutual Insurance Co.	4.20
Kentucky Book Mfg. Co.	101.40
Koehler Stamp & Stencil Co.	1.70
Long's Towel Supply	9.00
Longmans, Green & Co.	22.86
Louisville Gas & Electric Co.	149.69
Louisville Paper Company	46.87
Louisville Towel Supply Co.	8.20
Louisville Trust Company	313.35
Wm. T. McConnell	10.89
Macmillan Company	11.58
Mann Insurance Agency	24.50
Mayes Printing Co.	23.50
Meffert Equipment Co.	10.50

	2584.03
Miller Paper Co.	28.67
Mitchell Bros.	1.70
National Society, Daughters of American Revolution	8.00
Fred G. Neuman	3.65
A. T. Nuckols	4.80
Otis Elevator Company	14.00
Patterson's American Educational Directory	4.80
Peaslee-Gaulbert Paint & Varnish Co.	2.43
Pirtle, Weaver and Menefee	24.65
Allen M. Reager & Co.	24.65
Mrs. R. W. Reichart	25.00
Reisert Insurance Agency	24.65
C. V. Ritter	114.50
Russell Sage Foundation	2.50
Porter Sargent	5.40
Schoppenhorst Dry Cleaning and Dyeing Co.	2.50
Marvin Scudder Manual of Extinct or Ob- solete Companies	25.00
George T. Settle, Libn. Petty Cash	47.38
George T. Settle, A. L. A. expenses	51.19
Sharp Insurance Agency	24.65
Short's Tire Service	50.00
Slade, Hipp and Meloy	7.38
T. Grant Slaughter	48.75
Southern Bell Telephone & Telegraph Co.	129.38
Southeastern Paper Company	15.00
Standard Oil Company	38.08
Standard Printing Company	170.10
G. E. Stechert & Co.	25.76
W. K. Stewart Co.	212.92
H. C. Tafel Company	33.45
Tehan & Head	2.65
P. L. Turner Company	2.25
Vaughan & Company	24.65
Weissinger-Gaulbert Real Estate Co.	137.67
H. W. Wilson Company	2.75
Helen M. Winslow	3.10
	<hr/>
	\$ 3 928.04
Pd) Geo. T. Settle, Libn. Pay Roll	10 524.73
Pd) Louisville Trust Co. Interest on mortgage	5 957.20
	<hr/>
Total	\$ 20 409.97

MINUTES APPROVED:

Sept 12-28

C. R. Newhall ^{Acting} President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

July 11, 1928

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of lack of quorum. Mrs. Morris, Dr. Hemphill, and Monsig. Schuhmann were reported out of the city, Mr. Ossmann unable to attend, and Dr. Mullins, Dr. Powell and Dr. Pfingst doubtful.

The following letter was sent to the Executive Committee:

July 11, 1928

Mayor William B. Harrison, Chairman)	
Dr. E. L. Powell)	Executive Committee
Mr. Thomas A. Barker)	Board of Trustees
Mr. Philip Ossmann)	
Louisville Free Public Library		

Gentlemen:

We are unable to have the regular meeting of the Board of Trustees today, Wednesday, July 11, on account of lack of quorum.

Since there is no likelihood of a called meeting before the regular August meeting, it is recommended that the bills for the month amounting to \$2,489.78 be paid. This is covered by voucher No. 130, checks Nos. 8680-8733 inclusive.

Vouchers Nos. 124, 125, 126, 128 and 129, which represent partial payments on repairs and improvements being made on the Main building, have been signed by Chairman or member of Building Committee and paid since the last Board meeting.

If this meets with your approval, please sign below and return.

Yours very truly

(Signed) GEO. T. SETTLE

Secretary and Librarian

(Signed) W. B. HARRISON

(Signed) E. L. POWELL

(Signed) THOS. A. BARKER

This approval included bills which were paid as follows:

Aetna Oil Service	\$	19.04
American Library Association		27.65
American Multigraph Sales Co.		3.38
Arctic Ice Company		24.65

7472

	7472
Art Shop	1.85
Dr. Wm. T. Baker	25.00
Baker & Taylor Company	4.06
Clara L. Behrens, Head Order Dept.	92.97
Carter Dry Goods Co.	4.15
Central Glass Company	10.10
Childers Electric Company	3.50
Consolidated Realty Company	20.00
A. Crawford & Sons	3.00
Custom House Guide	5.00
Electric Blue Print & Supply Co.	8.10
Geo. G. Fetter Company	33.50
Gaylord Bros.	128.70
Hammer Printing & Office Supply Co.	4.75
Henry Heick Hardware Co.	14.60
T. J. Hoke	3.00
R. Jeunesse	88.75
E. A. Jonas	23.15
Kaufman-Straus Company	177.53
Kentucky Book Mfg. Co.	128.20
Kentucky Workshop for the Adult Blind	13.90
John Lodenkemper	5.20
Long's Towel Supply	9.00
Louisville Chemical Company	28.65
Louisville Gas & Electric Co.	149.77
Louisville Paper Company	33.07
Louisville Sanitary Wipers Co.	11.27
Mayes Printing Company	16.75
Meffert Equipment Co.	4.15
Edw. J. Miller & Co.	17.56
Miller Paper Company	14.33
John P. Morton & Co.	139.25
A. T. Nuckols	1.13
Otis Elevator Company	14.00
Pirtle, Weaver & Menefee	24.50
Remington Rand Business Service	76.50
Mrs. R. W. Reichart	25.00
Scott, Foresman & Co.	3.15
George T. Settle, Libn. Petty Cash	43.66
Short's Tire Service	1.50
J. E. Sikking	28.00
Southeastern Paper Company	7.50
Southern Bell Telephone & Telegraph Co.	129.38
Standard Printing Company	273.60
W. K. Stewart Co.	324.95
H. C. Tafel Co.	34.08
Tehan & Head	1.85
United Business Service	50.00
Western Union Telegraph Co.	4.50
Weissinger-Gaulbert Real Estate Co.	148.95
	<u>2 489.78</u>
Pd) Geo. T. Settle, Libn. Pay Roll	10 486.07
Pd) Bland Electric Company	279.80
Pd) Charles L. Gordon	1 000.00
Pd) Max A. Reinecke	900.00
Total	<u>\$ 15 155.65</u>

MINUTES APPROVED:

Sept 12 '28

Geo. T. Settle President
Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

August 8, 1928

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of lack of quorum. Mayor Harrison, Mr. Barker, Dr. Hemphill, Mrs. Morris, Dr. Pfingst and Monsig. Schuhmann were reported out of the city, and Dr. Mullins and Dr. Powell unable to attend.

The following letter was sent to the Executive Committee:

August 10, 1928

Mayor William B. Harrison, Chairman	
Mr. Thomas A. Barker	Executive Committee
Dr. E. L. Powell	Board of Trustees
Mr. Philip Ossmann	

Gentlemen:

We were unable to have the regular meeting Board of Trustees, Louisville Free Public Library, August 8, because of lack of quorum. Six members were out of the city: Mayor Harrison, Mr. Barker, Dr. Hemphill, Mrs. Morris, Dr. Pfingst and Monsig. Schuhmann; and Dr. Mullins and Dr. Powell were unable to attend.

Since the fiscal year ends August 31, and it is not likely that we shall have a quorum for a called meeting before September 1, and the accountant will take hold of the books August 18, it is necessary that the bills be approved and paid so he may begin work.

Bills to be paid amount to \$5,189.29. Of this amount \$1,032.05 is for insurance, practically all on the Fourth Avenue building occupied by Kaufman-Straus Company. The bills are covered by voucher No. 142, checks Nos. 8857-8949.inclusive. The pay roll paid August 1, amounting to \$10,208.03, was covered by voucher No. 135, checks Nos. 8750-8857 inclusive. The special repairs, painting of all interiors and wood and metal work exterior at the Main library and branches, and stone work and roof repairs at the Main were paid by vouchers Nos. 131-134;136-140, amounting to \$8,253.00. The demand loan of \$5,000. and interest \$80.00 made necessary on account of the painting and repairs, was paid with voucher No. 141. These payments end the fiscal year, leaving a balance of \$6.64.

Since we were unable to have the regular Board meeting and will not be able to have a called meeting for the reason stated, I recommend that the bills be paid, and the Treasurer authorized as heretofore, to borrow money from time to time as necessary, beginning September 1,

1928 to pay Pay roll and current maintenance bills.

The Executive Committee has approved these recommendations for several years to avoid a called meeting.

If the above recommendations meet with your approval, please sign below and return.

Yours very truly
(Signed) GEO. T. SETTLE
Secretary and Librarian

(Signed) WM. B. HARRISON
(Signed) E. L. POWELL (Mrs. E. L. Powell)
(Signed) PHIL. OSSMANN
(Signed) THOS. A. BARKER

This approval included bills which were paid as follows:

Aetna Oil Company	\$ 19.04
American Library Association	3.25
American Prison Association	3.00
W. H. Anderson Company	5.00
Arctic Ice Company	29.78
Samuel L. Avery and Company	51.53
Dr. Wm. T. Baker	25.00
Baptist Book Concern	1.22
Barret, Robinson and Dickey	44.37
J. W. E. Bayly and Company	39.44
Clara L. Behrens, Head Order Department	37.10
Alfred M. Best Company	15.00
Bland Electric Company	87.51
Bloom and Herrmann	29.58
Booker and Kinnaid	51.53
Breuer and Company	19.72
Brown and Martin	22.18
Burkley and Tierney	44.37
Carpenter and Burba	19.72
Central Glass Company	2.14
Childers Electric Company	77.40
Arthur H. Clark Company	15.00
Consolidated Realty Company	20.00
Danforth and Company	24.65
H. V. Davis and Company	59.23
Dodd, Mead and Company	151.00
Dugan, Humphreys and Company	19.72
R. O. Dusch	131.30
Geo. G. Fetter Company	2.30
J. W. Fischer	5.10
Gaunt and Harris	39.20
Gaylord Brothers	95.00
Gilding Shop	65.00
Warren Henry Goldsmith	4.00
Gulf Refining Company	19.50
H. R. Huntting Company	7.41
Henry Heick Hardware Company	15.25
T. J. Hoke	3.00

131.62

Hummel and Meyer	\$ 42.21
Hunter and Hellman	69.02
Jefferson, Noyes and Embry	9.86
E. A. Jonas	8.50
Kaufman-Straus Company	280.92
Kentucky Book Mfg. Company	1189.30
J. M. Kellner	118.57
Kentucky Geological Survey	1.25
Koehler Stamp and Stencil Company	10.45
Herman C. Korfhage Company	4.25
Chas. A. Lang Agency	9.84
Henry H. Lang Agency	9.82
Liberty Fire Insurance Company	37.28
Little, Brown and Company	4.77
Louisville Gas & Electric Company	134.04
Long's Towel Supply	9.00
Louisville League of Women Voters	19.60
Louisville Paper Company	20.22
Louisville Store Fixture Company	79.20
Louisville Towel Supply Company	16.40
Macpherson and Company	78.88
Mayes Printing Company	13.25
Miller Paper Company	9.65
Edw. J. Miller and Company	88.20
Mississippi Valley Historical Association	5.00
Moellman and Hennessey	37.26
John P. Morton and Company	231.15
National Historical Society	10.00
Otis Elevator Company	14.00
F. A. Owen Publishing Company	25.89
Wm. B. Fell and Bro.	2.00
Pirtle, Weaver and Menefee	63.70
Mrs. R. W. Reichart	25.00
Reisert Insurance Agency	9.86
Remington Rand Business Service	56.92
Reutlinger and Company	17.56
Mrs. M. A. Ruddell	14.00
Porter Sargent	4.50
Geo. T. Settle, Librarian, Petty Cash	40.28
Shawnee Hardware Company	14.30
Short's Tire Service	3.75
J. E. Sikking	174.40
J. B. Slaughter and Company	29.52
Southeastern Paper Company	15.00
Southern Bell Telephone and Telegraph Co.	129.58
Standard Oil Company	19.04
W. K. Stewart Company	520.61
Timberlake and Trueheart	34.30
Tippett and Walker	9.82
J. M. Todd and Company	9.82
Viglioni and Langan	9.86
Weissinger-Gaulbert Real Estate Company	86.59
Prince Wells Company	1.50
Wilderness Road Book Shop	2.96
Forward total	\$5,189.29

	Forwarded		\$ 5,189.29
Pd) George T. Settle, Librarian Pay Roll			<u>10,208.03</u>
	Total		\$15,397.32
Pd) Max A. Reinecke, voucher 131			300.00
Pd) George T. Settle, Librarian voucher No. 132, checks Nos. 8734-8749			
H-Hartman & Sons-1st payment	\$318.00		
2nd "	318.00	636.00	
P-Pell & Bro - 1st "	339.00		
2nd "	339.00	678.00	
T-Hartman & Sons-1st "	229.00		
2nd "	229.00	458.00	
K-Hartman & Sons-1st "	282.50		
2nd "	282.50	565.00	
S-Pell & Bro. 1st "	349.00		
2nd "	349.00	698.00	
F-Pell & Bro. 1st "	200.00		
2nd "	200.00	400.00	
C-Pell & Bro. 1st "	173.00		
2nd "	173.00	346.00	
D-Hartman & Sons 1st "	404.00		
2nd "	404.00	808.00	4,589.00
Pd) Chas. L. Gordon, voucher 133			1,000.00
Pd) Max. A. Reinecke, voucher 134			300.00
Pd) Chas. L. Gordon, voucher 136			1,001.00
Pd) Ferd Schupp, voucher 137			778.00
Pd) Max A. Reinecke, voucher 138			42.00
Pd) Peter and Burghard Stone Co., voucher 139			10.00
Pd) Ossian P. Ward, voucher 140			233.00
			<u>\$ 8,253.00</u>
			<u>\$23,650.32</u>
Pd) Louisville Trust Co., voucher 141			5,080.00
	Total		\$28,730.32

MINUTES APPROVED:

Sept 12-28

Lo. R. Kempf President
Adj.

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, Wednesday September 12, 1928
in the Librarian's office, 5 p.m.

Present: Mr. Barker, Mrs. Morris, Dr. Hemphill, Mr. Heyburn, Mrs. Mansfield, Mr. Ossmann, Dr. Pfingst, and Monsig. Schuhmann. Dr. Rauch was reported out of the city, Dr. Mullins and Dr. Powell ill, and Mr. Thruston unable to attend. Mayor Harrison expected to attend but failed to appear. In the absence of the President and Vice-President, Dr. Hemphill was chosen to preside.

The minutes of the regular May 9 meeting were read and upon motion approved.

The action of the Executive Committee of June 13, July 11 and August 8, was read and upon motion approved.

The Secretary read communications as follows:

- a. Note of May 11, 1928 from Annie J. Gamble (Mrs. T. Hoyt) resigning from Library Board. Exhibit No. 1
- b. Mayor Harrison's letter of May 16 to Mrs. Gamble, expressing regret and asked her to reconsider before resigning, together with Mrs. Gamble's reply of May 17.
Upon motion Dr. Hemphill was named a committee of one to write Mrs. Gamble expressing regret of the Board on her resignation.
- c. Mayor Harrison's letter of May 18 to the Librarian, regarding a successor to Mrs. Gamble.
- d. Mayor Harrison's letter of June 18, appointing Mrs. E. Hugh Morris to succeed Mrs. Gamble for the unexpired term ending April 1930. Exhibit No. 2.
The Librarian stated that Mrs. Morris' oath of affirmation is on file.
- e. Librarian's letter of May 22, to Mrs. J. B. Speed returning plaster cast medallions for the Speed Museum was read, together with Mrs. Speed's reply of May 22. Exhibit No. 3.
- f. Letter of June 30 from Louisville Art Association and Librarian's reply of July 10, with Mr. Grove's receipt for pictures. Exhibit No. 4.
- g. Letter of June 28 from Northwestern Forward Club, requesting the library to place light standards around Portland Branch. Librarian's reply of July 2 was read, and upon motion approved.
- h. Letter from Shawnee Woman's Club, received July 10 was read and

Librarian's reply of August 14. This is in regard to the purchase of a piano for the use of the Club's programs. Upon motion the action of the librarian was approved.

- i. Letter of July 10 from Board of Park Commissioners, offering stuffed birds.
The Librarian stated that he had visited Central Park and found there were 5 cases of birds, 6 feet long, in bad condition.
Upon motion the Librarian was instructed to decline the offer on account of lack of floor and wall space to accommodate the cases.
- j. Letter of August 15 from Crescent Hill Garden Club, asking that flag or stepping stones be placed on path from northwest corner of lawn to rear of library, and offering to donate iris for same.
Upon motion the librarian was instructed to advise the Garden Club that the Board will give its permission to have this done, but that we have no funds for the purpose.
- k. Letter of August 16 signed Harry A. Volz, Acting Mayor, appointing Waldman, Petot and Morris, accountants, to make an audit of the library books for the fiscal year. Exhibit No.5.
- l. Letter of August 3 from City Comptroller, asking for 1928-29 budget. The Librarian stated that the budget is ready for the approval of the Finance Committee.
- m. Letter of September 10 from Branch Librarians asking for increase in salary. Exhibit No. 6.
- n. Resignation of Jennie M. Flexner, dated June 11.
- o. Resignation of Marion Warden Stoner, dated June 12.
Upon motion these resignations were accepted with regret and Dr. Hemphill, representing the Board, was asked to write letters to Miss Flexner and Mrs. Stoner.

The question of filling these two important vacancies was discussed and the Librarian's recommendations approved as follows:

Miss Cora M. Beatty, Head of Training Class Department, was transferred to Head Circulation Department, to continue work with the class through this term or until other arrangements can be made. Miss Beatty to be given assistance by Miss Thomas, as senior assistant while she is conducting the class with the department.

Miss Mary C. Foley, senior assistant in Catalog Department, was assigned as Acting Head, to supervise the work of the department until other arrangements can be made. Miss Foley to be assisted by Miss Feden, senior assistant.
- p. Lists of most popular books in May, June, July and August were submitted and ordered filed.
- q. Statement certifying that all canceled bonds of last issue

have been destroyed, was submitted. Exhibit No. 7.

- r. The examination to enter the training class, which began work September 4, was held on June 22, 1928. Five girls with A.B. degree made application to enter the class. Twenty-eight white and seven colored reported for the examination, names, addresses and averages as follows:

<u>White</u>		
Mildred Brown	Valley Station, Ky.	A.B. Georgetown Coll.
*Helen Frantz	1352 S. First	A.B. Univ. Louisville
Ethel Garnett	Columbia, Ky.	A.B. Berea College
*Mildred F. Johnson	1250 S. Brook	A.B. Randolph-Macon
F. Marguerite Schneider	1901 Duker Ave.	A.B. Univ. Louisville
Betty Macdonald Hawes	4604 S. Seventh	81.0
Katherine Sweeney	1223 S. Third	80.9
Elizabeth A. dis	1401 S. Second	79.2
Jane Ireland Bishop	710 Allen, Owensboro	79.1
*Mary Louise Addis	1401 S. Second	69.6
Frances Corrigan	1334 Highland	67.6
Maud Evelyn Perry	192 Coral Ave.	67.5
Martha Ela Smith	213 E. St. Catherine	64.6
Frances McDermott	3232 Grand Ave.	63.8
*Ruth Clara Merhoff	858 Vine St.	62.1
*Virginia C. Marquette	Mayflower Apts.	60.6
*Louise Gertrude Seewer	301 Amy Ave.	58.3
*Jean Wilson Gordon	120 W. Brandeis	57.0
Claire Eliz. McBroom	1022 S. First	56.2
Mary Margaret Leachman	1820 Casselberry Rd.	55.9
Ruth Lear Elder	1702 S. Second	53.5
Thelma Schmidt	2604 Frankfort	52.1
Mrs. Lucia Boldrick	1854 Alfresco Pl.	50.8
Angela M. Kleinhelter	2209 Woodbourne	49.4
Olga Elizabeth Hoertz	1815 Shady Lane	46.6
Margaret Elizabeth Gale	114 Wellington Ave.	46.6
Dorothea Bull	Elizabethtown, Ky.	44.5
Dencla Dolores Duffin	1794 Bolling	41.5
Katherine Brand Hall	114 E. Brandeis	41.5
Florence Hardaway	1238 S. First	41.0
Leona Estelle Schlang	1322 S. 26th St.	39.5
Edna Mae Nicholas	3914 Vermont Ave.	39.3
Benolah Carder	Valley Station, Ky.	37.3

<u>Colored</u>		
*Birdie Brown	2412 W. Walnut	67.8
*Annie Marie Haskins	2203 W. Chestnut	67.5
Emma Alberta Boone	518 Lampton	61.8
Bessie Mae Harding	2205 Cedar St.	57.3
Fitzhuria E. Taylor	620 W. Magnolia	53.6
Mary Lucille Hancock	901 W. Chestnut	51.1
Estella Garnet Grayson	722 W. Kentucky	49.8

In making up the class, many declined to enter because of the pay to assistants. Those whose names are preceded by * (7 white and 2 colored) were accepted and began work September 4. Upon motion the acceptance of the class was approved.

- s. The contract with Weissinger-Gaulbert Real Estate Company, for

heat expires November 1, 1928. The cost is \$5,343.25 in 7 payments of \$763.32 each. Upon motion the librarian is instructed to renew the contract for one year.

- t. The question of purchase of new automobile was discussed. Upon motion of Mr. Barker, Chairman of Finance Committee, approved by the Board, the librarian was authorized to purchase a new automobile.

The Treasurer's report was read as follows:

September 12, 1928

TO THE LIBRARY BOARD:

The Treasurer's report for the year ending August 31, 1928 shows that the library received from all sources \$215,085.31, as follows: city taxes \$136,434.42; Jefferson county \$15,000; fines, lost books, etc. \$6,680.21; rent \$56,969.41; and balance on hand \$1.27. The total cost of maintenance was \$197,461.26; accounts as follows: books \$29,116.44; expense \$10,354.43; pay roll \$124,981.81; light, power \$4,127.40; heat \$9,014.11; furniture and fixtures \$942.67; repairs and improvements \$12,015.03; insurance \$5,485.87; interest on loans \$1,423.50. To the maintenance was added interest on mortgage \$13,267.61 and retiring principal \$5,000, making a total expenditure of \$215,728.87.

This is a cash overdraft of \$643.56, which is explained in letter of August 31, 1928 from Louisville Trust Company, Treasurer, and which is verified in the auditor's report for the fiscal year, a copy of which is submitted with this report.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed.

The Chairman of the Finance Committee stated that he had been asked to sign vouchers during the summer, when the President's and Vice-President's signatures could not be obtained. He stated that his signature had not been questioned by the Louisville Trust Company, but that he had no authority to sign vouchers.

Upon motion the Chairman of the Finance Committee is authorized to sign vouchers in the absence of the President and during the illness of the Vice-President.

The Librarian's reports for May, June, July and August were submitted for record in the minutes.

The report for May shows a circulation of 140,150 volumes, an increase of 22,223 as compared to May 1927. Of this number 83,809 volumes were circu-

lated to adults and 56,341 to children, forty-seven per cent of the circulation being fiction. There were 609 borrowers registered, making a total of 61,894 persons registered. The report of the Reference Department shows 30,228 more important questions asked and topics looked up at the Main library and branches, an increase of 7,529. There were 35 reading lists compiled, 229 books and magazines lent for home use and 3,674 pictures circulated. The report shows that 134 newspapers were read for items and 1,317 clippings filed, 42 of which were from local newspapers concerning the library. There were 79 bound volumes of newspapers used and 143 pamphlets and clippings classified. There were 1,605 visitors to the Museum in May. There were 322 volumes added and 890 volumes cataloged, making the number of volumes available for public use 295,979.

The report for June shows a circulation of 88,791 volumes, an increase of 8,553 as compared to June 1927. Of this number 55,049 volumes were circulated to adults and 33,742 to children, sixty-one per cent of the circulation being fiction. There were 831 borrowers registered, making a total of 62,237 borrowers registered. The report of the Reference Department shows 5,354 more important questions asked and topics looked up at the Main library and branches, a gain of 111. During the month 19 reading lists were compiled, 101 books and magazines lent for home use and 543 pictures circulated. There were 115 newspapers read for items and 1,044 clippings filed, 32 of which were from local newspapers concerning the library. There were 122 bound volumes of newspapers used and 60 pamphlets and clippings classified. There were 1,573 visitors to the Museum, an increase of 170 over June 1927. There were 302 volumes added, making 296,281 volumes available for public use.

The report for July shows a circulation of 71,011 volumes, an increase of 3,020 as compared to the same month last year. Of this number 47,536 volumes were circulated to adults and 23,475 to children, sixty-four per cent of the circulation being fiction. There were 644 borrowers registered, making a total

of 62,335 borrowers registered. The report of the Reference Department shows 2,015 more important questions asked and topics looked up at the Main library and branches. During the month 32 reading lists were compiled, 28 books and magazines lent for home use and 314 pictures circulated. The report shows that 109 newspapers were read for items and 866 clippings filed, 18 of which were from local newspapers concerning the library. There were 62 bound volumes of newspapers used in the room and 187 pamphlets and clippings classified. There were 676 visitors to the Museum. There were 314 volumes added, making 296,595 volumes available for public use.

The report for August shows a circulation of 75,895 volumes, an increase of 2,026 as compared to August 1927. Of this number 50,503 volumes were circulated to adults and 25,392 to children, sixty-four per cent of the circulation being fiction. There were 650 borrowers registered, making a total of 62,389 borrowers registered. The report of the Reference Department shows 1,947 more important questions asked and topics looked up at the Main library and branches. During the month 44 reading lists were compiled, 40 books and magazines lent for home use and 196 pictures circulated. The report shows that 66 newspapers were read for items and 700 clippings filed, 1 of which was from a local newspaper concerning the library. There were 65 bound volumes of newspapers used in the room and 103 pamphlets and clippings classified. There were 1,218 visitors to the Museum. There were 248 volumes added and 1,434 volumes cataloged, making a total of 287,973 volumes available for public use.

The Librarian's annual report for the fiscal year ending August 31, 1928 was submitted for record in the minutes. Exhibit No. 8. The report shows a circulation of 1,473,703 volumes, an increase of 53,879. Upon motion the Librarian was instructed to have this report printed.

The Librarian's recommendations, approved by the Library Committee, upon motion were approved by the Board, as follows:

1. At the May 9 meeting, 2 sets of patriotic posters, offered by the Courier-Journal as a gift to the library, were

accepted without conditions and the question of holding public exercises to present them referred to the library committee with power to act. It was thought advisable to hold public exercises, as requested by the Courier-Journal.

2. The question of paying members of the training class was referred to the library committee and chairman of finance committee to make recommendation to the Board, but since there was no meeting since May 9, when it was necessary to form the class the librarian stated to them that we would pay them \$30. a month, as heretofore, upon the authority of the chairman of finance committee. Upon motion this action was approved.

Mr. Ossmann, Chairman of the building committee, read the following report:

September 12, 1928

TO THE LIBRARY BOARD:

The Librarian reports the following repairs and improvements during the year amounting to \$12,015.03 as follows:

Main library	\$ 6 391.30	
Highland	768.85	
Portland	1 003.32	
Crescent Hill	602.70	
Parkland	672.37	
Shelby Park	747.05	
Jefferson	492.20	
Shawnee	80.14	
Western Colored	401.95	
Eastern Colored	<u>855.15</u>	\$12,015.03

The budget for 1928-29 calls for \$5,000 for repairs. This will take care of repairs and improvements included in this month's bills, \$532.51, about \$500 or \$600 is necessary to reconcrete the areas, to reconstruct the drive will cost about \$1,500 and the balance will take care of the regular incidental expenditures.

Respectfully submitted

(Signed) PHIL OSSMANN
Chairman Building Committee

Upon motion the report was approved and ordered filed.

The Librarian's report for August showing an expenditure of \$14,692.99 upon motion was approved. This includes pay roll \$10,118.00, voucher No. 143, checks Nos. 1-110 inclusive, signed by Monsig. Schuhmann of the Library Committee and paid September 1. This leaves a balance of \$4,574.99, voucher No. 144,

checks Nos. 111-181 inclusive to be paid:

Aetna Oil Service	\$ 19.10
American Child Health Association	5.00
American Concrete Institute	8.00
American Library Association	2.75
American Multigraph Sales Company	2.25
Arctic Ice Company	32.21
Baker & Taylor Co.	6.62
Dr. Wm. T. Baker	25.00
Clara L. Behrens, Head Order Dept.	18.91
Alfred M. Best Company	5.00
Booker & Kinnaird	21.95
R. R. Bowker Co.	12.50
Carter Dry Goods Co.	3.57
Central Glass Company	6.81
Childers Electric Company	25.47
F. A. Clegg & Company	413.92
Consolidated Realty Company	20.00
A. Crawford & Sons	6.10
R. O. Dusch	19.45
J. W. Fischer	2.70
F. W. Faxon Company	4.94
J. O. Foley	9.00
Charles V. Franck	3.50
Frontier Press Company	139.50
Gaylord Bros.	21.50
Hart Mfg. Company	160.00
Henry Heick Hardware Co.	2.65
T. J. Hoke	3.00
Joseph Hubbuch Sr. & Sons	288.35
Hubbuch Bros. & Wellendorff	171.55
H. R. Huntting Company	208.51
O. W. Jackson & Co.	2.00
R. Jeunesse	27.25
E. A. Jonas	16.40
Kaufman-Straus Company	198.05
Kentucky Book Mfg. Co.	458.90
Koehler Stamp & Stencil Co.	12.75
Wm. C. Krauth Electric Company	7.70
Ida Levin	6.00
John Lodenkemper	5.20
Long's Towel Supply	9.00
Longmans, Green & Company	86.45
Louisville Chemical Company	26.00
Louisville Gas & Electric Co.	135.01
Louisville Paper Company	20.25
Louisville Towel Supply Company	8.20
Macmillan Company	28.70
Meffert Equipment Co.	7.50
John P. Morton & Co.	63.00
National Home & School Association	29.75
National Society, Daughters of the American Revolution	6.00
Otis Elevator Company	14.00
Pirtle, Weaver & Menefee	21.95

2854.00

Pittsburgh Fuel Company	254.31
Range Motor Company	12.46
Mrs. R. W. Reichart	25.00
C. V. Ritter	35.00
Geo. T. Settle, Libn. Petty Cash	36.63
Short's Tire Service	4.75
J. E. Sikking	15.60
T. Grant Slaughter	93.45
Southeastern Paper Company	25.95
Southern Bell Telephone & Telegraph Co.	129.38
Standard Printing Company	179.10
W. K. Stewart Co.	214.48
United Glue Company	16.80
Waldman, Petot & Morris	100.00
Weissinger-Gaulbert Real Estate Co.	95.88
B. Westermann Company	11.43
H. W. Wilson Company	388.25
World Book	76.65
	<hr/>
	\$ 4 574.99
Pd) Geo. T. Settle, Libn. Pay Roll	10 118.00
	<hr/>
Total	\$ 14 692.99

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Oct. 10, 1928

W. C. Ballou Trustin President
Geo. T. Settle Secretary

Exhibit No. 1

May 11, 1928

My dear Mr. Settle,

Your very gracious note expressing the sympathetic interest of the Trustees of the Library in my illness pleased me very much and I hope that you will express to the Trustees my sincere appreciation of their kindness.

It is a matter of deep regret to me that I must ask you to present to Mayor Harrison my resignation from the Board. It has been both agreeable and instructive to me to be associated with the members of the Board in their valuable work and I am most reluctant to sever my connection with this service. I am, however, still so far from well that it would be impossible for me to attend meetings or take any part in the Trustees' work.

Cordially yours

(Signed) ANNIE J. GAMBLE

Exhibit No. 2

June 18, 1928

Mrs. E. Hugh Morris,
Weissinger-Gaulbert Bldg.,
Louisville, Ky.

Dear Madam:

Pursuant to Section 2801b -3 concerning the Louisville Free Public Library, I hereby appoint you a member of the Board of Trustees, to fill out the unexpired term of Mrs. T. Hoyt Gamble, said appointment being effective at once and extending to the end of said term, to wit, April 1930.

Yours very truly,

(Signed) WM. B. HARRISON
Mayor

Exhibit No. 3

May 22, 1928

Mrs. J. B. Speed
505 W. Ormsby Ave.
Louisville, Ky.

My dear Mrs. Speed:

We are delivering herewith fourteen (14) trays containing six hundred and five (605) Greek and Roman plaster cast medallions. Please sign copy of letter and return by bearer.

At the April 11, 1928 meeting of the Library Board, the Librarian announced that Mrs. J. B. Speed had intimated that she would like the return of a set of miniature casts that she had given to the library in August 1905. The right of the Board to return this gift was questioned and Mr. Barker, attorney, was instructed to investigate the matter. If the library is authorized to return the gift, the following resolution upon motion was approved:

"It is the sense of the Library Board that the gift of Mrs. J.B. Speed, consisting of a set of miniature casts, be transferred to the Speed Museum.

It is understood that should at any time the Speed Museum decide that it does not wish to house the set of miniature casts, then they should revert back to the Louisville Free Public Library."

At the May 9, 1928 meeting of the Library Board, the following resolution was approved:

"Upon motion the gift of a set of miniature plaster casts given by Miss Eattie Bishop (Mrs. J.B. Speed) in August 1905 are to be transferred to the Speed Museum under the conditions of the resolution adopted at the April 11 meeting, if conditions are agreeable to Mrs. Speed."

Yours very truly
(Signed) GEO. T. SETTLE
Secretary and Librarian

See next page

I have received the material mentioned above and agree to the conditions named by the Library Board at its meetings April 11 and May 9, 1928.

(Signed) HATTIE B. SPEED

May 22, 1928

My dear Mr. Settle,

May I add to the receipt just a word of appreciation to you and the Board for transferring to the J. B. Speed Memorial Museum the little plaster casts bought in Italy by my father, in 1838.

Very sincerely yours

(Signed) HATTIE B. SPEED

Exhibit No. 4

June 30, 1928

The Louisville Free Public Library
Library Place
Louisville, Kentucky.

Attention Mr. George I. Settle

Dear Sir:

Please deliver to Mr. Thomas E. Grove, the ten pictures of the Miss Caroline Cooper Collection.

Mr. Grove is to put the pictures in condition and deliver them to the J.B. Speed Memorial Museum.

Respectfully
THE LOUISVILLE ART ASSOCIATION
By (Signed) J. C. MURPHY
President

July 10, 1928

Mr. J. C. Murphy, President
Louisville Art Association
714 Louisville Trust Bldg.
Louisville, Ky.

My dear Mr. Murphy:

In accordance with your instructions of June 30, 1928, we have delivered to Mr. Thomas E. Grove, this morning, the ten pictures of the Caroline Cooper Collection, and have Mr. Grove's receipt for same.

We are sending copy of Mr. Grove's receipt, for your records.

Yours very truly
(Signed) GEO. T. SETTLE
Librarian

July 10, 1928

I have this day received from the Louisville Free Public Library, the following ten pictures for the Louisville Art Association:

1. (No.2) Sheep . . .
2. Sea scene containing a cross
3. (No. 31) Moonlight . .
4. Bass Rock, by F.K. M. Rehm
5. (No. 7) Sunset at sea, by Rehm
6. Low tide at Fortress Monroe, Ed. Stratton Holloway
7. Sancho Panza and his old grey mule
8. Venetian scene
9. Sea scene containing a sail boat, F.K.M. Rehm
10. Sea scene along a wharf, J. B. Foster.

(Signed) THOS. E. GROVE

Exhibit No. 5

August 16, 1928 .

George T. Settle, Librarian
Louisville Free Public Library
City

Dear Sir:-

After conferring with Mayor Harrison in regard to your letter of the 9th, I have today appointed Waldman, Petot & Morris to addit the books of the Free Public Library. Please be governed accordingly.

Yours very truly

(Signed) HARRY A. VOLZ
Acting Mayor

Exhibit No. 6

September 10, 1928

Mr. Geo. T. Settle and Members of the Louisville Free
Public Library Board.

We, the undersigned branch librarians ask you to consider our request for an adequate increase in salary.

We base this request upon these grounds

1. Responsible position we hold
2. Experience
3. Length of service
4. We feel that the marked difference in salaries between head of department and branch librarian is too great in comparison with the difference between branch librarian and first assistant.

The position of branch librarian is an executive one, requiring the

ability to direct affairs and a knowledge of all departments of library work. Therefore we respectfully ask that an increase be granted this loyal body of workers as soon as such adjustments can be accomplished.

We are grateful for past favors and we wish to assure you of our cheerful cooperation in the furtherance of library work and ideals.

Respectfully submitted

(Signed) Mary B. Pratt
Sallie T. Berryman
Elizabeth S. Woodson
May McClure Currey
Laura C. Jefferis
Marguerite Terrell
Alma G. St. Clair

Exhibit No. 7

This is to certify that the undersigned, C.J. Stites, Edward W. Hinkle, and Thomas Barker, have this day witnessed the destruction by burning of Three Hundred and Ten Thousand (\$310,000.00) Dollars, bonds executed by Free Public Library of Louisville, Kentucky to The Louisville Trust Company Trustee. Said bonds are Two Hundred and Fifty (250) bonds for the sum of \$1,000.00 each, being numbered One (1) to Two Hundred and Fifty (250) both inclusive and One Hundred and Twenty - bonds at \$500.00 each, being numbered Two hundred and Fifty-one (251) to Three hundred and Seventy (370) both inclusive. These bonds are dated July 15th, 1918 and were to mature June 15th, 1923.

Witness our hands this 4th day of June 1928.

(Signed) THOS. A. BARKER
EDW. W. HINKLE
C. J. STITES

Exhibit No. 8

LOUISVILLE FREE PUBLIC LIBRARY

Twenty-Fourth Annual Report

for the year ending August 31, 1928

The report of the Louisville Free Public Library for the fiscal year ending August 31, 1928, shows an increase in circulation of books for home use, reference work, and other activities.

There are 510 centers for the circulation of books in 234 buildings in Louisville and Jefferson County, an increase of 24 centers and 19 buildings. The circulation of books was 1,473,703 volumes, an increase of 53,879. In addition there were 31,986 pictures circulated, an increase of 5,604. The

report of circulation does not include the books used in reference work and read at the tables at the Main library and branches, and no attempt is made to keep a record of the number of times a volume is read when it is taken out of the building.

BOOKS IN LIBRARY There are 287,973 volumes in the library, a net increase of 5,934. There are 14,815 volumes added by purchase, binding and gift, and 8,881 discarded. The volumes circulated on an average of 5.11 times.

BOOKS CATALOGED There were 21,052 volumes cataloged. This makes a total of 442,402 books cataloged since the opening of the Library. Of the books cataloged during the year 5,969 volumes were for the high school libraries.

BORROWERS There were 11,635 borrowers registered. This makes a total of 62,389 citizens of Louisville and Jefferson County registered users of the Library, a net increase of 1,718. This does not include many children using books in classroom collections and many readers using books in the stations. The registration shows that 59,334 borrowers are living within the city limits, or that 18.5 per cent of the population of Louisville (320,100 according to the U. S. Census Bureau estimate) are availing themselves of public library privileges.

USE OF BOOKS The total circulation of books was 1,473,703 volumes, an increase of 53,879. This includes 870,205 books used by adults and 603,498 by children. The report shows that 1,396,652 volumes were used by readers within the city limits, an increase of 42,857. This was a circulation of 4.36 volumes per capita. There were 767,019 volumes of fiction read, and 706,684 non-fiction, the per cent of fiction being 52.

REFERENCE WORK There were 215,449 more important questions asked and topics looked up at the Main library and branches, an increase of 19,817. There were 456 bibliographies compiled. There was the usual use of the reference books by children of the public, parochial and private schools and students of the University of Louisville, Conservatory of Music, and the Baptist and Presbyterian theological seminaries, with a continued increased use by business men and manufacturers.

CIVICS ROOM The report shows that 1,577 newspapers were read for items, 12,188 clippings from newspapers on general subjects filed, 341 of which were from local newspapers concerning the library, 1,022 bound newspapers used in the room, and 10,848 numbers of entries in newspapers indexed.

CHILDREN'S WORK There was a circulation of 603,498 volumes through the Children's rooms, an increase of 67,873. This was 40.9 per cent of the total circulation. There were 5,343 more important questions asked and topics looked up in reference work in the Children's room at Main, an increase of 186. There were 13,753 pictures circulated, an increase of 2,778. The records show a continued increase in the use of the material available by parents and teachers.

STATIONS There are 95 stations for the circulation of books in Louisville and Jefferson County placed for the convenience of readers, an increase of 3. There were 43,233 volumes used in the work, an increase of 901. These books continued to do more than double work as the collections were changed

at intervals during the year. The circulation of books was 139,701 volumes, an increase of 23,742. There are now two sub-branches. The South Louisville station was organized as a sub-branch during the year.

BRANCH LIBRARIES There are 17 branch libraries, including 7 high schools and one normal school. The total circulation of books was 879,159 volumes, an increase of 57,972. This was 59.6 per cent of the total circulation. This includes 560,761 books read by adults and 318,398 by children. There are 94,279 volumes available for public use, an increase of 2,141. These volumes circulated on an average of 7.09 times during the year. There were 188,511 more important questions asked and topics looked up, an increase of 22,847.

COLORED DEPARTMENT There are 94 centers for the circulation of books for home use in 44 buildings in Louisville and Jefferson County for colored readers, an increase of 9 centers. This includes 2 Carnegie branch buildings, one high school, 14 stations and 77 classroom collections in 27 school buildings. There are 26,568 volumes in the department, an increase of 559. The circulation of books was 149,526 volumes, an increase of 6,800. This was 10.1 per cent of the total circulation. This includes 58,095 books read by adults and 91,431 by children. There were 29,631 more important questions asked and topics looked up, an increase of 6,985.

JEFFERSON COUNTY There are 210 centers for the circulation of books for home use in 99 buildings in Jefferson County outside of the city of Louisville, an increase of 11 centers and 6 buildings. The circulation of books was 77,051 volumes, an increase of 11,022. This was 5.2 per cent of the total circulation. This includes 20,899 books read by adults and 56,152 by children. No separate record is kept of books borrowed from the Main library and branches by county residents.

BLIND READERS Books in embossed type for the blind were loaned free of all cost to readers in Kentucky and other states. There are 917 volumes in the collection. The circulation for home use was 821 volumes, an increase of 57.

MUSEUM The Library museum continues to be a popular visiting place. The registration shows 21,688 visitors, an increase of 297. Classes from 70 schools visited the museum, with several schools from out of town. There were some valuable additions by gift during the year.

STAFF The staff numbers 96, and 12 paid by the Board of Education. In addition there are 16 janitors and chauffeurs, making a total of 124. There were 11 appointments and 5 resignations. We regret to report the resignation of Miss Jennie M. Flexner, Head of the Circulation department, and Mrs. Marion Warden Stoner, Head of the Catalog department on July 31, 1928. Miss Flexner has been a member of the staff since 1905 and head of the Circulation department since 1912. She left us to accept a responsible position with the New York Public Library. Mrs. Stoner has been connected with the Library since 1916 and head of the Catalog department since 1921.

TRAINING CLASS The Training Class completed its second year under the reorganization according to the minimum standard of the American Library Association. Eleven completed the training class course and were given

certificates, and placed on the eligible list.

RECEIPTS The Treasurer's report shows that the Library received from all sources \$215,085.31 as follows: city taxes \$136,434.42, Jefferson County \$15,000, fines, lost books, etc., \$6,680.21, rent \$56,969.41, and balance on hand \$1.27. The total expenditures were \$215,728.87, closing the year with an overdraft of \$643.56.

MAINTENANCE The cost of maintenance was \$197,461.26. The accounts were: books \$29,116.44, expense \$10,354.43, pay roll \$124,981.81, light and power \$4,127.40, heat \$9,014.11, furniture and fixtures \$942.67, repairs and improvements \$12,015.03, insurance \$5,485.87, and interest on loans \$1,423.50. To the maintenance account was added the interest on mortgage \$13,267.61, and retiring principal \$5,000. total \$18,267.61, making a total expenditure of \$215,728.87.

The necessary pointing of stone work and roof repairs were done at the Main library, and the Main building and eight branches were painted, interior walls and ceilings and all wood and metal work, exterior. These were necessary repairs of several years' standing.

TREASURER'S REPORT The Treasurer's and accountant's reports confirming the figures of receipts and expenditures are submitted herewith and are made part of this report.

NEEDS OF THE LIBRARY A larger appropriation is needed for salaries, new books and replacements. The Main building needs additional shelf and floor space. This may be accomplished by adding a wing to provide additional museum floor space, basement; reference room floor space, first floor to accommodate the Kentucky Historical Collection, and additional reference material; and classrooms for public meetings, study, etc., second floor.

BOARD OF TRUSTEES Mayor William B. Harrison reappointed Mr. Thomas A. Barker, Dr. Charles R. Hemphill and Rabbi Joseph Rauch for a term of four years beginning April 1928. Mrs. Hoyt Gamble resigned because of ill health, and Mrs. E. Hugh Morris was appointed by Mayor Harrison to fill the unexpired time. Mayor Harrison was elected by the Board as President in November, at which time he became a member of the Board by virtue of his office.

The Librarian takes this opportunity to thank the Board of Trustees for their hearty support, and the staff for the splendid cooperation during the year, and to the daily press for their notices, keeping the Library before the public.

Respectfully submitted

(Signed) GEO. T. SETTLE

Librarian

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, Wednesday, October 10, 1928
in the Librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Heyburn, Mrs. Morris, Dr. Pfingst,
Dr. Rauch, Monsig. Schuhmann, Mr. Thruston and the Librarian. Mayor Harri-
son and Dr. Hemphill were reported out of the city, Dr. Mullins and Dr. Powell
ill and Mrs. Mansfield and Mr. Ossmann unable to attend. In the absence of
the President and Vice-President, Mr. Thruston was chosen to preside.

The minutes of the regular September 12 meeting were read and upon
motion approved:

The Secretary read communications as follows:

- a. Dr. Hemphill's letter of September 18 to Mrs. T. Hoyt
Gamble, together with Mrs. Gamble's reply. Exhibit No. 1
- b. Dr. Hemphill's letter of September 18 to Miss Jennie M.
Flexner, together with Miss Flexner's reply. Exhibit No. 2.
- c. Dr. Hemphill's letter of September 18 to Mrs. Marion Warden
Stoner. Exhibit No. 3.
- d. List of most popular books in September was submitted and
ordered filed.

The Treasurer's report was read as follows:

October 10, 1928

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on October 1, 1928
of \$2,660.20 is submitted herewith. To this is to be added \$5,995.63
rent from Public Library building, which is usually paid on or about
the tenth of each month, making a total of \$8,655.83.

Respectfully submitted

(Signed) THOS. A. BARKER
Chairman Finance Committee

Upon motion the report was approved and ordered filed.

The Librarian's report for September upon motion was approved and

ordered filed. The report shows a circulation of 95,501 volumes, an increase of 4,211 as compared to the same month last year. Of this number 60,337 volumes were circulated to adults and 35,164 to children, fifty-four per cent of the circulation being fiction. There were 896 borrowers registered during the month, making a total of 62,390 borrowers registered. The report of the reference department shows 13,532 more important questions asked and topics looked up at the Main library and branches, a gain of 2,308. During the month 47 reading lists were compiled, 139 books and magazines lent for home use and 1,631 pictures circulated. The report shows that 121 newspapers were read for items and 817 clippings filed, 20 of which were from local newspapers concerning the library. There were 76 bound volumes of newspapers used in the room and 120 pamphlets and clippings classified. There were 1,863 visitors to the Museum. There were 904 volumes added and 1,527 volumes cataloged, making 288,877 volumes available for public use.

Mr. S. B. Richardson, 518 W. Ormsby Avenue, City, filed his request to place a poster on the public bulletin board, with pamphlets for distribution. The pamphlets are reprints of the Bible, mostly from the New Testament. The Library Committee's recommendation to refuse this permission to prevent establishing a precedent, upon motion was approved by the Board.

The Finance Committee, with Mr. Barker, Chairman, Dr. Pfingst and Dr. Rauch present, met at 4 p.m. and arranged the budget figures for the year as follows:

See next page for Budget

LOUISVILLE FREE PUBLIC LIBRARY

TO THE BOARD OF TRUSTEES

GENTLEMEN:

I am submitting estimate of budget figures for fiscal year ending August 31, 1929.

Source	Revised	Necessary 1928-29	Receipts last year
City taxes	* 131,503.12	\$ 136,434.42	\$ 136,434.42
Jefferson County		15,000.00	15,000.00
Fines, lost books, etc.		6,500.00	6,680.21
Rent, K. S. bldg.		71,947.56	56,969.41
Balance			1.27
	224,950.68	\$ 229,881.98	\$ 215,085.31
Overdraft		643.56	
Total	224,307.12	\$ 229,238.42	

Account	Revised	Necessary 1928-29	Spent last year
Expense		* \$ 11,500.00	\$ 10,354.43
Heat		9,250.00	9,014.11
Light, Power		4,300.00	4,127.40
Books	28,880.90	33,812.20	29,116.44
Pay Roll		** 136,671.00	124,981.81
Repairs and Improvements		3,000.00	12,015.03
Furniture and Fixtures		750.00	942.67
Insurance		5,921.89	5,485.87
Interest on loans		1,200.00	1,423.50
Total Maintenance	201,473.79	\$ 206,405.09	\$ 197,461.26

Special

Interest on mortgage		12,833.33	13,267.61
Retiring mortgage		10,000.00	5,000.00
		22,833.33	18,267.61

TOTAL 224,307.12 \$ 229,238.42 \$ 215,728.87

* Includes new car and repairs on truck

** Includes automatic raises and suggested increase to senior assistants, branch librarians and heads of departments.

We also recommend that from and after this date the minimum salary be \$65. per month.

The budget calls for \$136,434.42 from city taxes, the same amount received last year.

Respectfully submitted

APPROVED:
(Signed) THOS. A. BARKER
Chairman Finance Committee

(Signed) GEO. T. SETTLE
Librarian

10 October 1928

Upon motion the Board approved and adopted same.

The Librarian's report for September showing an expenditure of \$15,186.67 upon motion was approved. This includes pay roll \$10,574.72, voucher No. 145, checks Nos. 182-300 inclusive, signed by Monsig. Schuhmann of the Library Committee and paid October 1. This leaves a balance of \$4,611.95 voucher No. 146, checks Nos. 301-373 inclusive* to be paid:

American Book Company	\$ 19.46
American Library Association	57.50
American Multigraph Sales Co.	6.80
D. Appleton & Co.	11.07
Arctic Ice Company	25.76
Samuel L. Avery & Co.	10.98
Robin M. Baggerly	57.64
Dr. Wm. T. Baker	25.00
Baker & Taylor Co.	6.32
J. W. E. Bayly & Co.	13.17
Clara L. Behrens, Head Order Dept.	66.32
Bland Electric Compay	18.50
R. R. Bowker Company	4.00
Burroughs Adding Machine Co.	5.45
Carpenter & Burba	13.17
Carter Dry Goods Company	14.20
Central Glass Company	4.32
Childers Electric Company	1.80
Consolidated Realty Company	20.00
Dugan, Humphreys & Co.	13.16
R. O. Dusch	19.75
F. W. Faxon Company	15.70
Geo. G. Fetter Company	24.00
Finger Paper Company	14.28
J. W. Fischer	2.50
Gaylord Brothers	35.60
Gulf Refining Company	19.14
Hammer Printing and Office Supply Co.	14.00
Robert L. Hawes & Co.	24.44
Henry Heick Hardware Co.	31.00
T. J. Hoke	3.00
Holland Publishing Company	4.00
H. R. Huntting Co.	28.70
R. Jeunesse	12.45
E. A. Jonas	16.50
Kaufman-Straus Company	227.01
Kentucky Book Mfg. Co.	237.60
Kentucky Geological Survey	3.75
Koehler Stamp & Stencil Co.	5.55
Leyman Motor Company	1 430.00
Logan Company	74.05

2627.64

Long's Towel Supply	9.00
Louisville Gas & Electric Co.	150.46
Louisville Grocery Company	6.75
Louisville League of Women Voters	19.14
Library Southern Baptist Theological Seminary	9.00
Louisville Paper Company	24.71
Louisville Towel Supply Co.	8.20
Meffert Equipment Company	18.55
Miller Paper Co.	11.85
John P. Morton & Co.	37.55
National Education Association	5.00
Roy E. Nolte	1.50
A. T. Nuckols	2.25
Otis Elevator Company	14.00
Mrs. R. W. Reichart	25.00
Remington Rand Business Service	48.00
Royal Typewriter Company	125.50
B. F. Saunders	8.15
Scott, Foresman & Co.	10.79
Geo. T. Settle, Libn. Petty Cash	41.21
Southeastern Paper Co.	7.50
Southern Bell Telephone & Telegraph Co.	129.68
Spectator Company	50.00
Standard Printing Company	183.55
W. K. Stewart Co.	837.91
Tehan & Head	3.00
Timberlake & Trueheart	8.78
United States Daily	10.00
A. J. Wallon & Son	6.50
Weissinger-Gaulbert Real Estate Co.	116.28
Western Union Telegraph Co.	4.50
H. W. Wilson Company	40.00
	<u>4 611.95</u>
Pd) Geo. T. Settle, Libn. Pay Roll	<u>10 574.72</u>
Total	\$ 15 186.67

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Nov 14, 1928

G. T. Schumann ^{Pro Temp} President

Geo. T. Settle Secretary

Exhibits follow

Exhibit No. 1

September 18, 1928

Mrs. T. Hoyt Gamble
119 W. Ormsby Ave.
Louisville, Ky.

My dear Mrs. Gamble:

At the meeting of the Library Board on September 12, the first to be held since May for lack of a quorum, the Board learned of your resignation by reason of ill health.

They requested me to convey to you assurance of their great regret at losing you, all the greater for its cause, and their cordial appreciation of the service you have rendered. Your intelligent interest in library work, your knowledge of books, your womanly sympathy with the members of the staff and your good judgment made you a most valuable member of our body and we shall greatly miss your presence and counsel.

With our earnest hope that you may soon be recovered to full health,
I am

Yours sincerely

(Signed) C. R. HEMPHILL

CRH/D

My dear Dr. Hemphill:

Thank you so much for your very courteous note conveying the Library Board's acceptance of my resignation.

I regret deeply that circumstances have made it necessary for me to withdraw from a service that I regarded as a pleasure and a privilege because of my interest in the work of the Library and my association with the other members of The Board.

With sincere appreciation of your kindness, I am,

Cordially yours

(Signed) ANNIE J. GAMBLE

September twenty-fourth

MICB

Exhibit No. 2

September 18, 1928

Miss Jennie K. Flexner
 The Barbizon
 140 East 63rd St.
 New York, N. Y.

Dear Miss Flexner:

At the meeting of the Trustees of the Louisville Free Public Library on September 12, the first held since your resignation went into effect, the Board requested me to express to you their genuine regret in parting with you and their warm appreciation of your high service for twenty-three years.

You gave your ability, attainments and energies to the library and for fifteen years served as Head of the Circulation Department, the Department that makes constant contact with the users of the library. To meet its demands the person at its head must possess rare qualities of personality and character, along with tact, wide acquaintance with books, knowledge of human nature and administrative talent, and all these you have displayed. You and the members of the staff under your inspiration and instruction have made the library popular and serviceable and given the department a rating among the best in our country.

We would not forget, too, that you have brought distinction to the library by the publication of your treatise on the circulation work.

We have been gratified that you have remained with the library a long time in spite of tempting offers to go elsewhere, and now that you have yielded to the call of the nation's metropolis, we extend you most hearty good wishes in this largest sphere of usefulness.

Yours sincerely,

(Signed) C. R. HEMPHILL

CRH/D

.....

September 28, 1928

Dear Dr. Hemphill:

Again I want to thank you and through you the Board of Trustees for your note, expressing appreciation of my services. May I say that leaving is just a little easier because of the kind things you have said about my work. In everything I attempt, I find that my experience in the library at home is my most valuable asset, and I am constantly grateful for the varied opportunities which came to me during my many years of happy work there.

My lines have fallen in pleasant places here, among kind and helpful

people, and my days are so full that I have had little time to stop and think of all that I have left, which is perhaps very good.

Thank you again, my dear Dr. Hemphill, for your good wishes and those of the Board. I shall treasure your letter, with my memories of home.

With my best wishes, I am

Most sincerely

(Signed) JENNIE M. FLEXNER

Exhibit No. 3

September 18, 1928

Mrs. Marion Warden Stoner
2159 Sherwood Ave.
Louisville, Ky.

Dear Mrs. Stoner:

At its meeting on September 12 the Library Board accepted your resignation as Head of the Catalog Department, which was tendered June 12 and went into effect July 31.

The Board asked me to write you an expression of their appreciation of your efficient service and their sincere regret in parting with you. The work of the Catalog Department is carried on apart from public view, but the usefulness of the library is dependent on the knowledge, skill and accuracy with which the cataloging is done. The Board is sensible of the effective manner in which this has been done by you and your assistants and thanks you for it.

With our very best wishes for fullest happiness in your new life,

Yours sincerely

(Signed) C. R. HEMPHILL

CRH/D

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, Wednesday November 14, 1928
in the Librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Heyburn, Mrs. Mansfield, Mrs. Morris,
Mr. Ossmann, Monsig. Schuhmann, Mr. Thruston and the Librarian. Dr. Mullins
and Dr. Powell were reported ill, Dr. Pfingst out of the city, and
Mayor Harrison, Dr. Hemphill and Dr. Rauch detained with other engagements.
In the absence of the President and Vice-President, Monsig. Schuhmann presided.

The minutes of the regular October 10 meeting were read and approved.

The Secretary read communications as follows:

- a. List of most popular books in October.

The Treasurer's report was read as follows:

November 14, 1928

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on
November 1 of \$4,981.54 is submitted herewith. To this
is to be added \$5,995.63, rent from Public Library build-
ing, which is usually paid on or about the tenth of each
month, making a total of \$10,977.17.

We are submitting with this report voucher No. 150
to Louisville Trust Company, interest on mortgage \$6,500.00,
due November 15.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed and voucher
to Louisville Trust Company ordered paid.

The Librarian's report for October upon motion was approved and
ordered filed. The report shows a circulation of 154,461 volumes, an in-
crease of 22,472 as compared to October 1927. Of this number 85,492 volumes
were circulated to adults and 68,519 to children, a little more than forty-
nine per cent of the circulation being fiction. There were 1,613 borrowers

registered during the month, making a total of 62,570 borrowers registered. The report of the Reference department shows 30,114 more important questions asked and topics looked up at the Main library and branches, a gain of 9,943. During the month 42 reading lists were compiled, 277 books and magazines lent for home use and 3,815 pictures circulated. There were 100 newspapers read for items and 829 clippings from newspapers filed, 36 of which were from local newspapers concerning the library. There were 73 bound volumes of newspapers used in the room and 164 pamphlets and clippings classified. There were 2,098 visitors to the Museum in October. There were 2,018 volumes added and 2,010 cataloged, making 290,895 volumes available for public use.

The Librarian's report for October showing an expenditure of \$26,694.23 upon motion was approved. This includes Pay Roll, \$11,158.65, voucher No. 147, checks Nos. 374-496 inclusive, signed by Monsig. Schuhmann of the Library Committee and paid November 1. This also includes voucher No. 148 to Charles R. Ballard, Louisville, \$2,138.92, subscriptions for 1928-29, paid November 6, and voucher No. 150 to Louisville Trust Company, \$6,500.00 for interest on mortgage due November 15. This leaves a balance of \$6,896.66, voucher No. 149 checks Nos. 497-582 inclusive to be paid:

William Abbatt	\$ 1.00
Acme Printing Company	16.50
Aetna Oil Service	19.14
American Association for Adult Education	5.00
American Book Company	70.34
American Multigraph Sales Co.	5.94
Arctic Ice Company	23.61
R. M. Baggerly	134.22
Dr. Wm. T. Baker	25.00
Baker & Taylor Co.	206.19
Baldwin Law Book Company	10.00
Baptist Book Concern	86.28
Clara L. Behrens, Head Order Dept.	55.58
Bland Electric Company	4.00
R. R. Bowker Company	16.55
S. F. Bus	14.87

694.22

	694.00
Carter Dry Goods Co.	3.57
Childers Electric Company	31.49
F. A. Clegg & Co.	106.06
Consolidated Realty Co.	20.00
A. Crawford & Sons	4.50
Demco Library Supplies	47.64
R.O. Dusch	13.55
Oliver Ditson Company	5.60
F. W. Faxon Company	4.00
Geo. G. Fetter Company	18.00
J. W. Fischer	2.70
J. O. Foley	5.10
Franklin Printing Company	61.00
Gaylord Brothers	187.08
Gulf Refining Company	19.14
Hammer Printing & Office Supply Co.	6.20
Henry Heick Hardware Co.	9.90
T. J. Hoke	3.00
Hubbuck Bros. & Wellendorff	1.95
E. A. Jonas	22.25
Kaufman-Straus Company	812.63
Kentucky Book Mfg. Co.	340.30
Kentucky Workshop for the Adult Blind	7.80
King Printing Company	6.00
Charles E. Knapp	1.00
Koehler Stamp & Stencil Co.	1.35
Leyman Motor Company	7.55
Library of Congress	100.00
John Lodenkemper	5.10
Longmans, Green & Co.	15.73
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	171.12
Louisville News Company	204.33
Louisville Paper Company	40.14
Louisville Towel Supply Co.	8.20
Macmillan Company	252.61
Mayes Printing Company	12.50
Meffert Equipment Co.	4.45
Edw. J. Miller & Co.	8.78
Miller Paper Company	26.51
John P. Morton & Company	23.30
National Association of Book Publishers	2.00
National Conference on City Planning	10.00
National League of Women Voters	3.00
National Municipal League	5.00
National Safety Council	5.00
Otis Elevator Company	18.00
Pictorial Publishing Co.	5.00
Pittsburgh Fuel Company	192.55
Public Affairs Information Service	50.00
Range Motor Company	5.75
Mrs. R. V. Reichart	25.00
	3046.80

	3646.26
Clement V. Ritter	265.58
Joe A. Roehrig	1.25
Geo. T. Settle, Libn. Petty Cash	72.13
J. E. Sikking	40.80
Southeastern Paper Co.	15.00
Southern Bell Telephone & Telegraph Co.	130.12
Standard Oil Company	19.14
Standard Printing Company	183.10
N. K. Stewart	2.00
W. K. Stewart Co.	1 405.33
Studies in Philology	4.00
Teachers Music Company	39.10
Tehan and Head	1.13
Thomas Publishing Co.	11.00
Weissinger-Gaulbert Real Estate Co.	914.85
Wilderness Road Bookshop	98.17
H. W. Wilson Co.	1.90
Yale University Press	40.50
	<hr/>
	6 896.66
Pd) Geo. T. Settle, Libn. Pay Roll	11 158.65
Pd) Charles R. Ballard,	
Subscriptions 1928-29	2 138.92
Louisville Trust Company,	
Int. on mortgage due Nov. 15	6 500.00
	<hr/>
Total	26 694.23

Upon motion bills were ordered paid.

The Librarian reported that acting on the instructions of the Chairman of the Finance Committee he had required Mr. Charles R. Ballard to execute a bond for \$2,138.92, covering subscriptions.

Upon motion, there being no other business, the Board, after a twenty-one minute session, adjourned.

MINUTES APPROVED:

Dec 12-1928

Co. D. Hemphill President

pro tem.

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, Wednesday December 12, 1928
in the Librarian's office, 5 p.m.

Present: Mr. Barker, Mayor Harrison, Dr. Hemphill, Mr. Heyburn,
Dr. Pfingst, Dr. Rauch, Mr. Thruston and the Librarian, with Dr. Hemphill in
the chair. Mrs. Morris and Monsig. Schuhmann were reported out of the city,
Dr. Powell ill and Mrs. Mansfield and Mr. Ossmann unable to attend.

The minutes of the regular November 14 meeting were read and upon motion
approved.

At this point Mayor Harrison reported and took the chair.

The Secretary made the following announcements:

- a. The Secretary announced the death of Dr. E. Y. Mullins
and stated that Dr. Hemphill as a committee of one had
been asked to draft resolution. Dr. Hemphill read resolu-
tion. Upon motion the resolution was adopted to be spread
on the minutes and a copy sent to Mrs. Mullins and Dr. Sampey,
as follows:

Since its last meeting the Library Board has
suffered a heavy loss in the death, on November 23, at
his home in this city, of the Reverend Edgar Y. Mullins,
D.D., LL.D.

We could not hope to add anything to the tributes
which through the press and in other ways have expressed
the admiration, confidence and high regard in which he
was held by the citizens of Louisville, but we desire at
least to place on our records an appreciation of his ser-
vices to the Louisville Free Public Library.

Dr. Mullins was appointed a trustee in January 1904
in succession to Bishop Thomas U. Dudley, deceased, and had
continued in this office without interruption for nearly
twenty-five years, the longest period of service with one
exception in the history of the library. Though carrying
large and varied tasks involving toil and responsibility,
Dr. Mullins found time to discharge the duties of a trustee
with singular fidelity and effectiveness. While his broad
culture, his knowledge of men and books, his sound judgment,
his clarity of thought and expression, his force of character
and practical good sense made him a most valuable member of
the Board, his courtesy, consideration and kindness made
him a delightful associate. We shall sorely miss him; we
honored him in life; we lament him in death.

We offer our heart-felt sympathies to Mrs. Mullins and

to his colleagues in the great institution over which he presided.

(Signed) C. R. HEMPHILL

- b. Attention was called to the death of Moses Yancey, colored nightwatchman. The librarian stated that Yancey was a faithful servant and had been with the library since 1910 and was nightwatchman since October 1916.
- c. List of most popular books in November was submitted and ordered filed.
- d. The communication without date To the Members of the Library Board, received by Mayor Harrison on December 12, a carbon copy of which was delivered to the librarian's office, was read as follows:

Louisville, Ky.
December , 1928.

To the Members of the Library Board:

We the undersigned, having served satisfactorily to the Management of the Library for many years, and having received no increase in salary since 1926, (while other members of the staff have received a five dollar increase since September, 1928), do request like recognition, or, the reason the exception was made of us twelve,

(Signed) Mary A. Thomas, 23 years *cl.*
 Esther B. Williams, 22 years *cl.*
 Mary Bell Garrett, 7 years *cl.*
 Preston Settle, 10 years *cl.*
 Sarah C. Paden, 10 years *cl.*
 Jeannie Reid Sampson, 10 years *cl.*
 Katie May Brown, 5 years *cl.*
 Helen Cooper, 7 years *cl.*
 Edith Hancock, 7 years *cl.*
 Gladys Dawes, 7 years *cl.*
 Georgia Stuart Humm, 8 years *cl.*
 Clara Mantle Biles, 7 years *cl.*

This was discussed very freely and it was the sense of the Board that those signing the petition be given an opportunity to withdraw their signatures. This was made a motion and approved, and the Secretary instructed to write to each, quoting the motion.

- e. Upon motion the pay roll for December, due January 1, was authorized paid on or before December 23, as heretofore.

The Treasurer's report was read as follows:

December 12, 1928

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on December 1, 1928 of \$2,079.01 is submitted herewith. To this is to be added \$5,995.33

rent from Public Library building, which is usually paid on or about the tenth of each month, making a total of \$8,074.64.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion this was approved and ordered filed.

The Librarian's report for November upon motion was approved and ordered filed. The report shows a circulation of 135,915 volumes, an increase of 8,924 as compared to November 1927. Of this number 82,375 volumes were circulated to adults and 73,540 to children, forty-nine per cent of the circulation being fiction. There were 1,343 borrowers registered, making a total of 62,884 borrowers registered. The report of the Reference department shows 28,652 more important questions asked and topics looked up at the Main library and branches, an increase of 5,392. During the month 21 reading lists were compiled, 220 books and magazines lent for home use and 7,294 pictures circulated. The report shows that 107 newspapers were read for items and 613 clippings from newspapers filed, 31 of which were from local newspapers concerning the library. There were 57 bound volumes of newspapers used in the room and 129 pamphlets and clippings classified. There were 2,354 visitors to the Museum, including many classes from various schools. There were 2,840 volumes added to the library in November and 3,584 volumes cataloged, making 293,735 volumes available for public use.

The Librarian's report for November showing an expenditure of \$17,400.58 upon motion was approved. This includes Pay Roll, \$11,299.72, voucher No. 151, checks Nos. 583-702 inclusive, signed by Monsig. Seluhmann of the Library Committee and paid December 1. This leaves a balance of \$6,160.86, voucher No. 152, checks Nos. 703-781 inclusive to be paid:

Aetna Oil Service	\$ 19.14
Air-Line Map Company	35.94
American Book Company	42.62
American Library Association	35.60
	133.30

	133.30
American Multigraph Sales Co.	2.25
Arctic Ice Company	20.08
Samuel L. Ivory & Co.	25.00
Dr. Wm. T. Baker	25.00
Robin W. Baggerly	223.03
Baker & Taylor Co.	29.49
Clara L. Behrens, Head Order Dept.	55.56
Bland Electric Company	8.25
R. R. Bowker Company	20.00
Bush Bros.	1.50
Thomas Caie Company	15.00
Canadian Review Company	8.26
Carter Dry Goods Company	3.53
Central Glass Company	11.41
Childers Electric Co.	21.31
Consolidated Realty Co.	20.00
C. T. Dearing Printing Company	75.00
Debater's Research	3.50
Diem and Wing Paper Co.	16.80
Dodd, Mead & Co.	1.00
J. T. Fischer	1.80
Franklin Printing Co.	15.75
Finger Paper Box Company	27.78
Gaylord Bros.	18.65
Gulf Refining Company	19.14
Hammer Printing & Office Supply Co.	2.25
Henry Heick Hardware Co.	22.00
T. J. Hoke	3.00
Hubbuck Bros. & Wellendorff	2.00
R. Jeunesse	63.00
E. A. Jonas	31.80
Kaufman-Straus Company	822.74
Kentucky Book Mfg. Co.	228.99
Long's Towel Supply	9.00
Longmans, Green & Co.	91.79
Louisville Battery Service Co.	3.00
Louisville Chemical Company	26.80
Louisville News Company	154.04
Louisville Paper Company	30.24
Louisville Towel Supply	8.20
Louisville Gas & Electric Co.	200.01
Macmillan Company	78.32
Meffert Equipment Co.	15.50
L. C. Menard	5.00
Miller Paper Co.	8.30
Mississippi Historical Society	3.00
Moody's Investors Service	125.00
John P. Norton & Co.	29.25
National Society, Daughters of the American Revolution	6.00
National Society for the Prevention of Blindness	2.00
New Method Book Bindery	105.95

288.72

	289.78
Otis Elevator Company	14.00
Feasler-Gaulbert Corporation	2.97
Pittsburgh Fuel Company	196.22
Range Motor Company	29.50
Allen W. Reager & Co.	36.45
Mrs. R. W. Trichard	25.00
Clement V. Ritter	92.26
Ray Scruggs	16.00
Mrs. Fannie E. Selph	2.00
Geo. T. Settle, Librarian Petty Cash	64.31
J. E. Sikking	14.70
Clarence R. Smith & Company	57.00
Southeastern Paper Co.	15.00
Southern Bell Telephone & Telegraph Co.	129.38
Southern Historical Society	3.15
Special Libraries Association	5.00
Standard Oil Company	57.38
Standard Printing Co.	261.90
T. K. Stewart Co.	1 122.76
Tehan & Head	11.19
University of Chicago Press	2.92
Weissinger-Gaulbert Real Estate Co.	967.14
Wilderness Road Book Shop	20.41
H. W. Wilson Company	132.00
	<hr/>
	6 160.86
Pd) Geo. T. Settle, Libn. Pay Roll	11 290.72
	<hr/>
Total	\$ 17 460.58

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Jan 9, 1929

W. S. Harris President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday January 9, 1929
in the librarian's office, 5 p.m.

Present: Mayor Harrison, Mrs. Morris, Mr. Ossmann, Monsig. Schuhmann, Mr. Davis and the librarian, with President Harrison in the chair. Dr. Hemphill and Mr. Thruston wish to be counted as present as both had expected to attend and then were unavoidably detained. Dr. Powell was reported ill, and Mr. Barker, Mr. Heyburn, Mrs. Mansfield, Dr. Pfingst and Dr. Rauch unable to attend.

The minutes of the regular December 12, 1928 meeting were read and upon motion approved.

The Secretary read communications as follows:

- a. Letter of December 14, 1928 from Mayor Harrison, appointing Mr. Howard C. Davis a trustee to succeed Dr. Mullins, deceased. Exhibit No. 1. Mr. Davis' oath of affirmation is on file.
- b. Letter of December 14, 1928 from ^{Dr.} John R. Sampey, Acting President, Southern Baptist Theological Seminary, thanking the Board for the resolution on the death of Dr. E. Y. Mullins, and also thanking the Board in the name of Mrs. Mullins. Exhibit No. 2.
- c. Librarian's letter of December 13, 1928 to the girls who addressed the Board requesting an increase in salary. Exhibit No. 3.
- d. Letter of December 15, 1928 from Jeannie Read Sampson, withdrawing her signature.
- e. Letter of December 18, 1928 signed by eleven members of staff, in reply to librarian's letter of December 13. Exhibit No. 4.
- f. Letter of December 20, 1928 from Mayor Harrison, regarding letter of explanation received from staff members. Exhibit No. 5.
- g. Letter of January 9, 1929 from O. P. Ward, architect, regarding repairs made by Louis Appel Company touch-

ing party wall of Kaufman-Straus building.
Exhibit No. 6.
This inspection was made on the suggestion of
Mr. Ossmann, Chairman of Building Committee
and Mr. Barker, Chairman of Finance Committee.

- h. Resignation of Libbie Fuchs, under date of
December 17, 1928 upon motion was accepted.
- i. Resignation of Salome S. Ogdon, under date of
December 27, 1928 upon motion was accepted.
- j. List of most popular books in December was sub-
mitted and ordered filed.

The Treasurer's report was read as follows:

January 9, 1929

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on
January 1, 1929 of \$163.26 is submitted herewith. To this
is to be added \$5,995.63 rent from Public Library build-
ing, which is usually paid on or about the tenth of each
month, making a total of \$6,158.89.

We are also submitting voucher No. 155 to Louisville
Trust Company, \$10,083.33. This is to cover \$10,000.00 re-
tiring mortgage and interest \$83.33, due January 15.

Respectfully submitted

Chairman Finance Committee

Upon motion the report was approved and ordered filed and voucher
to Louisville Trust Company ordered paid.

The librarian's report for December upon motion was approved and
ordered filed. The report shows a circulation of 130,765 volumes, an increase
of 6,619 as compared to December 1927. Of this number 71,109 volumes were
circulated to adults and 59,656 to children, fifty per cent of the circulation
being fiction. There were 818 borrowers registered during the month, making a
total of 63,010 registered borrowers. The report of the reference department
shows 22,892 more important questions asked and topics looked up at the Main
library and branches, a gain of 4,324. During the month 75 reading lists were

compiled, 192 books and magazines lent for home use and 2,257 pictures circulated. There were 178 newspapers read for items and 832 clippings from newspapers filed, 42 of which were from local newspapers concerning the library. There were 76 bound volumes of newspapers used in the room and 89 pamphlets and clippings classified. There were 1,871 visitors to the Museum in December, an increase of 196. There were 1,621 volumes added and 1,756 volumes cataloged, making the number of volumes available for public use 295,356.

The librarian stated that with Miss Cochran, he met an engagement at 10 a.m. on January 4, with Miss Cornelia A. Steele, in charge of the Cabbage Patch Settlement and Mrs. Cale Young Rice, in regard to establishing a sub-branch library in the Cabbage Patch Settlement House at their new location, Sixth and Magnolia, to be opened in March. He stated that after some discussion of ways and means, he agreed that the library would cooperate by supplying a collection of 750 books and a trained member of the staff to take charge not less than two afternoons and evenings a week.

This action of the librarian was approved by the Library Committee and in turn upon motion approved by the Board.

Mrs. Morris called attention to the need of a new building to take the place of the temporary building at 40th and Broadway but was told there were no funds available. The librarian stated that a committee had waited on him from that part of the city for a new building and that committees had also appeared before the Board from South Louisville, Highland Park, Bardstown Road and Clifton. The way to obtain buildings was discussed by the Mayor. He stated that we might be able to raise funds for one building. The librarian stated that it has been customary for localities asking for branch libraries to furnish the site, size and location subject to the approval of the Board before any steps were taken to erect a building. It is suggested that the library ask to be included in the Bartholomew survey.

The librarian's report for December showing an expenditure of

\$25,683.88 upon motion was approved. This includes Pay Roll \$10,783.04, voucher No. 153, checks Nos. 782-899 inclusive, signed by Monsig. Schuhmann of the Library Committee and paid December 20, 1928. This also includes voucher No. 155 to Louisville Trust Company, \$10,000.00 on retiring mortgage and \$83.33 interest, total \$10,083.33, due January 15, 1929. This leaves a balance of \$4,817.51, voucher No. 154, checks Nos. 900-967 inclusive to be paid:

American Library Association	\$ 8.60
Arctic Ice Company	18.66
Robin M. Baggerly	17.82
Baker & Taylor Co.	46.69
Dr. Wm. T. Baker	25.00
Clara L. Behrens, Head Order Dept.	58.57
Bland Electric Company	57.65
Burroughs Adding Machine Co.	2.15
Campbell and Leunig	83.00
Carter Dry Goods Co.	4.21
Childers Electric Company	2.12
City Club of Chicago	1.00
F. A. Clegg & Company	29.41
Consolidated Realty Company	20.00
R. O. Dusch	83.75
East and West Publishing Co.	3.75
Electric Blue Print & Supply Co.	7.50
F. W. Faxon Company	5.48
Geo. G. Fetter Co.	5.00
Gaylord Brothers	6.56
Hammer Printing & Office Supply Co.	1.10
Henry Heick Hardware Co.	4.25
Herald-Post Company	39.00
H. S. Hirshberg	5.50
T. J. Hoke	3.00
J. H. Jansen	6.75
Jewish Publication Society of America	5.00
E. A. Jonas	33.65
Kaufman-Straus Company	685.50
J. M. Kellner	29.92
Kentucky Book Mfg. Co.	261.40
Kentucky Workshop for the Adult Blind	13.90
Herman C. Korfhage Co.	3.75
Louisville League of Women Voters	9.57
Librarian of Congress	100.00
John Lodenkemper	5.00
Longmans, Green & Co.	5.37
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	210.97
Louisville Grocery Company	7.25
Louisville News Company	527.47
Louisville Paper Company	71.04
Louisville Sanitary Wipers Co.	22.50
Macmillan Company	48.17
Meffert Equipment Company	9.55
	2687.52

	2605.63	
Morehouse Publishing Company	1.03	
John P. Morton and Co.	110.50	
John Murphy Co.	3.94	
National Historical Society	10.00	
National Probation Association	1.50	
New Method Book Bindery	72.20	
New York State Library School Assn.	2.00	
Otis Elevator Company	14.00	
Pittsburgh Fuel Company	189.75	
Range Motor Company	7.65	
Mrs. R. W. Reichart	25.00	
Charles Scribner's Sons	37.80	
Geo. T. Settle, Libn. Petty Cash	48.80	
J. E. Sikking	17.80	
Southern Bell Telephone & Telegraph Co.	143.70	
W. K. Stewart Co.	451.71	
Stoll Oil Refining Company	9.57	
Tehan and Head	10.80	
Weissinger-Gaulbert Real Estate Co.	968.88	
Western Union Telegraph Co.	4.50	
Herbert Earl Wilson	1.35	
H. W. Wilson Company	78.00	
Edward Mott Woolley	1.50	
	<hr/>	
	4 817.51	
Pd) Geo. T. Settle, Libn. Pay Roll	10 783.04	
Louisville Trust Company		
Retiring mortgage	10,000.00	
Interest	83.33	
	<hr/>	
	10 083.33	
	<hr/>	
Total	\$ 25,683.88	

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Feb 13-1929

W. C. Ballantyne President *pro tem*

Geo. T. Settle Secretary

See exhibits following

Exhibit No. 1

Dec. 14, 1928

Mr. George T. Settle, Sec'y,
Board of Trustees,
Louisville Free Public Library,
Louisville, Kentucky.

Dear Sir:

This is to inform you that I have, under date of December 13th, appointed Mr. Howard C. Davis, care of the Portland Branch, Forst National Bank, 26th and Portland Avenues, to the vacancy on your Board occasioned by the death of Doctor E. Y. Mullins.

Very truly yours,

(Signed) W. B. HARRISON

Mayor

Exhibit No. 2

December 14, 1928.

Mr. George T. Settle, Secretary & Librarian
Louisville Free Public Library,
Louisville, Kentucky.

My dear Mr. Settle:-

I have received the copy of the minute of the Library Board concerning the death of Dr. Mullins. Please accept our warmest appreciation of this beautiful tribute to our great leader.

Mrs. Mullins has just been in the office this morning and asked that I should acknowledge with thanks on her behalf receipt of the copy of this munite.

With the season's greetings, I am

Yours cordially,

(Signed) JOHN R. SAMPEY

Acting President

Exhibit No. 3

December 13, 1928

Mary A. Thomas
 Esther B. Williams
 Mary Bell Garrett
 Preston Settle
 Sarah C. Peden
 Jeannie Read Sampson
 Katie May Brown
 Helen Cooper
 Edith Hancock
 Gladys Dawes
 Georgia Stuart Humm
 Clara Mantle Biles

Your communication without date to the Members of the Library Board, received by Mayor Harrison on December 12, a carbon copy of which was delivered to my office, was read by Mayor Harrison at the Library Board meeting December 12, 1928.

This was discussed very freely and it was the sense of the Board that those signing the petition be given an opportunity to withdraw their signatures.

I am instructed to advise you that this motion was made, duly seconded and unanimously adopted.

(Signed) GEO. T. SETTLE

Secretary and Librarian

Exhibit No. 4

December 18, 1928

To the President and members of the library board:-

Dear board members;

We regret, exceedingly, that our petition to your board was so written, or expressed, as to give the impression that we were demanding an increase in salary.

Please believe us, when we tell you that there was no idea of antagonism or insubordination to the library, the board of trustees, and the librarian in our action.

Yours very truly,

(Signed) Mary Bell Garrett
 Katie May Brown
 Helen Cooper
 Preston Settle
 Gladys Dawes
 Esther B. Williams
 Mary A. Thomas
 Georgia Stuart Humm
 Clara Mantle Biles
 Edith Hancock
 Sarah C. Peden

Done in accordance with the resolution of the board.

Exhibit No. 5

December 20, 1928

Mr. George T. Settle, Sec'y,
Louisville Public Library,
Louisville, Ky.

My dear Mr. Settle:

I have a very pleasant little note of explanation from the several girls who recently petitioned the Board of Trustees for salary adjustments. Please tell these young ladies that their explanation is ample and that we will all consider it just as if it had not happened.

Very truly yours,

(Signed) W. B. HARRISON

Mayor

Exhibit No. 6

January 9th, 1929

KAUFMAN*STRAUS PARTY WALL - APPEL COMPANY BLDG.

Mr. George T. Settle,
Louisville Free Public Library,
City.

Dear Sir:-

In compliance with your request, following out the instructions of your Board of Trustees, and in the interest of the Kaufman-Straus Company property, owned by the Louisville Free Public Library, I have inspected the remodeling work being done on the building just North of the Kaufman-Straus building on Fourth Street, and which will be occupied by Louis Appel Co., Inc.

Ale Bornstein is the contractor in charge of the work under supervision of Joseph & Joseph, architects. I have consulted with Mr. Walter Wagner in the architects' office, and have gone over with him the location of the party wall on the property line, and it seems to be properly located. I also examined the steel girders resting on the party wall, and supporting the rear wall and roof of the Appel Company building. These girders do not extend beyond the property line or encroach upon the Kaufman-Straus property.

In my opinion the work is being properly done, and does not harm the Kaufman-Straus building.

Respectfully submitted,

(Signed) OSSIAN P. BARD

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday February 13, 1929
in the Librarian's office, 5 p.m.

Present: Mr. Davis, Dr. Hemphill, Mr. Hayburn, Mrs. Mansfield,
Mrs. Morris, Dr. Pfingst, Dr. Pauch, Mr. Thruston and the Librarian.
Mr. Barker was reported out of the city, Dr. Powell ill, and Mayor Harrison,
Mr. Ossmann and Monsig. Schuhmann unable to attend. In the absence of the
President and Vice-President, Mr. Thruston was chosen to preside.

The minutes of the regular January 9 meeting were read and upon
motion approved. Upon motion the action of those present at this meeting
was approved.

The Secretary read communications as follows:

- a. Librarian's letter of January 21, 1929 to Mrs. S. P. Kirby,
regarding return of portrait of John P. Morton. Exhibit No. 1.
Upon motion the Librarian was authorized to return this loan.
- b. Librarian's letter of January 9, 1929 to Mayor Harrison,
asking that the library be included in the Bartholomew
Survey, and reply to same, signed by Mr. J. C. Murphy,
Chairman City Planning Commission, under date of Jan. 17.
Exhibit No. 2.
- c. Librarian's letter of February 7, 1929 to Fiscal Court of
Jefferson County, making report of county library work for
fiscal year ending August 31, 1928 was submitted for record
in the minutes. Exhibit No. 3.

The Treasurer's report was read by Dr. Rauch as follows:

February 13, 1929

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on February 1
of \$1,630.17 is submitted herewith. To this is to be added rent
from public library building, \$5,995.63, which is usually paid on
or about the tenth of each month, making a total of \$7,625.80.

Respectfully submitted

Chairman Finance Committee

Upon motion the report was approved and ordered filed.

The Librarian's report for January upon motion was approved and ordered

filed. The report shows a circulation of 157,228 volumes, an increase of 17,550 as compared to January 1928. Of this number 88,490 volumes were circulated to adults and 68,738 to children, fifty-one per cent of the circulation being fiction. There were 947 borrowers registered during the month, making a total of 62,920 registered borrowers. The report of the Reference department shows 26,886 more important questions asked and topics looked up at the Main library and branches, a gain of 10,184. During the month 39 reading lists were compiled, 278 books and magazines lent for home use and 2,677 pictures circulated. The report also shows that 269 newspapers were read for items and 1,073 clippings from newspapers filed, 28 of which were from local newspapers concerning the library. There were 94 bound volumes of newspapers used in the room and 92 pamphlets and clippings classified. There were 1,498 visitors to the Museum. There were 1,641 volumes added and 2,108 volumes cataloged, making 296,997 volumes available for public use.

Under unfinished business the Librarian introduced again the question of repairing or closing the library driveway. He stated that the condition of the drive is bad and everyone agreed. It was suggested that the drive be widened five or six feet and reconstructed. Dr. Rauch moved that the librarian get bids on repairing this drive and report back to the Board before any action is taken. This was seconded by Mr. Heyburn and upon motion approved. The question of closing the drive until such repairs are made was thought not advisable. Mr. Davis said if we went about it right the police department would help us. The secretary then read letter which he had addressed to Capt. Loran and to which no reply has been received. Exhibit No. 4. It was suggested that the Mayor be asked to address the police. Mr. Davis said he would go with the Librarian before the Traffic Department to see what could be done.

At this point the Librarian submitted a number of petitions signed by many Shawnee citizens, asking for a new library building, and stated that a committee was waiting to be heard. The committee was admitted. Rev. F.C. Hadley,

representing the Shawnee Welfare Club, presented their request for a new building and Mrs. Ernest L. German, representing the Shawnee Womens Club, made a few remarks regarding the need of a new library. Dr. Pauch moved, seconded by Mr. Davis, to give the question due and serious consideration, which upon motion was approved. Mr. Thurston stated that the Board would discuss the question and let the committee hear from them later. At this point the committee withdrew.

The matter was discussed and the librarian stated that he had several requests from other communities asking for branch libraries, but that there were no funds available. Mrs. Morris stated that a branch was needed in the Highlands as well as Bechtmont, and Mr. Davis said he knew that Highland Park needed a library. After considerable discussion upon motion ^{whole} the matter was referred to the Building Committee to make report at the next Board meeting.

The Librarian's report showing an expenditure of \$17,529.75 upon motion was approved. This includes Pay Roll, \$10,809.88, voucher No. 156, checks Nos. 968-1084 inclusive, signed by Monsig. Schulmann and paid February 1. This leaves a balance of \$6,719.87, voucher No. 157, checks Nos. 1085-1212 inclusive to be paid:

Aetna Oil Service	\$ 19.14
American Book Company	2.53
American Library Association	6.50
American Multigraph Sales Co.	1.45
Arctic Ice Co.	19.76
Samuel L. Avery & Co.	13.80
Robert L. Badger	34.50
Bailey-Stuart-Wolff Agency	34.50
Dr. W. F. Baker	25.00
Baker and Taylor Co.	1.68
Baptist Book Store	105.83
Barret, Robinson and Dickey	20.70
J. W. E. Bayly & Co.	18.40
Clara L. Behrens, Read Order Dept.	84.56
Bland Electric Co.	4.00
Bloom and Herrmann	15.80
Books & Kinnaird	15.80
R. P. Bowker Co.	15.00
Brentano's	3.21
Breuer and Co.	9.20
Brown and Martin	10.35

457.71

	457.71
Burkley and Tierney	43.70
Capital Traffic Service Bureau	12.50
Carpenter and Purba	9.20
Central Glass Company	7.40
Chapman Insurance Agency	33.35
Childers Electric Co.	3.40
Consolidated Realty Co.	20.00
Courier-Journal Co.-Louisville Times Co.	54.60
A. Crawford and Sons	1.50
Danforth and Co.	11.50
H. V. Davis and Co.	9.20
Dugan, Humphreys and Co.	9.32
R. O. Dusch	49.85
F. W. Faxon Co.	4.47
Finnell System	7.50
J. W. Fischer	2.90
J. O. Foley	6.50
Gaunt and Harris	23.00
Gaylord Brothers	2.25
Gibson-Winer Co.	23.00
Charles D. Greer and Co.	20.70
Gulf Refining Co.	19.14
Hammer Printing and Office Supply Co.	4.91
Hart Manufacturing Co.	2.50
Robert L. Hawes and Co.	23.30
Henry Heick Hardware Co.	17.80
H. S. Hirshberg	3.50
T. J. Hoke	3.00
Jos. Hubbuch, Sr. and Sons	61.50
Hummel and Meyer	11.50
Hunter and Hellman	32.20
H. B. Huntting Co.	13.50
Independent Ice and Coal Co.	2.00
Jefferson, Noyes and Embry	4.60
E. A. Jonas	19.45
Kaufman-Straus Company	383.15
J. M. Kellner	63.22
Kelly Publishing Co.	12.00
Kentucky Book Mfg. Co.	491.90
Koehler Stamp & Stencil Co.	2.10
Laird and Lee, Inc.	3.84
Chas. A. Lang Agency	4.62
Henry H. Lang and Co.	4.64
Leyman Motor Co.	1.50
Liberty Fire Insurance Co.	9.20
Long's Towel Supply	9.00
Louisville Chemical Co.	23.00
Louisville Gas and Electric Co.	210.32
Louisville Grocery Co.	2.55
Louisville News Co.	466.84
Louisville Paper Co.	24.55
Louisville Towel Supply Co.	16.40
Macmillan Company	12.62
Macpherson and Co.	36.80
	2810.70

	2810.70
Mann Insurance Co.	34.50
Mayes Printing Co.	5.90
Meffert Equipment Co.	1.20
Miller Paper Co.	20.61
Edw. J. Miller and Co.	87.55
Moellmann and Hennessy	9.20
John P. Norton and Co.	94.20
National Geographic Society	4.00
Joseph J. Nelligan and Co.	59.15
New Method Book Bindery	48.30
New York Times Index	8.00
Otis Elevator Co.	14.00
Peter, Butler and Weaver	72.30
Pirtle, Weaver and Menefee	76.44
Pittsburgh Fuel Co.	339.75
Range Motor Co.	43.93
Allen M. Reager and Co.	11.65
Mrs. R. W. Reichart	25.00
Reisert Insurance Agency	6.90
Reutlinger and Co.	5.75
Clement V. Ritter	7.08
Robinson, Wilson and Long	5.75
A. W. Shaw Co.	14.56
Charles Scribner's Sons	12.50
W. P. Seestadt	2.10
George T. Settle, Libn. -Petty Cash	63.16
Sharp Insurance Agency	34.50
K. A. Simms and Co.	144.60
Slade, Hipp and Meloy	6.57
J. B. Slaughter and Co.	13.80
Clarence R. Smith and Co.	21.75
Southeastern Paper Co.	26.72
Southern Bell Telephone & Telegraph Co.	143.55
Standard Oil Co.	38.28
Standard Printing Co.	270.00
W. K. Stewart Co.	773.94
J. M. Todd and Co.	4.60
Stoll Oil Refining Co.	19.13
Stone and Gnau	9.20
Studies in Philology	4.00
Sweeney and Co.	105.45
Tehan and Head	9.20
Timberlake and Trueheart	22.04
Tippett and Walker	4.66
Universal Fixture Corporation	17.50
University of Chicago Press	2.82
Vaughan and Company	46.00
Viglioni and Langan	4.60
Ossian P. Ward	15.00
Weissinger-Gaulbert Real Estate Co.	986.34
	6608.43

	6608.43
Wilderness Road Book Shop	51.42
Richard R. Williams	51.92
Womans Press	<u>8.10</u>
	6 719.87
Pd) Geo. T. Settle, Libn. Pay Roll	<u>10 809.88</u>
Total	\$ 17 529.75

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Mar 13 (29)

W. S. Harrison President

Geo. T. Settle Secretary

Exhibit No. 1

January 21, 1929

Mrs. S. B. Kirby
R. 1, Box 436
Louisville, Kentucky

My dear Mrs. Kirby:

I have been advised that you wish the return of the portrait of John P. Morton, done in hair by Mary S. Riley, delivered to the Library February 24, 1920.

Please let me have written request for the return of this portrait, to be presented to the Board at their next meeting February 13, 1929.

Yours very truly

(Signed) GEO. T. SETTLE

George T. Settle, Librarian

B

Exhibit No. 2

January 9, 1929

Mayor William F. Harrison
City Hall
Louisville, Ky.

My dear Mayor Harrison:

It has been suggested that you be requested to include the Louisville Free Public Library in the survey for the city which is to be made by Mr. Bartholomew.

We now have a Main building and nine (9) branch buildings, located as follows:

Main library	301-333 Library Place
Highland	1002 Cherokee Road
Portland	3305 Western Parkway
Crescent Hill	2762 Frankfort Avenue
Parkland	2743 Virginia Avenue
Shelby Park	600 East Oak
Jefferson	1718 W. Jefferson
Shawnee	3912 W. Broadway
Western Colored	602 S. Tenth
Eastern Colored	600 Lampton

with two sub-branches, as follows:

South Louisville	319 Central Avenue
Highland Park	4470 Park Blvd.

In addition to this we conduct jointly with the Board of Education branch libraries in the high schools, normal school and junior high schools. The books in the school libraries are bought and the assistants paid by the Board of Education. The librarians are selected upon recommendation of the librarian.

We have had committees wait on us asking for new branches at South Louisville, Highland Park, Bardstown Road and Clifton. We have also had a committee to meet with us asking for a new building to take the place of the temporary building at 40th and Broadway.

It has been customary for citizens in the neighborhood to donate the site, size and location subject to the approval of the Library Board, before a building is erected. This is true in each case except the Western Colored branch library.

We shall be very grateful if this meets with your approval.

Yours very truly

(Signed) G. T. SPENCER

Secretary and Librarian

GTS/d

MICB

Exhibit No. 2 (contd)

January 17, 1929

Mr. George T. Settle,
 Secretary and Librarian
 Louisville Free Public Library,
 Louisville, Kentucky.

Re: City Planning

Dear Sir:

Your letter of Jan. 9 to Mayor Harrison was handed to me for reply.

The City Planning Commission will certainly be pleased to consider the distribution of libraries in its city planning program.

Thanking you for the suggestion, I am

Respectfully,

(Signed) J. C. MURPHY

Chairman, City Planning Commission

JCM/FS

Exhibit No. 3

February 7, 1929

Judge Henry I. Fox)	
Mr. Ben F. Vogt)	
Dr. Ben L. Bruner)	Fiscal Court of
Mr. Frank J. Humbert)	Jefferson County
Mr. H. C. McCorkhill, Clerk)	

Gentlemen:

The following is the twelfth annual report of public library work in Jefferson County outside the city of Louisville, conducted by the Louisville Free Public Library under contract with the Fiscal Court of Jefferson County.

The contract made in 1916-17 called for the free use of the Main library and all branches in the city by residents of Jefferson County, and the establishment of not less than ten stations in the county.

The report for last fiscal year shows that there are 210 centers in 99 buildings in Jefferson County for the circulation of books for home use, an increase of 11 centers. This includes 27 stations (22 white and 5 colored) and 183 classroom collections (167 white and 16 colored) in 72 school buildings (60 white and 12 colored). Public Library books are in every school building in Jefferson County.

The circulation of books for home use from the 210 centers was 77,051 volumes (66,698 white and 10,353 colored), an increase of 11,022. This includes 20,899 books read by adults and 56,152 by children. No separate record is kept of the number of books taken from the Main library and branches in the city by county residents. This would add several

thousand volumes to the circulation of books.

There were 22,147 volumes used in stations and classroom collections. These books were changed quarterly at stations and twice during the school year at schools.

We received \$15,000 last year, and trust that you will appropriate the same amount for this year.

Mr. Thomas A. Barker, Monsignor Schuhmann and the Librarian are the committee on county library work. We will be pleased to meet with you if you desire, at your convenience.

Yours very truly

(Signed) GEO. T. SETTLE

George T. Settle, Librarian

GTS/D

Exhibit No. 4

January 16, 1929

Capt. John M. Loran
City Hall
Louisville, Ky.

My dear Capt. Loran:

I have been instructed by the Library Board to take steps to remedy the trouble we are having with our library driveway.

People are parking their cars from end to end on both sides of the drive, in many cases using our sidewalk. It has been suggested that perhaps if you would paint the red and white mark on the north and south side of the driveway directly in front of the building, and place signs at the Third and Fourth Street entrances "No parking on north side" and instruct your men to tag machines, the library patrons might be able to get some benefit from this driveway.

Cars are parked here all night and early in the morning the driveway is filled. Mayor Harrison, President of the Library Board, has suggested that I take the matter up with you. We had expected to reconstruct the driveway, making it five or six feet wider, but this has been held up until after the survey by Mr. Bartholomew is made.

We shall appreciate your help.

Yours very truly

(Signed) GEO. T. SETTLE

George T. Settle, Librarian

GTS D

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, March 13, 1929
in the Librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Mayor Harrison, Mr. Heyburn,
Mrs. Mansfield, Mrs. Morris, Mr. Ossmann, Dr. Pfingst, Dr. Rauch, Monsig.
Schuhmann, Mr. Thruston and the Librarian, with Mr. Thruston in the chair.
Dr. Powell was reported ill and Dr. Hemphill unable to attend.

The minutes of the regular February 13 meeting were read and upon
motion approved.

Mr. Barker presented blue prints calling for widening York Street
and making it a parking place for automobiles. Mr. Davis stated that the
librarian was authorized at the last Board meeting to receive bids for placing
curbing, preparatory to repairing driveway, and that he and the librarian
had visited Captain Loran of the Traffic Department, who had promised to
place signs to regulate the parking. These signs are now set up and the
Board of Public Works has agreed to take care of the necessary repairs on the
drive after we have placed the concrete coping.

At this point Mayor Harrison reported and took the chair.

Mr. Barker presented blue print calling for the widening of Curran Street
to the north of the library. The plans including the blue prints had not been
considered by the members of the Library Board or Building Committee.

Upon motion this was laid on the table to be considered in the Bartholomew
survey.

The Secretary read communications as follows:

- a. Letter of February 26, 1929 from Kaufman-Straus Company,
regarding the proposed change of traffic on Fourth Street
and calling on the Library Board to protest against making
Fourth Street a one-way street, together with librarian's
reply of February 27.

Upon motion it was thought best, since the public library is

a city institution, for the Library Board not to take any action in the matter of protest. Upon motion the letters were received and ordered filed.

- b. The librarian submitted receipt of February 19, 1929 from Mrs. Harriet G. Kirby, for the return of portrait of John P. Morton. Exhibit No. 1.
- c. Upon motion the librarian was authorized to accept lowest and best bid for construction of concrete coping, north and south sides of library driveway, subject to the approval of the City Engineer's office. The Board of Public Works will take care of other repairs on the drive.
- d. The librarian stated that the A. L. A. will meet in Washington, D. C., May 13-18 and that it has been customary for the librarian to represent the library at these annual meetings. Upon motion the librarian is to represent the library at the Washington meeting.

The Treasurer's report was read as follows:

March 13, 1929

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance of \$11,124.91 on March 1, 1929 is submitted herewith. To this is to be added rent from public library building, \$5,995.63, which is usually paid on or about the tenth of each month, making a total of \$17,120.54.

Since this report was received the Treasurer reports that we received from city taxes \$66,799.20. Last year in March we received \$79,107.18, which makes this year's receipts \$12,307.98 less.

Bills Payable \$64,000.00 and interest on loans \$1,109.05, total \$65,109.05, were paid to the Louisville Trust Company on March 6, with voucher No. 159 signed by the Chairman of the Finance Committee. A motion is in order approving this payment.

Respectfully submitted

(Signed) THOS. A. BARKER
Chairman Finance Committee

Upon motion the report was approved and ordered filed.

The librarian reported that the following young ladies completed the training class work of September 1, 1928 - February 28, 1929, with general averages as noted, and are serving as substitutes and are on the eligible list for positions as vacancies occur:

Mary Louise Addis	83.3
Helen Frantz	80.5
Jean Wilson Gordon	81.3
Mildred Fontaine Johnson	94.6
Virginia Marquette	80.5
Ruth Clara Merhoff	85.6
Louise Gertrude Seewer	84.8

The Librarian's report for February upon motion was approved and ordered filed. The report shows a circulation of 148,913 volumes, a decrease of 3,328 as compared to February 1928. Of this number 82,976 volumes were circulated to adults and 65,937 to children, forty-eight per cent of the circulation being fiction. There were 1,066 borrowers registered during the month, making a total of 62,722 registered borrowers. The report of the Reference department shows 25,937 more important questions asked and topics looked up at the Main library and branches, divided: Main 2,870; branches 23,067. This is a gain of 1,545. During the month 69 reading lists were compiled, 320 books and magazines lent for home use and 2,776 pictures circulated. The report also shows that 199 newspapers were read for items and 825 clippings from newspapers filed, 39 of which were from local newspapers concerning the library. There were 101 bound volumes of newspapers used in the room and 113 pamphlets and clippings classified. There were 2,194 visitors to the Museum, including five classes and a group of Boy Scouts. There were 1,683 volumes added and 1,937 volumes cataloged, making 298,680 volumes available for public use.

Mr. R. C. Ballard Thruston, of the Building Committee, reported that he and Mr. Davis, with the librarian, had spent several days during the previous week visiting the branch libraries and main building. This was complying to a resolution adopted turning over to the Building Committee for a report to the Board at this meeting, requests for a new branch library building for Shawnee and requests for additional branches from Clifton, Beechmont, Highland Park, South Louisville and Bardstown Road. Mr. Thruston read the report and stated that it was the sense of the committee that an additional wing is needed at the Main to relieve the crowded shelves at branches and when funds are

available a new building should be erected for Shawnee and a building to take care of South Louisville and Beechmont, but that nothing can be done at present because of the lack of funds. The Chairman of the Finance Committee suggested that it might be advisable to ask for a bond issue for \$500,000. to retire the debt on Kaufman-Straus building, \$250,000. and use the remaining \$250,000. for a wing for the Main library and the two branches suggested.

Upon motion the report was received and ordered filed and a vote of thanks extended to the committee for their work and splendid report. The librarian was authorized to advise the committee from Shawnee that the matter had been investigated and the Library Board appreciates the interest shown but because of lack of funds are unable to do anything at present.

The librarian's report for February showing an expenditure of \$82,221.82 upon motion was approved. This includes Pay Roll, \$11,127.16, voucher No. 158, checks Nos. 1213-1330 inclusive, signed by Monsig. Schuhmann and paid March 1. This also includes voucher No. 159 to Louisville Trust Company, bills payable \$64,000.00 and interest on loans \$1,109.05, total \$65,109.05, paid March 6. This leaves a balance of \$5,985.61, voucher No. 160, checks Nos. 1331-1412 inclusive to be paid:

Aetna Oil Service	\$ 19.84
American Book Company	8.39
American Library Association	7.10
American Multigraph Sales Co.	10.13
American Printing House for the Blind	14.25
Arctic Ice Company	18.48
N. W. Ayer & Son	15.00
Robin Baggerly	37.39
Dr. Wm. T. Baker	25.00
Baptist Book Store	288.03
Clara L. Behrens, Head Order Dept.	89.41
Bell Book and Stationery Co.	5.14
Bowman Park Aero Co.	100.00
Campbell and Leunig	2.91
Carter Dry Goods Co.	18.48
Central Glass Co.	17.65
Childers Electric Co.	23.45
F. A. Clegg and Co.	85.33
Columbia Carbon Co.	8.00

793.98

	793.98
Consolidated Realty Co.	20.00
Demco Library Supplies	3.03
F. W. Faxon Company	1.93
J. W. Fischer	1.20
Gaylord Brothers	91.02
Governmental Research Conference	2.00
Gulf Refining Co.	19.10
Hammer Printing & Office Supply Co.	3.60
Heaton Publishing Co.	3.77
Henry Heick Hardware Co.	14.75
T. J. Hoke	3.00
Independent Ice and Coal Co.	1.95
E. A. Jonas	23.05
P. J. Kenedy & Sons	3.87
Keystone View Company	51.62
Koehler Stamp and Stencil Co.	5.55
Librarian of Congress	100.00
Libraries	12.00
John Lodenkemper	4.80
Longmans, Green and Co.	40.94
Kaufman-Straus Co.	609.18
Kentucky Book Mfg. Co.	408.25
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	215.04
Louisville Grocery Co.	2.55
Louisville News Co.	461.02
Louisville Paper Co.	44.14
Louisville Towel Supply Co.	8.20
Mayes Printing Co.	9.25
Macmillan Company	116.58
Meffert Equipment Co.	12.75
Miller Paper Co.	5.25
Milliken Tire and Battery Co.	2.25
John P. Morton and Co.	21.70
National Child Labor Committee	2.00
National Child Welfare Association	4.50
National Society, Daughters of the American Revolution	6.00
National Housing Association	5.00
Otis Elevator Co.	14.00
L. C. Page & Co.	32.02
Peaslee-Gaulbert Corporation	2.70
Pittsburgh Fuel Co.	314.24
Public Speakers Society	6.00
Rand McNally & Co.	36.00
Mrs. R. W. Reichart	25.00
Charles Scribner's Sons	10.00
W. R. Seestadt	3.25
George T. Settle, Libn. - Petty Cash	42.19
Short's Tire Service	46.25
Silk Association of America	2.00
J. F. Sikking	31.50
Southeastern Paper Co.	7.50

2,116.47

		376.47	
Southern Bell Telephone and Telegraph Co.		144.24	
Standard Printing Co.		423.00	
W. K. Stewart Co.		450.04	
United Glue Co.		16.80	
University Extension Division, University of North Carolina		5.50	
Weissinger-Gaulbert Real Estate Co.		940.77	
Albert Whitman & Co.		3.69	
Wilderness Road Book Shop		231.83	
E. W. Wilson Co.		14.17	
World Peace Foundation		3.10	
Yale University Press		36.00	
		<u>5 985.61</u>	\$
Pd) Geo. T. Settle, Libn.-Pay Roll		11 127.16	
Pd) Louisville Trust Co.			
Bills Payable	64,000.00		
Interest	<u>1,109.05</u>	65 109.05	
Total		\$ 82 221.82	

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

April 10/29

W. P. Norton President

Geo. T. Settle Secretary

Exhibit No. 1

February 19, 1929

The Louisville Free Public Library has this day returned to me portrait of John P. Norton, etching on satin by Mary S. Riley, loaned to the library in February 1920.

(Signed) HARRIET G. KIRBY

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday April 10, 1929
in the librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Mayor Harrison, Dr. Hemphill,
Mr. Heyburn, Mrs. Morris, Mr. Thruston and the librarian, with President Harrison
in the chair. Dr. Powell was reported ill, Dr. Pfingst out of the city, and
Mrs. Mansfield, Mr. Ossmann, Dr. Rauch and Monsig. Schuhmann unable to attend.

The minutes of the regular March 13 meeting were read and upon motion
approved.

The Secretary read communications as follows:

- a. Mayor Harrison's letter of March 21, 1929 to Monsig. Schuhmann, Mr. Thruston and Mr. Heyburn, reappointing them as trustees for a term of four years beginning April 1.
Exhibit No. 1.
Mr. Heyburn and Mr. Thruston filed the oath of affirmation and Monsig. Schuhmann was unavoidably detained.

The Treasurer's report was read as follows:

April 10, 1929

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on April 1, 1929 of \$4,983.39 is submitted herewith. To this is to be added rent from public library building, \$5,995.63, which is paid on or about the tenth of each month, making a total of \$10,979.02.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed.

The librarian's report for March was approved and ordered filed. The report shows a circulation of 163,400 volumes, an increase of 514 as compared to March 1928. Of this number 91,908 volumes were circulated to adults and 71,492 to children, forty-nine per cent of the circulation being fiction. The report shows that 1,424 borrowers were registered in March, making 62,852 registered

borrowers. The report of the reference department shows 34,700 more important questions asked and topics looked up at the Main library and branches, a gain of 1,685. During the month 56 reading lists were compiled, 276 books and magazines lent for home use and 5,157 pictures circulated. There were 193 newspapers read for items and 890 clippings filed, 36 of which were from local newspapers concerning the library. There were 86 bound volumes of newspapers used in the room and 177 pamphlets and clippings classified. There were 2,603 visitors to the Museum, an increase of 148. There were 1,416 volumes added and 2,123 volumes cataloged, making 300,096 volumes available for public use.

The librarian's recommendation to make the following appointments to the staff as of January 1, 1929, approved by the library committee, upon motion was approved by the Board:

- Lillie Catherine Bush
- Helen Taft Duncan
- Blanche Hacker (Southern Jr. High School)
- Amy Catherine Lutes
- Pearl Mae Ortner
- Grace Beatrice Reed
- Helene Agnes Schuhmann (Girls High School)
- Addie Frances Stith
- Anna Ray Tydings

The librarian stated that these young ladies completed the training class of September 1, 1927 - February 29, 1928 and have been serving as substitutes.

Mr. Thruston, of the Building Committee, read the following report:

April 10, 1929

TO THE LIBRARY BOARD:

The Andrews Asphalt Paving Company was awarded the contract for placing concrete coping on both sides of the library driveway, using specifications drawn up by the City Engineer's office.

Contract	\$ 675.70	
Areas repaired, using Portland cement	<u>78.00</u>	\$753.70

760.50

Mr. Thruston, of the Building Committee, authorized repairs on concrete pavement, cost to be figured on time and material.

Respectfully submitted

(Signed) R. C. BALLARD THRUSTON
Acting Chairman Building Committee

Upon motion this was approved and ordered filed.

Upon motion Mayor Harrison was re-elected President, Mr. R. C. Ballard Thruston was elected Vice-President, and George T. Settle re-elected Secretary with the Louisville Trust Company named as Treasurer.

The Mayor, in naming the standing committees for the year as follows. stated that he wished to relieve Dr. Powell as far as he could, not to embarrass him:

Library Committee

Mrs. E. Hugh Morris, Chairman
Monsig. Geo. W. Schuhmann Mr. Henry B. Heyburn
Dr. E. L. Powell * Mr. H. C. Davis

Finance Committee

Mr. Thomas A. Barker, Chairman
Dr. Charles R. Hemphill Dr. Adolph O. Pfingst
Rabbi Joseph Rauch

Building Committee

Mr. Philip Ossmann, Chairman
Mr. R. C. Ballard Thruston Mrs. W. J. Mansfield
Mr. H. C. Davis

Executive Committee

Mayor Wm. B. Harrison, Chairman
Chairmen of the other three committees

Upon motion Dr. Hemphill was requested to send a letter to Dr. Powell extending the greetings of the Board and best wishes for his improvement.

The librarian's report for March showing an expenditure of \$14,226.19 upon motion was approved. This includes pay roll \$10,701.19, voucher No. 161, checks Nos. 1413-1527 inclusive, signed by Monsig. Schuhmann of the library committee and paid April 1. This leaves a balance of \$3,525.00, voucher No. 162, checks Nos. 1528-1598 inclusive to be paid:

Acme Printing Co.	\$ 16.50
Aetna Oil Service	2.55
American Issue Publishing Co.	7.72
American Library Association	6.85
Arctic Ice Company	13.45
Dr. Wm. T. Baker	25.00
Baker and Taylor Co.	15.63
Baptist Book Store	22.11
Clara L. Behrens, Head Order Dept.	70.12
Bland Electric Co.	3.50
	183.83

R. R. Bowker Co.	4.13
Burroughs Adding Machine Co.	4.45
Bush Bros.	6.25
Consolidated Realty Co.	20.00
Columbia University Press	71.25
Diem and Wing Paper Co.	16.80
R. O. Dusch	4.50
Dutton's, Inc.	7.65
Charles Evans	25.00
J. W. Fischer	1.60
Franklin Printing Co.	9.30
Gaylord Bros.	106.94
G. R. Gregg	69.65
Hammer Printing and Office Supply Co.	1.80
Harcourt Brace and Co.	57.55
Hart Mfg. Co.	15.10
Henry Heick Hardware Co.	6.30
T. J. Hoke	3.00
Hubbuck Bros. & Wellendorff	22.68
H. R. Huntting Co.	21.20
R. Jeunesse and Sons	3.25
E. A. Jonas	9.70
Kaufman-Straus Co.	223.05
Kentucky Book Mfg. Co.	202.00
Kentucky Workshop for the Adult Blind	7.80
C. A. Knollenberg & Son	7.25
Koehler Stamp & Stencil Co.	3.45
Ida Levin	2.50
Long's Towel Supply	9.00
Louisville Chemical Co.	30.00
Louisville Gas & Electric Co.	187.55
Louisville League of Women Voters	19.10
Louisville News Company	93.94
Louisville Paper Company	22.82
Louisville Towel Supply Co.	8.20
Mayer Printing Co.	36.85
Meffert Equipment Co.	4.50
Miller Paper Company	7.73
John P. Morton and Co.	46.75
National Home and School Association	43.50
Otis Elevator Company	14.00
L. C. Page and Company	1.77
Pittsburgh Fuel Company	21.22
Waldo S. Pratt, Treasurer	2.00
Public School Publishing Company	3.77
Mrs. R. W. Reichart	25.00
Russell Sage Foundation	4.72
George T. Settle, Libn - Petty Cash	59.57
Clarence R. Smith and Co.	124.85
Southeastern Paper Co.	15.00
Library, Southern Baptist Theological Seminary	1.25
Southern Bell Telephone & Telegraph Co.	143.64

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	204431
Standard Oil Company	19.10
Standard Printing Co.	226.50
N. K. Stewart	2.00
W. K. Stewart Co.	260.60
Stone and Gnau	19.72
D. Van Nostrand Co.	1.80
Weissinger-Gaulbert Real Estate Co.	915.88
Western Union Telegraph Co.	4.50
Wilderness Road Book Shop	30.59
	<hr/>
	3 525.00
Pd) Geo. T. Settle, Libn - Pay Roll	10 701.19
	<hr/>
Total . . .	\$ 14 226.19

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

May 8/29

R. C. Ballard Thruston President

Geo. T. Settle Secretary

Exhibit No. 1

Letter sent to
Mr. Henry B. Heyburn, 1441 S. Third St.
Mr. R. C. Ballard Thruston, Weissinger-Gaulbert
Msgr. George W. Schuhmann, 706 E. Walnut St.

March 21, 1929

My dear

Your term of office as a trustee of the Louisville Free Public Library will expire April 1st., 1929. It will give us very great pleasure if you will consent to serve for another four years and I am therefore appointing you for a new term beginning April 1st. next.

May I express the gratitude of the citizens of Louisville for your unselfish labors on behalf of the Library, a work which is without remuneration and which you have undertaken because of a high sense of civic responsibility.

Sincerely yours,
(Signed) W. B. HARRISON

WBH/HT

Mayor

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, May 8, 1929
in the librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Mr. Heyburn, Mrs. Mansfield,
Mrs. Morris, Dr. Pfingst, Dr. Rauch, Mr. Thruston, and the librarian, with
Vice-President Thruston in the chair. Dr. Powell was reported ill, and Mayor
Harrison, Dr. Hemphill, Mr. Ossmann and Monsig. Schuhmann unable to attend.

The minutes of the regular April 10 meeting were read and upon motion
approved.

The Secretary read communications as follows:

- a. Dr. Hemphill's letter of April 11, 1929 to Dr. E. L. Powell,
extending greetings and good wishes of the Board. Exhibit No. 1.
- b. Dr. Powell's reply of April 15. Exhibit No. 2.
- c. Monsig. Schuhmann's oath of affirmation has been delivered.

The Treasurer's report was read as follows:

May 8, 1929

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on May 1 of
\$999.37 is submitted herewith. To this is to be added \$5,995.63
rent from public library building, which is usually paid on or
about the tenth of each month, making a total of \$6,995.00.

We are also submitting voucher No. 166, to the Louisville
Trust Company, \$6,250.00 for interest due May 15, on Kaufman-
Straus mortgage loan.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed and voucher to
Louisville Trust Company, due May 15, ordered paid.

Mr. Barker submitted report on the authority of the Library Board to

borrow money or to place mortgages on public library property to raise funds to add a wing to the Main building and erect two branch buildings. Exhibit No. 3. Upon motion the librarian was instructed to write to the legal department of the City to secure answers to questions asked in the report.

Mr. Barker read financial report. Exhibit No. 4. Upon motion the \$9,500. borrowed, mentioned in this report, was approved.

The librarian's report for April was approved and ordered filed. The report shows a circulation of 157,549 volumes, an increase of 8,914 as compared to April 1928. Of this number 88,991 volumes were circulated to adults and 68,558 to children, forty-nine per cent of the circulation being fiction. There were 947 borrowers registered during the month, making a total of 62,954 registered borrowers. The report of the Reference department shows 26,662 more important questions asked and topics looked up at the Main library and branches. There were 63 reading lists compiled, 268 books and magazines lent for home use and 4,216 pictures circulated. There were 204 newspapers read for items and 1,039 clippings filed, 38 of which were from local newspapers concerning the library. There were 103 bound volumes of newspapers used in the room and 191 pamphlets and clippings classified. There was an attendance of 2,078 visitors to the Museum. There were 686 volumes added and 1,615 volumes cataloged, making 300,782 volumes available for public use.

Mr. Davis, of the building committee, read report as follows:

May 8, 1929

TO THE LIBRARY BOARD:

At a call from its chairman, the building committee met on April 24, at 4:30 to discuss the question of donating ground to widen Curran Street.

The proposition was carefully considered and the committee went over the plans and the grounds. The unanimous decision is that they are unalterably opposed to giving the ground asked for.

Present: Mr. Thruston, Mr. Davis and the librarian.
Mr. Ossmann and Mrs. Mansfield were unable to attend.

Respectfully submitted

Member Building Committee

Upon motion of Mr. Davis, the matter of donating ground to widen Curran Street was taken from the table for discussion. It was thought best not to take any action at present and upon motion it was again laid on the table.

The librarian's report for April showing an expenditure of \$22,055.17 upon motion was approved. This includes pay roll, \$10,549.79, voucher No. 164, checks Nos. 1599-1708 inclusive, signed by the chairman of the library committee and paid May 1. This also includes voucher No. 163 to Andrews Asphalt Paving Company, \$785.50, for placing concrete coping on both sides of the drive, and voucher No. 166 to Louisville Trust Company, \$6,250.00 interest on Kaufman-Straus mortgage loan, due May 15. This leaves a balance of \$4,489.88, voucher No. 165, checks Nos. 1709-1785 inclusive to be paid:

M. L. Adams	\$ 7.50
Aetna Oil Service	34.00
American Library Association	9.10
Arctic Ice Company	13.58
Robert L. Badger	43.90
Bailey-Stuart-Wolff Agency	43.90
Dr. William T. Baker	25.00
Baptist Book Store	36.13
J. W. E. Bayly & Co.	43.90
Clara L. Behrens, Head Order Dept.	70.29
R. R. Bowker Co.	6.70
Caron Directory Company	153.60
Carter Dry Goods Co.	3.57
Central Glass Company	3.64
Chapman Insurance Agency	43.90
Child Welfare Company	1.00
Childers Electric Company	1.58
Columbia University Press	2.85
Consolidated Realty Company	20.00
H. V. Davis and Company	43.90
R. O. Dusch	36.60
F. W. Faxon Company	3.11
Finger Paper Box Company	16.88
J. W. Fischer	2.50
Gibson-Winer and Company	43.90
Charles D. Greer and Company	43.90
Gulf Refining Company	19.10
Harcourt, Brace and Company	4.72
Henry Heick Hardware Company	6.20
T. J. Hoke	3.00
Hummel and Meyer	43.90
H. R. Hunting Company	13.50

\$45.30

Independent Ice and Coal Company	1.95
Insurance Field Company	1.47
E. A. Jonas	17.10
Kaufman-Straus Company	332.48
Kentucky Book Mfg. Co.	649.00
Chas. A. Lang Agency	43.90
Henry H. Lang and Co.	43.90
John Lodenkemper	5.20
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	175.33
Louisville Grocery Company	6.86
Louisville Paper Company	2.91
Louisville Trust Company	87.75
Meffert Equipment Company	5.70
Metropolitan Museum of Art	7.00
Miller Paper Co.	12.84
Moellmann and Hennessy	43.90
John P. Morton and Company	19.95
Joseph J. Nelligan and Co.	43.90
Carl A. Nuetzel Insurance Agency	87.80
Otis Elevator Co.	14.00
Pittsburgh Fuel Company	32.33
Range Motor Company	3.60
Mrs. R. E. Reichart	25.00
Remington Hand Business Service, Inc.	36.80
George T. Settle, Libn. - Petty Cash	49.93
Sharp Insurance Agency	43.90
Short's Tire Service	1.50
J. E. Sicking	22.80
Slade, Hipp and Meloy	6.57
Southern Telephone & Telegraph Co.	145.66
Southeastern Paper Company	7.50
Standard Printing Co.	90.00
W. K. Stewart Co.	323.91
Stone and Gnau	43.90
E. S. Tachau and Sons	43.90
J. M. Todd and Company	43.90
Universal Library Service	1.11
University of Chicago Press	3.00
Vaughan and Company	43.90
Viglioni and Langan	43.90
Weissinger-Gaulbert Real Estate Co.	893.49
Wilderness Road Book Shop	38.24
Richard R. Williams	43.90
Weidich and Co.	43.90
	<u>4 489.88</u>
Pd) Geo. T. Settle, Libn. - Pay Roll	10 549.79
Pd) Andrews Asphalt Paving Company	765.50
Louisville Trust Company -	
Interest on mortgage, due May 15	6 250.00
	<u>6 250.00</u>
Total	22 055.17

Upon motion bills were ordered paid.

see next page

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

10 July 29

R. C. Bowers Thruetta Vice-President

Geo. T. Settle Secretary

Exhibit No. 1

April 11, 1929

Dear Dr. Powell:

At its meeting yesterday afternoon the Library Board asked me to extend you their affectionate greetings and to tell you they very much miss your genial presence and helpful counsels. They desire also to assure you of their sympathy with you in being laid aside from your accustomed activities and to express an earnest hope that your health may make more rapid improvement.

You are the one member of the Board who links the library with its beginnings and have not only served on the Board without interruption, but have for many years held the office of Vice-President and a place on its most important committee. The Board therefore salutes you as, in a sense, its patriarch and thanks you for your unfailing interest in the library and the long period and high quality of the service you have given it.

With every good wish and warm personal regards, I am

Faithfully yours,

(Signed) C. R. HEMPHILL

Dr. E. L. Powell
126 Weissinger-Gaulbert
Louisville, Ky.

Exhibit No. 2

April 15, 1929

The Library Board
Louisville, Ky.

Dear Dr. Hemphill:

I recognize in the complimentary letter from the Library Board, the fine hand and spirit of my generous friend Dr. C. R. Hemphill.

I thank the Board for its much appreciated letter and I want also to congratulate the Board on the selection of Mr. Thruston as my successor. He is most interested in every detail of the Library and as a member of the Board a real credit to the organization. May I ask that the Secretary extend to him my hearty congratulations and as well my very best wishes for his continued interest in the successful and important work of this Library.

With every good wish to all the members of the Board and all the members of the staff, and with every good wish to everybody connected with the great work in the city of Louisville.

I am, yours Sincerely,

F. L. POWELL

Exhibit No. 3

REPORT ON POWER OF TRUSTEES TO MORTGAGE
REAL ESTATE.

- - - - -

By Section 2801-b-3 the Trustees are given power to mortgage any or all of real estate to secure any indebtedness due from the Library. Such mortgage not to exceed the sum of \$325,000.00. At that time the Library owed approximately \$310,000.00 on Kaufman-Straus Building. To borrow any additional amount beyond the present indebtedness depends entirely upon question of whether the power of Trustees to operate is independent of the City.

At any rate power does not exist to create mortgage in excess of \$325,000.00. I suggest that question be referred to the legal department of the City to determine.

- (1) Has the Library, as now operated and conducted, power to mortgage its property to secure funds to erect branches?
- (2) As it owns the Kaufman Straus Building, an income producing property, can it execute mortgage on this property alone?
- (3) Would it be advisable to ascertain powers of the Library by the Declaratory Judgment law, before seeking an amendment to Section 2801-b-3?

Section 2801-b-10 attempts to confer power on the Trustees to execute bonds in an amount not exceeding \$325,000.00, and authorizes the City to guarantee. This Section is unconstitutional.

Respectfully submitted,

(Signed) THOS. A. BARKER

Chairman Finance Committee

see next page

Exhibit No. 4

FINANCES

Balance May 1		\$ 999.37
Note		9 500.00
		<u>\$10,499.37</u>
Pay Roll - May 1		10,549.79
	Overdrawn	• \$ 50.42
Funds due in May		
City (May 6)		\$ 10,405.49
Rent (May 10)		5,995.63
Petty Cash (May 15)		611.00
		<u>\$17,012.12</u>
	Overdraft	50.42
Total receipts for May including note		<u>\$16,961.70</u>
Interest due May 15		6,250.00
		<u>\$ 10,711.70</u>
Bills May 8		4,489.88
	Balance May 31	<u>\$ 6,221.82</u>
Rent - June, July and August @ \$5,995.63		\$ 17,986.89
City - to bring up to appropriation		21,233.53
County - June		15,000.00
Petty cash - estimated		1,000.00
		<u>\$ 61,442.24</u>
Note due August		9,500.00
		<u>\$ 51,942.24</u>
Pay Roll - June, July and August (est.)		32,500.00
Balance for bills - 3 months		<u>\$ 19,442.24</u>

LOUISVILLE FREE PUBLIC LIBRARY

June 12, 1929

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of lack of quorum. Mayor Harrison and Dr. Powell were reported ill, Dr. Hemphill and Dr. Pfingst out of the city, and Mr. Ossmann, Dr. Rauch and Monsig. Schuhmann unable to attend, with two other members doubtful.

The following letter was sent to the Executive Committee:

June 12, 1929

Mayor William B. Harrison, Chairman)
Mrs. E. Hugh Morris) Executive Committee
Mr. Thomas A. Barker) Board of Trustees
Mr. Philip Ossmann)

To the Committee:

We are unable to have the regular meeting of the Board of Trustees today, Wednesday, June 12, on account of lack of quorum.

Since there is no likelihood of a called meeting before the regular July meeting, it is recommended that the bills for the month amounting to \$3,065.10 be paid. This is covered by voucher No. 163, checks Nos. 1899-1974 inclusive.

If this is agreeable, please sign below and return.

Yours very truly

(Signed) GWO. T. SETTLE

Secretary and Librarian

(Signed) MILDRED H. MORRIS
" PHIL. OSSMANN
" THOS. A. BARKER

This approval included bills which were paid as follows:

Arctic Ice Co.	\$ 13.98
Samuel L. Avery and Co.	43.90
Dr. William T. Baker	25.00
Barbee and Castleman	33.90
Bauret, Robinson and Dickey	41.04
Clara L. Behrens, Head Order Dept.	87.66
	219.48

Bland Electric Co.	88.55
Bloom and Herrmann	43.90
Brown and Martin	76.73
Burkley and Tierney	43.90
Carpenter and Burba	35.71
Central Glass Co.	21.07
Joseph T. Cherry	9.00
Childers Electric Co.	3.02
Consolidated Realty Co.	20.00
A. Crawford and Sons	5.30
Danforth and Co.	38.16
Dodd, Head and Co.	52.20
Dugan, Humphreys and Co.	43.90
Electric Blue Print and Supply Co.	1.50
Geo. G. Fetter Co.	12.25
Gaunt and Harris	38.88
G. R. Gregg	5.00
Hammer Printing and Office Supply Co.	4.80
Henry Heick Hardware Co.	8.00
T. J. Hoke	3.00
Hunter and Hellman	38.88
R. Jeunesse and Sons	21.25
E. A. Jonas	27.75
Kaufman-Straus Co.	125.43
Kentucky Bock Mfg. Co.	134.10
J. C. Kirchdorfer	3.00
Koehler Stamp and Stencil Co.	2.45
Librarian of Congress	100.00
Liberty Fire Insurance Co.	35.07
Long's Towel Supply	9.00
Louisville Chemical Co.	26.20
Louisville Gas & Electric Co.	169.52
Louisville League of Women Voters	19.08
Louisville News Co.	90.00
Louisville Paper Co.	20.25
Louisville Towel Supply Co.	18.40
Macmillan Co.	1.72
Mann Insurance Agency	38.90
Mayes Printing Co.	10.95
Meffert Equipment Co.	4.60
Edw. J. Miller and Co.	32.34
Miller Paper Co.	8.38
Otis Elevator Co.	14.00
Patterson American Educational Directory	4.80
Pirtle, Weaver and Menefee	68.67
Pittsburgh Fuel Co.	21.53
Range Motor Co.	11.95
Allen M. Reager and Co.	38.97
Mrs. R. V. Reichart	25.00
Reisert Insurance Agency	34.95
Reutlinger and Co.	43.90
E. D. Robinson	2.60
Robinson, Wilson and Long	178.92
Rowland Co.	14.00
Geo. T. Settle, Librarian - Petty Cash	35.78
Geo. T. Settle, A. U. A.	106.58

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	25 41.00
Short's Tire Service	49.32
J. F. Sicking	26.40
J. B. Slaughter and Co.	38.53
T. Grant Slaughter	48.75
Southeastern Paper Co.	7.50
Southern Bell Telephone & Telegraph Co.	143.64
Standard Oil Co.	19.10
Standard Printing Co.	91.50
W. K. Stewart Co.	78.59
Timberlake and Touchheart	43.00
Tippett, Walker and Perry	35.11
Universal Library Service	2.08
Weissinger-Gaulbert Real Estate Co.	136.11
Helen M. Winslow	3.10
	<hr/>
	3 065.10
Pd) Geo. T. Settle, Libn. - Pay Roll	11 065.08
	<hr/>
Total	\$ 14 130.18

MINUTES APPROVED:

10 July 29

W. C. Bannard President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, July 10, 1929
in the Librarian's office, 5 p.m.

Present: Mr. Davis, Dr. Hemphill, Mrs. Mansfield, Mrs. Morris, Dr. Pfingst, Dr. Rauch, Monsig. Schuhmann, Mr. Thruston and the librarian, with Vice-President Thruston in the chair. Dr. Powell was reported ill, Mr. Barker and Mr. Heyburn out of the city, and Mayor Harrison and Mr. Ossmann unable to attend.

The minutes of the regular May 8 meeting were read and upon motion approved.

The action of the Executive Committee of June 12 was read and upon motion approved.

The Secretary read communications as follows:

a. Librarian's letter of May 9, 1929 to Mr. Rowan Hardin, Department Counsel, following the instructions of the Board to learn from the legal department of the city our rights to place mortgages on public library property. Exhibit No. 1.

b. Letter of May 29, 1929 from Mr. Rowan Hardin, regarding above. Exhibit No. 2.

It appears that the Board has no right to make mortgages on its property above \$325,000.00. This means that we are privileged to make mortgage for \$75,000. and no more. Mrs. Morris suggested that we ask the Legislature for a law enabling us to borrow \$500,000. for buildings. Mr. Davis agreed to this, but Mr. Thruston thought we ought not to discuss the question at this time. He stated that we do not have enough money to take care of our present system and thinks we ought to ask the City for more money to run on.

Mrs. Morris moved that the question be referred to the Finance Committee to make report at the next meeting. Upon motion this was approved.

c. Copy of letter of April 24, 1929 to Mr. J. C. Murphy, signed Harland Bartholomew, sent to the library from Mayor's office, regarding making street to the rear of the library was read for record in the minutes. Exhibit No.3.

d. Mr. Thruston's letter of June 10 to Mayor Harrison, regarding

above communication was read for record in the minutes.
Exhibit No. 4.
Upon motion the Board approved, as well as praised,
Mr. Thruston's action.

- e. The Librarian called attention to a newspaper clipping, which appeared in the Courier-Journal of May 26, 1929, regarding the Medical Building, which states that the building at Fourth and Curran Streets is to be a certainty. It is the opinion of the Library Board that nothing need be done at this time.
- f. The librarian called attention to a card of thanks from Mrs. Bainbridge Richardson, daughter of Mrs. Henry Watterson, received in appreciation of the flowers sent for Mrs. Watterson's funeral in the name of the Library Board. Upon motion the action of the librarian in sending flowers was approved.
- g. The librarian stated that he called on Mr. Michael, Fidelity and Columbia Trust Company, in regard to the balance of \$1,000. due the library under Mr. Watterson's bequest, and was told that this would be taken care of by the executors in due course of time.
- h. Letter of June 11, 1929 from Mr. F. F. Gilmore, regarding tree limbs hanging over wires at the Crescent Hill Branch. The librarian wrote the Board of Park Commissioners regarding this tree, but received no reply. The Board declined to take action on the matter until the Board of Park Commissioners reply.
- i. Upon motion the resignation of Katie May Brown was accepted. Miss Brown came to us in 1923 and has been serving as senior assistant at Crescent Hill. She resigns to be married.

The Treasurer's report was read as follows:

July 10, 1929

TO THE LIBRARY BOARD:

The Treasurer's reports for May and June 1929 are submitted herewith. The June report shows a balance of \$7,638.96 on July 1. To this is to be added rent from Public Library building, \$5,995.63, which is usually paid on or about the tenth of each month, making a total of \$13,634.59.

Respectfully submitted

(Signed) JOSEPH RAUCH

Member Finance Committee

Upon motion the report was approved and ordered filed.

The librarian's reports for May and June upon motion were approved and ordered filed. The May report shows a circulation of 146,153 volumes, an increase

of 6,003 compared to May 1928. Of this number 86,424 volumes were circulated to adults and 59,729 to children, thirty-seven per cent of the circulation being fiction. There were 764 borrowers registered, making a total of 63,025 registered borrowers. The report of the Reference Department shows 30,022 more important questions asked and topics looked up at the Main library and branches, 51 reading lists compiled, 232 books and magazines lent for home use and 3,314 pictures circulated. The report also shows that 137 newspapers were read for items and 865 clippings filed, 32 of which were from local newspapers concerning the library. There were 50 bound volumes of newspapers used in the room and 128 pamphlets and clippings classified. There were 1,525 visitors to the Museum. There were 553 volumes added and 1,584 volumes cataloged, making 301,335 volumes available for public use.

The June report shows a circulation of 87,810 volumes, a decrease of 981 as compared to June 1928. Of this number 55,401 volumes were circulated to adults and 32,409 to children, fifty-five per cent of the circulation being fiction. There were 892 borrowers registered, making a total of 63,393 registered borrowers. The report of the Reference Department shows 6,789 more important questions asked and topics looked up at the Main library and branches. During the month 27 reading lists were compiled, 73 books and magazines lent for home use and 606 pictures circulated. The report also shows that 184 newspapers were read for items and 740 clippings from newspapers filed, 24 of which were from local newspapers concerning the library. There were 83 bound volumes of newspapers used in the room and 120 pamphlets and clippings classified. There were 1,465 visitors to the Museum in June. There were 263 volumes added, making 301,598 volumes available for public use.

The librarian's recommendation, approved by the Library Committee, upon motion was approved as follows:

Miss Winifred Hutchings, senior assistant, serving in the Open Shelf Room for the past two years, who is returning to

us in September, after a year's leave of absence attending library school at Western Reserve University, is to be assigned temporary Head of Training Class, at \$150. per month.

The librarian stated that the examination to enter the training class, which begins work in September, was held Friday June 21, 1929. Three girls with A.B. degree made application to enter the class. Twenty-seven white and two colored reported for the examination, names, addresses, and averages as follows:

White

Miriam Sidebottom Houchens	948 S. Brook St.	A.B. Georgetown College
Fielding Davidson Lewis	2737 Dumesnil	A.B. U. of Nebraska
Eva Mae Sutton	2422 W. Broadway	A.B. U. of Louisville
Nancy Rey Sabrie	742 S. 36th St.	80.8
Eleanor Mae Brownstein	210 W. Burnett	78.8
Jenny Roberta Keen	215 W. Lee	75
Mary Frances Viall	720 S. Second	72.1
Lois Wakefield Cox	1222 Longfield Ave.	72
Frances Willhoite	219 Pope St.	70
Abbie Virginia Harrison	1826 Hale Ave.	69
Emma Ellen Griggs	142 N. Bayly	67.5
Edith Clyde Shellnut	101 W. Ormsby	68.5
Edna Gruner	2008 Maple	63.3
Dorothea S. Hull	1118 S. Brook	60.5
Mrs. Jean Frances Coones	1752 Frankfort Ave.	58.8
Ellen Elizabeth Kendall	1415 Beech St.	58.5
Jane Cate	1360 Eastern Parkway	58.3
Mary Alice Vaughn	2230 Napoleon Blvd.	57
Helen Gayle Taylor	1008 S. Second	55.8
Mary Catherine Frey	2617 W. Market	55.6
Helen Elizabeth L. Peters	2419 W. Jefferson	52.5
Anna Zoe McMichael	632 W. Magnolia	51.5
Mary Rose Miller	Valley Station, Ky.	51.3
Elizabeth Christine Marwe	1056 E. St. Catherine	51
Marian Salin Hutcheson	210 Crescent Court	50.9
Dorothy Brill	1022 S. Brook	50.3
Marguerite Zanone	R.R.2, Sta.E, Box 226	45
Doris Lee Rodde	2306 Rutherford	43.6
Marguerite J. Erhart	109 N. Clifton Ave.	31.5
Mary Rose Reiling	443 E. Broadway	22.5
Iva Carter	413 E. Broadway	20

Colored

Octavia Marian Builliard	420 S. 21st	41.5
Mariannie Jackmon	2412 W. Walnut	37

Upon motion the training class is to be limited to six, paid at the rate of \$30.00 per month, and no class will be held for colored.

The librarian asked for authority to ask the City Engineer's office

for specifications to repair the driveway. He stated that he wished to get bids on this work as the Board of Public Works say they will not do the work. Mr. Davis and Dr. Rauch recalled that the Board of Public Works promised to do the work for us if we placed the concrete coping, which we have done, and they both feel that if the Board of Public Works is sufficiently urged they will agree to repair the drive. It was suggested that the members of the Board drop in casually from time to time and ask the Board of Public Works to do this for us. Mr. Thruston suggested that the librarian might get bids if he wished in order to know just what it will cost. Dr. Hemphill moved that the entire question of the drive be referred to the Building Committee, which upon motion was approved.

Mr. Thruston called attention to several holes in the sidewalk that ought to be "filled in". He stated that we ought to make the property safe and upon motion the question was referred to the Building Committee to take care of at their discretion.

The librarian read a statement of finances that he had prepared, showing that we will be able to meet our obligations for the balance of the fiscal year, providing the Jefferson County appropriation is received.

The librarian's report showing an expenditure of \$15,572.65 upon motion was approved. This includes pay roll, \$10,744.34, voucher No. 169, checks Nos. 1975-2087 inclusive, signed by Chairman of Library Committee and paid July 1. This leaves a balance of \$4,828.31, voucher No. 170, checks Nos. 2088-2159 inclusive to be paid:

Aetna Oil Service	\$ 18.46
American Concrete Institute	8.00
American Eugenics Society	4.00
American Library Association	22.45
American Multigraph Sales Company	1.20
Arctic Ice Co.	15.40
Dr. Wm. T. Baker	25.00
Baptist Book Store	1.70
Clara L. Behrens, Head Order Dept.	50.88
Bland Electric Co.	51.55
Caron Directory Co.	8.00
Carter Dry Goods Co.	4.24

210.63

	210.88
Childers Electric Co.	7.71
Arthur H. Clark Co.	6.00
Consolidated Realty Co.	20.00
A. Crawford	2.40
Custom House Guide	5.00
Danforth and Co.	23.75
Demco Library Supplies	18.75
R. O. Dusch	4.50
Dutton's, Inc.	20.21
Electric Blue Print and Supply Co.	1.50
Franklin Printing Co.	20.25
Gaylord Bros.	88.70
Gulf Refining Co.	38.28
Hammer Printing and Office Supply Co.	9.65
Harcourt, Brace and Co.	6.17
Hart Mfg. Co.	13.55
Henry Heick Hardware Co.	2.60
T. J. Hoke	3.00
Hubbuck Bros. & Wellendorff	2.85
James Electric Co.	1.25
E. A. Jonas	24.15
Kaufman-Straus Co.	219.26
Kentucky Book Mfg. Co.	1 066.60
J. M. Kellner	29.12
Kelly Publishing Company	20.00
Kentucky Tent and Awning Co.	8.00
Kentucky Workshop for the Adult Blind	7.80
Koehler Stamp and Stencil Co.	2.40
Leyman Motor Co.	17.70
John Lodenkemper	5.10
Long's Towel Supply	9.00
Longmans, Green and Co.	12.76
Louisville Gas and Electric Co.	153.65
Louisville News Co.	143.11
Louisville Paper Co.	63.25
Meffert Equipment Co.	5.50
Miller Paper Co.	16.72
John P. Morton and Co.	460.50
National Society Daughters of the American Revolution	8.00
Otis Elevator Co.	14.00
Mrs. R. W. Reichart	25.00
Remington Rand Business Service	102.00
The Rowland Co.	3.84
William J. Rueff	8.50
Porter Sargent	9.90
Chas. Scribner's Sons	12.50
Geo. T. Settle, Librarian - Petty Cash	50.08
J. E. Sikking	54.00
Southeastern Paper Co.	7.50
Southern Bell Telephone & Telegraph Co.	143.64
Standard Printing Co.	180.00
W. K. Stewart Co.	787.35
E. F. Swindler	35.00

4212.93

Tyler's Quarterly Historical and Genealogical Magazine	42.25
United Business Service	1.25
F. A. Virkus and Co.	26.00
Weissinger-Gaulbert Real Estate Co.	14.18
Western Union Telegraph Co.	152.05
H. W. Wilson Co.	4.50
Woidich and Co.	413.75
	3.65
	<u>4 828.31</u>
Pd) Geo. T. Settle, Libn. - Pay Roll	10 744.34
Total	\$ 15 572.65

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

14 Aug 29

R. C. Bellard-Thurston V. President

Geo. T. Settle Secretary

Exhibit No. 1

May 9, 1929

Mr. Rowan Hardin, Department Counsel
City Hall
Louisville, Ky.

My dear Mr. Hardin:

The Library Board at its meeting Wednesday, April 10, instructed the chairman of the finance committee to learn our rights to place a mortgage on library property to raise \$250,000. to add a wing to the Main building and to erect two new branch library buildings.

Mr. Barker, Chairman of the finance committee, made a report to the Board May 8 and suggested that we get a decision from the legal department of the city.

In addition to the Main library and nine branch buildings the library owns the department store property occupied by Kaufman-Straus Company. At one time a mortgage of \$310,000. was placed on this property but this has been reduced until it is \$250,000. at present. This transaction is in the hands of the Louisville Trust Company.

The following questions are in Mr. Barker's report, with the request that you answer them in writing before the June 12 Board meeting:

- 1) Has the library, as now operated and conducted, power to mortgage

its property to secure funds to erect branches?

- 2) As it owns the Kaufman-Straus building, an income producing property, can it execute mortgage on this property alone?
- 3) Would it be advisable to ascertain powers of the Library by the Declaratory Judgment law, before seeking an amendment to Section 2801-b-3?

Thanking you, we are

Yours very truly

(Signed) GEO. T. SETTLE

George T. Settle, Librarian

GTS/D

Exhibit No. 2

May 29, 1929

Mr. George T. Settle,
c/o Louisville Free Public Library,
Louisville, Kentucky.

Dear Mr. Settle:

In reply to your letter of recent date, in reference to the power of the Library to execute an additional mortgage, on its property, of \$250,000.00.

The Louisville Free Public Library has no power to execute a mortgage except that contained in the amendment of 1918, being Chapter 79, page 402, of the Acts of the General Assembly of Kentucky. By this Act, it is provided that Section Three of the Library Act be amended by adding the following:

"The Board of Trustees of the free public library of any city of the first class is hereby given authority to mortgage any or all real property or personal property owned by such Library to secure any indebtedness due from the said corporation.

"The said mortgage not to exceed Three Hundred and Twenty-five Thousand (\$325,000.00) Dollars.

In addition to this, they provided by Section Eleven, as follows:

"The said Board of Trustees may in their discretion and if they deem it necessary issue bonds in the sum of not exceeding the sum of Three Hundred and Twenty-five Thousand (\$325,000.00) Dollars for the purpose of paying off any indebtedness that the corporation may owe. The said bonds may be secured by any or all real property or personal property owned by said corporation, etc *****"

They further provided by Section Twelve that the said city could

guarantee the principal and interest of such library bonds.

It will be observed that in the Third section, the right to mortgage is given "to secure any indebtedness due from the said corporation" and in Section Eleven, it is given "for the purpose of paying off any indebtedness that the corporation may owe."

In examining and comparing the amendment to the Third Section and the Eleventh Section, it seems to me clear, that the \$325,000.00 mentioned in the Third Section is the same as the \$325,000.00 mentioned in the Eleventh Section, in other words, the Legislature did not mean that you could issue \$325,000.00 of bonds under the Third Section and then an additional \$325,000.00 of bonds under the Eleventh Section, but the entire issue of bonds by the Library is limited to \$325,000.00. This applies to all of the property of the Library Board and as the property occupied by Kaufman & Straus has been conveyed to the Library Board, the limitations applies to it as well as any other property of the Board.

As I understand from your letter, a mortgage was placed on your property under this authority of \$310,000.00 which has since been reduced until it is now \$250,000.00. There is nothing in the Act that limits this authority to mortgage to one single instance. As I understand it, you may make as many mortgages as you desire, provided you do not exceed the \$325,000.00. Therefore, as you have reduced your mortgaged indebtedness to \$250,000.00, you still have a margin of \$75,000.00, which you could utilize.

In order to do this, however, it might be necessary to have the Library Board Act construed under the Declaratory Judgment Law as there are expressions in the amendment under which it might be claimed that the Act was merely an enabling act to meet an emergency, and I doubt if bond buyers would be willing to take your bonds, unless this matter had been passed upon by the Court of Appeals. If you do this, it might be well to have the whole matter passed upon as to whether the Legislature meant \$325,000.00 under each section. Though, in my opinion, it is clear that it did not.

Yours very truly,

(Signed) ROWAN HARDIN

Department Counsel.

RH:LC

Exhibit No. 3

C O P Y

April 24, 1929

Mr. J. C. Murphy
714 Louisville Trust Bldg.
Louisville, Ky.

Dear Mr. Murphy:

Mr. Alexander has sent me a blue print of a proposed carriage-way

in the rear of the Public Library. This is a minor street improvement that I do not now believe would have any bearing upon the development of our major street plan. I see no particular objection to the plan as proposed and consequently I have no suggestions to offer. I assume that the entire cost will be absorbed locally, as should always be done in projects of this character. The city's money should be reserved for paying its share of the cost of main thoroughfare projects.

Very truly yours,

HARLAND BARTHOLOMEW

HB-M

Exhibit No. 4

June 10, 1929

Hon. Wm. B. Harrison,
Mayor of Louisville.

Dear Mr. Harrison:

Mr. Settle has just handed me a copy of a letter dated April 24, 1929, to Mr. J. C. Murphy, 714 Louisville Trust Company Building, and signed by Harland Bartholomew, the original being in your office.

Apparently this is making the assumption that Curran Street running from Third to Fourth Streets parallel between Broadway and York Streets, or nearly parallel, is to be opened at the expense of the adjoining property owners, and apparently assuming that the Library has or will give its consent to this project.

As a member of the Building Committee, of the Library Board of the Louisville Free Public Library, I carefully went over blue prints, etc., made measurements on the ground and found that such opening of Curran Street would be materially to the detriment of the Library even if we had no expense attached to such opening. Your Building Committee is decidedly opposed to such move and the Library Board itself has taken no action on the matter.

Yours very respectfully,

R. C. BALLARD THRUSTON

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, August 14, 1929
in the librarian's office, 5 p.m.

Present: Mr. Davis, Dr. Hemphill, Mr. Heyburn, Mrs. Mansfield,
Mrs. Morris, Mr. Ossmann, Dr. Rauch, Mr. Thruston and the librarian, with Vice-
President Thruston in the chair. Dr. Powell was reported ill, Mr. Barker,
Dr. Pfingst and Mayor Harrison out of the city, and Monsig. Schuhmann and
Acting Mayor Johnson unable to attend.

The minutes of the regular July meeting were read and upon motion ap-
proved.

The Secretary read communications as follows:

- a. Librarian's letter of August 9, 1929 to Mr. A.A. Krieger,
City Engineer, asking for plans, specifications, etc.
for reconstructing the library drive and requesting him
to get not less than three bids on the work.
Dr. Rauch stated that he had seen Mr. Crutcher of the
Board of Public Works and he says they will do the work.
The Board of Public Works claim they haven't the legal
right to do this, nor the funds. However, Dr. Rauch
said that Mr. Crutcher said definitely they would do it.
Upon motion Mr. Davis, Mr. Heyburn and Dr. Rauch were
appointed a committee to go before the Board of Public
Works for a definite answer.

The Treasurer's report was as follows:

August 14, 1929

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance on August 1
of \$15,518.90 is submitted herewith. To this is to be added
rent from Public Library building, \$5,995.63, which is usually
paid on or about the tenth of each month, making a total of
\$21,514.53.

We are also submitting voucher No. 173 to Louisville
Trust Company, \$18,758.75 covering bills payable \$18,500.00
and interest on loans, \$258.75.

It is customary in August to authorize the Librarian
to give the Treasurer authority to borrow funds from time to
time as necessary beginning September 1, to pay pay roll and
current maintenance accounts. A motion is in order.

Respectfully submitted

(Signed) JOSEPH RAUCH
Member Finance Committee

Upon motion the report was approved and ordered filed and voucher to Louisville Trust Company ordered paid. Upon motion it was also approved that the Treasurer be authorized to borrow funds from time to time as necessary beginning September 1.

The librarian's report for July upon motion was approved and ordered filed. The report shows a circulation of 81,567 volumes, an increase of 10,556 as compared to July 1928. Of this number 53,580 volumes were circulated to adults and 27,987 to children, sixty-seven per cent of the circulation being fiction. There were 905 borrowers registered during the month, making a total of 63,734 registered borrowers. The report of the reference department shows 2,643 more important questions asked and topics looked up at the Main library and branches. During the month 29 reading lists were compiled, 49 books and magazines lent for home use and 278 pictures circulated. There were 216 newspapers read for items and 824 clippings filed, 15 of which were from local newspapers concerning the library. There were 119 bound volumes of newspapers used in the room and 230 pamphlets and clippings classified. There were 1,070 visitors to the Museum, 394 more than July last year. There were 311 volumes added to the library, making 301,909 volumes available for public use.

A letter from the American Library Association to Mr. Settle, under date of August 9, 1929 was read. This is in regard to an offer made Miss Cora M. Beatty, Head of our Circulation Department, for the position of Head of Membership Department of the A.L. A.

The librarian's recommendation, approved by the Library Committee, upon motion was approved as follows:

Miss Beatty has decided to accept this offer and her resignation will leave the position of Head of Circulation Department vacant. In addition to serving as Head of Circulation last year, Miss Beatty conducted the Training Class, with other heads of departments assisting.

If the librarian is not able to name acting heads for the circulation department and training class, he suggests that the six young ladies who would make up the class be assigned to work in departments and branches for training in lieu of lectures.

The librarian's report for July showing an expenditure of \$36,960.71 upon motion was approved. This includes Pay Roll, \$10,821.50, voucher No. 171, checks Nos. 2160-2272 inclusive, signed by Chairman of Library Committee and paid August 1. This also includes voucher No. 173 to Louisville Trust Company, bills payable \$18,500.00, interest on loans \$258.75, total \$18,758.75. This leaves a balance of \$7,380.46, voucher No. 172, checks Nos. 2273-2373 inclusive to be paid:

Acme Printing Company	\$	16.50
American Book Company		14.46
Arctic Ice Company		16.75
Bailey-Stuart-Wolff Agency		55.10
Dr. William T. Baker		25.00
Barbee and Castleman		34.86
J.W.E. Bayly and Co.		50.10
Clara L. Behrens, Head Order Dept.		86.30
Bland Electric Co.		11.00
Brown and Martin		100.20
Carpenter and Burba		32.06
Carter Dry Goods Company		9.06
Central Glass Co.		2.55
F. A. Clegg and Company		169.06
Columbia Carbon Company		8.93
Consolidated Realty Company		20.00
A. Crawford and Sons		2.70
Crescent Hardware House		2.00
Danforth and Company		66.80
R. O. Dusch		47.30
Electric Blue Print and Supply Co.		6.00
F. W. Faxon Co.		5.12
Geo. G. Fetter Company		27.75
Finger Paper Box Company		24.60
Gaylord Bros.		160.19
Gibson-Winer and Company		169.60
Chas. E. Gould		26.28
Hammer Printing and Office Supply Co.		13.00
Harcourt Brace and Company		67.50
Robert L. Hawes and Company		105.00
Henry Heick Hardware Company		28.50
W. C. Heimerdinger Co.		1.60
T. J. Hoke		3.00
Hummel and Meyer		190.80
Hunter-Kiefer Company		2.25
H. R. Huntting Company		7.40
James Electric Company		6.20
R. Jeunesse		25.25
E. A. Jonas		24.01

1664.78

	1664.78
Kaufman-Straus Company	8.71
Kentucky Book Mfg. Company	996.40
Kentucky Workshop for the Adult Blind	7.80
Koehler Stamp and Stencil Company	47.50
Chas. A. Lang Agency	87.50
Henry H. Lang and Company	21.90
Leyman Motor Company	1.00
Liberty Fire Insurance Company	77.80
The Librarian of Congress	300.00
Little, Brown and Co.	249.32
Long's Towel Supply	9.00
Louisville Grocery Company	7.00
Louisville Gas & Electric Company	131.14
Louisville National Insurance Co.	112.76
Louisville News Company	1.50
Louisville Paper Company	41.10
Louisville Towel Supply Company	16.40
Macmillan Company	177.87
Macpherson and Company	31.85
Mann Insurance Agency	42.96
Meffert Equipment Company	17.75
Edw. J. Miller and Company	84.66
Miller Paper Company	8.60
Milliken Tire and Battery Company	39.00
Noellmann and Hennessy	68.92
John P. Morton and Company	89.00
Carl A. Nuetzel Insurance Agency	106.00
Otis Elevator Company	28.00
Paul Overhage	15.00
Peaslee-Gaulbert Company	3.00
D. W. Perkins	3.50
Peter-Buter and Weaver	83.50
Remington Rand Business Service	98.00
Allen M. Reeger and Company	86.15
Mrs. R. W. Reichart	25.00
Reisert Insurance Agency	38.24
Reutlinger and Company	33.39
W. D. Robinson	5.10
Robinson, Wilson and Long	43.02
The Rowland Company	8.56
Royal Typewriter Company	74.00
Russell Sage Foundation	2.87
George T. Settle, Libn - Petty Cash	41.62
T. Grant Slaughter	78.70
Society Advancement Hair & Beauty Science	2.00
Southeastern Paper Company	40.00
Southern Bell Telephone and Telegraph Co.	143.69
Standard Oil Company	19.14
Standard Printing Company	398.70
W. K. Stewart Company	931.21
Stoll Oil Refining Company	19.12
Stone and Gnau	87.50

6757.22

		6757.23	
Sweeney and Company		95.92	
E. S. Tachau and Sons		76.90	
J. M. Todd and Company		34.86	
University Extension Division		4.20	
Viglioni and Langan		34.86	
R.Q. Ward		25.00	
Weissinger-Gaulbert Real Estate Co.		101.77	
James T. White and Company		12.00	
Albert Whitman and Company		186.87	
Richard R. Williams		50.85	
		<hr/>	
		\$ 7 380.46	
Pd) Geo. T. Settle, Libn - Pay Roll		10 821.50	
Louisville Trust Company			
Bills Payable	18,500.00		
Interest	258.75		
		<hr/>	
		18 758.75	
		<hr/>	
Total		\$ 36 960.71	

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Sept 11, 1929

W. J. Gault President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, Wednesday September 11, 1929
in the librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Mr. Heyburn, Mrs. Mansfield,
Mrs. Morris, Monsig. Schuhmann, Mr. Thruston and the librarian, with Vice-
President Thruston in the chair. Dr. Powell was reported ill, Dr. Hemphill
out of the city, and Mayor Harrison, Mr. Ossmann, Dr. Pfingst and Dr. Rauch
unable to attend.

The minutes of the regular August 14 meeting were read and upon motion
approved.

The Secretary read communications as follows:

- a. Librarian's letter of September 3, 1929 to Louisville Trust Company, authorizing them, as Treasurer, to borrow funds.
- b. Resignation of Cora M. Beatty, under date of August 26, 1929. Miss Beatty has been connected with the library since 1914, serving first as assistant in the reference department and later as Head of Training Class, and then Head of Circulation Department.
Upon motion the librarian was instructed to accept Miss Beatty's resignation and to express the regret of the Board on her leaving and to extend their good wishes.
- c. Resignation of Georgia Stuart Hunn, under date of September 3, 1929 upon motion was accepted.
Miss Hunn has been connected with the library since 1921 and resigns to be married.
- d. Resignation of Laura Reid Brooks, under date of August 30, 1929, upon motion was accepted. Mrs. Brooks has been connected with the library since 1921 and resigns for family reasons.
- e. Letter of September 3, 1929 from Winifred Hutchings asking for an extension of her leave of absence.
Upon motion the Board extended her leave to September 16. Also letter of August 26, 1929 from Miss Hutchings, filing application for position of Head of Circulation Department.
Upon motion the librarian's recommendation, approved by the

library committee, was approved by the Board authorizing the librarian to name Miss Hutchings Acting Head of Circulation Department at \$150. per month, duties to begin Monday, September 16, to be given a chance to prove that she is capable of managing the department before she is appointed a permanent Head.

- f. Letter of September 6, 1929 from Mr. J. J. Kunz, City Comptroller, asking for budget figures for 1929-30. The chairman of the Finance Committee stated that this could be attended to some time before October 1.
- g. Upon motion the librarian was authorized to renew the heat contract with Weissinger-Gaulbert Real Estate Company, for one year beginning November 1, 1929 at \$5,343.25.

The Treasurer's report was read as follows:

September 11, 1929

TO THE LIBRARY BOARD:

The Treasurer's report for August, showing cash balance of \$774.46 at the close of the fiscal year is submitted herewith, together with the Treasurer's annual report and the accountant's report, verifying this figure. To this balance is to be added \$5,995.63 rent from public library building, which is usually paid on or about the tenth of each month, making a total of \$6,770.09.

The total receipts for the year amounted to \$221,332.82, less overdraft \$643.56, a net income of \$220,689.26. The total expenditures were \$219,914.80.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed.

Mr. Barker called attention to the accountant's report, showing a balance of \$774.46, with outstanding bills amounting to more than \$1,000.00, which means that the library really closed the year with an overdraft.

This was discussed and upon motion the accountant is to be asked to correct the report showing that the library really had a deficit and not a balance.

The librarian's report for August upon motion was approved and ordered filed. The report shows a circulation of 81,414 volumes, an increase of 5,519

as compared to August 1928. Of this number 53,991 volumes were circulated to adults and 27,423 to children, sixty-eight per cent of the circulation being fiction. There were 701 borrowers registered, making a total of 63,805 registered borrowers. The report of the reference department shows 2,014 more important questions asked and topics looked up at the Main and branches. During the month 28 reading lists were compiled, 35 books and magazines lent for home use and 186 pictures circulated. The report shows that 114 newspapers were read for items and 725 clippings filed, 1 of which was from a local newspaper concerning the library. There were 167 bound volumes of newspapers used in the room and 126 pamphlets and clippings classified. There were 1,641 visitors to the Museum. There were 73 volumes added in August and 1,685 volumes cataloged June-August, making 294,196 volumes available for public use.

The librarian's annual report for the fiscal year ending August 31, 1929 was submitted for record in the minutes. Exhibit No. 1. The report shows a circulation of 1,560,676 volumes, an increase of 86,973. Upon motion the librarian was authorized to have the report printed and to send copies to the Trustees.

The librarian's recommendation for appointment of the following young ladies to the staff, approved by the Library Committee, upon motion was approved:

Mary Louise Addis
Helen Frantz
Jean Wilson Gordon
Virginia C. Marquette
Ruth Clara Werhoff
Louise Gertrude Seewer

The librarian's recommendation to the library committee for salary increases, upon motion was referred to the Finance Committee for their consideration and recommendation.

When the report of the Building Committee was called Mr. Davis asked

that the Building Committee be granted additional time to make their report. This report touches the work of repairing the drive.

The librarian's report showing an expenditure of \$12,375.55 upon motion was approved. This includes pay roll \$10,298.45, voucher No. 174, checks Nos. 2374-2485 inclusive, signed by chairman of Library Committee and paid September 3. This leaves a balance of \$2,077.10, voucher No. 175, checks Nos. 2486-2527 inclusive to be paid:

Aetna Oil Service	\$ 17.50
Alger Publishing Company	4.80
American Library Association	3.10
Arctic Ice Company	18.30
Dr. William T. Baker	25.00
Baptist Book Store	58.65
Wm. P. Bannon	9.75
Clara L. Behrens, Head Order Dept.	61.13
Carter Dry Goods Company	3.57
Consolidated Realty Company	20.00
John Cook Auto Service	89.51
Doubleday, Doran and Company	2.40
R. O. Dusch	9.75
Falls City Buggy Top Company	18.00
Gaylord Brothers	25.50
Henry Heick Hardware Company	34.73
Historical Press Association	5.00
T. J. Hoke	3.00
Kentucky Book Mfg. Company	512.95
John Lodenkemper	5.30
Long's Towel Supply	9.00
Longmans, Green and Company	108.19
Louisville Chemical Company	61.50
Louisville Gas & Electric Company	139.59
Louisville Paper Company	15.75
Louisville Towel Supply	8.20
Meffert Equipment Company	18.00
Miller Paper Company	5.72
Mississippi Valley Historical Association	5.00
John P. Morton and Company	1.75
Mrs. L. L. Powell	40.00
Mrs. R. W. Reichart	25.00
W. D. Robinson	2.70
George T. Settle, Librarian, Petty Cash	40.67
Southeastern Paper Company	7.50
Southern Bell Telephone & Telegraph Co.	143.64
Standard Printing Company	87.30
W. K. Stewart Co.	212.00
Waldman, Petot and Company	100.00
	1959.45

	1959. 45
Weber Office Equipment Company	1.00
Weissinger-Gaulbert Real Estate Co.	115.15
H. W. Wilson Company	1.50
	<u>2,077.10</u>
Pd) Geo. T. Settle, Libn. Pay Roll	10,298.45
	<u>\$ 12,375.55</u>

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

oct 9/29

J. M. W. Barker President

Geo. T. Settle Secretary

Exhibit No. 1.

LOUISVILLE FREE PUBLIC LIBRARY

Twenty-fifth Annual Report

for the year ending August 31, 1929

The report of the Louisville Free Public Library for the fiscal year ending August 31, 1929 shows an increase in circulation of books for home use, reference work, and other activities.

There are 504 centers for the circulation of books in 227 buildings in Louisville and Jefferson County. The circulation of books was 1,580,676 volumes, an increase of 86,973. In addition there were 30,198 pictures circulated. The report of circulation does not include the books used in reference work and read at the tables at the Main library and branches, and no attempt is made to keep a record of the number of times a volume is read when it is taken out of the building.

BOOKS IN LIBRARY There are 294,196 volumes in the library, a net increase of 6,223. There were 14,013 volumes added by purchase, binding and gift, and 7,790 discarded. The volumes circulated on an average of 5.3 times.

BOOKS CATALOGED There were 19,929 volumes cataloged. This makes a total of 462,531 books cataloged since the opening of the Library. Of the books cataloged during the year, 6,520 volumes were for the high school libraries.

BORROWERS There were 12,314 borrowers registered. This makes a total of 63,805 citizens of Louisville and Jefferson County registered users of the

Library, a net increase of 1,416. This does not include many children using books in classroom collections and many readers using books in the stations. The registration shows that 80,717 borrowers are living within the city limits, or that 19.3 per cent of the population of Louisville (329,400) are availing themselves of public library privileges.

USE OF BOOKS The total circulation of books was 1,560,676 volumes, an increase of 86,973. This includes 901,524 books used by adults and 659,152 by children. The report shows that 1,483,417 volumes were used by readers within the city limits, an increase of 86,765. This was a circulation of 4.5 volumes per capita. There were 784,905 volumes of fiction read, and 775,771 non-fiction, the per cent of fiction being 50.2.

REFERENCE WORK There were 250,843 more important questions asked and topics looked up at the Main library and branches, an increase of 35,394. There were 547 bibliographies compiled, an increase of 91.

CIVICS ROOM The report shows that 2,022 newspapers were read for items, 10,073 clippings from newspapers filed, 342 of which were from local newspapers concerning the library, 1,085 bound newspapers used in the room, and 10,416 numbers of entries in newspapers indexed.

CHILDREN'S WORK There was a circulation of 659,152 volumes through the Children's rooms, an increase of 55,654. This was 42 per cent of the total circulation. There were 5,348 more important questions asked and topics looked up in reference work in the Children's room at Main. There were 10,431 pictures circulated. The records show a continued increase in the use of the material available by parents and teachers.

STATIONS There are 100 stations for the circulation of books in Louisville and Jefferson County placed for the convenience of readers, an increase of 5. There were 42,271 volumes used in the work. These books continued to do more than double work as the collections were changed at intervals during the year. The circulation of books was 143,062 volumes, an increase of 3,361. There are now three sub-branches. The Ninth and Hill station was organized as a sub-branch during the year.

BRANCH LIBRARIES There are 18 branch libraries, including 8 high schools and one normal school. The total circulation of books was 954,465 volumes, an increase of 75,306. This was 61 per cent of the total circulation. This includes 584,864 books read by adults and 369,601 by children. There are 96,376 volumes available for public use, an increase of 2,097. These volumes circulated on an average of 7.14 times during the year. There were 223,343 more important questions asked and topics looked up, an increase of 34,832.

COLORED DEPARTMENT There are 95 centers for the circulation of books for home use in 46 buildings in Louisville and Jefferson County for colored readers, an increase of 1 center and 2 buildings. This includes 2 Carnegie branch buildings, one high school, 15 stations and 77 classroom collections in 28 school buildings. There are 26,737 volumes in the department, an increase of 169. The circulation of books was 156,926 volumes, an increase of 7,400. This was 10 per cent of the total circulation. This includes 65,499 books read by adults and 91,427 by children. There were 34,356 more important questions asked and topics looked up, an increase of 4,725.

JEFFERSON COUNTY There are 218 centers for the circulation of books

for home use in 89 buildings in Jefferson County outside of the city of Louisville, an increase of 8 centers. The circulation of books was 77,259 volumes, an increase of 208. This was 4.9 per cent of the total circulation. This includes 23,618 books read by adults and 53,641 by children. No separate record is kept of books borrowed from the Main library and branches by county residents.

BLIND READERS Books in embossed type for the blind were loaned free of all cost to readers in Kentucky and other states. There are 925 volumes in the collection. The circulation for home use was 643 volumes.

MUSEUM The Library museum continues to be a popular visiting place. The registration shows 22,260 visitors, an increase of 572. Classes from schools visited the museum, with several schools from out of town. There were some valuable additions by gift during the year.

STAFF The staff numbers 90, and 14 paid by the Board of Education. In addition there are 8 pages and 16 janitors and chauffeurs, making a total of 128. There were 9 appointments and 3 resignations.

TRAINING CLASS The training class of 7 who completed the work, were given certificates and placed on the eligible list for positions.

RECEIPTS The Treasurer's report shows that the Library received from all sources \$221,332.82 as follows: City taxes \$127,624.69; Jefferson County \$15,000.00, fines, lost books, etc., \$6,760.57, rent \$71,947.56. There was an overdraft of \$643.56, leaving a net income of \$220,389.26. The total expenditures were \$219,914.80, closing the year with a balance of \$774.46.

MAINTENANCE The cost of maintenance was \$197,081.47. The accounts were: books \$33,353.95; expense \$10,781.42; pay roll \$129,753.05, light and power \$4,077.84, heat \$8,228.62, furniture and fixtures \$1,291.65, repairs and improvements \$2,215.90, insurance \$6,011.24, and interest on loans \$1,367.80. To the maintenance account was added the interest on mortgage \$12,833.33, and retiring principal \$10,000., total \$22,833.33, making a total expenditure of \$219,914.80.

TREASURER'S REPORT The Treasurer's and accountant's reports confirming the figures of receipts and expenditures are submitted herewith and are made part of this report.

NEEDS OF THE LIBRARY The library must have more funds to keep pace with the growth of the city. There is an increasing demand for new titles. Many volumes have been discarded which must be replaced, and with the growth of centers for circulation, it is necessary to enlarge the collection of books.

BOARD OF TRUSTEES Mayor William B. Harrison reappointed Monsig. George W. Schuhmann, Henry B. Heyburn, and R. C. Ballard Thruston for a term of four years beginning April 1929. Mr. Howard C. Davis was appointed to succeed Dr. E. Y. Mullins, who died November 23, 1928. Dr. Mullins served on the Board since January 1904 and it is with regret that we make note of his passing.

The Librarian takes this opportunity to thank the Board of Trustees for their hearty support, and the staff for the splendid cooperation during the year, and the daily press for their notices, keeping the Library before the public.

Respectfully submitted

GEORGE TO SETTLE
Librarian

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, October 9, 1929
in the librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Mr. Heyburn, Mrs. Morris, Dr. Pflingst, Dr. Rauch, Monsig. Schuhmann and the librarian, In the absence of the President and Vice-President, Mr. Barker was asked to take the chair. Dr. Powell was reported ill, Dr. Hemphill out of the city and Mayor Harrison, Mrs. Mansfield, Mr. Ossmann and Mr. Thruston unable to attend.

The minutes of the regular September 11 meeting were read and upon motion approved.

The Secretary read communications as follows:

- a. Letter of September 25, 1929 from Weissinger-Gaulbert Real Estate Co., acknowledging acceptance of the heat and light contract for one year beginning November 1, 1929.
- b. Librarian's letter of September 25, 1929 to Executive Committee, regarding closing libraries all day Tuesday, October 1, in honor of the American Legion. Exhibit No. 1.
- c. Mr. Barker stated that the correction of the accountant's report, asked at the last meeting, had been attended to.

The Treasurer's report was read as follows:

October 9, 1929.

TO THE LIBRARY BOARD:

The Treasurer's report for September showing cash balance October 1, 1929 of \$7,864.37 is submitted herewith. To this is to be added rent from Public Library building, \$5,995.63, usually paid on or about the tenth of each month, making a total of \$13,860.00.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed.

The librarian's report for September upon motion was approved and

ordered filed. The report shows a circulation of 114,979 volumes, an increase of 19,478 as compared to last year. Of this number 71,897 volumes were circulated to adults and 43,082 to children, fifty-two per cent of the circulation being fiction. The report also shows that 1,223 borrowers were registered during the month, making a total of 64,018 registered borrowers. The report of the reference department shows 14,712 more important questions asked and topics looked up at the Main library and branches, a gain of 1,180. During the month 41 reading lists were compiled, 170 books and magazines lent for home use and 2,380 pictures circulated. There were 163 newspapers read for items and 612 clippings filed, 21 of which were from local newspapers concerning the library. There were 246 bound newspapers used in the room and 214 pamphlets and clippings classified. There were 1,852 visitors to the Museum. There were 3,124 volumes added and 3,695 volumes cataloged, making the number of volumes available for public use 297,320.

Mr. Davis read the report of the Building Committee as follows:

October 9, 1929

TO THE LIBRARY BOARD:

At the August 14 meeting the question of reconstructing the library drive was referred to the Building Committee, to make report at the September meeting. In September your committee asked for an extension of time to make a report.

We are pleased to state at this time that the Board of Public Works has reconstructed the drive in excellent fashion. We are submitting Librarian's letter of September 23, thanking the Board of Public Works in the name of the Library Board.

Respectfully submitted

(Signed) H. C. DAVIS
Member Building Committee

Upon motion the report was approved and ordered filed.

The Finance Committee, on call of Mr. Barker, Chairman, met at 4:30 in the librarian's office to discuss and adopt a budget for the year 1929-30. The committee agreed unanimously on the accounts with the exception of the pay roll and this was brought to the attention of the Board. The question of salaries

was discussed freely and it was agreed without exception that the automatic increases be approved. Upon motion Mr. Barker's recommendation was approved as follows: that the six employees receiving \$60, after October 1 \$65., be paid \$70., which will take \$330.00; a substitute receiving \$50, after October 1 \$55 will add \$55., or an additional increase of \$385.00 in this department. The seven who are receiving \$65., after October 1 \$70., be increased to \$75. will add \$420, and from this date on the minimum salary is to be \$70. per month.

The question of allowing \$5.00 per month increase to those receiving from \$100-\$125 was discussed and Mrs. Morris moved that the nineteen in this class be increased \$5.00. The motion was seconded by Dr. Pfingst and carried. Dr. Pfingst moved that Branch Librarians be increased \$10.00 a month, which upon motion was approved. This left only Heads of Departments without an increase and Mrs. Morris moved that a \$10.00 increase be granted them. Upon motion this was approved. Payment of increases, other than automatic, which were paid October 1, is to be deferred until the amount to be received from city taxes is ascertained.

Upon motion of Dr. Rauch no funds are to be transferred from one account to spend in another account, in other words each amount appropriated is to be spent as the account calls for and there are to be no flexible accounts. Upon motion this was approved.

Dr. Rauch moved that the candidates for future training classes be paid no salary whatsoever during training, which was seconded and upon motion approved.

After careful consideration the following budget upon motion was approved and adopted:

See next page

LOUISVILLE FREE PUBLIC LIBRARY

TO THE BOARD OF TRUSTEES

GENTLEMEN:

I am submitting estimate of budget figures for the fiscal year ending August 31, 1930:

Source	Necessary 1929-30	Receipts last year
City taxes ^{# 132,227.50}	\$ 136,203.85	\$ 127,624.69
Jefferson County	15,000.00	15,000.00
Fines, lost books, etc.	6,500.00	6,760.57
Rent-Kaufman-Straus bldg.	71,947.56	71,947.56
Balance	774.46	
	<u>\$ 230,425.87</u>	<u>\$ 221,332.82</u>
Overdraft		643.56
Total	\$ 230,425.87	\$ 220,689.26

Account	Necessary 1929-30	Spent last year
Expense	\$ 11,500.00	\$ 10,781.42
Heat	9,000.00	8,228.62
Light, Power	4,000.00	4,077.84
Books	40,000.00	33,353.95
Pay Roll	133,966.00	129,753.05
Repairs and Improvements	2,500.00	2,215.90
Furniture and Fixtures	1,000.00	1,291.65
Insurance	4,926.54	6,011.24
Interest on loans	1,200.00	1,367.80
Total Maintenance	<u>\$ 208,092.54</u>	<u>\$ 197,081.47</u>
Special		
Interest on mortgage	12,333.33	12,833.33
Retiring mortgage	10,000.00	10,000.00
	<u>22,333.33</u>	<u>22,833.33</u>
TOTAL	\$ 230,425.87	\$ 219,914.80

Approved and recommended by
Finance Committee

(Signed) THOS. A. BANER
Chairman

Approved and requested by
Board of Trustees

(Signed) GEO. T. SETTLE
Secretary and Librarian

The librarian's report for September showing an expenditure of \$15,153.99 upon motion was approved. This includes pay roll \$10,992.95, voucher No. 176, checks Nos. 2528-2647 inclusive, signed by chairman of library committee

and paid October 2. This leaves a balance of \$4,161.04, voucher No. 177,
checks Nos. 2648-2725 inclusive, to be paid:

American Child Health Association	\$ 5.00
American Printing House for the Blind	36.92
American Prison Association	3.00
Arctic Ice Co.	16.68
Dr. Wm. T. Baker	25.00
Baldwin Law Book Co.	5.00
Baptist Book Store	75.36
Clara L. Behrens, Head Order Dept.	74.56
Bland Electric Co.	3.25
Bomar Summers Hardware Co.	1.65
R. R. Bowker Company	4.00
H. A. Brinkhaus & Sons	33.88
Brown and Martin	14.94
Burroughs Adding Machine Co.	4.45
Childers Electric Co.	59.41
Clifford and Lawton	23.75
P. F. Collier & Son	22.50
Columbia Carbon Company	8.93
Consolidated Realty Co.	20.00
John Cook Auto Service	8.25
A. Crawford and Sons	5.30
Demco Library Supplies	3.17
Diem and Wing Paper Company	16.80
Duke University Press	3.00
R. C. Dusch	6.50
F. W. Faxon Company	6.42
Gaylord Bros.	76.25
Hammer Printing & Office Supply Co.	7.90
Harcourt, Brace and Co.	67.50
Hart Mfg. Co.	2.50
Robert L. Hawes and Company	22.50
Henry Heick Hardware Co.	6.63
T. J. Hoke	3.00
Houghton, Mifflin Co.	1.75
James Book Store	2.50
R. Jeunesse and Sons	48.25
E. A. Jonas	11.59
Kaufman-Straus Company	551.54
Kentucky Book Mfg. Co.	31.30
Kentucky Tent & Arming Co.	9.00
Herman C. Korfhage Co.	3.00
Leyman Motor Company	17.35
J.B. Lippincott Co.	4.67
Longs Towel Supply	9.00
Longmans, Green and Co.	16.36
Louisville Gas & Electric Co.	163.64
Louisville News Co.	727.11
Louisville Towel Supply Company	8.20

2599.26

11101

	2279.26
Macmillan Company	13.06
Mayes Printing Co.	18.00
Meffert Equipment Co.	1.40
Miller Paper Co.	14.38
John P. Morton & Co.	19.50
National Education Association	5.00
New York Times	6.38
Otis Elevator Company	14.00
Pittsburgh Fuel Co.	228.25
Rand McNally & Co.	33.28
Mrs. R. W. Reichart	25.00
Robinson, Wilson & Long	49.80
Royal Typewriter Co.	2.57
Geo. T. Settle, Librarian - Petty Cash	49.92
J. E. Sikking	85.20
T. Grant Slaughter	13.00
Smith and Dugan	31.25
Social Science Abstracts	6.00
Southeastern Paper Co.	7.50
Southern Bell Telephone & Telegraph Co.	143.74
Standard Oil Company	20.00
Standard Printing Co.	92.65
W. K. Stewart Company	680.10
Stoll Oil Refining Co.	19.95
United States Daily	10.00
University Extension Division - University of North Carolina	4.60
Weissinger-Gaulbert Real Estate Co.	157.73
Western Union Telegraph Co.	4.50
James T. White & Co.	9.00
Wilderness Road Book Shop	116.02
	<u>\$ 4,161.04</u>
Pd) George T. Settle, Libn - Pay Roll	<u>10,992.95</u>
Total	\$ 15,153.99

Upon motion bills were ordered paid.

There being no other business, upon motion the Board adjourned.

MINUTES APPROVED:

Nov. 13, 1929

R. C. Baxton President

Geo. T. Settle Secretary

See exhibit on next page

Exhibit No. 1

September 25, 1929

Mayor William B. Harrison, Chairman)	Executive Committee
Mrs. E. Hugh Morris		
Mr. Thomas A. Barker		
Mr. Philip Ossmann		
Louisville Free Public Library)
		Board of Trustees

To the Committee:

I am enclosing clipping from Fixit Column of the Herald-Post of September 23, 1929, which explains itself.

If you do or do not approve of closing the library all day Tuesday, October 1, please signify by "yes" or "no" opposite your signature.

Yours very truly

(Signed) GEO. T. SETTLE

Secretary and Librarian

GTS/D

(Signed) W. B. HARRISON Yes

 THOS. A. BARKER Yes

 MILDRED H. MORRIS Yes

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, November 13, 1929
in the librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Dr. Hemphill, Mrs. Mansfield, Mrs. Morris, Monsig. Schuhmann, Mr. Thruston and the librarian, with Vice-President Thruston in the chair. Dr. Powell was reported ill and Mayor Harrison Mr. Heyburn, Mr. Ossmann, Dr. Pfingst and Dr. Rauch unable to attend.

The minutes of the regular October 9 meeting were read and upon motion approved.

The Secretary read communications as follows:

- a. Librarian's letter of October 24, 1929 to Library Committee, regarding tea in Watterson Room. Exhibit No. 1. The advisability of having a tea in the library was discussed and since the library committee had approved of this occasion, upon motion the Board approved, but it was suggested that the question be referred to the entire library board in the future if food is to be served.
- b. The librarian reported that the Smithsonian Institution had asked for the loan of the painting "Upper Cliffs of Colorado River" for the Henry Ward Ranger exhibition which they propose to hold in Washington in December. The librarian wrote the Smithsonian Institution that we would be glad to cooperate in any way and later had a letter from the Secretary of the Institution sending shipping instructions which were followed out on November 4, when we shipped the painting to Washington. Upon motion this action of the librarian in lending the picture was approved.
- c. A small fire at Kaufman-Straus' was reported. The fire occurred on October 29 and damaged the loading platform at the rear of the building. We notified all agents who have policies on this property and the adjusters signified their willingness to settle for \$147.55. This figure was acceptable to Kaufman-Straus and the librarian agreed. Upon motion this action of the librarian was approved.
- d. The librarian reported that we had had the following visitors. Mr. Matthew M. Stirling, Librarian at Germiston, S. Africa, and Mr. Dugald Niven, Librarian at Bulawayo, Rhodesia, S. Africa, who are in America as guests of the Carnegie Corporation to study the colored library situation here. We had the pleasure of showing them some of the colored work of the Louisville Free Public Library and they were very much impressed.

The Treasurer's report was read as follows:

November 13, 1929

TO THE LIBRARY BOARD:

The Treasurer's report for October showing cash balance on November 1 of \$3,323.67 is submitted herewith. To this is to be added rent from Public Library building, \$5,995.63, usually paid on or about the tenth of each month, making a total of \$9,319.30.

We are submitting with this report voucher No. 181 to Louisville Trust Company, interest on mortgage \$6,250.00, due November 15.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed and voucher to Louisville Trust Company ordered paid.

Mr. Barker objected to the report sent by the Louisville Trust Company and stated that they should keep a more detailed set of books and send us a more detailed report. The question was discussed by members of the Board and upon motion the Finance Committee is to go into the matter carefully and if possible, make report at the next meeting.

The librarian's report for October upon motion was approved and ordered filed. The report shows a circulation of 170,812 volumes, an increase of 16,351 as compared to October 1928. Of this number 97,031 volumes were circulated to adults and 73,781 to children, forty-seven per cent of the circulation being fiction. The report shows that 1,705 borrowers were registered in October, making a total of 64,191 registered borrowers. The report of the Reference department shows 31,953 more important questions asked and topics looked up at the Main library and branches, a gain of 1,839. There were 36 reading lists compiled, 575 books and magazines lent for home use and 3,477 pictures circulated. There were 163 newspapers read for items and 943 clippings filed, 40 of which were from local newspapers concerning the library. There were 181 bound volumes of newspapers used and 187 pamphlets and clip-

pings classified. There were 2,345 visitors to the Museum. There were 2,458 volumes added and 3,185 volumes cataloged, making 299,778 volumes available for public use.

The question arose as to the possibility of any reconsideration of transferring funds from one account to another in the budget and Mr. Barker said there should be some motion made to refer the matter to the Finance Committee for their recommendation in the event of any change. The question was discussed and it was questioned as to whether this was necessary or not since the Board had already moved that there were to be no flexible accounts. However, after further discussion upon motion the Finance Committee was asked to consider carefully and draw up such a motion as they think should be passed to keep the budget and our finances under proper supervision, to report at the next Board meeting.

The librarian's report for October showing an expenditure of \$26,504.67 upon motion was approved. This includes Pay Roll \$11,115.63, voucher No. 179, checks Nos. 2726-2842 inclusive, signed by chairman of Library Committee and paid November 1. This also includes voucher No. 178 to Charles R. Ballard for subscriptions for 1930, signed by chairman of Library Committee and paid October 22, as well as voucher No. 181 to Louisville Trust Company for interest on mortgage due November 15, \$6,250.00. This leaves a balance of \$6,942.06, voucher No. 180, checks Nos. 2843-2924 inclusive to be paid:

Aeronautical Chamber of Commerce	\$ 4.20
Aetna Oil Company	24.20
American Academy of Political and Social Science	1.10
American Association for Adult Education	5.00
American Book Company	285.92
American Multigraph Sales Co.	7.54
Arctic Ice Company	17.03
Robin M. Baggerly	249.41
Dr. William T. Baker	25.00
Baptist Book Store	85.00
Clara L. Behrens, Head Order Dept.	86.51
	790.91

	790.91
Bland Electric Co.	9.25
Bloch Publishing Co.	1.75
Bloom and Herrmann	22.85
Bomar-Summers Hardware Company	6.85
Brown and Martin	9.96
Carter Dry Goods Company	12.91
Arthur H. Clark Co.	6.00
Consolidated Realty Company	20.00
C. T. Dearing Printing Company	56.00
Demco Library Supplies	3.60
Dennison Manufacturing Co.	1.50
R. O. Dusch	11.10
Electric Blue Print and Supply Co.	3.00
F. W. Faxon Company	17.76
Geo. G. Fetter	43.30
Finnell System	7.50
Gaylord Bros.	96.90
Gilding Shop	2.00
Harcourt, Brace and Co.	67.50
Henry Heick Hardware Co.	8.00
T. J. Hoke	3.00
E. A. Jonas	44.73
Institute of American Genealogy	10.00
R. Jeunesse and Sons	48.75
Kaufman-Straus Company	520.86
Kentucky Book Mfg. Company	559.00
Kentucky Printshop Company	33.50
Kentucky Tent and Awning Co.	9.00
Kentucky Workshop for the Adult Blind	13.90
Koehler Stamp and Stencil Co.	1.80
H. R. Huntting Co.	30.30
Little, Brown and Company	23.69
Libraries	1.57
John Lodenkemper	5.00
Longmans, Green and Co.	121.67
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	175.21
Louisville Grocery Co.	6.86
Louisville News Company	799.46
Louisville Paper Company	29.70
Louisville Title Company	75.00
Louisville Towel Supply Co.	8.20
Macmillan Company	505.11
Mayes Printing Co.	22.50
Meffert Equipment Co.	6.00
Edw. J. Miller and Co.	24.90
Miller Paper Company	18.48
John P. Morton and Co.	28.75
National Safety Council	5.00
National League of Women Voters	3.00
National Municipal League	5.00
Nuckols	4.85
Otis Elevator Co.	14.00

4300.00

	1929
Mrs. R. W. Reichart	25.00
W. D. Robinson	5.20
Geo. T. Settle, Librarian, Petty Cash	68.94
Slade, Hipp and Meloy	6.57
Slater Business Printing Co.	18.00
Smith and Dugan	11.00
Southeastern Paper Co.	15.00
Southern Bell Telephone & Telegraph Co.	143.74
The Spectator Co.	50.00
Standard Oil Company	20.00
Standard Printing Co.	180.90
W. K. Stewart Co.	954.06
Stoll Oil Refining Co.	20.00
Thomas Publishing Co.	11.00
Weissinger-Gaulbert Real Estate Co.	950.75
Wilderness Road Book Shop	51.62
H. W. Wilson Co.	3.35
Yale University Press	40.50
	<hr/>
	6 942.06
Pd) Geo. T. Settle, Librarian	
Pay Roll	11 115.68
Pd) Charles R. Ballard-subscriptions	2 196.93
Louisville Trust Company	
Interest on mortgage	<hr/> 6 250.00
Total	\$ 26 504.67

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Jan 8, 1930

Chas R Ballard ^{vice} President

Geo. T. Settle Secretary

See next page for exhibit

11011

October 24, 1929

Mrs. E. Hugh Morris, Chairman	(Yes)	
Monsig. Geo. W. Schuhmann	(Yes)	Library Committee
Mr. Henry B. Heyburn	(Yes)	Board of Trustees
Mr. Howard C. Davis	(Yes)	
Louisville Free Public Library		
Louisville, Ky.		

To the Committee:

Miss Bell, Head of Children's Department, and Mrs. Charles Jefferson, Chairman of Children's Reading for the Fifth District, and her committee, have requested the use of the Henry Watterson room for a program, Monday afternoon, November 18, to be followed by a tea for the Chairmen of Children's Reading in the schools of the Fifth District. The cost of the tea will be assumed by Mrs. Jefferson.

The object is to interest parents of children in the Fifth District in their children's reading.

The librarian feels privileged to grant the use of the Henry Watterson room for a program but questions the advisability of having a tea on the premises without the permission of the Library Committee.

Please signify by "yes" or "no" whether you think it advisable to have a tea on the premises for this occasion.

Yours very truly

(Signed) GEO. T. SETTLE

George T. Settle, Librarian

GTS D

LOUISVILLE FREE PUBLIC LIBRARY

December 11, 1929

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of lack of quorum. The following letter was sent to the Executive Committee:

December 12, 1929

Mayor William B. Harrison, Chairman)	
Mrs. E. Hugh Morris)	Executive Committee
Mr. Thomas A. Barker)	Board of Trustees
Mr. Philip Ossmann)	

To the Committee:

We were unable to have the regular meeting of the Board of Trustees, Wednesday, December 11, on account of lack of quorum. Mrs. Morris, Dr. Powell, Dr. Hemphill and Mr. Barker were reported ill, Monsig. Schuhmann out of the city, Mrs. Mansfield unable to attend, and Mayor Harrison, Mr. Davis and Mr. Ossmann doubtful.

Since there is no likelihood of a called meeting before the regular January meeting, it is recommended that bills for the month amounting to \$7,472.25 be paid. This is covered by voucher No. 183, checks Nos. 3041-3137 inclusive.

It is customary to pay December salary checks on or before December 20.

If the above items meet with your approval, please sign below.

Yours very truly

(Signed) GEO. T. SETTLE

Secretary and Librarian

Signed W. B. HARRISON
MILDRED H. MORRIS
THOS. A. BARKER

This approval included bills which were paid as follows:

Aetna Oil Service	\$	16.35
American Issue Publishing Co.		7.64
American Library Association		32.25
American Multigraph Sales Co.		4.85
Arctic Ice Co.		13.43

71.57

Samuel L. Avery and Co.	25.00
Robin M. Baggerly	228.32
Dr. Wm. T. Baker	25.00
Wm. P. Bannon	11.10
Barret, Robinson & Dickey	10.22
J. W. Bauer	4.00
J. W. E. Bayly and Co.	14.94
Clara L. Behrens, Head Order Dept.	78.99
Alfred M. Best Co.	20.00
Bland Electric Co.	27.50
Booker and Kinnaird	17.52
R. R. Bowker Company	20.00
Brown and Martin	67.16
Burkley & Tierney	14.19
Canadian Review Company	8.27
T. B. Carlin and Co.	73.15
Carpenter and Burba	9.96
Carter Dry Goods Company	2.65
Central Glass Company	3.25
Childers Electric and Paint Co.	3.45
Arthur H. Clark Co.	6.00
F. A. Clegg and Co.	11.00
Consolidated Realty Co.	20.00
John Cook Auto Service	7.20
A. Crawford and Sons	1.80
Auburn S. Cunningham	8.47
Danforth and Co.	18.25
H. V. Davis and Co.	10.95
Dugan, Humphreys & Co.	21.90
Geo. G. Fetter Co.	16.25
A. Flanagan Company	52.81
Franklin Printing Co.	5.75
Gaunt and Harris	29.20
Gaylord Bros.	3.80
Mrs. Robert R. Gum	7.00
Hammer Printing & Office Supply Co.	1.50
Robert L. Hawes and Co.	31.80
Henry Heick Hardware Co.	1.50
Herald-Post Company	39.00
T. J. Hoke	3.00
Hubbuck Bros. and Wellendorff	9.00
E. A. Jonas	16.75
Kaufman-Straus Company	491.12
Kee Lox Mfg. Co.	7.00
Kentucky Book Mfg. Co.	525.95
Leyman Motor Company	29.60
Liberty Fire Insurance Company	7.30
Little, Brown and Co.	299.64
Longmans, Green and Co.	199.75
Long's Towel Supply	9.00

262.28

	2621.48
Louisville Chemical Company	45.90
Louisville Gas & Electric Co.	215.34
Louisville News Company	899.77
Louisville Paper Company	22.64
Louisville Towel Supply Co.	8.20
The Macmillan Co.	333.68
Mayes Printing Company	9.00
Meffert Equipment Co.	7.50
Edw. J. Miller and Co.	10.95
Miller Paper Co.	4.56
Moellmann and Hennessy	15.56
John P. Morton and Co.	125.50
National Association of Book Publishers	1.00
National Society Daughters of the American Revolution	6.00
Ohio Valley Improvement Association	6.00
Otis Elevator Company	14.00
Pirtle, Weaver and Menefee	21.90
Pittsburgh Fuel Co.	256.75
Public Affairs Information Service	50.00
Rand, McNally and Co.	99.15
Mrs. R. W. Reichart	25.00
Remington Rand Business Service	36.00
Reutlinger and Co.	3.65
Robinson, Wilson and Long	9.56
The Rowland Co.	5.78
Charles Scribner's Sons	12.50
Geo. T. Settle, Libn - Petty Cash	71.70
Short's Tire Service	4.50
J. B. Slaughter and Co.	29.20
Southeastern Paper Co.	7.50
Southern Bell Telephone & Telegraph Co.	143.64
Special Libraries Association	5.00
W. K. Stewart Co.	996.20
Stoll Oil Refining Co.	20.00
Stone and Gnau	43.80
Timberlake and Trueheart	21.90
Weissinger-Gaulbert Real Estate Co.	1 004.07
Albert Whitman Co.	64.15
Wilderness Road Bookshop	73.52
John F. Will	30.00
H. W. Wilson Co.	56.45
Woidich and Co.	23.25
	7 472.25
Pd) Geo. T. Settle, Libn - Pay Roll	10 993.38
	Total \$ 18 465.63

MINUTES APPROVED:
Jan 8, 1930

R.C. Beard ^{Chair} President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, January 8, 1930
in the Librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Dr. Hemphill, Mr. Ossmann, Dr. Pfingst, Dr. Rauch, Monsig. Schuhmann, Mr. Thruston and the librarian, with Vice-President Thruston in the chair. Dr. Powell was reported ill, Mayor Harrison, Mr. Heyburn, and Mrs. Morris out of the city, and Mrs. Mansfield unable to attend.

The minutes of the regular November 13 meeting were read and upon motion approved.

The action of the Executive Committee of December 12 was read and upon motion approved.

The Secretary read communications as follows:

- a. The librarian reported that the J. B. Speed Memorial Museum, through Mrs. J. B. Speed, had asked for the loan of the portrait of Mrs. Sallie Ward Downs, to be included in an exhibit of Healy's paintings, which they proposed to hold in January. The librarian read letter to Executive Committee dated December 14, 1929, getting their approval on this loan. Exhibit No. 1. Upon motion the Executive Committee's action was approved.
- b. Librarian's letter of January 2, 1930 to Mr. Brainard Platt, Courier-Journal and Times, in reply to several articles which appeared in the Courier-Journal. Exhibit No. 2.
The Library Board wishes to go on record in unanimous congratulations to Mr. Settle on his 25th anniversary.
- c. Resignation of Mary Preston Settle under date of December 12, 1929 upon motion was accepted. Miss Settle has been connected with the library since January 1919 serving as an assistant in the Circulation Department and resigns to accept a position with the Wilderness Road Bookshop.
- d. Mrs. Morris has suggested that we have a public program to celebrate the 25th anniversary of the opening of the library to the public (May 4, 1905).
Upon motion Mrs. Morris, with the librarian, were named a committee to arrange the program, and it was stated that Mrs. Morris is privileged to name others to assist.

The Treasurer's report was read as follows:

January 8, 1930

TO THE LIBRARY BOARD:

The Treasurer's reports for November and December are submitted herewith. The December report shows a cash balance of \$26.83. To this is to be added rent from Public Library building, \$5,995.63, usually paid on or about the tenth of each month, making a total of \$6,022.46.

We are submitting with this report voucher No. 186 to Louisville Trust Company, \$10,083.33 - \$10,000.00 to retire on mortgage and interest \$83.33, due January 15.

Mr. Kunz, Director of Finance, reports that the library will receive $3\frac{1}{2}$ cents, which will net \$133,087.50, or \$3,116.35 less than the budget calls for. This will necessitate a revision of the budget. Salary increases were to take effect if we received the amount asked for from the city. What are your wishes in the matter?

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed and voucher to Louisville Trust Company ordered paid.

Mr. Barker stated that we had borrowed \$11,000.00 less this year than for the same period last year and that we had received from city taxes about \$8,000.00 more. After considerable discussion upon motion the budget is to remain as adopted at the October Board meeting, and salary increases approved at the same time are to be paid with back pay to begin with the September salary, payable October 1.

At the November meeting two matters were referred to the Finance Committee to make report on; namely, the question of the statement sent to the library by the Louisville Trust Company, and the question of referring any possible changes in the budget to the Finance Committee before any action is taken.

Mr. Barker stated that he had not been able to see the Trust Company in regard to the first, and had left his papers regarding the second question at his office. However, after reading the minutes of the October meeting relating

to the budget he stated that it would not be necessary to introduce any further motion. The minutes stand that there are to be no flexible accounts. In the event of any change the question naturally would have to be referred to the proper committee, which is the Finance Committee.

The librarian's reports for November and December upon motion were approved and ordered filed. The November report shows a circulation of 174,214 volumes, an increase of 18,299 as compared to November 1928. Of this number 94,953 volumes were circulated to adults and 79,261 to children, forty-eight per cent of the circulation being fiction. There were 1,655 borrowers registered, making a total of 64,709 registered borrowers. The report of the Reference Department shows 51,156 more important questions asked and topics looked up at the Main library and branches, a gain of 2,504. During the month 72 reading lists were compiled, 380 books and magazines lent for home use and 3,864 pictures circulated. The report also shows that 184 newspapers were read for items and 1,105 clippings filed, 43 of which were from local newspapers concerning the library. There were 114 bound volumes of newspapers used in the room and 99 pamphlets and clippings classified. There were 2,281 visitors to the Museum in November. There were 4,628 volumes added to the library and 2,932 volumes cataloged, making a total of 304,406 volumes available for public use.

The report for December shows a circulation of 149,011 volumes, an increase of 18,246 as compared to December 1928. Of this number 81,579 volumes were circulated to adults and 67,432 to children, fifty per cent being fiction. There were 1,016 borrowers registered during the month, making a total of 64,929 registered borrowers. The report of the Reference Department shows 24,338 more important questions asked and topics looked up at the Main library and branches, a gain of 1,446. During the month 36 reading lists were compiled, 262 books and magazines lent for home use and 1,939 pictures circulated. The report shows that 169 newspapers were read for items and 784 clippings

filed, 28 of which were from local newspapers concerning the library. There were 132 bound volumes of newspapers used in the room and 112 pamphlets and clippings classified. There were 1,807 visitors to the Museum in December. There were 1,573 volumes added and 2,979 volumes cataloged, making 305,979 volumes available for public use.

The librarian's recommendation, approved by the Library Committee, upon motion was approved as follows:

That we continue the present Highland Park sub-branch at its present location, in preference to closing it and moving it into the quarters which the community house in that district (erected by the Playground Association) has offered us, for the reasons - that the present sub-branch is more centrally located whereas the Community House is on the eastern edge of Highland Park, and, that in the community house only a part time assistant would be in charge and we should suffer the loss of many volumes, whereas at present we have a full time assistant in charge, responsible for the collection.

Upon motion the Librarian is authorized to place a collection of books at the Community House if necessary.

The librarian's report for December showing an expenditure of \$26,256.27 upon motion was approved. This includes Pay Roll, \$10,728.02, voucher No. 184, checks Nos. 3138-3252 inclusive, signed by Monsig. Schuhmann of the Library Committee and paid December 20. This also includes voucher No. 186 to Louisville Trust Company, \$10,083.33, \$10,000.00 retiring mortgage and \$83.33 interest, due January 15. This leaves a balance of \$5,444.92, voucher No. 185, checks Nos. 3253-3325 inclusive, to be paid:

Aetna Oil Service	\$ 25.08
American Library Association	6.50
Arctic Ice Company	11.53
J. A. Baer	7.50
Robin M. Baggerly	1.55
Dr. William T. Baker	25.00
Baker and Taylor Co.	11.50
Baptist Book Store	14.40
The Beacon Press	4.50
Clara L. Behrens, Head Order Dept.	61.84
Bland Electric Co.	65.20
The Book Press	2.25
R. R. Bowker Co.	12.81
Carter Dry Goods Co.	4.15
Arthur H. Clark Co.	6.00
Collyer's Publishing Co.	1.10
	269.

	260.41
Consolidated Realty Co.	20.00
John Cook Auto Service	3.00
The Courier-Journal Co.; The Louisville Times	54.60
Coward-McGann	2.21
R. O. Dusch	72.70
Electric Blue Print & Supply Co.	4.50
F. W. Faxon Company	2.65
Geo. G. Fetter Company	1.80
Gaylord Bros.	157.65
Gulf Refining Co.	20.00
Hammer Printing and Office Supply Co.	10.75
Hart Manufacturing Company	1.50
T. J. Hoke	3.00
Jewish Publication Society of America	5.00
E. A. Jonas	13.00
Kaufman-Straus Company	243.95
Kentucky Book Mfg. Co.	588.80
Koehler Stamp and Stencil Co.	4.20
Legal Research Service	3.12
Libraries	12.00
John Lodenkemper	5.00
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	223.80
Louisville News Company	522.71
Louisville Paper Company	9.62
Louisville Sanitary Wipers Co.	22.50
Louisville Towel Supply Co.	8.20
The Macmillan Co.	22.84
Meffert Equipment Co.	2.85
Metropolitan Museum of Art	7.00
Edw. J. Miller and Co.	22.90
Morehouse Publishing Co.	1.03
Moody's Investors Service	150.00
Miller Paper Co.	8.41
John P. Morton and Co.	5.75
National Association of Real Estate Boards	7.50
National Historical Society	10.00
Otis Elevator Co.	14.00
Pittsburgh Fuel Company	215.69
Allen M. Reager and Co.	24.30
Mrs. R. W. Reichart	25.00
Remington-Rand Business Service	115.12
Clement V. Ritter	26.05
The Rowland Company	7.75
Geo. T. Settle, Librarian - Petty Cash	61.08
J. E. Sikking	166.30
Southeastern Paper Co.	7.50
Southern Bell Telephone & Telegraph Co.	143.64
Standard Oil Company	22.53
Standard Printing Company	100.80
W. K. Stewart Co.	933.70
Teachers College	3.00
United Business Service	26.00
Weissinger-Gaulbert Real Estate Co.	1 009.37
	5 426.67

	\$426.00
Western Union Telegraph Co.	4.50
Albert Whitman Company	10.09
H. W. Wilson Company	4.25
	<hr/>
	\$ 5 444.92
Pd) Geo. T. Settle, Libn - Pay Roll	10 728.02
Louisville Trust Company	
Retiring mortgage	10,000.00
Interest	83.33
	<hr/>
	10 083.33
	<hr/>
Total	\$ 26 256.27

Upon motion bills were ordered paid.

There being no other business, upon motion of Dr. Rauch the Board adjourned.

MINUTES APPROVED:
March 17, 1930

Thomas A. Barker President
Protem

Geo. T. Settle Secretary

Exhibit No. 1

December 14, 1929

- Mayor William B. Harrison, Chairman (O.K))
- Mrs. E. Hugh Morris (Yes)) Executive Committee
- Mr. Thomas A. Barker (Yes)) Board of Trustees
- Mr. Philip Ossmann)

To the Committee:

We have letter under date of December 13, 1929 from Mrs. Hattie B. Speed, advising us that there is to be an exhibit of Healy's paintings at the J. B. Speed Memorial Museum beginning January 1, 1930, and requesting that the Library lend our copy of the portrait of Mrs. Sallie Ward Downs for the exhibit.

Since we will not have a meeting of the Library Board before January 1, please signify whether or not you approve the loan opposite your name.

Yours very truly

(Signed) GEO. T. SETTLE

Secretary and Librarian

GTS.B

see next page

Exhibit No. 2

January 2, 1930

Mr. Brainard Platt
Courier-Journal and Louisville Times
Louisville, Kentucky.

My dear Mr. Platt:

I want to thank you most heartily for the splendid article in the Courier-Journal on Sunday, December 29, calling attention to my twenty-fifth anniversary with the Louisville Free Public Library and also for the notice on the editorial page on January 1.

In looking back over my twenty-five years of service there are three factors which enter in making my administration a successful one. The first of these is the fact that the members of the Library Board have always given me their hearty support and cooperation. The second is the fact that I had a loyal and enthusiastic staff, and the third, the splendid support which the newspapers have given. They have kept the Library before the public and have always accepted most generously the information which we have supplied.

To these three factors I attribute the success of the Louisville Free Public Library.

Thanking you for your interest in the Library, and wishing you a happy and prosperous New Year, I am

Yours very truly

(Signed) GEO. T. SETTLE

George T. Settle, Librarian

GTS/B

LOUISVILLE FREE PUBLIC LIBRARY

February 12, 1930

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of lack of quorum. The following letter was sent to the Executive Committee:

February 13, 1930

Mayor William B. Harrison, Chairman)	
Mrs. E. Hugh Morris)	Executive Committee
Mr. Thomas A. Barker)	Board of Trustees
Mr. Philip Ossmann)	

To the Committee:

We were unable to have the regular meeting of the Board of Trustees, Wednesday, February 12, on account of lack of quorum. Dr. Powell was reported ill, Mr. Barker, Dr. Hemphill, Mr. Heyburn, and Mr. Thruston out of the city, Monsig. Schuhmann otherwise engaged, and Mayor Harrison and Mr. Ossmann doubtful.

Since there is no likelihood of a called meeting before the regular March meeting, it is recommended that bills for the month amounting to \$5,908.03 be paid. This is covered by voucher No. 188, checks Nos. 3442-3529 inclusive.

We have a letter from Mrs. J. B. Speed, asking that the Healy portrait of Sally Ward Downs, loaned to the Speed Museum for a special exhibition in January, be allowed to remain at the Museum for a while longer.

If the above items meet with your approval please sign below.

Yours very truly

(Signed) GEO. T. SETTLE

Secretary and Librarian

(Signed) MILDRED H. MORRIS
PHIL. OSSMANN
THOS. A. BARKER

This approval included bills which were paid as follows:

see next page

Aetna Oil Service	\$ 16.90
American Library Association	11.00
American Multigraph Sales Co.	5.34
American Printing House for the Blind	20.00
Americana Corporation	15.00
Arctic Ice Company	13.93
N. W. Ayer & Son	15.00
Dr. William T. Baker	25.00
Baptist Book Store	115.62
Clara L. Behrens, Head Order Dept.	98.71
Bibliographical Society of America	9.00
Bland Electric Company	29.45
Bobbs-Merrill Company	3.15
Jonathan Cape And Harrison Smith	11.64
Carter Dry Goods Co.	8.94
Chicago Evening Post	1.35
Childers Electric and Paint Co.	1.80
City Club of Chicago	1.00
F. A. Clegg and Company	35.30
Columbia Carbon Company	8.93
Consolidated Realty Company	20.00
Andrew Cowan and Co.	1.25
A. Crawford and Sons	1.80
Demco Library Supplies	14.13
The Diem and Wing Paper Co.	16.47
R. O. Dusch	21.70
F. W. Faxon Company	12.21
James C. Fifield Company	24.00
Gaylord Bros.	214.45
The Gilding Shop	2.50
Gulf Refining Company	20.00
Harper and Brothers	3.86
Hart Manufacturing Co.	13.30
H. S. Hirschberg	12.50
T. J. Hoke	3.00
H. Harcourt Horn	3.00
Jos. Hubbuch Sr. and Sons	4.00
R. Jeunesse and Sons	16.00
E. A. Jonas	44.75
Kaufman-Straus Company	262.38
Kentucky Book Mfg. Co.	612.60
Kentucky Workshop for the Adult Blind	7.80
Koehler Stamp and Stencil Co.	6.25
Lewis Preston Summers	8.00
Leyman Motor Company	33.90
L. C. Lindsley	4.00
Long's Twel Supply	9.00
Louisville Gas & Electric Co.	223.46

	2068.87
Louisville Grocery Company	6.86
Louisville News Company	254.42
Louisville Paper Company	29.14
Louisville Towel Supply Co.	8.20
Lyon and Healy	10.00
The Macmillan Company	32.51
Meffert Equipment Company	9.00
Miller Paper Company	13.61
Mississippi Historical Society	5.00
John P. Morton & Company	17.75
National Conference on City Planning	10.00
National Housing Association	5.00
National Society for the Preven- tion of Blindness	2.00
Otis Elevator Company	14.00
Pittsburgh Fuel Company	389.83
Mrs. E. L. Powell	19.00
Rand McNally and Co.	36.00
Mrs. R. W. Reichart	25.00
Clement V. Ritter	164.25
Royal Typewriter Co.	1.42
S. F. Scobee	50.45
Ray Scruggs	6.00
George T. Settle, Libn.-Petty Cash	46.58
Clarence R. Smith & Co.	2.60
Southeastern Paper Company	15.00
Southern Bell Telephone & Telegraph Co.	144.31
Standard Printing Company	219.70
N. K. Stewart	4.00
W. K. Stewart Company	998.66
Stoll Oil Refining Company	20.00
Studies in Philology	4.00
Tehan and Head	10.25
Teachers College	1.90
Theobald-Jansen Electric Co.	19.04
University of Minnesota Press	3.50
Weissinger-Gaulbert Real Estate Co.	1 044.83
Wilderness Road Book Shop	150.05
H. W. Wilson Company	22.50
World Peace Foundation	24.49
Yale University Press	3.81
	<u>5 908.03</u>
Pd) Geo. T. Settle, Libn-Pay Roll	<u>12 075.70</u>

Total \$ 17 983.73

MINUTES APPROVED:

March 12, 1930

J. M. W. Barry President *Pro Vice*

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, March 12, 1930
in the librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Mr. Heyburn, Mrs. Mansfield, Mrs. Morris, Dr. Rauch, Mr. Thruston and the librarian. Mr. Barker was chosen to preside before Vice-President Thruston arrived and Mr. Thruston insisted on his continuing to conduct the meeting. Dr. Powell and Dr. Pfingst were reported ill, Mayor Harrison and Dr. Hemphill out of the city and Monsig. Schuhmann and Mr. Ossmann unable to attend.

The minutes of the regular January meeting were read and upon motion approved.

The action of the Executive Committee of February 13, was read and upon motion approved.

The Secretary read communications as follows:

- a. Letter of February 2, 1930 from Mrs. Hattie Bishop (J.B.) Speed, requesting that we allow the Speed Museum to retain the portrait of Sally Ward Downs for a while longer.
The action of the Executive Committee of February 13 granted an extension of time on this loan.
Mr. Heyburn moved, and it was seconded, and after some discussion approved by the Board that Mrs. Speed be asked to return the portrait to the library.
- b. Letter of February 10, 1930 from Fidelity and Columbia Trust Company, enclosing check for \$580.52 in settlement of the balance of the Henry Watterson bequest. Exhibit No. 1. Upon motion this was accepted.
- c. Letter of February 20, 1930 from Arthur A. Will, enclosing letter from Mrs. Fannie Casseday Duncan. Mrs. Duncan asks that a railing be placed on the stone steps leading from the pavement to the library door as a help to the old folks who wish to visit the library and who are afraid to climb the steps unaided. Upon motion the librarian was instructed to thank Mrs. Duncan for the suggestion and advise her that the railing will be placed as soon as it can be attended to.
- d. The librarian announced that the painting "Upper Cliffs

of Colorado River" loaned to the Smithsonian Institution for a special exhibit, was returned on February 21, in good condition.

- e. The librarian announced the "Public Library Hour" over the radio each Thursday morning from 10:45 to 11:00 a.m. This consists of book talks, reviews, story-telling, etc. by Heads of Departments and Branch Librarians, and was inaugurated on January 9 over W H A S.
- f. The librarian announced a visit from Mr. J. E. Towne, Librarian, Peabody College, Nashville, Tennessee, who came to Louisville particularly to see the work of the Colored Department of the library.
- g. Upon motion the librarian was named to represent the library at the annual meeting of the American Library Association, to be held in Los Angeles, June 23-28.
- h. Letters from Brown Hotel and Louisville Convention and Publicity League, asking the library to join in inviting the South Eastern Library Association to meet in Louisville this year were referred to the Board.
After some discussion upon motion the librarian was instructed to ask the President of the S. E. L. A. to defer Louisville's invitation.
- i. The librarian announced that the heating plant at the Shelby Park Branch library had broken down and that he wished to state for the information of the Building Committee the repairs would be between \$200. and \$300. and that he did not have time to take bids.
- j. Upon motion of Mrs. Morris, Mr. Thruston was asked to write a letter to Dr. Pfingst extending the good wishes of the Board for his speedy recovery to good health.

The Treasurer's report was read as follows:

March 12, 1930

TO THE LIBRARY BOARD:

The Treasurer's reports for January and February are submitted herewith. The February report shows a balance of \$13,069.63 on March 1, to which is to be added rent from Public Library building, \$5,995.63, usually paid on or about the tenth of each month, making a total of \$19,065.26.

On March 4 we received word from the Treasurer that city taxes in the amount of \$65,249.00 had been paid. On March 5 voucher No. 190 was paid to Louisville Trust Company for bills payable \$57,000.00 and interest on loans \$939.00, total \$57,939.00. A motion is in order approving this.

Respectfully submitted

(Signed) THOS. A. BARKER
Chairman Finance Committee

Upon motion the report was approved and ordered filed.

The librarian's reports for January and February upon motion were approved and ordered filed. The January report shows a circulation of 181,446 volumes, an increase of 24,218 as compared to January 1929. Of this number 103,317 volumes were circulated to adults and 78,129 to children, fifty-one per cent of the circulation being fiction. There were 1,314 borrowers registered during the month, making 65,319 registered borrowers. The report of the Reference department shows 29,997 more important questions asked and topics looked up at the Main library and branches, a gain of 3,111. During the month 40 reading lists were compiled, 257 books and magazines lent for home use and 2,327 pictures circulated. There were 149 newspapers read for items and 1,106 clippings filed, 25 of which were from local newspapers concerning the library. There were 155 bound volumes of newspapers used in the room and 109 pamphlets and clippings classified. There were 1,932 visitors to the Museum. There were 1,378 volumes added and 2,042 volumes cataloged, making 307,357 volumes available for public use.

The report for February shows a circulation of 176,624 volumes, an increase of 27,711 as compared to February 1929. Of this number 102,001 volumes were circulated to adults and 74,623 to children, forty-nine per cent of the circulation being fiction. There were 1,427 borrowers registered in February, making 65,755 borrowers registered. The report of the Reference department shows 30,705 more important questions asked and topics looked up at the Main library and branches, a gain of 4,768. During the month 58 reading lists were compiled, 315 books and magazines lent for home use and 3,693 pictures circulated. The report also shows that 140 newspapers were read for items and 1,086 clippings filed, 20 of which were from local newspapers concerning the library. There were 114 bound volumes of newspapers used in the room and 103 pamphlets and clippings classified. There were 2,396 visitors to the Museum. There were 1,385 volumes added and 2,168 volumes cataloged in

February, making a total of 308,742 volumes available for public use.

The librarian's report for February showing an expenditure of \$73,820.16 upon motion was approved. This includes Pay Roll, \$11,409.91, voucher No. 189, checks Nos. 3550-3646 inclusive, signed by Chairman of Library Committee and paid March 1. This also includes voucher No. 190 to Louisville Trust Company, bills payable \$57,000., interest on loans \$939., total \$57,939. signed by Chairman of Finance Committee and paid March 5. This leaves a balance of \$4,471.25, voucher No. 191, checks Nos. 3647-3758 inclusive, to be paid:

Aetna Oil Service	\$ 7.52
American Book Company	2.74
American Library Association	2.00
Arctic Ice Company	12.60
Robin M. Baggerly	29.34
Dr. William T. Baker	25.00
Baptist Book Store	175.44
Barret, Robinson and Dickey	7.66
Clara L. Behrens, Head Order Dept.	103.38
Bloom and Herrmann	18.25
R. R. Bowker Company	2.34
Brown and Martin	42.30
Jonathan Cape and Harrison Smith	20.98
Chapman Insurance Agency	4.80
Chapple Publishing Company	2.00
Chemical Catalog Company	7.50
Chicago Glue Corporation	16.64
Childers Electric and Paint Co.	7.70
F. A. Clegg and Co.	21.20
The Commonweal	4.00
Consolidated Realty Co.	20.00
John Cook Auto Service	4.60
Crowell Publishing Co.	6.00
T. S. Denison and Co.	2.92
Editor and Publisher	4.00
F. W. Faxon Company	3.96
Gaunt and Harris	82.57
Gaylord Bros.	10.60
The Gilding Shop	2.25
W. H. Gocher	3.00
Good Housekeeping	7.50
Chas. E. Gould	9.80
Charles D. Greer and Co.	9.80
Gulf Refining Co.	20.00
Hammer Printing & Office Supply Co.	1.00
Hart Manufacturing Company	8.05
Heaton Publishing Company	3.37
T. J. Hoke	3.00
Thos. E. Hite	5.00

120.81

Hubbuck Bros. and Wellendorff	3.00
Hummel and Meyer	7.66
H. R. Huntting Company	29.24
J. H. Jansen	45.00
Jefferson, Noyes and Embry	40.22
R. Jeunesse and Sons	72.60
E. A. Jonas	27.75
Kaufman-Straus Company	129.42
F. K. Kavanaugh	15.00
Kentucky Book Mfg. Co.	94.40
Kentucky Printshop Company	14.00
Keystone View Company	67.86
Koehler Stamp and Stencil Co.	14.10
Herman C. Korfhage Company	3.00
Chas. A. Lang Agency	7.66
Henry H. Lang and Co.	7.66
Leyman Motor Company	2.00
Liberty Fire Insurance Co.	7.66
Little, Brown and Co.	2.55
John Lodenkemper	4.80
Longmans, Green and Co.	28.63
Long's Towel Supply	9.00
Louisville Chemical Company	45.10
Louisville Gas and Electric Co.	222.53
Louisville News Company	259.93
Louisville Paper Company	13.75
Louisville Seed Company	7.00
Louisville Towel Supply Company	8.20
The Macmillan Company	35.95
Edw. J. Miller and Co.	7.66
Miller Paper Company	17.84
John P. Morton	1.00
National Child Welfare Association	1.00
National Geographic Society	9.00
Otis Elevator Co.	14.00
Pittsburgh Fuel Co.	114.26
Popular Mechanics Co.	3.75
Public School Publishing Co.	5.27
Rand McNally & Co.	6.39
Mrs. R. W. Reichart	25.00
Reisert Insurance Agency	12.56
Reutlinger and Co.	34.77
Clement V. Ritter	8.56
Robinson, Wilson and Long	12.25
Chas. P. Rogge	1.10
The Rowland Co.	7.00
Alfred L. Schiller	6.00
S. F. Scobee	12.40
Maryvyn Scudder and Co.	25.00
Section for Work with Children, American Library Association	6.00
George T. Settle, Librarian - Petty Cash	63.28
J. E. Sikking	14.40
Slade, Hipp and Meloy	8.88

720.00

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	2263.85	
J. B. Slaughter and Co.	19.40	
Smith and Dugan	17.00	
Southeastern Paper Co.	7.50	
Southern Bell Telephone and Telegraph Co.	143.74	
Sprague Publishing Co.	4.95	
Standard Oil Company	20.00	
Standard Typewriter and Supply Co.	69.00	
W. K. Stewart Co.	643.57	
Stoll Oil Refining Company	20.00	
Theobald-Jansen Electric Co.	12.23	
Timberlake and Trueheart	12.33	
Tippett, Walker and Perry	7.66	
J. M. Todd and Co.	7.66	
Universal Braille Press	1.29	
Viglini and Langan	7.66	
Weissinger-Gaulbert Real Estate Co.	956.57	
Wilderness Road Book Shop	127.77	
H. W. Wilson Company	15.65	
Woidich and Co.	3.83	
World Peace Foundation	9.59	
	<hr/>	
	4 471.25	
Pd) George T. Settle, Librarian -		
Pay Roll		11 409.91
Pd) Louisville Trust Company		
Bills payable	57,000.00	
Int. on loans	939.00	
	<hr/>	<hr/>
		57 939.00
		<hr/>
Total	\$	73,820.16

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

April 9, 1930

W. B. ... President

Geo. T. Settle Secretary

See exhibit on next page

Exhibit No. 1.

FIDELITY AND COLUMBIA TRUST COMPANY

February 10, 1930

Louisville Free Public Library,
4th and Library Place
Louisville, Ky.

(Attention Mr. George Settle)

Gentlemen:

We are enclosing check to the order of the Louisville Free Public Library for \$580.52 in settlement of the balance distributable to it, covering bequest under the will of the late Henry Watterson.

In the final distribution it was found that Mr. Watterson had over-bequeathed his estate and all of the bequests made in his will were scaled down in accordance with judgment entered in the Jefferson Circuit Court, and the bequests were paid on the basis of 95.805%.

The bequest to the Louisville Free Public Library was \$5,000 in value of books, curios, etc., and \$5,000 in cash - a total bequest of \$10,000. 95.805% of this amount is \$9,580.52, from which amount we have deducted the value of the library, and \$4,000. heretofore distributed, leaving a balance of \$580.52, represented by the enclosed check.

Yours very truly,

(Signed) L. F. MICHAEL

L. F. Michael,
Vice-President.

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1 enc.

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, April 9, 1930
in the Librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Mayor Harrison, Dr. Hemphill,
Mr. Heyburn, Mrs. Morris, Dr. Rauch, Mrs. Satterfield, Monsig. Schuhmann,
Mr. Thruston and the librarian, with President Harrison in the chair.
Dr. Powell and Dr. Pflingst were reported ill, and Mr. Ossmann unable to attend.

The minutes of the regular March 12 meeting were read and upon motion approved.

The Secretary read communications as follows:

- a. Letter of March 28, 1930 from Mayor Harrison, announcing appointment of new trustee, Mrs. W. H. Satterfield, and re-appointments of Mrs. Morris and Dr. Pflingst. Exhibit No. 1. The librarian announced that oaths of affirmation for Mrs. Morris and Mrs. Satterfield were on file and that Dr. Pflingst would send his in when he is well enough to attend to it.
- b. Mr. Thruston's letter of March 13 to Dr. Pflingst, extending good wishes of the Library Board for a quick recovery, together with card from Dr. Pflingst (from Asheville, N. C.) to Mr. Thruston were read.
- c. The librarian announced that the Speed Museum had returned the portrait of Sally Ward Downs and that it was hung in its proper place in the Open Shelf room on March 31.

The Treasurer's report was read as follows:

April 9, 1930

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance of \$11,025.13 on April 1 is submitted herewith. To this is to be added rent from Public Library building, \$5,995.63, which is usually paid on or about the tenth of each month, making a total of \$17,020.76.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Mr. Barker read comparative statement, prepared by the Order Department,

showing expenditures of 1928-29 and 1929-30.

The librarian stated that it would be necessary to have the county appropriation of \$15,000 when it is due in June or we shall have trouble meeting our bills, and Mr. Barker said he would see the Fiscal Court soon.

The librarian's report for March upon motion was approved and ordered filed. The report shows a circulation of 196,666 volumes, an increase of 33,266 as compared to March 1929. Of this number 114,856 volumes were circulated to adults and 81,810 to children, forty-eight per cent of the circulation being fiction. There were 1,357 borrowers registered, making a total of 66,130 registered borrowers. The report of the Reference Department shows 37,289 more important questions asked and topics looked up at the Main library and branches, a gain of 2,589. During the month 75 reading lists were compiled, 445 books and magazines lent for home use and 5,423 pictures circulated. There were 176 newspapers read for items and 1,332 clippings filed, 22 of which were from local newspapers concerning the library. There were 181 bound volumes of newspapers used in the room and 132 pamphlets and clippings classified. There were 2,048 visitors to the Museum. There were 958 volumes added and 1,259 volumes cataloged, making 309,700 volumes available for public use.

The following officers were elected:

Mayor William B. Harrison	President
Mr. R. C. Ballard Thruston	Vice-President
Mr. George T. Settle	Secretary
Louisville Trust Co.	Treasurer

The President named the following committees:

<u>Library Committee</u>	
Mrs. E. Hugh Morris, Chairman	
Mr. Henry B. Heyburn	Monsig. Geo. W. Schuhmann
Dr. E. L. Powell	Mr. Howard C. Davis (during Dr. Powell's illness)

<u>Finance Committee</u>	
Mr. Thomas A. Barker, Chairman	
Dr. Charles R. Hemphill	Dr. Adolph O. Pfingst
Rabbi Joseph Rauch	

Building Committee

Mr. Philip Ossmann, Chairman
 Mr. Howard C. Davis Mrs. W. H. Satterfield
 Mr. R. C. Ballard Thruston

Executive Committee

Mayor William B. Harrison, Chairman
 Mrs. E. Hugh Morris Mr. Thomas A. Barker
 Mr. Philip Ossmann

The librarian's report showing an expenditure of \$15,363.68 upon motion was approved. This includes pay roll \$10,740.86, voucher No. 192, checks Nos. 3759-3870 inclusive, signed by Chairman of Library Committee and paid April 1. This leaves a balance of \$4,622.82, voucher No. 193, checks Nos. 3871-3947 inclusive to be paid:

Acme Printing Company	\$	16.50
Aetna Oil Service		21.83
American Library Association		30.00
American Library Association		13.05
American Multigraph Sales Co.		1.10
American Printing House for the Blind		33.80
American Prison Association		3.00
Arctic Ice Company		11.18
Dr. William T. Baker		25.00
J. W. Bauer		7.79
Clara L. Behrens, Head Order Dept.		76.60
Bomar-Summers Hardware Co.		4.78
R. R. Bowker Company		4.30
Burroughs Adding Machine Co.		4.45
Jonathan Cape and Harrison Smith		5.54
Carter Dry Goods Company		3.97
Central Glass Company		1.45
Arthur H. Clark St.		12.00
F. A. Clegg & Co.		301.18
Commercial Stationery Co.		1.25
Consolidated Realty Co.		20.00
Dugan, Humphreys and Co.		6.89
Duke University Press		4.00
Electric Blue Print & Supply Co.		3.00
F. W. Faxon Company		5.29
Geo. G. Fetter Company		6.75
The Gilding Shop		3.00
E. A. Gnau Company		43.08
Hammer Printing & Office Supply Co.		8.25
Hart Manufacturing Co.		2.25
T. J. Hoke		3.00
Hubbuck Bros. & Wellendorff		25.10
H. R. Huntington Company		8.17
R. Jeunesse & Sons		33.50
E. A. Jones		20.40
Kaufman-Straus Company		34.85
Kee Lox Manufacturing Co.		6.50
Kentucky Book Manufacturing Co.		337.70

1152.50

	" \$c &c
Kentucky Workshop for the Adult Blind	3.90
Koehler Stamp & Stencil Co.	1.50
Leyman Motor Company	3.50
Librarian of Congress	100.00
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	191.28
Louisville News Company	145.94
Louisville Paper Company	45.18
Louisville Towel Supply Co.	8.20
McGraw-Hill Book Co.	1.80
The Macmillan Company	119.10
Meffert Equipment Co.	1.40
John P. Morton & Co.	151.00
National Child Labor Committee	2.00
National Society, Daughters of the American Revolution	6.00
New York Times	6.38
Otis Elevator Co.	14.00
Peaslee-Gaulbert Corporation	2.25
Pittsburgh Fuel Company	180.26
Mrs. E. L. Powell	8.25
W. F. Quarrie & Co.	59.40
Mrs. R. W. Reichart	25.00
Remington Rand Business Service	17.25
Manuel Rosenberg	4.25
The Rowland Company	8.50
Royal Typewriter Co.	14.45
S. F. Scobee	8.80
Charles Scribner's Sons	12.50
George T. Settle, Libn. Petty Cash	46.35
Short's Tire Service	60.35
J. E. Sikking	10.60
Snead and Company	240.00
Southeastern Paper Company	19.92
Southern Bell Telephone & Telegraph Co.	143.64
Standard Printing Co	143.10
W. K. Stewart Company	660.20
Weissinger-Gaulbert Real Estate Co.	971.96
Western Union Telegraph Co.	4.50
Wilderness Road Book Shop	20.61
	<hr/>
	4 622.82
Pd) Geo. T. Settle, Libn. Pay Roll	10 740.86
	<hr/>
Total	\$ 15 363.68

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

May 14, 1930

W. C. Bennett *W. C. Bennett*
vice President

Geo. T. Settle *Geo. T. Settle*
Secretary

see next page for exhibit

Exhibit No. 1

March 28, 1930

Mr. George T. Settle,
Louisville Free Public Library
Louisville, Kentucky.

My dear Mr. Settle:

I have today made the following appointments to the Board of Trustees, each for terms of four years beginning April 1st., 1930:

Mrs. W. H. Satterfield
736 Sutcliffe Avenue

Dr. Adolph O. Pfingst
1128 Cherokee Road

Mrs. E. Hugh Morris
Weissinger Gaulbert Bldg.

Very sincerely yours

(Signed) W. B. HARRISON

Mayor

WBH:HT

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, Wednesday May 14, 1930
in the librarian's office, 5 p.m.

Present: Mr. Davis, Dr. Hemphill, Mr. Heyburn, Dr. Rauch,
Mrs. Satterfield, Monsig. Schuhmann, Mr. Thruston and the librarian, with
Vice-President Thruston in the chair. Mayor Harrison and Mr. Barker were
reported out of the city, Dr. Powell ill, and Mrs. Morris, Mr. Ossmann and
Dr. Pfingst unable to attend.

The minutes of the regular April meeting were read and upon motion
approved.

The Secretary read communications as follows:

- a. The librarian announced that Dr. Pfingst's oath of
affirmation has been received and placed on file.
- b. Executive Committee's approval of April 12,
authorizing return of portrait of David Castleman
to Captain Kenneth Castleman. Exhibit No. 1.
Upon motion this action was approved.
- c. The librarian announced the gift of a picture -
Athens during the Golden Age of Pericles - given
by the George Dilboy Chapter of The Ahepa, a local
Greek order. Upon motion the acceptance of this
picture was approved.

The Treasurer's report was read as follows:

May 14, 1930

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance of \$6,564.88
on May 1 is submitted herewith. To this is to be added
\$5,995.63 rent from Public Library building, usually paid
on or about the tenth of each month, making a total of \$12,560.51.

We are submitting with this report voucher No. 196 to
Louisville Trust Company, interest on mortgage due May 15, \$6,000.
A motion is in order to approve this payment.

Respectfully submitted

(Signed) C. R. HEMPHILL

Chairman Finance Committee
pro tem

Upon motion this report was approved and ordered filed and voucher

to Louisville Trust Company ordered paid.

The librarian stated that on May 7 he wrote Miss May Wood Wigginton, of the Denver Public Library, relative to the training class, but that she replied on May 10 that ~~she~~ could not accept the position of Head of Training Class at the salary offered. The librarian's recommendation, approved by the library committee, was put into a motion by Mr. Heyburn as follows: Upon motion the librarian is authorized to conduct an apprentice class if a Head of Training Class is not available at the salary offered. This was duly seconded and carried.

The librarian's report for April upon motion was approved and ordered filed. The report shows a circulation of 184,027 volumes, an increase of 26,478 as compared to April 1929. Of this number 108,642 volumes were circulated to adults and 75,385 to children, forty-seven per cent of the circulation being fiction. There were 990 borrowers registered, making a total of 66,426 registered borrowers. The report of the reference department shows 33,987 more important questions asked and topics looked up at the Main library and branches, a gain of 7,325. During the month 59 reading lists were compiled, 266 books and magazines lent for home use and 4,565 pictures circulated. There were 150 newspapers read for items and 993 clippings filed, 26 of which were from local newspapers concerning the library. There were 130 bound volumes of newspapers used in the room and 100 pamphlets and clippings classified. There were 2,307 visitors to the Museum. This included a number of school classes. There were 455 volumes added and 1,945 volumes cataloged, making 310,155 volumes available for public use.

When the Building Committee report was called for, Mr. Thruston said he was glad to see the hand rail had been placed on the front steps but that he thought the rail was too large, and suggested that a smaller rail be placed.

The librarian's report for April showing an expenditure of \$20,753.14

upon motion was approved. This includes pay roll \$10,976.25, voucher No. 194, checks Nos. 3948-4058 inclusive, signed by chairman of Library Committee and paid May 1. This also includes voucher No. 196 to Louisville Trust Company for interest on mortgage due May 15, \$6,000. This leaves a balance of \$3,776.89, voucher No. 195, checks Nos. 4059-4140 inclusive to be paid:

American Book Company	\$ 5.55
American Library Association	1.15
American Printing House for the Blind	39.85
Arctic Ice Co.	16.25
Dr. William T. Baker	25.00
Clara L. Behrens, Head Order Dept.	70.17
Bland Electric Co.	29.55
Bomar-Summers Hardware Company	2.40
Burroughs Adding Machine Company	1.00
Bywater Bros.	2.33
Jonathan Cape & Harrison Smith	3.02
Caron Directory Company	153.60
Carter Dry Goods Company	17.11
Champion Wire and Iron Works	65.00
Childers Electric and Paint Co.	20.16
Consolidated Realty Co.	20.00
John Cook Auto Service	76.00
A. Crawford and Sons	2.60
Harry C. Curry	3.00
Demco Library Supplies	2.50
Oscar W. Demmler, Treasurer	2.00
Dodd, Mead and Co.	2.02
R. O. Dusch	31.20
Falls City Buggy Top Company	5.50
Finnell System	7.35
Gaylord Bros.	86.65
Harcourt Brace and Co.	45.00
T. J. Hoke	3.00
Jos. Hubbuch Sr. and Sons	3.10
Hubbuch Bros. and Wellendorff	1.35
H. R. Hentting Company	7.34
R. Jeunesse and Sons	23.15
E. A. Jonas	22.25
Kaufman-Straus Company	45.80
Kentucky and Louisville Mutual Insurance Co.	22.80
Kentucky Book Mfg. Co.	422.90
Kentucky Metal Products Company	14.00
Kentucky Workshop for the Adult Blind	3.90
Herman C. Korfhage	3.00
The Librarian of Congress	50.00
Little, Brown and Company	11.32
John Lodenkemper	5.20
Longmans, Green and Company	28.49
Long's Towel Supply Co.	9.00

1412.56

	1412.86
Louisville Gas & Electric Co.	188.82
Louisville Grocery Company	7.00
Louisville News Company	75.13
Louisville Paper Company	13.05
Louisville Towel Supply	8.20
The Macmillan Company	9.69
Chas. M. Meacham	25.00
Meffert Equipment Company	5.35
L. C. Menard	3.00
Miller Paper Company	3.92
John P. Morton and Co.	111.50
National Society Daughters of the American Revolution	2.00
Thomas Nelson and Sons	1.28
Otis Elevator Company	14.00
Frank Pergande Company	5.91
Pittsburgh Fuel Company	31.50
Playground and Recreation Association of America	2.00
Putnam Library Department	4.07
Rand McNally and Company	6.14
Mrs. R. W. Reichart	25.00
Remington Rand Business Service	9.00
Russell Sage Foundation	2.03
Geo. T. Settle, Librarian - Petty Cash	53.42
Short's Tire Service	59.80
T. Grant Slaughter	43.25
Southeastern Paper Company	7.50
Southern Bell Telephone and Telegraph Co.	143.74
Standard Oil Company	20.00
Standard Printing Company	175.50
N. K. Stewart	3.50
W. K. Stewart Co.	304.57
Stoll Oil Refining Company	20.00
Sure-Shine Products Company	6.25
Theobald-Jansen Electric Co.	17.04
U. S. Paper Goods Company	28.25
Universal Library Service	9.95
University of Chicago Press	2.82
Weissinger-Gaulbert Real Estate Co.	915.15
	\$ 3 776.89
Pd) Geo. T. Settle, Libn. Pay Roll	10 976.25
Louisville Trust Company Interest on mortgage	6 000.00
Total	\$ 20 753.14

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

June 11, 1930

Co. P. H. H. Hill President
Geo. T. Settle Secretary

See exhibit on next page

Exhibit No. 1

April 12, 1930

Mayor William B. Harrison, Chairman))	Executive Committee Board of Trustees
Mrs. E. Hugh Morris		
Mr. Thomas A. Barker		
Mr. Philip Ossmann		

To the Committee:

Captain Kenneth G. Castleman, through Mayor Harrison, has asked for the return of the Jouett portrait of David Castleman.

This portrait was accepted as a loan in June 1918.

If the return of this loan meets with your approval, please sign below.

Yours very truly

(Signed) GEO. T. SETTLE

George T. Settle, Librarian

(Signed) MILDRED H. MORRIS
W. B. HARRISON
THOS. A. BARKER

April 14, 1930

Received of Louisville Free Public Library,
Jouett portrait of David Castleman, loaned to the library in
June 1918.

(Signed) KENNETH G. CASTLEMAN

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, Wednesday, June 11, 1930
in the Librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Dr. Hemphill, Mrs. Morris, Dr. Pfingst, Dr. Rauch, Mrs. Satterfield and the librarian. Dr. Powell was reported ill, Mr. Thruston out of the city, and Mayor Harrison, Mr. Heyburn, Mr. Ossmann and Monsig. Schuhmann unable to attend. In the absence of the President and Vice-President, upon motion Dr. Hemphill took the chair.

The minutes of the regular May meeting were read and upon motion approved.

The Secretary read communications as follows:

- a. Letter of May 21, 1930 from Fidelity and Columbia Trust Company, enclosing check for \$42.79, the Library's share of undistributed estate of Henry Watterson. Exhibit No. 1.
- b. Executive Committee's letter of May 21, 1930, giving the Colored American Legion Post permission to erect and donate flag-pole and flag, to be placed on the lawn of the Western Colored Branch Library, as a memorial to the colored soldier boys who lost their lives in the World War. Exhibit No. 2.
Upon motion the action of the Executive Committee was approved.
- c. Letter of June 7, 1930 from John Wilson Townsend, Lexington, offering his collection of Kentuckiana for sale. It is the general opinion of the Board that this would be an excellent addition to our library and it was suggested, moved and carried that Mr. Settle be sent to look the collection over carefully before purchase is considered. The Librarian stated that he would take the heads of the Reference and Order departments with him.
- d. Letter of June 9, 1930 from A. H. Remmet, representative for The Employers' Group, concerning boiler insurance for branch libraries.
Upon motion this was referred to the Insurance Committee (Mr. Barker and Mr. Settle) to be considered with next year's budget.
- e. Resignation of Gladys M. Dawes, under date of May 19.
Miss Dawes has been connected with the library since 1921 and resigns to accept a position in Washington, D. C.
- f. Resignation of Virginia C. Marquette, under date of May 24.

Miss Marquette has been connected with the library since 1928 and resigns to accept a position in Washington, D. C.

- g. Resignation of Katherine H. Sachs, under date of May 20. Miss Sachs has been connected with the library since 1922 and has been on leave of absence because of illness. She has decided to give up the work.
- h. Resignation of Esther D. Stout, under date of March 1. Miss Stout has been connected with the library since 1926 and resigns to be married.

Upon motion these resignations were accepted.

- i. The librarian announced the gift of 34 volumes and 8 maps from the estate of James F. Gamble, through the kindness of Mr. Hoyt Gamble. These were received May 26.

Upon motion this gift was accepted and letter of thanks authorized.

The Treasurer's report was read as follows:

June 11, 1930

To THE LIBRARY BOARD:

The Treasurer's report showing cash balance of \$8,262.16 is submitted herewith. To this is to be added rent from Public Library building, \$5,995.63, usually paid on or about the tenth of each month, making a total of \$14,257.79.

We have borrowed to date \$7,500. since the bills payable account was paid in March, but we are expecting to receive \$15,000. from Jefferson County in the next week or so.

Take up question of transferring funds from one account to another.

Respectfully submitted
(Signed) THOS. A. BARKER
Chairman Finance Committee

Upon motion the report was approved and ordered filed.

The question arose as to making accounts flexible. Attention was called to the light account, which does not show a sufficient balance to cover the year, but upon motion the accounts are to remain fixed. Mr. Barker stated that there was some doubt of our receiving the \$15,000 from the county this month, but that we would probably get it in the fiscal year and also stated that he felt sure we would have enough funds to complete the year.

The librarian's report for May upon motion was approved and ordered

filed. The report shows a circulation of 171,034 volumes, an increase of 24,881 as compared to May 1929. Of this number 105,154 volumes were circulated to adults and 65,910 to children, forty-eight per cent of the circulation being fiction. There were 741 borrowers registered, making a total of 66,454 registered borrowers. The report of the Reference Department shows 36,605 more important questions asked and topics looked up at the Main library and branches, a gain of 6,583. During the month 53 reading lists were compiled, 259 books and magazines lent for home use and 2,813 pictures circulated. There were 152 newspapers read for items and 1,062 clippings filed, 30 of which were from local newspapers concerning the library. There were 82 bound volumes of newspapers used in the room and 145 pamphlets and clippings classified. There were 1,449 visitors to the Museum. There were 683 volumes added and 1,845 volumes cataloged, making 310,838 volumes available for public use.

The librarian's report showing an expenditure of \$16,285.01 upon motion was approved. This includes Pay Roll, \$11,105.06, voucher No. 197, checks Nos. 4141-4249 inclusive, signed by chairman of Library Committee and paid June 2. This also includes Pay Roll of June salaries to those who are attending the American Library Association, \$685.00, voucher No. 199, checks Nos. 4340-4344 inclusive, to be paid June 12. This leaves a balance of \$4,494.95, voucher No. 198, checks Nos. 4250-4339 inclusive to be paid:

Aetna Oil Service	\$ 27.90
American Library Association	3.05
American Medical Association	15.00
Arctic Ice Company	17.18
Baker and Taylor Company	9.32
Dr. Wm. T. Baker	25.00
Baptist Book Store	47.25
Clara L. Behrens, Head Order Department	66.25
Alfred M. Best Company	15.00
Bland Electric Company	18.75
Bomar-Summers Hardware Company	16.55
R. R. Bowker Company	18.27
Burkley and Burkley	47.45
Jonathan Cape and Harrison Smith	8.01
Carter Dry Goods Company	2.70
Champion Wire and Iron Works	54.20
Childers Electric and Paint Company	4.20
Arthur H. Clark Company	6.00
	402.08

Columbia Carbon Company	\$ 8.93
Committee of Reference and Counsel of the Foreign Missions Conference of North America	1.50
Consolidated Realty Company	20.00
John Cook Auto Service	10.25
A. Crawford and Sons	2.80
Crescent Hardware House	1.00
Danforth and Company	7.30
H. V. Davis and Company	7.30
Demco Library Supplies	6.45
Diem and Wing Paper Company	16.47
Dodd, Mead and Company	52.20
R. O. Dusch	8.10
Electric Blue Print and Supply Company	3.00
Gaylord Bros.	15.95
E. A. Gnau Company	14.60
Gulf Refining Company	20.00
Hammer Printing and Office Supply Company	5.00
Kilroy Harris	25.00
Harvard University	5.00
T. J. Hoke	3.00
Hubbuck Bros. and Wellendorff	9.30
Jos. Hubbuck Sr. and Sons	8.40
Insurance Almanac	3.00
E. A. Jonas	33.65
Kaufman-Straus Company	84.37
R. Jeunesse and Sons	64.00
Kentucky Book Mfg. Company	675.45
Kentucky Furniture Repair Company	7.00
Kentucky Workshop for the Adult Blind	9.90
Koehler Stamp & Stencil Company	1.20
Leyman Motor Company	12.90
Longmans, Green and Company	7.51
Long's Towel Supply	9.00
Louisville News Company	197.23
Louisville Paper Company	26.20
Louisville Towel Supply	8.20
Louisville Gas and Electric Company	168.61
Macmillan Company	10.26
Mayes Printing Company	16.00
Meffert Equipment Company	1.40
Miller Paper Company	13.99
Moellmann and Hennessy	7.30
John P. Morton and Company	93.60
Nuckols	1.00
Otis Elevator Company	40.10
Patterson's American Educational Directory	4.80
Rand, McNally and Company	4.93
Mrs. R. W. Reichart	25.00
Remington Rand Business Service	9.50
W. D. Robinson	2.70
Royal Typewriter Company	1.42
Porter Sargent	10.80
George T. Settle, Librarian, Petty Cash	48.70

\$ 2,252.35

Schoppenhorst Dry Cleaning and Dyeing	\$ 3.00
J. B. Slaughter and Company	28.00
Smith and Dugan	10.75
Smithsonian Institute Series	50.00
Southeastern Paper Company	21.00
Southern Bell Telephone & Telegraph Company	143.64
Standard Oil Company	20.00
Standard Printing Company	358.20
W. K. Stewart Company	777.20
E. F. Swindler	46.00
United Business Service	50.00
Universal Library Service	3.81
W. J. Veth	2.50
Weissinger-Gaulbert Real Estate Company	130.04
Wilderness Road Book Shop	67.74
H. W. Wilson Company	487.22
Helen M. Winslow	3.25
Woidich and Company	36.50
Fred Woccton, Jr.	2.75
	<u>\$ 4,494.95</u>
Pd) Geo. T. Settle, Libn., Pay Roll	11,105.06
	<u>\$15,600.01</u>
Geo. T. Settle, Libn., Pay Roll	685.00
	<u>685.00</u>
Total	\$16,285.01

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

July 9, 1930

Adolph P. Ringold President *pro tem.*

Geo. T. Settle Secretary

See next page

Exhibit No. 1

May 21, 1930

Louisville Free Public Library
 Louisville
 Kentucky.

Gentlemen: IN RE ESTATE HENRY WATTERSON, DECEASED.

We enclose herewith our check to your order for \$42.79, to cover the Louisville Free Public Library's share of the undistributed estate of Henry Watterson.

Yours very truly
 (Signed) L. F. MICHAEL
 Vice-President
 Fidelity & Columbia Trust Co.

 Exhibit No. 2

May 21, 1930

Mayor William B. Harrison, Chairman)	
Mrs. E. Hugh Morris)	Executive Committee
Mr. Thomas A. Barker)	Board of Trustees
Mr. Philip Ossmann)	

To the Committee:

We have a letter under date of May 20, 1930, signed Lee L. Brown, 1012 W. Chestnut Street, asking for permission for the Colored American Legion Post to donate and erect a steel flag-pole, with flag, on the lawn of the Western Colored Branch Library, 10th and Chestnut Streets, to stand in memory of the colored soldier boys who lost their lives in the World War.

Since they desire to present the flag-pole and flag on Decoration Day, with appropriate exercises, I am referring the matter to the Executive Committee.

If you approve of the acceptance of this memorial gift, please sign below.

Yours very truly
 (Signed) GEO. T. SETTLE
 Secretary and Librarian

(Signed) MILDRED H. MORRIS
 (Signed) W. B. HARRISON
 (Signed) THOS. A. BARKER

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, Wednesday, July 9, 1930
in the Librarian's office, 5 p. m.

Present: Dr. Hemphill, Mrs. Morris, Mr. Ossmann, Dr. Pfingst, Dr. Rauch, Mrs. Satterfield and the Librarian. Mr. Davis, Mr. Barker and Mayor Harrison had signified their intention of coming, but did not attend. Dr. Powell was reported ill, and Mr. Heyburn, Monsig. Schuhmann and Mr. Thruston out of the city. In the absence of the President and Vice-President, upon motion Dr. Pfingst took the chair.

The minutes of the regular June meeting were read and upon motion approved.

The Secretary read communications as follows:

- a. Letter of June 16, 1930 to Boy Scouts of the West End accepting gift of flag-pole to the Portland Branch Library. Upon motion this was accepted.
- b. Letters of July 3 and 5, 1930 from Mr. Lucien F. Williams, Jr., presenting to the library copy of the book Christian Science clippings from the scrapbooks of Judge L. J. Jones. Upon motion the Librarian was instructed to write Mr. Williams that the library does not accept gifts with conditions, and that the book would be cataloged and classified according to rules and regulations of the library, that if this was not satisfactory to the donors and they so desire, the book will be returned to them.
- c. Letter of July 8, 1930 from Mayor Harrison requesting that the Library budget be submitted on or before August 15, 1930. Upon motion the Librarian was instructed to prepare necessary budget to be presented at the August 13 meeting.
- d. Letter of July 9, 1930 from Standiford Studios, offering collection of albums of photographs of men and women who are making Louisville what it is today. Upon motion the offer was accepted with the understanding that other firms have the same privilege. See Exhibit No. 1.
- e. Correspondence with Mayor Harrison regarding changing the hour of the Board meeting from 5 p. m. to 11 a. m. Upon motion the Librarian was instructed to write the Mayor stating that his letter received the attention of the Board but in view of the fact that so many members were absent, in fairness to those, action should be postponed until such time when there would be a fuller attendance of the Board.

The Treasurer's report was read as follows:

July 9, 1930

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance July 1, of \$6,109.30 is submitted herewith. To this is to be added rent from Public Library building \$5,995.63, usually paid on or about the tenth of each month, making a total of \$12,104.93.

The City Treasurer reports that we will receive this month \$16,571.82. The Fiscal Court has allowed us \$12,000. \$3,000. less than our budget calls for. This may necessitate changing several accounts.

We have borrowed to date \$12,200. This will be paid as soon as the County funds have been received.

Respectfully submitted
(Signed) JOSEPH RAUCH
Chairman Pro tem Finance
Committee

Upon motion the report was accepted with the exception of that part of it which records the reduction of \$3,000. being understood that the Library Board feels that in the light of the service rendered for the past year and its present needs it should not accept the reduction of \$3,000. from the Fiscal Court.

Upon motion it was decided that we go back to the Fiscal Court and tell them that we have given them service and ask for the additional \$3,000., that we are urgently in need of it to meet the demands for this fiscal year.

Upon motion Mrs. Morris is to represent the Library Board to take up this matter with the Fiscal Court.

The Librarian's report for May upon motion was approved and ordered filed. The report shows a circulation of 95,528 volumes, an increase of 7.718, as compared to June 1929. Of this number 59,864 volumes were circulated to adults and 35,664 to children, 62 per cent of the circulation being fiction. There were 783 borrowers registered, making a total 66,678 registered borrowers. The report of the Reference Department shows 6,952 more important questions asked and topics looked up at the Main library and branches, a gain of 163. During the month 43 reading lists were compiled, 93 books and magazines lent for home

use and 689 pictures circulated. There were 157 newspapers read for items and 909 clippings filed, 37 of which were from local newspapers concerning the Library. There were 165 bound volumes of newspapers used in the room and 85 pamphlets and clippings classified. There 1,399 visitors to the Museum. There were 311 volumes added, making 311,149 volumes available for public use.

The Librarian made the following report regarding the John Wilson Townsend collection:

July 9, 1930

To the Library Board:

The Librarian reports that he visited Lexington on Friday, June 13 to see John Wilson Townsend's collection of Kentucky books which he offered to the Library. He took with him Miss Behrens, Head of the Order Department, and Miss Grauman, Head of the Reference Department, and tried to take Mr. Thruston. Mr. Thruston was out of the city.

We telephoned Mr. Townsend the day before we left that we were coming to Lexington, and reached him by telephone when we arrived in Lexington, but found him in court tied up with the lawsuit. He had had a lawsuit in court the day before which was carried into the next day. He did not seem anxious for us to see the collection.

I understand Mr. Townsend has offered the collection to several libraries in the state including the University of Kentucky, Centre College, and Eastern State Normal School. He offered the collection with the condition that it be kept intact in a room named for him as a memorial.

I have had talks with several people who know the collection and they tell me that seventy-five per cent of the collection is duplicated in these libraries, the only difference being that his are mostly autographed copies. This would add to the sentimental value, but would not add value to a collection for public library use.

Mr. Rother, Secretary, Filson Club, states he is familiar with the Townsend collection and that our library has seventy-five per cent of the titles.

Respectfully submitted
(Signed) GEO. T. SETTLE
Librarian

Upon motion, the report was received for record in the minutes.

The librarian's report showing an expenditure of \$14,371.15 upon motion was

approved. This includes Pay roll, \$10,177.26, voucher No. 200, checks Nos. 4345-4450 inclusive signed by chairman of library committee and paid July 1. This leaves a balance of \$4,193.89, voucher No. 201, checks Nos. 4451-4546 inclusive to be paid:

American Chemical Society	\$ 61.00
American Library Association	14.90
American Technical Society	82.78
Americana Corporation	7.50
Arctic Ice Company	15.53
Samuel L. Avery and Company	14.60
Robin M. Baggerly	104.68
Dr. Wm. T. Baker	25.00
Baptist Book Store	42.72
A. S. Barnes and Company	2.35
Clara L. Behrens, Head Order Department	75.47
Bomar-Summers Hardware Company	28.05
Booker and Kinnaird	80.30
Carpenter and Burba	36.50
Carter Dry Goods Company	4.46
Central Glass Company	4.00
Champion Wire and Iron Works	8.25
Arthur H. Clark Company	6.00
Commercial Stationery Company	4.50
Consolidated Realty Company	20.00
John M. Craig	1.50
A. Crawford and Sons	2.60
R. O. Dusch	101.40
Eugene B. Dye	3.00
Electric Blue Print and Supply Co.	3.00
Geo. G. Fetter Company	3.75
A. Flanagan and Company	15.94
Gaylord Bros.	8.80
Gulf Refining Company	20.00
Hammer Printing and Office Supply Company	9.40
Harrodsburgh Herald	3.00
T. J. Hoke	3.00
Hummel and Meyer	36.50
Institute of American Genealogy	10.00
Jefferson, Noyes and Embry	146.00
E. A. Jonas	14.30
Junior Literary Guild	277.50
Kaufman-Straus Company	34.42
Kentucky Book Mfg. Co.	203.00
Kee Lox Mfg. Co.	6.50
J. M. Kellner	10.00
Kentucky Geological Survey	12.00
Kentucky Tent and Awning Company	249.35
C.A. Knollenberg and Son	3.00
Koehler Stamp and Stencil Company	6.18
Chas. A. Lang Agency	73.00
Henry H. Lang and Co.	73.00
	1,968.73

Liberty Fire Insurance Co.	\$ 36.50
J. B. Lippincott Co.	11.95
Literary Guild of America	105.00
Longmans, Green and Company	21.78
Longs Towel Supply	9.00
Louisville Chemical Co.	48.80
Louisville Gas and Electric Co.	157.58
Louisville Paper Company	22.91
Louisville News Company	60.49
Louisville Towel Supply	8.20
John Lodenkemper	5.20
McGraw-Hill Book Co.	4.95
Macmillan Co.	58.01
Edw. J. Miller and Co.	141.30
Miller Paper Co.	8.19
John P. Morton and Co.	75.45
National Society, Daughters of the American Revolution	6.00
New York Times Index	3.00
Nirenstein's Atlas	10.00
Otis Elevator Co.	14.00
Pirtle, Weaver and Menefee	7.30
Rand, McNally and Co.	65.35
Mrs. R. W. Reichart	25.00
Reisert Insurance Agency	73.00
Reutlinger and Co.	12.25
W. D. Robinson	2.60
Russell Sage Foundation	1.65
S. F. Scobee	4.75
Charles Scribners Sons	12.50
Geo. T. Settle, Librarian Petty Cash	43.25
J. E. Sikking	38.90
Smith and Dugan	31.25
Southeastern Paper Co.	15.00
Southern Bell Telephone & Telegraph Co.	144.04
W. K. Stewart Company	400.35
Stoll Oil Refining Company	20.00
E. S. Tachau and Sons	73.00
Tehan and Haad	2.25
Tepee Press	5.00
Tippett, Walker and Perry	73.00
J. M. Todd and Company	73.00
Universal Library Service	3.73
W. J. Veth	9.00
Viglioni and Company	73.00
Weissinger-Gaulbert Real Estate Co.	85.02
Western Union Telegraph Company	4.50
Albert Whitman Company	21.46
Wilderness Road Book Shop	59.50
World Book Company	37.20
	<u>\$ 4,193.89</u>
Pd) Geo. T. Settle, Librarian Pay Roll	10,177.26
Total	<u>\$14,371.15</u>

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Sept. 10, 1930

G. W. Schumann Acting President
Geo. T. Settle Secretary

Exhibit No. 1

July 9, 1930

Mr. George T. Settle, Librarian
Louisville Free Public Library
Louisville, Ky.

Dear Mr. Settle:

This letter confirms a proposition I was talking to you about.

I would like to make and present to the Library, without charge, to them, or any individual, a set of albums containing photographs of men and women who are making Louisville what it is today.

These albums to be a permanent record, and to be known as the Standiford Studio Collection. This would give the Library a dignified photographic record, instead of unsatisfactory newspaper, and periodical clippings which they now have to depend upon.

The only assistance I would ask from the Library, would be a list of part of the names, to help compile these albums.

I feel that my compensation in making these albums, would be derived from the amount of advertising I receive, and from future orders, none solicited.

Trusting this proposition will be brought before your next Board meeting, and thanking you for your most kind attention we are

Sincerely
(Signed) JAY L. HOEHLEIN
The Standiford Studios

LOUISVILLE FREE PUBLIC LIBRARY

August 13, 1930

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of lack of quorum. The following letter was sent to the Executive Committee:

August 14, 1930

Mayor William B. Harrison, Chairman	
Mrs. E. Hugh Morris	Executive Committee
Mr. Thomas A. Barker	Board of Trustees
Mr. Philip Ossmann	

To the Committee:

We were unable to have the regular meeting Board of Trustees Wednesday, August 13, on account of lack of quorum. Mayor Harrison, Mr. Barker, Dr. Hemphill, Dr. Pflingst, and Mr. Thruston are out of the city, Dr. Powell ill, and Monsig. Schuhmann and Mr. Ossmann unable to attend.

Since the fiscal year ends August 31 and it is unlikely that we shall have a called meeting before September 1, and the accountant will take hold of the books about August 20, it is necessary that bills be paid so he may begin work.

The bills for the month amount to \$15,337.96, covered by voucher number 203, checks numbers 4657-4811 inclusive, and pay roll paid August 1 amounted to \$10,845.59. We also have to pay voucher number 204 to Louisville Trust Company, \$12,200 bills payable, and interest on loans \$152.50, total \$12,352.50, which has been signed by Dr. Rauch, member of the Finance Committee. These payments end the fiscal year, leaving a balance of \$96.87.

Since we were not able to have the regular meeting, I recommend that the bills be paid as above and the Treasurer authorized as heretofore to borrow funds from time to time as necessary within the fiscal year beginning September 1, to pay pay roll and current maintenance bills.

If this meets with your approval, please sign and return.

Yours very truly

(Signed) GEO. T. SETTLE
Secretary and Librarian

APPROVED:

(Signed) W. B. HARRISON
MILDRED H. MORRIS
PHIL. OSSMANN
THOS. A. BARKER

This approval included bills which were paid as follows:

Mrs. H. K. Adams	\$ 20.00
Aetna Oil Service	28.16
American Book Co.	160.44
American Library Association	7.00
American Municipal Association	28.90
Arctic Ice Co.	17.00
Samuel L. Avery and Co.	19.67
Robert L. Badger	9.15
Robin M. Baggerly	630.43
Dr. Wm. T. Baker	25.00
Baker and Taylor Co.	167.79
Baptist Book Store	354.62
Barret, Robinson & Dickey	15.55
J. W. E. Bayly & Co.	45.12
Clara L. Behrens, Head Order Dept.	137.31
Bland Electric Co.	34.75
Floom and Herrmann	30.06
Bomar-Summers Hardware Co.	130.80
Booker and Kinnaird	64.94
Brentano's	12.77
Brown and Martin	96.27
Burkley and Burkley	37.00
Burroughs Adding Machine Co.	249.90
Carpenter and Burba	54.40
Champion Wire & Iron Works	366.00
Chapman Insurance Agency	9.15
Childers Electric and Paint Co.	21.13
F. A. Clegg and Co.	253.53
Commercial Stationery Co.	8.05
Consolidated Realty Co.	20.00
Andrew Cowan and Co.	6.75
A. Crawford and Sons	2.60
H. C. Curry	1.50
Danforth and Co.	53.26
H. V. Davis and Co.	43.88
Davison Publishing Co.	7.50
Demco Library Supplies	11.65
Dodd, Mead and Co.	20.90
Dugan, Humphreys and Co.	39.14
R. O. Dusch	12.20
Eugene B. Dye	6.00
Egry Register Co.	1.66
Encyclopaedia Britannica	1 165.50
F. W. Faxon Co.	1.45
Geo. G. Fetter Co.	25.75
A. Flanagan Co.	37.26
Gaunt and Harris	97.12
Gaylord Bros.	178.15
Gibson-Winer and Co.	55.55
E. A. Gnau Co.	67.29
Chas. E. Gould	17.40
Chas. D. Greer and Co.	9.15
Gulf Refining Co.	20.00

4921.50

	4926.55
Hammer Printing & Office Supply Co.	5.40
Hannan, Nelligan and Co.	9.15
Harcourt and Co.	45.00
Harcourt, Brace and Co.	3.15
H. Harris	42.50
Robert L. Hawes and Co.	43.50
W. C. Heimerdinger Co.	1.15
Higgin Manufacturing Co.	143.00
T. J. Hoke	3.00
Hubbush Bros. & Wellendorff	23.25
Hummel and Meyer	74.16
Hunter and Hellman	9.15
Hunter-Kiefer Co.	24.80
Wendell Huston Co.	10.27
Insurance Service	2.40
J. H. Jansen	135.00
Jefferson, Noyes and Embry	51.10
R. Jeunesse and Sons	42.85
E. A. Jonas	19.50
Kaufman-Straus Co.	804.84
Wm. Kendrick's Sons	5.50
Kentucky Book Mfg. Co.	459.60
Kentucky Tent and Awning Co.	47.50
Kentucky Workshop for the Adult Blind	7.55
Koehler Stamp & Stencil Co.	3.20
Chas. A. Lang Agency	56.45
Henry H. Lang & Co.	41.95
Liberty Fire Insurance Co.	52.79
Librarian of Congress	140.00
Little, Brown and Co.	428.07
Longmans, Green and Co.	285.61
Longs Towel Supply	9.00
Louisville Gas & Electric Co.	138.59
Louisville Grocery Co.	7.00
Louisville National Insurance Co.	114.76
Louisville News Co.	922.38
Louisville Paper Co.	66.39
Louisville Sanitary Wipers Co.	22.50
Louisville Towel Supply	8.20
Macmillan Co.	376.83
Macpherson & Co.	20.30
Mayes Printing Co.	14.00
Meffert Equipment Co.	21.50
Edw. J. Miller & Co.	133.43
Mississippi Valley Historical Assn.	5.00
Moellmann & Hennessy	61.86
Moody's Investors Service	150.00
John P. Morton & Co.	112.25
F. Mujica	35.00
Newberry Library	1.20
Carl A. Nuetzel Insurance Agency	64.70
New Method Book Bindery	801.57
Otis Elevator Co.	14.00
Peaslee-Gaulbert Corporation	2.25
Peter and Butler	29.00
Pirtle, Weaver and Menefee	113.93
Pittsburgh Fuel Co.	286.49
Public School Publishing Co.	1.10

11491.17

	11 491.17	
W. F. Quarrie and Co.	534.60	
Rand McNally and Co.	111.79	
Range Motor Co.	793.00	
Allen M. Reager and Co.	38.15	
Mrs. R. F. Reichart	25.00	
Reisert Insurance Agency	50.65	
Remington Rand Business Service	101.05	
Reutlinger and Co.	52.05	
W. D. Robinson	2.60	
Robinson, Wilson and Long	102.99	
Royal Typewriter Co.	6.35	
John Rudin and Co.	38.25	
Alfred L. Schiller	18.00	
S. F. Scobee	28.20	
Geo. T. Settle, Librarian-Petty Cash	88.66	
Sharp Insurance Agency	9.15	
J. E. Sikking	11.60	
J. B. Slaughter and Co.	33.00	
T. Grant Slaughter	80.75	
Clarence R. Smith and Co.	46.65	
Smithsonian Institution Series	25.00	
Southeastern Paper Co.	15.00	
Southern Bell Telephone & Telegraph Co.	143.64	
Standard Printing Co.	90.00	
W. K. Stewart Co.	852.57	
Stoll Oil Refining Co.	20.00	
Stuart and Wolff Agency	20.75	
E. F. Swindler	63.00	
E. S. Tachau and Sons	68.66	
Tehan and Head	3.00	
Timberlake & Trueheart	52.96	
Tippett, Walker and Perry	27.45	
J. M. Todd and Co.	47.75	
Universal Braille Press	5.00	
Universal Library Service	2.50	
University Extension Division, University of North Carolina	3.60	
Vaughan and Co.	9.15	
W. J. Veth	4.50	
Viglioni and Co.	47.75	
Weissinger-Gaulbert Real Estate Co.	95.10	
Albert Whitman Co.	14.90	
Wilderness Road Book Shop	21.25	
H. W. Wilson Co.	4.15	
Woidich and Co.	36.62	
	<u>\$ 15 337.96</u>	
Pd) Geo. T. Settle, Libn. Pay Roll	10 845.59	
Louisville Trust Co.		
Bills Payable	12,200.00	
Interest	152.50	12 352.50
Total . . .	\$	38 536.05

MINUTES APPROVED:

Sept 10, 1930

W. J. Schumann Acting President

Geo. T. Settle Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, September 10, 1930
in the librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Heyburn, Mrs. Morris, Mr. Ossmann, Dr. Pfingst, Dr. Rauch, Mrs. Satterfield, Monsig. Schuhmann and the librarian. In the absence of the President and Vice-President, Monsig. Schuhmann was asked to preside. Dr. Powell was reported ill, Dr. Hemphill and Mr. Thruston out of the city, and Mr. Davis and Mayor Harrison were expected but did not attend.

The minutes of the regular July 9 meeting were read and upon motion approved.

The action of the Executive Committee of August 13 was read and upon motion approved.

Before the communications were presented the question of the Jefferson County appropriation arose and was discussed at length. Upon motion the whole matter was referred to the Finance Committee, with power to make arrangements for the county appropriation for this year's budget.

The Secretary read communications as follows:

- a. Letter of June 16, 1930 from Mayor Harrison, regarding a change of hour of meeting for Board of Trustees.
Upon motion the librarian was instructed to write the Mayor, asking that he make an especial effort to be present at the next meeting in order to discuss the question.
- b. Letter of July 8, 1930 from Mayor Harrison, regarding budget, was submitted.
The librarian stated that he had prepared a tentative budget, upon the instructions of the Board at its last meeting, but that it had not been approved by the Finance Committee.
- c. Letter of August 13, 1930 from Mr. L. T. Henderson, representing citizens from the Bardstown Road section above Bonnycastle Avenue, offering the Deer Park Baptist Church property for library purposes.
Upon motion the question was referred to the Building Committee and the librarian instructed to write Mr. Henderson that it is doubtful if this can be considered because of lack of funds.

- d. Letter of August 15, 1930 from Acting Mayor Frank E. Johnson, appointing Mr. W. J. Ryans, of Ryans and Timmering, to audit the library books for the fiscal year ending August 31, 1930, was read for record in the minutes.
- e. Letter of August 16, 1930 from the Department of Public Safety, signed Roy W. Easley, regarding traffic conditions on the library driveway and making suggestions, was read.
Upon motion the librarian was authorized to write Col. Easley that we shall be pleased to follow his suggestions.
- f. Letter of August 22, 1930 from Mr. Lucien F. Williams, Jr. asking that the Jones Scrapbook of clippings be returned, as some difficulty has arisen regarding copyright. The librarian returned the book on August 23, 1930 and took receipt for same. Upon motion this was approved.
- g. Letter of September 8, 1930 from Louisville League for the Hard of Hearing, signed Julia C. Beard, Secretary, asking permission for the League to have silent moving pictures in the Assembly room.
Upon motion this permission was granted provided they can meet the requirements of our insurance.
- h. Letter of September 8, 1930 from Mrs. M. B. Hays Samuel, asking that she be allowed to have the portrait of her father, Col. Will S. Hays, cleaned. Mrs. Samuel gave this portrait to the library in October 1921.
Upon motion this permission was granted.
- i. Letter of September 9, 1930 from Mrs. May McClure Currey, President of the Kentucky Library Association, asking the Library Board to pay the expense of chartering a bus to take members of the K. L. A. to the Paducah meeting, to be held in October.
Upon motion the Board agreed to help defray the expense of those who will attend, not to exceed \$150.
- j. Resignation of Martha Frances Veirs, under date of July 7, 1930 upon motion was accepted.
Miss Veirs has been connected with the library since 1924 and resigns to be married.
- k. Resignation of Eugenia Clark Wood, under date of August 25, 1930 upon motion was accepted.
Mrs. Wood has been connected with the library since 1925, was married this summer and resigns to take up residence out of the city.

The Treasurer's report was read as follows:

September 10, 1930

TO THE LIBRARY BOARD:

The Treasurer's report for August, showing cash balance

of \$96.87 at the close of the fiscal year is submitted herewith, together with the Treasurer's annual report and the accountant's report, verifying this figure. A check which has been outstanding for more than a year, in the amount of \$3.15, has been charged back to the cash account and payment on same stopped. This makes a balance of \$100.02 to start the new fiscal year. To this balance is to be added \$5,995.63 rent from public library building, which is usually paid on or about the tenth of each month, making a total of \$6,095.65.

The total receipts for the year amounted to \$226,765.90, and the total expenditures were \$226,669.03.

Submit budget for 1930-31.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion this was approved and ordered filed.

It was moved, seconded and carried that the question of the budget be referred to the Finance Committee, with power to report their conclusions to the City Fathers.

The librarian's reports for July and August upon motion were approved and ordered filed. The July report shows a circulation of 85,554 volumes, an increase of 3,987 as compared to July 1929. Of this number 55,222 volumes were circulated to adults and 30,332 to children, sixty-seven per cent of the circulation being fiction. There were 721 borrowers registered during the month, making a total of 66,800 registered borrowers. The report of the reference department shows 2,656 more important questions asked and topics looked up at the Main and branches, a gain of 13. During the month 27 reading lists were compiled, 58 books and magazines lent for home use and 169 pictures circulated. There were 140 newspapers read for items and 906 clippings filed, 16 of which were from local newspapers concerning the library. There were 180 bound volumes of newspapers used in the room and 217 pamphlets and clippings classified. There were 1,003 visitors to the Museum. There were 622 volumes added in July, making 311,711 volumes available for public use.

The August report shows a circulation of 94,566 volumes, an increase of 13,152 as compared to August 1929. Of this number 63,901 volumes were circulated to adults and 30,665 to children, sixty-four per cent of the circulation being fiction. There were 738 borrowers registered, making a total of 67,016 registered borrowers. The report of the reference department shows 3,487 more important questions asked and topics looked up at the Main library and branches, a gain of 1,473. During the month 26 reading lists were compiled, 52 books and magazines lent for home use and 204 pictures circulated. The report shows that 102 newspapers were read for items and 636 clippings filed, 10 of which were from local newspapers concerning the library. There were 143 bound volumes of newspapers used in the room and 90 pamphlets and clippings classified. There were 1,821 visitors to the Museum. There were 2,001 volumes added in August, and 1,292 volumes cataloged June-August, making 304,512 volumes available for public use.

The librarian's annual report for the fiscal year ending August 31, 1930 was submitted for record in the minutes. Exhibit No. 1. This shows a circulation of 1,794,461 volumes, an increase of 233,785. This is the largest circulation in the history of the library, as well as the largest increase. Upon motion the librarian was authorized to have this report printed, as heretofore.

The librarian announced that the examination to enter the apprentice class, which began work September 2, was held Friday, June 20. Four girls with A.B. degree made application. Twenty white and seven colored reported for the examination - names, addresses and averages as follows:

see next page

White

*Minnie Margaret Charlton	1031 Garvin Place	A.B. Nazareth Coll.
Kathleen Timlin	1610 Chichester	A.B. U. of Wis.
*Mary E. Hause	2927 Dumesnil	A.B. U. of L.
Verita F. Heffner	211 E. St. Catherine	A.B. Nazareth Coll.
Dorothy D. Gilbreth	1752 Frankfort	88
*Thelma Evelyn Hickerson	533 E. Broadway	84
*Margie Haydon	519 Belgravia Court	80
*Anne Eloise Crutcher	1729 Bonnycastle	79
*Alma Lucille Leet	3332 W. Kentucky	76
*Clementine Rosenberger	3331 W. Parkway	75
*Pauline Catherine Heffner	211 E. St. Catherine	74
Marjorie Foree Hoagland	Y. W. C. A.	72
Mary Leona Peden	4112 River Park Drive	71
Ruth Marie Watts	637 S. 39th St.	70
Virginia Pryor Hampton	1501 Morton Ave.	63
Ellen Elizabeth Kendall	1415 Beech St.	60
Elsie Cornelia Rosenberger	Route 5, Box 415	59
Helen Beatrice Probst	Coral Ridge, Ky.	57
Mary Rose Miller	Valley Station, Ky.	54
Helen Marie Johnson	1620 King St., N.A., Ind	51
Frances Dillard McGuire	825 S. Third	48
Jennie Louise Nall	2335 Bolling	47
Josephine Goodman	1320 Barret	36
Margaret Frances Schupp	1965 Roanoke	17

Colored

*Georgia Roberta Jetton	642 S. 21st St.	74
(Mrs.) Norma Jetton Bateman	642 S. 21st St.	56
Melzena Elizabeth Winters	722 W. Kentucky	54
Catherine Louise Blackwell	2604 W. Walnut	51
Mary Louise Howard	720 E. Breckinridge	46
Laura Alene Watson	1502 Magazine	32
Julia Marshall	504 E. Jacob	32

Those whose names are preceded by an asterisk (8 white and 1 colored) were accepted for the six months apprentice work, without pay, and began September 2.

The librarian's recommendation, approved by the Library Committee, to promote Miss Mary C. Foley and Miss Winifred L. Hutchings from the rank of Acting Head to Head of Department, upon motion was approved by the Board.

Mr. Ossmann, chairman read report of the Building Committee, as follows:

September 10, 1930

TO THE BUILDING COMMITTEE:

The contract for cleaning Main library and eight branches was awarded to Mr. V. A. Swain, amounting to \$2,770.10, and painting exterior and interior of Shawnee Branch was awarded to Irvin H. Whitehouse, amounting to \$268.75. The total was \$3,038.85.

These contracts were awarded in August, to be paid in

September, amount to be added to repairs and improvements account in the 1930-31 budget. The budget calls for \$6,550. for repairs and improvements, balance of this to take care of building extra book shelf space, very much needed, and other repairs.

Respectfully submitted

(Signed) GEO. T. SETTLE

Approved:
(Signed) PHIL OSSMANN
Chairman Building Committee

Librarian

Upon motion this was approved and ordered filed.

Mrs. Morris presented suggestions for the celebration of the library's twenty-fifth anniversary, together with tentative program. The dates of the celebration are to be October 30-November 1, with exercises for adults on the evening of October 30, a party for children at the Main library on the afternoon of October 31, with a similar party for colored children at the Western Colored Branch on the afternoon of November 1. Dr. Rauch said he was sure the trustees would do whatever was expected of them, but that they would leave the question of arrangements to the ladies.

The librarian's report for August showing an expenditure of \$16,505.82 upon motion was approved. This includes pay roll \$10,611.86, voucher No. 205, checks Nos. 4812-4920 inclusive, signed by chairman of library committee and paid September 2. This leaves a balance of \$5,893.96, voucher No. 206, checks Nos. 4921-4990 inclusive, to be paid:

Aetna Oil Service	\$ 2.52
Althaus Bros.	7.76
Arctic Ice Co.	19.78
Robin M. Baggerly	14.34
Baker and Taylor Company	45.86
Dr. William T. Baker	25.00
Clara L. Behrens, Head Order Dept.	57.03
Baldwin Law Book Co.	10.00
Baptist Book Store	2.93
Bland Electric Co.	10.90
Bomar-Summers Hardware Co.	4.85
R. R. Bowker Co.	4.00
Carter Dry Goods Co.	3.57
Central Glass Co.	2.57

Arthur H. Clark Co.	6.00
Consolidated Realty Co.	20.00
A. Crawford and Sons	2.60
Custom House Guide	5.00
R. O. Dusch	46.40
Eugene B. Dye	3.00
Electrolux, Inc.	73.25
Franklin Printing Co.	20.75
Gaylord Bros.	4.20
Hammer Printing & Office Supply Co.	3.75
T. J. Hoke	3.00
Jos. Hubbuch Sr. and Sons	147.50
E. A. Jonas	9.50
Kaufman-Straus Company	1.07
Kentucky Book Mfg. Co.	438.40
Koehler Stamp & Stencil Co.	10.50
Herman C. Korfhage Co.	3.00
John Lodenkemper	5.10
Longmans, Green & Co.	3.53
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	136.98
Louisville Grocery Co.	16.20
Louisville News Company	8.22
Louisville Paper Co.	21.39
Louisville Towel Supply	8.20
Meffert Equipment Company	3.50
Miller Paper Co.	24.96
Mrs. E. Hugh Morris	18.75
National Historical Society	10.00
New Method Book Bindery	321.62
New York Times Index	3.00
Nuckols	1.00
Otis Elevator Co.	14.00
Mrs. R. W. Reichart	25.00
Remington Rand Business Service	33.00
W. D. Robinson	2.60
Ryans and Timmering	100.00
Porter Sargent	5.40
S. F. Scobee	11.45
Geo. T. Settle, Libn. - Petty Cash	36.02
Short's Tire Service	8.45
Southeastern Paper Co.	3.00
Southern Bell Telephone & Telegraph Co.	145.58
Standard Oil Co.	20.00
Standard Publishing Co.	16.50
G. E. Stechert & Co.	3.00
W. K. Stewart Co.	643.54
Stoll Oil Refining Co.	20.00
V. A. Swain	1 275.00
V. A. Swain	1 195.10
V. A. Swain	300.00
Tehan and Head	1.00

5452.11

	5459.12
Theobald-Jansen Electric Co.	38.77
W. J. Veth	7.00
Weissinger-Gaulbert Real Estate Co.	120.32
Irvin H. Whitehouse	268.75
	<hr/>
	\$ 5 893.96
Pd) Geo. T. Settle, Libn. Pay Roll	10 611.86
	<hr/>
Total	\$ 16 505.82

Upon motion bills were ordered paid.

There being no other business, upon motion the Board adjourned.

MINUTES APPROVED:

Oct. 8, 1930.

J. C. Ballance *Trustee* President

Geo. T. Settle Secretary

EXHIBIT NO. 1

LOUISVILLE FREE PUBLIC LIBRARY

Twenty-sixth Annual Report

for the year ending August 31, 1930

The report of the Louisville Free Public Library for the fiscal year ending August 31, 1930 shows an increase in circulation of books for home use, reference work, and other activities.

There are 510 centers for the circulation of books in 227 buildings in Louisville and Jefferson County, an increase of 6 centers. The circulation of books was 1,794,461 volumes, an increase of 233,785, the largest increase in the history of the Library. In addition there were 31,543 pictures circulated. The report of circulation does not include the books used in reference work and read at the tables at the Main library and branches, and no attempt is made to keep a record of the number of times a volume is read when it is taken out of the building.

BOOKS IN LIBRARY There are 304,512 volumes in the library, a net increase of 10,316. There were 19,577 volumes added by purchase, binding and gift, and 9,261 discarded. The volumes circulated on an average of 5.8 times.

BOOKS CATALOGED There were 23,342 volumes cataloged. This makes a total of 485,673 books cataloged since the opening of the Library. Of the

books cataloged during the year, 6,390 volumes were for the high school libraries.

BORROWERS There were 13,670 borrowers registered. This makes a total of 67,016 citizens of Louisville and Jefferson County registered users of the Library, a net increase of 3,211. This does not include many children using books in classroom collections and many readers using books in the stations. The registration shows that 63,899 borrowers are living within the city limits, or that 20 per cent of the population of Louisville (307,808, U. S. Census 1930) are availing themselves of public library privileges.

USE OF BOOKS The total circulation of books was 1,794,461 volumes, an increase of 233,785. This includes 1,058,363 books used by adults and 736,098 by children. The report shows that 1,712,903 volumes were used by readers within the city limits, an increase of 229,486. This was a circulation of 5.5 volumes per capita. There were 924,606 volumes of fiction read, and 869,855 non-fiction, the per cent of fiction being 51.

REFERENCE WORK There were 283,837 more important questions asked and topics looked up at the Main library and branches, an increase of 32,994. There were 566 bibliographies compiled, an increase of 19.

CIVICS ROOM The report shows that 1,845 newspapers were read for items, 11,474 clippings from newspapers filed, 318 of which were from local newspapers concerning the library, 1,823 bound newspapers used in the room, and 11,834 numbers of entries in newspapers indexed.

CHILDREN'S WORK There was a circulation of 736,098 volumes through the Children's Department, an increase of 76,946. This was 41 per cent of the total circulation. There were 5,547 more important questions asked and topics looked up in reference work in the Children's room at Main. There were 12,084 pictures circulated. The records show a continued increase in the use of the material available by parents and teachers.

STATIONS There are 97 stations for the circulation of books in Louisville and Jefferson County placed for the convenience of readers. There were 45,222 volumes used in the work, an increase of 2,951. These books continued to do more than double work as the collections were changed at intervals during the year. The circulation of books was 161,673 volumes, an increase of 18,611.

BRANCH LIBRARIES There are 21 branch libraries, including 11 high schools and one normal school. The total circulation of books was 1,133,598 volumes, an increase of 179,133. This was 63 per cent of the total circulation. This includes 706,965 books read by adults and 426,633 by children. There are 101,159 volumes available for public use, an increase of 4,783. These volumes circulated on an average of 7.5 times during the year. There were 253,983 more important questions asked and topics looked up, an increase of 30,640.

COLORED DEPARTMENT There are 101 centers for the circulation of books for home use in 47 buildings in Louisville and Jefferson County for colored readers, an increase of 6 centers and 1 building. This includes 2 Carnegie branch buildings, two high schools, 16 stations and 81 classroom collections in 27 school buildings. There are 27,800 volumes in the department, an increase of 1,063. The circulation of books was 192,020

volumes, an increase of 35,094. This was 10.7 per cent of the total circulation. This includes 93,388 books read by adults and 98,632 by children. There were 44,181 more important questions asked and topics looked up, an increase of 9,825.

JEFFERSON COUNTY There are 229 centers for the circulation of books for home use in 91 buildings in Jefferson County outside of the city of Louisville, an increase of 9 collections and 2 buildings. The circulation of books was 81,558 volumes, an increase of 4,299. This was 4.5 per cent of the total circulation. This includes 25,911 books read by adults and 55,647 by children. No separate record is kept of books borrowed from the Main library and branches by county residents.

BLIND READERS Books in embossed type for the blind were loaned free of all cost to readers in Kentucky and other states. There are 1,012 volumes in the collection, an increase of 87. The circulation for home use was 435 volumes.

MUSEUM The Library museum continues to be a popular visiting place. The registration shows 22,640 visitors, an increase of 380. Classes from schools visited the museum, with several schools from out of town. There were some valuable additions by gift during the year.

STAFF The staff numbers 89, and 17 paid by the Board of Education. In addition there are 9 pages and 17 janitors and chauffeurs, making a total of 132. There were 6 appointments and 8 resignations.

RECEIPTS The Treasurer's report shows that the Library received from all sources \$226,765.90, as follows: City taxes \$134,780.39; Jefferson County \$12,000.00; Fines, lost books, etc., \$6,640.18; Rent \$71,947.56; Henry Watterson estate \$623.31; and balance on hand \$774.46. The total expenditures were \$226,669.03, closing the year with a balance of \$96.87.

MAINTENANCE The cost of maintenance was \$204,335.70. The accounts were: books \$39,991.70; expense \$11,399.57; pay roll \$132,144.11; light and power \$4,000.00; heat \$7,574.68; furniture and fixtures \$993.45; repairs and improvements \$2,500.68; insurance \$4,640.01; and interest on loans \$1,091.50. To the maintenance account was added the interest on mortgage \$12,333.33, and retiring principal \$10,000.00, total \$22,333.33, making a total expenditure of \$226,669.03.

TREASURER'S REPORT The Treasurer's and accountant's reports confirming the figures of receipts and expenditures are submitted herewith and are made part of this report.

NEEDS OF THE LIBRARY Shelf space at the Main library and branches is needed. We are asking in the budget this year for funds to supply this need. In the meanwhile it is recommended that quarters be rented to store books not in constant use but too valuable to be discarded.

BOARD OF TRUSTEES Mayor William B. Harrison reappointed Dr. Adolph O. Pfingst and Mrs. E. Hugh Morris for a term of four years beginning April 1930. Mrs. W. H. Satterfield was appointed to succeed Mrs. W. J. Mansfield whose term expired April 1930.

The Librarian takes this opportunity to thank the Board of Trustees for their hearty support, and the staff for the splendid cooperation during the year, and the daily press for their notices, keeping the Library before the public.

Respectfully submitted
(Signed) GEO. T. SETTLE

Librarian

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, Wednesday October 8, 1930
in the librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Mrs. Morris, Dr. Rauch, Mrs. Satterfield, Mr. Thruston and the librarian. Dr. Powell was reported ill, Dr. Hemphill, Mr. Heyburn, Dr. Pfingst and Mayor Harrison out of the city and Mr. Ossmann and Monsig. Schuhmann unable to attend.

The minutes of the regular September 10 meeting were read and upon motion approved.

On call for reading of communications the secretary reported that Mr. M. D. Hall, City Comptroller, had paid us a visit and made a thorough investigation of the methods in operation at the library. Exhibit No. 1. Several extracts from Mr. Hall's report were read, as follows:

"The result of operation the Library in our opinion is well reflected by an Editorial in the Courier-Journal, under date of September 13th, 1930, which reads as follows:-

'Increased book circulation at the Louisville Free Public Library, the largest in its history, is not necessarily an indication that better books are being published, but that the reading habit is growing and that Librarian Settle's organization is ably meeting the demand as far as its limited financial resources permit.'

"The Library is open from 9 A.M. to 9 P.M. daily, Sundays and Most holidays and we consider the salaries paid are not excessive considering the time and nature of employee's duties. Each employee must be on duty 42 hours a week."

It is recommended "That an investigation be made by the Board about the purchase of a Bindery Outfit and ascertain if a saving could be made by having the binding and rebinding work done at the Library instead of by contract as has been in the past."

Upon motion this report was accepted and ordered filed.

The Treasurer's report was read as follows:

October 8, 1930

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance of \$2,952.93 on October 1 is submitted herewith. To this is to be added rent

from Public Library building, \$5,995.63, which is usually paid on or about the tenth of each month, making a total of \$8,948.56.

We are also submitting with this report budget for the fiscal year September 1, 1930 - August 31, 1931, for your approval.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion the report was approved and ordered filed.

The budget, calling for \$139,000.00 from city taxes, approved by the Finance Committee, upon motion was approved and adopted as follows:

LOUISVILLE FREE PUBLIC LIBRARY

BUDGET
1930-31

Source	Necessary 1930-31	Receipts last year
CITY TAXES	\$ 139,000.00	\$ 134,780.39
Jefferson County	12,000.00	12,000.00
Fines, lost books, etc.	6,600.00	6,640.18
Rent-Kaufman-Straus Co.	71,947.56	71,947.56
Henry Watterson Estate		623.31
Balance	96.87	774.46
Total Receipts	\$ 229,644.43	\$ 226,765.90
Account	Necessary 1930-31	Spent last year
Expense	\$ 10,700.00	\$ 11,399.57
Heat	7,000.00	7,574.68
Light, Power	4,300.00	4,000.00
Books	37,640.67	39,991.70
Pay Roll	135,516.00	132,144.11
Repairs & Improvements	6,550.00	2,500.68
Furniture & Fixtures	1,600.00	993.45
Insurance	3,304.43	4,640.01
Interest on loans	1,200.00	1,091.50
Total Maintenance	\$ 207,811.10	\$ 204,335.70
Special		
Interest on mortgage	11,833.33	12,333.33
Retiring mortgage	10,000.00	10,000.00
	<u>21,833.33</u>	<u>22,333.33</u>
TOTAL	\$ 229,644.43	\$ 226,669.03

Approved and recommended by
Finance Committee
(Signed) THOS. A. BARKER
Chairman

Recommended
(Signed) GEO. T. SETTLE
Librarian

With same provision as to non-flexibility of accts.

The librarian's report for September upon motion was approved and ordered filed. The report shows a circulation of 135,700 volumes, an increase of 20,721 as compared to September of last year. Of this number 86,323 volumes were circulated to adults and 49,377 to children, fifty-three per cent being fiction. There were 1,198 borrowers registered during the month, making a total of 67,378 registered borrowers. The report of the reference department shows 18,741 more important questions asked and topics looked up at the Main library and branches, a gain of 4,029. During the month 51 reading lists were compiled, 198 books and magazines lent for home use and 2,418 pictures circulated. There were 151 newspapers read for items and 725 clippings filed, 25 of which were from local newspapers concerning the library. There were 147 bound volumes of newspapers used in the room and 96 pamphlets and clippings classified. There were 1,907 visitors to the Museum. There were 4,254 volumes added and 5,571 volumes cataloged in September, making 308,766 volumes available for public use.

The question of change of hour of meeting upon motion was again postponed.

The librarian's report for September showing an expenditure of \$14,389.68 upon motion was approved. This includes pay roll \$10,851.62, voucher No. 207, checks Nos. 4991-5096 inclusive, signed by Monsig. Schuhmann of the Library Committee and paid October 1. This leaves a balance of \$3,538.06, voucher No. 208, checks Nos. 5097-5186 inclusive, to be paid:

Acme Printing Company	\$	16.50
Aetna Oil Service		32.29
Althaus Bros.		6.50
American Child Health Association		5.00
American Eugenics Society, Inc.		4.00
American Association for Old Age Security		1.50
American Library Association		4.25
Arctic Ice Company		19.45
Baker and Taylor Co.		29.54
Robin M. Baggerly		14.63
Dr. Wm. T. Baker		25.00
Wm. B. Bannan		17.65

176.21

	176.31
Baptist Book Store	9.29
Clara L. Behrens, Head Order Dept.	84.97
Bensinger Outfitting Co.	9.95
Bland Electric Co.	6.20
Bloom and Herrmann	7.30
Booker and Kinnaird	7.30
Bomar-Summers Hardware Co.	3.20
R. R. Bowker Co.	6.27
Burroughs Adding Machine Co.	1.23
Childers Electric and Paint Co.	3.43
Central Glass Co.	9.63
Columbia Carbon Co.	15.30
Commercial Stationery Co.	1.70
Consolidated Realty Co.	20.00
John Cook Auto Service	8.90
John M. Craig	1.50
A. Crawford & Sons	2.60
Demco Library Supplies	2.50
Dodd, Mead and Co.	5.72
R. O. Dusch	7.85
Educational Publishing Co.	6.60
F. W. Faxon Co.	18.33
Financial Publishing Co.	30.00
Samuel French	1.20
Irene Gould	8.00
Gulf Refining Co.	20.00
Harcourt & Co.	45.00
Harcourt, Brace & Co.	3.60
H. Harris	82.00
The Bozart Press	1.80
Robert L. Hawes Co.	12.95
T. J. Hoke	3.00
Houghton, Mifflin Co.	2.59
Jos. Hubbuch, Sr. and Sons	1.75
E. A. Jonas	20.65
Kaufman-Straus Co.	76.50
Kentucky Book Mfg. Co.	142.90
Kentucky Workshop for the Adult Blind	9.78
Koehler Stamp & Stencil Co.	5.30
Leyman Motor Co.	27.55
Longs Towel Supply	9.00
Longmans, Green & Co.	7.24
Louisville Chemical Co.	44.70
Louisville-Evansville Transportation Co.	150.00
Louisville Gas & Electric Co.	166.80
Louisville News Co.	148.87
Louisville Paper Co.	60.10
Louisville Towel Supply Co.	9.81
Macmillan Co.	14.17
Meffert Equipment Co.	5.55
Miller Paper Co.	20.47
John P. Morton & Co.	7.25
National Industrial Conference Board	46.33
New Method Book Bindery	86.03

1686.97

	1686.97
Otis Elevator Co.	14.00
Premier Paper Co.	4.04
Mrs. R. W. Reichart	25.00
Clement V. Ritter	6.00
W. D. Robinson	2.60
Ruud Mfg. Co.	6.12
Alfred L. Schiller	6.00
Geo. T. Settle, Libn-Petty Cash	52.50
J. E. Sikking	225.80
John F. Smith	3.00
Southern Bell Telephone & Telegraph Co.	144.25
Standard Printing Co.	270.00
Spectator Co.	50.00
W. K. Stewart Co.	713.75
Virgil A. Swain	70.00
E. S. Tachau & Sons	25.55
Trinity Publications	2.50
United States Daily	10.00
Universal Library Service	3.41
W. J. Veth	12.00
Weissinger-Gaulbert Real Estate Co.	91.58
Western Union Telegraph Co.	4.50
Frank J. Wilder	7.50
Wilderness Road Book Shop	100.99
	<u>3 538.06</u>
Pd) Geo. T. Settle, Libn.-Pay Roll	<u>10 851.62</u>

Total \$ 14 389.68

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Nov. 12, 1930

Herbert J. ... President

Geo. T. Settle Secretary
By Jenni S. Diefenbach

see next page for
exhibit

Exhibit No. 1

Louisville, Kentucky
September 23, 1930

Hon. Wm. B. Harrison, Mayor,
City of Louisville, Kentucky.

Dear Sir:

We are pleased to submit the following report on our findings
pertaining to the condition of the Louisville Free Public Library,
covering the following subjects:

Inspection of Management

Operating Methods and Results of Operation

Accounts and Accounting Methods

Findings and Recommendations

This Examination and Inspection conforms to the requirements of
the law per section 2897-3, page 1055, under the General Ordinance and City
Charter.

Respectfully submitted,

(Signed) M. D. HALL
Comptroller and Inspector

(Signed) CHARLES R. GUSLING
Ass't. Comptroller & Inspector

Copy - to Hon. Members of the Board of Aldermen
" " Board of Trustees Library
" " Press

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, November 12, 1930
in the librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Mayor Harrison, Dr. Hemphill,
Mr. Heyburn, Mrs. Morris, Dr. Rauch, and Mrs. Satterfield, with President
Harrison in the chair. Dr. Powell was reported ill, Mr. Thruston out of
the city, Dr. Pfingst asked to be excused because of the Medical Conven-
tion, and Mr. Ossmann and Monsig. Schuhmann were unable to attend.

The minutes of the regular October meeting were read and upon motion
approved.

A letter under date of November 8, 1930, signed
Dorothy L. Goodwin, Secretary-Treasurer, Kentucky
Library Association, was read, thanking the Board for
their generosity in chartering a bus to take members
of the K. L. A. to the Paducah conference.

The Treasurer's report was read as follows:

November 12, 1930

TO THE LIBRARY BOARD:

The Treasurer's report showing cash balance of
\$6,600.00 on November 1 is submitted herewith. To this
is to be added rent from Public Library building,
\$5,995.63, usually paid on or about the tenth of each
month, making a total of \$12,595.63.

We are submitting with this report voucher No. 212
to Louisville Trust Company, \$6,000.00 for interest on
mortgage, due November 15.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion this was accepted and ordered filed, and voucher to
Louisville Trust Company ordered paid.

The librarian's report for October upon motion was accepted and ordered

filed. The report shows a circulation of 197,640 volumes, an increase of 26,828 as compared to October 1929. Of this number 116,638 volumes were circulated to adults and 81,002 to children, fifty-one per cent being fiction. There were 1,722 borrowers registered during the month, making a total of 67,771 registered borrowers. The report of the reference department shows 36,252 more important questions asked and topics looked up at the Main library and branches, a gain of 4,299. There were 75 reading lists compiled, 374 books and magazines lent for home use and 4,582 pictures circulated. There were 92 newspapers read for items and 871 clippings filed, 40 of which were from local newspapers concerning the library. There were 189 bound volumes of newspapers used in the room and 85 pamphlets and clippings classified. There were 2,728 visitors to the Museum. There were 2,708 volumes added and 4,423 volumes cataloged in October, making 311,474 volumes available to the public.

Mrs. Morris made a report on the Twenty-fifth Anniversary celebration and stated that she felt the entire occasion was a great success in every way.

Mr. Barker brought up the question of the conditions existing on the library driveway. The matter was discussed and Dr. Rauch moved that two men, to qualify as private policemen and give bond, each be employed for three days every week to see that the parking laws governing the driveway be enforced, the question of regulations to be left to the librarian's discretion. This to be given one month's trial. Dr. Hemphill seconded the motion and it carried. It was suggested by Mayor Harrison that Captain Loran might be of assistance in determining the rules to be put into effect.

The librarian's report showing an expenditure of \$23,813.77 upon motion was approved. This includes pay roll \$11,219.24, voucher No. 209, checks Nos. 5187-5293 inclusive, and Voucher No. 210 to Hanson-Bennett Magazine Agency, for subscriptions for 1931, \$2,380.30, both signed by the Chairman of the Library Committee and paid November 1. This also in-

cludes Voucher No. 212 to Louisville Trust Company, for interest on mortgage, \$6,000.00, due November 15. This leaves a balance of \$4,214.23, Voucher No. 211, checks Nos. 5294-5381 inclusive to be paid:

American Association for Adult Education	\$ 5.00
American Book Company	2.07
American Concrete Institute	20.00
Arctic Ice Company	17.63
Robin M. Baggerly	17.87
Dr. William T. Baker	25.00
Baker and Taylor Co.	31.14
Baptist Book Store	215.80
Clara A. Barklew	2.40
Clara L. Behrens, Head Order Dept.	101.36
Blackburn & Davis	6.00
Bland Electric Company	10.00
Bomar-Summers Hardware Co.	9.80
Bozart Press	8.75
Bradley and Gilbert Company	1.00
Brentano's	41.09
Bureau of Business Practice	15.50
Burger Bros.	11.24
Carter Dry Goods Company	17.71
Central Glass Company	3.25
Chicago Glue Corporation	16.80
Childers Electric and Paint Co.	1.07
F. A. Clegg & Co.	11.85
Columbia Carbon Co.	8.93
Commercial Stationery Co.	5.50
Consolidated Realty Company	20.00
A. Crawford & Sons	2.30
Diem and Wing Paper Company	16.80
Dodd, Mead and Company	1.00
R. O. Dusch	4.25
Electric Blue Print and Supply Co.	3.00
Geo. G. Fetter Company	2.40
The Gilding Shop	1.50
Hammer Printing and Office Supply Co.	1.50
H. Harris	49.00
Hart Manufacturing Co.	2.50
H. S. Hirshberg	3.50
T. J. Hoke	3.00
Kaufman-Straus Company	203.82
Kentucky Book Mfg. Co.	166.00
Kee Lox Manufacturing Co.	5.25
Kentucky Tent and Awning Co.	14.75
Kentucky Workshop for the Adult Blind	7.55
Alfred A. Knopf	2.78
Linker Bros.	6.50
John Lodenkemper	5.20
Long's Towel Supply	9.00
Louisville Grocery Co.	7.00
Lookout Publishing Co.	1.65
Louisville Gas & Electric Co.	181.14
Louisville News Company	203.94
The Macmillan Company	9.19

150, 28

	1541.25
Meffert Equipment Co.	4.50
John P. Morton & Co.	86.25
National Association of Book Publishers	1.00
National Association of Teachers in Colored Schools	3.00
National League of Women Voters	3.00
National Safety Council	5.00
National Society, Daughters of Amer. Rev.	6.00
New York Times Index	3.00
Olive-Muench Electric Co.	20.44
Otis Elevator Company	14.00
Public Affairs Information Service	50.00
Rand McNally & Co.	31.11
Mrs. R. W. Reichart	25.00
W. D. Robinson	1.60
Wm. J. Rueff	15.00
Russell Sage Foundation	1.20
Settle Moving, Packing & Storage Co.	6.00
George T. Settle, Libn. - Petty Cash	45.65
John J. Shuler	13.50
J. E. Sikking	28.20
Southeastern Paper Co.	15.00
Southern Bell Telephone & Telegraph Co.	23.07
Standard Oil Company	40.00
Standard Printing Company	184.20
W. K. Stewart Company	981.73
Stoll Oil Refining Co.	20.00
Strobridge Lithographing Co.	12.50
Tehan and Head	1.90
Thomas Publishing Co.	11.00
Universal Library Service	3.92
University of Chicago Press	7.88
W. J. Veth	3.50
Weissinger-Gaulbert Real Estate Co.	938.95
Wellman Typewriter Company	34.00
Wilderness Road Book Shop	4.25
H. W. Wilson Company	27.60
	<u>4 214.23</u>
Pd) Geo. T. Settle, Libn- Pay Roll	11,219.24
Pd) Hanson-Bennett Magazine Agency	2,380.30
Louisville Trust Company	
Interest on mortgage due Nov. 15	<u>6,000.00</u>
Total	\$ 23,813.77

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Dec. 10 1930

P. C. Beard President

Geo. T. Settle Secretary
James S. Drake Librarian's Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Called meeting Board of Trustees, Monday, November 17, 1930
in the President's office, 12 o'clock noon.

Present: Mr. Barker, Mayor Harrison, Dr. Hemphill, Mrs. Morris,
Mrs. Satterfield, Monsig. Schuhmann, and Mr. Thruston, with President
Harrison in the chair.

The meeting was called to meet the emergency caused by the closing
of the Louisville Trust Company, Treasurer for the Louisville Free Public
Library.

The question of finance and the necessity of opening a temporary
bank account was discussed.

Mayor Harrison moved that for temporary purposes the Board of
Trustees of the Louisville Free Public Library open an account with the
First National Bank, and that checks on that account be signed by the
President and countersigned by the Chairman of the Finance Committee,
Mr. Barker. This was seconded by Dr. Hemphill and carried.

Meeting adjourned.

MINUTES APPROVED:

Dec. 10, 1930

P. W. Bucard Thruston President

Geo. T. Settle Secretary
Jessie S. Dieffenbach
Library's Secretary.

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, December 10, 1930
in the Librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Dr. Hemphill, Mr. Heyburn,
Mrs. Morris, Dr. Pfingst, Dr. Rauch, Mrs. Satterfield, and Mr. Thruston,
with Vice-President Thruston in the chair. Dr. Powell was reported ill,
Monsig. Schuhmann out of the city, and Mayor Harrison and Mr. Ossmann
unable to attend.

The minutes of the regular November 12 meeting were read and upon
motion approved.

The minutes of the called meeting of November 17 were read and upon
motion approved.

The following communications were read:

- a. Letter of November 14, 1930, to Mr. George W. Hubley,
Public Utilities Bureau, regarding the Library Board's
action to enforce traffic regulations on the driveway.
- b. Mr. Hubley's reply to above, under date of November 15,
giving approval of plan.
- c. Letter to Executive Committee under date of November 17
for authority to open account in the First National
Bank. Exhibit No. 1.

In this connection the question arose as to electing a
Treasurer for the library and removing the Louisville
Trust Company, the present Treasurer.

Mr. Heyburn moved that since the Louisville Trust Company
is in the hands of a receiver, they be removed as
Treasurer.

Dr. Hemphill suggested that the motion be amended to be
worded in such way as to cause no ill feeling and Mr. Barker
drew up the following:

Since the State laws require signature of
Treasurer to all checks and notes and the present
Treasurer, the Louisville Trust Company, has closed
its doors and is in the hands of a receiver, upon
motion, duly seconded, the Louisville Trust Company
is removed as Treasurer of the Louisville Free Pub-
lic Library. This action is taken because it is
absolutely necessary in conducting the affairs of the

upon motion this was accepted and copy authorized sent to Louisville Trust Co
Following this it was moved, seconded and carried unanimous-
ly to elect the Kentucky Title Trust Company Treasurer for
the library.

- d. Upon motion the heat contract with Weissinger-Gaulbert Real Estate Company was renewed for one year at \$5,343.25. The Librarian's Secretary stated that an effort had been made to get a reduction in this figure but that Weissinger-Gaulbert had replaced \$700. worth of pipe this summer and were paying the same prices for coal, and would not consider it.

It was suggested that the Librarian's Secretary, together with the Building Committee, look into the feasibility of installing a heating plant in the library.

The Treasurer's report was read as follows:

December 10, 1930

TO THE LIBRARY BOARD:

The Louisville Trust Company closed November 17, 1930. We received no statement for November from them, but our account is as follows:

Nov. 1	Balance on hand		\$ 6,600.00
1	Bills payable-demand loan	7,000.00	
7	City taxes	3,914.05	
10	Rent-Kaufman-Straus Co.	5,995.63	
12	Petty Cash	<u>633.38</u>	<u>17,543.06</u>
			\$ 24,143.06
	Expenditures		
Nov. 1	Pay roll	11,219.24	
1	Subscriptions for year	2,380.30	
13	Current monthly bills	4,214.23	
15	Interest on mortgage	<u>6,000.00</u>	<u>23,813.77</u>
	Balance in Lou. Trust Co.		\$ 329.29
Nov. 18	City taxes (dep. First Natl)	4,000.00	
21	Drew for Pay Roll (janitors)	<u>599.00</u>	<u>3,401.00</u>
	Cash balance Dec. 1		\$ 3,730.29
	Balance in First Natl.		\$ 3,401.00

To this balance is to be added the rent from Public Library building, \$5,995.63, usually paid on or about the tenth of each month, making a total of \$9,396.63.

The \$10,000 payment on retiring Kaufman-Straus mortgage is due January 15. We shall have to borrow funds to make this payment. A motion is in order.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion this was approved and ordered filed.

The librarian's report for November upon motion was approved and ordered filed. The report shows a circulation of 193,481 volumes, an increase of 19,267 as compared to last year. Of this number 108,965 volumes were cir-

culated to adults and 84,516 to children, forty-nine per cent being fiction. The report shows that 1,668 borrowers were registered, making a total of 68,524 registered borrowers. The report of the Reference Department shows 31,856 more important questions asked and topics looked up, at the Main library and branches, a gain of 700. During the month 45 reading lists were compiled, 306 books and magazines lent for home use and 3,833 pictures circulated. There were 130 newspapers read for items and 1,000 clippings filed, 55 of which were from local newspapers concerning the library. There were 94 bound volumes of newspapers used in the room and 138 pamphlets and clippings classified. There were 2,204 visitors to the Museum. There were 1,120 volumes added and 987 volumes cataloged, making 312,594 volumes available to the public.

The Library Committee approved and recommended to the Board that December salaries be paid on or before December 22 and upon motion this was approved.

Voucher No. 216, checks Nos. 5570-5623 inclusive, \$1,374.05, for checks not honored by the Louisville Trust Company, upon motion was approved for payment.

The Librarian's report for November showing an expenditure of \$16,776.19 upon motion was approved. This includes Pay Roll, \$11,200.68, voucher No. 214, checks Nos. 5384-5489 inclusive, signed by Chairman of Finance Committee and paid December 1. This also includes two checks for janitor service \$599.00, voucher No. 213, checks Nos. 5382-5383, drawn after the Louisville Trust Co. closed, signed by the Chairman of the Finance Committee on November 21. This leaves a balance of \$4,976.51, voucher No. 215, checks Nos. 5490-5570 inclusive to be paid.

Aetna Oil Service	\$ 23.69
American Book Co.	27.03
American Library Association	45.85
Arctic Ice Co.	13.30
Samuel L. Avery and Co.	25.00
Robert L. Badger	14.60
Robin M. Baggerly	68.97
Dr. William T. Baker	25.00

243.44

Baker and Taylor Co.	202.33
Baptist Book Store	141.05
J.W.E. Bayly and Co.	10.95
Beckley-Cardy Company	50.68
Clara L. Behrens, Head Order Dept.	54.25
Bland Electric Company	9.70
Bobbs-Merrill Co.	68.59
Bomar-Summers Hardware Co.	4.50
Booker and Kinnaird	10.95
R. R. Bowker Company	20.30
Burkley and Burkley	10.95
Carpenter and Burba	10.95
F. A. Clegg & Co.	14.69
Consolidated Realty Co.	20.00
John Cook Auto Service	4.40
A. Crawford and Sons	1.40
H. V. Davis and Co.	10.95
C. T. Dearing Company	52.00
R. O. Dusch	31.55
F. W. Faxon Company	1.59
Gaylord Bros.	97.00
Gulf Refining Co.	20.00
Hall and McCreary Co.	21.38
Hammer Printing and Office Supply Co.	13.50
Hanson-Bennett Magazine Agency	3.50
H. Harris	22.00
Hart Manufacturing Co.	5.50
T. J. Hoke	3.00
Jos. Hubbuch, Sr. and Sons	16.00
E. A. Jonas	53.60
Kaufman-Straus Co.	27.84
Kentucky Book Mfg. Co.	588.05
Kentucky Tent and Awning Co.	3.75
Koehler Stamp and Stencil Co.	4.70
Leyman Motor Company	27.65
The Librarian of Congress	50.00
Longmans, Green and Co.	22.11
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	212.01
Louisville Grocery Company	2.85
Louisville News Company	234.53
Louisville Paper Co.	29.63
Louisville Towel Supply Company	8.20
The Macmillan Company	150.88
Mayes Printing Company	16.75
L. C. Menard	2.00
Meffert Equipment Co.	1.10
Edw. J. Miller and Co.	30.95
Moellmann and Hennessy	10.95
John P. Morton and Co.	72.00
New Method Book Bindery	81.76
Otis Elevator Company	14.00
Pirtle, Weaver and Menefee	10.95
Pittsburgh Fuel Company	174.16
Popular Science Monthly	16.00

30 32.52

	3032.52
Premier Paper Co.	3.38
Allen M. Reager and Co.	60.75
Mrs. R. W. Reichart	25.00
Clement V. Ritter	100.80
W. D. Robinson	1.20
Russell Sage Foundation	5.71
S. F. Scobed	3.05
George T. Settle, Librarian - Petty Cash	55.43
J. E. Sikking	12.60
Southern Bell Telephone & Telegraph Co.	167.01
Southeastern Paper Co.	7.50
Special Libraries Association	5.00
W. K. Stewart Company	370.74
Tehan and Head	8.88
Weissinger-Gaulbert Real Estate Co.	936.86
James T. White and Co.	12.00
Wilderness Road Book Shop	154.28
H. W. Wilson Company	13.80
	\$ 4,976.51
Pd) George T. Settle, Pay Roll, including 2 janitor checks not honored by Louisville Trust Co.	11,799.68
Total	\$ 16,776.19

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Jan. 14, 1931

W. B. Harrison President

Jessie S. Diefenbach Secretary

Exhibit No. 1

November 17, 1930

At a called meeting of the Board of Trustees of the Louisville Free Public Library, held Monday, November 17, 1930, 12 o'clock noon, in the President's office, Mayor Harrison, President, moved that for temporary purposes the Board of Trustees of the Louisville Free Public Library open an account with the First National Bank, and that checks drawn on that account be signed by the President and countersigned by the Chairman of Finance Committee, Mr. Barker.

The motion was seconded and carried.

Louisville Free Public Library
Executive Committee - Board of Trustees

(Signed) W. B. HARRISON
" MILDRED H. MORRIS
" THOS. A. BARKER

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, January 14, 1931
in the librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Mayor Harrison, Mrs. Morris, Mr. Ossmann, Dr. Pfingst, Dr. Rauch, Mrs. Satterfield, Monsig. Schuhmann, and Mr. Thruston, with President Harrison in the chair. Dr. Powell was reported ill, Mr. Heyburn out of the city and Dr. Hemphill asked to be excused.

The minutes of the regular December meeting were read and upon motion approved.

The following communications were submitted:

- a. Letter to Executive Committee, under date of December 29, 1930 asking for authority to close the library the day of Mr. Settle's funeral. Exhibit No. 1.
- b. An expression of appreciation from Mrs. Anna H. Settle to the Board of Trustees was read.
- c. Staff resolutions on the death of Mr. Settle were read and upon motion accepted by the Board. Exhibit No. 2.
- d. Letter of January 7, 1931, from Bush-Krebs Co. offering their services in drawing up resolution on the death of Mr. Settle was read, and action on same deferred to new business.
- e. The question of second offenses for those who violate the parking regulations on the driveway was brought up for action. The matter was discussed and the President stated that he would look into our rights in the matter, through the City Attorney, and advise us further.
The two private police were placed on duty for one month's trial, but upon motion this service is to be continued for another month.

Mr. Barker, Chairman of Finance Committee, read the following report:

January 14, 1931

TO THE LIBRARY BOARD:

The Treasurer's account at the Kentucky Title Trust Company, on January 1, 1931 showed a balance of \$222.92. To this is to be added rent from public library building, \$5,995.63, due on the tenth of each month, making a total of \$6,218.55.

The budget adopted at the October 1930 meeting calls

for \$139,000.00 from city taxes. We learn from the Director of Finance that the library's appropriation for this fiscal year will be \$121,884.75. This will necessitate a revision of the budget.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion this was accepted and ordered filed.

The question of paying mortgage bonds was discussed and upon motion the Chairman of Finance Committee was authorized to make arrangements to borrow funds to pay this if such payment could not be deferred.

It was thought unnecessary to revise the budget, suggesting that all accounts be held down and no repairs or improvements be made at present.

At this point Mr. Barker suggested that the Board rescind the action that now stands to make yearly automatic increases in salaries. It was the opinion of some that there was ample time to consider this before next fiscal year, but since there is so much difficulty in getting a quorum through the summer months, upon motion the question is to be brought up for discussion in April.

The report of the library for December 1930 upon motion was approved and ordered filed. This shows a circulation of 173,151 volumes, an increase of 24,140 as compared to December 1929. Of this number 100,631 volumes were circulated to adults and 72,520 to children, fifty-six per cent being fiction. There were 1,084 borrowers registered, making a total of 68,853 registered borrowers. The report of the reference department shows 26,038 more important questions asked and topics looked up at the Main and branches, an increase of 1,700. During the month 51 reading lists were compiled, 204 books and magazines lent for home use and 2,428 pictures circulated. There were 159 newspapers read for items and 905 clippings filed, 33 of which were from local newspapers concerning the library. There were 82 bound volumes of newspapers used in the room and 170 pamphlets and clippings classified. There were 2,527 visitors to the Museum. There were 1,620 volumes

added, and 2,397 volumes cataloged, making 499,051 volumes available for public use.

Under the head of new business, correspondence from the American Library Association, asking the library to take out a sustaining membership in the A. L. A., cost \$100. a year, was submitted. In the face of a cut in the budget and the need for the strictest economy, upon motion, this request was refused.

At this point, President Harrison, with preliminary remarks on the passing of Mr. Settle, stated that he had brought with him many applications, including endorsements of applicants, for the librarian's position.

Monsig. Schuhmann and Dr. Rauch were appointed a committee to draw up resolutions on the death of Mr. Settle, (which upon motion were approved and authorized spread on minutes. Exhibit No. 3) *corrected - to be spread on minutes of Feb. 11 meeting.*

Attention was called to the vacancy in the office of Secretary, caused by Mr. Settle's death. Upon motion Mrs. Jessie S. Diefenbach, was elected Secretary, with power to sign checks, etc. and authorized to furnish surety bond in the sum of \$10,000.

Upon motion the President was authorized to appoint a committee to go into the question of recommending to the Board a suitable librarian. Mayor Harrison asked that he be allowed several days before naming the committee and this was granted. The question then arose as to naming an Acting Librarian until a Librarian can be elected. Upon motion the President's committee is to consider the advisability of this also and make recommendation.

Mr. Thruston moved that if it became necessary for some action to be taken in the meantime, the President be authorized to act. This was seconded and carried.

The December report showing an expenditure of \$15,657.77 upon motion was approved. This includes pay roll \$11,224.85, voucher No. 217, checks Nos. 5624-5731 inclusive, signed by Chairman of Finance Committee and paid December 22. This leaves a balance of \$4,432.92, voucher No. 218, checks Nos. 5732-5805 to be paid:

See next page

American Library Association	\$ 16.10
Arctic Ice Company	1.43
Robin M. Baggerly	64.76
Baker and Taylor Co.	20.55
Dr. William T. Baker	25.00
Baptist Book Store	144.53
Clara L. Behrens, Head Order Dept.	111.37
Bomar-Summers Hardware Co.	3.25
Booker and Kinnaird	21.71
R. R. Bowker	2.50
Canadian Review Company	8.25
Carter Dry Goods Company	1.71
Central Glass Co.	6.30
Childers Electric and Paint Co.	2.75
City Club of Chicago	1.00
Consolidated Realty Company	20.00
John Cook Auto Service	25.25
H. V. Davis and Co.	43.75
Dugan, Humphreys and Co.	64.95
R. O. Dusch	4.65
Geo. G. Fetter Co.	3.00
Gaylord Bros.	77.72
H. S. Hirshberg	5.50
T. J. Hoke	3.00
Jos. Hubbuch, Sr. and Sons	6.25
R. Jeunesse and Sons	10.75
E. A. Jonas	23.05
Kaufman-Straus Co.	169.71
Kentucky Book Mfg. Company	550.30
Koehler Stamp and Stencil Co.	5.60
Louisville News Company	112.01
Liberty Fire Insurance Co.	23.35
Libraries	12.00
The Librarian of Congress	50.00
Longmans, Green & Co.	2.05
Long's Towel Supply	9.00
Louisville Chemical Company	45.00
Louisville Courier-Journal; The Louis- ville Times	54.60
Louisville Gas and Electric Co.	224.73
Louisville Paper Company	5.28
Louisville Towel Supply Co.	16.40
The Macmillan Company	25.14
Meffert Equipment Co.	1.75
Metropolitan Museum of Art	7.00
Miller Paper Company	18.25
Morehouse Publishing Co.	1.03
John P. Morton and Co.	9.25
Otis Elevator Co.	14.00
National Historical Society	10.00
National Municipal League	5.00
National Society for the Prevention of Blindness	2.00
New Method Book Bindery	68.84
New York Times Index	33.50
Olive-Muench Electric Co.	9.21
Pittsburgh Fuel Co.	202.39
W. F. Quarrie Company	59.40

246.87

Mrs. R. W. Reichart	25.00
Jessie S. Diefenbach, Petty Cash	38.97
G. Schirmer	3.57
S. F. Scobee	16.15
Smithsonian Institution Series	25.00
Short's Tire Service	60.74
Southeastern Paper Co.	12.43
Southern Bell Telephone & Telegraph Co.	162.11
Standard Oil Company	20.00
W. K. Stewart Co.	551.72
Stoll Oil Refining Co.	20.00
E. F. Swindler	7.50
Universal Library Service	3.16
University of Michigan	1.50
W. J. Veth	2.50
Weissinger-Gaulbert Real Estate Co.	961.95
Western Union Telegraph Co.	4.50
Wilderness Road Bookshop	50.25
	<u>4 432.92</u>
Pd) Geo. T. Settle, Libn. Pay Roll	<u>11 224.85</u>
Total	\$ 15,657.77

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

Feb. 11, 1931

Thomas A. Barker President
holten

Jessie S. Diefenbach Secretary

Exhibit No. 1

December 29, 1930

Mayor William B. Harrison, Chairman
Mrs. E. Hugh Morris
Mr. Thomas A. Barker
Mr. Philip Ossmann

Executive Committee
Board of Trustees

To the Committee:

Mr. George T. Settle, our Librarian, passed away this morning at 3:45. Funeral services will be held on Wednesday at 10:30 a.m.

If it meets with your approval to close the Main library and all branches the day of the funeral, please sign below.

Yours very truly

(Signed) JESSIE S. DIEFENBACH
Librarian's Secretary

(Signed) W. B. HARRISON
THOS. A. BARKER
MILDRED H. MORRIS

Exhibit No. 2

At a meeting of the Staff of the Louisville Free Public Library the following resolutions were passed:

WHEREAS: In the death of George Thomas Settle, the members of the Library Staff feel that they have lost a friend, and Louisville a valued citizen and librarian.

BE IT RESOLVED: That Mr. Settle was a man of great simplicity of nature, unaffected, genuine and sympathetic.

That the Staff has lost a friend, an executive whose counsel was sound and whose actions were motivated by a love of the work.

That the life of Mr. Settle fulfilled the democratic ideal in serving, not his own interest, or that of any class, but rather the interest of the whole public.

That a copy of these resolutions be sent to Mrs. Settle and to the sisters of Mr. Settle, with the expression of sincere sympathy and sorrow of the Staff.

And, that a copy of these resolutions be offered to the Board of Trustees of the Louisville Free Public Library, with the request that it be accepted and recorded in the minutes of the Board.

January thirteenth, Nineteen hundred and thirty-one.

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees, Wednesday February 11, 1931
in the librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Dr. Hemphill, Mr. Heyburn,
Mrs. Morris, Dr. Pfingst, Mrs. Satterfield, Dr. Rauch, and Mr. Thruston.
Dr. Powell was reported ill, and Mayor Harrison, Mr. Ossmann and Monsig. Schuh-
mann unable to attend. Before Mr. Thruston arrived, Mr. Barker had been chosen
to preside and Mr. Thruston urged him to continue in the chair.

The minutes of the January meeting were read and upon motion approved.

The Secretary read the following communications:

- a. Letter of January 16 from Mayor Harrison, appointing committee to recommend a librarian. Exhibit No. 1.
- b. Letter of January 27 from Mayor Harrison thanking the library for its splendid showing in the Community Chest drive.
- c. Request of Mrs. John Fleming, 1231 S. Second St., to lend to the Museum a Civil War rifle, powder horn and bullet mold, with certain conditions regarding its return, was submitted for action.

Upon motion the Board declined this offer, as it is their policy to accept all loans without conditions, and the Secretary was instructed to so write Mrs. Fleming.

- d. The question of retaining the services of the private police on the driveway was brought up and upon motion they are to be continued.

In this connection the Secretary referred to one case in which the offender swore at the officer on duty when his attention was called to the regulations in force, and stated that officer Taylor wished to take out a warrant on this man.

The matter was discussed and upon motion the officer is authorized to take out such a warrant and proceed.

The following report was read:

February 11, 1931

TO THE LIBRARY BOARD:

The Treasurer's account at the Kentucky Title Trust Company showed a balance of \$1,796.34 on February 2. It was necessary to borrow \$9,000 to meet the pay roll. On February 5 we received \$3,000 balance due on rent from Kaufman-Straus Co. for January and \$7,219.37 city taxes. The balance today is \$10,258.12, with \$5,995.63 rent from Kaufman-Straus Company due before the end of the month.

Respectfully submitted
(Signed) THOS. A. BARKER
Chairman Finance Committee

Upon motion this was approved and ordered filed.

The library's report for January upon motion was approved and ordered filed. The report shows a circulation of 198,589 volumes, an increase of 17,143 as compared to January 1930. Of this number 117,140 volumes were circulated to adults and 81,449 to children, fifty-two per cent being fiction. There were 1,385 borrowers registered, making a total of 69,315 registered borrowers. The report of the reference department shows 27,072 more important questions asked and topics looked up, a loss of 2,925. During the month 81 reading lists were compiled, 452 books and magazines lent for home use and 2,532 pictures circulated. There were 114 newspapers read for items and 964 clippings filed, 44 of which concerned the library. There were 141 bound volumes of newspapers used and 118 pamphlets and clippings classified. There were 2,330 visitors to the Museum. There were 768 volumes added and 1,122 volumes cataloged, making 314,982 volumes available to the public.

The Library Committee reported that the apprentice class of eight young women, who began their course September 1, will finish February 28, but since there are no vacancies at present, these young ladies will be placed on the list of eligible substitutes to be called when needed. Upon motion this was approved.

Mr. Thruston, Chairman, ^{(made a report on the progress of his committee} stated that his committee had not met to consider and recommend a librarian, and further time was granted this committee.

Dr. Rauch, of the committee to draw up resolutions on the death of George T. Settle, submitted the following resolutions, which upon motion were approved and copy authorized to be sent to Mrs. Settle:

MEMORIAL RESOLUTIONS
for
GEORGE THOMAS SETTLE

It is with profound sorrow that the members of the Board of Trustees of the Louisville Free Public Library record the passing of George Thomas Settle, for eighteen years the able and conscientious Librarian of the Louisville Free Public

Library.

George Thomas Settle became Librarian in November, 1912, when our city's library facilities consisted of a Main library, seven Branches, thirty-seven Stations and two hundred and thirteen Class Room collections. With the growth and expansion of Louisville our Librarian saw the possibilities of extending education and culture in our community and Jefferson County through the Public Library and it is due largely to his vision, energy and indefatigable labors that we now have, in addition to the Main Library, twenty-one Branches, three Sub-Branches, ninety-four Stations and three hundred and ninety-one Classroom Collections, so that every facility of the Public Library is made available to the city's population. The present position of the Library with its far-reaching cultural services and influences and the eminent position it occupies in Louisville and Jefferson County is a monument to the enthusiasm and intelligent zeal of George Thomas Settle.

The talents of George Thomas Settle in the chosen field of his life's work were recognized beyond the confines of our city and state. He was a prominent member of the Association of Librarians of the United States and was frequently chosen to head large sectional conferences of our nation.

George Thomas Settle was an earnest and loyal public servant, an efficient administrator and one who whole-heartedly sought the well-being of those who helped him carry on his many responsible duties. While demanding the best in service he was withal kind and sympathetic to his staff and never lost sight of their best interests. He justly earned their respect and goodwill.

The Board of Trustees is deeply appreciative of the fine character, splendid services and high ideals of George Thomas Settle, all of which he so generously devoted to his work as Librarian.

BE IT RESOLVED: That these Resolutions be recorded in the minutes of the Louisville Free Public Library and that a copy be sent to his bereaved family.

At this point Mrs. Satterfield, member of the Building Committee made report on the necessity of certain repairs at the Shawnee branch, and stated that a partition was needed badly. She had estimated the cost to be about \$35.00 and suggested that this be done without further delay. Upon motion these necessary repairs at Shawnee were authorized.

The January report showing an expenditure of \$14,977.30 upon motion was approved. This includes pay roll \$10,757.59, voucher No. 221, checks Nos. 5806-5911 inclusive, signed by Chairman of Finance Committee and paid February 2. This also includes voucher No. 220 to Louisville Trust Company, \$83.33 interest on mortgage, signed by Chairman of Finance Committee and paid January 17. This leaves a balance of \$4,136.38, voucher No. 222, checks Nos. 5912-5984 inclusive to be paid:

Aetna Oil Service	\$ 21.68
American Multigraph Sales Co.	9.02
Samuel L. Avery and Co.	25.00
N. W. Ayer and Son	15.00
Robin M. Baggerly	1.55
Dr. William T. Baker	25.00
Baker and Taylor Co.	13.44
Baptist Book Store	24.94
Clara L. Behrens, Head Order Dept.	13.62
Bland Electric Company	10.75
Bomar-Summers Hardware Co.	3.00
Booker and Kinnaird	13.76
Carl E. Brewer	5.67
Carter Dry Goods Company	4.46
Consolidated Realty Company	20.00
John Cook Auto Service	2.15
Demco Library Supplies	3.75
Jessie S. Diefenbach, Petty Cash	35.40
R. O. Dusch	9.85

Electric Blue Print and Supply Co.	3.00
Gaylord Bros.	85.18
Gulf Refining Co.	20.00
Hammer Printing & Office Supply Co.	2.00
H. Harris	12.50
Hart Mfg. Co.	8.05
H. S. Hirshberg	4.00
T. J. Hoke	3.00
Jewish Publication Society of America	5.00
E. A. Jonas	13.70
Kaufman-Straus Company	7.20
Kentucky Book Mfg. Co.	632.30
Kentucky Farm for the Blind	6.00
Koehler Stamp and Stencil Co.	6.50
The Librarian of Congress	50.00
John Lodenkemper	2.50
Long's Towel Supply	9.00
Louisville Gas and Electric Co.	236.20
Louisville Grocery Co.	6.86
Louisville News Company	2.25
Louisville Paper Company	44.35
The Macmillan Company	9.84
Meffert Equipment Co.	4.10
Miller Paper Company	22.24
Mississippi Historical Society	5.00
Moellmann and Hennessy	18.90
John P. Morton and Company	221.50
National Education Association	5.00
National Housing Association	5.00
Otis Elevator Company	14.00
Olive-Muench Electric Co.	4.40
Pirtle, Weaver and Menefee	159.76
Pittsburgh Fuel Co.	220.65
Rand, McNally & Company	36.00
Mrs. R. W. Reichart	25.00
Clement V. Ritter	94.63
Wm. J. Rueff	7.50
Russell Sage Foundation	2.84
S. F. Scobee	6.00
J. E. Sikking	27.60
Silver, Burdett and Co.	15.33
Southeastern Paper Company	19.90
Southern Bell Telephone & Telegraph Co.	144.07
Standard Printing Co.	269.10
G. E. Stechert & Co.	11.90
W. K. Stewart Co.	333.06
E. S. Tachau	15.75
Universal Braille Press	6.93
University of Chicago Press	4.72
W. J. Veth	5.75
Weissinger-Gaulbert Real Estate Co.	967.36

Wilderness Road Book Shop	9.80
Woidich and Co.	23.62
Geo. L. Willis, Sr.	<u>1.50</u>
	\$ 4 136.38
Pd) Jessie S. Diefenbach, Secretary Pay Roll	10 757.59
Pd) Louisville Trust Company Interest on mortgage	<u>83.33</u>
Total	\$ 14 977.30

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

March 11, 1931

W. B. Harrison President

Jessie S. Diefenbach Secretary

Exhibit No. 1.

January 16, 1931

Miss J. S. Diefenbach, Acting Secretary,
Louisville Free Public Library
Louisville, Ky.

My dear Miss Diefenbach:

The following members of the Board are appointed to the special committee whose duty it shall be to recommend to the Board the new Librarian, as well as determine upon an Acting Librarian.

Mr. R. C. Ballard Thruston
Rabbi Joseph Rauch
Mrs. E. Hugh Morris

Kindly notify this committee of their appointment and, at the same time, inform the balance of the Board of Trustees of their appointment.

I would suggest that you inform the members of the Board that all applications and other information which they receive that would be of value to the committee should be sent to you and that you will turn it over to the chairman of the committee.

Sincerely yours

(Signed) W. B. HARRISON

Mayor

WBH:HT

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday March 11, 1931
in the librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Mayor Harrison, Dr. Hemphill,
Mr. Heyburn, Mrs. Morris, Dr. Pflingst, Dr. Rauch, Mrs. Satterfield,
Monsig. Schuhmann and Mr. Thruston, with President Harrison in the chair.

The minutes of the regular February meeting, with one correction,
upon motion were approved.

The Secretary read the following communication:

- a. Letter of March 10 from Dr. W. E. Baxter, M. D.,
121 Bullitt Street, asking for the return of the
Jouett portrait of Martha Makamie Steele, loaned
to the library in 1923.

Upon motion Dr. Baxter was granted permission to
remove the portrait.

The question of warrants for those who violate the parking rules
on the library drive was discussed. Mayor Harrison said he would look into
the city ordinance, which he thinks is ready but has not been passed. This
would give us the right to use City Police Department tags and offenders
would be taken through this department.

The following report was read by Mr. Barker:

March 11, 1931

TO THE LIBRARY BOARD:

The balance in the Treasurer's account at the Kentucky
Title Trust Company on March 2 was \$6,696.51. We received
part of February rent from Kaufman-Straus on March 2, \$4,500.
and on March 6 \$55,334.40 from city taxes. We closed the bills
payable account of Kentucky Title Trust Company, \$17,000. and
paid interest, \$148.20 on March 6, and closed the bills payable
account at Louisville Trust Company, \$25,600. and paid interest,
\$643.79 on March 7. Funds in both the checking and treasurer's
accounts at the Louisville Trust Company were applied to bills
payable and interest paid to the library on these balances from
November 17.

Our cash balance today is \$14,785.42, with \$1,495.63 due
from February rent, and \$5,995.63 due from rent for March,
Kaufman-Straus Company.

Respectfully submitted
(Signed) THOS. A. BARKER
Chairman Finance Committee

Upon motion this was approved and ordered filed.

The matter of refinancing the mortgage was brought up and after discussion it was thought this question could wait.

The library's report for February shows a circulation of 199,775 volumes, an increase of 23,151 as compared to February 1930. Of this number 118,300 volumes were circulated to adults and 81,475 to children, forty-eight per cent being fiction. There were 1,556 borrowers registered, making a total of 69,705 registered users of the library. The report of the reference department shows 33,583 more important questions asked and topics looked up at the Main library and branches, a gain of 2,878. During the month 98 reading lists were compiled, 340 books and magazines lent for home use and 3,225 pictures circulated. There were 122 newspapers read for items and 1,034 clippings filed, 37 of which concerned the library. There were 160 bound volumes of newspapers used in the room and 184 pamphlets and clippings classified. There were 2,184 visitors to the Museum. There were 360 volumes added, and 603 volumes cataloged, making 315,342 volumes available to the public.

On call for report of special committees, Mr. Thruston stated that his committee had had several meetings and was making progress, and that he wished to ask for an executive session of the Board at the close of the regular meeting, to make further report.

The report for February showing an expenditure of \$57,115.39 upon motion was approved. This includes Pay roll \$10,655.84, voucher No. 223, checks Nos. 5985-6090 inclusive, paid March 2. This also includes Voucher No. 224 to Kentucky Title Trust Company, bills payable \$17,000., interest \$148.20, paid March 6, and vouchers Nos. 225, 226, and 227 to Louisville Trust Company, bills payable \$25,600., interest \$643.79, paid March 7. These vouchers were all signed by the Chairman of Finance Committee and the President. This leaves a balance of \$3,067.56, voucher No. 228, checks Nos. 6091-6165 inclusive to be paid:

American Library Association	\$ 4.00
American Printing House for the Blind	10.00
Dr. William T. Baker	25.00
Clara L. Behrens, Head Order Dept.	85.56
Bland Electric Company	5.00
Bomar-Summers Hardware Company	6.95
Booker and Kinnaird	19.95
Carter Dry Goods Co.	7.18
Central Glass Co.	7.50
Childers Electric Co.	2.20
Coleman Engraving Co.	29.50
Columbia Carbon Company	8.93
Commercial Stationery Co.	3.45
Consolidated Realty Co.	20.00
John Cook Auto Service	1.00
Danforth and Company	22.98
H. V. Davis and Co.	22.98
Dehler Bros. Company	16.53
Demco Library Supplies	2.50
Jessie S. Diefenbach, Secretary, Petty Cash	46.15
R. O. Dusch	18.45
Electric Blue Print and Supply Co.	3.00
Geo. G. Fetter Co.	32.75
Franklin Printing Co.	10.50
Frey Planing Mill Company	4.00
Gaunt and Harris	10.32
E. A. Gnau Company	22.98
Hammer Printing and Office Supply Co.	1.00
H. Harris	10.00
T. J. Hoke	3.00
E. A. Jonas	24.70
Kentucky Book Mfg. Co.	288.00
Kentucky Printshop Co.	29.50
Koehler Stamp and Stencil Co.	3.10
Liberty Fire Insurance Company	9.98
Long's Towel Supply	9.00
Lookout Publishing Company	1.60
Louisville Gas and Electric Co.	218.82
Louisville Paper Company	22.02
Louisville Seed Company	8.96
Macmillan Company	1.37
Martindale-Hubbell Law Directory, Inc.	25.60
Meffert Equipment Company	4.50
Edw. J. Miller and Company	40.00
Miller Paper Company	3.85
John P. Morton and Co.	24.45
National Society, Daughters of the American Revolution	6.00
Olive-Muench Electric Co.	15.31
Otis Elevator Company	14.00
Peter and Burghard Stone Co.	6.30
Pirtle, Weaver and Menefee	17.20
Pittsburgh Fuel Co.	182.74
Public School Publishing Co.	5.00
Mrs. R. W. Reichart	25.00
Robinson, Wilson and Long	22.98

1493 34

Charles Scribner's Sons	12.50
Slade, Hipp and Meloy	6.09
Smith and Dugan	8.75
Southeastern Paper Co.	7.50
Southern Bell Telephone & Telegraph Co.	143.65
Joseph F. Sprauer	74.00
Standard Oil Company	20.00
Standard Printing Company	90.90
W. K. Stewart Co.	189.64
Stoll Oil Refining Co.	20.00
Teachers' Music Company	2.48
Tehan and Head	1.90
U. S. Naval Institute	4.50
Universal Library Service	4.70
W. J. Veth	3.00
Weissinger-Gaulbert Real Estate Co.	919.40
Geo. L. Willis, Sr.	2.00
H. W. Wilson Company	37.25
Woidich and Company	22.98
Geo. M. Wolff Agency	22.98
	<hr/>
	\$ 3 067.56
Pd) Jessie S. Diefenbach, Secretary	
Pay Roll	10 655.84
Pd) Kentucky Title Trust Co.	
Bills payable and interest	17 148.20
Pd) Louisville Trust Company	
Bills payable and interest	26 243.79
	<hr/>
Total	\$ 57 115.39

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

April 8, 1931

R. C. Bevard Trustee V. President

Jessie S. Diefenbach Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday April 8, 1931
in the librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Mayor Harrison, Dr. Hemphill,
Mr. Heyburn, Mrs. Morris, Dr. Pfingst, Mr. Powell, Dr. Rauch, Mrs. Satterfield,
Monsig. Schuhmann and Mr. Thruston, with President Harrison in the chair.
Dr. Powell sent his regrets.

The minutes of the regular March meeting were read and upon motion approved.

The Secretary read the following communication:

- a. Letter of March 28, 1931 from Mayor Harrison, announcing his appointments to the Board of Trustees. Exhibit No. 1. The oath of affirmation for these gentlemen has been received and placed on file.

Dr. Pfingst, member of Finance Committee, read the following report:

April 8, 1931

TO THE LIBRARY BOARD:

The Treasurer's account on April 1 showed a balance of \$18,185.78, before the pay roll was deducted. We received \$5,100.79 from city taxes on April 6 and \$2,495.63 rent from Kaufman-Straus on April 7, making the balance today \$15,480.99.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion this was approved and ordered filed.

The library report for March upon motion was approved and ordered filed. This shows a circulation of 219,469 volumes, an increase of 22,803 as compared to March 1930. Of this number 129,812 volumes were circulated to adults and 89,657 to children, forty-eight per cent being fiction. There were 1,441 borrowers registered in March, making 69,851 registered users of the library. The report of the reference department shows 40,635 more important questions asked and topics looked up at the Main library and branches, a gain of 3,346.

During the month 84 reading lists were compiled, 611 books and magazines lent for home use and 4,262 pictures circulated. There were 135 newspapers read for items and 1,021 clippings filed, 32 of which concerned the library. There were 223 bound volumes of newspapers used and 130 pamphlets and clippings classified. There were 2,256 visitors to the Museum. There were 367 volumes added and 732 volumes cataloged, making 315,709 volumes available for public use.

It was recommended and approved by the library committee and upon motion approved by the Board not to conduct the annual examination to enter the training class nor the training class this year, but defer the question and allow the new librarian to choose his method of procedure.

The question of automatic increases, brought up the January meeting and referred to this meeting, was discussed. Upon motion the action of the Board in making yearly automatic increases was suspended until further action.

On call for report of special committee Mr. Thruston stated that Mr. C. F. Compton, of St. Louis, and Mr. H. F. Brigham, of Nashville, would arrive in Louisville Sunday, April 12 and that he had invited these gentlemen and his committee, together with Mayor Harrison, to have breakfast with him on April 13 to discuss such pertinent questions as may arise. They would then come to the library to begin work on the survey. Mr. Thruston stated that he had furnished Mr. Compton with more than 700 names of local people and that Mr. Compton had addressed 500 of these and had received about 200 replies and was well pleased with the result.

When the report of the building committee was called for it was stated that there was no report, but Mr. Thruston called the Board's attention to the accident which had occurred in March when Mr. Stouffer fell down the outside steps leading to the Assembly room, and suggested that something be done about this area as well as other open areas around the building. The matter was discussed but no action taken. It was thought the building committee might consider and look into Mr. Thruston's suggestion to employ an architect

to advise us what should be done.

Upon motion the following officers were re-elected:

Mayor William B. Harrison	President
Mr. R. C. Ballard Thruston	Vice-President
Mrs. Jessie S. Diefenbach	Secretary
Kentucky Title Trust Co.	Treasurer

The President named the following committees:

LIBRARY

Mrs. E. Hugh Morris, Chairman	
George W. Schuhmann	Henry B. Heyburn
Edward L. Powell	*Howard C. Davis
*Serving during Dr. Powell's illness	

BUILDING

R. C. Ballard Thruston, Chairman	
Howard C. Davis	H. Cecil Powell
Mrs. W. H. Satterfield	

FINANCE

Thomas A. Barker, Chairman	
Charles R. Hemphill	Adolph O. Pfingst
Joseph Rauch	

EXECUTIVE

Mayor William B. Harrison, Chairman	
Thomas A. Barker	R. C. Ballard Thruston
Mrs. E. Hugh Morris	

The report for March showing an expenditure of \$13,838.49 upon motion was approved. This includes pay roll \$10,301.21, voucher No. 229, checks Nos. 6166-6269 inclusive, signed by chairman of Finance Committee and paid April 1. This leaves a balance of \$3,537.28, voucher No. 230, checks Nos. 6270-6347 inclusive to be paid:

Aetna Oil Service	\$ 23.55
D. Appleton and Co.	2.35
Robert L. Badger	49.00
Robin M. Baggerly	6.85
Dr. William T. Baker	25.00
Barret, Robinson, Dickey & Swope	14.45
Clara L. Behrens, Head Order Dept.	64.31
Bomar-Summers Hardware Co.	2.70
Booker and Kinnaird	14.45
R. R. Bowker Company	22.58
Burkley and Burkley	49.00
Caufield and Shook	1.00
Central Glass Co.	5.54

286.78

Commercial Stationery Co.	4.45
Consolidated Realty Co.	20.00
John Cook Auto Service	41.49
Jessie S. Diefenbach, Secty. Petty Cash	51.48
Diem and Wing Paper Co.	15.96
Demco Library Supplies	33.50
R. O. Dusch	27.35
Falls City Buggy Top Company	1.20
First Kentucky Fire Insurance Co.	36.75
Gaunt and Harris	49.00
Gaylord Bros.	27.25
Gibson-Winer and Co.	49.00
A. B. Godby	1.60
Charles D. Greer and Co.	34.30
Gulf Refining Co.	10.00
Hammer Printing and Office Supply Co.	2.25
Hannan, Nelligan & Co.	49.00
Robert L. Hawes and Co.	49.00
Herrlinger Paper Co.	8.82
T. J. Hoke	3.00
E. A. Jonas	19.10
Kaufman-Straus Company	3.00
Kentucky Book Mfg. Co.	220.10
Kentucky Farm for the Blind	6.00
Kentucky Lumber & Millwork Co.	27.00
Kentucky Municipal League	2.00
Eleanor Graham Lawrence	8.00
Long's Towel Supply	9.00
Louisville Chemical Company	23.52
Louisville Gas & Electric Co.	206.33
Louisville Paper Co.	17.32
Louisville Towel Supply Co.	15.72
The Macmillan Co.	3.15
Mann Insurance Agency	49.10
Mayes Printing Co.	5.70
Meffert Equipment Co.	4.50
Miller Paper Company	4.13
Moellmann and Hennessy	14.45
John P. Morton and Co.	19.75
National Child Labor Committee	2.00
New York Times	6.38
Olive-Muench Electric Co.	3.40
Otis Elevator Company	14.00
Pirtle, Weaver and Mennefee	38.53
Pittsburgh Fuel Co.	192.92
Mrs. R. W. Reichart	25.00
Reisert Insurance Agency	49.00
Remington Rand Business Service	48.75
W. K. Stewart Company	63.37
Sharp Insurance Agency	49.00
J. E. Sikking	18.30
Southeastern Bell Telephone & Telegraph Co.	162.11
Standard Printing Co.	226.60
Frederick A. Stokes	1.40
Sweeney and Co.	94.73

280.78

246.01

	<i>2419.04</i>
University of North Carolina	2.37
Vaughan Insurance Agency	49.00
W. J. Veth	3.00
Weissinger-Gaulbert Real Estate Co.	906.37
Western Union Telegraph Co.	4.50
Richard R. Williams	49.00
H. W. Wilson Company	11.50
Geo. M. Wolff Agency	49.00
Yale University Press	5.50
	\$ 3,537.28
Pd) Jessie S. Diefenbach, Sec. Pay Roll	10 301.21
Total	\$ 13,838.49

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

May 10, 1931

W. E. Harrison President

Jessie S. Diefenbach Secretary

Exhibit No. 1.

March 28, 1931

Miss J. S. Diefenbach, Secretary,
Louisville Free Public Library,
Louisville, Ky.

Dear Miss Diefenbach:

I have this day appointed the following members
of the Board of Trustees, their terms beginning April 1st., 1931.

- Mr. H.C. Powell, 3608 Taylor Blvd.
- Mr. Howard C. Davis
- Dr. E. L. Powell

Very truly yours,

(Signed) W. E. HARRISON

Mayor

WBH:HT

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday May 13, 1931
in the librarian's office, 5 p.m.

Present: Mr. Barker, Mr. Davis, Mayor Harrison, Mr. Heyburn,
Mrs. Morris, Dr. Pfingst, Mr. Powell, Dr. Rauch, Mrs. Satterfield, and
Mr. Thruston, with President Harrison in the chair. Dr. Hemphill and
Dr. Powell were reported ill and Monsig. Schuhmann unable to attend.

The minutes of the April meeting were read and upon motion approved.

The Secretary read the following communications:

- a. Letter of April 21, 1931 from W. W. Stouffer, making claim for expenses incurred when he fell down the steps leading to the basement.
This letter was referred to the Mayor who turned it over to the City Law Department.
- b. Letter of April 24, 1931 from Mr. Rowan Hardin, City Department Counsel, to Mr. W. W. Stouffer, in regard to above claim, stating the library is not responsible.
- c. Gift of 560 volumes (general) from Mr. C. R. Barnes, 1398 S. Fourth St., was announced.
Upon motion the secretary was instructed to convey the appreciation and thanks of the Board.

The Treasurer's report was read as follows:

May 13, 1931

TO THE LIBRARY BOARD:

The balance in the Treasurer's account on May 1, after the pay roll was deducted was \$3,849.34.

We received on May 1 \$3,000. from Kaufman-Straus, balance of April rent, on May 7, \$11,713.51 from city taxes, and on May 11 \$2,000. of May rent from Kaufman-Straus, making the balance today \$20,562.85.

We are submitting with this report voucher No. 233, to Fidelity and Columbia Trust Co., Receiver, \$5,750. interest on mortgage, due May 15.

Respectfully submitted

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion this was approved and ordered filed and voucher for

interest ordered paid. In addition the secretary is authorized to draw a voucher for four months interest on the \$10,000. which was not retired in January.

Mr. Barker brought up the question of closing the Main library and branches on May 30 and the balance of the Sundays this fiscal year. This was discussed but upon motion was not passed.

In this same connection the question of closing the Watterson Room during the summer was discussed and after consideration upon motion the Watterson Room will be closed from June 1 until further action.

The library report for April upon motion was approved and ordered filed. This shows a circulation of 192,903 volumes, an increase of 8,876 as compared to April 1930. Of this number 112,861 volumes were circulated to adults and 80,042 to children, forty-eight per cent being fiction. There were 948 borrowers registered during the month, making 69,964 registered borrowers. The report of the reference department shows 32,493 more important questions asked and topics looked up at the Main library and branches. During the month 83 reading lists were compiled, 327 books and magazines lent for home use and 3,799 pictures circulated. There were 129 newspapers read for items and 753 clippings filed, 24 of which concerned the library. There were 191 bound volumes of newspapers used and 96 pamphlets and clippings classified. There were 2,616 visitors to the Museum. There were 397 volumes added and 815 cataloged, making 316,106 volumes available for public use.

Mr. Thruston, Chairman, reported that the Building Committee had met preceding the regular Board meeting and he presented for consideration correspondence with the Kentucky Metal Products Company, relative to closing the areas around the building, enumerating four proposals, to cost \$423.00. The question was discussed and it was moved that the report be received with thanks to Mr. Thruston, but action on it be postponed until we are in a more favorable financial condition. The vote proved a tie, which was broken by the chair. It was then moved that the first two propositions, namely;

closing the areas at top of east and west basement steps on York Street, \$135.00, and erecting pipe rail at north and south steps on Fourth Street, \$85.00, be accepted. When voted on this also was a tie and again broken by the chair and the above repairs are to be made without delay.

The special committee reported through Mr. Thruston, Chairman, that no report has been received from the survey committee, but that he had a letter from the American Library Association recommending certain persons, after a long conference with Mr. Compton. Mr. Thruston suggested that a special meeting of the Board be held when the report is received to go over it carefully and study it. He thinks the matter should be handled as a group. The Mayor suggested that the Committee analyse the material and bring in to the Board its recommendations. This was agreeable to the committee. The Mayor stated, that if necessary, one or two of the recommended persons might be invited for a personal interview.

Mr. Thruston stated that in regard to the expenses of the survey, he had paid out \$163.60. There will be in addition to this, \$200.00 for Mr. Compton, and about \$143.00 for Mr. Brigham, and such other items as are a part of this. He stated that he had said if the Board did not wish to pay for the survey, he would do so himself, but upon motion of Mr. Barker, these expenses, including those incurred by Dr. Rauch on his visit to St. Louis to see Mr. Compton, will be met by the Library Board.

Mrs. Morris moved that time from June 22 through July 4 be granted those who wish to attend the A. L. A. and this was granted.

Mr. Thruston brought before the Board the request of a branch librarian for a portion of her vacation in May. To grant this would mean a change in policy as the vacation period is June, July and August, and upon motion, after discussion, this was not granted.

The report for April showing an expenditure of \$19,227.71 upon motion was approved. This includes pay roll \$10,658.97, voucher No. 231, checks Nos. 6348-6452 inclusive, paid. May 1. This also includes voucher No. 233 to

Fidelity and Columbia Trust Company, Receiver, \$5,750. interest on mortgage, due May 15. This leaves a balance of \$2,818.74, voucher No. 232, checks Nos. 6453-6518 inclusive to be paid:

Acme Printing Company	\$ 15.50
Aetna Oil Service	2.15
Albrecht Hardware Company	3.85
American Library Association	37.35
Dr. William T. Baker	25.00
Clara L. Behrens, Head Order Dept.	87.75
Bibliographical Society of America	3.00
Bland Electric Co.	25.00
Bomar-Summers Hardware Co.	2.50
Booker and Kinnaird	6.88
Caron Directory Company	153.60
Carter Dry Goods Company	6.76
Central Glass Company	3.20
Chicago Glue Corporation	9.57
Childers Electric & Paint Co.	2.39
Clark University Press	7.00
Committee of Reference and Counsel of the Foreign Missions Conference of North America	1.50
Consolidated Realty Company	20.00
Creative Reading	8.00
Harry C. Curry	4.50
Oscar W. Demmler, Treasurer	2.00
Jessie S. Diefenbach, Secretary - Petty Cash	44.40
Electric Blue Print and Supply Co.	3.00
Charles Evans	25.00
Falls City Buggy Top Co.	4.00
A. B. Godby	1.30
Gulf Refining Company	10.00
Hammer Printing and Office Supply Co.	2.75
T. J. Hoke	3.00
Jos. Hubbuch Sr. and Sons	52.00
E. A. Jonas	18.25
Kentucky Book Mfg. Co.	238.60
Kee Lox Manufacturing Co.	3.75
Kentucky Farm for the Blind	3.00
Kentucky Geological Survey	2.00
Kentucky Workshop for the Adult Blind	2.75
Long's Towel Supply	9.00
Louisville Chemical Company	46.36
Louisville Gas & Electric Co.	202.70
Louisville Grocery Company	6.71
Louisville Paper Company	16.40
Louisville Towel Supply Co.	16.06
Mayes Printing Company	13.70
Meffert Equipment Co.	6.50
Edw. J. Miller & Co.	10.00
Miller Paper Co.	18.50
John P. Morton and Co.	202.50
New York Times Index	23.50
Olive-Muench Electric Co.	3.89
Otis Elevator Co.	14.00

1421.12

Pirtle Weaver and Menefee	22.50
Pittsburgh Fuel Company	77.83
Mrs. R. W. Reichart	25.00
Rodes-Rapier Company	3.50
Clement V. Ritter	1.06
Chas. L. Roberts	1.50
W. K. Stewart Company	36.51
J. E. Sikking	32.10
Southeastern Paper Co.	22.37
Southern Bell Telephone & Telegraph Co.	143.65
Standard Oil Company	20.00
Standard Printing Company	90.00
Stoll Oil Company	20.00
Universal Library Service	5.15
W. J. Veth	1.50
Weissinger-Gaulbert Real Estate Co.	884.95
	<u>2 818.74</u>
Pd) Jessie S. Diefenbach, Secty. Pay Roll	10 658.97
Fidelity and Columbia Trust Co.	
Interest on mortgage	5 750.00
Total	<u>\$ 19 227.71</u>

Upon motion bills were ordered paid.

There being no other business upon motion the Board adjourned.

MINUTES APPROVED:

June 10, 1931

R. W. Buckner Trustee President

Jessie S. Diefenbach Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting Board of Trustees Wednesday, June 10, 1931
in the librarian's office, 5 p.m.

Present: Mr. Barker, Mrs. Morris, Mr. Powell, Mrs. Satterfield, Monsig. Schuhmann, and Mr. Thruston, with vice-president Thruston in the chair. Dr. Hemphill and Dr. Powell were reported ill, Mr. Davis and Mr. Heyburn out of the city, and Mayor Harrison, Dr. Pfingst and Dr. Rauch unable to attend.

The minutes of the regular May meeting were read and upon motion approved.

The Secretary submitted the following communications:

- a. Letter of June 5, 1931 from Mr. R. C. Ballard Thruston enclosing receipted bills for expenses covering the library survey. These bills were authorized paid at the last meeting and the secretary was instructed to issue a voucher to Mr. Thruston for \$550.50. For statement see Exhibit No. 1.
- b. Resignation of Florence Hull Hicks. Mrs. Hicks came to us through the training class of 1924, and has been serving in the circulation department. *Upon motion, this was accepted.*

Mr. Barker read the following report:

June 10, 1931

TO THE LIBRARY BOARD:

The balance in the Treasurer's account on June 1 after pay roll was deducted was \$2,715.09. We received a check for \$3,500. from Kaufman-Straus, paying balance of rent for May and small part of June, and \$5,082.09 from city taxes, making the balance today \$11,297.18.

Respectfully submitted .

(Signed) THOS. A. BARKER

Chairman Finance Committee

Upon motion this was approved and ordered filed.

The library report for May upon motion was approved and ordered filed.

This shows a circulation of 170,765 volumes, a decrease of 269 as compared to May of last year. Of this number 105,115 volumes were circulated to adults and 65,650 to children, forty-seven per cent being fiction. There were 775 borrowers registered during the month, making 70,178 registered borrowers. The report of the reference department shows 35,932 more important questions asked and topics looked

up at the Main library and branches. During the month 44 reading lists were compiled, 206 books and magazines lent for home use and 3,221 pictures circulated. There were 128 newspapers read for items and 975 clippings filed, 10 of which concerned the library. There were 269 bound volumes of newspapers used and 132 pamphlets and clippings classified. There were 1,969 visitors to the Museum. There were 325 volumes added and 459 cataloged, making 316,431 volumes available to the public.

On call for the report of the building committee, Mr. Thruston stated that the railing that was authorized at the last Board meeting had been placed and seemed very satisfactory.

Mr. Thruston stated that the special committee had received the report of the library survey, which was very lengthy, and that he had requested them to abridge it. He asked that the Board meet in executive session at the close of the regular meeting that he might make a further report of the progress of his committee.

The report for May showing an expenditure of \$12,637.40 upon motion was approved. This includes pay roll \$10,700.62, voucher No. 235, checks Nos. 6519-6622 inclusive, paid June 1. This also includes voucher No. 234 to Fidelity and Columbia Trust Co., Receiver, \$166.67, interest on the \$10,000 mortgage bonds not retired in January. Both vouchers were signed by the Chairman of Finance and the President. This leaves a balance of \$1,770.11, voucher No. 236, checks Nos. 6623-6689 inclusive to be paid:

Aetna Oil Service	\$ 19.94
American Library Association	1.80
Arctic Ice Company	2.30
Robert L. Badger	2.32
Dr. William T. Baker	25.00
Clara L. Behrens, Head Order Dept.	69.85
Bush Bros.	1.50
Caron Directory Company	8.00
Carter Dry Goods Company	4.50
Central Battery Co.	1.00
Central Glass Co.	17.71
Childers Electric and Paint Co.	6.45
The Commonweal	5.00
John Cook Auto Service	28.50
Curry 's	1.50
Jessie S. Diefenbach, Sec'y-Petty Cash	54.04

247.41

	249.41
R. O. Dusch	11.60
Dodd, Mead and Company	52.20
First Kentucky Fire Insurance Co.	16.90
Neal Gahafer	1.00
Gaylord Bros.	46.75
Gulf Refining Co.	20.00
Hammer Printing and Office Supply Co.	5.20
T. J. Hoke	3.00
H. R. Huntting Company	13.00
E. A. Jonas	13.50
Kentucky Book Mfg. Co.	75.00
Kentucky Metal Products Co.	220.00
F. K. Kavanaugh	1.54
Longmans, Green and Company	7.51
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	182.64
Louisville Paper Company	3.48
Louisville Towel Supply Co.	8.03
Mann Insurance Agency	16.90
Miller Paper Company	11.40
John P. Morton and Co.	18.00
Mueller-Metzner Company	20.00
Nuckols	1.00
Olive-Muench Electric Co.	11.18
Otis Elevator Co.	18.75
Pirtle, Weaver and Menefee	16.90
Pittsburgh Fuel Company	18.56
Allen M. Reager and Co.	16.90
Mrs. R. W. Reichart	25.00
Reisert Insurance Agency	16.90
A. B. Richards and Sons	3.00
W. K. Stewart Company	15.74
Sharp Insurance Agency	16.90
Short's Tire Service	56.00
T. Grant Slaughter	34.82
Southeastern Paper Company	7.50
Southern Bell Telephone & Telegraph Co.	143.65
Southern Historical Society	3.00
Standard Printing Company	90.00
E. F. Swindler	43.55
Tafel Electric Company	4.84
Universal Library Service	5.41
United Business Service	26.00
Vaughan Insurance Agency	19.22
W. J. Veth	2.25
N. S. Walker	19.50
Weissinger-Gaulbert Real Estate Co.	109.23
Western Auto Supply Company	7.60
H. W. Wilson Company	3.75
State Historical Society of Wisconsin	10.00
Geo. M. Wolff Agency	16.90
	<u>1 770.11</u>
Pd) Jessie S. Diefenbach, Sec'ty Pay Roll	10 700.62
Pd) Fidelity and Columbia Trust Co.	
Interest on mortgage	<u>166.67</u>
Total	\$ 12 637.40

Upon motion bills were ordered paid.

There being no further business upon motion the Board
adjourned.

MINUTES APPROVED:

July 8, 1931

W. S. ... President

Jessie S. Diefenbach Secretary

Exhibit No. 1.

Library Survey Bills paid by Mr. Thruston

To Mr. Compton:		
1,000 letter heads and 1,750 envelopes	\$ 9.97	
Postage	<u>34.88</u>	44.85
R.R. fare and Pullman fares,		
St. Louis to Louisville and return	27.78	
Tips and taxi	2.25	
Telegrams	2.42	
Rotary Club luncheon	<u>1.00</u>	33.45
Brown Hotel		39.95
Survey		200.00
A. L. A.		27.02
Postage and telegram		<u>1.88</u>
Total . . .		\$ 347.15
To Mr. Brigham:		
Brown Hotel		45.35
Survey		125.00
Expenses		<u>18.00</u>
Total . . .		\$ 188.35
To Rabbi Rauch:		
Expenses on trip to St. Louis		\$ 15.00

Total Amount Paid

\$550.50

LOUISVILLE FREE PUBLIC LIBRARY

Called meeting, Wednesday June 24, 1931, in the
Mayor's office, 5 p.m.

A called meeting of the Board of Trustees of the Louisville Free Public Library met in the Mayor's office on Wednesday, June 24, 1931, at 5.00 p.m. The meeting was called to order by the president, Mayor William B. Harrison. Those present were Mesdames Satterfield and Morris; Messrs. Henry Heyburn, Howard C. Davis, Thomas A. Barker, H. Cecil Powell, Rabbi Joseph Rauch, Father George Schuhmann and Dr. Adolph Pfingst. Mr. Davis moved and Mr. Barker seconded that Mrs. Morris act as secretary pro tem for this meeting. Motion carried.

In the absence of Mr. R. C. Ballard Thruston, Chairman, Dr. Rauch gave the report of the Special Committee. Mr. Barker moved the approval of the report of the special committee in getting Mr. Harold F. Brigham at a salary of seven thousand dollars, a portion of which will be borne by the University of Louisville for services rendered in conducting a library school. Mr. Heyburn seconded the motion and it was carried unanimously. Dr. Rauch reported that the survey would be ready for release to the press on Thursday.

There being no further business the meeting adjourned.

MINUTES APPROVED:

Sept 17, 1931

R. C. Ballard Thruston President

Mrs. H. Morris Secretary
pro tem

LOUISVILLE FREE PUBLIC LIBRARY

Regular meeting, Board of Trustees, Wednesday July 8, 1931
in the librarian's office, 5 p.m.

Present: Mayor Harrison, Mr. Heyburn, Mrs. Morris, Mr. Powell,
Dr. Rauch, Mrs. Satterfield, and Monsig. Schuhmann, with President Harrison
in the chair. Dr. Powell and Dr. Hemphill were reported ill, Mr. Barker,
Dr. Pfingst and Mr. Thruston out of the city and Mr. Davis unable to attend.

The minutes of the regular June meeting were read and upon motion
approved.

The resignation of Anna Y. Crawford was submitted by the secretary
and upon motion accepted. Miss Crawford has been connected with the library
since 1926 and resigns to be married.

Dr. Rauch read the following report of finances:

July 8, 1931

TO THE LIBRARY BOARD:

The balance in the Treasurer's account on July 1 was \$12,534.02
before the pay roll was deducted. We received from Kaufman-Straus
on July 1 \$1,491.26, part of June rent. There is still a balance
of \$1,000 due for June and the \$5,995.63 for July, due July 10.

Respectfully submitted

(Signed) JOSEPH RAUCH

Member Finance Committee

Upon motion this was approved and ordered filed.

The library report for June upon motion was approved and ordered filed.
This shows a circulation of 103,362 volumes, an increase of 7,834 as compared
to June 1930. Of this number 68,806 volumes were circulated to adults and
34,556 to children, forty-eight per cent being fiction. There were 890
borrowers registered, making 70,359 registered users of the library. The
reference department reports 6,983 more important questions asked and topics
looked up at the Main and branches. During the month 32 reading lists were
compiled, 54 books and magazines lent for home use and 570 pictures circulated.

There were 169 newspapers read for items and 756 clippings filed, 25 of which were about the library. There were 282 bound volumes of newspapers used and 92 pamphlets and clippings classified. There were 1,527 visitors to the Museum. One hundred and fourteen volumes were added in June, making 316,545 volumes available for public use.

The report for June showing an expenditure of \$12,907.00 upon motion was approved. This includes pay roll \$10,468.12, voucher No. 238, checks Nos. 6690-6794 inclusive, paid July 1. This also includes voucher No. 237 to Mr. R. C. Ballard Thruston for survey expenses, \$550.50. Both vouchers were signed by Chairman of Finance and the President. This leaves a balance of \$1,888.38 voucher No. 239, checks Nos. 6795-6860 inclusive, to be paid:

William Abbatt	\$ 2.00
American Library Association	18.70
American Medical Association	15.00
American Municipal Association	5.10
Arctic Ice Co.	9.65
Robin M. Baggerly	2.59
Dr. William T. Baker	25.00
Clara A. Barkelew	4.80
Clara L. Behrens, Head Head Order	89.57
Alfred M. Best Company	15.10
Bomar-Summers Hardware Co.	1.50
Childers Electric and Paint Co.	13.92
John Cook Auto Service	4.45
Demco Library Supplies	12.50
Jessie S. Diefenbach, Secretary-Petty Cash	32.08
Electric Blue Print and Supply Co.	3.00
Geo. G. Fetter Co.	25.75
Neal Gahafer	2.60
Gaylord Bros.	33.45
A. B. Godby	5.40
Hammer Printing & Office Supply Co.	3.90
T. J. Hoke	3.00
Institute of American Genealogy	24.18
Insurance Almanac	3.00
R. Jeunesse and Sons	8.00
E. A. Jonas	18.75
Kentucky Book Mfg. Co.	233.15
Kelly Publishing Co.	20.00
Kentucky Farm for the Blind	3.00
Kentucky Geological Survey	2.50
Kentucky Tent and Awning Co.	10.00
Kentucky Workshop for the Adult Blind	2.75
Long's Towel Supply	9.00
Louisville Chemical Company	53.22
Louisville Gas & Electric Co.	161.64
Louisville Paper Co.	11.25
Louisville Towel Supply Co.	8.03

897.58

	897.63
Mrs. Stella McDaniel	25.00
Meffert Equipment Co.	3.30
Edw. J. Miller and Co.	4.57
Mississippi Valley Historical Association	5.00
John P. Morton and Co.	21.00
Mueller-Metzner Company	20.00
National Conference on City Planning	10.00
Nuckols	6.50
Olive-Muench Electric Co.	17.04
Peter and Burghard Stone Co.	2.90
Pirtle, Weaver and Menefee	16.90
Mrs. R. W. Reichart	12.50
Remington Rand Business Service	45.00
Clement V. Ritter	6.00
W. D. Robinson	2.60
W. K. Stewart Company	15.75
W. R. Seestadt	4.05
J. E. Sikking	5.40
Slade, Hipp and Meloy	6.36
Southeastern Paper Co.	7.50
Southern Bell Telephone & Telegraph Co.	143.65
Southern Historical Society	3.00
Standard Oil Company	13.30
Universal Library Service	4.31
University Extension Division, University of North Carolina	3.80
W. J. Veth	5.75
Weissinger-Gaulbert Real Estate Co.	109.80
Western Union Telegraph Co.	4.50
H. W. Wilson Company	465.37
	<u>1 888.38</u>
Pd) Jessie S. Diefenbach, Sec. Pay Roll	10 468.12
Pd) R. C. Ballard Thruston - Survey exp.	<u>550.50</u>

Total \$ 12 907.00

Upon motion bills were ordered paid.

There being no further business upon motion the Board adjourned.

MINUTES APPROVED:

Sept 17, 1951

R. C. Ballard Thruston President

Jessie S. Diefenbach Secretary

LOUISVILLE FREE PUBLIC LIBRARY

August 12, 1931

The regular meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of lack of quorum. The following letter was sent to the Executive Committee:

August 12, 1931

Mayor William B. Harrison, Chairman	
Mrs. E. Hugh Morris	Executive Committee
Mr. Thomas A. Barker	Board of Trustees
Mr. R. C. Ballard Thruston	

To the Committee:

We were unable to have the regular Board of Trustees meeting today on account of lack of quorum.

Since the fiscal year ends August 31 and it is unlikely that we shall have a called meeting before that date, it is necessary to pay the bills for the month, so that the books may be closed before the accountant takes hold of them. These bills amount to \$9,151.30, covered by voucher No. 242, checks Nos. 6965-7076 inclusive. We also wish to pay voucher No. 243 to Fidelity and Columbia Trust Company, receiver for Louisville Trust Company, \$10,125.00 covering \$10,000. mortgage bonds due last January and interest on same from May 15 to August 15.

These payments end the fiscal year, leaving a cash balance of \$1,531.86, plus \$5,995.63 rent from Kaufma -Straus, due August 10, unpaid.

I also recommend that the Treasurer be given authority to borrow funds from time to time as necessary within the fiscal year beginning September 1.

If the above items meet with your approval, please sign and return.

Yours very truly

(Signed) JESSIE S. DIEFENBACH

Secretary

APPROVED:

(Signed) W. B. HARRISON
MILDRED H. MORRIS
THOS. A. BARKER

This approval included bills, which were paid as follows:

see next page

Edwin Allen Company	\$ 146.00
American Book Co.	107.85
American Library Association	11.15
Arctic Ice Co.	16.70
Samuel L. Avery and Co.	37.48
Robin M. Baggerly	533.32
Dr. Wm. T. Baker	25.00
Baker and Taylor Co.	241.17
Baptist Book Store	1 033.38
Barret, Robinson, Dickey & Swope	30.42
J. W. E. Baily and Co.	27.04
Beckley-Cardy Co.	64.36
Clara L. Behrens, Head Order Dept.	92.17
Levi Bloom	20.28
Bobbs-Merrill Co.	33.38
Bomar-Summers Hardware Co.	7.79
Booker and Kinmaird	36.74
R. R. Bowker Co.	11.37
Wm. J. Bredeman Co.	26.80
Brown and Martin	15.21
Burkley and Burkley	30.42
Bush Bros.	6.25
Carpenter and Burba	13.52
Carter Dry Goods Co.	15.47
Central Glass Co.	3.64
Coal Supply Co.	273.00
John Cook Auto Service	4.85
Columbia Carbon Co.	8.93
Custom House Guide	5.00
Danforth and Co.	16.90
H. V. Davis and Co.	44.48
Dehler Bros. Co.	16.20
Demco Library Supplies	65.90
Jessie S. Diefenbach, Sec. - Petty Cash	40.40
Diem and Wing Paper Co.	15.96
Dugan, Humphreys and Co.	11.66
R. O. Dusch	87.60
Electric Blue Print and Supply Co.	3.00
F. W. Faxon Co.	6.27
Geo. G. Fetter Co.	8.25
A. Flanagan Co.	13.79
George Fowler	2.50
Neal Gahafer	2.60
Gaunt and HARRIX	27.04
Gaylord Bros.	121.51
Hammer Printing and Office Supply Co.	7.50
Hart Manufacturing Co.	12.05
W. C. Heimerdinger Co.	1.45
H. S. Hirshberg	3.50
T.J. Hoke	3.00
Hummel and Meyer	30.66
Hunter and Hellman	47.32
Jefferson, Moyes and Embry	6.76
E.A. Jonas	6.00
J. M. Kellner	20.75
Kentucky Book Mfg. Co.	410.25
Kentucky Farm for the Blind	6.00

2917.99

	3917.99
Kentucky Workshop for the Adult Blind	5.50
Koehler Stamp and Stencil Co;	2.00
Chas. A. Lang Agency	6.76
Henry H. Lang and Co.	6.76
Liberty Fire Insurance Co.	41.04
Librarian of Congress	150.00
Little, Brown and Co.	1.75
Long's Towel Supply	9.00
Longmans, Green and Co.	105.86
Louisville Gas and Electric Co.	148.60
Louisville Grocery Co.	6.72
Louisville News Co.	1 379.18
Louisville Paper Co.	37.58
Louisville Sanitary Wipers Co.	21.84
Louisville Towel Supply Co.	8.03
Lyons and Carnahan	24.90
Mrs. Stella McDaniel	25.00
Macmillan Co.	169.93
Macpherson & Co.	54.08
Meffert Equipment Co.	11.75
Edw. J. Miller and Co.	60.84
Miller Paper Co.	23.25
Moellmann and Hennessy	27.28
John P. Morton and Co.	23.85
Mueller-Metzner Co.	15.00
National Society, D. A. R.	6.00
Otis Elevator Co.	33.00
Pirtle, Weaver and Menefee	42.38
Rand-McNally & Co.	189.91
Reisert Insurance Agency	6.76
Remington Rand Business Service	45.00
W. D. Robinson	2.60
Royal Typewriter Co.	55.05
S. F. Scobee	2.25
Short's Tire Service	1.25
J. B. Slaughter and Co.	20.28
T. Grant Slaughter	73.70
Southeastern Paper Co.	15.00
Southern Bell Telephone and Telegraph Co.	143.65
Standard Oil Company	4.80
W. K. Stewart Co.	1 294.32
W. K. Stewart Co.	596.90
Stoll Oil Refining Co.	22.15
Tehan and Head	6.60
Timberlake and Trueheart	23.66
Alex W. Tippet Agency	4.91
J. M. Todd and Co.	6.76
United States Flag Association	3.50
Viglioni and Co.	6.76
A. J. Wallon and Son	6.50
Weissinger-Gaulbert Real Estate Co.	72.66
Wilderness Road Book Shop	4.75
H. W. Wilson Co.	117.95

9093.54

Woidich and Co.		13.52	
World Book Co.		44.24	
			<u>9 151.30</u>
Pd) Jessie S. Diefenbach, Secretary			
Pay Roll		10 417.23	
Pd) Dept. of Finance, City of			
Louisville - Loan & Int.		8 086.98	
Fidelity and Columbia Trust Co.			
Mortgage bonds	10,000.00		
Int. My.15-Ag.15	<u>125.00</u>		<u>10 125.00</u>
Total			\$ 37,780.51

MINUTES APPROVED:

Sept 17, 1931

R. C. Bowers-Thurston President

Jessie S. Diefenbach Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees, September 17, 1931

The September meeting of the Board of Trustees, postponed from September 9, was held on Thursday, September 17, in the librarian's office at 5 p.m.

Present: Mrs. Morris, Mrs. Satterfield, Messrs. Barker, Davis, Heyburn, H.C. Powell, Rauch, Schuhmann, and Thruston, Mrs. Diefenbach, Secretary and Mr. Brigham, Librarian.

Mr. Thruston presided.

The minutes of the meeting of August 12 were read by the Secretary and on motion approved.

The Librarian read the following communications:

- (a) Resignation of Ina B. Ebinger on account of moving from the city. Accepted.
- (b) Notification from the Louisville Trust Company of a gift of \$64.44 from Mrs. Nellie Bloden McElhaney. The Secretary reported that the gift was intended expressly for the purchase of art books. On motion the gift was accepted and the Librarian instructed to extend the grateful thanks of the Board.

Mr. Barker presented the Treasurer's report stating that the year ending August 31, 1931 showed a cash balance of \$1,531.86 with unpaid bills aggregating \$1,706.94 and arrears in rental due from Kaufman-Straus Company for August amounting to \$5,995.63. It was reported that \$3,000. of the arrears in rent was received after September 1 to be credited in the accounts for the year 1931-32.

The Finance Committee Report was also presented by Mr. Barker as follows: The annual audit of library accounts, made by Escott and Escott, was submitted. The audit was accepted and ordered on file. The Request Budget for the year 1931-32, previously approved by the Committee, was presented and recommended for adoption. On motion duly seconded the Budget was approved and ordered to be sent to the Mayor. The Budget adopted follows:

See next page

LOUISVILLE FREE PUBLIC LIBRARY

REQUEST BUDGET 1931-32

RECEIPTS	1929-30 Received	1930-31 Received	1931-32 Requested
City taxes	\$ 134,780.39	\$ 121,413.51	\$ 138,167.58
Jefferson County	12,000.00	12,000.00	12,000.00
Fines, etc.	6,640.18	6,494.43	6,000.00
Rent-Kaufman-Straus Co.	71,947.56	65,951.93	71,947.56
Balance	774.46	100.02	1,531.86
Watterson Estate	623.31		
	<hr/>	<hr/>	<hr/>
	\$ 226,765.90	\$ 205,959.89	\$ 229,647.00
EXPENDITURES	Spent	Spent	Budget
Expense	\$ 11,399.57	\$ 9,194.91	\$ 10,000.00
Library supplies, janitor supplies, printing transportation, telephone, etc.			
Heat	7,574.68	6,908.33	7,000.00
Light and Power	4,000.00	3,764.83	3,765.00
Books	39,991.70	24,474.10	35,811.00
Including also magazines, binding and rebinding			
Pay Roll	132,144.11	129,067.83	137,516.00
Library Staff and janitors			
Repairs & Improvements	2,500.68	4,766.44	5,489.00
Furniture & Fixtures	993.45	452.00	1,500.00
Insurance	4,640.01	2,739.62	6,033.00
Interest on loans	1,091.50	934.97	1,200.00
Total Maintenance	204,335.70	182,303.03	209,314.00
Interest on mortgage	12,333.33	12,125.00	11,333.00
Retiring mortgage	10,000.00	10,000.00	10,000.00
TOTAL EXPENDITURES	\$226,669.03	\$204,428.03	\$229,647.00

The Board then proceeded to the consideration of a request from Kaufman-Straus Company for "reduction or abatement of rent." The Company's letter of May 28, 1931 making the request is appended hereto, Exhibit A.

In the preliminary discussion, before representatives of Kaufman-Straus Company were called in, it was noted that the Company requested restoration of their rent obligation to the former sum of \$36,000 or half the present obligation. It was agreed that the City offered no hope of making up the loss of income and that in consequence there appeared no way to accede to the request. It was also observed that the present rental was comparatively low for Fourth Avenue property.

Mr. C. B. Turley and Mr. W. F. Rosencrans, president and secretary-

treasurer respectively of the Kaufman-Straus Company, were called in at this point for conference. Mr. Rosencrans as spokesman outlined the financial conditions of the company necessitating their request. Extended discussion followed in which Mr. Barker, Mr. Davis, Mr. Heyburn and Dr. Rauch took the leading part on behalf of the Board. It was brought out that the Company was a Kentucky corporation but controlled by the City Stores Company which owned the common stock, and that the latter Company now appeared to be making some demands on the local company evidently because of plans of the holding company to refinance its organization. The representatives of the Kaufman-Straus Company agreed to have their request interpreted as temporary release from paying part of the rent for one year with the understanding that the unpaid portion would be paid by agreement over a period of time subsequently and with the added assurance that the City Stores Company would guarantee ultimate fulfillment of the terms of the lease now in force.

Following the withdrawal of Messrs. Turley and Rosencrans from the meeting Mr. Heyburn and Mr. Davis expressed the opinion that the financial condition of the Kaufman-Straus Company was not such as to warrant release from their rental obligation, and on motion of Mr. Davis, seconded by Mr. Heyburn the request of the Company was unanimously refused.

The Annual Report of the Library was submitted. The Librarian was authorized to have it printed and distributed.

Bills for the month of September, aggregating \$1,706.94 were ordered paid on recommendation of the Library Committee, Mrs. Morris, Chairman. List of bills is appended hereto, Exhibit B.

The Librarian reported the need of a study of library insurance, and of heating and lighting contracts with a view to reducing excessive costs. The matter was referred to the Building Committee.

The Board approved action of the Executive Committee in August authorizing the Treasurer to borrow funds to meet current obligations of the Library.

On motion of Mr. Barker, the Librarian was authorized to purchase a new desk for the office, the cost not to exceed \$100.

The meeting then adjourned.

O. C. Barker President

MINUTES APPROVED:

Oct 14, 1931

Harold F. Brigham Secretary (Acting)

30. p. 209

Exhibit A

KAUFMAN-STRAUS CO.
Fourth Avenue

Louisville, May 28, 1931

Trustees of Louisville Free
Public Library
Louisville, Ky.

Gentlemen:

We have heretofore submitted to Mayor William B. Harrison and Mr. Thomas A. Barker, of your Board, a suggestion for reduction or abatement of rent on the premises on Fourth Avenue between Liberty and Walnut Streets, now occupied by us. Supplementing the informal negotiations which we have, as stated, heretofore had, we desire hereby to submit to the entire Board our request for consideration of our proposal.

Economic and business conditions, reflected from our operations, are such that we must obtain prompt relief from the burden of rent now imposed upon us by reason of our contract with your Board. At the time of the making of the lease under which we are now occupying your premises, conditions warranted our acceptance of your proposal that the rental heretofore enjoyed by the Kaufman-Straus Co. be substantially doubled. Had the general business situation and the depression especially existing in Louisville not developed, we undoubtedly would have been able to meet this assumed obligation, according to the terms and conditions accepted in the lease; but we cannot presently pay the very large rent obligation we have assumed, and we are making this appeal earnestly and in the belief that we will be granted the relief requested so that we may continue operations.

We have no hesitancy in stating to you the condition of our business. Our store sales depreciated last year in the sum of \$315,000.00, resulting in a deficit in our 1930 operations of \$119,000.00. Conditions have not improved and are actually worse this year than during the preceding year. Our affairs developed into such a seriously acute condition that we have been compelled to pass the dividends on the preferred stock of the company, and we have not been able for many years to earn sufficient to pay dividends on the common stock.

In view of the foregoing, we respectfully request a restoration of our rent obligation to the sum of \$36,000.00 for one year. This is the amount we formerly paid.

Please understand that this reduction is an imperative necessity, and we trust, in view of our frank statement of finances, that you will give to this emergency the serious and prompt consideration which we believe it deserves.

We would appreciate your invitation for our representative or representatives to personally appear before the Trustees at their next meeting, for discussion of the programme which we herein suggest.

Awaiting your further advices, we are

Respectfully yours,
KAUFMAN-STRAUS CO.,
By C. B. Turley
President

Exhibit B

Edwin Allen Company	\$ 15.68
Arctic Ice Company	17.30
Robin M. Baggerly	51.77
Dr. William T. Baker	25.00
Baker and Taylor Co.	28.55
Baptist Book Store	74.01
Clara L. Behrens, Head Order Dept.	8.16
Bland Electric Co.	2.00
Bomar-Summers Hardware Co.	13.60
R.R. Bowker Co.	4.00
F. A. Clegg & Co.	290.96
John Cook Auto Service	25.10
Jessie S. Diefenbach, Secty. Petty Cash	48.03
R. O. Dusch	14.30
Eugene B. Dye	3.60
F. W. Faxon Company	15.39
Neal Gahafer	2.60
A. B. Godby	5.30
Hammer Printing & Office Supply Co.	1.64
J. B. Hansen	17.95
Herrlinger Paper Co.	8.82
T. J. Hoke	3.00
E.A. Jonas	14.50
Kaufman-Straus Co.	38.15
Kentucky Book Mfg. Co.	154.25
Koehler Stamp & Stencil Co.	6.40
Long's Towel Supply	9.00
Louisville Gas and Electric Co.	150.20
Louisville News Co.	14.75
Louisville Paper Co.	11.25
Louisville Towel Supply Co.	8.03
Mrs. Stella McDaniel	25.00
John P. Morton & Co.	8.50
Mueller-Metzner Co.	15.00
Otis Elevator Co.	14.00
W. D. Robinson	2.60
Standard Oil Co.	7.70
Southern Bell Telephone & Telegraph Co.	143.95
W. K. Stewart Co.	309.98
Tehan and Head	1.25
Universal Library Service	2.94
Weissinger-Gaulbert Real Estate Co.	92.72
	<u>1 706.94</u>
Pd) Jessie S. Diefenbach, Secty. Pay Roll	10 169.71
Total	\$11,876.65

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees, October 14, 1931

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held on Wednesday, October 14, 1931 at 5 p.m. in the Librarian's office.

Present: Mrs. Morris, Mrs. Satterfield, and Messrs. Heyburn, Pfingst, H. C. Powell, Rauch, and Thruston.

In the absence of the President and Vice-President, Dr. Rauch was elected temporary chairman. Vice-President Thruston arrived later.

The minutes of the meeting of September 17 were read and approved.

The following communications were presented:

- (a) A copy of resolutions passed by the Taxpayers League, and forwarded to the Library by J. L. Stark, Secretary of the League, expressing the League's unqualified disapproval of the action of the Library Board in voting the Librarian a salary in excess of the constitutional limitation. On motion, without discussion, the resolutions were ordered to be filed.
- (b) The City Comptroller's annual audit of library accounts and report on library conditions was presented with the comment that it was entirely favorable and contained special reference to the library's program of economy and also to the need of funds for books. On motion the report was accepted and the librarian instructed to acknowledge it with the thanks of the Board.
- (c) A letter from the Kentucky Terminix Company reported serious damage to the woodwork of practically all library buildings by termites and proposed to eradicate the trouble permanently for the total sum of \$1,783. The matter was referred to the Building Committee for consideration.
- (d) Several proposals involving the purchase or erection of new branch libraries were received from the following: The Mueller-Metzner Company (Shawnee Branch); The City Engineer, and Mr. Ray Frankel (a new South Louisville Branch) and Miss Emma Kaplan (a new South Louisville Branch). On motion all proposals were ordered filed for future consideration.

The Treasurer's report for the month of September was distributed and ordered on file.

Mrs. Morris reported that bills for the past month, aggregating \$2,301.70, had been audited and approved by the Library Committee. They were ordered paid. A list of the bills is appended to these minutes, exhibit A.

On recommendation of Mrs. Morris, it was agreed that hereafter the Librarian's Report be presented by the Librarian rather than by the Library Committee.

The Librarian in his report gave his conception of the relation between the Board and the Librarian, namely that the Board is responsible for policies and for securing funds and controlling their expenditure; the Librarian is responsible for the execution of policies and other decisions of the Board and for administering the library under supervision of the Board. He proposed as the keynotes of library program this year Economy and Efficiency, with Improvement of Organization and Service, but no Expansion.

The Librarian distributed and discussed a proposed new form of monthly report of finances and library statistics designed to show accurately the condition of funds and service both for the past month and for the year to date. On the suggestion of Dr. Rauch it was agreed that this report be sent to members of the Board with notice of each meeting so that it might be examined before the meeting. It was agreed also that the agenda of business to be transacted be sent with notices of meetings for the same purpose.

New business:

The question of recognizing and installing the Librarian officially as Secretary and disbursing agent of the Board was presented. Mrs. Morris moved that the Board hereby terminate the status and duties of Mrs. Jessie S. Diefenbach as Secretary Pro Tem, with expression of appreciation of service rendered, and that Harold F. Brigham, by virtue of his office as permanent librarian, be hereby recognized as Secretary to the Board charged with the duties attaching to this office, and as disbursing agent delegated with authority to sign checks and vouchers in accordance with the terms of the library Constitution and By-Laws, and that this resolution be effective as of October 1. The motion was duly seconded and unanimously carried.

On recommendation of the Librarian the following changes in library regulations were approved:

1. That new adult applicants for borrowing privileges hereafter be relieved of the necessity of obtaining the personal signature of a reference on their application cards if and provided that they are themselves satisfactorily identified by proof that their name appears in either the telephone or city directory or by other equally satisfactory credentials, but that they still be required to name a reference meeting the same requirements as in the past; if these applicants are not themselves so identified they will be required to obtain the personal signature of a reference as heretofore.

2. That the maximum fine to be charged hereafter for overdue books that are eventually returned be \$1.00 per volume, and not, as heretofore, the list price of the books; in the case of books which cost the library less than \$1.00 the fine shall not exceed the cost price. It is understood that the usual extra fees for notices and for messengers shall be added as in the past.

3. That the charge for lost or damaged books that are to be paid for in full by a borrower be hereafter the cost price which the library has paid, as entered in the accession record, and not the publisher's list price as heretofore, except in the case of rare and valuable books for which the replacement price shall be charged.

The Librarian proposed that attendants at book stations in city and county

be relieved of personal financial responsibility for lost books on the grounds that present practice requires some to make good losses but discriminates in favor of others without apparent justification. Mr. Heyburn expressed the belief that removal of financial responsibility would result in increased book losses, but that inconsistencies in present practice probably should be removed. On motion of Mr. Heyburn action on the proposal was deferred pending further study and future report by the Librarian.

Unfinished Business:

The Librarian reported a new request from the Kaufman-Straus Company that the Board reconsider its decision of September 17 refusing to grant reduction or abatement of rent. Dr. Rauch expressed the positive conviction that the former action of the Board should be sustained, that the City Stores Company is undoubtedly using the Library to serve its own ends in refinancing its organization as holding company, and that the Board ought to bring pressure to bear on the Kaufman-Straus Company to make payment of arrears in rent. Dr. Rauch urged that the Board insist on direct written proposals rather than verbal communications through the Librarian's office. On motion, the matter was referred to the Finance Committee for action.

On behalf of the Kentucky Library Association the Librarian extended invitation to members of the Board to attend the conference of the Association on this city on October 15 and 16. On motion of Mrs. Morris authority was granted to entertain the Association with a tea in the Watterson Room at library expense, the cost to be from \$25. to \$30.

The meeting then adjourned.

MINUTES APPROVED:

W. H. Johnson President

Harold F. Brigham Secretary

EXHIBIT A.

Aetna Oil Service	\$ 11.09
American Concrete Institute	10.00
American Library Association	2.25
American Multigraph Sales Co.	1.60
American Prison Association	3.00
Arctic Ice Company	16.95
Samuel L. Avery & Co.	8.60
Dr. William T. Baker	25.00
Baker & Taylor Company	9.26
Baptist Book Store	9.55
J. W. E. Bayly & Co.	10.34
Clara L. Behrens, Head Order Dept.	31.82

Bland Electric Co.	18.15
Bomar-Summers Hardware Company	16.38
Booker and Kinnaird	17.20
Carl E. Brewer	24.80
Harold F. Brigham, Libn - Petty Cash	46.76
Burroughs Adding Machine Co.	9.90
Carpenter and Burba	10.32
Central Battery Co.	1.75
Chicago Glue Corporation	8.91
Childers Electric and Paint Co.	3.11
F. A. Clegg & Co.	13.09
Columbia Carbon Co.	2.10
Commercial Stationery Co.	3.90
John Cook Auto Service	27.00
Dugan, Humphreys & Co.	10.32
R. O. Dusch	12.10
Electrolux, Inc.	2.00
Escott and Escott	100.00
F. W. Faxon Company	3.00
Neal Gahafer	2.60
A. B. Godby	2.80
Gulf Refining Co.	2.64
Hammer Printing & Office Supply Co.	3.00
J. B. Hansen	11.12
Harcourt & Company	37.50
Robert L. Hawes & Co.	9.07
T. J. Hoke	3.00
E. A. Jonas	10.00
Kentucky Book Mfg. Co.	350.75
Kee Lox Manufacturing Co.	4.50
Kentucky Farm for the Blind	4.50
Kirchdorfer-Hutchison Co.	34.00
The Librarian of Congress	100.00
Long's Towel Supply	9.00
Louisville Chemical Co.	44.52
Louisville Gas & Electric Co.	164.89
Louisville News Company	72.88
Louisville Paper Co.	13.72
Louisville Towel Supply Co.	8.03
Mrs. Stella McDaniel	25.00
The Macmillan Co.	4.48
Mayes Printing Co.	3.00
Meffert Equipment Co.	4.40
Miller Paper Co.	13.96
Edw. J. Miller & Co.	6.88
John P. Morton & Co.	41.75
Mueller-Metzner Co.	15.00
George Ormsby	19.75
Otis Elevator Co.	14.00
Pirtle, Weaver and Menefee	17.20
Remington Rand Business Service, Inc.	78.75
Clement V. Ritter	6.00
W. D. Robinson	2.60

Royal Typewriter Co.	9.32
Russell Sage Foundation	1.65
Charles Scribner's Sons	12.50
Smith and Dugan	18.00
Southeastern Paper Co.	15.00
Southern Bell Telephone & Telegraph Co.	143.65
Standard Oil Co.	22.38
Standard Printing Co.	20.00
W. K. Stewart Co.	281.15
Thomas Publishing Co.	10.00
Timberlake & Trueheart	6.88
United States Daily	24.00
W. J. Veth	4.00
Wellman Typewriter Co.	7.50
Western Union Telegraph Co.	4.50
James T. White & Co.	12.00
Wilderness Road Book Shop	91.88
H.W. Wilson Company	5.75
	<hr/>
	2 301.70
Pd) Harold F. Brigham, Libn. Pay Roll	10 931.63
Pd) Kentucky Title Trust Co.	
Interest on loans	58.54
	<hr/>
	\$13,291.87

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees, November 11, 1931

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held on Wednesday, November 11, 1931, at 5 p.m. in the Librarian's office.

Present: Mrs. Morris, Mrs. Satterfield, and Messrs. Barker, Davis, Harrison, Heyburn, Pfingst, H. C. Powell, Rauch and the Librarian.

Mayor Harrison presided.

The minutes of the meeting of October 14 were read and approved.

A communication was presented from Mr. John Maas, Jr. offering to present to the library a canoe made and used by the natives of the interior of Brazil. The librarian reported that the canoe measured 32 feet long and that there was no suitable place to display it. On motion of Dr. Pfingst it was voted to reject the offer for the reason that the library has no space for such an object. The Librarian was instructed to express the thanks of the Library Board for the offer.

The financial statement of the budget for the month of October was distributed. Mr. Barker reported that the arrears in rents due from Kaufman-Straus Company amounted to \$19,500 including the rent for November. Mr. Barker also reported that receipts from taxes were a little more encouraging in that \$6,666.36 were received since the report was prepared.

The librarian presented his statistical report for the month of October. He also reported on extending the contacts of the library through his affiliation with civic organizations, through speaking engagements in Louisville and also in the state outside the city, and through active participation in the work of several committees and boards of the American Library Association. The librarian also reported definite progress within the library in the improving of records and methods, in adjusting library insurance and the method of heating the Main library building, in plans to establish training in connection with the University of Louisville, in improving our relations with the city schools in the administration of school libraries, in adjusting the book budget for the library system and the method of buying books, and in the development of plans for improvement of the staff situation.

Mr. Barker reported the Finance Committee functioning. The question was raised whether the non-flexible budget was still in effect. Mayor Harrison voiced the view that all budgets must admit a certain degree of flexibility. Dr. Rauch pointed out that the library budget was non-flexible in that no change could be made except with the approval and recommendation of the Finance Committee. It was agreed that this understanding was still in effect.

The librarian expressed the hope that loans necessary for the operation of the library might continue to be made through the City at the low interest rate of 2.95. The Mayor offered to help the library in this matter.

Mrs. Morris reported that bills for the month of October, aggregating

\$3,476.28, had been audited and approved by the Library Committee. They were ordered paid. A list of bills is appended to these minutes, exhibit A.

The librarian reported on behalf of the Building Committee that the Portland Branch presented a serious drainage problem. He stated that the City Engineer had inspected the situation and reported that correction of the difficulty would involve regrading the lawn and also some concrete work all of which could be done for about \$250. It was voted to refer the matter to the Building Committee with power to act. The Mayor suggested the possibility of utilizing in the work men who are being given emergency employment by the city.

Unfinished business:

The question of arrears in rent of the Kaufman-Straus Company was discussed. Mayor Harrison reported an interview with Mr. Ben Washer, attorney for the company, who requested that the Board accept one full month's rent and take no further action until after December first by which time the refinancing plan of the City Stores Company was expected to be settled. The librarian reported that one month's rent would meet the interest on mortgage which falls due November 15th. It was voted to accept one month's rent, to be paid not later than Saturday, November 14th, and to bring up the matter again at the December meeting of the Library Board.

The librarian presented the findings in the study of library insurance which was made in conjunction with Mr. C. E. Swope as expert adviser and with the assistance of members of the Finance Committee. The librarian outlined a plan which would realize the following advantages: 1) reducing the total cost of insurance to be paid this fiscal year to approximately \$2,000 as compared with \$6,000 scheduled to be paid according to the present plan; 2) fixing the amount of insurance to be paid each year at a stationary figure, that is, approximately \$3,000., and incidentally effecting the saving of more than \$1,000. a year in the library budget; 3) giving an impartial allotment of library insurance to all agents; 4) reducing the number of policies from 523 to approximately 50 and putting all library insurance on a good business basis which will minimize the follow-up work and the clerical work involved.

Following discussion it was voted to approve the recommendations of the librarian in principle and to refer the matter to a special committee to be named by the President, with power to act. The Committee appointed by Mayor Harrison consisted of Dr. Rauch, Mr. Heyburn and Mr. Davis.

The librarian reported on the heat and light contract for the Main library with the Weissinger-Gaulbert Company to the effect that a new proposal had been made by F. A. Clegg and Company suggesting a gas installation easily convertible to coal, at the reduced figure of \$6,636. which could practically be guaranteed to operate at an annual cost not exceeding \$3,000. The librarian suggested that if no funds could be made available to meet installation costs under present economic conditions, the Board consider as an alternative plan installation of a meter which would put the cost of steam consumption on the basis of actual measure, and that in order to effect a savings in the amount of steam necessary to heat the Main building, a secondary inside air-intake be installed in the basement hallway to supplement the present outside air-intake and to offer two advantages, namely, to reduce the temperature of the air that is heated and distributed through the building, and to increase the volume of air heated and distributed thereby increasing the efficiency of our plant according to the engineers who have studied the situation.

Discussion by the Board reflected general agreement that the situation

obviously warranted installation by the library of its own heating plant. However, it was unanimously agreed that no funds for a capital investment could be made available this year. The proposal to install a meter and a new air-intake was referred to the Building Committee with power to act. Mr. Barker suggested that if a meter is installed, the contract include the guarantee that in no case is the amount to be paid by meter measurement to exceed the total amount of our contract last year on the flat rate basis. The librarian reported that this guarantee should be possible to obtain inasmuch as the meter rate proposed is identically the equivalent of the rate on the former basis.

Mr. Thruston raised the question whether the reheating of air in the building even though mixed with fresh air from outside may not be unhealthy. The librarian reported that the library heating plant included an air washer which cleans the air before it was heated. The librarian was instructed to refer the health question to the City Board of Health for a decision.

New Business:

The resignation of Miss Mary B. Pratt as Librarian of the Highland Branch was formally accepted and the librarian instructed to express to Miss Pratt the Library Board's sincere appreciation of the splendid service rendered during nearly a quarter century, and its regret at her leaving.

The librarian recommended that all library buildings be closed on Thanksgiving Day. It was so ordered.

The meeting then adjourned.

MINUTES APPROVED:

W. C. Parsons Thruston President

Harold F. Brigham Secretary

Exhibit A

Aetna Oil Service	\$ 19.79
American Library Association	5.00
American Association for Adult Education	5.00
Arctic Ice Company	17.10
Dr. William T. Baker	25.00
Baker & Taylor Company	9.44
Baptist Book Store	94.17
Clara L. Behrens, Head Order Dept.	98.40
Jennie C. Benedict and Co.	35.00
Bomar-Summers Hardware Co.	3.25
Bookshop for Boys and Girls	2.75
R. R. Bowker Company	3.60

Henry H. Brenckmann Lumber Co.	2.50
Harold F. Brigham, Libn. - Petty Cash	57.95
Carl E. Brewer	4.65
Carter Dry Goods Company	3.78
Central Glass Company	1.15
F. A. Clegg & Co.	86.67
John Cook Auto Service	9.05
Demco Library Supplies	3.00
Falls City Buggy Top Co.	3.00
Gaylord Bros.	52.70
S. P. Graham Lumber Co.	5.70
Hammer Printing & Office Supply Co.	5.10
Hanson-Bennett Magazine Agency	1,000.00
Heaton Publishing Company	3.27
H. S. Hirshberg	3.50
T. J. Hoke	3.00
E. A. Jonas	10.75
Kaufman-Straus Company	6.75
Kentucky Book Mfg. Company	357.00
Kentucky Tent & Awning Co.	11.00
Kirchdorfer-Hutchison Company	8.67
E. C. Leahy Publishing Co.	10.00
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	182.90
Louisville Grocery Company	6.85
Louisville Paper Co.	34.76
Louisville News Company	78.01
Louisville Towel Supply Co.	9.24
Mrs. Stella McDaniel	25.00
Manufacturers Record	3.50
Marine Electric Company	31.95
Meffert Equipment Co.	7.20
Miller Paper Company	19.00
Edw. J. Miller & Co.	10.00
John P. Morton & Co.	25.25
Mueller-Metzner Co.	15.00
National Association of Book Publishers	11.00
National Education Association	5.00
National League of Women Voters	3.00
Otis Elevator Company	32.00
Pentecostal Publishing Co.	9.00
Rand McNally & Co.	15.00
Rare Book Shop	20.00
Remington Rand, Inc.	18.17
Short's Tire Service	1.00
J. E. Sikking	29.30
Standard Oil Co.	2.38
W. K. Stewart Co.	503.54
Southeastern Paper Co.	13.00
Southern Bell Telephone & Telegraph Co.	145.60
Special Libraries	5.00
Stoll Oil Refining Company	10.45
Tehan and Head	2.37
Universal Library Service	8.76
W. J. Veth	1.50
Wilderness Road Book Shop	111.61
H. W. Wilson Company	103.25
	<u>3,476.28</u>
Pd) Harold F. Brigham, Libn.-Pay Roll	<u>10,707.59</u>
Total	\$ 14,183.87

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees, December 9, 1931

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held on Wednesday, December 9, 1931 at 5 p.m. in the librarian's office.

Present: Mrs. Morris, Mrs. Satterfield, and Messrs. Barker, Harrison, Heyburn, Pfingst, H.C. Powell, Rauch, Thruston and the librarian.

Mayor Harrison presided.

The minutes of the meeting of November 11th were approved.

Communications:

The librarian presented a greeting on behalf of Dr. Hemphill, expressing his gratitude for a visit to his home by several members of the Library Board.

An official communication from the Mayor's office was read, notifying the Board to hold itself in readiness for a budget hearing before the Finance Committee of the Board of Aldermen. It was agreed to ask all members of the Board to attend the hearing, and the librarian was instructed to notify members of the time of the meeting when the date is set.

A communication was presented from Mrs. Nellie D. McElhaney explaining that there had been a misunderstanding between her and the Louisville Trust Company in reference to her recent gift of \$64.44 to the library for the purchase of art books, and requesting that the library accept in lieu of the gift a specified art book to be purchased by the library at a cost of \$11.25, the balance of the original gift to be returned to Mrs. McElhaney. It was voted to refund the money as requested and to accept the book with thanks.

The death on November 29, 1931 of Monsig. George W. Schuhmann, member of the Library Board since September 1918, was discussed with expressions of regret. On motion of Dr. Pfingst it was voted that a committee be appointed to draft a resolution of tribute and respect to Father Schuhmann, and that a copy of the resolution be incorporated in the minutes of the Board and that a copy also be sent to the family of Father Schuhmann. The Chair named Dr. Hemphill and Dr. Pfingst to serve as committee.

The Treasurer's financial statement for the month ending November 30th was distributed and discussed.

The librarian presented his statistical report for November and commented on the following library activities: the observance of National Book Week in the Main library and branches during the week beginning November 15th; a visit of inspection paid the library by representatives of the League of Women Voters and of the Taxpayers' League under the direction of Mrs. E. Hugh Morris; cooperation with the local Boy Scout Council in the promotion of reading among scouts through the various branches of the public library; and a special conference on November 13th of representatives of all institutions in Kentucky now offering training in library science or proposing to offer such training. The conference on training was chiefly beneficial, the librarian pointed out, in suggesting the possibilities of a state

program of librarian training and in helping the University of Louisville to determine on an appropriate local program of library training.

Mr. Barker reported for the Finance Committee that an effort was being made to readjust the mortgage bonds on the Fourth Avenue property to relieve the library, this year at least, of the necessity of paying \$10,000. on the principal of the mortgage which will ordinarily fall due January 15th. The following resolution, presented by Mr. Barker, was unanimously adopted:

Whereas the mortgage held by the Louisville Trust Co., Trustee, on the property under rental to Kaufman-Straus Co. provides for payment of \$10,000 in January 1932 and similar amount in January 1933. And whereas all of the bonds due in January 1932 and 1933 are held by Liberty Bank and Trust Company, administrator with will annexed of Herman Volkerding and whereas negotiations are pending for the extension of said bonds to date of maturity of entire mortgage, to wit April 1933.

Now, therefore, Be it resolved that in the event such extension be granted that the President and Secretary be and they are hereby authorized to execute coupons payable in May and November 1932 and April 1933. Such coupons to be for the semi-annual interest and in lieu of the coupons now attached, and Be it further resolved that the President and Secretary be and they are hereby authorized to enter into a written agreement with Liberty Bank and Trust Company, administrator, and to enter into such other agreements as may be necessary to carry the agreement into effect and to pay premium not exceeding one per cent.

Mrs. Morris reported that bills for the month of November, aggregating \$2,992.34, had been audited and approved by the Library Committee. They were ordered paid. A list of bills is appended to these minutes, exhibit A.

At the request of the special committee on insurance the librarian presented a brief summary of the final adjustments made in library insurance and of the resulting benefits. The report was approved and the special committee was discharged.

Unfinished business:

Presenting the question of arrears in rent of the Kaufman-Straus Company, Mr. Barker recommended that the library's claim be placed in the hands of the City Attorney to make collection. The recommendation was adopted by unanimous vote.

The question of the heating contract for the Main library was presented. The library recommended that the proposed new inside air in-take be constructed in the basement hallway at a cost of \$200. and that a condensation meter be installed, the cost of which is to be shared equally by the library and the Weissinger-Gaulbert Company, with the understanding that the library will enter in to a new contract with the said company to purchase steam on a meter basis at a rate not to exceed one dollar per thousand pounds of condensed steam, and with the understanding further that steam used this season up to the date of installation of the meter be paid for on the basis of that percentage of the total heating requirements in an average season used up to that time and accepting last year's total contract price as the basis for the adjustment up to the installation of the meter. On motion of Mr. Heyburn the recommendation was approved and the librarian instructed to negotiate the change with the Weissinger-Gaulbert Company.

Mr. Powell raised the question of taking action on the drainage problem

at the Portland Branch Library. Mayor Harrison stated that unskilled labor could be made available to the library without cost through the Municipal Unemployment Relief Bureau and suggest that the librarian communicate with the city engineering department to ask if they could furnish a skilled worker to plan and direct the work, with laborers from the Relief Bureau. It was so ordered.

New business:

The librarian recommended the appointment of Miss Florinne Kammerer, at present librarian of the Theodore Ahrens Trade School, to the position of librarian of the Highland Branch Library. On motion of Mr. Barker the appointment was approved with the stipulation that the salary shall not exceed \$150.

The librarian suggested that some pecuniary reward be offered Miss Rachael Williams, acting librarian since the resignation of Miss Mary Pratt. Following discussion, it was voted to reject the suggestion on the ground that present financial conditions and past policy of the library were against such action. The librarian was instructed to express the Board's appreciation of Miss Williams' valuable service during the interim period.

The librarian requested that he be allowed to attend the Midwinter meeting of the American Library Association in Chicago December 28-31 at the library's expense. The request was granted with the stipulation that the library expense allowance shall not exceed \$60.

The librarian recommended that the following regular members of the library staff who have had only the status of substitutes for long periods of time be given recognition as regular assistants with titles appropriate to the salaries now being received, these salaries not to be affected by the proposed change in status. The recommendation was unanimously approved as follows:

Nell Lee Miller	Assistant
Lois W. Cox	Junior assistant
Nancy Rey Sabrie	" "
Mary Frances Viall	" "
Frances Willhoite	" "

On recommendation of the librarian it was voted to pay December salaries before Christmas as in former years.

The meeting then adjourned.

MINUTES APPROVED:

P. C. Baccard President

Harold F. Brigham Secretary

Exhibit A.

Academy of Political Science	\$ 1.00
Acme Printing Company	15.50
Edwin Allen Company	110.12
American Book Company	2.74
American City	2.10
Arctic Ice Company	12.50
Dr. William T. Baker	25.00
Baptist Book Store	27.93
Clara L. Behrens, Head Order Dept.	42.60
Bibliographical Society of America	2.00
R. R. Bowker Company	23.00
Henry F. Brenckmann Lumber Co.	8.95
Harold F. Brigham, Libn. Petty Cash	63.51

Central School Supply Co.	7.00
Childers Electric and Paint Co.	2.41
Coal Supply Co.	16.26
Do/More Chair Company	30.40
Electric Blue Print and Supply Co.	3.00
F. W. Faxon Co.	1.39
Franklin Printing Co.	12.00
Fisk University Press	5.00
Gaylord Bros.	4.50
Hadley Book Shop	4.00
Hammer Printing and Office Supply Co.	1.20
J. B. Hansen	32.37
Hanson-Bennett Magazine Agency	750.00
Herald-Post Co.	11.00
T. J. Hoke	3.00
R. Jeunesse and Sons	9.50
E. A. Jonas	8.25
Kaufman-Straus Company	3.50
Kentucky Book Manufacturing Co.	464.95
Laidlaw Brothers	34.47
Long's Towel Supply	9.00
Louisville Gas and Electric Co.	209.72
Louisville Paper Co.	31.00
Louisville Towel Supply	8.03
Mrs. Stella McDaniel	25.00
The Macmillan Company	5.66
John Jos. McVey	2.90
Marine Electric Co.	13.63
Mayes Printing Co.	6.00
Meffert Equipment Co.	4.00
Miller Paper Co.	12.26
John O. Morton & Co.	23.13
Mueller-Metzner Company	15.00
National Recreation Association	1.75
National Society, D. A. R.	6.00
Otis Elevator Co.	14.00
Peter and Burghard Stone Co.	23.65
Public Affairs Information Service	50.00
Remington Rand, Inc.	13.00
J. E. Sikking	5.80
Smith and Dugan	8.75
Southern Bell Telephone & Telegraph Co.	149.10
Southeastern Paper Co.	12.06
G. E. Stechert & Co.	3.15
W. K. Stewart Co.	502.10
Tehan and Head	1.25
W. J. Veth	1.50
Universal Library Service	1.76
University of Chicago Press	7.50
Wilderness Road Book Shop	80.09
H. W. Wilson Company	2.70
Lyle B. Yeaton	1.70
	<hr/>
	2,992.34
Pd) Harold F. Brigham, Libn. Pay Roll	10,700.21
Pd) Louisville Trust Co.-Int. on mortgage	5,750.00
	<hr/>
Total	\$ 19,442.55

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees, January 13, 1932

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held on Wednesday, January 13, 1932 at 5 p.m. in the librarian's office.

Present: Mrs. Morris, Mrs. Satterfield and Messrs. Barker, Davis, Hemphill, H.C. Powell, Rauch, Thruston and the librarian.

Mr. Thruston presided.

The minutes of the meeting December 9th were read and approved.

A note of appreciation was presented from the family of Father Schuhmann.

The Treasurer's statistical report was presented and ordered on file.

The statistical report of the librarian was presented without elaboration.

Mr. Barker reported for the Finance Committee negotiations to readjust the mortgage on the Fourth Avenue property, to postpone payment out of this year's funds of the amount due on the principal of the mortgage. The Board reaffirmed the resolution presented by Mr. Barker at the meeting December 9th as it appears in the minutes of that meeting.

Mrs. Morris reported that bills for the month of December, aggregating \$8,146.28, had been audited and approved by the Library Committee. They were ordered paid. A list of the bills is appended to these minutes, exhibit A.

The librarian reported in behalf of the Building Committee negotiations with the City Engineer to repair the drainage problem at the Portland Branch at a cost of approximately \$50., the office of City Engineer kindly agreeing to superintend the work using labor from the city Unemployment Relief Bureau, and the library bearing the actual costs involved. It was agreed to go ahead with the work immediately.

Dr. Hemphill presented the following resolution memorializing Father Schuhmann:

MEMORIAL OF FATHER SCHUHMAN

At the December meeting of the Library Board the Librarian reported the death of Father Schuhmann, and the Board appointed Dr. Hemphill and Dr. Pfingst a committee to prepare a memorial of him to be presented at this meeting of the Board. The Committee makes the following report.

The Right Reverend George W. Schuhmann, D.D., D.C.L., was born in Louisville February 12, 1865, and died at the Mayo Clinic, Rochester, Minnesota, November 29, 1931. He was the son of George Sebastian and Mary Nold Schuhmann of this city. In his boyhood he showed an aptitude for scholarship and a love of learning

which marked his after life. He received his preparatory training partly in a parochial school and partly in the Louisville High School in which he won the highest honors. He pursued his classical studies under private instructors and in St. Meinrad's College, Indiana. He then went abroad and became a student in the famous University of Innsbruck, in Austria, where he remained for seven years, and from which he graduated in 1891 with the degree of Doctor of Divinity. In 1889 he was ordained to the priesthood, and in 1891 he returned to Louisville where he spent the remaining years of his life. In these years he filled virtually every office in the diocese except that of Bishop, and was at the same time the faithful pastor of the large parish of St. John's.

In the death of Father Schuhmann the Board recognizes that it has lost one of its most useful members and one who had endeared himself to every member of the Board. From the date of his appointment in 1918 he manifested the deepest interest in the work of the Library. He was regular in attendance on the meetings of the Board, attentive to the business in hand, wise in counsel, kindly in spirit, considerate of his associates, and prompt and efficient in performing any task laid upon him.

Father Schuhmann is survived by two brothers, Leo and Rich J. Schuhmann, and by three sisters, Mrs. Henry W. Imorde, Mrs. H.C. Kennedy, and Miss Mayme Schuhmann, all of whom are residents of Louisville except Mrs. Kennedy, whose home is in St. Louis. The members of the Board extend to them their warmest sympathy in their great bereavement.

The Librarian is requested to send a copy of this action to each of Father Schuhmann's brothers and sisters, and a copy to each of the city papers for publication.

Respectfully submitted

C. R. HEMPHILL
A. O. PFINGST

The resolution was unanimously adopted and the Board extended its thanks to Dr. Hemphill and Dr. Pfingst.

The Librarian reported improvement in the collection of rents from the Kaufman-Straus Company thanks to the intervention of the City Attorney's office. It was reported that approximately \$7,500. was paid in December and \$10,000. in January, leaving a balance of only \$1,991.26 due on the rent for December.

The librarian presented the revised heating and lighting contract with the Weissinger-Gaulbert Company providing for the installation of a meter and specifying terms of settlement both up to the time of installation of the meter and thereafter. The contract was approved.

The installation of Miss Florinne Kammerer as librarian of the Highland Branch was reported by the librarian, who recommended a salary of \$140. a month on the grounds that older branch librarians are receiving \$150. The recommendation was approved.

The Board then proceeded to the consideration of the Mayor's recommended 10% salary suspension plan for balancing the city budget.

Mr. Barker observed that, although the 3 cent levy will yield on paper \$115,000., it would be wiser to expect an amount nearer \$100,000. because of anticipated arrears in tax collections. He pointed out a further necessity for suspension of part of salaries in the favorable influence it would have in negotiating the County appropriation, which is to come up in March.

The librarian stated that he had attempted to pare the budget and could reduce items to bring the city appropriation to \$115,000 (from the \$138,000 requested) but that any further reduction would necessitate salary reduction or a serious cut in the book fund.

Mr. Davis expressed doubt that the 10% salary suspension would be sufficient to balance the budget, especially in view of the uncertainty of collections from the County and the Kaufman-Straus Company.

The librarian expressed the desire that some means be found, if possible, to give some relief to those members of staff who are found to be seriously hurt by reduction in salary.

Dr. Rauch proposed three principles to determine the action of the Board in the matter: first, that maintenance of unimpaired service should be the first obligation of the library in view of the special demand and need for reading service under present conditions; second, that, granting the necessity for suspension of salaries, it be understood that the plan means suspension only, with the definite intention of returning the amount suspended at the end of the fiscal year if receipts are sufficient to permit this, and that some allowance be made for individual emergency cases as far as possible; third, that the Board take the library staff into its confidence before making public announcement of the proposed suspension of salaries in order to maintain esprit de corps.

The librarian suggested presenting the matter at a general staff meeting.

Mr. Powell urged the importance of applying the 10% suspension to every member of the staff because of the impossibility of distinguishing emergency cases which warrant exception to rule. Mrs. Morris and Mrs. Satterfield supported the same view.

It was voted that the Chair appoint a Committee, including himself, to appear before the general staff meeting tomorrow, January 14, to present the proposal of a 10% suspension of salaries for six months beginning February 1, and that a special meeting of the Board be held on Friday, January 15, at five o'clock to render final decision in the matter. Dr. Rauch and Mrs. Morris were named to serve with Mr. Thruston.

The meeting then adjourned.

MINUTES APPROVED:

R. C. Bacon-Thruston President

Harold F. Brigham Secretary

See next page for exhibit A.

Exhibit A.

Edwin Allen Company	\$ 459.46
American Child Health Association	5.00
American Library Association	47.50
D. Appleton & Co.	1.28
Arctic Ice Co.	9.50
Robert L. Badger	28.27
Dr. Wm. T. Baker	25.00
Baker & Taylor Co.	31.62
Baptist Book Store	66.94
Barret, Robinson, Dickey & Swope	1,936.06
J. W. E. Bayly & Co.	2.09
Clara L. Behrens, Head Order Dept.	134.25
Bland Electric Company	13.20
Bomar-Summers Hardware Co.	14.11
R. K. Bowker Co.	16.69
Boy Scouts of America	83.84
Harold F. Brigham, Libn.-Petty Cash	74.05
Burkley and Burkley	10.79
Canadian Review Company	8.23
Central Glass Company	4.54
A. G. Chapman Insurance Agency	47.20
Childers Electric and Paint Co.	1.47
F. A. Clegg and Co.	35.04
Coal Supply Company	236.11
Columbia Carbon Company	8.93
Commercial Stationery Company	1.60
Cook Auto Service	10.25
Danforth and Company	40.48
H. V. Davis and Company	3.99
Dehler Bros. Co.	16.53
Ditto, Inc.	108.57
Electric Blue Print & Supply Co.	1.35
First Kentucky Fire Insurance Co.	16.67
Gaylord Bros.	30.88
E. A. Gnau Company	14.17
Charles D. Greer and Company	16.80
Gulf Refining Company	3.30
Hammer Printing & Office Supply Co.	1.50
Hannan Insurance Agency	12.41
Hanson-Bennett Magazine Agency	481.75
Harcourt & Company	3.00
Robert L. Hawes & Co.	40.46
The Herald-Post Company	31.20
Historical Publishing Co.	1.00
T. J. Hoke	3.00
H. R. Hunting Company	6.15
Edward Holton James	2.00
Jefferson, Noyes & Embry	1.43
E. A. Jonas	11.85
Kaufman-Straus Company	3.00
Kee-Lox Mfg. Co.	4.50
Kentucky Book Mfg. Co.	169.90
Kentucky Farm for the Blind	4.50
Koehler Stamp and Stencil Co.	1.80
Henry H. Lang & Co.	7.61
Ruth Webb Lee	6.00
The Librarian of Congress	50.00
Longmans, Green & Co.	54.43

Long's Towel Supply	9.00
Louisville Gas & Electric Company	215.09
Louisville National Insurance Company	26.15
Louisville News Company	122.56
Louisville Paper Company	21.61
Mrs. Stella McDaniel	25.00
Macpherson & Company	19.13
Meffert Equipment Co.	6.15
Milliken, Plamp & Co.	29.39
Morehouse Publishing Company	1.79
John P. Morton & Co.	5.00
Mueller-Metzner Company	15.00
National Bibliophile Service	3.00
National Conference on City Planning	10.00
National Historical Society	10.00
National Municipal League	5.00
National Safety Council	5.00
New Method Book Bindery	18.55
New York Times Index	33.50
Carl A. Neutzel Insurance agency	20.31
Otis Elevator Company	14.00
Peter and Butler	9.70
Popular Science Monthly	32.00
Allen M. Reager & Company	36.45
Remington Rand, Incorporated	167.57
Robinson, Wilson & Long	3.09
Royal Typewriter Company	1.25
Sharp Insurance Agency	35.26
J. E. Sikking	17.50
K. A. Simms & Co.	43.07
Slade, Hipp and Meloy	6.34
Southeastern Paper Company	7.50
Southern Bell Telephone & Telegraph Co.	147.70
Standard Oil Company	34.12
W. K. Stewart Company	592.50
W. K. Stewart Company	252.99
J. M. Todd & Company	1.09
United Business Service	26.00
University of Chicago Press	4.32
Vaughan Insurance Agency	17.79
Weissinger-Gaulbert Real Estate Co.	1,269.46
Western Union Telegraph Co.	4.50
Wilderness Road Book Shop	278.26
Richard R. Williams	37.34
H. W. Wilson Company	3.00
Geo. M. Wolff Agency	39.00
	<hr/>
	8,146.28
Pd) Harold F. Brigham, Libn. Pay Roll	10,909.17
Pd) Weissinger-Gaulbert Real Estate Co.	1,644.06
Pd) Kentucky Title Trust Company	97.69
	<hr/>
Total	\$ 20,797.20

LOUISVILLE FREE PUBLIC LIBRARY

Special meeting of the Library Board, January 15, 1932

A special meeting of the Board of Trustees of the Louisville Free Public Library was held on Friday, January 15, 1932 at 5 p.m. in the librarian's office.

Present: Mrs. Morris, Mrs. Satterfield, and Messrs. Barker, Davis, Heyburn, Pfingst, H.C. Powell, Rauch, Thruston and the librarian.

Mr. Thruston presided.

The librarian requested action on the renewal of bond for \$10,000. on Mrs. Diefenbach. It was noted that this bond was taken out as a temporary expedient at the time Mrs. Diefenbach was appointed acting Secretary of the Board and charged with major financial responsibilities pending the appointment of the new librarian. It was therefore voted to reduce the bond to \$500. to cover cash on hand only.

The Board proceeded to the discussion of the salary suspension proposal.

The librarian reported the presentation of the proposal to the general meeting of the library staff. Mr. Thruston and members of the committee reported favorable response from the staff and a spirit of willing cooperation.

The librarian stated that he had suggested to several members of staff just before the general meeting a possible alternative method of putting the 10% suspension into operation, that is, by taking 60% of one month's salary, namely the August first pay check, instead of 10% from each pay check beginning with that of March first. This alternative plan, however, was not brought up at the staff meeting because the committee of the Board doubted the wisdom of such an arrangement.

The librarian observed that following the staff meeting the alternative plan was whispered about by the staff and was considered with such favor that he invited an expression of preference from the staff of the Main building with the understanding that the proposal would receive consideration without any promises. Four of the six departments unanimously favored the alternative plan and also the majority of the staff in the other two departments.

The librarian advanced the following arguments in favor of the alternative plan: first, it removed the appearance of a general reduction in salaries and brought out the hope of a smaller suspension or no suspension at all in August if library collections did turn out favorably; second, it would give staff members an opportunity to clear up present obligations and to prepare for the cut when it did come; third, it would enable staff members to continue courses at the University during the second semester and similar personal plans of importance to them and to the library, with the knowledge that the cut in salary in August would come at a time when demands of this nature on income are fewer or lacking altogether.

Following a discussion of the alternative proposal by the Board the following arguments were advanced against this proposal and in favor of the original plan: first, the alternative plan would probably give the impression to the public and to other city departments that the library was evading the issue and with-

holding full cooperation; second, the library would have to pay more interest on borrowed money to meet full pay rolls each month if there were no suspension of salaries until August; third, there is a possibility that even greater paring of expenditures may be necessary before the end of this year and the alternative plan would then introduce serious embarrassment; fourth, it was felt that taking a full 60% suspension in one month would be a bad financial arrangement for individual staff members.

In the light of the foregoing arguments it was agreed that the original plan of a 10% suspension each month was preferable, and the following resolution was adopted on motion of Mr. Barker:

Resolved that a 10% suspension be made in all salaries or wages including part-time workers from and after February 1, 1932, and if funds are available on or before August 1, 1932 to pay such suspended salaries or any part thereof, payment shall be made, otherwise such reduction will be permanent for this fiscal year.

The meeting then adjourned.

MINUTES APPROVED:

W. C. ... President

Harold F. Brigham Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees February 10, 1932

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held on Wednesday, February 10, 1932 at 5 p.m. in the librarian's office.

Present: Mrs. Satterfield and Messrs. Davis, Heyburn, Pfingst, H.C.Powell, Rauch and the librarian. Dr. Rauch was elected chairman pro tem in the absence of the President and Vice-President.

The minutes of the regular meeting of January 13th and the special meeting of January 15th were read and approved.

A communication was presented from the Taxpayers' League, J.L.Stark, Secretary, requesting exemption from paying a fee for the use of the Auditorium in the Main library, and suggesting that such exemption be extended to all organizations of an educational or civic nature. The librarian reported the Board's decision on the question as recorded in the minutes of November 13, 1918. It was the consensus of the meeting that exceptions to this rule could only be discriminatory, and on motion of Dr. Pfingst it was voted to continue the present rule in force and to apply it without exception just as far as possible. The librarian was instructed to communicate this decision to the Taxpayers' League.

The statistical report of the Treasurer was distributed and discussed.

The librarian in his report noted a slight falling off in the circulation statistics of the branch libraries during January as compared with the same month a year ago. Attention was called to problems involving relation of the library to the public schools, in particular the problem of cataloging books for the city high school libraries, and the requests that are coming from the county high schools to catalog their books and to supply them with additional books out of our library stock; negotiations were reported under way with both the city and the county school officials that may resolve these problems to a satisfactory solution. The librarian also reported the inauguration of a city-wide children's reading clinic under the auspices of the Children's Department of the Public Library, with Miss Bell directing the work.

The Finance Committee made no report in the absence of its chairman. The librarian reported improvement in the Kaufman-Straus rental situation, stating that the Company had voluntarily paid \$4,500. on February 1st, enabling the library to meet its pay roll without borrowing, and that the arrears in rent to February 1st were now only \$3,486.89.

Mr. Davis reported for the Library Committee that bills for the month of January, aggregating \$6,654.49, had been audited and approved. They were ordered paid. A list of the bills is appended to these minutes.

The librarian reported on behalf of the Building Committee that

the drainage improvements at the Portland Branch had been completed by courtesy of the City Engineer's office, and that the entire job was eminently well done, and finally that the total cost would be less than \$50. The librarian was instructed to extend the Board's grateful thanks both to Mr. A. A. Krieger, City Engineer, and to Mr. Charles Lamar, of the same office, who directed the work.

New Business:

The librarian outlined a book policy adapted to the present limitations of library income, proposing that proportionately larger expenditures for binding and for the replacement of books in less expensive editions would obtain a maximum supply of books for the money expended to meet the present heavy demands. Such emphasis, it was noted, would make it possible to conserve some funds for the purchase of outstanding new publications, particularly adult books. This policy was acquiesced in without action.

The librarian proposed changes in handling rental books within the library, specifically that the rental charge be increased from five cents a week to ten cents a week with a view to enabling the library to add a larger number of books to the rental collections and at the same time make it possible for the books to pay for themselves more quickly to speed their transfer to the free collection. It was also proposed that small rental collections might be tried out in one or two of the branches, particularly Crescent Hill and Highland. The Board agreed that the proposed changes might be put into effect on an experimental basis.

The librarian requested purchase of a Dictaphone for his office at a cost of \$395.00, explaining that use of a machine on trial for more than a month has proven that it was the best and perhaps only solution of a serious office problem occasioned by the amount and kind of dictation work and by the heavy demands on Mrs. Diefenbach's time for much administrative work in addition to all the secretarial work. The Dictaphone, it was declared, would make it possible for the librarian to do dictating any time of the day or night, and would at the same time make it possible for Mrs. Diefenbach to do the transcribing at any convenient time without interruption to other work she may have to do. The librarian was instructed to obtain information about the length of service and the dependability of a Dictaphone from other concerns using the machine. Action was postponed to the next meeting of the Library Board.

The meeting then adjourned.

MINUTES APPROVED:

P. C. Bennett President

Harold F. Brigham Secretary

See next page for exhibit A

Exhibit A

Edwin Allen Company	\$ 1,885.40
American Library Association	16.00
American Multigraph Co.	5.30
Arctic Ice Company	7.80
Samuel L. Avery & Co.	5.00
N. W. Ayer and Son	15.00
Dr. Wm. T. Baker	25.00
Baker and Taylor Company	11.25
Clara L. Behrens, Head Order Dept.	72.82
Bobbs, Merrill Co.	303.59
Harold F. Brigham, Libn. Petty Cash	84.49
Cartern Dry Goods Co.	3.78
Chicago Glue Corporation	9.00
Central Glass Company	2.58
Coal Supply Company	144.21
Collyer Publishing Company	1.25
Commercial Stationery Company	3.00
Cook Auto Service	2.75
Diem and Wing Paper Company	15.50
R. O. Dusch	7.55
Electric Blue Print & Supply Co.	3.00
F. W. Faxon Company	5.18
Geo. G. Fetter Company	2.00
The Frontier Press	12.50
Gaunt and Harris	1.39
Gaylord Bros.	85.30
Ben Gildehause	2.00
Girl Scouts	16.92
Hammer Printing & Office Supply Co.	5.65
Herrlinger Paper Co.	8.50
H. S. Hirshberg	4.00
T. J. Hoke	3.00
Jewish Publication Society of America	5.00
E. A. Jonas	9.25
Kentucky Book Mfg. Co.	391.05
Kee Lox Mfg. Co.	2.50
Kentucky Farm for the Blind	4.50
Koehler Stamp and Stencil Co.	5.95
Liberty Fire Insurance Company	2.60
The Librarian of Congress	50.00
Library Southern Baptist Theological Seminary	2.00
Long's Towel Supply	9.00
Longmans, Green and Co.	56.00
Louisville Chemical Company	45.06
Louisville Courier-Journal-Louisville Times	54.60
Louisville Gas & Electric Co.	219.35
Louisville Grocery Company	6.62

36 34. 19

MIC

	3634.19
Louisville News Company	53.19
Louisville Paper Company	21.57
Louisville Seed Company	6.02
Louisville Towel Supply Co.	16.60
Mrs. Stella McDaniel	25.00
Marine Electric Company	13.12
Meffert Equipment Company	2.85
Miller Paper Company	10.25
Mississippi Historical Society	5.00
Moody's Investors Service	150.00
John P. Morton & Company	13.25
Mueller-Metzner Company	15.00
National Housing Association	5.00
Nuckols	1.50
Otis Elevator Company	14.00
Rand, McNally & Company	20.32
Remington Rand, Inc.	81.58
Clement V. Ritter	8.70
Robinson, Wilson and Long	2.90
Royal Photo Service	10.00
Charles Scribner's Sons	12.50
J. E. Sikking	39.60
Smith and Dugan	18.00
Smithsonian Institute Series	37.50
Southeastern Paper Company	7.50
Southern Bell Telephone & Telegraph Co.	145.17
Standard Oil Company	1.78
G. E. Stechert & Company	19.48
W. K. Stewart Co.	775.58
Stoll Oil Refining Company	41.83
Tehan & Head	1.00
University of Chicago Press	17.46
W. J. Veth	3.00
Weissinger-Gaulbert Real Estate Co.	1,285.21
Albert Whitman & Company	28.04
Wilderness Road Book Shop	106.29
H. W. Wilson Company	2.40
World Peace Foundation	2.11
	<hr/>
	\$ 6,654.49
Pd) Harold F. Brigham, Libn. Pay Roll	10,844.08
	<hr/>
Total	\$ 17,498.57

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees March 9, 1932

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held on Wednesday, March 9, 1932 at 5 p.m. in the librarian's office.

Present: Mrs. Satterfield, Mrs. Morris and Messrs. Barker, Davis, Heyburn, H.C. Powell, Rauch, Thruston, Kavanagh and the library.

Mr. Thruston presided.

Mr. J. J. Kavanagh was installed as a member of the Board to succeed the late Monsig. Geo. W. Schuhmann. The Chairman expressed the welcome of the Board and Mr. Kavanagh reported that the oath of office had been administered by Judge Henry I. Fox.

The minutes of the meeting of February 10 were read and approved. The business transacted in the February meeting without a quorum was officially approved by vote of the Board.

The death of Dr. Charles R. Hemphill this day, March 9, was reported with sincere regret. Dr. Rauch was asked to draft a formal memorial to be presented at the next meeting.

The librarian reported several inquiries from part-time workers employed by the Stations Department in the County asking if they should not be exempt from the 10% salary suspension on the ground that their salaries were paid out of County funds rather than city funds. It was agreed that no exception could be allowed.

Communications were presented from Mr. H. W. Hardaway and Mr. W.B. Zubrod asking that bookservice be established in certain buildings belonging to the city and located on Ashland Avenue just west of Southern Parkway. The question was referred to the Library Committee for investigation and report at the next meeting.

The statistical reports of the Treasurer and the Librarian were distributed and ordered on file.

Mr. Barker reported for the Finance Committee that all loans contracted by the library for operating expenses to date had been paid and canceled, and that the Finance Committee was prepared to enter into agreement with the Liberty Bank and Trust Company to readjust its obligation with reference to the Kaufman-Straus mortgage so that the \$10,000. due to be paid on the principal of the mortgage will not have to be paid out of this year's budget. Mr. Barker read the agreement to be entered into and the Finance Committee was authorized by vote to consummate the negotiations. The agreement is set forth in the appendix to these minutes. Exhibit 1.

Mr. Barker suggested refinancing the mortgage in 1933 with certain insurance companies on a 20-year basis with smaller obligations to be met each year. The suggestion was referred to the Finance Committee for further investigation and report.

The librarian reported the receipt on March 5th of \$5,000. from the Kaufman-Straus Company, leaving a balance in arrears to date of only \$4,482.52.

A request was presented from the Kaufman-Straus Company to have representatives meet with the Library Board to discuss the rental situation, and suggesting a special call meeting to allow adequate time. Mr. Heyburn urged that undue haste be avoided in dealing with Kaufman-Straus Co. on the ground that better conditions can be expected soon with improvement in the company's financial condition. It was voted that any conference with representatives of the Company should be arranged for a regular meeting of the Board, and the librarian was instructed so to inform officials of the Company.

The question of county appropriation was raised. Mr. Barker stated that he would make inquiry of Mr. William Clarke, or of Judge Fox to ascertain what amount may be expected.

Mrs. Morris reported for the Library Committee that bills for the month of February, aggregating \$5,930.31, had been audited and approved. They were ordered paid. A list of the bills is appended to these minutes. Exhibit 2.

Mr. Thruston reported that the Building Committee had investigated the damage done by termites in the several library properties and discovered conditions to be very serious. Mr. Davis reported the Committee's recommendation that some action should be taken without delay to eradicate the trouble and avoid further damage to woodwork, and that an effort be made at once to find money for treatment of the library properties. It was reported that the sum of approximately \$2,500. would be needed to cover the cost of treatment and also the cost of replacing damaged woodwork. It was voted to refer the matter to the Building Committee and Finance Committee jointly with the understanding that these committees attempt to find the means of doing the work wholly or at least in part, under a financial arrangement which would have the endorsement of the City Attorney, and refer their recommendations back to the Board at the next meeting.

Mr. Thruston offered to be one of five to lend the library \$500. each to do this work in the event that funds should not be available from regular library sources.

The librarian reported on behalf of the Building Committee that the first bill for steam on the meter basis had been rendered by the Weisinger-Gaulbert Co., for the month of February, to the amount of \$406. as compared with \$1,068.65, the amount which would have been due for February on the former basis under this year's contract.

Unfinished business:

The librarian asked if action might be taken on his request to purchase Dictaphone equipment for the office for reasons presented at the last meeting. On motion it was voted to make the purchase.

New business:

The librarian reported plans for printing a small edition of the Annual Report for the last fiscal year and asked permission to include a Foreword, to be signed by Mayor Harrison as President of the Board, recording with proper tribute the death of the late Mr. Settle and noting the appointment of his successor.

The meeting then adjourned.

MINUTES APPROVED:

R. C. Bellard Thruston President

Harold S. Brigham Secretary

Exhibit 1.

This AGREEMENT by and between THE LOUISVILLE FREE PUBLIC LIBRARY, party of the first part, and LIBERTY BANK & TRUST COMPANY, Administrator with will annexed of Herman Volkerding, party of the second part;

WITNESSETH: That, whereas, the first party has heretofore executed to The Louisville Trust Company, Trustee, mortgage on the property known as #427 South Fourth Street, Louisville, Kentucky, and occupied by the Kaufman-Straus Company, to secure indebtedness therein set out; and, whereas, ten (10) of said bonds, being known as Bonds 31 to 40, both inclusive,

fall due and are payable January 15th, 1932, and ten (10) of said bonds, known as Numbers 41 to 50, both inclusive,

fall due and are payable January 15th, 1933; and,

WHEREAS, said bonds are now held by the party of the second part, and, whereas, first party has requested the second party to extend the payment of said bonds falling due in January 1932 and January 1933 to the maturity of said mortgage on April 15th, 1933.

NOW, THEREFORE, in consideration of premises and premium of one per cent on said bonds, which premium amounts to \$250.00, the receipt of which is acknowledged, the second party now extends said bonds maturing January 15th, 1932, to April 15th, 1933, and the bonds maturing January 15th, 1933 to April 15th, 1933, and it is agreed and understood between the first and second parties hereto, that the first party will immediately execute and deliver to second party coupons for interest on bonds maturing January 15th, 1933, which coupons shall be payable May 15th and November 15th, 1932, and shall be for \$25.00 each, and coupons payable April 15th, 1933, for \$20.84 each, and that the coupons attached to said bonds, as payable January 15th, 1932 shall be cancelled and surrendered to first party, and first party further agrees that it will execute coupons for \$20.84 each, to be attached to said bonds maturing January 15th, 1933, and shall be made payable April 15th, 1933, and that the coupons maturing January 15th, 1933, shall be cancelled and surrendered to first party.

It is further understood that a copy of this Agreement shall be filed with The Louisville Trust Company, Trustee.

WITNESS, signatures and seals of first and second parties, hereunto affixed in triplicate by duly authorized officers, this the 12th day of January, 1932.

THE LOUISVILLE FREE PUBLIC LIBRARY

By (Signed) W. B. HARRISON
President

LIBERTY BANK & TRUST COMPANY, Administrator
with Will annexed of Herman Volkerding,
deceased

By (Signed) W. C. FISHER
Assistant Vice-President

Exhibit 2.

Aetna Oil Service	\$ 33.80
Edwin Allen Company	137.05
American Book Company	15.18
American Library Association	22.65
American Printing House for the Blind	10.00
Americana Corporation	150.00
Arctic Ice Company	5.20
Dr. William T. Baker	25.00
Baker & Taylor Company	26.77
Baptist Book Store	90.69
Clara L. Behrens, Head Order Dept.	147.73
Bland Electric Company	144.15
Bobbs-Merrill Company	18.54
Bomar-Summers Hardware Company	9.95
Harold F. Brigham, Libn. Petty Cash	60.01
Burroughs Adding Machine Company	2.15
Bush Bros.	6.25
Childers Electric and Paint Co.	2.26
City of Louisville, Street Repair Dept.	46.20
Arthur H. Clark Co.	7.65
Coal Supply Co.	185.53
Commercial Stationery Company	3.20
Cook Auto Service	9.00
The Current Jewish Record	3.35
The Dale Press	7.74
Department of Synagogue and School Extension	2.09
Ditto, Incorporated	7.50
Do/More Chair Company	23.50
R. O. Dusch	3.75
Egry Register Company	20.78
Foreign Policy Association	5.00
Girl Scouts	6.56
Gaylord Bros.	56.60
Herrlinger Paper Company	9.00
T. J. Hoke	3.00
Jos. Hubbuch, Sr. & Sons	12.20
H. R. Huntting Company	12.48
William Isgrigg	147.50
E. A. Jonas	6.50
Kaufman-Straus Company	3.00
Kee Lox Mfg. Company	3.00
Kentucky Book Mfg. Co.	641.75
Kentucky Farm for the Blind	4.20
Kentucky Workshop for the Adult Blind	4.00
Kirchdorfer-Hutchison Company	35.00
Koehler Stamp and Stencil Co.	5.05
Krause-Weilage Company	10.00
The Librarian of Congress	50.00
Longmans, Green & Company	3.37
Long's Towel Supply	9.00
Vic Lorch & Sons	2.00
Louisville Chemical Company	46.05
Louisville Gas and Electric Co.	222.60
Louisville News Company	161.25

262.78

	200.78
Louisville Paper Company	11.20
Louisville Towel Supply	8.20
Mrs. Stella McDaniel	25.00
Marine Electric Company	9.11
Mayes Printing Company	48.60
Meffert Equipment Company	3.50
Miller Paper Company	9.80
John P. Morton and Company	2.65
Mueller-Metzner Company	15.00
New Method Book Bindery, Inc.	1,703.08
Old Dominion Press, Inc.	9.00
F. A. Owen Publishing Company	28.93
Public School Publishing Company	5.00
Rand McNally & Company	36.00
Remington Rand Incorporated	6.00
Royal Typewriter Company	9.85
W. K. Stewart Co.	309.53
Charles Scribner's Sons	100.00
Short's Tire Service	1.50
Louis E. Sikking	39.80
Southern Bell Telephone & Telegraph Co.	144.75
Southeastern Paper Company	22.14
Stanley Publishing Co.	1.20
U. S. Sanitary Specialties Corporation	17.40
Universal Library Service	4.12
University of Chicago Press	1.90
University of North Carolina Press	2.83
W. J. Veth	2.50
Weissinger-Gaulbert Real Estate Co.	578.19
Wilderness Road Book Shop	78.75
H. W. Wilson Company	8.00
	<hr/>
	5,930.31
Pd) Harold F. Brigham, Libn. Pay Roll	9,892.42
Pd) Kentucky Geological Survey	100.00
Pd) Kentucky Title Trust Company	
Bills payable and interest	6,402.92
Pd) City of Louisville	
Bills payable and interest	28,262.31
	<hr/>
	\$ 50,587.96

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees April 13, 1932

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held on Wednesday, April 13, 1932 at 5 p.m. in the librarian's office.

Present: Mrs. Morris, Mrs. Satterfield and Messrs. Barker, Davis, Graves, Harrison, Heyburn, Kavanagh, Pfingst, H.C. Powell, Thruston and the librarian.

Mayor Harrison presided.

Mr. Azariah Graves was installed as a member of the Board to succeed the late Dr. Charles K. Hemphill. The chairman expressed the welcome of the Board. Mr. Graves reported that the oath of office had been administered by Judge Reuben Ruthenberg.

The minutes of the meeting of March 9th were read and approved.

The Board then proceeded to the election of officers for the coming year.

Mayor Harrison urged the necessity of naming as president one who could give adequate time to the responsibilities of the office especially during the present period of financial stress, and presented in nomination the name of Mr. Thruston. On motion duly seconded nominations were closed and Mr. Thruston was unanimously elected President.

In like manner the following officers were elected:

Vice-President	Henry B. Heyburn
Treasurer	Kentucky Title Trust Co.
Secretary & Librarian	Harold F. Brigham

Mr. Thruston then took the chair and announced that appointments to standing committees would be announced at a later date.

A resolution memorializing Dr. Charles R. Hemphill, drafted by Dr. Rauch, was read by the librarian in the absence of Dr. Rauch. This resolution was unanimously adopted. It follows:

RESOLUTIONS

DR. CHARLES R. HEMPHILL

April 18, 1852 - March 9, 1932

The death of Dr. Charles K. Hemphill, Southern gentleman, exemplary citizen and eminent Churchman, has taken from the Board of Trustees of the Louisville Free Public Library an efficient and trustworthy member, a wise counsellor and a great lover of books.

Dr. Hemphill added dignity and spirituality to every group that had the good fortune of counting him as its own. In the meetings of the Board of Trustees of the Louisville Free Public Library he was regular in attendance, punctilious in the fulfillment of every task assigned to him and especially zealous for the well-being of all connected with the Library. As much as he valued literature and deep as was his appreciation of the cultural purposes of the Library his greatest concern was always for the staff. He never tired of studying ways and means how to increase their comfort and happiness in the work in which they were engaged.

Contact with Dr. Hemphill was always a delightful experience. The members of the Board of Trustees admired him for his ability, respected him for his courage and honesty, revered him for his saintliness and loved him for his beautiful simplicity and modesty.

It is with sorrow that the Board of Trustees of the Louisville Free Public Library notes the passing of Dr. Hemphill. He will be missed by all who knew him and shared the joy and privilege of working with him. Personalities like his continue to be a blessing and inspiration long after their life work is done, and so the memory of Dr. Hemphill will remain in our midst as a beneficent influence.

Throughout his rich and useful life Dr. Hemphill always bowed to the will of God in a spirit of loving faith. So we, in his passing, say - God's will be done and thanks to our Heavenly Father for blessing us with him.

It is the wish of the Board of Trustees of the Louisville Free Public Library that this expression of esteem in which it held Dr. Hemphill be spread upon the minutes of its proceedings and that copies be sent to his bereaved family and to the Presbyterian Theological Seminary of Louisville, the Institution he helped to found and whose able and beloved President he was for a decade.

Communications:

A letter from Mr. R. C. Ballard Thruston was read, offering to present to the library a set of ten holiday display flags for use in front of the Main Library building. The gift was gratefully accepted and the Board's thanks extended to Mr. Thruston.

A communication was presented from the Social Science Research Council under date of March 31, 1932 designating the Louisville Free Public Library as the State center in Kentucky for collecting public documents, both state and local, relating to Kentucky. It was voted to approve this designation of the library as a repository of local documents.

Mr. Barker, reporting for the Finance Committee, stated that the library appropriation was to be considered by the Fiscal Court of Jefferson County at a meeting scheduled for next week, but that County funds would not be actually available until the last of October. The Finance Committee was authorized to enter into arrangement with the Fiscal Court to borrow in anticipation of receipt of funds from the County, the library to pay the interest on such loans.

Mr. Barker also reported on the extension of payment on the principal

of the mortgage of the Fourth Avenue property, declaring that the mortgage contract had been delivered to the Liberty Bank and Trust Company and that arrangements had been made to execute coupons immediately.

Mrs. Morris reported for the Library Committee that bills for the month of March, aggregating \$5,652.60, had been audited and approved. They were ordered paid. A list of the bills is appended to these minutes.

Unfinished business:

On instruction from the Chair the librarian reported the findings of the joint meeting of the Building and Finance Committees to consider the termite problem with the accompanying recommendations, namely, that the work of eradication and replacement proceed at once with the provision that the total sum involved shall not exceed \$2,500., that the cost be charged against any or all items of the budget that could best bear deductions, that before any contract was entered into the opinion of the City Attorney be obtained as to the legitimacy of the proposed contract, and finally that the proposed contract be awarded to the Kentucky Terminix Company.

The following letter was presented from the City Attorney's office:

April 11th, 1932

Mr. Harold F. Brigham
c/o Louisville Free Public Library,
Louisville, Ky.

Dear Sir:

The only thing that the Library Act says on the subject of indebtedness is:

"The Board of Trustees shall not incur liabilities for any current year in excess of its annual income, including gifts, donations and unexpended balances from previous years."

As outlined in your letter, the amount necessary to handle the "Termite Question" does not exceed your annual income for the current year, as you have every reasonable ground to believe that you will have sufficient money for this purpose.

I, therefore, see no objection to handling the matter as suggested in your letter of April 5th.

Very truly yours,

(Signed) ROWAN HARDIN
Department Counsel

RH:LC

On motion duly seconded it was voted to authorize the proposed contracts and the expenditure of the money as indicated, to wit that the major portion of the sum involved be arranged for payment in August.

New business:

At this point Messrs. Benjamin S. Washer and Harry W. Schacter representing the Kaufman-Straus Company were called into the meeting for a conference on the rental question.

Mr. Washer referred to the refinancing of the City Stores Company, the threatened liquidation of the Kaufman-Straus store, and the complete reorganization of this store in recent weeks. He declared that reductions in rent had recently been granted to many Fourth Avenue business houses, specifically the Lewis Company, Spaulding's, Mangel's, Loevenhart's, and Zapp's. He requested that the Library Board grant a small reduction in rent for the balance of the lease, specifically that the rent be placed at \$50,000. a year for such period as the Kaufman-Straus Company requires to get on its feet with the understanding that the present rental be restored as soon as conditions improve.

Mr. Schacter elaborated on the reorganization of the store and the inauguration of new policies, and urged the Library Board to accept a present loss for a future gain.

In reply to Mr. Barker's question concerning the length of the period during which the reduced rent is proposed to be in effect, Mr. Washer replied that probably two years might be anticipated.

Mayor Harrison presented the situation from the point of view of the library and the city, declaring that to grant a reduction in rent would mean the transferring of the extra burden directly to taxpayers.

On motion of Mayor Harrison, duly seconded, it was voted that Mr. Barker and Mr. Heyburn be named a special committee to meet with Mr. Washer and Mr. Schacter to consider the matter carefully and to report back to the Board.

The meeting then adjourned.

MINUTES APPROVED:

R. C. Bauer *R. C. Bauer* President

Harold F. Brigham *Harold F. Brigham* Secretary

Exhibit A.

Edwin Allen Company	\$ 246.34
American Book Company	20.05
American Library Association	39.25
Arctic Ice Company	5.40
The Associated Publishers, Inc.	4.13
Dr. William T. Baker	25.00
Baptist Book Store	76.86
Beckley-Cardy Company	14.50

Clara L. Behrens, Head Order Dept.	120.31
Bobbs-Merrill Company	17.25
Bomar-Summers Hardware Company	2.95
R. R. Bowker Company	18.21
Henry A. Brenckmann	1.45
Harold F. Brigham, Libn. Petty Cash	61.51
Aril Bond Burr	3.00
Campbell and Leunig, Inc.	30.05
Carter Dry Goods Co.	6.41
Childers Electric and Paint Co.	1.82
Arthur H. Clark Co.	5.00
The Coal Supply Co.	171.90
Columbia Carbon Company	8.93
Cook Auto Service	16.90
Dictaphone Sales Corporation	403.50
Ditto, Inc.	8.30
R. O. Dusch	152.35
E. P. Dutton & Company	191.38
Electric Blue Print and Supply Co.	3.00
A. Flanagan Company	7.93
Gaylord Bros.	32.60
Gulf Refining Co.	35.30
Hammer Printing & Office Supply Co.	17.20
T. J. Hoke	3.00
Mrs. Peyton B. Howard	6.17
Junior Literary Guild	72.00
E. A. Jonas	11.75
Kaufman-Straus Company	16.65
Kentucky Book Mfg. Co.	401.80
Kirchdorfer-Hutchison Company	11.56
Koehler Stamp & Stencil Co.	5.30
Mrs. F. T. Lerch	8.00
The Librarian of Congress	50.00
Literary Guild of America	21.00
Long's Towel Supply	9.00
Louisville Gas & Electric Company	203.75
Louisville News Company	171.88
Louisville Paper Company	3.95
Louisville Towel Supply Co.	8.20
Mrs. Stella McDaniel	25.00
The Macmillan Company	16.65
Marine Electric Company	41.48
Mayes Printing Company	8.50
Metropolitan Museum of Art	7.50
Miller Paper Company	6.05
John P. Morton & Co.	20.25
Mueller-Metzner Company	15.00
National Society, Daughters of American Revolution	6.00
New Method Book Bindery	344.01
The New York Times	6.38
Otis Elevator Company	28.00
Rand, McNally & Co.	26.15
Clement V. Ritter	90.23
Smith and Dugan	7.50
Southeastern Paper Company	12.06

Southern Bell Telephone & Telegraph Co.	145.96
W. K. Stewart Co.	465.81
W. K. Stewart Co.	516.85
Universal Library Service	10.46
Weissinger-Gaulbert Real Estate Co.	781.80
Wellman Typewriter Company	2.25
The Western Union Telegraph Co.	4.50
James T. White & Company	12.00
Wilderness Road Book Shop	295.67
H. W. Wilson Company	3.75
	<u>5,652.60</u>
Pd) Harold F. Brigham, Libn. Pay Roll	9,809.64
Pd) Liberty Bank and Trust Company	
Interest for extending mortgage	
bonds	<u>250.00</u>
	\$ 15,712.24

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees May 11, 1932

The Board of Trustees of the Louisville Free Public Library met in regular monthly session on Wednesday, May 11th, 1932 at 5 p.m. in the librarian's office.

Present: Mrs. Morris, Mrs. Satterfield, and Messrs. Barker, Davis, Graves, Heyburn, Kavanagh, H.C. Powell, Rauch, Thruston and the librarian.

Mr. Thruston presided.

The minutes of the meeting of April 13th were read, corrected and approved.

A communication was presented from the Benjamin Franklin Club requesting space in the Main library building for an exhibition of printing and the allied arts as represented in business concerns of Louisville, the exhibition to be staged in the Fall. On motion of Mr. Barker it was voted to grant the request with the proviso that the exhibition itself be subject to the approval of the librarian.

The librarian reported the formation of a committee by the University of Louisville to formulate and direct a program of library development for the University with the assistance of Mr. Justice Louis D. Brandeis. Mr. Brigham who is temporary chairman of this committee called attention to the problem of dividing responsibility among the libraries of Louisville for the collection of specialized material and to the desirability of close cooperation among the local libraries. Dr. Rauch suggested that a meeting of representatives of the several libraries be arranged to discuss the matter. On motion of Mr. Barker it was voted to refer the question to Dr. Rauch and the librarian to be referred back to the Board when there became need for action.

Mr. Barker presented the Treasurer's report for the month of April and made the following report for the Finance Committee:

1. Concerning the County appropriation, he read a letter which he addressed to the Fiscal Court under date of May 4. A copy of this letter is appended to these minutes. Exhibit A. He reported conferences with members of the Fiscal Court and stated that Judge Clark had declared himself in favor of giving the library the same appropriation as last year.
2. Concerning the adjustment of the mortgage on the Kaufman-Straus building, Mr. Barker reported that the extension coupons had been signed and delivered to the Liberty Bank and Trust Company and that the old coupons had been canceled.
3. Mr. Barker requested that the Board approve a loan of \$1,400. which was made on April 30, 1932 for operating expenses, and asked that the Treasurer be authorized to borrow an amount not to exceed \$5,000. for payment of interest on the mortgage falling due on May 15th.

Mrs. Morris reported for the Library Committee that the bills for the month of April aggregating \$4,179.36 had been audited and approved. They were ordered paid. A list of the bills is appended to these minutes. Exhibit B.

Unfinished Business:

Mr. Thruston announced the appointment of standing committees of the Board for the present fiscal year as follows:

Building

Howard C. Davis, Chairman
H. Cecil Powell Azariah Graves
Mrs. W.H. Satterfield

Finance

Thomas A. Barker, Chairman
Henry B. Heyburn Howard C. Davis
Rabbi Joseph Rauch

Library

Mrs. E. Hugh Morris, Chairman
J. J. Kavanagh Dr. Adolph O. Pfingst
Dr. E. L. Powell

Executive

Mayor William B. Harrison, Consulting or ex-officio
Howard C. Davis Mrs. E. Hugh Morris
Thomas A. Barker

The Special Committee appointed to confer with the Kaufman-Straus Company concerning the rent, composed of Messrs. Barker and Heyburn, reported that it had so far been unable to arrange a meeting.

New Business:

The librarian reported that staff member, Mrs. E. B. Williams, had been absent from the library on account of serious illness for a period of four weeks in excess of the usual sick leave and recommended suspension of the rule for sick leave on the grounds of long and faithful service. Mr. Barker moved that the leave be extended as recommended by the librarian. Carried.

The librarian reported on the case of Miss Elizabeth Finney, librarian of Eastern Colored Branch, stating that she had been ejected from her home, was destitute, and that doctors who had been consulted declared the case to be one of mental derangement which would probably require commitment to an institution. It was voted to refer the matter to the Library Committee with power to act.

The librarian reported arrangements for summer courses both at the University of Louisville and at the Municipal College, and raised the question of allowing members of staff who took the courses library time for the purpose in view of the fact that they will be required to pay tuition. On motion of Dr. Rauch it was voted to authorize the librarian to make such arrangements as he deems wise.

The meeting then adjourned.

MINUTES APPROVED:

W. C. Baccus Thruston President

Harold F. Brigham Secretary

Exhibit A.

May
Fourth
1932

Fiscal Court
Court House
City

Gentlemen:

Pursuant to your request I enclose statement showing receipts and disbursements 1929-1930, 1930-1931, and also the budget for 1931-1932. When first submitted the budget called for \$229,647.00. This was later revised and reduced to \$206,333.00. Since that time a further reduction has been in salaries of \$6,500.00, thus reducing it to \$199,833.00. Under "Pay Roll Facts" you will note information as to professional and clerical staff. For year 1930-1931, the pay roll amounted to \$137,516.00. For this year, after the deduction of \$6,500.00, it is only \$125,500.00. When you take into consideration the fact there was no librarian for about two-thirds of the year, the reduction is considerable. You will also note that in our budget, at first submitted, the insurance expirations showed that it would require \$6,033.00, but under skilful management of the present Librarian it was reduced to \$2,700.00.

In presenting the request of the Library Monday afternoon it was stated that there are two hundred and thirty-two centers for circulation of books for home use in eighty-nine buildings outside of City. Last year the circulation in County (not including books borrowed from the Main library and branches by County residents) was 88,390. The citizens of the County have the use of the libraries and in addition the books are made available to all the children.

It is fully appreciated that conditions are such as to require considerable thought in preparation of Jefferson County tax rate for this year, but when you consider that the citizens of the County are enjoying the benefits of the Library system the same as the City and at a much less rate per capita you will realize that the Trustees have never requested anything like the sum the County should pay.

It is estimated that there are 307,745 residents of the City and 47,695 in the County. In other words, that approximately one-seventh of the population for \$12,000.00 enjoys what about six-sevenths will pay \$115,000.00 for this year.

I sincerely hope that in your consideration of this question, you will appreciate the great advantages received by County residents from use of the Library system, and that you will grant the request for \$12,000.00.

Respectfully yours,

(Signed) THOS. A. BARKER

Chairman Finance Committee

TAB/MS

Exhibit B.

American Book Company	\$ 26.16
American Printing House for the Blind	5.95
Arctic Ice Company	5.20
Dr. William T. Baker	25.00
Baptist Book Store	59.71
Clara L. Behrens, Head Order Dept.	107.23
Bland Electric Company	5.00
Bomar-Summers Hardware Co.	5.06
Harold F. Brigham, Libn. Petty Cash	77.28
Harold F. Brigham, A.L.A. conference	177.49
Caron Directory Company	153.60
The Carrell-Rogers Company	19.00
Carter Dry Goods Company	3.85
Central Glass Company	1.83
Chapman Insurance Company	1.03
Chicago Glue Corporation	9.00
Childers Electric and Paint Co.	1.83
The Coal Supply Company	67.59
Commercial Stationery Company	3.45
Cook Auto Service	53.55
Department of Superintendence	4.00
Dehler Bros. Co.	16.53
E. F. Dutton & Company	13.62
Gaylord Bros. Co.	96.70
George Washington Memorial Paper Co.	2.00
Hammer Printing & Office Supply Co.	3.30
T. J. Hoke	3.00
H. R. Huntting Co.	7.53
E. A. Jonas	15.75
Kentucky Book Mfg. Company	329.10
Kentucky Farm for the Blind	3.60
Kentucky Municipal League	6.00
Koehler Stamp and Stencil Co.	1.80
Kentucky Terminix Company	400.00
Library of Congress	50.00
Long's Towel Supply	9.00
Louisville Chemical Company	45.87
Louisville Gas & Electric Co.	200.66
Louisville News Company	45.83
Mrs. Stella McDaniel	25.00
Louisville Paper Company	20.75
Louisville Towel Supply Co.	9.51
Lyons and Carnahan	27.60
The Macmillan Company	8.60
Marine Electric Company	31.69
Mayes Printing Company	27.50
Meffert Equipment Company	7.70
Edw. J. Miller and Company	10.00
Miller Paper Company	15.76
John P. Morton and Co.	2.75
Mueller-Metzner Company	15.00
Music Teacher's National Association	2.00

2266.96

National Bibliophile Service	3.60
New Method Book Bindery	81.56
Otis Elevator Company	44.05
Rand McNally and Company	38.79
Remington Rand, Inc.	58.40
Clement V. Ritter	6.69
Charles L. Roberts	2.00
Row, Peterson & Company	14.00
W. K. Stewart Co.	370.52
J. E. Sikking	43.00
T. Grant Slaughter	44.65
Southern Bell Telephone & Telegraph Co.	155.07
Southeastern Paper Company	11.90
Standard Oil Company	40.58
Standard Printing Company	36.60
Alex W. Tippet Agency	39.40
U. S. Sanitary Specialties Corp.	7.50
Universal Library Service	15.16
W. J. Veth	1.25
Weissinger-Gaulbert Real Estate Co.	762.84
Wilderness Road Book Shop	124.34
H. W. Wilson Company	10.50
	<hr/>
	4,179.36
Pd) Harold F. Brigham, Lin. Pay Roll	9,497.20
Pd) J.W.Bailey - Reapirs (termite)	442.73
	<hr/>
Total	\$ 14,119.29

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees June 8, 1932

The Board of Trustees of the Louisville Free Public Library met in regular monthly session on Wednesday, June 8, 1932 at 5 p.m. in the librarian's office.

Present: Mrs. Morris and Messrs. Barker, Graves, Heyburn, Kavanagh, Pfingst, H.C.Powell, Rauch, Thruston and the librarian.

Mr. Thruston presided.

The minutes of the meeting of May 11th were read and approved.

Communications:

A letter was reported from Mr. R. R. Smith representing the Oakdale Parent-Teacher Association requesting consideration of the abandoned Oakdale Graded School at Fifth Avenue and Fairmont Street as a possible location for a new branch library serving South Louisville. A letter was also reported from Mr. C. Robert Peter, realtor, quoting the price of \$3,500. on a piece of land located at Third Ave. and Woodlawn Street, which the librarian had inspected and reported a desirable site for the location of a branch library in South Louisville when it becomes possible to consider establishing service in this section. The librarian was instructed to acknowledge both letters reporting that the Board was unable to take any immediate action for financial reasons, but that both propositions would receive careful consideration as soon as it became possible to consider establishing service in the Southern section.

A communication was read from the American Library Association soliciting opinion relative to the advisability of having the public library included in the proposed Federal public works program for unemployment relief. Following discussion it was the consensus of the Board that public libraries were financially unable to maintain new buildings and that in consequence the resulting obligations would prove to be added burdens that would injure already established service and result in more harm than benefit. The librarian was granted permission to incorporate the views of the Board in his reply to the letter of the American Library Association.

Letters were read from Mr. James Hemphill and Dr. J.R.Cunningham acknowledging receipt of the Library Board's memorial to the late Dr. Charles R. Hemphill.

The Treasurer's report for the month of May was presented by Mr. Barker.

Mr. Barker, reporting for the Finance Committee, read a letter addressed to the Fiscal Court of Jefferson County requesting reconsideration of the library appropriation recently announced. A copy of Mr. Barker's letter and of the reply received from the Fiscal Court is appended to these minutes.

Mr. Barker requested the Board's approval of a loan of \$7,000. made through the Kentucky Title Trust Company to meet the June first pay roll. Ap-

proval was voted unanimously.

Mrs. Morris reported for the Library Committee that the bills for the month of May aggregating \$2,283.15 had been audited and approved. They were ordered paid. A list of the bills is appended to these minutes.

Mrs. Morris reported a meeting of the Library Committee on June 6 at the Seelbach Hotel to consider the question of curtailing County service. Those present, in addition to the Chairman, were Messrs. Kavanagh, Graves and the librarian, Mr. Graves attending at the special request of the Chairman of the Committee, though not a member of this Committee.

Mrs. Morris reported the consensus of the Committee meeting, namely that drastic curtailment is unavoidable and should be put into effect at an early date after the librarian had worked out and recommended a plan of curtailing service, and that suitable publicity should be released to the local press immediately setting forth the situation which confronts the library.

Mr. Barker urged that County service be completely eliminated rather than curtailed only, on the grounds that the library had already rendered full value of service in the County for the appropriated sum of \$5,000. and that the library would not be justified in using city funds to continue County service.

After discussion the following motion was made by Mrs. Morris, seconded by Mr. Barker, and phrased by Dr. Rauch:

Since the County has made such a drastic cut in the library appropriation, and in view of the fact that library finances have been cut to the limit and the library is unable to do anything beyond the present limit of funds available, and has in fact already rendered service in the County estimated to be worth \$9,000. from September first and \$5,000. from January first, therefore be it resolved that all County service be discontinued, effective immediately.

This motion was carried unanimously.

President Thruston named Mr. Graves to serve on the Library Committee in the stead of Dr. E. L. Powell. Mr. Graves consented to do so.

Mr. Powell reported for the Building Committee that he and the librarian had inspected the work done by the Kentucky Terminix Company in four branches and the Main building and that it seemed to be satisfactory in accordance with the terms of the contract.

The Board then took under consideration the rental problem of the Kaufman-Straus Company.

Mr. Barker reported that the Finance Committee and Executive Committee had held two joint meetings to consider the matter, one on May 31st in Mr. Thruston's apartment and the other on June 6 in Mr. Barker's office. Mr. Rowan Hardin of the City Attorney's office attended the latter meeting as legal adviser. Mr. Barker read the following recommendation which was unanimously adopted at the second meeting:

The Finance Committee recommends that a supplemental agreement to the Kaufman-Straus lease be drawn to incorporate the following provisions:

THAT, Whereas Kaufman-Straus Company have applied to this Board for temporary assistance the Librarian is authorized to accept on 1st day of September 1932 a non-interest bearing demand note for \$2,400.00 and \$3,595.63 in cash, and accept on each first day of October, November, and December 1932 and January 1933 a similar settlement of the rent, after which date the rent shall be paid in full in cash.

PROVIDED, However, the Library Board reserves the right at any time to discontinue such settlement if the Kaufman-Straus Company shall pay any dividends, or any salaries to any officers or employees outside of the city of Louisville, and

PROVIDED further that before this agreement becomes effective the Kaufman-Straus Company shall have paid to this Board all rents that have accrued up to September 1, 1932.

AND PROVIDED further that a copy of this resolution be shown to the Kaufman-Straus Company and if satisfactory to them a supplemental lease fully protecting the rights of all parties be drawn and presented to the Board.

The above motion in Committee meeting was made by Mr. Barker, seconded by Dr. Rauch and carried unanimously.

Those present at the meeting were: Mrs. Morris and Messrs. Barker, Davis, Heyburn, Rauch, Thruston, Mr. Rowan Hardin and the librarian.

Mr. Barker moved the adoption of the joint committee recommendation. Dr. Rauch seconded the motion calling attention to the fact that it represented the joint opinion of the Board's two legal advisers, namely Mr. Barker and Mr. Hardin. Mr. Thruston observed that the recommendation was the unanimous opinion of the joint committee.

It was voted unanimously to adopt the recommendation.

As an item of unfinished business Dr. Rauch reported that the Brandeis Committee of the University of Louisville was making progress in its efforts to bring about cooperation among local libraries in the development of special collections and in the collection of costly or specialized material.

New Business:

Mr. Barker requested that the Executive Committee be authorized to borrow money that may be necessary for operating expenses of the library during the summer months when it may be impossible to obtain a quorum of the Board to transact business. It was voted unanimously to delegate this authority to the Executive Committee.

The librarian recommended the adoption of a new system of lending books, namely the self-charging system to replace the present Newark system for the reason that the proposed new system would effect a substantial saving of time, thus relieving the heavy pressure of work under which the reduced staff has been laboring, and that the installation of the new system could be made at practically no initial expense. It was voted to authorize the adoption of the new system at the discretion of the librarian.

The librarian raised a question of granting sick leave to janitors without loss of pay the same as that granted at present to members of the professional and clerical staff. It was pointed out that janitors lose their entire pay for all time lost on account of illness and that this had worked repeated hardships on deserving members of the janitorial staff. Mr. Heyburn expressed the view that the library was not in position to meet any extra expenses occasioned by the hiring of substitute janitors to serve in place of those out on account of illness. It was voted to grant sick leave to janitors on a similar basis to other library employees provided that arrangements could be made whereby no extra substitute help would have to be paid for by the library.

The meeting then adjourned.

MINUTES APPROVED:

W. B. ... President

Harold F. Brigham Secretary

Exhibit No. 1

June first, 1932

Fiscal Court
Court House
City

Gentlemen:

The Trustees of Library were very much disappointed when the County budget was published.

Last September the Library prepared its budget for the fiscal year, including in estimated receipts, \$12000 from the County of Jefferson. This was done because in several years past the County had given \$12000, or more, for the service and privileges extended to County residents.

It has maintained a number of Stations and in addition has given to the residents of County the right to use Library and branches. This has all cost a great deal more than the sum you have allowed. In fact, with your provision for \$5000.00, the Library is \$4,000.00 in the red at this time. It seems to us that in order to carry out your part of the agreement, you should give the Library \$12000.00 at this time, and then, if you think it advisable, reduce the amount next year. This course would enable the Library to go through the present fiscal year without serious embarrassment. Then next year we could so arrange the budget to take care of the situation, rendering to the County the service paid for.

We fully realize the condition of the County's finances, but the

Library, by reason of the reduction, has been placed in a position that will require economies that will not be for the best interests of the system.

We want to urge you to reconsider your recent action and grant the Library the sum upon which the service was based and rendered.

With regards, I am

Very truly yours,

(Signed) THOS. A. BARKER

TAB/MS

Reply

June 3rd, 1932

Fiscal Court of Jefferson County

It was moved by Commissioner Clarke and seconded by Commissioner Heyburn that the communication of the Louisville Free Public Library be received and that in answer thereto they be informed that the only money available for this purpose for the year 1932 is \$5000.00 appropriated on the 27th day of May, 1932.

"Carried"

(Signed) H. C. McCorkhill
Fiscal Court Clerk

Exhibit No. 2

American Book Company	\$ 19.55
American Library Association	17.20
Americana Corporation	15.00
Arctic Ice Company	9.00
Dr. William T. Baker	25.00
Clara L. Behrens, Head Order Dept.	78.04
Bibliographical Society of America	3.00
Bobbs-Merrill Company	17.69
Bomar-Summers Hardware Company	17.77
Brandt and Fowler	12.50
D. C. Brenner and Co.	2.10
Carl E. Brewer, Distributor	3.35
Harold F. Brigham, Petty Cash	62.16
William Byrd Press, Inc.	10.00
Carter Dry Goods Company	4.27
Columbia Carbon Company	4.25
Committee of Reference and Counsel of North Amer.	1.50
Cook Auto Service	15.18
Demco Library Supplies	3.00
Dictaphone Sales Corporation	3.00
The Diem and Wing Paper Company	15.96

Ditto, Inc.	8.30
R.O. Dusch	20.95
E. P. Dutton and Co.	1.90
Electric Blue Print and Supply Co.	3.00
Fisk University Press	5.00
Funk and Wagnalls Company	52.20
Ginn and Co.	5.59
Hammer Printing and Office Supply Co.	1.25
D. C. Heath and Co.	7.01
Herrlinger Paper Company	14.70
T. J. Hoke	3.00
E. A. Jonas	9.25
Kentucky Book Mfg. Co.	215.70
Kaufman-Straus Company	2.89
Kentucky Farm for the Blind	3.60
Kentucky Tent and Awning Co.	10.00
Long's Towel Supply	9.00
Louisville Gas and Electric Co.	188.87
Louisville Grocery Company	6.62
Louisville News Company	28.50
Louisville Paper Company	21.72
Louisville Sanitary Wipers Co.	17.50
Louisville Towel Supply Company	8.20
Mrs. Stella McDaniel	25.00
Mayes Printing Company	14.85
Meffert Equipment Company	9.10
Miller Paper Company	3.84
John P. Morton and Company	11.15
Mueller-Metzner Co.	15.00
Otis Elevator Company	23.50
Remington Rand, Inc.	6.00
Russell Sage Foundation	3.72
The Science Press	6.00
Settle Moving, Packing & Storage Co.	23.00
L. E. Sikking	8.10
Southeastern Paper Company	7.50
Southern Bell Telephone & Telegraph Co.	146.97
Special Libraries Association	1.00
Standard Printing Company	96.00
G. E. Stechert Company	18.88
W. K. Stewart Company	232.91
W. K. Stewart Company	237.24
Stoll Oil Refining Company	46.56
E. F. Swindler	30.00
Tehan and Head	1.00
U. S. Sanitary Specialties Corp.	22.54
Universal Library Service	5.53
University Extension Division	2.64
W. J. Veth	2.50
Weissinger-Gaulbert Real Estate Co.	219.10
Albert Whitman Company	5.91
Wilderness Road Book Shop	73.34
	<hr/>
	2 283.15
Pd) Harold F. Brigham, Libn. Pay Roll	9 936.06
Pd) Louisville Trust Company, Int. on mort.	5,750.00
Pd) J. W. Bailey - Repairs	172.36
	<hr/>
	\$18 141.57

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Special Meeting Board of Trustees June 20, 1932

A special meeting of the Board of Trustees of the Louisville Free Public Library was held on call of the President, Monday, June 20, 1932 at 4:30 p.m. in the librarian's office.

Present: Mrs. Morris and Messrs. Barker, Davis, Graves, Heyburn, Kavanagh, H.C. Powell, Rauch, Thruston and the librarian. Present also, representing the Kaufman-Straus Company: Mr. Harry W. Schacter and Mr. Ben Washer.

Mr. Thruston presided.

The Chairman proposed that the discussion begin with the assumption that all present were familiar with previous action and with the dissatisfaction of the Kaufman-Straus Company. He called for a statement of representatives of the Company.

Mr. Washer declared that the library's proposal for adjustment of the rent was thoroughly unsatisfactory in that it offered the Company no relief to carry the abatement on rent as a demand loan. He stated that the Company needed relief in the present fiscal year to avoid liquidation of the store.

Mr. Schacter stated that the situation was so desperate that he could not recommend continuing the store unless substantial relief were obtained. He declared the Company losses last year amounted to \$169,000., and the probable loss this year \$94,000. after a second wage cut of 15% had been put in effect on top of a previous 10% cut. He said it was to reduce this anticipated loss that the Company was asking a reduction in rent.

Mr. Barker declared that the library could give no help until after September first, the beginning of its new fiscal year, because the budget for the present year allows no leeway.

Mr. Schacter assented to the postponement of relief until after September first, with the understanding that the relief be granted between then and February first, 1933, to bring it within the present fiscal year of the Company.

Mr. Washer stated that the request of the Company is to reduce the rent for the present fiscal year of the Company to \$50,000., that is an abatement of \$21,947.56.

Mr. Heyburn raised the question whether abatement of the sum named during the five months period up to February first, 1933 would carry the prospect of an additional abatement after February first.

Mr. Washer stated that the Company would be willing to adjust one year at a time, letting the second year take care of itself.

Mr. Schacter added that the Library Board would be welcome to examine the situation of the Company again in February, but, even if relief were found necessary to the Company at that time, the abatement could be put off until September 1933 so that the library would suffer no additional loss in its fiscal year 1932-33.

Mr. Barker suggested consideration of splitting the difference between the \$12,000. in the Board's original proposal to the Company and the \$22,000. requested by the Company, bringing the abatement to \$18,000.

Discussion then followed.

Mr. Schacter and Mr. Washer made the statement that if the abatement requested were granted by the Library Board the Company would guarantee to repay all rent due up to September first, 1932, on or before that date.

Dr. Rauch asked how the change in rent would effect the lease.

Mr. Washer gave assurance that the lease would not be effected, beyond the specified change in the form of a written amendment. Mr. Barker agreed.

At this point the Company representatives withdrew and the Board went into executive session.

Mr. Barker reported that the special committee had reconsidered the Kaufman-Straus situation and re-inspected records and was of the conviction that the situation demands relief.

Dr. Rauch expressed the view that the proposition of the Company is probably a request for more than a minimum necessary to meet its situation, but that he would be willing to give the Company the benefit of the doubt on the basis of the recommendation of Messrs. Barker and Heyburn. He stated his only fear was that the library might come out of the negotiations the bigger loser which might mean drastic reduction in salaries and book purchases. Dr. Rauch expressed the personal feeling that an abatement of \$10,000. would be preferable under the circumstances to the one of more than \$20,000. requested.

Mr. Barker called attention to the fact that the mortgage on the Kaufman-Straus building would have to be refinanced in April 1933, and that if the building were vacant at that time it would probably be impossible to re-finance the mortgage.

Mr. Davis noted that the store might be closed anyhow, but that the present proposition is that substantial relief be given or the store will be closed.

Mr. Graves cited the closing of particular stores on Fourth Avenue due to inability to pay the rent. He gave his opinion that to grant the request of the Company would be to do all that the library could be expected to do to save the situation.

Mr. Barker presented the following resolution, the wording of which is based on the original proposition made to the Kaufman-Straus Company:

That an amended lease be entered into with the Kaufman-Straus Company reducing the rent for the fiscal year beginning September 1, 1932 to \$50,000.

That the difference of \$21,947.56 be apportioned to the five months period between September 1, 1932 and January 31, 1933.

That after January 31, 1933 the monthly rental be \$5,995.63 for the remainder of the said fiscal year.

The foregoing is agreed upon with the following provisions,

namely:

That the Library Board reserves the right at any time to discontinue such settlement if the Kaufman-Straus Company shall pay any dividends, or any salaries to any officers or employees outside of the city of Louisville.

That before this agreement becomes effective the Kaufman-Straus Company shall have paid to this Board all rents that have accrued up to September 1, 1932.

That a copy of this resolution be shown to the Kaufman-Straus Company and if satisfactory to them a supplemental lease fully protecting the rights of all parties be drawn and presented to the Board.

Mr. Heyburn called attention to the fact that the Kaufman-Straus Company was paying to the New York office of the City Stores Company a loading charge of \$13,000. a year to help maintain the New York offices of the parent organization.

Mr. Davis suggested that the resolution be revised to omit the clause stipulating that no salaries be paid to out-of-town officers or employees of the Kaufman-Straus Company.

Dr. Rauch urged that the clause be retained but that its provisions be enforced with discretion.

The question was put to vote and the resolution was adopted unanimously.

The President was authorized to execute the amendment to the lease which is to be drawn up in proper legal form with the approval of the City Attorney and of Counsel for the Kaufman-Straus Company.

Mr. Barker asked if the new mortgage on the Fourth Avenue property might be put on a fifteen year basis instead of the present basis of 59 months, with arrangements made to relieve the library from paying anything on the principal for the first three to five years. Such an arrangement seemed to meet the approval of the Board. No definite action was taken.

The meeting then adjourned.

MINUTES APPROVED:

D. C. Baccant-Thurston President

Harold F. Broughan Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees July 13, 1932

The Board of Trustees of the Louisville Free Public Library met in regular monthly session on Wednesday, July 13, 1932 at 5 p.m. in the librarian's office.

Present: Messrs. Barker, Graves, Kavanagh, Pfingst, H.C. Powell, Thruston and the librarian.

Mr. Thruston presided.

The reading of the minutes was suspended.

The Treasurer's report for the month of June was presented by Mr. Barker.

Mr. Barker reported for the Finance Committee that Judge William F. Clarke, Jr., of the Jefferson County Fiscal Court, had expressed the opinion that there was still a chance of recovering the \$7,000. cut in library appropriation.

Mr. Kavanagh reported for the Library Committee that the bills for the month of June aggregating \$4,339.23 had been audited and approved. They were ordered paid. A list of the bills is appended to these minutes.

The question of completing the amendment to the Kaufman-Straus lease was raised. The librarian was instructed to send Mr. Barker a copy of the present lease now in effect for the use of the Finance Committee and City Attorney in drafting the amendment.

New Business:

The question of refunding the 10% reduction in salaries of staff suspended since March 1 was presented. The librarian reported that the total amount suspended was \$6,251.66, and that the total receipts assured from all sources up to the end of the fiscal year would permit the library to refund the salary suspension in full and to pay all obligations including the balance of \$1,458.00 on the termite contract, and outstanding loans for operating expenses aggregating \$8,425.00 and still have a balance of at least \$10,000. to be carried over into the next fiscal year. This balance, the librarian explained, was due to the assurance of the receipt of all arrears in rent from the Kaufman-Straus Company up to September first and to the unexpectedly large appropriation from the City in July.

It was voted unanimously to refund the salary suspension in full.

The librarian asked about the method of obtaining authorization to pay August first pay roll and bills in view of the anticipated absence from the city of Mr. Thruston and Mr. Barker. It was agreed that the vouchers be mailed to these officers for the usual signatures rather than to ask other members of the Board to sign them.

The librarian reported that all bids for the coal supply for the coming winter were in hand. The selection of bid was referred to the Library Committee with power to act.

Authorization was requested for immediate repayment of outstanding loans contracted for current operating expenses amounting to \$8,400. together with interest, with a view to saving further accumulation of interest. This was approved unanimously.

The librarian proposed that the library institute a moratorium on fines and outstanding charges against borrowers on a designated date in the near future for the purpose of encouraging and assisting many readers to resume use of the library, recognizing the fact that financial embarrassment has prevented so many people at present from meeting even small obligations, especially those that are commonly rated as non-essential. The librarian explained that the proposed moratorium would apply for only a very limited time, probably only three or four days, and that it would incidentally clear up many accounts, few of which would ever be settled anyway. He stated that the idea had been successfully worked out in many other libraries particularly in the past two years. It was voted to authorize the librarian to try out the proposal at his discretion on an experimental basis only and to report the results to the Board before repeating the experiment.

The meeting then adjourned.

MINUTES APPROVED:

W. C. Bauman President

Harold F. Brigham Secretary

Exhibit No. 1

Aetna Oil Service	\$ 35.98
Edwin Allen Company	152.35
American Library Association	1.65
Arctic Ice Company	15.20
Dr. William T. Baker	25.00
Baldwin Law Publishing Co.	9.50
Baptist Book Store	2.81
Clara L. Behrens, Head Order Dept.	97.93
Alfred M. Best Company	45.75
Bland Electric Company	4.25
Bomar-Summers Hardware Company	10.00
Harold F. Brigham, Libn. Petty Cash	46.88
Caufield and Shook	3.25
Chicago Glue Corporation	18.00
Childers Electric and Paint Co.	2.35

Continental Car-Na-Var Corporation	19.25
Cook Auto Service	95.80
Demco Library Supplies	1.50
Ditto, Inc.	6.00
R. O. Dusch	8.35
E. P. Dutton & Company	3.74
Electric Blue Print and Supply Co.	3.00
Falls City Buggy Top Company	2.25
Gaylord Bros., Inc.	45.25
Hammer Printing and Office Supply Co.	4.50
The Hertzberg Bindery	113.00
T. J. Hoke	3.00
Charles Hoffman	14.00
Houghton, Mifflin Company	18.63
H. R. Huntting Company	19.31
Institute of American Genealogy	10.00
Jefferson Post No. 15 American Legion	67.00
R. Jeunesse and Sons	8.10
E. A. Jonas	18.25
Kaufman-Straus Company	3.50
Kee Lox Mfg. Company	5.25
Kentucky Book Mfg. Company	473.00
Kentucky Farm for the Blind	3.00
Kentucky Title Trust Company	19.75
Little, Brown and Company	9.19
Longmans, Green & Company	18.42
Long's Towel Supply	9.00
Louisville Chemical Company	23.42
Louisville Gas & Electric Co.	163.31
Louisville Paper Company	7.26
Louisville Public Schools	10.60
Louisville News Company	12.50
Louisville Towel Supply Company	8.46
Mrs. Stella McDaniel	25.00
Meffert Equipment Company	1.50
Miller Paper Company	10.45
Mississippi Valley Historical Assn.	10.00
John P. Morton & Company	21.00
Mueller-Metzner Company	15.00
National Industrial Conference Board	1.80
National Council of Teachers of English	1.50
New Method Book Bindery	716.33
Patterson's American Educational Directory	4.80
W. F. Quarrie & Company	5.00
Remington Rand, Inc.	1.25
Clement V. Ritter	120.23
Charles Scribner's Sons	25.00
Settle Moving Packing & Storage Co.	19.00
Short's Tire Service	1.85
L. E. Sikking	61.25
T. Grant Slaughter	86.95
Southeastern Paper Company	7.50
Southern Bell Telephone & Telegraph Co.	144.10
Standard Printing Company	65.40

Stewart Dry Goods Company	46.12
W. K. Stewart Company	435.58
W. J. Veth	2.00
Weissinger-Gaulbert Real Estate Co.	148.30
The Western Union Telegraph Co.	4.50
Wilderness Road Book Shop	203.66
H. W. Wilson Company	456.27
	<u>4 339.23</u>
Pd) Harold F. Brigham Libn. Pay Roll	9 814.51
Pd) Kentucky Title Trust Co., Int. on loan	<u>49.46</u>
Total	\$ 14 203.20

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LOUISVILLE FREE PUBLIC LIBRARY

August 10, 1932

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was not held on the above date because of lack of quorum in the city.

The following letter was sent to the Executive Committee:

August 11, 1932

To the Executive Committee:

Owing to the number of Trustees out of the city there was no meeting of the Library Board on August 10.

Since this is the last month of the fiscal year and the accountant will soon come in to audit the books of the Library, it is recommended that bills be paid by approval of the Executive Committee without delay. The bills amounting to \$4,036.46 are covered by voucher No. 39, checks Nos. 2098-2150 inclusive.

If this expenditure meets with your approval, please sign below.

Yours very truly

Harold F. Brigham

Secretary and Librarian

/s/ Howard C. Davis
Mildred H. Morris
Thos. A. Barker
R.C. Ballard Thruston

The list of bills approved for payment follows:

Edwin Allen Company	\$ 11.80
American Education Press, Inc.	9.34
American Library Association	1.75
American Prison Association	3.00
Arctic Ice Company	15.50
Dr. William T. Baker	25.00
Baptist Book Store	23.19
Clara L. Behrens, Head Order Dept.	99.07
Bland Electric Company	3.00
Bomar-Summers Hardware Company	10.49
Harold F. Brigham, Libn. Petty Cash	63.52
Carter Dry Goods Co.	9.27
Central Glass Co.	2.52

Childers Electric and Paint Co.	3.45
Fred A. Clegg	131.30
Columbia Carbon Co.	8.93
Ditto, Inc.	6.00
R. O. Dusch	3.50
E.P. Dutton & Co., Inc.	49.08
Electric Blue Print & Supply Co.	3.00
F. W. Faxon Company	15.39
Geo. G. Fetter Co.	15.77
First National Bank (Ky. Terminix Contract)	1 458.00
Franklin Printing Company	70.10
Gaylord Bros., Inc.	11.00
Gulf Refining Co.	30.47
Hammer Printing & Office Supply Co.	3.35
Kentucky Book Mfg. Co.	341.95
Koehler Stamp & Stencil Co.	11.20
Librarian of Congress	100.00
Literary Guild of America	12.00
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	157.43
Louisville News Co.	49.69
Louisville Paper Co.	14.30
Louisville Towel Supply Co.	8.20
Mrs. Stella McDaniel	25.00
Mayes Printing Co.	38.75
Meffert Equipment Co.	2.25
Miller Paper Co.	3.36
John P. Morton & Co.	26.75
Mueller-Metzner Co.	15.00
National Society, D. A. R.	6.00
Otis Elevator Co.	14.00
I. and M. Ottenheimer	22.45
Southern Bell Telephone & Telegraph Co.	144.10
L. E. Sikking	27.90
Southeastern Paper Co.	12.00
Standard Printing Company	120.60
W. K. Stewart Company	469.71
United Business Service	26.00
Weissinger-Gaulbert Real Estate Co.	122.25
Wilderness Road Book Shop	169.78
	<u>4 036.46</u>
Pd) Harold F. Brigham, Libn. Pay Roll	15 959.70
Pd) Kentucky Title Trust Company	
Demand loans	8,400.00
Interest	21.00
	<u>8 421.00</u>
Total	\$ 28 417.16

MINUTES APPROVED:

N. B. Cameron & Houston President

Harold F. Brigham Secretary

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees September 14, 1932

The Board of Trustees of the Louisville Free Public Library met in regular monthly session on Wednesday, September 14, 1932 at 5 p.m. in the librarian's office.

Present: Messrs. Barker, Davis, Graves, Heyburn, Kavanagh, Pfingst, H.C.Powell, Rauch, Thruston and the librarian.

Mr. Thruston presided.

The minutes of the meetings of June 20, July 13 and August 10 were read and approved.

A communication was presented from the Board of Education asking the Library Board to consider the possible use of the abandoned Oakdale School building as a branch of the Public Library to serve the South Louisville section. The communication stated that convenient financial terms could be offered by the Board of Education in transferring the property to the Library Board. The matter was referred to the Library Committee with the request that a report and recommendation be presented at the next meeting.

A communication was presented from Mr. Joseph Henry, a blind youth and student at the University of Louisville, urging the need of reorganizing and improving the library service to the blind and asking that Mr. Henry be considered to direct this work. The communication was tabled owing to lack of funds for the development of any new library services.

The librarian reported a communication from Fort Knox requesting that the library maintain a book station at the Fort for the benefit of officers and men. The librarian suggested that the question might be decided on a basis of extending courtesy to the Federal Government. Following discussion, Dr. Rauch moved that the privileges of the library be extended without cost to commissioned officers only on an experimental basis for a period of one year with the understanding that the officers use the city libraries.

Mr. Kavanagh offered as an amendment that the privileges be extended to officers and men on payment of the regular non-resident fee.

Mr. Davis moved that the motions be tabled. This motion was lost by a vote of 5-4, the chairman casting the deciding vote.

The amendment was then voted upon and it was lost by 5-4 in the same manner.

The original motion was finally voted upon and failed to carry by a vote of 7-1.

The librarian was instructed to report the Board's decision to the authorities of Fort Knox.

Mr. Barker presented the Treasurer's report for the month ending August 31. It was ordered on file.

The annual audit of library accounts prepared by L.C.Barnett & Co. was presented by the librarian and referred to the Finance Committee.

Mr. Kavanagh reported for the Library Committee that the bills for the month of August aggregating \$2,343.18 had been audited and approved. They were ordered paid. A list of the bills is appended to these minutes.

Mr. Kavanagh also reported that the Library Committee had approved the awarding of the coal contract for this year to the Byrne and Speed Coal Company.

New Business:

The librarian reported a strong agitation under way among County residents headed by school people for the purpose of bringing about restoration of County library service, and he indicated the necessity of reaching agreement on the terms under which the library would be able and willing to re-establish County service.

Mr. Barker declared that \$12,000. should be required of the Fiscal Court, and that the whole service should be re-established without discrimination in favor of schools alone as some of the county agitators propose. Mr. Barker stated that to grant service for less than \$12,000. would invite serious criticism on the grounds that the per capita cost of County service is altogether out of line with the per capita cost of city service.

Dr. Rauch moved that the President appoint a special committee to carry on necessary negotiations and to present a recommendation for Board action. Carried.

The President appointed Mr. Barker representing the Finance Committee and Mr. Kavanagh representing the Library Committee to constitute the special committee on County library service, to work in cooperation with the librarian.

The librarian reported that a continuing flood of applications for positions constituted one of the library's most serious problems. He suggested that the library might use some openings in the staff as they occur to provide work for a larger number of people, that is by breaking a full-time position into two half-time positions whenever this seemed feasible. It was agreed to leave this matter in the hands of the librarian to work out at his discretion.

The preparation of the budget for 1933 was discussed. The Finance Committee was asked to present its recommendation at the next meeting.

The librarian reported that the Museum had enjoyed the benefit of services volunteered by Col. Lucien Beckner and Mr. Edward Mayer for the purpose of rehabilitating the geological and paleontological exhibits, that is by correcting classifications and relabeling. The librarian was instructed to extend the grateful thanks of the Board to Col. Beckner and Mr. Mayer for their valued services.

Mr. Barker presented the question of borrowing funds to meet library expenses, and presented the motion: That the Board of Trustees hereby authorize the Treasurer to borrow such funds as are needed to meet current expenses from time to time during the present fiscal year until the principal sums due the library from city taxes are received. The motion carried unanimously.

The meeting then adjourned.

MINUTES APPROVED:

W. B. Houston President

Harold J. Brigham Secretary

Exhibit No. 1

American Library Association	\$ 3.75
American Book Company	3.81
American City	2.10
Arctice Ice Company	17.15
Dr. Wm. T. Baker	25.00
Baptist Book Store	100.01
Clara L. Behrens, Head Order Dept.	33.71
Bland Electric Company	6.25
Harold F. Brigham, Libn. Pett. Cash	39.76
Carter Dry Goods Company	3.09
Central Glass Company	2.12
Cook Auto Service	6.15
Demco Library Supplies	4.25
Ditto, Inc.	5.27
E.P. Dutton & Company	88.74
Gaylord Bros.	39.50
Hammer Printing & Office Supply Co.	5.00
H. R. Huntting	11.20
Kentucky Book Mfg. Co.	276.00
Kentucky Farm for the Blind	3.00
Kentucky Workshop for the Adult Blind	2.75
Koehler Stamp & Stencil Company	5.80
Long's Towel Supply	9.00
Louisville Board of Trade	20.00
Louisville Chemical Co.	23.50
Louisville Gas & Electric Co.	147.08
Louisville News Company	92.83
Louisville Paper Company	45.63
Louisville Towel Supply	8.20
Mrs. Stella McDaniel	25.00
Marine Electric Company	16.56
Mayes Printing Company	81.95
Meffert Equipment Company	3.75
Miller Paper Company	8.40
John P. Morton and Co.	23.35
Mueller-Metzner Company	15.00
National Industrial Conference Board	3.80
New Method Book Bindery, Inc.	11.33
Otis Elevator Company	28.00
Putnam, Library Department	18.46
L. E. Sikking	6.80
Smith and Dugan	18.00
Southern Bell Telephone & Telegraph Co.	149.52
Southeastern Paper Co.	19.42
Standard Oil Company	26.79
Standard Printing Co.	134.40
Standard Typewriter Supply Co.	6.50
W.K. Stewart Co.	331.26
Thomas Publishing Co.	10.00
Universal Library Service	1.96
Veterans of Foreign Wars of the U.S.	73.85
W. J. Veth	3.25

Weissinger-Gaulbert Real Estate Co.	138.40
Wilderness Road Book Shop	145.03
H. W. Wilson Company	9.75
Witkower's	<u>2.00</u>
	2 343.18
Pd) Harold F. Brigham, Libn. Pay Roll	<u>10 439.63</u>
Total	\$ 12 782.81

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LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees October 19, 1932

The postponed meeting of the Board of Trustees of the Louisville Free Public Library was held on Wednesday, October 19, 1932 at 5 p.m. in the librarian's office.

Present: Messrs. Davis, Graves, Heyburn, Pfingst, H.C. Powell, Thruston, and the librarian.

Mr. Thruston presided.

The minutes of the meeting of September 14 were read and approved.

Communications:

A letter from Mrs. W. H. Satterfield under date of October 10 was read, in which Mrs. Satterfield declared with regret that she had been obliged to present her resignation from the Library Board to Mayor Harrison. The librarian was instructed to send to Mrs. Satterfield the sincere regrets of the Library Board.

A letter was presented from Mayor Harrison suggesting the possible elimination of liability insurance which the Library is carrying on two automobiles and elevator on the ground that the library as a government institution is not subject to damage responsibility. The librarian was instructed to refer the question to City Council and to Mr. Barker for opinion and recommendations.

A communication was presented from the American Library Association announcing a special program for Trustees in connection with the Midwinter meeting of the Association in Chicago December 28th to 31st. The librarian expressed the hope that the Board of this library might be represented at this meeting.

Mr. Thruston called attention to a communication which appeared in the Courier-Journal on September 29th, criticising severely the lighting system of the Main library. The article appeared over the pen-name "A Man About Town" who has been identified as C. A. Singer, 310 S. Sixth Street. It was thought that the criticism was unreasonably severe. Mr. Heyburn referred to a recent experience he had had in dealing with lighting problems and offered to look into the matter.

A letter was reported from the Trustees and Chancellor of the University of Denver inviting the Louisville Free Public Library to be represented at the dedication of the new University Library October 28th.

A letter from President R. A. Kent of the University of Louisville was read, asking if the library could not restore to University students who reside outside of Louisville free borrowing privileges. The librarian reported that he had explained to Dr. Kent that discontinuance of county service was the cause of the difficulty, and that negotiations were under way looking to the reestablishment of county service. It was agreed that action on the question be postponed until the county situation is settled.

The Treasurer's report for the month of September, having been previously distributed, was ordered on file.

The librarian reported that the Finance Committee had received from the Kaufman-Straus Company signed copies of the amendment to the lease together with a letter from the attorney of the company suggesting a minor technical change of wording. The librarian was instructed to refer the question in doubt to City Council and to Mr. Barker for consideration before the officers of the library affix their signatures, as previously authorized.

The librarian confined his report to announcing that the Department of Public Safety of the City had made a survey of the traffic conditions in front of the Main library and had given instructions under date of October 14 to carry out the recommendations contained in the survey. These recommendations were reported to be excellent in every respect and to give promise of improving traffic control in front of the library very greatly.

The librarian distributed copies of the October Bulletin of the American Library Association with the request that Board members read portions of the Bulletin prepared by the Trustees Section of the A.L.A. for the benefit of Trustees, and an article prepared by the Committee on Annuities of the Association, of which Mr. Brigham is Chairman, reporting the anticipated early establishment of a national retirement plan for librarians. The librarian expressed the hope that the Board might be interested in the annuity proposal on the employee-pay-all basis, at least.

Mr. Graves reported for the Library Committee that the bills for the month of September aggregating \$3,405.11, had been audited and approved. They were ordered paid. The list of bills is appended to these minutes.

Owing to the absence of Mr. Barker and Mr. Kavanagh, both of whom were called out of town unexpectedly, there were no recommendations to consider on the two major items of business, namely the budget for the present fiscal year, and the question of restoring county service. It was agreed to postpone consideration of these questions, and the librarian was authorized to arrange a special meeting of the Board as soon as the Finance Committee and the Special Committee on County Service had met and formulated their recommendations. Next Monday was suggested as the time for the meeting.

New Business:

The librarian reported the need of repairs on certain buildings, notably the Parkland and Portland Branches, involving an expense of some \$300. to \$500. On motion of Mr. Heyburn, duly carried, the librarian was authorized to make the necessary repairs with the consent of the Building Committee, the total sum involved not to exceed \$1,000.00.

The librarian reported receipt of bids on the annual magazine subscription list, involving a contract of slightly more than \$2,000.00. The selection of bids was referred to the Library Committee with power to act.

The meeting then adjourned.

W. B. ... President

MINUTES APPROVED:

Harold F. Brigham Secretary

Exhibit No. 1

Edwin Allen Company	\$ 34.75
American Book Company	11.51
American Concrete Institute	10.00
American Library Association	2.25
Arctic Ice Company	15.60
Dr. William T. Baker	25.00
Baptist Book Store	59.91
L.C. Barnett & Co.	100.00
Clara L. Behrens, Head Order Dept.	95.78
Bland Electric Co.	19.00
Bobbs-Merrill Co.	2.58
Bomar-Summers Hardware Co.	25.97
R. R. Bowker Co.	5.00
Harold F. Brigham Libn. Petty Cash	67.67
Bush Bros.	6.25
Byrne & Speed Coal Corporation	172.16
Caron Directory Company	12.80
Central Battery Co.	7.96
Childers Electric and Paint Co.	15.82
F. A. Clegg	77.62
Cook Auto Service	16.85
Crisis	6.00
B. H. Darrow	1.90
Demco Library Supplies	21.60
R. O. Dusch	23.15
E. P. Dutton & Co., Inc.	7.56
F. W. Faxon Co.	3.00
Franklin Printing Company	25.50
Gaylord Bros.	39.00
Hammer Printing & Office Supply Co.	13.50
Hart Manufacturing Co.	8.00
Robert L. Hawes & Co.	5.00
Heaton Publishing Co.	3.77
Chas. Hoffman	25.00
Hunter-Kiefer Co.	3.75
E. A. Jonas	2.50
Kentucky Book Mfg. Company	313.85
Kentucky Farm for the Blind	9.00
Kirchdorfer-Hutchison Company	45.67
Long's Towel Supply	9.00
Louisville Chemical Company	23.07
Louisville Gas & Electric Co.	158.68
Louisville Grocery Company	5.00
Louisville News Company	280.83
Louisville Paper Company	35.63
Lyons and Carnahan	3.03
Mrs. Stella McDaniel	25.00
The Macmillan Company	7.78
MacRae's Blue Book Company	10.00
Edw. H. Marcus Company	17.04
Mayes Printing Company	4.75
John P. Morton & Company	50.75
Mueller-Metzner Company	15.00
New Method Book Bindery	77.40

Cotton Noe	3.20
Otis Elevator Company	14.00
Rand, McNally & Company	6.95
Clement V. Ritter	1.00
Royal Typewriter Company	10.30
Russell Sage Foundation	3.65
St. Meinard Historical Essays	4.09
Southeastern Paper Company	23.64
Southern Bell Telephone & Telegraph Co.	144.10
Standard Printing Company	70.20
W. K. Stewart Company	470.73
Stoll Oil Refining Company	32.22
E. F. Swindler	5.00
Tehan and Head	1.45
Henry A. Theobald & Son	15.10
Tropical Paint and Oil Company	15.67
Universal Library Service	4.90
University of North Carolina Press	1.43
Weissinger-Gaulbert Real Estate Co.	213.21
The Western Union Telegraph Co.	8.41
Albert Whitman & Company	3.02
Wilderness Road Book Shop	275.65
The H. W. Wilson Company	12.00
	<u>\$ 3 405.11</u>
Pd) Harold F. Brigham, Libn. Pay Roll	<u>10 920.01</u>
Total	\$14 325.12

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees October 24, 1932

A special meeting of the Board of Trustees of the Louisville Free Public Library was held on Monday, October 24, 1932 at 5 p.m. in the librarian's office.

Present: Messrs. Barker, Davis, Graves, Heyburn, Kavanagh, H.C. Powell, Thruston and the librarian.

Mr. Thruston presided.

The Board proceeded at once to consider the questions for which the special meeting was called, namely the restoration of County library service, and the request budget for the present fiscal year.

Mr. Barker reported a combined meeting of the Special Committee on County service and of the Finance Committee to consider these two matters on Monday, October 24, at 12 o'clock noon in his office. The minutes of that meeting are appended to these minutes.

Mr. Barker rehearsed the Committee's discussion of the County situation and gave as the Committee's recommendation that the Library Board accept the appropriation of \$2,000. voted on October 6 by the Fiscal Court, for restoration of service until January first, with the understanding that negotiations with the Fiscal Court be continued with a view to obtaining an appropriation from the Court in their next fiscal year at the rate of \$1,000. per month.

Mr. Davis moved the adoption of the recommendation. Mr. Graves seconded the motion, and it was carried unanimously.

Mr. Barker reported that subsequent to the meeting of the Committee he had learned that the Fiscal Court had more recently taken action to reconsider the appropriation and to hold up the check for \$2,000. pending further action. Mr. Barker expressed the hope that this new embarrassment could be overcome after conferring with members of the Fiscal Court.

The librarian raised the question whether a refund should be made to County residents who had paid the non-resident fee for more than a three-months period, assuming that the County service would be restored without delay. It was agreed to defer this matter until after January first when the library should have a report from the Fiscal Court concerning the additional appropriation necessary to continue the County library service after January first.

Mr. Barker reported the Finance Committee's recommended budget for the present fiscal year totaling \$195,000. Mr. Davis moved the adoption of the budget. Mr. Barker seconded the motion. Mr. Barker reported Dr. Rauch's dissenting vote in the action of the Finance Committee on the recommendation, as recorded in the appended minutes of the Committee meeting.

The motion was carried unanimously. The approved budget is appended to these minutes.

Mr. Barker stated that he would present the request budget to the Mayor

personally with an explanation of the attitude of the Board and an indication that additional help from the City may be necessary in the event the County appropriation failed to materialize.

Mr. Barker finally reported negotiations with the Fidelity and Columbia Trust Company to refinance the mortgage of \$230,000. on the Fourth Avenue property which falls due in April 1933. The proposed plan of refinancing, which Mr. Barker outlined, is set forth in the appended minutes of the Committee meeting.

The meeting then adjourned.

MINUTES APPROVED:

W. C. Bassard Houston President

Harold F. Brigham Secretary

Exhibit No. 1

Minutes of noon meeting October 24, 1932
Combined meeting of Finance Committee and Special
Committee on County Service

The combined meeting of the Finance Committee and the Special Committee on County service was held on Monday, October 24, 1932, at twelve o'clock in Mr. Barker's office.

Present: Mr. Barker, the Chairman of both Committees, and Messrs. Davis, Heyburn and Rauch of the Finance Committee, and Mr. Kavanagh of the Special County Service Committee, and the librarian.

The request budget for 1932-33 as recommended by the librarian was discussed. The discussion hinged on two points, namely the necessity for minimizing the city appropriation in order to avoid the danger of increasing the tax rate in view of the likelihood of further decreases in assessments, and on the other hand the necessity for maintaining maximum library service within the limits of a reasonably adequate budget. Mr. Heyburn moved that the total amount of the request budget be fixed at \$185,000.00, including \$115,000.00 to be requested of the city and \$2,000.00 as the county appropriation, namely the amount already voted by the fiscal court. Mr. Heyburn urged the necessity on the part of every department of the city of reducing its budget and the virtual impossibility of obtaining any appropriation from the county in 1933.

Mr. Davis seconded Mr. Heyburn's motion.

The librarian made a plea for inclusion of a larger amount to be obtained from the county on the ground that this was a request budget, and the offer and the acceptance of the \$2,000.00 appropriated by the fiscal court implied that more was to be expected after January first, even though the whole amount of \$12,000.00 might not be obtainable. He stated that the major portion of the overhead costs of county service were still being carried, since the library is organized to render county service and no reduction in the staff has taken place though this service is not now being rendered.

Mr. Heyburn offered to amend his motion to fix the total amount requested at \$195,000.00, including \$12,000.00 to be requested of the county, that is \$10,000.00 in addition to the \$2,000.00 already appropriated by the fiscal court.

Mr. Davis accepted the amendment.

Dr. Rauch urged that the original figures for city appropriation be retained, namely \$121,000.00, on the ground that the Mayor has offered definitely to help the library make up the loss of income in rent and that this additional sum is needed especially because of the doubt in obtaining the amount to be requested of the county.

Mr. Barker suggested that the city appropriation be set at \$125,000.00 to offset the total actual loss in rent, namely the difference between the \$22,000.00 reduction in rent and the balance from last year of \$12,000.00.

Mr. Barker put the question and the motion was carried by a vote of 2 to 1, Dr. Rauch dissenting.

The question of restoring county service through acceptance of the appropriation of \$2,000.00 recently voted by the Fiscal Court was discussed, and it was unanimously agreed to recommend that the Board accept the \$2,000.00 with the understanding that negotiations be continued with the Fiscal Court to obtain an additional ten thousand dollars after January 1, 1933, for maintenance of service in the county for the balance of our fiscal year ending August 31, 1933.

Mr. Barker then reported progress in his negotiations to refinance the mortgage on the Fourth Avenue property. He said that the Louisville Trust Company had declined to consider the proposal owing to inability to handle it but that there seemed a possibility of obtaining favorable action from the Fidelity and Columbia Trust Company with which he was now carrying on negotiations. He indicated that he was proposing to refinance the mortgage with the understanding that interest alone was to be paid until 1936 in which year a payment of \$10,000.00 on principal was to become due, with the further proviso that the Library Board would retain the option of paying in succeeding years on the principal any other amount in multiples of \$5,000. in accordance with the circumstances of the Library.

The meeting then adjourned.

Harold F. Brigham Secretary

See other side for request budget

LOUISVILLE FREE PUBLIC LIBRARY
Request Budget 1932-1933

RECEIPTS	Budgeted 1931-32	Received 1931-32	Librarian's original es- timate 1932-33	Revised Request Budget 1932-33	
City Taxes	\$115,000.00	\$116,273.21	\$121,000.00	\$115,000.00	
Jefferson County	12,000.00	5,000.00	12,000.00	12,000.00	
Fines, etc.	6,000.00	5,928.48	6,002.00	6,001.16	
Rent: Kaufman-Straus	71,947.56	77,943.19	50,000.00	50,000.00	
Balance	1,531.86	1,531.86	11,998.84	11,998.84	
Insurance Refund		895.90			
TOTAL	\$206,479.42	\$207,572.64	\$201,000.84	\$195,000.00	
EXPENDITURES	Budgeted 1931-32	Spent 1931-32	Requested 1932-33	Revised	Revised Feb 8
Expense: Library supplies	\$ 2,500.00	\$ 2,086.98	\$ 2,200.00	\$ 2,100.00	1725
Janitor supplies	500.00	1,014.59	1,000.00	1,000.00	1000
Printing	1,400.00	598.43	700.00	650.00	900
Incidentals	1,300.00	1,478.95	1,500.00	1,400.00	1200
Transportation	1,400.00	1,157.94	1,200.00	1,100.00	910
Rent	650.00	633.00	600.00	550.00	475
Telephones	1,750.00	1,756.12	1,800.00	1,800.00	1590
Postage	500.00	788.03	900.00	850.00	834
Total Expense	10,000.00	9,514.04	9,900.00	9,450.00	8634
Heat	7,000.00	5,870.91	5,000.00	4,900.00	5410
Light and Power	3,765.00	4,221.89	4,000.00	4,000.00	4307
Books: New Volumes	25,761.00	19,023.00	24,000.00	20,000.00	12735
Subscriptions	3,350.00	3,136.68	3,200.00	3,000.00	2500
Binding	1,200.00	751.80	900.00	800.00	650
Rebinding	5,500.00	3,915.64	4,500.00	4,500.00	3800
Payroll: Staff	120,956.00	112,467.29	113,000.00	112,000.00	120900
Janitors	16,560.00	16,704.63	16,700.00	16,700.00	
	137,516.00	129,171.92	129,700.00	128,700.00	
Repairs & Improvements	5,489.00	4,210.35	3,550.00	3,550.00	1379
Furniture & Fixtures	1,500.00	637.05	1,000.00	800.00	450
Insurance	6,033.00	2,776.93	2,950.00	2,950.00	2905
Interest on loans	1,200.00	593.59	600.00	600.00	550
TOTAL MAINTENANCE	208,314.00	183,823.80	189,300.00	183,250.00	164220
Interest on mortgage	11,333.00	11,750.00	11,750.00	11,750.00	11500
Retiring Mortgage	10,000.00				
TOTAL EXPENDITURES	\$229,647.00	\$195,573.80	\$201,050.00	\$195,000.00	\$175,720

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees November 9, 1932

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held on Wednesday, November 9, 1932 at 5 p.m. in the librarian's office.

Present: Mrs. Jefferson and Messrs. Barker, Davis, Graves, Pfingst, H.C. Powell, Rauch, Thruston and the librarian.

Mr. Thruston presided.

The minutes of the meetings of October 19 and October 24 were read and approved with minor corrections.

Mr. Thruston welcomed Mrs. Charles W. Jefferson, Jr. to membership on the Library Board. A letter was read from Mrs. E.L. Powell expressing Dr. Powell's congratulations on the appointment of Mrs. Jefferson.

The librarian reported a communication from the Louisville Chapter of the National Association of Cost Accountants offering to donate up-to-date material on accounting and to cooperate with the library in a plan to develop effectively the library's collection in this subject. The librarian was instructed to extend to this organization the appreciation of the Library Board.

The librarian reported receipt of the annual report of the City Comptroller and Inspector on the condition of the library, and read sections from the report indicating that the findings were fairly arrived at and very favorable to the library.

A communication was presented from Col. Lucien Beckner suggesting improvements in the arrangement and equipment of the Museum at a nominal cost. The matter was referred to the Building Committee with power to act in accordance with the resolution passed at the meeting of October 19. Mr. Heyburn was asked to advise with the Committee in the matter.

A communication was presented from Mrs. Laverne Greenblatt outlining a plan for the distribution of book marks throughout the library system containing useful library publicity and supported by advertising matter, the immediate purpose back of the proposal being ostensibly to provide employment for the originator of the idea and others whom she might engage, all under the general supervision of the library. The librarian spoke favorably of the usefulness of book marks to readers, and also to the library from the viewpoint of desirable and needed publicity, but indicated that other aspects of the proposal called for special study to protect the interests of the library. Mr. Thruston questioned the apparent commercializing of the library. Dr. Rauch suggested the necessity of approval by the Retail Merchants Association. On motion of Dr. Rauch it was voted to refer the matter to the librarian for a report at the next meeting.

The Treasurer's statistical report was read by Mr. Barker.

Mr. Barker reported for the Finance Committee that the request budget for the present year as approved by the Board had been presented to the Mayor in a personal conference, and that the Mayor gave assurance of his help in solving the anticipated financial difficulties of the library.

Mr. Barker reported also on the county library situation, stating that the Fiscal Court was still divided against itself on the question of library appropriation, that one faction was definitely opposed to an appropriation of \$12,000. unless the County School Board shared the cost, and that negotiations with the Fiscal Court would have to be continued.

Mr. Kavanagh reported for the Library Committee that the bills for the month of October, aggregating \$3,767.23, had been audited and approved. They were ordered paid. A list of the bills is appended to these minutes.

The librarian reported that bids on the annual magazine contract had been submitted to the Library Committee and that the Committee had approved awarding the contract to the F.W.Faxon Company of Boston for the sum of \$2,013.80.

The President designated Mr. Kavanagh as Chairman of the Library Committee, and appointed Mrs. Jefferson a member of this committee to fill the vacancy caused by the resignation of Mrs. Morris from the Board. OK HFB

The report of the librarian included the following:

1. A statement concerning the abnormal increase in the use of all libraries of the system illustrated with figures from the adult department of the Main library showing that the average number of volumes loaned per day from this department had increased in two years from 800 to more than 1,000 and that the largest number of volumes loaned in any one day from this department had increased in the same period from 1,400 to 1,900 and would very soon exceed 2,000. The librarian observed that the increased amount of work was being borne by a staff of 79 as compared with 89 two years ago.
2. A report on plans for National Book Week, November 13-19, emphasizing the experiment of remitting fines and outstanding charges against readers as a fitting depression measure.
3. That a reduction in rental had been secured on two properties leased for sub-branches involving a saving in this year's budget of a total of \$125.
4. A report on binding costs indicating that last year a total of 6,670 volumes were bound, or 850 volumes more than the preceding year, at a total cost of \$4,667., or \$1,041. less than the total spent on binding the preceding year.

New Business:

The librarian presented a claim of the Koehler Lumber Company for \$50.84 for material supplied to J.W. Bailey, contractor, who was engaged on the recommendation of the Kentucky Terminix Company for repair work in connection with the termite contract. The librarian stated that the amount of the bill had been paid to Mr. Bailey who was engaged to work on a time and material basis, but that

Mr. Bailey had never settled with the Koehler Company. The latter company was basing its claim on the fact that the material was sent and billed to the Public Library, having been ordered by Mr. Bailey in the name of the library.

Following discussion Mr. Davis moved that the library assume responsibility for settling the bill of \$50.84 contracted by J.W. Bailey with the Henry Koehler Lumber Company if it should be impossible to obtain the settlement due from the said J.W. Bailey. The motion was carried.

The transfer of one of the new fire insurance policies for \$16,575.00 from K.A. Simms and Co. to another agency was reported to be necessary because the Simms Agency had gone out of business recently. The selection of a new agency to receive the policy was referred to the Finance Committee with power to act.

The meeting then adjourned.

MINUTES APPROVED:

N.C. Burdett President

Harold F. Brigham Secretary

Exhibit No. 1

Aetna Oil Service	\$ 26.30
American Association for Adult Education	5.00
American Library Association	11.25
Arctic Ice Company	12.90
Dr. William T. Baker	20.00
Baptist Book Store	90.42
Clara L. Behrens, Head Order Dept.	119.85
Bland Electric Company	21.00
The Bookshop	10.49
Henry H. Brenckmann Lumber Co.	7.30
Boy Scouts of America	4.80
Harold F. Brigham, Libn. Petty Cash	57.64
Wm. Earl Brown	1.40
Campbell and Leunig	54.37
Childers Electric and Paint Co.	4.92
Arthur H. Clark Co.	7.50
Clark-Sprague Company	1.20
Commercial Stationery Company	1.45
Cook Auto Service	18.20
Dehler Bros. Co.	16.53
R. O. Dusch	6.35
F. W. Faxon Company	1,000.00
Franklin Printing Company	11.00
Harvard University Press	3.32
Hospitality Service	7.50
Kentucky Book Mfg. Company	253.65
Kentucky Tent and Awning Co.	10.00
Kentucky Workshop for the Adult Blind	2.75

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Koehler Stamp & Stencil Co.	34.00
Herman C. Korfhage Company	2.50
Little, Brown & Company	10.39
Longmans, Green & Company	15.76
Long's Towel Supply	9.00
Los Angeles Public Library	2.00
Louisville Chemical Company	27.20
Louisville Gas & Electric Co.	200.46
Louisville Towel Supply Company	9.72
Mrs. Stella McDaniel	17.50
McGraw-Hill Book Company	4.95
Meffert Equipment Company	9.70
Edw. J. Miller and Co.	10.00
Miller Paper Company	6.30
John P. Morton & Co.	3.50
Mueller-Metzner Company	15.00
W. W. Norton & Company	16.52
National Council of the Young Men's Christian Associations of the U.S. of A.	1.50
Otis Elevator Company	16.40
Peaslee-Gaulbert Corporation	1.44
T. A. Petty	7.70
The Putnam Library Department	2.66
Row, Peterson & Company	3.18
Mrs. William Graves Sharp	4.50
Standard Printing Company	50.00
J. Alexis Shriver	1.00
W. K. Stewart Company	350.00
Southern Bell Telephone & Telegraph Co.	146.21
Southeastern Paper Company	15.00
Stanford University Press	2.93
Universal Library Service	8.89
W. J. Veth	5.50
Weissinger-Gaulbert Real Estate Co.	659.07
Western Union Telegraph Co.	2.46
Wilderness Road Book Shop	307.20
	<hr/>
	3,767.23
Pd) Harold F. Brigham, Libn. Pay Roll	10,722.27
Total	\$14,489.50

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees December 14, 1932

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held on Wednesday, December 14, 1932 at 5 p.m. in the librarian's office.

Present: Messrs. Barker, Davis, Kavanagh, H.C. Powell, Rauch, Thruston and the librarian.

Mr. Thruston presided.

The minutes of the meeting of November 9 were read and approved.

A communication was read from the American Library Association inviting trustees to the Midwinter conference of the Association in Chicago to participate in a special program for Trustees on December 29. Dr. Rauch and Mr. Barker stated they might be able to attend. The librarian was instructed to send these and other members of the Board more complete information about the program in question.

The Treasurer's statistical report for the month of November was presented by Mr. Barker.

Mr. Barker reported for the Finance Committee that the County Court had indicated a willingness, through one member at least, to consider a \$10,000. appropriation for library service if this would be acceptable to the Public Library for re-establishing full service as in the past. It was agreed that this sum would be acceptable and that negotiations should be prosecuted on this basis.

Mr. Barker reported progress in negotiations to refinance the mortgage on the Fourth Avenue property, in particular that favorable terms seemed procurable from the New York Life Insurance Company.

The librarian reported placing an expired insurance policy for \$16,575.00 with Chas. J. Cronan Agency, with the approval of the Finance Committee, the selection of agent being made by a drawing of lots which met with the favor of the several agents involved.

Mr. Kavanagh reported for the Library Committee that the bills for the month of November aggregating \$10,888.25 had been audited and approved. They were ordered paid. A list of bills is appended to these minutes.

Mr. Davis reported for the Building Committee a conference with the librarian on changes proposed in the Circulation Department of the Main Library in connection with the adoption of the new self-charging system, and on improvements in the Museum recommended by Col. Lucien Beckner and to be made under his personal direction. The Committee recommended that the librarian be authorized to proceed with both projects. The recommendation was approved by unanimous vote.

The librarian reported as follows:

1. That continuing abnormal increases in the use of practically all departments was presenting a situation now where the staff available at certain points could no longer carry the work and that in consequence some unusual action would be necessary in the immediate future.
2. That the library had inaugurated a community-wide reading program for the Boy Scouts of the entire city at the request of the Executive Board of the Louisville

Council, Boy Scouts of America.

3. That the American Library Association was about to announce officially the adoption of a national Retirement Plan for librarians, and it was the earnest hope of the librarian that the Board might approve entry of the Louisville Public Library in the Plan on the employee-pay-all basis.

It was voted unanimously to approve adoption of the A.L.A. Retirement Plan by the library when available, on the employee-pay-all basis, and the librarian was authorized to make arrangements for the contributions of participating staff members on a salary-deduction basis.

The Secretary was instructed to incorporate in these minutes the Board's congratulations to the librarian as chairman of the Committee on Annuities of the American Library Association for his part in drafting and securing the adoption of a Retirement Plan for the library profession.

Unfinished Business:

The librarian reported unfavorably on the proposal of Mrs. Laverne Greenblatt to prepare and distribute bookmarks throughout the library system to be supported by advertising secured from local merchants. The matter was tabled.

New Business:

The librarian reported the death of Mrs. May McClure Currey, librarian of the Shawnee Branch, on December 9, caused by pneumonia, and, in paying tribute to Mrs. Currey and to the outstanding service which she rendered the library and the community, expressed the feeling, shared by the entire staff of the library, that an irreparable loss had been sustained in the untimely and sudden death of Mrs. Currey. The Board expressed concurrence in these sentiments and instructed the librarian to prepare a suitable resolution on its behalf to be sent the family of the deceased, a copy of which was to be incorporated in the minutes of this meeting.

The librarian raised the question whether it would be advisable to consider at this time offers of out-of-town binderies representing a substantial reduction in the cost of binding, in view of the fact that local binderies had twice reduced binding costs within the past year and probably could not profitably compete with large out-of-town concerns doing a much greater volume of business. The question was referred to the library committee for consideration and report at a future meeting of the Board.

The librarian recommended that all libraries be closed on December 26 and January 2, official holidays for Christmas and New Year which fall on Sundays, in view of the extra burden of work that has been a tax on the entire staff during the past months. On motion of Mr. Davis, duly seconded, it was voted unanimously to close all libraries for Christmas at 1 p.m. Saturday, December 24 and for New Years at 6 p.m. on Saturday, December 31, resuming regular hours the following Tuesday in each case.

The meeting then adjourned.

W. Bassett Thurston President

MINUTES APPROVED:

Harold F. Brigham Secretary

Exhibit No. 1

Edwin Allen Company	\$ 102.79
American Book Company	3.73
American Library Association	34.50
American Medical Association	5.00
American Products Company	5.00
Arctic Ice Company	10.90
Mrs. Wm. B. Ardery	11.00
Samuel L. Avery & Co.	120.67
Dr. William T. Baker	20.00
Baker and Taylor Co.	43.22
Baldwin Publishing Co.	10.00
Baptist Book Store	226.02
Barret, Robinson, Dickey & Swope	1,041.55
Clara L. Behrens, Head Order Dept.	184.92
Levi Bloom	120.67
Board of Park Commissioners	4.31
Bomar-Summers Hardware Co.	7.35
R. R. Bowker Co.	19.52
Henry H. Brenckmann Lumber Co.	4.50
Milton W. Browne	8.50
Byrne & Speed Coal Co.	196.47
Campbell and Leunig	3.74
Carter Dry Goods Company	3.09
Chapman Insurance Agency	120.66
Childers Electric Co.	2.32
Harold F. Brigham Libn. Petty Cash	83.04
F. A. Clegg	33.85
Columbia Carbon Company	8.93
Continental Agency	2.00
Cook Auto Service	2.50
Charles J. Cronan, Jr.	120.67
Demco Library Supplies	64.80
Denoyer-Geppert Co.	3.50
Diem and Wing Paper Co.	16.28
Dugan, Humphreys & Co.	120.67
R. O. Dusch	15.75
E. O. Dutton & Co.	27.01
Eglin's Book Store	118.40
Electric Blue Print & Supply Co.	3.00
F. W. Faxon Company	750.00
Geo. G. Fetter Co.	3.00
First Kentucky Fire Insurance Co.	120.67
The Frontier Press Co.	73.62
Franklin Printing Co.	10.50
Gaylord Bros., Inc.	215.80
Charles D. Greer & Co.	120.66
Gulf Refining Co.	24.15
Hammer Printing & Office Supply Co.	5.85
Hannan Insurance Agency	120.66
Hunter & Hellman	120.66
Hunter-Kiefer Co.	1.75
H. R. Huntting Co.	13.53
Houghton, Mifflin Co.	22.35

4834.03

R. Jeunesse & Sons	6.50
Wm. B. Johnson	1.10
Kaufman-Straus Co.	3.00
Kee-Lox Manufacturing Co.	2.50
Kentucky Book Mfg. Co.	507.80
Koehler Stamp & Stencil Co.	1.50
The Librarian of Congress	100.00
Literary Guild of America	125.24
Little, Brown & Co.	9.91
Longmans, Green & Co.	15.35
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	224.42
Louisville News Co.	595.79
Louisville Paper Co.	61.22
Louisville Towel Supply Co.	3.75
Mrs. Stella McDaniel	17.50
Macmillan Co.	44.75
Edw. H. Marcus Co.	13.63
Mayes Printing Co.	86.00
Miller Paper Co.	22.01
Milliken, Plamp & Co.	120.66
John P. Morton & Co.	15.45
Mueller-Metzner Co.	15.00
Multigraph Co.	1.26
National Board of Review of Motion Pictures	2.00
National Education Association	5.00
National Municipal League	5.00
National Safety Council	7.25
National Society, Daughters of the American Revolution	6.00
New Method Book Bindery	524.03
Noble and Noble	1.77
W. W. Norton & Co., Inc.	4.88
Otis Elevator Co.	14.00
Peter and Butler	113.60
Premier Paper Co.	5.89
Public Affairs Information Service	15.00
W. F. Quarrie & Co.	111.50
Rand McNally & Co.	23.99
Allen M. Reager & Co.	137.90
Remington, Rand, Inc.	6.00
Clement V. Ritter	281.31
Royal Typewriter Co.	1.25
Russell Sage Foundation	2.03
J. B. Slaughter & Co.	113.60
Clarence R. Smith & Co.	39.00
Southeastern Paper Co.	26.50
Southern Bell Telephone & Telegraph Co.	143.95
Special Libraries Association	15.00
School Arts Magazine	2.00
Standard Printing Co.	72.40

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Standard Typewriter & Supply Co.		6.00	
W. K. Stewart Company		985.83	
Tehan and Head		2.16	
Timberlake & Trueheart		113.60	
Alex W. Tippet Agency		113.60	
The Tuttle Company		2.22	
W. J. Veth		2.00	
United States Daily		10.00	
U. S. Sanitary Specialties Corp.		17.50	
Universal Library Service		2.35	
Weissinger-Gaulbert Real Estate Co.		810.73	
The Western Union Telegraph Co.		1.50	
Wilcox & Follett Company		7.74	
Wilderness Road Book Shop		542.60	
H. W. Wilson Company		<u>52.20</u>	
		10,888.25	
Pd) Harold F. Brigham, Libn. Pay Roll		11,043.87	
Pd) Louisville Trust Company -			
Interest on mortgage		5,750.00	
Pd) Kentucky Title Trust Co.			
Bills Payable	8,000.00		
Int. on same	<u>7.92</u>	<u>8,007.92</u>	
Total			\$ 35,690.04

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees, January 11, 1933

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held on Wednesday, January 11, 1933 at 5 p.m. in the librarian's office.

Present: Messrs. Barker, Davis, Powell, Rauch, Thruston and the librarian.

Mr. Thruston presided.

Lacking a quorum, the meeting was constituted a meeting of the Executive Committee for the transaction of business.

The minutes of the meeting of December 14 were read and approved.

The treasurer's statistical report for the month of December was presented by Mr. Barker.

Mr. Barker, reporting for the Finance Committee, read the proposed application to the New York Life Insurance Company to refinance the Fourth Avenue property in the sum of \$240,000.00, the additional \$10,000. over and above the amount of the present mortgage being designed to meet the refinancing costs. On motion of Mr. Barker it was voted unanimously to approve the application and to authorize the President to affix his official signature.

The question was raised whether the new bonds would be subject to tax. Mr. Barker stated the bonds were tax-exempt because the rental proceeds are used to maintain a municipal institution.

Mr. Barker reported no progress in the matter of county appropriation owing to failure of the Fiscal Court to reach agreement on the tax rate. Mr. Barker felt that the situation was still hopeful.

Bills for the month of December were presented for approval. In the absence of the Library Committee, and lacking in consequence the usual audit of bills, it was voted that the librarian be authorized to issue checks for bills constituting the regular monthly list, which is appended to these minutes, totaling \$3,939.22.

At this point Mr. Harry S. Schacter, President of the Kaufman-Straus Company, was introduced to present the question of rent at his own request.

Mr. Schacter declared that the Company would close its fiscal year ending January 31st in a much stronger financial condition than the preceding year, that is with a showing somewhere between an even break and a loss of \$10,000. or \$15,000. at most; that reorganization of the Company had re-established the business on a firm basis which would give the Library Board assurance of a stable tenant; and that the Company was prepared to carry

out to the letter its rental agreement as determined in the amendment to the lease, although the necessity of returning to the former rental of \$6,000. a month beginning February first will require the Company to do more borrowing, which, he stated, would aggravate an already weak cash position.

Mr. Schacter stated the purpose of his visit was to request renewal of the \$50,000. rent for another year on the ground that his proposed budget for 1933 could be balanced only if this were done, without hoping for more than an even break.

Mr. Barker suggested that the Company include in its new budget the full rental of \$72,000. with the understanding that an adjustment might be made later in the Spring on the basis of a study of store conditions at that time.

Dr. Rauch called Mr. Schacter's attention to the serious financial condition of the library declaring it was confronted with just the same problems as those facing the Kaufman-Straus Company. He proposed that the Company present its request in written form and that at the earliest possible time the request receive the attention of the Finance and Executive Committees, and their recommendations be presented to the Board for action.

Mr. Schacter stated that the audited report of the Company will be available after February 1st at which time he would present the Company's request for renewal of the \$50,000. rent in written form. He requested earlier consideration of the matter than was projected at the time of drawing up the amendment to the lease.

Mr. Thruston emphasized the serious situation confronting the library with an abnormal increase in work that is handled by an already seriously reduced staff that has reached the breaking point, and with falling income from all sources.

It was agreed to delay any action until receipt of the written statement and request from the Company.

New Business:

The librarian presented the question of revising the library budget in the light of the now known estimate of income to be expected from the City and in the light of general salary reductions being put into effect in presumably all city departments. The matter was referred to the Finance Committee and Library Committee jointly for recommendation to be presented at the next meeting of the Board.

The librarian requested that the appointment of librarian of the Shawnee Branch, to succeed the late Mrs. Currey, be referred to a committee. The Library Committee was authorized to act on the librarian's recommendation.

Mr. Thruston extended an invitation to the Board to hold the next meeting at his residence, coming for dinner and remaining to transact the important business on the docket without haste. The invitation was grate-

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fully accepted. It was agreed that the date of the meeting should be determined in conference with the Mayor in the hope that he might be able to attend.

The meeting then adjourned.

MINUTES APPROVED: R. C. Bennett Thurston President

Harold F. Brigham Secretary

Exhibit No. 1

American Library Association	\$ 9.50
Arctic Ice Co.	7.73
Dr. William T. Baker	20.00
Baptist Book Store	130.87
Clara L. Behrens, Head Order Dept.	85.96
Bland Electric Company	56.00
Board of Park Commissioners	19.25
Bomar-Summers Hardware Co.	21.20
Boy Scouts of America	1.40
Brentano's	3.03
Harold F. Brigham, Libn. Petty Cash	87.90
Mrs. Annie Walker Burns	3.00
Burroughs Adding Machine Co.	2.15
Byrne and Speed Coal Corporation	183.94
Carter Dry Goods Company	8.64
Champion Wire and Iron Works	32.17
Chicago Glue Corporation	18.00
Childers Electric and Paint Co.	5.22
Cook Auto Service	12.30
Custom House Guide	5.50
Dictaphone Sales Corporation	3.00
R. O. Dusch	24.50
E.P. Dutton & Company	16.80
F. W. Faxon Company	276.05
The Franklin Printing Company	6.00
Gaylord Bros.	18.80
Hammer Printing & Office Supply Co.	1.25
H. S. Hirshberg	11.00
Jos. Hubbuch, Sr. & Sons	15.67
Hunter-Kiefer Company	1.50
W. R. Huntting Co.	14.70
Kaufman-Straus Company	4.49
	1107.52

Kee Lox Manufacturing Co.	6.00
Kentucky Book Manufacturing Co.	324.15
Kentucky Farm for the Blind	3.00
Kentucky Lumber and Millwork Co.	22.00
Koehler Stamp and Stencil Co.	5.10
Long's Towel Supply	9.00
Louisville Gas & Electric Co.	226.07
Louisville Grocery Company	1.80
Louisville News Company	76.74
Louisville Paper Company	24.10
Louisville Sanitary Wipers Co.	16.64
Louisville Towel Supply Co.	3.75
Mrs. Stella McDaniel	17.50
The Macmillan Company	7.53
Edw. H. Marcus Company	31.95
Meffert Equipment Co.	2.00
Miller Paper Company	4.10
Mississippi Historical Society	5.00
Moody's Investors Service	150.00
Morehouse Publishing Co.	1.82
Mueller-Metzner Company	15.00
New York Times Index	33.50
W. W. Norton & Company	2.07
Henry N. Oakes	2.00
Otis Elevator Company	21.35
I. & M. Ottenheimer	15.80
Remington Rand, Inc.	11.83
Clement V. Ritter	9.12
Joseph K. Ruebusch Co.	3.00
Clarence R. Smith & Co.	10.25
Southeastern Paper Co.	17.50
Southern Bell Telephone & Telegraph Co.	183.72
Standard Oil Company	30.98
Standard Printing Co.	122.70
G. E. Stechert & Co.	4.00
W. K. Stewart Company	274.97
University of Kentucky	5.00
University Extension Div., U. of North Carolina	2.00
W. J. Veth	1.50
Weissinger-Gaulbert Real Estate Co.	877.16
The Western Union Telegraph Co.	9.28
Wheeler Publishing Company	14.90
Albert Whitman Company	52.97
Wilderness Road Book Shop	134.35
The H. W. Wilson Company	38.50
	<u>3,939.22</u>
Pd) Harold F. Brigham, Libn. Pay Roll	10,354.14
Pd) Kentucky Title Trust Co.	
Loans payable	1,500.00
Interest	2.75
	<u>1,502.75</u>
Total	\$ 15,796.11

LOUISVILLE FREE PUBLIC LIBRARY

Minutes of the Board of Trustees February 8, 1933

The regular monthly meeting of the Board of Trustees of the Louisville Free Public Library was held on Wednesday, February 8, 1933 at 7 p.m. in the residence of Mr. R. C. Ballard Thruston, Weissinger-Gaulbert Apartments.

The following members were present: Messrs. Barker, Davis, Graves, Heyburn, Kavanagh, Pfingst, H.C. Powell, Rauch, Thruston and the librarian.

Preceding the meeting Mr. Thruston entertained Board members at dinner.

Mr. Thruston presided.

The business transacted at the two previous meetings of the Board, which lacked a quorum, namely December 14, 1932 and January 11, 1933, was confirmed by unanimous vote.

The minutes of the meeting of January 11 were read and approved.

Communications:

A letter was presented from Mayor Harrison reporting acceptance of the resignation of Mrs. Charles W. Jefferson, Jr., as a member of the Library Board. This letter is appended to these minutes. The announcement was received with the sincere regret of the Board. (Exhibit No. 1)

The treasurer's statistical report for the month of January was presented by Mr. Barker. It was ordered on file.

Mr. Barker reported for the Finance Committee that negotiations to re-finance the Fourth Avenue property were in progress with the New York Life Insurance Company through Mr. Lowry Watkins, local representative of this company; that in the terms sought the library would not be subject to any extra expense or liabilities; that provision in the proposed contract stipulating the library bonds would be exempt from Federal income tax had been stricken out because these bonds would be subject to future action of the Federal Congress; that the property had been thoroly examined by representatives of the insurance company and all local parties had approved the loan.

Copy of a letter from Mr. Harry W. Schacter, President of the Kaufman-Straus Company, to Mr. Lowry Watkins was read setting forth the present condition of the store in very favorable terms. This letter is appended to these minutes. (Exhibit No. 2) In discussion it was the consensus of the Board that the Kaufman-Straus Company had achieved a phenomenal improvement under the new management during the past year.

Mr. Barker reported that the County library situation was still tied up. The librarian reported that Mr. Kavanagh and he had had a conference with Mr. John S. Milliken, recently appointed a member of the Fiscal Court, and that Mr. Milliken had suggested, first, that the library prepare an itemized statement of the cost of the various county services so that the Fiscal Court might select a

combination of services commensurate with the funds that could be made available; and, second, that representatives of the Library Board might meet with the Fiscal Court at an early date to discuss the situation.

Bills for the month of January were presented for approval by Mr. Kavanagh who reported they had been audited by the Library Committee and found correct. The bills, aggregating \$4,183.25, were ordered paid. A list of the bills is appended to these minutes. (Exhibit No. 3).

Mr. Barker recommended that the Board return to its former procedure of signing vouchers for the payment of bills, namely that each voucher be signed by the Chairman of the Committee that has particular responsibility for the obligation involved, or in the absence of the Committee Chairman, by some other member of the same Committee. Mr. Barker offered the motion. It was seconded by Mr. Heyburn, and passed unanimously.

The librarian presented a brief report as follows:

1. The American Library Association Retirement Plan had been presented to the staff with the gratifying and surprising result that 44 employees, including 6 janitors, signed to become members and authorized the necessary salary deductions; this total is more than 50% of all eligible employees.

2. The library staff responded generously to the Community Chest Campaign; 95% of all employees contributed a total of \$352.50, or approximately the same amount as last year.

3. The Municipal Relief Bureau has assigned 8 men to work in the library, each 3 days a week. These men are paid \$2.00 a day by the Bureau, out of unemployment relief funds. They are being utilized for manual work, particularly moving and cleaning; they are to be used in the work of improving the museum under the direction of Col. Lucien Beckner.

The Board then proceeded to the consideration of the recommendation of the Finance and Library Committees on the reduction of operating expenses to balance the budget.

Mr. Barker reported that the two Committees had held a joint meeting in his office on January 26 and had agreed tentatively on a salary reduction plan and on other proposed reductions in the library budget, to effect a total saving of approximately \$10,000. required during the next six months to balance the budget.

The meeting of the Board was suspended for 30 minutes to allow the Finance and Library Committees to reach full agreement on the recommendation to be presented for Board action.

On resumption of the meeting Mr. Heyburn reported for the joint committee presenting an itemized statement of the savings recommended in each item of the budget making a total saving of \$10,580. The salary reduction plan was explained as an average 10% cut for all employees but graduated so that those receiving less than \$100. a month were reduced a little under 10%; those receiving \$150. a month were reduced 11%; those receiving \$185. a month, 12%; and the librarian on his own recommendation 15%.

Reduction in the book budget from \$20,000. originally to less than \$13,000. for the year was recommended on the grounds that the public should bear a share of the general curtailment; less than \$1,800. will be available for book expenditures during the remainder of this fiscal year after outstanding commitments are met.

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Mr. Heyburn reported also that the joint Committee recommendation included a saving of \$995. to be obtained by closing the Main library and Western Colored Branch on Sundays and closing all libraries except the Main library and Western Colored Branch on the three holidays, Lincoln's Birthday, Washington's Birthday, and Decoration Day.

Following discussion the Board voted unanimous approval of the complete recommendation of the joint Committee involving the saving of \$10,580.

The revisions to the budget, showing savings in column in ink, will be found in this same minute book, page 374. See dittoed sheet attached at end of these minutes.

The release of information to the press concerning revision of the budget and salary reductions in particular was discussed. On recommendation of the librarian it was agreed to give out only general facts, withholding details of salary reductions until a general meeting of the staff scheduled for tomorrow, Thursday, morning,

Mr. Thruston expressed gratification that the difficult problem of re-adjusting budget and reducing salaries had been handled by the Board in such good spirit and with complete unanimity in the final decision.

On motion of Mr. Davis the Board extended a vote of cordial thanks to Mr. Thruston for his delightful hospitality.

The meeting adjourned at 9:15 p.m.

MINUTES APPROVED:

W. C. Bassett Thruston President

Harold F. Brigham Secretary

Exhibit No. 1

January 16, 1933.

Mrs. Charles W. Jefferson, Jr.,
2424 Longest Ave.
Louisville, Ky.

Dear Julia:

I am sorry that you could not find it possible to continue upon the Library Board. I am forced to accept your resignation with much regret. I understand, of course, that unforeseen circumstances have presented themselves, else you would be glad to render this service to an institution in which you are so much interested.

Sincerely yours,

/s/ Wm. B. Harrison

Mayor

Exhibit No. 2

February 8, 1933

Dear Mr. Watkins:

As per your request, I am herewith giving you a brief outline of our business of the past year, and the outlook for this year, which I understand you want to use in connection with refinancing the mortgage on our building.

On March 1st, of last year, when the new Management came into effect, we found this business completely disorganized, with the building in a deplorable physical condition, the morale of our employees at low ebb, 48% of our merchandise from one to ten years old - when this percentage should be no more than 10% - and customer confidence in our merchandising and in our advertising thoroughly blasted.

We set about correcting these four major evils simultaneously, and in a very aggressive manner. The results have been quite remarkable considering the times.

In these ten months we have spent somewhere between \$60,000 and \$70,000 in putting our building in shape. It is now in excellent condition with every floor in first rate shape. This Friday night, we are opening our Fashion Floor, (third floor) which has been completely rebuilt and remodeled, and which is now as fine as anything in the South today.

The morale of our employees has changed to a remarkable degree. We have publicized as our slogan that the store would be not only a delightful place to shop but a happy place to work. Having meant it, we have gone out of our way to make our employees happy in their work, and this has had a most favorable reaction on the public.

We have cleaned out all our old merchandise at very drastic reductions, so that at our last inventory, merchandise over one year old, instead of being 48% of the stock as it was a year ago, is under 10% today. At the same time we have traded up on the quality of our merchandise, and have completely re-stocked every department.

By a carefully thought out publicity campaign, we have in my opinion completely won back the confidence of the public, both in our merchandising and in our advertising. We are getting the same results today, on 75% of the advertising, as we did last year, and when you consider that there is included in this a drop of perhaps 25% in commodity prices, we can say that with 25% less of advertising expenditure, we are actually getting from 15% to 20% more unit sales, which indicates how thoroughly the public believes our advertising.

The result has been that from the point of view of volume this year as compared with last year, we were tremendously ahead not only of the average for Louisville but of the average for the country, and as against a loss in 1931 of \$170,000 we will show a loss this year of about \$20,000. This showing is especially noteworthy in view of the fact that while merchants all over the country are tearing down their goodwill, and trading down on their quality, we have done exactly the opposite.

As for the outlook for the coming year, I wish to state, first, that the

same Management has just been re-elected for the entire year and that the major policies pursued last year will be continued this year. While the general outlook, especially for the Spring season, is very gloomy, I cannot help but feel that the momentum of last year will be carried through this year, and that we will give an excellent account of ourselves. I am confident that our showing this year will be far ahead of other stores, both in and out of Louisville, as it was last year.

Please do not understand me to say that I am looking for us to make any money this year. I am too much of a realist for that, but at least we are going to be able to hold our own much better than before and carry on through the depression.

As you probably know, our rent was reduced for 1932 from \$72,000 to \$50,000 a year. In view of the fact that we will end the year with a loss of some \$20,000, we are going to have to ask the Library Board that this reduction be continued, if we are to keep our business on a sound basis, and I think that the members of the Library Board are sufficiently sympathetic and understanding of our problem that they will continue to work with us.

To sum up, I believe that our business is on the soundest basis that it has been for many years.

I trust that this information will be helpful to you.

Sincerely yours,

/s/ HARRY W. SCHACTER

(President, Kaufman-Straus Co.)

Exhibit No. 3

Edwin Allen Company	\$ 1 062.53
The American Municipal Association	1.70
Angelus Press	1.50
Arctic Ice Company	6.20
Samuel L. Avery & Co.	5.00
N. W. Ayer & Son	15.00
Baker and Taylor Company	9.27
Dr. William T. Baker	20.00
Baptist Book Store	21.56
Clara L. Behrens, Head Order Dept.	78.49
R. R. Bowker Company	20.00
Harold F. Brigham, Libn. Petty Cash	69.62
Byrne and Speed Coal Corporation	110.36
Childers Electric and Paint Company	5.15
Columbia Carbon Company	2.13
Cook Auto Service	1.00
Crescent Hardware House	3.00
William B. Dana Company	10.00
Dehler Bros. Company	16.53
Ditto, Inc.	1.63
R. O. Dusch	6.05
Electric Blue Print and Supply Co.	1.50
Foreign Policy Association	5.06
Hammer Printing and Office Supply Co.	5.55
Herald-Post Co., Inc.	39.00

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Hospitality Service	1.20
Houghton Mifflin Co.	11.62
Hunter-Kiefer Co.	12.80
H. R. Huntting Company	111.03
Jewish Publication Society of America	5.00
Junior Literary Guild	53.90
Kentucky Book Mfg. Co.	242.75
Kentucky Workshop for the Adult Blind	2.75
The Librarian of Congress	50.00
Long's Towel Supply	9.00
Louisville Chemical Company	42.93
Louisville Gas & Electric Co.	211.45
Louisville Courier-Journal; Louisville Times	97.65
Louisville News Company	26.25
Louisville Paper Company	19.73
Louisville Towel Supply Company	3.75
Mrs. Stella McDaniel	17.50
The Macmillan Company	2.96
Edw. H. Marcus Company	6.73
Mayes Printing Company	15.50
Miller Paper Company	8.50
John P. Morton & Company	9.00
Mueller-Metzner Company	15.00
National Conference on City Planning	10.00
New Method Book Bindery	219.02
Oglethorpe University Press	2.00
Otis Elevator Company	14.00
Remington, Rand, Inc.	35.70
Clement V. Ritter	6.00
Southern Bell Telephone & Telegraph Co.	102.80
C. L. Schuhmann	5.75
Charles Scribner's Sons	25.00
L. E. Sikking	85.10
Smith and Dugan	14.75
Smithsonian Institution Series, Inc.	11.50
Southeastern Paper Company	15.00
Standard Printing Company	145.80
Standard Typewriter & Supply Co.	6.00
W. K. Stewart Company	137.44
Stoll Oil Refining Co.	26.09
Transylvania Printing Co.	2.17
U. S. Sanitary Specialties Corporation	3.43
W. J. Veth	1.75
Weissinger-Gaulbert Real Estate Co.	743.38
West Disinfecting Company	11.00
The Western Union Telegraph Co.	4.32
Wilderness Road Book Shop	59.23
H. W. Wilson Company	1.25
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	4,183.25
Pd) Harold F. Brigham, Libn. Pay Roll	10,492.42
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Total	\$ 14,675.67

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LOUISVILLE FREE PUBLIC LIBRARY
Financial Situation as of January 23, 1933

Income	Received to date	Expected to August 31	Total for year	Last year
City taxes	\$ 16,267.25	\$ 91,732.75	\$108,000.00	116,273
Jefferson County				5,000
Fines, etc.	2,546.24	3,954.92	6,501.16	
Rent-Kaufman-Straus Co.	8,030.60	41,969.40	50,000.00	+22,000
Balance	11,998.84	359.35	11,998.84	
Total	(1) \$ 38,842.93	\$ 138,016.42	\$176,500.00	

Expenditures	Spent to date	Needed to Aug. 31 (Jan. 23 est.)	Required for year	Savings proposed Jan. 26	Savings proposed by Libn. <i>advised</i>	Revised Budget <i>2/2/33</i>
Expense-Lib. Supplies	\$ 825.19	\$ 1,050.	\$ 1,875.-150	\$ ---	\$ 150.	1725
Jan. Supplies	530.20	700.	1,230.-220	230.	230.	1000
Printing	430.83	595.	1,025.-125	125.	125.	900
Incidentals	585.13	770.	1,355.-155	155.	155.	1200
Transportation	385.63	525.	910. OK	---	---	910
Rent	212.50	263.	475. OK	---	---	475
Telephones	767.50	833.	1,600.-10	---	10.	1590
Postage	324.89	510.	834. OK	---	---	834
Total Expense	4,061.87	5,246	9,304.-175	510.	670.	8634
Heat	2,410.73	3,050.	5,460.-50	---	50.	5410
Light	1,857.40	2,500.	4,357.-50	---	50.	4307
Books-New Volumes	8,217.93	6,783.-115	15,000.-265	3,000.	11,500	12735
Subscriptions	2,211.29	289.-50	2,500. OK	---	225.	2500
Binding	373.75	277.-930	650. OK	---	---	650
Rebinding	1,698.70	2,102.-	3,800. OK	---	---	3800
Pay Roll (Total)	53,504.12	(2)74,796.	(2)128,300.-1,400	(3)7,578.	(3) 7,400.	120900
Repairs	488.37	941.-80	1,429.-50	---	50.	1379
Furniture & Fixtures	153.25	347.	500.-50	---	50.	450
Insurance	2,845.50	105.	2,950.-45	---	45.	2905
Interest on loans	10.67	540.	550. OK	---	---	550
Total Maintenance	77,833.58	96,976.	174,800.-Total	11,088.	9,600	164220
Interest on Mortgage	5,750.00	5,750.	11,500.	---	---	11500
Retiring Mortgage	-----	-----	-----	---	---	---
GRAND TOTAL	\$ 83,583.58	\$102,726.	\$ 186,300.-10,800	(4)11,088.	(5)10,800	175,720
	Available		176,500.		10,580	
	Savings required		\$ 9,800.			

NOTES:

- (1) Receipts to date should be increased by loans outstanding, \$45,100.
- (2) Payroll total required without any cut.

(OVER)

(3) Payroll savings arrived at as follows:

	Mtg. Ja. 26		Librarian
Staff: Heyburn-Davis	\$5,763.	\$185. - 12%; 150-11%	\$5,448
Janitors, 10%	820.	Same	820
Substitutes	---	4% to 10%	51
Boy pages	---	5% and 8%	77
Stations Dept.	---	10% except one	9
3 holidays	320.	Same	320
Close Sundays	675.	Same	675
	<u>7,578.</u>		<u>7,400.</u>

(4) \$11,088. is a greater saving than needed by \$1,288.

(5) The question may be asked: If receipts for the balance of the year exceed present estimates would it be possible to refund a small portion of the salary cut for three reasons, - (a) Library salaries are unquestionably low as compared with those of any comparable group, especially teachers; (b) the staff is carrying a serious over-burden of work: ten fewer are carrying 39% more work than in 1930; (c) more than 50% of the staff (44 members) have voluntarily joined the A.L.A. Retirement Plan accepting a 5% deduction from salary for the purpose, thereby benefiting the library as much as themselves, i.e. by making some provision for retirement before they become a tax on the library, without any cost to the library.